

**MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

MAY 20, 1974

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 4:45 p.m.

There were present:

Alfred A. Giardino, Chairman

**Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin**

**Rita E. Hauser
James P. Murphy
Vinia R. Quinones**

N. Michael Carfora, Secretary of the Board

**Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido A. de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
President Kurt R. Schmeller
President Joseph Shenker**

**President Herbert M. Sussman
Acting President Saul Touster
President Richard D. Trent
President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor David Valinsky
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Acting Vice-Chancellor Allen B. Ballard, Jr.
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Acting Vice-Chancellor Anthony Knerr
Vice-Chancellor J. Joseph Meng
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon**

The absence of Mr. Jacobs, Ms. Valle and Mr. Williams was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 8)

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for May 20, 1974 (including Addendum Items) be approved as amended, as follows:

- (a) Items listed in PART H - ERRATA, to be withdrawn or changed, as indicated.
- (b) The appointment of Renate Bridenthal, Assistant Professor in the History Department at Brooklyn College, laid over and referred to the Board's Committee on Academic Affairs for review.
- (c) The reappointment with award of Certificate of Continuous Employment of Ms. Margaret Alston, The City College, was withdrawn at the request of Vice-Chancellor Julius C.C. Edelstein.
- (d) Item E-1.30.2. Purchase of Collator, Medgar Evers College, amended by adding the phrase, "Pursuant to New York State Contract P 98056."

NO. 2. 1974 MASTER PLAN PROGRESS REPORT: WHEREAS, Sec. 6202 of the Education Law of New York State requires that, by June 1, 1974, the Board of Higher Education report in writing to the Board of Regents on the progress made in carrying out its responsibilities under its most recent Master Plan; and

WHEREAS, The Master Plan Progress Report has been prepared under the direction of the Vice Chancellor for Budget and Planning; and

WHEREAS, Such report has been reviewed by the Chancellor's Cabinet, College Presidents, and other University Staff and by the Board of Higher Education; therefore be it

RESOLVED, That the Board of Higher Education adopt the proposed 1974 Progress Report and transmit it to the Board of Regents as required by Sec. 6202 of the State Education Law.

EXPLANATION: The 1974 Progress Report was prepared in cooperation with the colleges and in response to the guidelines furnished by the State Department of Education.

In presenting Calendar No. 3, Items A through G, Dr. Gurston D. Goldin, Chairman of the Committee on Academic Affairs, made the following statement:

These proposals demonstrate how we can augment the academic program by using existing courses as building blocks to develop new programs. They involve the reorganization of existing components to respond to new educational needs.

NO. 3. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items approved by the Committee on Academic Affairs be adopted:

A. PROGRAM IN URBAN ENGINEERING - THE CITY COLLEGE:

RESOLVED, That the Program in Urban Engineering leading to the M.S. degree to be offered by The City College be approved, effective September 1974, subject to financial ability.

EXPLANATION: This program will provide engineers with the technological background necessary to carry out analytical and managerial roles in solving contemporary urban technological problems. The program is intended for graduate engineering students interested in pursuing careers in, or closely related to, the public sector. The curriculum has been designed in response to new needs and problems to which the traditional engineering disciplines and curricula are not fully responsive. It includes core courses in systems analysis, urban economics, statistics and policy analysis, and an internship which allows the student to integrate academic activities with practical experience. The School of Engineering has received a grant from the Sloan Foundation to cover the planning costs and initial operating costs of the program. Upon the termination of the grant, the costs of the program will be absorbed within the normal operating budget of the College.

B. PROGRAM IN COMPUTER SCIENCE - HUNTER COLLEGE:

RESOLVED, That the Program in Computer Science leading to the B.A. degree to be offered by Hunter College be approved, effective September 1974, subject to financial ability.

EXPLANATION: The number of computer installations throughout the country is still growing rapidly, as organizations in both the private and the public sector are acquiring or upgrading such facilities. There is currently a demand for experts in computer science which will continue into the foreseeable future, particularly since the trend is to hire formally trained specialists in computer science rather than provide supplementary training to persons from other disciplines. This program will help to meet the demand for computer scientists by preparing graduates for employment on a computer installation staff in occupations such as programmer specialist, systems engineer, and systems analyst. Students who complete the program successfully will also be prepared to continue their education in the field at the graduate level. No additional costs are foreseen for the implementation and operation of this program. Should any arise, they will be absorbed within the normal operating budget of the college.

C. PROGRAM IN FILM STUDIES - BROOKLYN COLLEGE:

RESOLVED, That the Program in Film Studies leading to the Baccalaureate Degree to be offered at Brooklyn College be approved, effective September, 1974, subject to financial ability.

EXPLANATION: Students in this interdisciplinary program will be permitted to select a concentration in Film Criticism or Film Production as a dual major, i.e. a co-major allied with a major in one of the existing departments at Brooklyn College. The degree awarded - a B.A. or B.S. - will depend on the nature of the allied major.

Film is one of the most important art forms today. As with literature, music or painting, it cannot be properly evaluated without a knowledge of its techniques, its traditions, and its evolving conventions. This curriculum will provide an administrative structure for a coherent academic program in film which has heretofore been represented at Brooklyn by courses offered by various departments. No additional costs are foreseen for the implementation and operation of this program. Should any arise, they will be absorbed within the normal operating budget of the college.

