

**MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

FEBRUARY 25, 1974

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 4:20 p.m.

There were present:

**Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman**

**Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin
Rita E. Hauser**

**Harold M. Jacobs
James P. Murphy
Vinia R. Quinones**

N. Michael Carfora, Secretary of the Board

**Chancellor Robert J. Kibbee
President James A. Colston
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Joseph S. Murphy
President Harold M. Proshansky
Acting President Saul Touster
President Joseph Shenker
President Richard D. Trent**

**President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor Nathan Weiner
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Acting Vice-Chancellor Allen B. Ballard, Jr.
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon
Mr. Arthur H. Kahn**

A. WELCOME: The Chairman in opening the meeting made the following statement:

On behalf of the full Board, I would like to welcome you to this first meeting of the Board of Higher Education which is open to the public.

The work of the Board is an important public trust in higher education. Residents of our City support the operation of the University through their taxes and have a clear right to information about the Board's decision-making process. Accordingly we welcome constructive comments on our operations and problems and are anxious to share information about our successes and the important contributions to the community by City University and its graduates.

Governance of City University must necessarily be a complex process. We must deal with City, State and Federal officials and laws as well as with the community unions, faculty and students. It is the largest urban university in the world with ten senior colleges, eight community colleges, a graduate school and an affiliated medical school. We now have 260,000 students enrolled in our programs with an outstanding and dedicated faculty and staff.

The wonderful thing about City University is that it is a pioneer in higher education. It began as a tuition-free institution 125 years ago. It has educated and enriched millions of students who, in turn, have enriched our society many times over. A few years ago a policy was adopted which assures every graduate of a New York City high school a place in one of the colleges. Thus, the door entitled Opportunity for Higher Education is open to meet the needs of the individual and of society. This requires remedial programs as well as maintenance of the tradition of academic excellence.

The decision of the new Board to allow public observers at our official meetings does not imply that previous practices were secretive. As in the past, copies of agendas will be available and mailed to those who request them. Moreover, citizens will continue to be permitted to address the Board on a given item of the agenda, by submitting a written request to the Board's Secretary three days before the meeting. We ask your cooperation so that we may perform our essential work well and expeditiously. Therefore we cannot open the meeting to submissions from the floor that have not been previously authorized under existing procedures.

Again it is my pleasure to welcome you the public to your University so that we may work together on City University's problems and goals and also enjoy its many achievements.

B. RESIGNATION: The Chairman reported, with regret, the resignation of Ms. Marife Hernandez as a member of the Board. (Ms. Hernandez was appointed by the Mayor for a term ending December 31, 1978.)

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 6)

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Reports for January 28, 1974 and February 25, 1974 (including Addendum Items) be approved, as amended, as follows:

- (a) PART AA - Personnel Matters Involving Waiver of the Bylaws (January 28, 1974 and February 25, 1974) laid over pending receipt of more detailed information as to the reason for the request of a bylaw waiver.
- (b) Items listed in Part H - Errata, to be withdrawn or changed, as indicated.
- (c) John Jay College - SEEK Program: The designation of Mr. Jose Mercado as Assistant Director of the John Jay College SEEK Program laid over pending an interview with the SEEK Central Office.

NO. 2. CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following resolutions presented by the Vice-Chancellor for Campus Planning and Development be approved:

A. HEATING, VENTILATING AND AIR CONDITIONING - THE CITY COLLEGE:

RESOLVED, That the Board approve contract drawings, specifications and cost estimate of \$7,965,000 (as of May, 1974 award date) for heating, ventilating and air conditioning work for the heating and refrigeration plant as part of the construction of the North Academic Center of The City College, as prepared by John Carl Warnecke, Architects; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve the said final plans, specifications and final cost estimate and to authorize the Dormitory Authority of the State of New York to invite bids and to award a contract for the work.

EXPLANATION: This contract includes all of the heating, ventilating and air conditioning work required to complete the heating and refrigeration plant of the North Academic Center. This package is the fourth phase of the construction of the North Academic Center which work is being scheduled on a "fast-tracked" basis. Previously approved and awarded were contracts for the demolition of Lewisohn Stadium, excavation and foundation work and the structural steel work for the North Academic Center. Demolition of Lewisohn Stadium is completed and the excavation and foundation and structural steel work have been started.

The approved preliminary estimate for this phase of the work was \$7,109,000 (February, 1973) to which had been added an estimated escalation amount of \$793,364 indicating an anticipated bid price of \$7,902,364 as of September 1974, the award date scheduled at that time. De-escalating back to the currently scheduled award date would reduce the preliminary estimate by \$169,910 to \$7,732,454 (May 1974).

