

**MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

JULY 29, 1974

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 4:50 p.m.

There were present:

**Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman**

**Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin
Harold M. Jacobs**

**James P. Murphy
Vinia R. Quinones
Marta Valle**

N. Michael Carfora, Secretary of the Board

**Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Joseph S. Murphy
President Harold M. Proshansky
President Donald H. Riddle
President Joseph Shenker
President Richard D. Trent**

**President Edmond Volpe
President Jacqueline G. Wexler
Professor Evelyn Handler
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Mary P. Bass
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Acting Vice-Chancellor Anthony Knerr
Vice-Chancellor David Newton
Vice-Chancellor Peter S. Spiridon
Mr. Arthur Kahn**

The absence of Ms. Hauser was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 8)

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for July 29, 1974 (including Addendum Items) be approved, as amended, as follows:

(a) Part AA - Effective dates other than those listed as 9/1/74 to be changed to 8/1/74.

(b) Items listed in PART H - ERRATA, to be withdrawn or changed, as indicated.

Note: Errata amended as follows:

Brooklyn College: Action affecting Leslie Jacobson is to read: Appointment as Professor in the Department of Health and Physical Education (W) in the School of Science for the Period 8/1/74 - 8/31/75, at the annual salary rate of \$26,850. The phrase "with tenure" is withdrawn.

NO. 2. COMMITTEE ON ADMINISTRATIVE AFFAIRS: RESOLVED, That the following actions approved by the Committee on Administrative Affairs be adopted or noted:

A. BYLAW AMENDMENT - CAMPUS SCHOOLS, HUNTER COLLEGE:

RESOLVED, That the following bylaw amendment with respect to the establishment of the position of director of campus schools at Hunter College be approved:

RESOLVED, That the subsection entitled "in the hunter college elementary school and hunter college high school" of Sec. 6.1 of Article VII of the Bylaws of the Board of Higher Education be and the same is hereby amended to include the title of Director of Campus Schools.

RESOLVED, That Sec. 6.5 of the Bylaws of the Board of Higher Education be and the same is hereby amended to read as follows:

Section 6.5 APPOINTMENTS WITHOUT TENURE. Nothing contained in this article shall be construed as conferring or permitting tenure, or service credit toward the achievement of tenure in the positions of chancellor, deputy chancellor, vice-chancellor, university administrator, university associate administrator, university assistant administrator, president, vice-president, assistant vice-president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, administrator, associate administrator, assistant administrator, director of campus schools, department chairman, chief librarian, principal, supervisor, distinguished professor, visiting professor, visiting associate professor, visiting assistant professor, adjunct professor, adjunct associate professor, adjunct assistant professor, adjunct lecturer, higher education officer, higher education associate, higher education assistant, assistant to higher education officer, research associate, research assistant, clinical assistant, lecturer (full-time), lecturer (part-time), instructor appointed after October 1, 1968; business manager, assistant business manager, assistant to business manager, all positions in the early childhood centers programs, or any other instructional positions not included on the permanent instructional staff, except that prior service as a full-time lecturer or lecturer (full-time) may be considered toward the award of tenure to persons in a title on the permanent instructional staff. Appointment to any such non-tenure-bearing position, or removal therefrom, however, shall not deprive the person so appointed or removed of tenure in the highest position on the staff held with tenure prior to his/her appointment to such office, or conjointly with such office, nor shall such appointment or removal deprive any person of service credit toward the achievement of tenure under the provisions of this article. All persons appointed chancellor, deputy chancellor, president, vice-chancellor, vice-president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, director of campus schools, or principal; if not already appointed to a position on the permanent instructional staff, may be appointed to an instructional position.

and be it further

RESOLVED, That the position of Director of Campus Schools at the Hunter College Campus Schools be established effective July 1, 1974 with duties at a level of responsibility comparable to the position of Senior High School Principal of the Board of Education of the City of New York and that the salary be equated with that position.

EXPLANATION: On February 28, 1973, the Board of Higher Education approved a reorganization of the Hunter College Campus Schools which was amended at the September 24, 1973 meeting of the Board of Higher Education. The Budget Bureau of the City of New York is presently refusing to process Hunter College's pending budget modification until the Bylaws of the Board of Higher Education are amended to include the title "Director of Campus Schools." The purpose of the resolution is to amend the Bylaws of the Board of Higher Education to reflect the change required by the Bureau of the Budget.

NOTE: Matter underlined is new.

Notice of proposed amendment was given at the meeting of the Board held 6/17/74, Cal. No. 6B.

B. EDUCATIONAL OPPORTUNITY CENTERS - BOROUGH OF MANHATTAN COMMUNITY COLLEGE AND NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education ratify one year extensions for 1973-1974, and authorize one year extensions for 1974-1975, of the contracts with the State University of New York for the operation of two Educational Opportunity Centers, one in Brooklyn, and one in Manhattan.

RESOLVED, That the Presidents of New York City Community College and Borough of Manhattan Community College respectively be authorized to sign the contracts.

EXPLANATION: Since 1966, the Borough of Manhattan Community College and New York City Community College have each operated an Educational Opportunity Center (formerly called Urban Center) pursuant to contract with the State University of New York. Since 1972, these contracts have been extended without formal Board resolution as they represented agreements to continue on-going programs. The State University now indicates that it requires an authorized signature. The purpose of this resolution is to provide that authorization.