D. PROGRAM IN ART - RICHMOND COLLEGE:

RESOLVED, That the Program in Art leading to the B.S. degree to be offered by Richmond College be approved, effective September 1974, subject to financial ability.

EXPLANATION: At present Richmond College offers a B.A. degree in Art. However, students in teacher education who are majoring in Art are unable to fulfill the liberal arts course requirements for the B.A. degree. The B.A. program requires that 75% of the student's courses be in the liberal arts area. The State Education Department has determined that neither teacher education courses, nor applied art courses come under the liberal arts category. The B.S. program requires that only 60% of the student's courses be in the liberal arts area. Thus students in teacher education may earn a B.S. in Art and, at the same time, fulfill the requirements for a teaching license. The program does not require new courses and there will be no additions to the faculty or other additional costs.

E. PROGRAM IN DRAMATIC ARTS - RICHMOND COLLEGE:

RESOLVED, That the Program in Dramatic Arts leading to the B.S. degree to be offered by Richmond College be approved, effective September 1974, subject to financial ability.

EXPLANATION: At present Richmond College offers a B.A. degree in Dramatic Arts. However, students in teacher education who are majoring in Dramatic Arts are unable to fulfill the liberal arts course requirements for the B.A. degree. The B.A. program requires that 75% of the student's courses be in the liberal arts area. The State Education Department has determined that neither teacher education courses, nor applied courses in Dramatic Arts, come under the liberal arts category. The B.S. program requires that only 60% of the student's courses be in the liberal arts area. Thus students in teacher education may earn a B.S. in Dramatic Arts and, at the same time, fulfill the requirements for a teaching license. The program does not require new courses and there will be no additions to the faculty or other additional costs.

F. PROGRAM IN MUSIC - RICHMOND COLLEGE:

RESOLVED, That the Program in Music leading to the B.S. degree, to be offered by Richmond College be approved, effective September 1974, subject to financial ability.

EXPLANATION: At present Richmond College offers a B.A. degree in Music. However, students in teacher education who are majoring in Music are unable to fulfill the liberal arts course requirements for the B.A. degree. The B.A. program requires that 75% of the student's courses be in the liberal arts area. The State Education Department has determined that neither teacher education courses nor technical Music courses come under the liberal arts category. The B.S. program requires that only 60% of the student's courses be in the liberal arts area. Thus students in teacher education may earn a B.S. in Music and, at the same time, fulfill the requirements for a teaching license. The program will require the addition of one full-time equivalent faculty position and minor expenses. These minimal costs will be absorbed by the college as part of its regular budget.

G. PROGRAM IN TEACHER EDUCATION - MEDGAR EVERS COLLEGE:

RESOLVED, That the Program in Teacher Education leading to the A.A. degree at Medgar Evers College be approved, effective September 1974, subject to financial ability and approval of the Trustees of the State University of New York; and be it further

RESOLVED, That the Program in Teacher Education leading to the B.S. degree at Medgar Evers College be approved, effective September 1974, subject to financial ability.

EXPLANATION: Medgar Evers was established in 1970 to respond to and serve the educational and social needs of the Central Brooklyn community. A key to the achievement of this goal is a strong teacher education program. The program proposed here has been under development since 1971 to meet the accreditation requirements of the State Education Department for competency-based teacher education programs. Developed in cooperation with representatives for school districts 13, 16, 17, and 23 in Central Brooklyn, this program is intended to prepare teachers who will have the personal strengths, the dedication to service, and the technical competence to fulfill these community needs. The base of operations for all prospective teachers in the program will be in the field-based schools under the supervision of the cooperating teachers and site coordinators.

Many different educational approaches will be available to meet the needs of individual students. Newly designed modules will be used to guide the instructional and learning process, and students will have access to a variety of instructional opportunities including seminars, mini-workshops, independent studies, and a Week-End College. Included in the program is the provision for an evaluation committee which will monitor development of the program, provide correctional feedback, and determine the degree to which the program is achieving its goals on a long-range basis. Funding for this program will be consistent with the recommendations of the University Budget Office study of the costs of competency-based teacher education which is now underway.

NO. 4 COMMITTEE ON FISCAL AFFAIRS AND PLANNING: RESOLVED, That the following resolutions approved by the Committee on Fiscal Affairs and Planning be adopted:

I. FISCAL RESOLUTIONS:

A. UNIFORMED GUARD SERVICE - HUNTER COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and authorize the Business Manager of Hunter College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for furnishing Uniformed Guard Service for Hunter College at an estimated cost of \$457,600, chargeable to expense code 042-4400-403-01-75, Office Services for the period July 1, 1974 to June 30, 1975 with a one year option to renew, subject to financial ability; and be it further

RESOLVED, That the Budget Director be requested to approve said contract documents and specifications with a cost limitation of \$457,600.

Funding will come from the College's 1974-75 budget.

EXPLANATION: To provide Uniformed Guard Service to safeguard the faculty, staff, students and property of the College.

B. UNIFORMED GUARD SERVICE - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve contract documents and specifications and authorize Kingsborough Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for supplying Uniformed Guard Service as required by Kingsborough Community College for the period July 1, 1974 to June 30, 1975, at an estimated cost of \$215,000 chargeable to code 042-6500-403-01-75 and/or such funds as may be available, subject to financial ability; and be it further

RESOLVED, That the Director of the Budget be requested to approve and authorize the expenditure of \$215,000 for the proposed contract; and be it further

RESOLVED, That His Honor the Mayor be requested to approve said contract and authorize the funds for the project.