Subsequent changes in ontract scope were (a) the deletion of supervisory controls (\$470,000), (b) the addition of the pipe tunnel within the NAC (\$385,000) and (c) the addition of the pipe and conduit trench to the Center for the Performing Arts (\$380,000) which combine to produce an updated preliminary estimate of \$8,027,454. Scope changes (a) and (b) constitute exchanges with later contract packages while (c) is an overall addition, offset by reduction in later contract packages. All three are expressed in May, 1974 award date figures. The overall approved project cost limitation has been maintained.

The Architect's final estimate is \$7,965,000 (May 1974) or approximately \$60,000 below previously projected cost.

The plans and specifications have been reviewed and approved by the College and the Office of Campus Planning and Development and approval of the Board is recommended.

B. TEMPORARY ELECTRIC WORK - THE CITY COLLEGE:

RESOLVED, That the Board approve contract drawings, specifications and final cost estimate of \$335,000 as of February 1974 award date for temporary electric work as part of the construction of the North Academic Center of The City College, as prepared by John Carl Warnecke, Architects; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve the said final plans, specifications and final construction cost estimate and to authorize the Dormitory Authority of the State of New York to invite bids and to award a contract for the work.

EXPLANATION: This work includes the provision of such temporary electric service, distribution systems, lighting and power as may be required for the construction of the North Academic Center until such time as an electrical work contract is awarded as part of the general construction phase. This temporary electric work contract is necessitated by the stringencies of the "fast-tracked" schedule, the provisions of the Wickes Law and the lead time required to obtain the service from Consolidated Edison. Previously approved and awarded were contracts for the demolition of Lewisohn Stadium, excavation and foundation work and structural steel. Demolition of Lewisohn Stadium is completed and the excavation and foundation and structural steel work has been started.

Although not separated or identified in the approved preliminary estimate, this cost was included. It was spread throughout the general conditions portion of the ten prime contracts then scheduled to follow excavation and foundation work. It does not represent an increase in the total project cost limitation and is being reflected in lower costs of the contracts from which deleted.

The plans and specifications have been reviewed and approved by the College and the Office of Campus Planning and Development and approval by the Board is recommended.

C. PLUMBING WORK - NORTH ACADEMIC CENTER - THE CITY COLLEGE:

RESOLVED, That the Board approve contract drawings, specifications and final cost estimate of \$140,000.00 as of March 1974 award date, for Temporary Plumbing including Standpipe Work during the initial phase of steel erection as part of the construction of the North Academic Center of The City College, as prepared by John Carl Warnecke, Architects; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve the said plans, specifications and final construction cost estimate and to authorize the Dormitory Authority of the State of New York to invite bids and to award a contract for the work.

EXPLANATION: This work includes the installation of such fire standpipe system, sewer and water services as may be required for construction of the North Academic Center until such time as a Plumbing Work Contract is awarded as part of the General Construction phase.

The estimated cost of this work as of March 1974 is \$80,000 for the Temporary Fire Standpipe Work and \$60,000 for the Sewer and Water Services, comprising a total of \$140,000.

As far as it is feasible, all the above work is to be installed in such a way that it can serve as part of the permanent installation.

This contract is necessitated by the time requirements of the "fast-track" schedule, the provisions of the Wickes Law and the requirements of agencies having jurisdiction regarding health and safety during construction.

Previously approved and awarded were contracts for the demolition of Lewisohn Stadium, excavation and foundation work and structural steel. Demolition of Lewisohn Stadium is completed and the Excavation and Foundation and Structural Steel work have been started.

Although not separated or identified in the approved preliminary estimate, this cost was included. It was spread throughout the general conditions portion of the ten prime contracts then scheduled to follow excavation and foundation work. It does not represent an increase in the total project cost limitation and is being reflected in lower costs of the contracts from which deleted.

The plans and specifications have been reviewed and approved by the College and approval by the Board is recommended.

D. ALTERATION - SCIENCE AND PHYSICAL EDUCATION BUILDING - THE CITY COLLEGE:

RESOLVED, That the Board approve final plans, specifications and final estimate of cost of construction in the amount of \$379,000 based on a projected bid date of April, 1974 for the alteration of the Science and Physical Education Building basement area at City College for New Geology Laboratories, as prepared by Alfred Greenberg Associates; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve the aforesaid final plans, specifications and final construction cost estimate and to authorize The Dormitory Authority of the State of New York to invite bids and to award contracts for the construction of said facilities.