C. APPOINTMENT AND DESIGNATION AS VICE-PRESIDENT FOR ADMINISTRATION - QUEENS COLLEGE:

RESOLVED, That James R. Campbell be appointed Higher Education Officer in the Office of the President, for the period 7/29/74 - 6/30/75, at the salary rate of \$32,625 per annum, subject to financial ability; and be it further

RESOLVED, That Mr. Campbell be designated Vice-President for Administration at Queens College effective 7/29/74, with compensation at the rate of \$7,500 per annum in addition to his academic salary, subject to financial ability.

D. APPOINTMENT AND DESIGNATION AS VICE-PRESIDENT FOR PLANNING AND ADMINISTRATION - BROOKLYN COLLEGE:

RESOLVED, That Lester I. Brookner be appointed Professor of Economics at Brooklyn College, for the period 8/1/74 - 8/31/75, at the salary rate of \$32,625 per annum, subject to financial ability; and be it further

RESOLVED, That Lester I. Brookner be designated Vice-President for Planning and Administration at Brooklyn College effective 8/1/74, with compensation at the rate of \$7,500 per annum in addition to his academic salary, subject to financial ability.

NO. 3. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items approved by the Committee on Academic Affairs be adopted:

A. M.S. IN EDUCATION - BARUCH COLLEGE:

RESOLVED, That the program in Elementary and Early Childhood Education leading to M.S. in Education to be offered at Baruch College be approved, effective September 1974, subject to further fiscal review and financial ability.

EXPLANATION: This inservice program was developed to meet the urgent need to provide new career development opportunities to early childhood and elementary school teachers who hold a provisional teaching license. The program, which leads to permanent certification by the State Education Department, provides a new approach to inservice teacher education. Unlike traditional programs, this program offers professional training which takes place chiefly on the job and within the school where the teacher teaches. The program seeks to concentrate on a few schools at a time so that teachers may study together, work cooperatively to meet the needs of the children in the classroom, and become effective agents of change within the school. The program is competency-based and calls for teachers to collaborate with school, union, and community representatives for consensus on the goals of the program. It is anticipated that this program will become a model for inservice teacher preparation which will be replicated in schools in urban areas elsewhere in the country.

B. B.S. IN SPECIAL EDUCATION - BARUCH COLLEGE:

RESOLVED, That the program in Special Education and Habilitation Services leading to the B.S. Degree in Education to be offered at Baruch College be approved, effective September 1974, subject to financial ability.

EXPLANATION: The State Education Department has recently extended the areas in which teaching certificates are issued to include a general license covering all areas of Special Education for children with mental, emotional and physical handicapping conditions. This program will prepare undergraduates for provisional certification in mental retardation, emotional disturbance and learning disability and will help to meet the need for special education teachers, particularly teachers of children who heretofore have not had proper and meaningful instruction related to their handicapping condition. The program is competency-based with regard to professional performance specification. The curriculum includes core courses, a concentration in psychology, a professional sequence in Education and Special Education, and electives. Additional costs of the program appear to be minimal and should be absorbed by the College.

C. B.A. IN ARCHAEOLOGY - BROOKLYN COLLEGE:

RESOLVED, That the Program in Archaeology leading to the Baccalaureate Degree, to be offered at Brooklyn College be approved, effective September 1974, subject to financial ability.

EXPLANATION: This program offers interested students an opportunity to major in archaeology. The program will coordinate courses in archaeology which exist in the various departments and schools at Brooklyn College and provide formal counseling procedures for students who wish to become archaeologists. No additional costs are indicated for the program.

D. B.A. IN LINGUISTICS - BROOKLYN COLLEGE:

RESOLVED, That the Program in Linguistics leading to the Baccalaureate Degree, to be offered at Brooklyn College be approved, effective September 1974, subject to financial ability.

EXPLANATION: This program is intended to provide in-depth training to highly motivated students who wish to specialize in linguistics. The program coordinates courses now offered in the departments of Anthropology, English, Philosophy and Speech, and provides a framework for the development of additional courses as they are needed. The cost of the program is reasonable and should be met within the regular budget of the college.

E. B.A. IN WOMEN'S STUDIES - BROOKLYN COLLEGE:

RESOLVED, That the Program in Women's Studies leading to the Baccalaureate Degree, to be offered at Brooklyn College be approved, effective September 1974, subject to financial ability.

EXPLANATION: This program will be offered as a dual major, i.e. a co-major allied with a major in one of the existing departments at Brooklyn College. It will provide students with an opportunity to study materials and data pertaining to women from a perspective which has been previously overlooked. It will offer fresh approaches and innovative pedagogical methods to study traditional subjects such as literature, art, politics, history. The program will be open to all students at Brooklyn College who meet the entrance requirements, regardless of age or sex. This program should entail no additional costs which the college cannot absorb.

F. BA/MA IN URBAN ADMINISTRATION AND COMPUTER AND INFORMATION SCIENCE - BROOKLYN COLLEGE:

RESOLVED, That the four and one half year program in Urban Administration and Computer and Information Science leading to the BA/MA Degree, to be offered at Brooklyn College, be approved effective September 1974, subject to financial ability.

