

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

JUNE 28, 1973

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 4:14 p.m.

There were present:

Luis Quero-Chiesa, Chairman
Alexander A. Delle Cese
Robert Ross Johnson

Jack I. Poses
Barbara A. Thacher

Frederick H. Burkhardt

Joseph J. Holzka

N. Michael Carfora, Secretary of the Board

Chancellor Robert J. Kibbee
Vice-Chancellor J. Joseph Meng
Vice-Chancellor Frank J. Schultz

Professor Nathan Weiner
Mr. Alan Shark

The absence of Mr. d'Heilly and Ms. Ingersoll was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 7)

NO. 1. ADMISSION OF FOREIGN STUDENTS: RESOLVED, That applications for matriculation in the colleges of The City University of New York from students who have foreign educational backgrounds and who fall into the following categories be processed by the foreign student division of the Office of Admissions Services:

(a) All candidates for undergraduate matriculated admission who have temporary visas, regardless of whether their educational credentials are from U.S. or foreign schools.

(b) All candidates for undergraduate matriculated admission regardless of visa types or resident status who have attended foreign educational institutions at the secondary or university level with the exception of those whose only previous university work has been in the United States.

EXPLANATION: The above resolution would formalize current practices and hopefully would eliminate occasional deviations, which tend to work neither for the applicants' nor the university's benefit.

The advantages to the foreign student who files his application at the Office of Admission Services are the following:

- (a) His application will be inspected early by a qualified evaluator of foreign educational credentials who will notify the applicant of documents required to establish admissibility;
- (b) The applicant will have the opportunity to make six choices of college and curriculum;
- (c) Counseling on alternative programs and on methods of acquiring the required educational credentials will be available to the applicant.

The advantages to the university are the following:

- (a) Common standards are possible only if foreign applications are handled centrally;
- (b) The chances of incorrect evaluations will be reduced by having foreign applications processed by more trained specialized personnel;
- (c) It will be possible for admissibility of foreign students to be regulated according to the admission "cut points," which vary from semester to semester;
- (d) The chance of tuition fees being lost through incorrect assessment of a student's residency will be reduced.

Problems arise when foreign students make their applications directly to CUNY colleges. The following are examples:

- (a) Some students on temporary visas attend as non-matriculants without paying out-of-state tuition fees;
- (b) Foreign students have filed at senior colleges and been rejected as ineligible although they might have been admitted to low-demand programs;
- (c) Some colleges accept direct applications from foreign students, then send them for evaluation to the central office. This is an inefficient practice (in such cases, many applicants are inadmissible because of incomplete files, whereas they would have been able to complete them had they been notified early to provide missing documents);
- (d) Some applicants are rejected as ineligible for admission and are denied the counseling which could help them obtain the necessary qualifications;
- (e) Foreign students have been found attending CUNY colleges, admitted directly, although they didn't meet the basic admission requirements.

NO. 2. UNIVERSITY SECURITY STUDY: RESOLVED, That the University Security Study be endorsed by the Board of Higher Education and referred to the Chancellor for the appropriate implementation of recommendations; and be it further

RESOLVED, That the Chancellor bring to the Board for its action any additional resolution required to implement the recommendations of the study.

EXPLANATION: The Chancellor authorized the establishment of a University Security Study Committee last fall to undertake a comprehensive review of security in the University. The Committee has prepared a detailed report analyzing the current situation and proposing recommendations to strengthen the provision of security services at the colleges. The report has been reviewed by college presidents and discussed with the college security directors. This resolution will provide appropriate administrative action in moving forward with the study recommendation.

NOTE: A copy of the University Security Study is on file with these minutes in the office of the Secretary of the Board.

NO. 3. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for June 28, 1973 (including Addendum Items) be approved, as amended, as follows:

- (a) Item A-1.1.3. Period of leave to read 9/1/73-8/31/74 instead of 7/1/73-8/31/74.

(b) Item E.1.5. Add the phrase "pursuant to standard procedure" following "F.H. LaGuardia Community College Library."

(c) Item E.1.7. Add the phrase "and installing same" following "consisting of lockers."

NO. 4. UNIVERSITY REPORT: The Chancellor reported on the following:

- (a) Expense Budget
- (b) Out-of-City Fee Structure of the University
- (c) Equal Employment Opportunity Commission Questionnaire.

NO. 5. GENERAL DISCUSSION: No action.

NO. 6. WAIVER OF TUITION AND FEES FOR STUDENTS IN CORRECTIONAL INSTITUTIONS: RESOLVED, That the Board of Higher Education waive the required tuition and fees for residents of New York City who are inmates of correctional institutions and enroll in courses offered by the City University of New York.

EXPLANATION: The Center for Puerto Rican Studies of the City University of New York has entered into a consortium of institutions that have joined to form the Green Haven College Center. Collaborating institutions include Marist College in Poughkeepsie, Dutchess County Community College and Malcolm-King College. Within this framework the Center has undertaken to provide for the special needs of Spanish-speaking inmates, bringing to the prison bilingual instruction in standard college subjects as well as courses in Puerto Rican history, culture and current affairs. Courses will begin during the summer of 1973 with the aim of slowly expanding offerings and extending these services to other institutions over the next few years.

For the summer of 1973 such students are to be enrolled as if they were students at John Jay College of Criminal Justice with credits to be awarded on that basis. Similar arrangements may be worked out with other CUNY units and the CUNY Baccalaureate Program for subsequent semesters.

It is anticipated that the program will initially enroll a maximum of 60 students for six credits each in the 1973 Summer Session at John Jay and then subsequently expand to a maximum of 100 students for six credits each per semester at other CUNY units.

The intention of the above resolution is to authorize City University's participation in similar programs whereby tuition and fees are waived for inmates of correctional institutions who are residents of New York City and wish to enroll in courses at City University.

NOTE: Dr. Johnson and Mr. Poses asked to be recorded as voting "NO."

It was agreed that the Chancellor's Task Force on the matter of educational opportunities for inmates of correctional institutions would report to the Board with respect to future relationships of this type.

NO. 7. CONTRACT WITH COLLEGE SCHOLARSHIP SERVICE: RESOLVED, That the College Scholarship Service be engaged in contract in an amount not to exceed \$300,000 to provide: (1) automated need analysis processing for all 1974-75 financial aid applications submitted for traditional campus-based aid programs for which demonstrated need is a basic criterion, and (2) services supplemental to those normal to this process, in accordance with specifications; and be it further

RESOLVED, That the Board of Estimate approve this contract without public letting.

EXPLANATION: The use of the College Scholarship Service as part of the CUNY Needs Analysis System was initiated with the Freshman Class, September 1973. Circumstances are such as to necessitate the continuation of the use of the CSS system.

P.L. 92-318, the Higher Education Amendments of 1972, modified most existing federal aid program legislation, creating additional responsibilities for the financial aid officers in the colleges. 1973-74 evaluation of traditional aid program applications, previously reviewed entirely in a manual process utilizing the College Scholarship Service data, must be accomplished in a more efficient, effective and consistent manner if the colleges are to respond to:

- (1) the increase in workload brought about by greater numbers of Guaranteed Loan Program applications, and
- (2) the findings of the University-wide Federal Program Review (May 8-9, 1972) which have made clear the serious unevenness in which the application process has been conducted at our colleges.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:40 p.m.

N. MICHAEL CARFORA
Secretary of the Board