EXPLANATION: To provide Uniformed Guard Service to safeguard the faculty, staff, students and property of the College.

C. CLEANING, MAINTENANCE AND UNIFORMED GUARD SERVICE - THE GRADUATE SCHOOL AND UNIVERSITY CENTER:

RESOLVED, That the Board of Higher Education approve contract documents and expenditures and authorize The Graduate School and University Center to advertise for, receive and open bids, and award contract to the lowest responsible bidder for full maintenance and Uniformed Guard Service, for the period July 1, 1974 to June 30, 1975, renewable for three consecutive one-year periods, at an estimated amount of \$963,409 (\$3.21/sq. ft.), subject to financial ability, chargeable as follows:

Code 042-2200-400-01-75	\$696,131.00
Code 042-2200-403-01-75	\$267,278.00

and be it further

RESOLVED, That the Mayor be requested to approve and authorize this expenditure.

EXPLANATION: Increase in cost of contract reflects Union negotiated wage increases approved by the President's Pay Board and the Realty Advisory Board of New York. Contract specifications allow for such increases (Schedule A, pg. 20A.2, "Partial and Progress Payments," paragraph No.5).

D. CLEANING AND MAINTENANCE - HUNTER COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and authorize the Business Manager of Hunter College to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for the Cleaning and Maintenance of Hunter - Midtown at 560 Lexington Avenue, Manhattan, at an estimated cost of \$214,500, chargeable to Expense Code 042-4400-400-01-75, Contractual Services - General, for the period July 1, 1974 to June 30, 1975 with a one year option to renew at the same terms and conditions; and be it further

RESOLVED, That the Budget Director be requested to approve said contract documents and specifications with a cost limitation of \$214,500.

Funding will come from the College's 1974-75 budget.

EXPLANATION: In accordance with the terms of the lease, the College must provide cleaning and maintenance services.

E. CLEANING AND MAINTENANCE - LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize Fiorello H. LaGuardia Community College to advertise for, receive, open bids, and award a contract to the lowest responsible bidder for cleaning and maintenance service for the period July 1, 1974 through June 30, 1975, renewable for a second and third year, at the option of the College, at an estimated cost of \$509,025, chargeable to code 42-6900-400-01-75, Contractual Service, subject to financial ability; and be it further

RESOLVED, That the Director of the Budget be requested to approve and authorize the expenditure of \$509,025 for the proposed contract.

Funding will come from the College's 1974-75 budget, as well as centrally held space funds.

EXPLANATION: Rebid is required because of additional space and anticipated rate increase. The College's cleaning and maintenance contract for 1973-74 was \$460,000. The increase to \$509,025 is based on (1) industry wide rate increase, and (2) the planned acquisition of 31,000 additional square feet of space at 47th Street and Van Dam Street.

F. PURCHASE OF DISK DRIVE - UNIVERSITY COMPUTER CENTER:

RESOLVED, That The City University of New York purchase 3333 and 3330 model upgrade packages (8) eight, manufactured by the International Business Machines Corporation, with a down payment in the approximate amount of \$9,540.00, chargeable to Capital Budget project HN-191; and be it further

RESOLVED, That the Board of Higher Education enter into a state and local government time payment plan financing contract with the International Business Machines Corporation extending over a period of 60 months to purchase this equipment, the form of contract to be approved by General Counsel; and be it further

RESOLVED, That the Director of the Budget approve this expenditure from Capital Budget HN-191.

EXPLANATION: The upgrading of the (8) eight disk drive packages will double the density of the existing equipment. This will increase the capacity and efficiency of the (8) eight disk drives. The state and local government payment plan enables the University to finance the full amount of purchase, approximately \$211,000.00, with annual installments over 60 months, and an interest charge of 6% on the unpaid balance. The agreement includes the provision that if funding is not provided by the local authority, the contract is cancelled and the equipment will be returned to IBM.

This resolution has the prior approval of the University Dean of Computers and Television.

G. PURCHASE OF DATA PROCESSING EQUIPMENT - EIGHT COMMUNITY COLLEGES:

RESOLVED, That the Board of Higher Education approve the contract documents and specifications and authorize the City University to advertise for, receive and open bids and award the contract to the lowest responsible bidder for furnishing data processing equipment for the use of the eight community colleges at an estimated cost of \$425,000.00 chargeable to Capital Project HN-192; and be it further

RESOLVED, That the Director of the Budget be requested to approve this expenditure.

EXPLANATION: This data processing equipment is to be located at the University Computer Center to be used by Borough of Manhattan Community College, Bronx Community College, Hostos Community College, Kingsborough Community College, LaGuardia Community College, New York City Community College, Queensborough Community College and Staten Island Community College.

This equipment will provide on line disk storage for the above mentioned Community Colleges for the use of developing and running administrative and instructional systems.

This expenditure has the approval of the University Dean for Computer Systems.

GG. CITY UNIVERSITY SPECIAL PROJECTS FUND:

RESOLVED, That the Committee on Fiscal Affairs and Planning authorizes an allocation of \$75,000 to the City University Special Projects Fund for use at the discretion of the Chancellor for the period May 1, 1974 to April 30, 1975. The Chancellor, at his discretion, will make allocations from this fund for special University purposes which the Chancellor deems appropriate. The Chancellor will make a full account of these funds to the Committee on Fiscal Affairs and Planning as of April 30, 1975.

