

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

SEPTEMBER 12, 1973

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET--BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 4:20 p.m.

There were present:

Luis Quero-Chiesa, Chairman
Alexander A. Delle Cese
Jean-Louis d'Heilly

Jack I. Poses
Barbara A. Thacher

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Robert J. Kibbee
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein

Vice-Chancellor J. Joseph Meng
Mr. Alan Shark

The absence of Ms. Ingersoll and Dr. Johnson was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 7)

NO. 1. COMMITTEE ON CAMPUS PLANNING AND DEVELOPMENT: Items withdrawn.

NO. 2. COMMITTEE ON BUDGET AND FINANCE: RESOLVED, That the following actions approved by the Committee on Budget and Finance be adopted:

A. UPGRADING IBM EQUIPMENT--STATEN ISLAND COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Staten Island Community College to advertise for, receive, and open bids and award contract to the lowest responsible bidder for supplying and installing equipment to upgrade the existing IBM 360/30. Such equipment is to consist of Automatic Digital Computing Equipment Fabri-Tek Model 30+ 64/128 Memory Upright and Calcomp CD 12/14 Disk Storage Drives; and be it further

RESOLVED, That a contract be awarded to the lowest responsible bidder for the purchase of fifteen data communication printers (terminals); and be it further

RESOLVED, That these expenditures, at an estimated \$110,000 total, be chargeable to Capital Budget HN-192; and be it further

RESOLVED, That the Director of the Budget be requested to approve this expenditure, chargeable to Capital Budget HN-192; and be it further

RESOLVED, That the Board of Trustees of the State University be requested to establish a Capital Budget in the amount of \$110,000 to cover this purchase.

EXPLANATION: It has become apparent that the existing equipment cannot handle the increasing demands arising from administrative and student use. The equipment requested will enable the college to keep pace by providing a link to the central computer facility and will also give increased capability for the instructional programs not only in computer science, but also in the area of mathematics, physics, and related technologies.

B. PURCHASE OF HIGHER EDUCATION PLANNING SYSTEM—CUNY:

RESOLVED, That the Board of Higher Education approve, on behalf of City University, the purchase of the Higher Education Planning System from Education and Economic Systems, Inc., for \$100,000 by exercising the option CUNY has as part of the contract between Brooklyn College and EES Inc., which has already been approved by the Board of Estimate after having been approved by the Board of Higher Education at its meeting of February 28, 1972, Calendar No. 8(b), Agenda Item G.1.24; and be it further

RESOLVED, That the Director of the Budget be requested to approve this expenditure, chargeable to Code 042-2007-001-01-73.

EXPLANATION: Education and Economic Systems, Inc., is under contract to install its proprietary information system called HEPS at Brooklyn College. As part of the contract which licenses Brooklyn College to use HEPS, City University has an option to procure the license on behalf of all the colleges of the City University for \$100,000. Since Hunter College and Fiorello H. LaGuardia Community College want to begin installing the system immediately, it is desirable to exercise the University's option at this time. In this way CUNY will acquire HEPS for use at all of its institutions and allow each to take advantage of its ability to support planning, management information and operational reporting needs.

C. CUSTOMIZE AND ADAPT HIGHER EDUCATION PLANNING SYSTEM—HUNTER COLLEGE AND LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education, on behalf of Hunter College and Fiorello H. LaGuardia Community College, enter into a contract with Education and Economic Systems, Inc., (EES Inc.) under the terms of which EES, Inc. will customize and adapt the Higher Education Planning System to the unique requirements of each unit by providing additional programming; designing input forms and operating manuals; providing training of personnel for the full institutional utilization of the system; and defining the system requirements and procedure necessary to interface HEPS with existing college computer programs, etc., at a cost not to exceed \$125,000, chargeable to Code 042-2007-001-01-73. The form of the contract is to be approved by General Counsel and when approved, executed by the Secretary; and be it further

RESOLVED, That the Director of the Budget be requested to approve this expenditure, chargeable to Code 042-2007-001-01-73; and be it further

RESOLVED, That the Board of Estimate be requested to approve this expenditure without public letting.

EXPLANATION: Brooklyn College is under contract to install the EES, Inc. proprietary system called HEPS. Hunter College and Fiorello H. LaGuardia Community College have each reviewed the Brooklyn system and concluded that they could substantially benefit from its implementation at their respective campuses. Significant savings in cost would result compared to the cost of the design and development of individual systems.