EXPLANATION: This program will prepare graduates for professional careers in public and private agencies dealing in urban problems. The program is designed to equip students with skills in mathematics, computer and information science, and systems analysis, as well as in public administration and policy analysis. Graduates will be prepared to enter a city, state, federal or private agency at the general management level with technical competence in both modern computer and mathematical skills and broad political science knowledge in policy and administration. This innovative program is one of the few in the country to combine training in computer science and social science and it is expected to serve as a model for similar programs at other universities.

G. EXTENSION OF THE TRANSITIONAL PERIOD FOR SEEK DEPARTMENTS:

WHEREAS, The Board of Higher Education guidelines for the SEEK Program mandates each senior college to establish a department which shall include counselors in the SEEK Program and other programs of a similar nature as well as teachers of remedial reading and other specialists (July 8, 1969 Special Meeting and December 28, 1970, Cal. No. 3); and

WHEREAS, The Board of Higher Education provided that this department shall be administered in the same manner as any other department as prescribed in the Bylaws of the Board of Higher Education, except during a five-year transition period beginning September 1, 1969 during which (1) the Chairperson of this department shall be the Director of the SEEK Program at each college, as designated by the President and (2) the Personnel and Budget Committee for this department shall be comprised of the Chairperson of the department, a senior college administrator appointed by the President and three additional members of the instructional staff, who need not be faculty members who are tenured, appointed by the President; and

WHEREAS, A comprehensive study of the effect of the transition period appears desirable in order to determine the most appropriate future SEEK departmental organization structures,

NOW THEREFORE BE IT RESOLVED, That the transition period for SEEK departments be continued in effect for two additional years, until August 31, 1976; and

BE IT FURTHER RESOLVED, That the Chancellor establish task forces with appropriate representation of all affected elements in the University (including the Chancellor's Office, College Presidents, Faculty Senate, Student Senate, SEEK Directors, SEEK Faculty, SEEK Students, and the SEEK Advisory Council) for the purpose of reviewing the structure and quality of the SEEK Program and its relationship to college and University structures, and other aspects of the Board of Higher Education guidelines on SEEK, and that periodic reports be made by and through the Chancellor to the Academic Affairs Committee of the Board of Higher Education, on the progress of the review, with a final report and recommendations to be submitted to the Board of Higher Education no later than October 31, 1975.

EXPLANATION: The transitional period approved by the Board of Higher Education for SEEK departments expires August 31, 1974. In order to provide for careful review and thoughtful deliberation of both experience to date under the transitional period and the most suitable future role for SEEK organizational structures, an extension of the transition period is required.

H. LEHMAN-MONTEFIORE HEALTH SCIENCES INSTITUTE - LEHMAN COLLEGE:

RESOLVED, That the first stage of the proposal to develop a Health Professions Institute under the joint aegis of Lehman College of the City University of New York and Montefiore Hospital and Medical Center, as described below, be approved with the understanding that the proposal for further development of the Institute will be reviewed by the Board within one year.

EXPLANATION: For two years a joint Lehman-Montefiore Committee has been working to formulate a cooperative educational program that would enable the two institutions to improve both the quantity and the quality of health care available to the thousands of residents of the Bronx who are currently without adequate health care services. The Committee's studies confirmed its initial interest in the team delivery of primary health care. It was agreed that the new program should focus on training technically competent, socially aware, health personnel who view patients as individuals within the framework of an ethnic,

social, and economic background and who cooperate effectively as members of a team for the delivery of quality primary health care.

The Committee recommended the creation of a Health Professions Institute, with the implementation of this recommendation to take place in two stages. In the first stage the College will bring its Nursing program into the Institute, further develop its Medical Services Administration Program and develop an undergraduate program in Social Work. Students in these programs in addition to developing competencies in their special fields, will be trained in the concepts and practices of a team system for providing health care. This team training will be the responsibility of Montefiore Hospital. They will provide the expertise in this area and will finance its operation.

During the second stage of development, emphasis will be on the Support Group and selected programs in Allied Health which will be incorporated in the offerings of the Health Institute. These will involve ongoing programs in the Community Colleges as well as new programs. In addition to the professional courses there will be team training courses for the Support Group that integrate the clinical requirements of each Allied Health Profession with instruction in the necessary team skills.

The College believes that the creation of this Institute will serve the needs of an increasing number of students who are interested in the Health Professions. Some of these students will have begun their training in Community College programs. In the Lehman-Montefiore Institute those students will have the opportunity either to advance their training in their area of specialization or to broaden their training in the Health Sciences field in general. The Institute will provide a means for the College to cooperate with Montefiore Hospital, in providing badly needed health services to all sections of the Bronx. The experiment in team delivery of health care will be of interest to medical educators and to the staffs of medical institutions.

The Lehman-Montefiore committee, recognizing that the specific skills needed for the team delivery of primary health care are not routinely taught as part of the usual undergraduate programs in Health and Allied Health and recognizing also the great potential of this system for the future delivery of health care, plans to formulate an educational program for a wide spectrum of Health and Allied Health professionals that focuses specifically on the team delivery of primary health care. The program encompasses the training of members of the Primary Care Team and of the Support Group and aims to instill concepts of the ethical and the social significance of health care as well as to develop team skills along with professional skills.

The College currently has programs in nursing, speech pathology, medical services administration and nutrition. While the Health Sciences Institute proposal contemplates a number of additional programs, they would be added gradually and, wherever practical, programs offered at neighboring CUNY community colleges will be considered. Preliminary discussions with those institutions have taken place.