EXPLANATION: On September 24, 1973, Calendar No. 4.1, the Board of Higher Education adopted a resolution approving preliminary plans, outline specifications and preliminary estimate of cost of \$363,029 as of May, 1973.

The engineers estimate of \$379,000 based on a projected bid date of April, 1974 may be compared to the preliminary estimate of \$363,029 which if escalated to the projected April, 1974 bid date would indicate a cost of \$385,810.

The cost of the alteration, per square foot, escalated to a projected bid date of April, 1974 (\$379,000 divided by 11,600 square feet) is \$32.67, which is considered reasonable for this type of construction.

These documents have been reviewed and meet the approval of the College and the Office of Campus Planning and Development in all aspects of design and function.

E. CENTER FOR PERFORMING ARTS - THE CITY COLLEGE:

RESOLVED, That the Board approve the preliminary plans and outline specifications and preliminary cost estimate of \$4,637,421. (as of January 1974) for the Center for Performing Arts - Aaron Davis on the South Campus of The City College as prepared by A.W. Geller and Associates and E.D. Ehrenkrantz and Associates, Associated Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and to authorize the Dormitory Authority to proceed with development of final bidding documents.

EXPLANATION: The Aaron Davis Hall will be located on the northern part of South Campus at the crossing point of Convent Avenue and 135th Street and will be a central educational facility for the Performing Arts at The City College.

In order to provide a teaching facility for the newly organized Leonard Davis Center for the Performing Arts with the program leading to the degree of Bachelor of Arts, the original program for one major auditorium with 1200 seats and supporting facilities was revised, but net (32,000) and gross (53,400) square footage and construction funds of the original program were retained.

The new program provides for a Music Hall with 800 seats, Experimental Theatre with 400 seats and Rehearsal Studio and other supporting areas such as scenery and painting shops, wardrobes and chorus dressing rooms, green room, etc., etc.

This facility will provide space for theatrical productions and workshops, music concerts, film presentations, dances, operas, convocations, instructional opportunities as well as space for graphic exhibitions. The building will be constructed of structural steel and concrete slabs enveloped in and harmonizing with the surrounding warm grayish brick walls with large glass openings oriented to the receiving plaza which will serve as a congregating area for students and faculty and/or outdoor performing space. On September 25, 1972, (Cal. No. 4.11.A.) the Board approved an estimated cost (as of September 1972) of \$4,301,928. to include:

Construction Cost	\$3,750,000
Demolition	176,928
Site Work	375,000
Total	\$4,301,928

If this is escalated to January 1974, the amount could have been \$4,717,635.

The preliminary construction cost estimate of \$4,637,421 (January 1974) is based on completed preliminary plans and specifications for the work and allowing for the cost escalation is consistent with the previously approved construction cost.

The preliminary plans have been reviewed by the College and the Office of Campus Planning and Development and approval of the Board is recommended in order that the Architects may proceed with development of final plans and specifications for this project.

F. ATHLETIC FIELD - SOUTH CAMPUS - THE CITY COLLEGE:

RESOLVED, That the Board approve the preliminary plans and outline specifications and preliminary cost estimate of \$830,250 (as of January 1974) for an Athletic Field on South Campus of The City College as prepared by John J. Kassner & Co., Inc., Landscape Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and to authorize the Dormitory Authority to proceed with development of final bidding documents.

EXPLANATION: On December 18, 1972 the Board authorized the employment of the indicated Landscape Architects to design an outdoor athletic field for The City College.

The athletic field, which will encompass a three acre area on the South Campus, will provide a perimeter running track around a multi-purpose athletic field to be used for la crosse, football and soccer and will be used for athletic instructional purposes, intramural sports, team practice and other college athletic uses. With the demolition of Lewisohn Stadium the Athletic Field will be the only outdoor athletic facility on Campus.

The athletic field will be constructed of all weather, low maintenance artificial surface supported by permanent base. Bituminous roadways and concrete sidewalks will be constructed. Areas around the field will be landscaped with trees, shrubs, grass, etc., and will be developed with benches and informal seating areas.

The entire athletic field complex including seating areas, roads and sidewalks will be provided with appropriate lighting. A public address system will be installed.

On September 24, 1973 (Cal. No. 4B) the Board approved schematic plans and estimated construction cost of \$785,616 (April 1973).

The preliminary construction cost estimate of \$830,250 (January 1974) is based on completed preliminary plans and specifications for the work and allowing for cost escalation is consistent with the approved schematic estimate.

The preliminary plans have been reviewed by the College and University Office of Campus Planning and Development and approval of the Board is recommended in order that Architect may proceed with development of final plans and specifications for this work.

