

**MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

JULY 28, 1975

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairman called the meeting to order at 5:10 p.m.

There were present:

Alfred A. Giardino, Chairman
Franklin H. Williams, Vice-Chairman

Francesco Cantarella
Vincent R. FitzPatrick
Gurston D. Goldin

Harold M. Jacobs
James P. Murphy
Vinia R. Quinones

Etta G. Grass, Acting Secretary of the Board

Chancellor Robert J. Kibbee
President Milton G. Bassin
President William M. Birenbaum
President James A. Colston
President Candido de Leon
President Edgar D. Draper
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Harold M. Proshansky
President Donald H. Riddle
President Kurt R. Schmeller
President Joseph Shenker

President Herbert M. Sussman
President Edmond Volpe
President Jacqueline G. Wexler
President Clyde J. Wingfield
Professor David Valinsky
Mr. Jay Hershenson
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Mary P. Bass
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Anthony Knerr
Vice-Chancellor J. Joseph Mieng
Vice-Chancellor Peter S. Spiridon

The absence of Ms. Hauser and Ms. Valle was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 1 through 8)

At this point Cal. No. 5. was considered.

NO. 5. PROPOSED POLICY STATEMENT ON ACADEMIC PERSONNEL PRACTICE: The Chairman announced that the Board would not take action on this item at this meeting. It will be the subject of further discussion between now and September after which it will be placed on the agenda of the September Board meeting for action without further debate or hearing at the public meeting.

NO. 1. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for July 28, 1975 (including addendum items) be approved, as amended as follows, with the exception of items which are to be tabled in accordance with the "Temporary Freeze" resolution adopted by the Board on May 27, 1975, Cal. No. A:

(a) Item B-I-A. 13.9 (Queensborough Community College): Appointment of John C. Tietjen as Assistant Professor should appear in the Promotions section since he is a tenured instructor and, in accordance with the Board resolution of May 27, 1975, Cal. No. A, this item is tabled.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated. The Errata is amended to delete the reference on Page 4 to the withdrawal of the name of Louis Genevie from Section B-I-A.20.10 (Graduate School).

and be it further

RESOLVED, That the items tabled in the May 27, 1975 and the June 23, 1975 Chancellor's Reports will continue to be tabled, with the exception noted.

The complete list of tabled items is on file in each President's Office and in the Office of the Secretary of the Board.

In view of the major interest on the budget question, Cal. No. 6 was considered at this point.

NO. 6. BUDGET GUIDELINES: The Chairman read the following statement on behalf of the Board:

The Board of Higher Education has before it a series of severe actions increasing student fees and tuitions, increasing classroom teaching hours of the faculty, eliminating programs and reducing administrative and support staff. In order to meet the University's budget gap a total of \$87 million must be realized from these increased revenues and reduced services.

Unfortunately, consideration is now being given to an additional \$32 million reduction of the University's budget in lieu of tuition, to meet the pressures exerted on the Mayor and the City by the Municipal Assistance Corporation. This latest reduction is admitted by those who proposed it to be symbolic rather than substantive. Our Board wishes to make it clear that we believe this budgetary reduction to be both completely misguided and unsupportable. Our Board does not agree with suggestions to impose tuition upon the matriculated undergraduate students of the University. It believes this historic policy to be a vital component to the access to opportunity for which the University has stood for almost 130 years.

At this point the Board heard and received statements from the following with respect to the budget crisis:

Mr. Seymour Weissman, Executive Vice-President of the City College Alumni Assn.
 Prof. David Valinsky, University Faculty Senate
 Dr. Janet F. Karlson, Chairman, Joint Schools Committee for Academic Excellence Now, Inc.
 Mr. Jay Hershenson, Chairperson, University Student Senate
 Ms. E. Babette Edwards, Coordinator, Harlem Parents School-Community Neighborhood Center
 Prof. Lewis H. Hughes, President, Black Faculty and Staff Assn.
 Representative of the Queens College Graduate Student Assn.
 Prof. Leo Corbie of the Black Council on Higher Education
 Prof. Irwin Polishook, Professional Staff Congress

The motion to delete the reference to SEEK and College Discovery from Section III.A. was lost.

The motion to amend Section II.E. was adopted.