Both the staffs of the College and the cooperating hospital believe that the successful implementation of this program will help solve the health service delivery problems in the Bronx community and will provide a model both for health education and delivery of health care. Costs of the first stage of the proposal will be met within the regular budget of the college.

I. RESOLUTION OF APPRECIATION:

RESOLVED, That the Board express its appreciation to Dr. Allen B. Ballard, Jr., for his outstanding service as Acting Vice-Chancellor for Academic Affairs, not only to the Board's Committee on Academic Affairs but to the University as a whole.

NO. 4. COMMITTEE ON FISCAL AFFAIRS AND PLANNING: RESOLVED, That the following actions approved by the Committee on Fiscal Affairs and Planning be adopted:

I. FISCAL RESOLUTIONS:

A. PURCHASE OF COMPUTER EQUIPMENT - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the purchase, on behalf of Kingsborough Community College from Capital Budget HN-192, of a 2701 Data Adapter Unit, a 1403 Printer, a 2821 Control Unit, and a 2501 Card Reader with OMR Feature manufactured by the International Business Machines Corp., with an initial payment of approximately \$4,900 and the balance of down payment over a period of three years; and be it further

RESOLVED, That the Board of Higher Education enter into a state and local government time payment plan financing contract with the IBM Corp. in the approximate amount of \$115,000 extending over a period of 5½ years to purchase this equipment, the form of contract to be approved by General Counsel and Vice-Chancellor for Legal Affairs; and be it further

RESOLVED, That the Director of the Budget be requested to approve such expenditure, chargeable to Capital Budget HN-192; and be it further

RESOLVED, That the Board of Trustees of the State University be requested to establish a capital budget in the amount of \$115,000 to cover this purchase.

EXPLANATION: This equipment is necessary to provide a link with the CUNY Computing Facility in order to support the instructional and administrative programs at Kingsborough Community College. Equipment as manufactured by International Business Machines Corporation is being requested to match and intermingle with existing IBM data processing equipment. This installment purchase has been approved by the CUNY Dean for Computer Systems.

B. VOORHEES CAMPUS - NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education authorize the New York City Community College to advertise for, receive and open bids in order to award Purchase Order(s) to the lowest responsible bidder(s) for the following renovation work to be done at the Voorhees Campus Building of the New York City Community College, utilizing available income from the Voorhees Endowment:

JOB	ESTIMATED COST
1. Upgrade a converted freight elevator to passenger elevator with automatic controls and panelling.	\$17,000.00
2. Redesign computer area to provide additional office space.	15,000.00
3. Create a Library Media Center within the present facilities.	20,000.00
4. Accordion folding wall to divide a large area for better utilization.	2,500.00
TOTAL	\$54,500.00

EXPLANATION: The work described above is required to improve the Voorhees Campus' educational plant and has been approved by the Vice-Chancellor for Campus Planning and Development. Income from the Voorhees Endowment, according to counsel, may legally be used for improvements to the educational plant. At the present time, available income totals \$92,927.47, of which \$57,843.37 is in cash.

II. CAMPUS PLANNING AND DEVELOPMENT RESOLUTIONS:

A. REENTRY UPON PROPERTY - IMPLEMENTATION OF FACILITIES MASTER PLAN - CITY COLLEGE:

WHEREAS, the City of New York as authorized by Chapter 343 of the Laws of 1962 conveyed to the United States of America by indenture dated July 1, 1964 the following described property:

All that certain piece, parcel or tract of land situate, lying and being in the Borough of Manhattan, City, County and State of New York, bounded and described as follows:

BEGINNING at a point formed by the intersection of the building line on the north of West 130th Street and the building line on the west side of St. Nicholas Terrace; thence northerly along the building line on the west side of St. Nicholas Terrace two hundred five (205) feet; thence westerly on a line parallel to the building line on the north side of West 130th Street one hundred fifty (150) feet; thence southerly on a line parallel to the building line on the west side of St. Nicholas Terrace two hundred five feet (205) to the building line on the north side of West 130th Street; thence easterly along the building line on the north side of West 130th Street to the point or place of beginning.

with the understanding that the United States of America "will use the said land conveyed herein for the purpose of establishing and maintaining the former dwelling house of Alexander Hamilton (commonly known as The Grange), as a national memorial. In the event it shall cease to use the said land for such purpose, then, in that event, the Grantor shall be entitled to reenter the said land and become repossessed thereof, and the Grantee shall not be entitled to any damages whatsoever"; and

WHEREAS, the United States of America acting by the Deputy Director of the National Park Service of the Department of the Interior by a Certificate of Disclaimer duly acknowledged on January 30, 1974 disclaimed any right, title or interest in the land conveyed by the said indenture; and

WHEREAS, repossession of the property described herein by the City of New York is required for implementation of the City College Facilities Master Plan; now therefore it is

RESOLVED, That the Board of Higher Education request the Board of Estimate of the City of New York to approve the City's reentry upon said property with the intent to thereby become repossessed thereof.

B. CONSTRUCTION OF STRUCTURAL STEEL, BRIDGES, METAL DECK - SITES B AND C BUILDINGS - HUNTER COLLEGE:

RESOLVED, That the Board approve final plans, specifications and aggregate cost estimate of \$10,189,700 (September 1974) for construction of the Structural Steel, Bridges, and Metal Decks for The Hunter College Sites B & C Buildings as prepared by Ulrich Franzen & Associates, Architects; and be it further

RESOLVED, That the City University Construction Fund be requested to approve the abovesaid contract documents and to authorize the Dormitory Authority to invite bids and to award contracts for the work.

