

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE  
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK**

**HELD**

**MARCH 8, 1973**

**AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 4:10 p.m.

There were present:

Luis Quero-Chiesa, Chairman  
Jean-Louis d'Heilly  
Minneola P. Ingersoll

Jack I. Poses  
Barbara A. Thacher

N. Michael Carfora, Secretary of the Board  
Arthur H. Kahn, General Counsel

Chancellor Robert J. Kibbee  
Deputy Chancellor Seymour C. Hyman  
Vice-Chancellor J. Joseph Meng

Vice-Chancellor Frank J. Schultz  
Professor Nathan Weiner  
Mr. Alan Shark

The absence of Mr. Berman and Dr. Johnson was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 3)

**NO. 1. COMMITTEE ON BUDGET AND FINANCE:** RESOLVED, That the following items approved by thy Committee on Budget and Finance be adopted:

**A. UNIFORMED GUARD SERVICE - THE CITY COLLEGE:**

RESOLVED, That the Board of Higher Education approve the contract documents and expenditure and authorize The City College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing uniformed guard service including armed service when necessary as required for the buildings and campus areas of The City College for the period July 1, 1973 to June 30, 1974 with an option by the College to renew for one additional year beginning July 1, 1974 to June 30, 1975, on the same terms and conditions in the estimated amount of \$779,069, subject to financial ability, chargeable as follows:

Code 042-4300-403-01-74 Office Services . . . . . \$757,773  
 Student Center & Book Store Funds-Non-Tax Levy . . . . . 21,296

and be it further

RESOLVED, That the Mayor be requested to approve and authorize the expenditure of \$757,773 against the related code for the proposed contract.

EXPLANATION: For the year 7/1/72-6/30/73, the Board of Higher Education at its meeting held 1/24/72, Calendar No. 11, adopted a resolution approving the contract documents and expenditure for furnishing related service for the period indicated. On 3/22/72, DM Certificate No. 440 was issued by the Bureau of the Budget in the amount of \$700,000. The Wackenhut Corp., the low bidder, was awarded the contract identified as Contract No. 521778, in the amount of \$648,979.80.

It is anticipated that when this contract is submitted for bid, the cost for guard service will rise due to anticipated increase in labor and equipment cost for this type of service. In addition to new guard posts an increase in equipment will be required due to acceleration of current and implementation of new programs to be conducted at the College on weekends. The breakdown of this estimate is as follows:

Award for 1972-1973 . . . . .	\$648,979.00
Additional Personnel Requirements (one new supervisory post and one shift of four men) . . . . .	37,278.00
Additional Equipment . . . . .	2,628.00
Anticipated Increase in Labor and Equipment . . . . .	68,888.00
TOTAL . . . . .	\$757,773.00

The large number of guard posts assigned to the new Science and Physical Education Building Complex require the addition of one supervisory post. No new supervisors were added on last year's requirements.

Four men will be needed to patrol St. Nicholas Terrace on Saturdays and Sundays on the 8 A.M. to 4 P.M. shift, due to the College's increase in community services and the acceleration of the extension division adult education courses during this period.

The two new Cushmans now in operation have proven to be highly effective for use in patrolling the campus. They are enclosed which permits use in all types of weather, easy to operate, their size and mobility enables the guard to have quick access to virtually every area of the campus grounds. Its high visibility acts as a deterrent to potential perpetrators. Consequently, this resolution includes in the estimate an increase to include four additional Cushmans and the deletion of two open scooters as set forth in the requirements of the current contract.

Five additional walkie talkies are also included in the estimate and are needed due to the expansion of the guard force in order to provide greater communication, as an instrument to implement the guard service requirements.

**B. UNIFORMED GUARD SERVICE - LEHMAN COLLEGE:**

RESOLVED, That Herbert H. Lehman College be authorized to advertise for, receive and open bids and award contract to the lowest responsible bidder for uniformed guard service at an estimated cost of \$350,000 chargeable to Code 042-5100-403-01-74 budget and/or such other funds as may be available, subject to financial ability; and be it further

RESOLVED, That the Mayor be requested to approve said contract and authorize the funds for the project.

EXPLANATION: The 1973-74 estimate represents about 7,000 hours of additional coverage totaling a \$51,000 increase in cost over 1972-73. The major portion of the increased coverage, 5,000 additional hours, is needed for a temporary building No. 3. The additional estimated cost is due to possible escalation in cost per hour.

**C. UNIFORMED GUARD SERVICE - STATEN ISLAND COMMUNITY COLLEGE:**

RESOLVED, That the Board of Higher Education approve the contract documents and authorize Staten Island Community College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for furnishing uniformed guard service as required for the buildings and campus areas of Staten Island Community College, in an estimated amount of \$175,000, chargeable to Staten Island Community College tax levy Code 42-6200-403-01/73 and to Code 42-6200-403-01/74, Parking Fee Funds; and be it further

RESOLVED, That the Mayor be requested to approve and authorize the expenditure of the estimated amount of \$175,000 for the proposed contract.