Upon motions duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the Board approve the following statement of policy and implementing resolutions regarding 1975-76 academic programs within the limitations of the reduced operating budget:

City University, like municipal and state agencies, must absorb a substantial reduction in its operating budget for this new fiscal year. The 1975-76 adopted budget of \$597.9 million is \$64.7 million less than the amount certified months ago by the City to the State. \$154.7 million is the City's contribution from its expense budget - almost \$50 million less than two years ago and \$37.5 million less than the past year.

The present budget is \$87 million less than that required to meet increased costs for fuel and supplies, salary increases required under existing labor agreements and the increase of 9,500 students over last year's funded level.

During the past several months, our Board "froze" additional expenses and planned economies for its new school year. A "temporary freeze" has been in effect on new appointments and promotions as well as on new academic programs, contracts or purchases which carry additional costs. That freeze and the \$20 million reduction required during the past fiscal year reduced staff by 577 full-time employees and 870 part-time adjunct teachers from October 30, 1974 to June 30, 1975.

Our Board and the Chancellor have also held a series of intensive meetings with various constituent groups within and outside the University. All recognize the seriousness of the common problem facing the University. All have a common objective, maintaining the high quality of education and the integrity of the University. Modifications are required and all parts of the University must share in the sacrifices.

I. PRINCIPLES THAT THE BOARD SEEKS TO PROTECT

In making the difficult decisions required to live within our reduced budget, the Board emphasizes and reaffirms three principles:

- Free tuition for matriculated resident undergraduates;
- Open Admissions, which offers the opportunity for meaningful higher education to all New York City High School graduates; and
- High quality education befitting the greatest urban University in the world.

We also wish to make the citizens and the political leaders of the City aware of the fact that any additional cuts, if imposed, will seriously damage the academic quality of the University and will force the University to reduce the services it provides to the people of New York.

The University is past the point where it can absorb reductions in its budget by increasing the burden on faculty, students and the administration of the University's colleges. If subjected to further reductions merely to create an image of fiscal responsibility, the Board must seriously reconsider how many of the City's youth it may serve and what kinds of opportunity it can provide. We urge those who are considering this budgetary action to consider the irreparable harm that will result from such an action.

A motion was made and seconded that the Statement of Policy, the implementing resolutions, and the Clarification of Language attached regarding 1975-76 academic programs within the limitations of the reduced operating budget be adopted.

A motion was made and seconded that Section II.E. of the proposed Policy Statement be amended to eliminate the deferral of admission of 5,000 applicants and to revise the language of the Section to conform thereto.

A motion was made and seconded that reference to SEEK and College Discovery be deleted from Section III.A. of the Policy Statement.

Dr. Goldin asked that the text of the resolution adopted by the Board of Estimate on June 26, 1975, Cal. No. 492, be spread on the minutes of the Board:

WHEREAS, The City of New York is now undergoing the most severe budget crisis in its history; and

WHEREAS, All City agencies have been directed to formulate plans to reduce the City's budget and otherwise achieve substantial economies; and

WHEREAS, As part of its contribution to such economies the Board of Higher Education has proposed to so severely restrict its Open Enrollment Program that over 20,000 prospective first year students would be denied admission; and

WHEREAS, It is the sense of the Board of Estimate that the primary mission of the City University of New York is to afford an opportunity to every motivated City high school graduate to obtain a free undergraduate education; and

WHEREAS, The Board of Estimate objects to the proposed plan as being counterproductive in the long-run and against the best interests of the City; and

WHEREAS, While proposing to curtail admission to qualified undergraduates in such drastic numbers the Board of Higher Education has voted to proceed with some new and continuing programs, including among others, the development of a law school, which, though worthy and necessary, should not be assigned higher priority by the City University than undergraduate education; and

WHEREAS, The Board of Estimate believes that other alternative economy measures should be pursued by the Board of Higher Education to reduce its budget without jeopardizing the full Open Enrollment Program or further placing free tuition itself in jeopardy; now therefore be it

RESOLVED, By The Board of Estimate that the Board of Higher Education is hereby urged not to proceed with any new programs until and unless the survival of the full Open Enrollment Program has been assured and to pursue all possible alternatives to achieve required budget reductions without affecting undergraduate enrollment.