D. PURCHASE OF EQUIPMENT—CENTRAL OFFICE:

(a) RESOLVED, That Calendar No. 6B of the meeting of May 29, 1973, with respect to equipment for the Word Processing System, be rescinded.

(b) RESOLVED, That the Central Office of the Board of Higher Education of The City University of New York purchase input equipment consisting of microphone systems and stations, junction boxes and transcribers, output equipment consisting of Mag Cards, and copier equipment, manufactured by the International Business Machines Corporation and available on a contract with the Board of Education, at a total cost of approximately \$269,000, such amount includes a trade-in of IBM typewriters, etc; and be it further

RESOLVED, That the nature of the payment to International Business Machines Corporation shall be: first year, 40% (\$107,600, at time of installation; second year, 30% (\$80,700) on 13th month after installation; and third year, 30% (\$80,700) on 25th month after installation, chargeable to Code 042-2400-300-01-74 in 1973-74; Code 042-2400-300-01-75 in 1974-75, and Code 042-2400-300-01-76 in 1975-76; and be it further

RESOLVED, That the Mayor be requested to approve this expenditure.

EXPLANATION: The International Business Machines Corporation has made a comprehensive study of current Central Office staff, space, workloads and procedures and, based on the study's results, has recommended the installation of a new Word Processing System to meet Central University Office administrative and personnel needs more economically, efficiently and effectively. The study has been evaluated and a decision made to adopt the system.

NO. 3. CHANCELLOR'S REPORT: (a) RESOLVED, That the Chancellor's Report for September 12, 1973 (including Addendum Items) be approved, as amended, as follows:

Items E.1.1. through E.1.3. and E.1.13. and E.1.14. are withdrawn.

(b) RESOLUTIONS OF APPRECIATION:

(1) SAMUEL J. SILBERMAN

WHEREAS, Mr. Samuel J. Silberman has shown dynamic leadership in the service of higher education and social welfare and the strongest of commitments to social justice;

WHEREAS, His generosity and courage have contributed to major progress in this field at Hunter College and at other social work schools throughout this nation;

WHEREAS, He recognized early the unique and important contribution the Hunter College School of Social Work could make to bettering the lives of thousands of economically deprived New Yorkers and generously supported that recognition, through the Lois and Samuel Silberman Foundation, by building the school's facility on East 79th Street;

WHEREAS, His leadership, foresight and creativity have helped to make the Hunter College School of Social Work one of the most important social work institutions in the United States;

WHEREAS, His creative application of business principals has aided numerous academic and philanthropic institutions;

WHEREAS, His service beyond the City University is wide ranging and exemplified by his leadership as chairman of the Coast Guard Academy, trustee of Fairleigh Dickenson University, executive committee member of the United Way of America, member of the New York Commission to revise the Social Services Law, president of the Greater New York Fund, past president and life trustee of the Federation of Jewish Philanthropies of New York, and chairman of the Florence G. Heller J.W.B. Research Center;

WHEREAS, As retired chairman of Consolidated Cigar Corporation, and board member of Gulf and Western Industries and Becton Dickinson and Company, he exemplifies the finest qualities of business leadership and has shown that such enlightened leadership can make a significant contribution to making our city and our nation socially and morally strong;

THEREFORE, BE IT RESOLVED, That the Board of Higher Education, speaking for itself and for the president, faculty and students of Hunter College, express its unstinting gratitude to Samuel J. Silberman for his devoted service to higher education and social welfare, and particularly to the Hunter College School of Social Work;

BE IT FURTHER RESOLVED, That the Board tender to Mr. Silberman this statement of recognition and appreciation for his outstanding work.

(2) FAIRLEIGH S. DICKINSON

WHEREAS, Mr. Fairleigh S. Dickinson, Jr. has demonstrated sensitivity, commitment and concern for the needs of higher education institutions;

WHEREAS, His talents, energies and support have benefited numerous colleges and universities, both public and private, especially in the social welfare field;

WHEREAS, He recognized early the need to train economically and socially disadvantaged students for positions as social work professionals through the Hunter College School of Social Work, and therefore established the Dorothy and Alfred Silberman Scholarship Trust at the school;

WHEREAS, That trust later served as the catalyst and nucleus for the largest scholarship fund for any school of social work in the world, three quarters of a million dollars, the Dorothy and Alfred Silberman Scholarship Fund;

WHEREAS, Mr. Dickinson's service to other philanthropic causes is exemplified by positions of leadership as trustee and treasurer of Bennington College, trustee of the Kent School, Fairleigh Dickinson University, chairman of the Bergen County chapter of the National Conference of Christians and Jews, and other leadership roles at Williams College and the United States Coast Guard Academy;