II CAMPUS PLANNING AND DEVELOPMENT RESOLUTIONS:

H. ACQUISITION, RENOVATION AND EQUIPPING - INTERIM FACILITY - HOSTOS COMMUNITY COLLEGE:

RESOLVED, That the Master Plan of the City University be amended to include appropriate provision for the acquisition, renovation and equipping of an interim facility containing 130,000 gross square feet of space for Hostos Community College; and be it further

RESOLVED, That the Trustees of the State University be requested to approve an amendment to the Master Plan of the State University to include such interim facility; and be it further

RESOLVED, That the Board of Regents be requested to approve and incorporate provision for such facility in the Regents Plan for the Expansion and Development of Higher Education in the State; and be it further

RESOLVED, That the Governor of the State of New York be requested to approve such amendment; and be it further

RESOLVED, That the Chancellor be authorized to submit an application to the New York State Dormitory Authority for financing said project in an amount not to exceed \$6,000,000; and be it further

RESOLVED, That the Trustees of the State University, the New York City Director of the Budget and the Director of the New York State Division of the Budget be requested to approve such application.

EXPLANATION: Hostos Community College, in Fall 1973, had an enrollment of 2,078 students functioning in 92,600 square feet of rented space, a ratio of 45 square feet per student. The space provision is the lowest for any college in the City University and may be compared with the City University Community College average of 95 square feet per student and the State Education Department recommended level of 160 gross square feet per student.

Efforts to lease additional facilities for the college have been unsuccessful. This resolution is to initiate a process to provide necessary master plan and funding provisions which are a prerequisite for the acquisition by purchase or condemnation of an additional facility for the college.

The indicated project budget of \$6,000,000 is intended to cover all costs of acquisition, renovation, design fees, legal fees and furnishings.

J. PHASE I RENOVATION - BARUCH COLLEGE:

RESOLVED, That the Board of Higher Education approve final plans, specifications, and cost estimate as prepared by Klein and Kolbe, Architects, and authorize Baruch College to advertise for, receive and open bids, and award contract for the Phase I renovation of the 17 Lexington Avenue Building on the Baruch College Campus, at an estimated cost of \$773,600, chargeable to Capital Project HN-203.

EXPLANATION: The aforesaid documents were prepared in accordance with the Consultant's Service Contract and with the Budget Bureau Certificate CP-9055 of November 19, 1973 whereby the Preliminary Documents for the work were approved at a cost limit of \$773,600.

The work includes:

1. Replacement of Electrical Fixtures	\$ 64,000
2. Rehabilitation of Elevators	258,000
3. Renovation of 12th Floor for Student Lounge, Music, Speech and Arts - Lexington Avenue	87,000
4. Repair of Roofing and Skylight - Lexington Avenue	35,000
5. Renovation of 32 existing Toilets - Lexington Avenue	13,000
6. Construction of 8 new toilets - Lexington Avenue	122,000
7. Floor Covering of exposed concrete floors - Lexington Avenue	26,000
8. Replacement of Blackboards and Coat Facilities - Lexington Avenue	70,000
9. Replacement of Folding Partitions - Lexington Avenue	26,000
10. Acoustical and functional improvements of 4N Lecture Hall Lexington Avenue	72,000
Total	\$773,600

The plan development has been under the continuous review of the College and was completed as required by the Architect's contract. The College and the Office of Campus Planning and Development recommend approval of the final documents.

K. CONSTRUCTION OF NEW CHEMISTRY LABORATORY - NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board approve the final plans, specifications and final estimate of cost and authorize the College to receive bids and award the contract for the construction of a new chemistry laboratory on the 6th floor of the Pearl Street Building at New York City Community College as prepared by the College and Steinharter-Schwarz, Consulting Engineers. The estimated cost of construction for this project is \$125,000 as of April, 1974, chargeable to Capital Project HN-206.

EXPLANATION: On September 28, 1970, Cal. No. 13, the Board approved a contract with Steinharter-Schwarz Associates for the said alteration of 2300 square feet of space in this building for use as a chemistry laboratory in New York City Community College which was subsequently approved by the Bureau of the Budget on October 1, 1973 with CP-9225. On February 25, 1974, Cal. No. 2S, the Board adopted a resolution approving preliminary plans, outline specifications and preliminary estimate of cost of \$125,000. The final plans require no change in the estimate of cost.

L. DAVIS HALL BASEMENT LABORATORIES - LEHMAN COLLEGE:

RESOLVED, That the Board of Higher Education approve the Preliminary Plans and Specifications, as prepared by Raymond Irrera Associates, Architects-Engineers, for the conversion of Herbert H. Lehman College Davis Hall Basement Locker Rooms to Science Laboratories for the Departments of Chemistry, Biology, and Anthropology. The estimated cost of construction of this project as of April 1, 1974 is \$245,400.00 chargeable to capital project HN 203, 1973-74 Funds; and be it further

RESOLVED, That the Director of the Budget be requested to approve said documents with a total cost limitation of \$262,578.00 which includes 2% anticipated cost escalation to an estimated bid date of July 1, 1974, and 5% construction contingency allowance chargeable to capital project HN 203.