EXPLANATION: The Contract now considered comprises the fifth step in "Fast Track" construction procedures for the Hunter College project and includes:

1.	Site B Structural Steel (includes Bridges and Metal Deck)	\$6,367,700
2.	Site C Structural Steel (includes Metal Deck)	3,822,000
	Total Structural Steel and Metal Deck Estimate	10,189,700

Heretofore the Board has approved final contract documents for four (4) steps of this project as follows:

1.	Renovation of Police and Fire Buildings	\$ 137,687(bid)
2.	Demolition Site C	141,500(bid)
3.	Excavation and Foundations Site B	5,617,600
4.	Excavation and Foundations Site C	2,463,000
	Total previous amounts	\$8,359,787

The preliminary Construction estimate (as of September 1973) for the work now considered was \$9,223,155. The approved project budget of \$63,576,000 included an estimated, escalated bid cost of \$9,880,450 for this work. The present estimate of \$10,189,700 exceeds this by \$309,250. The increase is attributable to a greater cost escalation for steel than had been anticipated. The Architects have been instructed to effect economies in the project to complete this project within the approved total cost limitation.

The plans for the steel work have been reviewed and accepted by the College and University Office of Campus Planning and Development. It is recommended that the final plans, etc., be accepted and authorization to invite bids and to award contracts for the construction be granted.

C. RENTAL OF SPACE - THE GRADUATE SCHOOL AND UNIVERSITY CENTER: - Item Withdrawn.

D. RENTAL OF SPACE - YORK COLLEGE:

RESOLVED, That the Board approve the rental of physical education facilities at the New York State Armory located at 93-05 168th Street, Jamaica, New York for use by York College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a license agreement for the aforementioned space.

EXPLANATION: The subject facility is needed in order to permit complete implementation of York College's Physical Education program.

The Department of Real Estate has negotiated a license agreement for the subject premises for a nine month period commencing September 11, 1974 at an annual rental of \$6,533. This rental cost is to reimburse the landlord for his out of pocket expenses for heat, electricity, security and cleaning.

**E. WITHDRAWAL OF SURPLUS OFF-CAMPUS STRUCTURES - BRONX COMMUNITY COLLEGE: -
Item Withdrawn.**

F. JOINT USE OF FACILITIES - BOARD OF EDUCATION AND BRONX COMMUNITY COLLEGE:

WHEREAS, The Board of Education of the City of New York has indicated a need for additional educational facilities for use by Community School District No. 10 in the Bronx, New York; and

WHEREAS, Bronx Community College has available in a building located at 120 East 184th Street, Bronx, New York, educational facilities which can be made available to the Board of Education for use by Community School District No. 10; now therefore it is

RESOLVED, That the Board of Higher Education approve an Agreement with the Board of Education whereby the Board of Education, for the benefit of Community School District No. 10 in the Bronx, New York, is permitted to use certain educational facilities now occupied by Bronx Community College at 120 East 184th Street, Bronx, New York, for a period of five years commencing February 1, 1974; and be it further

RESOLVED, That the Secretary of the Board of Higher Education be authorized to execute said Agreement after approval as to form by the General Counsel and Vice-Chancellor for Legal Affairs.

EXPLANATION: Due to overcrowding in Community School District No. 10 in the Bronx, the Board of Education has requested that Bronx Community College make available to Community School District No. 10 certain educational facilities in the College's Center for Continuing Education and Community Service, 120 East 184th Street, Bronx, New York.

In accordance with an Agreement prepared by representatives of the Board of Higher Education and the Board of Education, Community School District No. 10 will occupy approximately 71,000 square feet of space at 120 East 184th Street, Bronx, New York, for a period of five years. Under the terms of the Agreement Community School District No. 10 will occupy the space Monday through Friday, from 8:00 A.M. to 3:00 P.M. The gymnasium, locker rooms and pool will also be made available between 12:00 noon and 3:00 P.M., at such times when not being used by Bronx Community College. The Board of Education will be permitted to make alterations to the building but all plans and specifications are subject to prior approval by Bronx Community College.

Bronx Community College will be responsible for providing cleaning, maintenance, heat, electricity and guard services to the space occupied by Community School District No. 10. The Board of Education will reimburse Bronx Community College for expenses incurred in providing these services upon presentation of a quarterly statement of expenses. The amount to be charged to the Board of Education will be based on a mutually acceptable formula as specified in the Agreement.

G. RENTAL OF SPACE - KINGSBOROUGH COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of approximately 5,700 square feet of space at 1613 Oriental Boulevard, Borough of Brooklyn, for use by Kingsborough Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The subject space will be used by Kingsborough Community College for administrative functions. Effective June 30, 1974, the College has vacated 56,076 square feet of instructional and administrative space at 60 West End Avenue. Classes formerly held at 60 West End Avenue campus will now be held on the main campus. By relocating certain administrative functions to 1613 Oriental Boulevard and by converting a small amount of on-campus administrative space into instructional space, Kingsborough Community College will be able to conduct all of its academic programs on campus.