WHEREAS, He has continued to give strength, vigor and leadership to the Hunter College School of Social Work, both individually and as vice-chairman of the Lois and Samuel Silberman Fund;

THEREFORE, BE IT RESOLVED, That the Board of Higher Education, speaking for itself and for the president, faculty and students of Hunter College, express its unstinting appreciation to Fairleigh S. Dickinson for his devoted service to higher education, particularly to the Hunter College School of Social Work;

BE IT FURTHER RESOLVED, That the Board tender to Mr. Dickinson this statement of recognition and gratitude for his outstanding work.

NO. 4. UNIVERSITY REPORT: The Chancellor reported on the following:

- (a) Appointment of Saul Touster as Acting President of Richmond College;
- (b) ACUSNY Conference at Rensselaer;
- (c) Collective Bargaining negotiations;
- (d) Tenure at the City University.

NO. 5. GENERAL DISCUSSION: No action.

NO. 6. TITLES OR DUTIES EXCLUDED FROM AGREEMENT WITH THE PROFESSIONAL STAFF CONGRESS: RESOLVED, That effective October 1, 1973, the collective bargaining Agreement with the Professional Staff Congress dated October 1, 1973, with respect to the Articles thereof identified below, shall apply to all employees in the functions or titles who are excluded from the Agreement pursuant to Article 1 thereof for the period September 1, 1973 through August 31, 1975. Such application shall prevail during the time of service of an individual in the designated title or while performing the functional duties which are the basis for exclusion from the Agreement:

- Article I—Recognition (insofar as exclusions from the unit are identified)
- Article XIV—Annual Leave
- Article XVI—Temporary Disability or Parental Leave
- Article XVII—Jury Duty
- Article XXII—Increased Promotional Opportunities
- Article XXIV—Salary Schedules (In the regular appointment title, Rems approved by the Board of Higher Education shall be payable)
- Article XXV—Research and Fellowship Awards
- Article XXVI—Welfare Benefits
- Article XXVII—Retirement
- Article XXVIII—Travel Allowances
- Article XXIX—Waiver of Tuition Fees
- Article XXX—Facilities and Services

and be it further

RESOLVED, That with respect to Articles of the aforesaid Agreement not made applicable to the titles and functions referred to above, the Chancellor shall issue such rules as he may deem appropriate to regulate the matters otherwise covered by the aforesaid Agreement.

EXPLANATION: In establishing the collective bargaining unit and during the course of subsequent negotiations with the PSC, certain employees of the University were excluded from coverage under the Agreement by virtue of their titles or functions. These exclusions are based on the confidentiality, or policy, or managerial responsibilities of the affected individuals. University employees assigned to the titles or duties excluding them from the negotiated Agreement, however, have titles which would otherwise be covered by the Agreement. The BHE in entering into a collective bargaining agreement did not intend to deprive its excluded employees of the provisions contained in the Articles referred to in the resolution.

Mr. Delle Cese abstained.

NO. 7. RENTAL OF DORMITORY FACILITIES--SEEK PROGRAM: RESOLVED, That the Board approve the rental of dormitory facilities at the Laura Spelman Residence of the Y.W.C.A., 840 Eighth Avenue, for use by students of the University SEEK program; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a license agreement for the aforementioned facilities.

EXPLANATION: The University SEEK Program requires suitable residence facilities for a maximum of 150 students. These students were housed in the dormitory facilities of Long Island University, Brooklyn, New York, during the past year, but the lease for these facilities expired on August 31, 1973 and a new residence facility is required.

The Department of Real Estate has negotiated a license agreement for up to 150 students with a guaranteed minimum of 126 students for a one year period commencing September 1, 1973. Included in the license agreement are room and board for each student at an annual cost of \$1,710 per student, room for two resident counselors at \$3,640 per year, four adjoining counseling rooms at \$8,528 per year, and two rooms to serve as offices at a cost of \$2,704 per year. The total minimum annual cost for 126 students would be \$230,332 and the total maximum cost for 150 students would be \$271,372. Either party may cancel this agreement upon sixty days written notification.

Under the terms of the license agreement, the Y.W.C.A. will provide double rooms with private bath, two meals per day per student, linens and towels, use of facilities and all other privileges attendant to annual membership in the Y.W.C.A.

Mr. Poses abstained.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:25 p.m.

N. MICHAEL CARFORA
Secretary of the Board