II. UNIVERSITY-WIDE ACTIONS WITH \$54,300,000 ESTIMATED SAVINGS

Consistent with the above principles and under the requirement to operate the University within the reduced budget, our Board has decided to take the following series of actions:

A. Consolidation and Reduction of Graduate Programs

In a number of areas the Board has noted a redundancy of Master's programs being offered at different colleges of our University system. The Chancellor is requested to implement a minimum reduction of 25% of the 278 Master's programs for the September 1975 semester and an additional 15% of the Master's programs for the February 1976 semester. This should be done after immediate consultation with the college and the faculty. Such program consolidation should not only economize but strive to improve their quality by consolidating small Master's programs into a single or fewer programs. Students in the programs that are eliminated will be assigned to comparable programs elsewhere in the University so that their academic training will not be interrupted.

The expected savings are estimated at\$1,600,000

B. Increases in Student Fees and Tuition Effective Immediately

City University charges fees but has never charged tuition to its full-time undergraduate New York City resident students working toward a degree. It has always charged tuition to graduate students and non-matriculated undergraduate students.

1. The compulsory general fee for registration and student services required for 217,000 undergraduate students and all graduate students will be increased by approximately 50% to conform with the cost of living increases since the last adjustment of these fees.
2. Tuition for the resident graduate students will be increased from \$45 per credit to \$75 per credit. Non-resident graduate tuition will be increased by \$70 per credit to \$95 per credit -- a level comparable to that charged by private institutions in the City.
3. Tuition for undergraduate students not studying toward a degree will be increased from \$18 per credit to \$30 per credit in the senior colleges and from \$15 to \$25 in the community colleges.
4. Tuition for non-resident undergraduates will be increased in accordance with cost of living adjustments. Community college non-resident tuition charges will be raised to comparable senior college charges to reflect recent changes in the law.
5. Charges for continuing education courses will be raised in line with cost of living increases since the last adjustment of these fees.

These increased fees and tuitions plus reasonable increases in incidental fees would raise the \$50.4 million budgeted for fee collection for 1974-75 to over \$80 million in 1975-76.

The additional revenue is estimated at \$30,000,000

C. Reduction of Administration and Support Staff

The main function of City University is to teach. In order to minimize the impact of budget cuts on teaching, budget reductions should be made in administrative and service areas as far as possible. The Chancellor may make some modification in this reduction for individual colleges to reflect size and other pertinent factors. Accordingly, administrative personnel costs and controllable expenditures, including the support functions at the Central Office and in the colleges, are to be reduced by no less than \$10,000,000

D. Increase in Faculty Classroom Teaching Time

Presently, substantial differences exist in the standard classroom teaching load between faculty ranks, departments, and at our different colleges. To reduce inequities and to absorb a portion of the budget reduction while continuing to meet the academic needs of our students, an increase in the standard classroom teaching load for all full-time faculty is needed.

In view of the varying classroom teaching loads prevailing among the colleges, on "across the board" increase in faculty teaching time is not feasible and would aggravate inequities. Accordingly, the Board requests the Chancellor to take such steps as are necessary to assure an increase of 15% in the average faculty classroom contact hours on a University level, effective with the September 1975 semester. In achieving this standard the following shall apply:

- 1. In no event shall it result in a college-wide average that exceeds twelve classroom contact hours in the senior colleges or fifteen classroom contact hours in the community colleges, such teaching assignments being neither excessive nor unreasonable and in keeping with our collective bargaining agreements.
- 2. Increased classroom contact hours shall apply to all ranks of faculty and shall not be concentrated in lower teaching ranks.
- 3. The Chancellor is requested to confer with the Council of Presidents to develop reasonably similar standards or priorities for the computation of faculty contact hours.
- 4. Released time should be reduced. All released time should be reviewed de novo by the college and should require new written requests in justification. A report on released time should be regularly submitted by the president to the Office of the Chancellor.

The faculty will be expected to continue their normal duties including academic counseling, class preparation, college administration, and research.

It is estimated that the net effect of this change would save approximately \$11,000,000

E. Admission of Additional Applicants

The economic recession has led to an increase in the number of students applying to the University for training and retraining. Some 74,000 applications will have been received for September enrollment - the highest number in our history. Experience has shown that almost two of every three applicants actually enroll so that 45,000 students are expected. For lack of funds, the University will be sorely pressed to accommodate all of them in the Fall semester. However, it will do so for the Fall semester leaving open the option to allow no new enrollments in the Spring or February 1976 semester. Veterans will continue to be admitted in accordance with previous practice.