The Department of Real Estate has negotiated a 5 year lease for the subject premises at an annual rental cost of \$28,785 (\$5.05/S.F.). The rental of \$5.05/S.F. is comprised of \$2.87/S.F. base rent plus \$2.18/S.F. amortization for improvements estimated at \$49,285.

Landlord to pay Real Estate taxes; maintain roof and structural aspects of the building and will be responsible for the maintenance of the mechanical equipment during the first year of occupancy.

Tenant to pay 75% of increases of Real Estate taxes above the 1973-74 base year, pay for water provided through a separate meter, sewer rents, cleaning and electricity; provide heat and hot water.

H. RENOVATIONS - BOROUGH OF MANHATTAN COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education authorize the Borough of Manhattan Community College to approve plans, specifications and estimate of cost of \$125,000 and solicit, receive, and open bids and award contracts to lowest responsible bidders to effect necessary renovations in the 134 West 51st Street facility (2nd and 3rd floors) the cost to be charged to Code 42-6600-408-01-75, Repairs General and/or such other funds as may be available; and be it further

RESOLVED, That the Bureau of the Budget approve plans, specifications and estimate of cost of \$125,000 and be requested to approve this expenditure.

EXPLANATION: As a result of a move last August, changes in the use of the 134 West 51st Street building urgently require renovations to the building so that full use thereof may be made.

J. X-RAY FACILITY - NEW YORK CITY COMMUNITY COLLEGE:

RESOLVED, That the Board of Higher Education approve the Contract Document and specifications and authorize the New York City Community College to advertise for, receive and open bids and award contract to the lowest responsible bidder for alterations to Pearl Street Building and supplying equipment for a new X-Ray (Radiographic) facility at an estimated cost of \$143,500.00 chargeable to Capital Project HN 206 Codes 42-0614-12-53 and 42-0614-12-64 (See also Calendar Number 2 (b) 4, 4/20/64).

EXPLANATION: This facility is needed to correct a long standing condition of inadequacy and overcrowding in the existing program. This contract is part of a schedule which was approved by the Bureau of the Budget on March 18, 1974 (Record 36210-91) CP-9966.

K. RENTAL OF SPACE - LAGUARDIA COMMUNITY COLLEGE:

RESOLVED, That the Board approve the rental of 30,000 square feet of space at 47-01 Van Dam Street, Borough of Queens, for use by LaGuardia Community College; and be it further

RESOLVED, That the Department of Real Estate be requested to execute a lease for the aforementioned space.

EXPLANATION: The space will provide a library and approximately six small classrooms, with the remainder of the space devoted to faculty or administrative office use. The space is required to partially replace existing space which must be vacated in the College's main building at 31-10 Thomson Avenue to permit the commencement of Phase II alteration work.

The Department of Real Estate has negotiated a lease for the subject premises for a five year period at an annual rental of \$129,000 (\$4.30/S.F.). The landlord will be responsible for base real estate taxes, heat, cold water, structural repairs and clean the public areas of the subject building. The space will be available on Monday through Friday from 8:00 a.m. to 6:00 p.m. Landlord will permit overtime use of these premises based on an additional charge of \$10.00 per hour for overtime heating.

Tenant will be responsible for cleaning, ordinary maintenance and electricity. Tenant is also responsible for real estate tax escalation and escalation in heating fuel costs.

L. COMMUNITY COLLEGE CAPITAL BUDGET - 1975/76:

RESOLVED, That the Board approve a community College Capital Budget for 1975-1976 for projects to be funded by the New York State Dormitory Authority, as follows:

COLLEGE AND PROJECT	PREVIOUSLY AUTHORIZED	1975-1976 BUDGET	TOTAL FUNDING
BRONX COMMUNITY COLLEGE Acquisition of, Renovations, Alterations and Additions to University Heights Campus	\$76,900,000	\$20,000,000	\$96,900,000 †
KINGSBOROUGH COMMUNITY COLLEGE Phase II - Academic Facilities (4 Inner Colleges)	- 0 -	1,586,000	1,586,000 *
Phase II - Lecture Halls	- 0 -	330,000	330,000 *
Phase II - Utilities, Distribution, Site Work, Demolition, etc.	- 0 -	740,000	740,000 *
Phase II - Computer Center	- 0 -	188,000	188,000 *
Phase II - Athletic Fields, Site Improvements and Landscaping, Demolition of Temporary Structures	- 0 -	566,000	566,000 *
LAGUARDIA COMMUNITY COLLEGE Phase II - Ford Building Alterations	11,882,000	1,146,000	13,028,000
NEW YORK CITY COMMUNITY COLLEGE Phase I - Johnson Building "A" Including Site Acquisition; Namm Hall Air Conditioning and Alterations; Pearl Street Building Alterations and Mechanical Equipment	5,854,700	48,677,300	54,532,000
QUEENSBOROUGH COMMUNITY COLLEGE Phase II - Lower Campus Center, Library Alteration, Science Addition, Liberal Arts Alteration, Oakland and Cafeteria Alterations, Site Work and Performing and Visual Arts Bldg.	- 0 -	1,282,000	1,282,000 *
STATEN ISLAND COMMUNITY COLLEGE Sidewalks and Paving, Theatre and Music, Library and Instructional Resources Center	1,832,000	22,574,000	24,406,000
Administration, Medical Technology, Science and Classroom Buildings	1,468,000	17,764,000	19,232,000
Site Distribution, Service Level, Addition to Science and Technology, Computer Center, Physical Education and Student Activities, Landscape and Parking (Including Total Energy Plant)	2,266,000	29,524,000	31,790,000
Land Acquisition	- 0 -	88,000	88,000
Alterations to Existing Buildings	- 0 -	956,000	956,000
TOTAL	\$ 100,202,700	\$ 145,421,300	\$ 245,624,000

† Includes \$61,900,000 for Acquisition

* Fees and Miscellaneous Costs Only

and be it further

RESOLVED, That the Trustees of the State University be requested to include the indicated projects and amounts in the SUNY Capital Budget for 1975-1976.

