

**MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

APRIL 22, 1974

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 4:45 p.m.

There were present:

**Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman**

**Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin**

**Harold M. Jacobs
Vinia R. Quinones**

N. Michael Carfora, Secretary of the Board

**Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido A. deLeon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
President Kurt R. Schmeller**

**President Herbert M. Sussman
Acting President Saul Touster
President Richard D. Trent
President Jacqueline G. Wexler
Professor Nathan Weiner
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Acting Vice-Chancellor Allen B. Ballard, Jr.
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor J. Joseph Meng
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon
Mr. Arthur H. Kahn**

The absence of Ms. Hauser, Mr. Murphy and Ms. Valle was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or a motion was taken as noted: (Cal. Nos. 1 through 10)

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for April 23, 1974 (including Addendum Items) be approved as amended, as follows:

(a) Part B - Student Services: Item B.1.1. Physical Examinations on New Entrants into the Day Session withdrawn and referred to the Board's Committee on Administrative Affairs.

(b) SEEK actions laid over at the March 25, 1974 meeting approved.

(c) Reappointment of Ms. Jo Anna Ruddel, Baruch College, with Certificate of Continuous Employment, was laid over pending submission of additional documentation. (At the request of Vice-Chancellor Edelstein)

(d) Items listed in PART H - ERRATA, to be withdrawn or changed, as indicated.

NO. 2. CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That the following resolutions presented by the Vice-Chancellor for Campus Planning and Development be adopted:

A. SUPPLEMENTAL INTERIM NOTE AGREEMENT NO. 5:

RESOLVED, That the form and substance of Supplemental Interim Note Agreement No. 5 (Senior and Community College Issue) dated as of April 23, 1974, among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions and omissions may be made by the Chairman, and the execution of Supplemental Interim Note Agreement No. 5 by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: Amendment of the CUNY master plan for the new campus development at Queens College was approved by the Regents on July 28, 1972 and the Governor on May 8, 1973. A similar CUNY master plan amendment was approved for a program of space requirements for the new Baruch College Campus development in Brooklyn by the Regents on January 23, 1974 and the Governor on March 19, 1974.

Subsequent to and consistent with the foregoing approvals, the Board of Higher Education and the City University Construction Fund approved the selection of architects for (a) the design of a new Science Building at Queens College and (b) the initial planning required for the new Baruch Campus in the Atlantic Terminal Urban Renewal Area in Brooklyn.

The approval and execution of this Supplemental Interim Note Agreement No. 5 to the June 20, 1973 Interim Note Agreement among the Board, the Authority and the Fund will permit funding by the Dormitory Authority of the costs of the indicated planning work.

B. SUPPLEMENTAL INTERIM NOTE AGREEMENT NO. 6:

RESOLVED, That the form and substance of Supplemental Interim Note Agreement No. 6 (Senior and Community College Issue) dated as of April 23, 1974 among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman, subject to the obtaining of any required prerequisite approvals, is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of Supplemental Interim Note Agreement No. 6 by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: The approval and execution of Supplemental Note Agreement No. 6 to the June 20, 1973 Interim Note Agreement among the Board, the Authority and the Fund will permit total funding by the Dormitory Authority in amounts not to exceed \$69,960,000 for Note Facility CC-MNH-01 and 02 (a new campus for Borough of Manhattan Community College) and \$27,732,000 for Note Facilities CC-QNB-01 and 02, CC-QNB-03 and 04 and CC-QNB-05 (new facilities at Queensborough Community College including a medical arts building, an administration/business building, a service building, alterations to existing buildings, site work, etc.). The approved 1974-75 State Budget includes funding authorization in the indicated amounts. An application to establish this Supplemental Interim Note Agreement was approved by the New York City Budget Director on March 6, 1974 and by the Trustees of the State University on March 27, 1974.