G. ROOF RENOVATION. SHEPARD HALL - THE CITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize The City College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing all labor and material, tools and equipment required for the work necessary to complete roof renovation, Shepard Hall, North Campus, The City College, at an estimated cost of \$300,000 chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Director of the Budget be requested to approve the expenditure of \$300,000 for the proposed contract. (See also Cal. No.2 (b) 4 - 4/20/64.)

EXPLANATION: The renovation indicated herein is required due to the serious state of disrepair of the Shepard Hall roof. Constant leakage is causing continuous damage to outside as well as inside walls, resulting in costly damage to the same. This renovation will complete roof rehabilitation of the Shepard Hall and implementation is recommended and approved by the Administrative Superintendent of Buildings and Grounds and The City College Dean for Campus Planning.

H. NEW BUILDING COMPLEX - HUNTER COLLEGE:

RESOLVED, That the Board approve preliminary plans, outline specifications and preliminary estimate of construction of \$58,958,000 (September 1973) for construction of new Hunter College Building Complex as prepared by Ulrich Franzen & Associates, Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve said preliminary plans, etc., and to authorize the Dormitory Authority to complete final plans, bid documents, etc., for the work.

EXPLANATION: A new College building on Site "B" (West of Lexington Avenue between 67th and 68th Streets) will house the entire Physical Education Department (except the swimming pool), classrooms, lecture halls, student union facility, (lounges, commons, snack bars, etc.) and departmental offices for Education, Social Sciences and Humanities. This building will be linked to existing College building by bridge over 68th Street at the third floor and a tunnel at the first basement level. The structure will be steel frame and will have four basement levels and 19 floors above grade.

A second new College building on Site "C" (East of Lexington Avenue between 67th and 68th Streets) will house the library, counselling facilities and college administration. This building will be linked to the new building on Site "B" by bridges over Lexington Avenue at the third and seventh floors. The structure will be a steel frame and will have three basement levels and 17 floors above grade.

Central utilities for both buildings will be located in this building on Site "C" where Con Edison steam will be received and the central refrigeration plant (for air conditioning) will be located. Electricity, domestic water and sewer connections will be independent for each Site, and are readily accessible in adjacent streets.

A new building to replace an existing fire house and a police station is included in this project and will be erected as a portion of Site "C" facing South on 67th Street between 3rd and Lexington Avenues. This part of the project will be erected by the Dormitory Authority and funded entirely and separately by the City of New York.

The two new college buildings will provide 447,808 net usable square feet in a gross building area of 709,373 square feet (efficiency ratio of 1.58).

The construction work will be progressed on a "fast-tracked" basis to provide the new facilities as rapidly as possible and to minimize the effect of inflationary construction cost trends. The actual anticipated construction cost (including estimates of escalation to the various bid dates) is \$63,576,000. The New York City Budget Director has approved a construction cost limitation in this amount and a concurring approval by the State Budget Director is anticipated shortly. This latter approval is a prerequisite to the advertising for bid of any of the construction work.

I. DEMOLITION WORK - HUNTER COLLEGE COMPLEX:

RESOLVED, That the Board approve final plans, specifications and final estimates of cost in amount of \$450,000.00 for demolition of various building structures and related site work on the site of the proposed new Hunter College Complex as prepared by Ulrich Franzen and Associates in accordance with their contract with the Dormitory Authority of the State of New York, dated April 23, 1973; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and authorize the Dormitory Authority of the State of New York to invite bids and to award contracts for the aforesaid work.

EXPLANATION: This resolution authorizes demolition work in abandoned rear yard structures of the existing Police Station and Fire House and demolition of former Public School 76 and the former Fire Department Training School. The location of these structures is on Site C (East of Lexington Avenue between 67th and 68th Streets).

This site clearance work is necessary to permit the next construction phase (excavation and foundation work) for the new facilities for Hunter College to proceed.

J. PEDESTRIAN BRIDGES - HUNTER COLLEGE:

RESOLVED, That the Board approve agreements between the Board of Higher Education and the City of New York for construction and maintenance of three (3) pedestrian bridges and a tunnel described as follows:

Extension of existing tunnel under roadway north side of East 68th Street from mezzanine level of subway station to a new tunnel on the south side of 68th Street subway station. Pedestrian bridge connecting existing Hunter College on the North Side of 68th Street to new building on South Side of 68th Street west of Lexington Avenue at the 3rd floor level above the public street. Two (2) pedestrian bridges across Lexington Avenue bounded by 67th Street on the South and 68th Street on the North, spanning in an east west direction at the 3rd floor level and the 7th floor level of the new Hunter College Buildings.

and be it further

RESOLVED, That the Board pay into the treasury of the City of New York from such funds as the Board deems appropriate the sum of \$11,760.00 per annum for the privilege granted; and be it further

RESOLVED, That the Chairman of the Board be authorized to sign said agreements on behalf of the Board.