Regretfully, and in order to assure the high quality of the education for the students that remain with the limited funds available, our Board has decided that no new out-of-state students will be admitted at the undergraduate level with the exception of foreign students in the United States under a student visa.

No savings are expected because no budget funds were provided for them. On the contrary, the unanticipated thousands of additional students are being enrolled within the reduced budget.

F. Limitations on "Sabbatical" Leaves

No University funding will be provided to the colleges for fellowship leaves for 1975-76. A college may fund from within its existing reduced budget, any half-year fellowship leaves for the Fall 1975 semester already approved by the Board prior to the "temporary freeze" adopted on May 27, 1975, as well as any full-year, half pay fellowship leaves. All half-year fellowship leaves not previously approved by the Board for the fall semester and all such fellowship leaves for the spring semester 1976 shall be deferred, except that special individual cases documented by the President may be approved by the Chancellor and reported to the Board.

The expected savings are estimated at\$1,700,000

III. OTHER PROCEDURES TO MEET BUDGET REDUCTION QUOTA

The University-wide actions fail to meet the \$87 million budget gap. Hence the additional sum of \$32.7 million must still be saved. To achieve those savings, the Board has adopted the following procedures and guidelines:

A. The Board requests the Chancellor to distribute the remaining \$32.7 million by reducing the budgets of each of the colleges, SEEK, College Discovery and the Central Office. These reductions are to be made in proportion to budgets which reflect mandatory cost increases and necessary adjustments to compensate for substantial over-enrollment or under-enrollment or other unique factors. The reductions in the Central Office and other programs are in addition to the reduction of administrative staff required above.

B. In meeting their required reductions the colleges should consider among other possibilities the following actions:

1. Reductions in Other than Personal Services categories.
2. A reduction in the number of executive level administrative positions to meet the needs of the colleges.
3. Reexamination of course offerings to eliminate or consolidate those that are least related to the mission of the college. Based upon University-wide perspective and needs, the Board has requested the Chancellor to make available to each college written suggestions for areas of possible consolidation or elimination based on the availability of similar programs elsewhere in the University.

The Board recognizes that the final decision on such matters should be made at the college level but believes the views from the University perspective should prove helpful.

4. Consolidation of smaller departments into generic groupings.

5. Increasing class size and combining of class sections with small enrollment.
6. Increasing the use of lecture classes in appropriate disciplines and where necessary facilities are available.
7. Computing class loads on the basis of those who will probably remain rather than on initial registrations.
8. Having qualified administrators teach at least one course.

C. In implementing these measures the college presidents should be mindful of the following Board concerns:

- That "things should be reduced before people" and that, with respect to personnel reductions, support services should be reduced before instructional services.
- That our colleges should have varied social purposes and missions within a liberal arts context. Accordingly, increased emphasis should be placed on the particular strengths and missions of that college rather than on attempts to emulate other colleges.
- That each college should reexamine its current course offerings with the same severity as in the presentation of new ones; namely, is the program duplicative of other programs in CUNY? Does it differ in some significant way? If a career program, does it deliver the training for employment that it promises? Does it guarantee a strong liberal arts base?
- That where departments or teachers are no longer needed because of decreasing enrollment or changing patterns in higher education, the elimination of those positions should be considered. No legal or contractual limitations apply in such cases, especially in the light of the financial stringency required.
- That since adjunct faculty members bring a unique variety of talent and experience to our students, colleges should exercise their right to tailor staff reductions to the academic needs of their systems rather than apply a simplified seniority system. In the reduction of such adjunct staff as may be required, the colleges should consider retaining the part-time employees who do not already have full-time employment at the University, the Board of Education, or other public agencies of New York.
- That due regard should be given to the affirmative action policy of the University and to the collective bargaining agreements.
- That implementation should be done in consultation with appropriate faculty and student representatives.

Within the concerns enunciated above, college presidents shall have discretion as set forth in the Bylaws of the Board of Higher Education to determine the specific actions required in order to achieve the necessary budget reductions.

Most of the college administrations have already performed the necessary spadework to effect necessary changes. For the difficult days ahead, the Board requests the Chancellor to oversee the colleges in the making of reductions and to report to the Board by October 1, 1975 on the nature and extent of the changes made at each of the colleges.