C. EXAMINATION OF OFFICIAL STATEMENT RELATIVE TO REVENUE BONDS, SERIES A:

WHEREAS, In connection with the sale of bonds of the Dormitory Authority of the State of New York, designated, "REVENUE BONDS, CITY UNIVERSITY COMMUNITY COLLEGE ISSUE, SERIES A," dated July 1, 1973, it is necessary that the Dormitory authority issue an Official Statement (initially in the form of a preliminary Official Statement and subsequent to the sale of such bonds in the form of a final Official Statement); and

WHEREAS, Such Official Statement, in both its preliminary and final forms, must necessarily contain certain information relating to the Board of Higher Education in the City of New York; and

WHEREAS, The officers hereinafter set forth are best qualified to examine, appraise and approve the accuracy of any such statements in such Official Statement;

NOW, THEREFORE BE IT RESOLVED, By the Board of Higher Education as follows:

SECTION 1. The following officers are hereby authorized and directed to examine any statements contained in the Official Statement of the Dormitory Authority relating to the Revenue Bonds, City University Community College Issue, Series A, in its preliminary form, and, upon approval thereof, to deliver a letter to the Dormitory Authority, signed by at least three of such officers, stating in substance that the material contained therein, relating to the Board of Higher Education and The City University of New York is true, which letter shall further state that in the opinion of the signers thereof such material is a fair and accurate statement relating to the Board of Higher Education and the City University and that no material facts have been omitted. Such officers are as follows: The Chairman of the Board of Higher Education, the Chancellor and the Deputy Chancellor of the City University and the Vice-Chancellor for Budget and Planning.

SECTION 2. This resolution shall take effect immediately.

D. SUPPLEMENTAL AGREEMENT A - CITY UNIVERSITY COMMUNITY COLLEGE ISSUE:

RESOLVED, That the form and substance of proposed Supplemental Agreement A dated as of April 23, 1974, which document bears a title page which reads: DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - SUPPLEMENTAL AGREEMENT A DATED AS OF April 23, 1974 (CITY UNIVERSITY COMMUNITY COLLEGE ISSUE, SERIES A) and provides for the sale by the Dormitory Authority of Series A Bonds in an amount of \$71,550,000, is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement A and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement A, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplemental Agreement A containing such changes, insertions and omissions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: Supplemental Agreement A supplements the basic underlying agreements among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund dated July 27, 1973, and will authorize the Dormitory Authority to issue Series A Bonds in the sum of \$71,550,000 to provide funds to permanently finance, by the issuance of bonds, the acquisition of the former N.Y.U. University Heights Campus which was acquired in July 1973 for Bronx Community College.

NO. 3. BUDGET AND PLANNING: RESOLVED, That the following resolutions presented by the Vice-Chancellor for Budget and Planning be adopted:

A. UNIFORMED GUARD SERVICE 1974-75 - QUEENS COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Queens College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing Uniformed Guard Service as required by Queens College for the period July 1, 1974 to June 30, 1975 at a total estimated cost of \$395,400 chargeable to Code 42-4600-403-01-75 and/or such other funds as may be available, subject to financial ability; and be it further

RESOLVED, That the Budget Director be requested to approve said contract documents at a total estimated cost of \$395,400 chargeable to Queens College Expense Budget Code 42-4600-403-01-75 and/or such other funds as may be available, subject to financial ability. (See also B.H.E. Cal. No. 2(b), 4/20/64)

EXPLANATION: This request is to permit continuation of College guard service. The guards are utilized to prevent entrance of unauthorized vehicles; to patrol the campus and rented property to protect against theft, vandalism, illegal parking and other illegal or improper department. The above estimated cost is \$59,200 above fiscal 1973-74. The increase is partially due to increased area created by rentals, and by an anticipated increase in cost due to wage escalation.

B. UNIFORMED GUARD SERVICE 1974-75 - NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the New York City Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing Uniformed Guard Service for all buildings of New York City Community College, at an estimated cost of \$265,000, chargeable to code 42-61-00-403-1-75-25 Office Services. (See also Cal. No. 2(b) 4, 4/20/64).

EXPLANATION: This contract is for Uniformed Guard Service for the period 9/1/74 to 6/30/75 and renewable for a full year for the ensuing two (2) years.

C. UNIFORMED GUARD SERVICE - BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the Borough of Manhattan Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing of uniformed guard services for all buildings occupied by the College from July 1, 1974 to June 30, 1975 at an estimated cost of \$177,092.00 chargeable to Code 42-6600-403-01-75, Office Services and/or such other funds as may be available; and be it further

RESOLVED, That the Bureau of the Budget be requested to approve this expenditure.

EXPLANATION: The present guard service contract expires on June 30, 1974 and uninterrupted service is essential.