EXPLANATION: Franchise is necessary to permit the construction of the indicated bridges and tunnels required for the New Hunter College Complex.

K. RENOVATION AND ADDITION TO EXISTING CAMPUS - LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve contract drawings, specifications and cost estimate of \$9,158,100 (based on a February 1974 final estimate of \$9,094,000 escalated to an estimated March 1974 bid date) for the Renovation and Addition to the existing campus of LaGuardia Community College, located at 31-10 Thomson Avenue, Long Island City, Borough of Queens, as prepared by Gueron, Lepp & Associates, Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the aforesaid documents and authorize the Dormitory Authority of the State of New York to invite bids and award contracts for the Renovation and Addition to said facilities.

EXPLANATION: On May 7, 1973, Cal. No. 5C, the Board of Higher Education adopted a resolution approving preliminary plans, outline specifications and preliminary estimates at a cost of \$8,722,000 (as of April 1973) for said project.

The work includes substantial renovation and alteration work in the 246,000 square foot former industrial structure together with a 25,000 square foot gymnasium addition.

The present final estimate of \$9,094,000 (February 1974) may be compared with the approved preliminary estimate of \$8,722,000, which if escalated to February 1974 would indicate a cost of \$9,298,320 (using Turner index).

The final plans, specifications and cost estimates have been reviewed by and meet the approval of the Department of Design and Construction Management, the Dormitory Authority of the State of New York and the College in all aspects of design and function.

The plans have been examined by the Building Department of the City of New York and conform to all legal and safety requirements. The design has also received final approval of the Art Commission of the City of New York which rules on aesthetic considerations.

L. NEW BUILDING UNITS - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board amend the resolution adopted on October 29, 1973 (Cal. No. 2A), which approved final plans, specifications and aggregate cost estimate of \$22,896,077 for three new building units and site utility work at Kingsborough Community College, to increase said estimated cost to \$24,942,235 the aggregate amount of low bids received for the indicated projects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the said increased cost and to authorize the Dormitory Authority of the State of New York to award contracts for the construction of said facilities.

EXPLANATION: On October 29, 1973 the Board approved final plans, etc. for the indicated projects and final cost estimates based on the design architect's final estimates of July 1973 increased by an amount of 3.35% to reflect estimated cost escalation to a projected bid date of January 1974.

The approved estimates and the aggregate of low bids received for each project are as follows:

Project	Estimate	Aggregate Low Bid amount & Date	Difference
1. Heating Plant, Central Services & Site Utilities	\$ 8,985,870	\$10,330,235 (1/16)	+\$1,344,365 (+13.5%)
2. Library & Media Center	\$ 6,395,946	\$ 6,839,000 (1/23)	+\$ 443,054 (+6.9%)
3. Academic Cluster	\$ 7,514,261	\$ 7,773,000 (1/25)	+\$ 258,739 (+3.4%)
	\$22,896,077	\$24,942,235	+\$2,046,158 (+8.9%)

Although in each case the aggregate of the four low bids received for each project exceeded that project's approved estimate, there was substantial competition for the work as is evident from the number of bidders for each contract:

Project	NUMBER OF BIDDERS				Total
	General Construction	Plumbing	Heating, Ventilating Air Conditioning	Electrical	
1. Heating Plant, Central Services & Site Utilities	19	9	13	11	52
2. Library & Media Center	8	9	12	6	35
3. Academic Cluster	6	10	12	8	36

In each of the three cases the bids were reviewed by the staffs of the University and Dormitory Authority with the architect and construction manager in an effort to ascertain why the bids exceeded the estimates. A common concern appears to be the availability and cost of construction materials to the contractors. It appears that despite the obvious interest of the several contractors who submitted proposals, their bids reflected a current uncertain market condition.

After a careful review with the design consultants, it is the considered opinion of the staffs of the Dormitory Authority and University that in view of the obvious adequacy of the competition, a revised estimate in the amount of the low bids should be approved for each project.

In view of the foregoing it is recommended that the estimated cost of the work be increased to reflect the low bids received.