EXPLANATION: On October 29, 1973 the Board of Higher Education approved the contract with Raymond Irrera Associates to prepare plans and specifications to convert 4,500 gross square feet of unused basement locker room area to science laboratories under procedures established by the Board of Higher Education on September 28, 1970, Calendar No. 13. The contract was approved by the Bureau of the Budget on October 11, 1973 under CP 9507, chargeable to capital project HN 203. The laboratories being formed will be used by the Anthropology, Biological Sciences, and Chemistry Departments. The area to be used is ideally located with regard to building utilities. The laboratories will also function as classrooms, therefore giving a multi-purpose use.

The Preliminary Plans and Specifications have been reviewed and found satisfactory by the Campus Facilities Office of Lehman College. The cost figure includes demolition, reinforcement of utilities within the building, general construction, HVAC, plumbing, and electrical work, plus a small amount of built-in laboratory equipment.

M. CARMAN HALL PLAZA ENCLOSURES - LEHMAN COLLEGE:

RESOLVED, That the Board of Higher Education approve the Preliminary Plans and Specifications for the construction of Enclosures on the Carman Hall Plaza at Herbert H. Lehman College to provide 12,000 square feet of fast food service and food vending areas with a seating capacity of approximately 700. These plans and specifications have been prepared by the College's Campus Facilities Office in conjunction with Herbert Pomerantz, Consulting Engineer, and Interstate United Corporation, Food Service Consultants. The estimated cost as of April 1, 1974 is \$450,850.00 chargeable to Capital Project HN203, Budget Funds 1974-75; and be it further

RESOLVED, That the Director of the Budget be requested to approve said documents with a total cost limitation of \$482,860.00 which includes 2% anticipated cost escalation to an estimated bid date of July 1, 1974, and 5% construction contingency allowance, chargeable to capital project HN203.

EXPLANATION: At the end of the fall semester 1974/1975 the College must vacate Student Hall to allow master plan renovation construction to begin in that building. For a minimum period of two (2) years the College will be without the cafeteria facilities in Student Hall. In addition, existing student lounge and activities spaces will be eliminated permanently. The enclosed areas on the Carman Hall Plaza will provide interim fast food service during the renovation of Student Hall and permanent lounge space when master plan cafeteria facilities are completed.

The preliminary plans and specifications have been approved by the Campus Facilities Office of Lehman College. The cost figures include minimum food service equipment costs, mechanical and electrical costs which reflect the use of basic existing building systems, and general construction costs which reflect materials in conformance with the existing building. No furnishings costs are included.

N. REHABILITATION OF BOYLAN HALL - BROOKLYN COLLEGE:

RESOLVED, That the Board of Higher Education approve the preliminary contract documents and specifications and authorize Brooklyn College to advertise for, to receive and open bids and to award contract to the lowest responsible bidder for furnishing labor, services, materials, tools, and equipment required for rehabilitation of existing space in Boylan Hall to serve as administrative and faculty offices for the Department of English at a total estimated cost of \$240,000.00 chargeable to Code No. HN-203; and be it further

RESOLVED, That the Director of the Budget be requested to approve the preliminary contract documents and specifications and authorize Brooklyn College to advertise for, to receive and open bids and to award contract to the lowest responsible bidder for furnishing labor, services, materials, tools, and equipment required for rehabilitation of existing space in Boylan Hall to serve as administrative and faculty offices for the Department of English at a total estimated cost of \$240,000.00 chargeable to Code No. HN-203.

EXPLANATION: Proposed construction will place integrated and modernized offices for the Department of English and its faculty in the same building with all other elements that make up the School of Humanities, one of the six schools established by Brooklyn College in its 1971 reorganization of academic structure. Chairmen, deputy chairmen, faculty and seminar activities are presently scattered throughout the campus in badly overcrowded quarters; the proposed facility will provide centralized space designed to meet their specific departmental and faculty needs.

O. RENTAL OF SPACE - HOSTOS COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of approximately 16,160 square feet of space at Our Lady of Pity Grammar School and Convent, 282 and 292 East 151st Street, Borough of the Bronx, for use by Hostos Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The subject space contains 8 classrooms, 26 faculty and administrative offices, a student and staff lounge, a library and a conference room.

The Department of Real Estate has negotiated a 7 year lease for the subject premises at an annual rental cost of \$35,000 (2.17/S.F.). Also included in the annual rental is the use of a 5,160 square foot playground.

Landlord shall supply heat for the school and provide structural repairs and maintenance.

Tenant shall pay to landlord the cost of heat for the convent. Tenant will also be responsible for cleaning, maintenance, all real estate taxes and cost escalation on heating fuel.

P. RENTAL OF SPACE - BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of 112,000 square feet of space at 320 West 31st Street, Manhattan, for use by Borough of Manhattan Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide forty classrooms a library, faculty and administrative offices, a cafeteria and an auditorium.

The Department of Real Estate has negotiated a lease for the subject premises for a lease term ending November 30, 1987 but with an option to cancel at the end of the fifth year upon one year's prior written notice. The annual rental cost of the subject space will be \$627,200 (\$5.60/S.F.) for the first five years of the lease and if the cancellation option is not exercised, the annual rental cost for the remainder of the lease term will be \$560,000 (\$5.00/S.F.). The lease further provides that the landlord will provide heating and airconditioning from 9:00 A.M. to 11:00 P.M. Monday through Thursday, and from 9:00 A.M. to 6:00 P.M. on Friday. Landlord will also be responsible for cleaning, including windows, repairs and maintenance, hot and cold water and calendar 1974 base year real estate taxes.