EXPLANATION: This contract will provide uniformed guard service to cover approximately eight locations for the period May 1, 1973 through April 30, 1974. The 1972-73 contract is for \$130,264. The \$44,736 increase for 1973-74 is the cost of providing 10,840 additional hours of coverage at a new building, K. The increase in cost also reflects an estimated cost escalation. The number of incidents, thefts, etc. in buildings and on campus indicates that a greater number of guards is required. It is anticipated that the service proposed will materially decrease thefts and related incidents.

**D. UNIFORMED GUARD SERVICE - BRONX COMMUNITY COLLEGE:**

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Bronx Community College to advertise for, receive and open bids and award a contract to the lowest responsible bidder for furnishing uniformed guard service for the period 7/1/73-6/30/74 as required at a total estimated cost of \$657,722.40, chargeable to Code 042-6300-403-01-74; and be it further

RESOLVED, That the Mayor be requested to approve and authorize the expenditure of \$657,722.40.

EXPLANATION: For the fiscal year 1972-73 a uniformed guard service contract for \$265,000 was let to Globe Protective, Inc. for 59,368 hours of coverage for guards and 15,190 hours for supervisors at various rented locations. The College expects to need guards for 1973-74 to cover the new New York University, Bronx campus area, and two rented facilities, at 120 East 184th Street and Jerome Avenue Center at 2246 Jerome Avenue. The requested guard service is for a total area far greater than the current space of the College. In addition, the College is seeking to provide fuller guard coverage for a total 112,624 hours of guard coverage - 34,528 supervisor hours, and 12,896 guard service officer hours.

NOTE: A preliminary recommendation of the University Security Study Committee is that all guard service contracts may include the option of renewal from one to two years.

**E. CHARTER OF VESSEL - THE CITY COLLEGE:**

RESOLVED, That the Board of Higher Education approve the contract documents, specifications and expenditure and authorize The City College to advertise for, receive and open bids and award contract to the lowest responsible bidder for the charter of a vessel in the one-hundred ton net register class together with crew, fuel, lubricants, food and all furnishings and equipment aboard, for use in the Oceanography Program for a period of fifteen months, beginning on or about April 1, 1973 through June 30, 1974, with option by the College to renew such contract on the same terms and conditions for a period of 24 months beginning July 1, 1974 to June 30, 1976. Such charter service to be contracted for at an estimated cost of \$200,000, chargeable as follows, subject to financial ability:

CODE . . . . .	AMOUNT
042-4300-412-01-73 - Rental of Equipment (Spec.) . . . . .	\$63,333
042-4300-109-01-73 - Fuel Supplies . . . . .	3,667
042-4300-110-01-73 - Food & Storage Supplies . . . . .	5,385
042-4300-412-01-74 - Rental of Equipment (Spec.) . . . . .	110,000
042-4300-109-01-74 - Fuel Supplies . . . . .	11,000
042-4300-110-01-74 - Food & Storage Supplies . . . . .	6,615

and be it further

RESOLVED, That the Mayor be requested to approve and authorize the expenditure of \$200,000 for the proposed contract.

EXPLANATION: On December 9, 1968, the Administrative Council of The City University of New York approved a resolution creating a University Committee in Oceanography with specific instructions to:

"The establishment of policies with regard to the operation of oceanographic facilities, including vessels, marine stations and such other facilities as are made available to the University.

"The University Committee in Oceanography proposed a mission-orientated program in Marine and Estuarine Studies-one designed to explore problems of shoreline usage, pollution, recreation, regional fisheries and opportunities for industrial development. The training aspect of the operation would develop programs for the disadvantaged and be available to schools other than colleges, and throughout the tri-state area. Thus, the committee urges that The City University of New York establish a committee as outlined in this resolution so that a vessel might be operated, arrangements might be made for the utilization of regional facilities, and so as to coordinate the University Program in Oceanography, enabling all interested staff and students access to the common facilities."

The Board of Higher Education confirming this action in January, 1971, in an amendment to its bylaws per (Section 8.15) establishing the University Institute of Oceanography.

The current contract for the related services was entered into on March 24, 1970 and has run concurrently with approval by the Board of Higher Education for three years expiring March 23, 1973. This contract was awarded to the low bidder in the total amount of \$116,000 and was renewed for the period indicated on the same terms and conditions of the award.

Provisions have been made for funding this contract in the 1973 budget and projection has been made in the target budget for the 1974 charges indicated. The inconsistency that existed in the previous contract between the period of award and the University budget calendar has been eliminated by the provisions of a fifteen month contract, which on execution will result in consistency with the University budget period.

It is anticipated that when this contract is submitted for bid, the cost for the related services will increase due to reflected increase in labor and equipment for this type of service.

The President of The City College and the Acting Director of the University Institute of Oceanography (Sec. 15) recommend that this resolution be approved to allow implementation of this program in the best interest of The City College and The City University of New York.

**NO. 2. UNIVERSITY REPORT:** The Chancellor reported on the following:

- (a) Keppel commission Report.
- (b) Recent Communication from the Department of Health, Education and Welfare.

**NO. 3. COLLECTIVE BARGAINING: RESOLVED,** That the Chancellor be authorized to sign an interim arbitration agreement between the Board of Higher Education and the Professional Staff Congress.

At this point the Committee went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:00 p.m.

N. MICHAEL CARFORA  
Secretary of the Board