M. SELECTION OF ARCHITECT - PHASE I - QUEENS COLLEGE:

RESOLVED, That the Board approve the selection of Davis, Brody and Associates, Architects, for the design of a new Science Building (Phase I) at Queens College; and be it further

RESOLVED, That the City University Construction Fund authorize the Dormitory Authority of the State of New York to retain the indicated architects for the design of said facility.

EXPLANATION: The proposed first phase science building is to contain 137,000 net square feet of space. Based on the design parameters indicated in the Queens College Master Plan it is anticipated that the facilities will be provided in a building having a gross area of 224,680 square feet at an approximate construction cost of about \$16.5 million.

N. SUPPLEMENTAL INTERIM NOTE AGREEMENT NO. 3:

RESOLVED, That the form and substance of Supplemental Interim Note Agreement No. 3 (Senior and Community College Issue) dated as of February 19, 1974, between the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of supplemental Interim Note Agreement No. 3 by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: The approval and execution of Supplemental Note Agreement No. 3 to the June 20, 1973 Interim Note Agreement between the Board, the Authority and the Fund will permit funding by the Dormitory in amounts not to exceed \$83,948,000 for Note Facility 13.02 (a New Building Complex at Hunter College) and \$39,800,000 for Note Facility C 12.06 (a Central Building Complex at Lehman College). Pursuant to a procedure established by the Governor, the indicated amounts have heretofore been approved by the State Budget Director as total cost limitations for the indicated projects.

O. NO ITEM.

P. ARCHITECTURAL/ENGINEERING SERVICES - BARUCH COLLEGE:

RESOLVED, That the Board approve a contract with Klein and Kolbe, Architects, 14 West 55th Street, New York, New York 10019 to provide Architectural/Engineering Services for the preparation of Complete Drawings (Preliminary and Final), Specifications (Outline and Final), Estimates of Cost (Preliminary and Final), Checking of Shop Drawings and Supervision of Construction for Renovations to 17 Lexington Avenue and 155 East 24th Street Buildings of Baruch College for a fee of \$51,250 with a provision for increase to \$61,500 due to possible escalation of construction costs. The total estimated cost of construction of \$706,900 (including contingencies), established as of January 1974, is to be charged to Capital Project No. HN-203; and be it further

RESOLVED, That the Director of the Budget be and is hereby requested to approve said contract and fee chargeable to Capital Project No. HN-203.

EXPLANATION: Conversion of first floor area of 17 Lexington Avenue is needed to accommodate buildings and grounds dislocated by Phase I Renovation and to provide student lobby area away from the present traffic area in front of the elevators. (Estimated cost \$28,100)

Renovation of the 13th floor of 17 Lexington Avenue will provide additional facilities for the expanded programs of the Art Department. (Estimated cost \$35,200)

The present 1250 seat auditorium at 17 Lexington Avenue is one of the best theater facilities south of 42nd Street. No maintenance or renovation work has been done in the last 25 years. Improved lighting, audio facilities and general repairs are necessary for efficient use for lectures and similar purposes. (Estimated cost \$251,500)

Emergency lighting for both the 17 Lexington Avenue and 155 East 24th Street buildings is a requirement of the City of New York fire safety regulations. (Estimated cost \$118,600)

Replacement of the windows at 17 Lexington Avenue. Survey of these windows has indicated that they can no longer be repaired. There are excessive heat losses through them and it is not possible to clean them safely, according to the State Labor Department rules due to their deteriorated condition. (Estimated cost \$273,500)

The above totals the sum of \$706,900.

Q. PHASE III, ALTERATION - STATEN ISLAND COMMUNITY COLLEGE:

RESOLVED, That the Board approve the preliminary plans, specifications and preliminary estimate of cost for the remaining items of Phase III, Alteration Project SI-901-72, at Staten Island Community College, as prepared by Goldfarb and Hecht, Consulting Engineers.

These projects are:

Item 1 - Mandatory Emergency Lighting	\$ 40,000
Item 2 - Emergency Generator	\$ 40,000
Item 5 - Air Cooling Remaining "B" Building	\$ 262,000
The total estimated construction cost of these three projects as of January 1974 is	\$ 342,000

and be it further

RESOLVED, That the Director of the Budget be requested to approve said preliminary documents and cost estimate for the advancement of the above projects with a cost limitation of \$369,900., based on the preliminary estimate together with amounts of 3% for anticipated cost escalation to an estimated bid date of August 1974 and a 5% construction contingency allowance.

EXPLANATION: On November 27, 1972 the Board approved a service contract with Goldfarb and Hecht, Consulting Engineers, for a group of Alterations at Staten Island Community College which was subsequently approved by the Bureau of the Budget on April 6, 1973 with CP-8646.