Tenant will be responsible for the cost of all electricity consumed in the premises and for real estate tax escalation above the calendar 1974 base year and for operating cost escalation above the level of \$185,920 per annum.

R. SELECTION AND ACQUISITION OF SITE - HOSTOS COMMUNITY COLLEGE:

RESOLVED, That the Board, on behalf of Hostos Community College, approve the selection and acquisition of a site and facility located at 500 Grand Concourse, Bronx, New York; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York, subject to obtaining any necessary prerequisite approvals, to acquire by negotiation or through condemnation the subject facility.

EXPLANATION: The subject facility at 500 Grand Concourse is an eight year old office building located directly across the Grand Concourse from Hostos Community College's Main Building at 475 Grand Concourse. The five story building, located on an "L" shaped plot at the southeast corner of East 149th Street and the Grand Concourse contains approximately 130,000 gross square feet. The facility will be used in concert with the existing main building and will provide the college with the immediate use of an existing cafeteria and some office and other space. Certain renovation and alteration work will be necessary to permit the building to fully accommodate the needs of the college.

S. FACILITIES PROGRAMMING SERVICES - NEW CAMPUS - RICHMOND COLLEGE:

RESOLVED, That the Board approve the appointment of Lawrence Lieberfeld, 235 Park Avenue South, New York, N. Y., 10003 for detailed facilities programming services in connection with the new campus of Richmond College at a fee of \$100,000 plus costs of printing a final report; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority to execute a contract for the indicated services.

EXPLANATION: The Campus Master Plan for Richmond College has heretofore been approved by the Board of Higher Education, the Regents and the Governor.

The present proposal is for the employment of a consultant to assist the college in developing detailed programs of requirements for the facilities that were authorized in the approved master plan. This has been the usual procedure followed by the University to provide a specific program of facility requirements to architects subsequently employed for the design of particular buildings. The proposed fee is consistent with fees paid for similar services at other CUNY campuses.

T. SURRENDER OF PROPERTY - THE CITY COLLEGE:

RESOLVED: That the Board hereby surrenders to the City of New York jurisdiction to a parcel of land located on the South Campus of The City College (together with easements to provide for utilities and access), which site is described in a survey dated December 1973 prepared by John J. Kassner and Co.; and be it further

RESOLVED, That the City University Construction Fund be requested to petition the Board of Estimate to authorize the conveyance of said parcel to the Dormitory Authority of the State of New York in accordance with provision of Chapter 782 of the Laws of 1966 in order to permit the Authority to construct on said parcel an Athletic Field for The City College.

EXPLANATION: The indicated authorizations are necessary to convey to the Dormitory Authority title to an approximately three acre parcel of land on the south campus of The City College. The Authority requires such title interest prior to award of contracts for the construction of the indicated facility.

U. SUPPLEMENTAL AGREEMENT A - CITY UNIVERSITY SENIOR COLLEGE ISSUE:

RESOLVED, That the form and substance of proposed Supplemental Agreement A dated as of May 21, 1974, which document bears a title page which reads: "DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK -- SUPPLEMENTAL AGREEMENT A DATED AS OF MAY 21, 1974 (CITY UNIVERSITY SENIOR COLLEGE ISSUE, SERIES A) and provides for the sale by the Dormitory of Senior College Bonds in an amount of \$109,500,000 is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement A and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement A, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplemental Agreement A containing such changes, insertions and omissions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: Supplemental Agreement A supplements the basic underlying agreements between the Board of Higher Education, the Dormitory Authority and the City University Construction Fund dated June 20, 1973, and will authorize the Dormitory Authority to issue Bonds in the sum of \$109,500,000 to provide funds to permanently finance, by the issuance of bonds, The City College North Academic Complex.

V. REVENUE BONDS, SENIOR COLLEGE SERIES A:

WHEREAS, In connection with the sale of bonds, of the Dormitory Authority of the State of New York, designated, "REVENUE BONDS, CITY UNIVERSITY SENIOR COLLEGE ISSUE, SERIES A," dated July 1, 1974 it is necessary that the Dormitory Authority issue an Official Statement (initially in the form of a preliminary Official Statement and subsequent to the sale of such bonds in the form of a final Official Statement); and

WHEREAS, Such Official Statement, in both its preliminary and final forms, must necessarily contain certain information relating to the Board of Higher Education in the City of New York; and

WHEREAS, The officers hereinafter set forth are best qualified to examine, appraise and approve the accuracy of any such statements in such Official Statement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Higher Education as follows:

SECTION 1. The following officers are hereby authorized and directed to examine any statements contained in the Official Statement of the Dormitory Authority relating to the Revenue Bonds, City University Senior College Issue, Series A, in its preliminary form, and, upon approval thereof, to deliver a letter to the Dormitory Authority, signed by at least three of such officers, stating in substance that the material contained therein relating to the Board of Higher Education and The City University of New York is true, which letter shall further state that in the opinion of the signers thereof such material is a fair and accurate statement relating to the Board of Higher Education and the City University and that no material facts have been omitted. Such officers are as follows: The Chairman of the Board of Higher Education, the Chancellor and the Deputy Chancellor of the City University and the Vice Chancellor for Budget and Planning.