D. UNIFORMED GUARD SERVICE 1974-75 - LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Fiorello H. LaGuardia Community College to advertise for, receive open bids, and award a contract to the lowest responsible bidder for the Uniformed Guard Service for the period July 1, 1974 through June 30, 1975, renewable for a second and third year, at the option of the college, at an estimated cost of \$311,272, chargeable to code 42-6900-400-01-75, Contractual Service, subject to financial ability.

EXPLANATION: Rebid is required because of additional space and anticipated rate increase. The College's security contract for 1973-74 was \$230,000. The increase to \$311,272 is based on (1) expected rate increase, and (2) the planned acquisition of 37,500 additional square feet at 36th Street and Queens Blvd. and 31,000 additional square feet of space at 47th Street and Van Dam Street.

Note: President Donald H. Riddle described briefly how guard service is conducted by part-time civilian students at John Jay College.

E. RENTAL AND MAINTENANCE OF IBM DATA PROCESSING EQUIPMENT - QUEENS COLLEGE:

RESOLVED, That on the basis of efficiency, economy and standardization the Board of Higher Education approve the expenditure for rental and maintenance of Data Processing Equipment as manufactured by International Business Machines Corp. at a total estimated cost of \$185,000 for the period July 1, 1974 to June 30, 1975 chargeable to code 42-4600-413-01-75 and/or such other funds as may be available; and be it further

RESOLVED, That the Director of the Budget be requested to approve this expenditure.

EXPLANATION: Equipment as manufactured by International Business Machines Corp. is currently in use at the College, and to avoid any interruption in service the College wishes to maintain this particular equipment. Rental and maintenance will be under the auspices of New York City Contracts OMPA 5106 and 5107, July 1, 1973 to June 30, 1975.

F. PURCHASE OF COMPUTER EQUIPMENT - BARUCH COLLEGE:

RESOLVED, That the Board of Higher Education authorize the Bernard M. Baruch College to purchase two remote job entry systems, Model PDP 11 from Digital Equipment Corporation against New York State Contract No. 49129, at a cost not to exceed \$125,000 chargeable to Capital Project HN 191, and/or such other funds as may be available, subject to financial ability; and be it further

RESOLVED, That the Bernard M. Baruch College be authorized to issue an open market order against New York State Contract No. 49129; and be it further

RESOLVED, That the Director of the Budget be requested to approve and authorize this expenditure.

EXPLANATION: This equipment is to access the City University Central Computer Facility and is primarily to be used for instructional purposes at Baruch. The College has already completed a detailed evaluation of its instructional needs for the academic year 1974/1975. This report indicates that the present workload can be handled by not less than two Remote Job Entry Systems - each consisting of at least one Central Processing Unit, one card reader, one printer, and one console communications unit. Further, it is felt that such equipment should be duplexed to provide maximum reliability of services. It is also mandatory that such equipment should be expandable to handle increased workload by a simple addition of input-output devices without having to change the whole configuration. This installation has been approved by the Office of the Dean of Television and Computer Systems of the Board of Higher Education.

NO. 4. HOURLY RATES OF PAY - SUMMER SESSIONS 1974 and 1975: Laid over to the May meeting of the Board.

NO. 5. UNIVERSITY REPORT: The Chancellor presented his oral report on matters of Board and University interest:

He reported that there are major issues before the Legislature:

(a) The separation of the community colleges from the State system and their de jure incorporation in the City University system. A bill to achieve this has been approved by the Legislature but the Governor's position on this is not quite clear.

(b) The budget of the community colleges is included in the Executive Budget of the Governor and is about \$8 million short in the State's fiscal year. Discussions with the leadership in both houses have received very favorable and positive reactions. Bills to implement the addition to the budget for that amount of money have been prepared and will be introduced in the Legislature.

(c) A number of proposals before the Legislature on student aid. One, passed by the Assembly, called the Costigan Bill, would provide \$1700 maximum student aid under essentially the same procedures as now are included in the Scholar Incentive Program. A Senate Bill which calls for the creation of a new agency to handle all student aid in the State and is less favorable in its provisions.

He reported further on the progress of efforts to raise the ceiling of \$520,000,000 available for construction in the senior colleges to \$660,000,000.