Three projects of the same contract were previously approved for preliminary design by the Board on September 24, 1973 and by the Bureau of the Budget on October 19, 1973 with CP-9506.

The remaining projects now being requested for preliminary design approval are as follows:

Item 1 - Mandatory Emergency Lighting. The Building Department requires the installation of emergency lighting, battery units plus emergency feeder for all existing buildings, including stairways, lobbies, exits, corridors, etc.

Item 2 - Emergency Generator. Emergency Generator for one (1) boiler and auxiliary fans and motors, sump pumps, plus emergency lighting for building "B" and other utility areas not covered by item "MANDATORY EMERGENCY LIGHTING."

Item 5 - Air Cooling Remaining "B" Building. The building is heavily used by the college during the summer months and air cooling is vital for the college to properly implement its academic programs. Parts of the building cooling were done under prior contracts. This remaining work is in accordance with the provisions of the Master Plan.

The Engineer has prepared the preliminary documents under the close supervision and detailed review of the College Campus Facilities Staff. The plans have also been reviewed by the Office of Campus Planning & Development and have been found satisfactory and approval by the Board is recommended.

R. RENT-FREE USAGE OF SPACE - YORK COLLEGE:

RESOLVED, That the Board approve the rent-free, month-to-month usage of 32,840 square feet of space in St. Monica's Roman Catholic School and Convent at 94-19 160th Street, Jamaica, New York, by York College; and be it further

RESOLVED, That the Board authorize the Vice-Chancellor for Campus Planning and Development to execute a lease with the Housing and Development Administration of the City of New York for the aforementioned space subject to approval as to form by the General Counsel and Vice-Chancellor for Legal Affairs of the Board.

EXPLANATION: The subject buildings are located on the site of the future York College campus and are currently under the management of the Housing and Development Administration of the City of New York. The Housing and Development Administration is agreeable to renting these buildings to the Board of Higher Education for use by York College on a rent-free, month-to-month basis.

The buildings will be used by York College for classrooms and a student center.

During the term of its occupancy, York College will be responsible for the care and maintenance of the above mentioned building.

S. CHEMISTRY LABORATORY - NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board approve the preliminary plans, specifications and preliminary estimate of cost for a new chemistry laboratory on the 6th floor of the Pearl Street Building at New York City Community College, as prepared by the College and Steinharter-Schwarz, Consulting Engineers. The estimated cost of construction for this project is \$125,000 as of February, 1974; and be it further

RESOLVED, That the Director of the Budget be requested to approve said documents with a total cost limitation of \$133,900 which includes 2% for anticipated cost escalation to an estimated bid date of May, 1974 and a 5% construction contingency allowance, chargeable to Capital Project HN-206.

EXPLANATION: On September 28, 1970, Cal. No. 13, the Board approved a contract with Steinharter-Schwarz Associates for the said alteration of 2300 square feet of space in this building for use as a chemistry laboratory in New York City Community College which was subsequently approved by the Bureau of the Budget on October 1, 1973 with CP-9225.

The College has prepared the architectural drawings and the Consultant Engineer has prepared the mechanical drawings under the close supervision and detailed review of the College Campus Facilities staff. The plans have also been found satisfactory by the Office of Campus Planning and Development.

The cost per square foot for this project is approximately \$54.00 per square foot, which is reasonable considering the fact that the following items included in this contract are beyond normal requirements, such as:

Electrical Work

Special transformer due to insufficient power availability, air flow detectors, fume hood alarms, and remote control of receptacles and gas solenoid valves.

Mechanical Work

Additional ceiling ducts for future control system in accordance with master plan; replacement of perimeter radiation and enclosures due to deteriorated condition of existing units; rearrangement of steam piping which interferes with new ceiling; special acid resistant pipe and fittings and vent from cellar to roof six floors above for acid waste receiving tank relocated to cellar.

NO. 3. BUDGET AND PLANNING: RESOLVED, That the following resolutions presented by the Vice-Chancellor for Budget and Planning be adopted:

A. NDSL BILLING SERVICE CONTRACT:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the Central Office to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for furnishing Student Loan Billing Services for one year with an option to renew the contract for one additional year in behalf of The City University of New York at an estimated cost not to exceed \$135,000 for the one-year period with such cost chargeable to the administrative expense funds supplied from the U.S. Department of Health, Education, and Welfare for the operation of Federal Student Aid Programs. Such contract shall be approved as to form by the General Counsel and Vice-Chancellor for Legal Affairs.