SECTION 2. This resolution shall take effect immediately.

W. INCREASED COST - CONSTRUCTION COMPLEX I - LEHMAN COLLEGE:

RESOLVED, That the Board amend the resolution adopted on December 17, 1973 (Cal. No.3 (II) A) which approved final plans, specifications and aggregate cost estimate of \$16,416,675 (December, 1973) for Construction Complex I at Lehman College (Student Hall Renovation and Addition, new Central Plant, Speech/Theatre Building, and related Site and Utility Work) to increase said estimated cost to \$17,581,520, the aggregate of low bids received for the indicated projects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the said increased cost and authorize the Dormitory Authority of the State of New York to award contracts for the construction of Complex I.

EXPLANATION: On December 17, 1973 the Board approved final plans, etc. for the indicated project and a final estimate dated December 1973.

The approved estimates and the bids received are summarized as follows:

CONTRACT	ESTIMATE (12/73)	BID DATE	NO. OF BIDS	RANGE OF BIDS
1. Initial Utility Work	\$ 370,845	3/29/74	2	\$ 316,320 - 372,000
2. General Construction	8,385,563	5/1/74	5	9,417,000 - 10,769,000
3. Heating, Ventilating and Air Conditioning	4,172,883	5/1/74	8	3,748,000 - 4,707,000
4. Electrical	2,824,311	5/1/74	7	3,287,000 - 4,722,194
5. Plumbing	663,073	5/1/74	7	813,200 - 1,297,000
Total	16,416,675			17,581,520

The approved estimate was based on costs as of December 1973. Delays in completion of the bidding documents prevented the receipt of bids until May 1, 1974. If the approved estimate were escalated to May 1974 by application of a Turner Construction Cost Index, a cost of \$17,334,963 is indicated. The aggregate of low bids received is \$246,557 or about 1.4% in excess of the updated approved estimate.

After reviewing the bids with the design consultants and construction manager, it is the considered opinion of the staffs of the Dormitory Authority and University that in view of the number and range of bids received, there would be no advantage in re-advertising any of the contracts. It is therefore recommended that a revised estimate of cost for the work be approved to reflect the aggregate amount of the low bids received.

NO. 5. COMMITTEE ON ADMINISTRATIVE AFFAIRS: RESOLVED, That the following resolutions approved by the Committee on Administrative Affairs be adopted:

A. WAIVERS AND REDUCED FEE FOR SENIOR CITIZENS:

RESOLVED, That the resolutions adopted by the Board on October 24, 1972 (Cal. No.6) be rescinded and replaced by the following:

RESOLVED, That bona fide residents of New York City 65 years and older be permitted to enroll in undergraduate credit-bearing courses on a space available basis, tuition-free, at any unit of the University; and be it further

RESOLVED, That persons enrolling under the foregoing resolution be exempted from all other fees regularly charged except the part-time general fee of \$17 per semester in the senior colleges and \$10 per semester in the community colleges; and be it further

RESOLVED, That persons enrolling under the foregoing resolutions be classified as non-matriculants, unless they fulfill the requirements for matriculation; and be it further

RESOLVED, That the foregoing resolutions be effective beginning with the Fall 1974 semester.

EXPLANATION: Senior citizens usually enroll for only one course per semester in the day session. Since the day session consolidated fee (general fee plus student activity fee) can run as high as \$50 to \$80 per semester, the cost of enrolling is often prohibitive. Seventeen dollars per semester in the senior colleges and ten dollars per semester in the community colleges will be charged regardless of the number of courses taken.

B. AMENDMENT OF STUDENT FEE AGREEMENT - QUEENS COLLEGE STUDENT UNION BUILDING:

WHEREAS, The Queens College Student Services Corporation has obtained a loan of \$1,000,000 from the United States of America (H.U.D.) secured by a junior lien bond, and a trust indenture made to the Manufacturers Hanover Trust Company, approved by the Board of Higher Education by resolution (Calendar No. 1a) dated January 9, 1973, to pay completion costs of the Student Union Building; and

WHEREAS, The Board of Higher Education entered into an agreement with the Queens College Student Services Corporation on the 24th day of October, 1967, authorized by Board resolution (Cal. No. 20) of October 24, 1966, as superseded by agreement made the 28th day of July, 1970, authorized by Board resolution (Calendar No. 19) of October 28, 1968, whereby it was agreed, inter alia, that the Board charged and would continue to charge a Student Union Fee to be turned over to the Queens College Student Services Corporation in consideration of the student union services to be rendered by said Corporation, in such an amount as would be sufficient to secure the loans to be obtained by the Corporation and to conform to the terms of the trust indenture; and

WHEREAS, The Trustee for the said junior lien or subordinate bond held by the United States of America requires an amendatory agreement to the foregoing agreements to assure payment of principal and interest of the said \$1,000,000 loan in conformity with the prior bonds and trust indenture, now, therefore, it is

RESOLVED, That the Board authorize the amendment of the agreement dated October 24, 1967, as superseded by the agreement of July 28, 1970, entered into between the Board of Higher Education and Queens College Student Services Corporation with reference to the operation and conduct of a Student Union Building at Queens College to provide in substance that the agreement made between the Board of Higher Education and Queens College Student Services Corporation on October 24, 1967, as superseded by the Superseding Agreement dated July 28, 1970, will be amended to make it consistent with the loan agreement between Queens College Student Services Corporation and the United States of America; that the Board charge a student union fee to each student

registered at Queens College, with certain exceptions and adjust such fees, if necessary, so that annual revenue shall be sufficient to pay debt services and other charges and expenses of Student Center Building and that the said amended agreement continue as long as any of the loan bonds sold to the United States of America are outstanding; and be it further

RESOLVED, That the form of the agreement embodying the foregoing amendments be approved by General Counsel.