EXPLANATION: In order to advance community college projects included in approved campus master plans, it is required that each project be included in the SUNY Capital Budget request to the Governor and Legislature.

M. SUPPLEMENTAL AGREEMENT B - COMMUNITY COLLEGE ISSUE:

RESOLVED, That the form and substance of proposed Supplemental Agreement B dated as of July 15, 1974, which document bears a title page which reads: DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - SUPPLEMENTAL AGREEMENT B DATED AS OF JULY 15, 1974 (CITY UNIVERSITY COMMUNITY COLLEGE ISSUES) and provides, among other matters, for the financing by the Dormitory Authority by the issuance of the Authority's Bonds and Notes in one or more Series pursuant to the Revenue Bond Resolution adopted June 20, 1973, as supplemented from time to time, of certain facilities constituting a part of the Project is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement B and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement B, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplementary Agreement B containing such changes, insertions and omissions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: Supplemental Agreement B supplements the basic underlying agreements among the Board of Higher Education, the Dormitory Authority and the City University Construction Fund dated June 20, 1973 and will authorize the Dormitory Authority to permanently finance the cost of various community college facilities for which interim financing in the amount of each entire project cost has already been authorized.

N. AUTHORIZATION FOR OFFICIAL STATEMENTS ISSUED IN CONNECTION WITH SALES OF COMMUNITY COLLEGE BONDS:

WHEREAS, In connection with the sale, from time to time, of Series of Bonds of the Dormitory Authority of the State of New York, pursuant to the Revenue Bond Resolution adopted June 20, 1973 (Community College Issue), as supplemented from time to time, it is necessary that the Dormitory Authority issue an Official Statement with respect to each Series of Bonds (initially in the form of a preliminary Official Statement and subsequent to the sale of such bonds in the form of a final Official Statement); and

WHEREAS, Each such Official Statement, in both its preliminary and final forms, must necessarily contain certain information relating to the Board of Higher Education in the City of New York; and to the community colleges governed and administered by the Board; and

WHEREAS, The officers hereinafter set forth are best qualified to examine, appraise and approve the accuracy of any such statement is in each such Official Statement;

NOW, THEREFORE BE IT RESOLVED, By the Board of Higher Education as follows:

SECTION 1. The following officers are hereby authorized and directed to examine any statements contained in any Official Statement of the Dormitory Authority relating to a Series of Bonds of the Authority issued pursuant to the above mentioned Revenue Bond Resolution, in its preliminary form, and, upon approval thereof, to deliver a letter to the Dormitory Authority, signed by at least three of such officers, stating in substance that the material contained therein, relating to the Board of Higher Education, The City University of New York and to the community colleges governed and administered by the Board is true, which letter shall further state that in the opinion of the signers thereof such material is a fair and accurate statement relating to the Board of Higher Education, the City University and to the community colleges governed and administered by the Board and that no material facts have been omitted. Such officers are as follows: The Chairman of the Board of Higher Education, the Chancellor and the Deputy Chancellor of the City University and the Vice Chancellor for Budget and Planning.

SECTION 2. This resolution shall take effect immediately.

Note: Mr. Williams reported briefly on the Kingsborough Community College guard service contract bids. It was noted that after advertising only one responsive bid was received by the College. Specifications called for references from six users of the bidder's services, four of which may be located in the New York standard metropolitan statistical area. The College was rejecting the single bid and was prepared to readvertise.

In order to promote responsible competition the Chairman reported that the Chancellor's Office has been asked to review specifications in all recurring contracts to be sure that the specifications are fair and reasonably related to the purposes of the contract and are not unduly restrictive.

He reported further that the Board had noted that a number of guard service contracts were awarded a few days before the effective date creating problems to successful bidders in providing performance bonds or in arranging for the transfer of personnel or the hiring of additional personnel to meet new contracts. The Chancellor's staff was asked to examine the timing of the bidding and award of contracts so as to assure sufficient time for the award and orderly transition to a successful bidder.