The Chancellor also reported that in the last awarding of Guggenheim Fellowships the City University received fourteen such awards to members of the faculties. This was more awards than any other university received other than Berkeley and Columbia and is really a testimonial to the quality of CUNY's faculties.

Upon motion duly made, seconded and carried, the following resolution was adopted:

WHEREAS, Fourteen members of the faculties of The City University of New York have received Guggenheim Fellowships for the 1974-75 academic year, marking the largest number of record for the City University and placing it third among all institutions in the number of awards received,

NOW THEREFORE BE IT RESOLVED, That the Board of Higher Education of the City of New York expresses due pride and appreciation of the academic distinction and honor these achievements reflect for the City University.

NO. 6. GENERAL DISCUSSION: (See Calendar Nos. 8 through 10)

NO. 7. ADMINISTRATIVE DESIGNATIONS: RESOLVED, That the following administrative designations be approved, as indicated, subject to financial ability:

Unit, Dept & Title	Name	Effective	Annual Supplement (11)
The City College Administration Vice-Pres. & Deputy to the President	Egon Brenner	5/1/74	\$9,000/A
Brooklyn College Administration Vice-Pres. & Provost (Deputy President)	Donald Reich	7/1/74	9,000/A

(11) In addition to regular academic salary.

NO. 8. RESOLUTION OF REGRET: WHEREAS, Dr. Benjamin Rosner, Dean of Teacher Education at the City University from 1967 to 1973, was a nationally recognized authority on teacher education and was the principal instigator of the two-year para-professional teacher education program at the City University; and

WHEREAS, Dr. Rosner's death, at the age of forty-four, is a tragic loss to the City University and education generally; therefore be it

RESOLVED, That the Board of Higher Education notes with regret the death of Dr. Rosner and extends its deepest sympathy to his family.

NO. 9. STUDENT ACTIVITY FEES: RESOLVED, That the Chairman of the Board be authorized to appoint a representative committee to study existing procedures and make recommendations to the Board on policies to be followed in the setting, collecting, allocating, expending and auditing of student activity fees; and be it further

RESOLVED, That the committee have access, through its own composition or otherwise, to appropriate professional consultation.

EXPLANATION: The question of equitable use of student activity fees is of serious concern to the Board of Higher Education, students, faculty, and citizens of the community.

A policy on student fees must encompass the overall needs of students as well as legal and fiscal accountability and responsibility.

NO. 10. TENURE POLICY: WHEREAS, On October 29, 1973, the then Board of Higher Education modified its previous policy on tenure by imposing percentage guidelines and different and special procedures on some tenure applications which would not be applicable to all such applications, and

WHEREAS, The present Board of Higher Education believes that the question of tenure is one of national interest and that a complete and total review of this and related broader issues is essential to help achieve higher professional standards for the recruitment and appointment, as well as for the promotion and tenuring of faculty;

NOW THEREFORE BE IT RESOLVED, That, in order to develop policies which would help assure superior quality faculty and a viable and flexible University, the Board directs that a full and complete review be made of the policies, procedures and personnel involved in the recruitment, appointment, promotion and tenuring of faculty as they relate to City University, including an analysis of recent national developments and pertinent factual data and views relating to those policies; and

BE IT FURTHER RESOLVED, That the October 29, 1973 resolution on tenure is hereby rescinded, that the tenure procedures and standards in effect prior to the tenure resolution of October 29, 1973 are reinstated on an interim basis, and that the Chancellor is directed to instruct the presidents and all faculty committees responsible for tenure recommendations that the standards to be applied in such recommendations include:

strong positive evidence of effective teaching,

clearly demonstrated ability to produce solid research or works of sound scholarship or high artistic merit measured against levels of excellence in the field or discipline at large, and

a record of effective and significant contribution to the proper functioning of the college and to the educational needs of students.

NO. 11. CITY UNIVERSITY SPECIAL PROJECTS FUND: RESOLVED, That the Board acting as a Committee of the whole authorize an allocation of \$5,000 to the City University Special Projects Fund for use at the discretion of the Chancellor for the period May 1 - 31, 1974 .

Note: It was agreed that the Chancellor would submit an appropriate resolution to the Board's Committee on Fiscal Affairs and Planning to cover allocations from the City University Special Projects Fund after May 31, 1974.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:25 p.m.

N. MICHAEL CARFORA
Secretary of the Board