NO. 6. UNIVERSITY REPORT: The Chancellor presented his oral report on matters of Board and University interest.

He summarized the activities of the Legislature re the City University as follows:

(a) The Governor in his Executive Budget provided for the full certified funding of the senior colleges of the City University.

Because of the Governor's Budget and the existing administrative formula CUNY was left with a \$8.4 million shortfall of State funds for the community colleges on the 40% - 60% funding arrangement which is prescribed by law but subject to limitations by the State University Trustees.

(b) Passage of a bill by both houses of the Legislature for the severance of the community colleges from the State University and their inclusion de jure in the City University of New York, and its submission to the Governor.

(c) The SEEK Program, for which funds were cut in the budget and not restored. Another bill dealt with the allocation of funds in a case similar to College Discovery.

(d) Bills introduced with respect to student fees, generated in part by some recent experience of irresponsibility on the part of the student press. These would have made the payment of student fees voluntary for the support of student newspapers.

(e) The Hostos Community College bill which was lost in the last moments of the Legislature.

He reported that the Mayor's Executive Budget shows a reduction of \$18,000,000 from the certified level. Only about half might be considered to be programmatic cuts in the City University budget. That centered in the removal of some funds from the budget and the increase in accrual rates.

The Chancellor reported further that:

(a) Last week a special ceremony was held at the Graduate Center in which the University made awards in Teaching Excellence. This is part of the University's effort to indicate that teaching is still its major function and excellent teaching is what CUNY is interested in.

(b) Recent evaluations by the Middle States Association at Hostos and LaGuardia Community Colleges.

(c) The ceiling of money available to the construction Fund for senior college construction. Several years ago the Governor set a limit of \$520 million for senior college construction, and CUNY is close to reaching that limit. The Governor has been requested to approve an increase of \$140 million in the ceiling.

NO. 7. GENERAL DISCUSSION: (a) Prior to the closing of the meeting the Chairman remarked on the following matters of current Board and University interest:

(1) Congratulations were extended to Professor David Valinsky, the new Chairman of the University Faculty Senate, and Professor Evelyn Handler, the new Vice-Chairman.

(2) Recent comments in the newspapers about the Biomedical Program at The City College. A report from the President of The City College has been received which sets forth quite succinctly and factually the work and the criteria of this very innovative program. The policy of the Board is that there cannot be any discrimination. The Board has been assured, and everything confirms that assurance, that there has been adherence to this criterion.

(3) The report involving Borough of Manhattan Community College. There were evaluations of this College made a year and a half ago. At that time the then Board and the Committee requested that there be further evaluations during 1973-74. Those are in progress, and the Board will comment further after receipt of the additional information and after it has had an opportunity to review all of the facts from all angles.

(4) The announcement of a Commission on Academic Personnel Practices consisting of:

Mr. Quigg Newton, Co-Chairman
Dr. Francis P. Kilcoyne, Co-Chairman
Dr. Seymour C. Hyman
Mr. Milton G. Bassin
Professor Frank Macchiarola
Professor Irwin Polishook
Mr. John Metcalfe

The major focus of the Committee will be in two areas:

1. Revision of procedures to assure objectivity, impartiality and fairness in the recruitment, appointment, promotion and tenuring of faculty of ability and quality.
2. Clarification of criteria that should be applied for the establishment and maintenance of high standards in all areas of faculty personnel decision-making.

(b) Dr. Goldin asked that the following statement be spread upon the minutes:

Allegations, symptomatic of internal dissension, have appeared in the press with respect to admission practices in the Biomedical Program at The City College.

Issues of social and educational policy are involved in this matter.

I hope that adequate and appropriate data will be made available to enable us fully to evaluate these charges and the policies involved, and defuse a difficult situation.

NO. 8. HONORARY DEGREES: A. RESOLVED, That the following honorary degrees, approved by a Faculty Committee at Bernard M. Baruch College, be presented at the Bernard M. Baruch College Commencement exercises on June 10, 1974:

Honorable Mayor Abraham Beame, Doctor of Laws
Professor Emanuel Saxe, Doctor of Laws

B. RESOLVED, That the following honorary degrees, approved by Graduate Council at the Graduate School and University Center, be presented at the Graduate School Commencement exercises on June 6, 1974:

Dr. Mina Rees, Doctor of Humane Letters
Mr. Joseph Papp, Doctor of Fine Arts
Dr. Paul Joseph Cohen, Doctor of Sciences

C. RESOLVED, That the following honorary degree, approved by the Faculty Senate of The City College, be presented at The City College Commencement exercises on June 6, 1974:

Mr. Abraham M. Rosenthal, Doctor of Laws

NOTE: In accordance with established guidelines (BHE 3/23/70, Cal. No. 7) the Council of Presidents approved the above resolutions and the Chancellor concurs with the Council's action.

Upon motion duly made, seconded, and carried, the meeting adjourned at 5:40 p.m.

N. MICHAEL CARFORA
Secretary of the Board