NO. 5. UNIVERSITY REPORT: The Chancellor presented his oral report on matters of Board and University interest:

1. The Chancellor introduced to the Board Dr. Edmond Volpe, the President of Richmond College.
2. The Chancellor announced publicly that since the last meeting, the University received information of the accreditation by the Middle States Association of Colleges and Secondary Schools of the two youngest community colleges, LaGuardia and Hostos. The reports spoke glowingly, constructively and optimistically about the growth of these two institutions.
3. The Chancellor presented a report on the budget. The budget has been through the cycle of Mayor's certification, legislative action, and back to the City for consideration by the Mayor again and the City Council and the Board of Estimate. The final budget approved by the City is \$585.2 million. This is approximately \$62 million more than last year's budget. Unfortunately, it is not as generous a budget as it may look at first. Most of the \$62 million that is in that budget is in the area of mandated increases that are based on contracts that the University has with employees and other groups and on the normal escalation of costs in this inflationary period. The budget includes a \$9.5 million shortfall in State funds for the community colleges. This means that the spendable part of the budget is less than \$585.2 million. Some adjustment is being attempted through administrative action. That is possible but not probable. The preliminary budgets for the various colleges have been submitted to the colleges and negotiations are going on to take care of special problems.
4. The Chancellor reported also on the construction program of the University. Bidding on contracts has been moving rather rapidly over the last six months. The Board has awarded well over \$150 million of contracts already. Bid openings over the next four weeks are estimated at \$75 million of construction. The limit placed on the University both by the Governor in the case of the senior colleges and by legislative action in the case of the community colleges is being reached. Steps are being taken to have the limitations that presently exist moved upward over the next three to six months.
5. The Chancellor reported with deep regret the passing on the 16th of July of Mrs. Minneola P. Ingersoll, who served so effectively and was so sensitive of the things the University tried to do.

Upon motion duly made, seconded and carried, the following resolution was adopted:

WHEREAS, Minneola P. Ingersoll served with distinction as a member of the Board of Higher Education from 1968 to 1973; and

WHEREAS, She led the development of Board policy for the improvement of opportunities for members of minority groups and women through her distinguished Chairmanship of the Board's Committee on Expanded Educational Opportunity; and

WHEREAS, Mrs. Ingersoll's service as a member of this Board gave eloquent and effective expression to her deep concern for the enhancement of human dignity through genuine equality of higher educational opportunity; therefore be it

RESOLVED, That the Board of Higher Education herewith notes with profound sorrow her death on July 16, 1974, and expresses its deepest sympathies to her family, her many friends, and all those many New Yorkers for whom Minneola Ingersoll's efforts made a nobler community of our City.

NO. 6. GENERAL DISCUSSION: The Chairman introduced Ms. Marta Valle, a member of the Board, who was attending her first regularly scheduled meeting of the Board.

NO. 7. COMMUNITY HEALTH EDUCATION PROGRAM - YORK COLLEGE: Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the program in Community Health Education leading to the B.A. Degree to be offered at York College be approved, effective September 1974, subject to financial ability.

EXPLANATION: Health Educators have become increasingly important in recent years in public health and social welfare agencies and in hospitals, schools and private industry. This program prepares graduates for employment as health educators in community centers and schools and for admission to graduate programs in public health. The curriculum requires 15 credits in the field of psychology. It includes field experience in a public health agency and provides the background knowledge necessary to understand the health problems of society and the ways in which health agencies at the local, state and national level can help to meet these problems. The curriculum also includes a sequence of courses in education for those who plan to teach in the school system. The program does not require additional expenditures and its cost will be absorbed within the regular operating budget of the college.

NO. 8. QUEENS COLLEGE STUDENT ACTIVITIES CORPORATION: (a) Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the resolution pertaining to the Queens College Student Activities Corporation, Item No. E.5.5. of the Chancellor's Report for July 29, 1974, having been withdrawn, be restored to the Board calendar for the same date.

(b) A motion was then duly made and seconded that:

RESOLVED, That the certificate of incorporation of the Student Activities Corporation at Queens College be approved, provided that:

(1) Such certificate be amended to provide that two members of the corporation shall be appointed by the President of Queens College from a panel composed of members of the instructional staff of Queens College and recommended by the student senators of the Academic Senate, provided that if such appointments are not made by the President within thirty days of the receipt of the recommended panel, the President may appoint such members from among the instructional staff without such recommendation.

(2) The contract provide in lieu of the present Article eleven, the following:

11. Bylaws of the Board of Higher Education

The parties agree that the bylaws or resolutions of the Board of Higher Education shall govern in the event of inconsistency with any of the provisions of this contract, provided that if any such bylaw or resolution affects a budgetary allocation previously made, or appropriation for personal or contractual services, membership on the SAC Board, or purposes for which the fee may be allocated or expended, such bylaw or resolution shall not take effect until the next fiscal year of SAC insofar as this contract is concerned. Notwithstanding the foregoing, in the event that there is a conflict between this contract and Article 15 of the bylaws, the contract shall govern.

(3) The proposed contract be amended to omit all references to arbitration.

(4) Articles five and six of the contract shall be amended to provide that the B.H.E. shall transfer to the SAC such equipment provided for in Schedules B-2 and C-2, as was purchased with non-tax levy funds, and shall further permit the SAC the use of such other equipment set forth in said schedules as was acquired by tax levy funds.

EXPLANATION: The Board, in a resolution dated September 24, 1973 (Cal. No.3) approved the establishment of a Student Activities Corporation (SAC) at Queens College, provided that the certificate of incorporation and any amendment thereto be approved by the Board. The Board has reviewed the Certificate of Incorporation and the Contract, and finds that certain provisions, as noted in the resolution, should be modified to accord with law and the best interests of the University.

At this point the Board heard Mr. Steven Mayo, Day-Student Body President, Queens College; Mr. Richard A. Lippe, Counsel, SAC; and Dr. Joseph S. Murphy, President, Queens College, with respect to the previous resolution.

The motion was carried and Calendar No. 8(b) was adopted.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:05 p.m.

N. MICHAEL CARFORA
Secretary of the Board