EXPLANATION: The United States Government (H.E.W.) has made it mandatory for all participating schools to make a bonafide attempt to bill and collect repayments of the National Defense/Direct Student Loan Program. Accordingly, the Administrative Council (10/13/69 Cal. No. 4) authorized the University to "...contract for the services of a financial institution that specializes in servicing universities in connection with the NDSL (National Defense Student Loan) program..." Such past contract will expire March 31, 1974 and it is essential that a new agreement be authorized.

B. PURCHASE OF LEARNING CENTER - THE GRADUATE SCHOOL AND UNIVERSITY CENTER:

RESOLVED, That the Board of Higher Education approve the purchase on behalf of the Graduate School and University Center of a learning Center from the Control Data Institute in the approximate amount of \$125,000; and be it further

RESOLVED, That the Director of the Budget be requested to approve such expenditure chargeable to Capital Budget HN-191; and be it further

RESOLVED, That the Board of Estimate approve the purchase without public letting.

EXPLANATION: The costs for this Center include the preparation of the site-fixtures and hardware; courseware; training of CUNY staff to operate the Center; and parallel staffing for the first six months of operation. This learning Center, under the aegis of the Graduate School and University Center, will meet the immediate need of providing training in data processing to data processing personnel within CUNY and other city agencies, and to undergraduates at both Brooklyn College and Hunter College; and will serve as a demonstration center for evaluating the viability of the Learning Center concept as a means of serving the adult population of New York City.

Note: This resolution rescinds action approved by the Board on 12/17/74, Cal. No. 5A.

NO. 4. HALL OF FAME: RESOLVED, That the Chancellor be authorized on behalf of the Board to execute an agreement with New York University relating to:

- (1) Joining with NYU in a petition to the Regents for the incorporation of an education corporation to be known as The Trustees of the Hall of Fame for Great Americans
- (2) The administration of the Hall of Fame by the new corporation
- (3) Payment of the expenses of the new corporation; and
- (4) The discharge of NYU by a court of competent jurisdiction of its fiduciary responsibilities with respect to the Hall of Fame.

EXPLANATION: The conveyance of NYU's Heights Campus to the Dormitory Authority for the use by Bronx Community College including the Colonnade housing the "Hall of Fame for Great Americans" required the making of appropriate arrangements to continue the functions and to carry out the purposes of the Hall of Fame in the future. This agreement will carry out that requirement.

NO. 5. UNIVERSITY REPORT: The Chancellor presented his oral report on matters of Board and University interest:

He reported that the legislative program of the University consists this year primarily of two items, not entirely disconnected: one, the City University budget and the other, a proposal to incorporate the community colleges de jure into the City University.

With respect to the budget he reported that:

- (a) As far as the senior colleges of the University are concerned, it is at this moment a good budget.
- (b) The Governor has included in his executive budget 50-50 funding for the Mayor's certified level of \$359 million.
- (c) The Governor's budget also included some increase in the amount of money for SEEK although it didn't meet the Mayor's certification as to amount.
- (d) The community college budget has created a serious problem. Under the formula that controls the allocations to the community colleges of the City University, which is a formula approved by the State University Trustees, the money available for the community colleges from the State would be about \$59,000,000 as against the \$68,000,000 certified. This would leave a shortfall of at least \$9,000,000 in State funds. If coupled with the matching funds from the City, this would leave the community college budget some \$23-24 million dollars short of the level certified by the Mayor.

He reported further that there is a bill in the Legislature that would take the community colleges in New York City out of the State community college system and calls for their de jure as well as de facto inclusion in the City University college system.

He also reported that Baruch College, which, because of the failure of the Board of Regents to approve the Master Plan amendment designating a Manhattan site, is now to be located in Brooklyn and that efforts are being made to move ahead on the construction of the college as rapidly as possible.

He noted that one difficulty is the limitation of \$520 million placed by the Governor on construction of senior colleges. This limit is being reached with the projects now under construction or design.

NO. 6. GENERAL DISCUSSION: The Chairman spoke of matters of interest to the Board and the University:

He thanked the Chancellor for discussing with the Council of Presidents the need for uniform accounting and other statistical data in all City University units. He pointed out that the University cannot operate effectively if similar data was not received from each of the colleges.

The Chairman also mentioned that meetings had been held with the New York City Board of Education in an effort to develop cooperative programs.

The Chairman further stated that the Board was presently preparing a proposed committee structure in order to perform effectively its work. Recommendations had been received from former members of the Board as well as from staff. He complimented a memorandum received from the Student Senate group as one of the best presentations received.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:20 p.m.

N. MICHAEL CARFORA
Secretary of the Board