All associated with the University will be put to the test to meet the serious sacrifices that the budgetary reductions require. Every effort must be made by all concerned not to compromise the academic programs or mission of the University for the years ahead. Despite the onerous task we must all face, we trust that ways will be found to meet the test and yet maintain the standards of our institution.

IV. IMPORTANCE OF THE UNIVERSITY TO THE CITY

A strong City University remains the most important single asset for the long-term economic growth of the City of New York. It is critical for the City to develop the skilled talented and productive citizenry required to keep our City as the world center of business, communications, the arts and other fields. The needs are there at the same time that an increased number of New Yorkers turn to the University for the training and retraining required to meet the changing demands of an increasing competitive job market. The investment of the City and State in upgrading manpower capabilities is vital to ensure a responsible, prudent, and humane solution to the budgetary problems of this great City.

Accordingly, requests for the imposition of tuition, or of a larger increase in fees that would be tantamount to the imposition of tuition, are not sound long-term approaches to meet the fiscal or social needs of our City.

Nor, in our opinion, should imaginative programs such as the SEEK program be eliminated. This program fills a great educational and social need for those who are economically and educationally disadvantaged. Important lessons from that innovative Program are being learned and will continue to be learned as its results are being evaluated. The Program will be continued in the same pattern and enrollment level as existed in previous years.

Our Board must point out that the per student amount received from the State is substantially less than the amount contributed by the State for State University students. City University is part of a comprehensive University system in New York State. Its citizens are taxpayers who also contribute toward the support of State functions. There is no reason why City University should not receive the same level of State support per student as is currently provided to the State University. Efforts to secure equal State financing shall be redoubled so that the State's obligation will be met and the City's contribution reduced. This is particularly crucial in view of the fact that fees imposed by the University are credited to the City and State, thereby reducing their contributions. They do not presently find their way to meet University needs.

Our City's future depends directly on the University's ability to attract and to train the skilled individuals who will pay future taxes. This is the human capital that is essential for the City's future fiscal and social strength. Every effort must be made by an enlightened citizenry and governmental leaders to ensure sufficient budgetary resources to meet that need. Given adequate financial assistance, City University can continue to provide quality higher education to the hundreds of thousands of students who strive to enter the gateway to opportunity.

IMPLEMENTING RESOLUTIONS ON FEES

The attached package of six resolutions on tuition and fees is designed to (1) raise approximately \$30 million in additional fee income; (2) revise the basis for tuition charges at the Graduate School and University Center; (3) provide additional financial assistance to needy graduate students; and (4) correct certain anomalies in the fee structure for undergraduate students which have arisen over the years.

The individual resolutions and their purposes are outlined briefly below:

I. Resolution Increasing Tuition and Fees (Undergraduate and Graduate at Senior Colleges)**A. Undergraduate Schedule**

1. Increases tuition for New York City non-matriculated students and for all non-New York City residents.
2. Increases tuition for out-of-City State resident students in the community colleges to take account of newly-legislated, optional county chargeback provisions.
3. Increases general fee charged all students.
4. Makes minor adjustments to correct inequalities.

B. Master's Programs at the Senior Colleges

1. Increases tuition and general fee charged all students.
2. Increases maintenance of matriculation fee.

II. Resolution Establishing New Tuition and Fee Schedule for Students Enrolled at Graduate School and University Center

- A. Establishes three levels for students in doctoral programs and establishes new and higher tuition based on level.
- B. Creates a transition schedule for 1975-76 for students matriculated prior to July 1, 1975.

III. Resolution Increasing Graduate Fee Waiver Fund

Raises the present \$500,000 fund to \$1,000,000 to meet additional hardship cases resulting from graduate tuition and fee increases.

IV. Resolution Increasing Adult Education Fees

Effects increases in these fees, based on an inflation index.

V. Resolution Standardizing and Increasing Miscellaneous Non-Instructional Fees

- A. Standardizes miscellaneous fees in accordance with a University-wide schedule.
- B. Increases penalty fees.
- C. Increases fees to discourage casual student requests for program change, etc.
- D. Increases total miscellaneous fee income.

VI. Resolution to Change the Basis for Determining the Rate of General Fee Charged Undergraduate Students

- A. Changes the basis for determining the rate of general fee to be charged from the session (day or evening) in which student is registered to the number of credits for which student registers.
- B. Validates current practice at some colleges which no longer operate distinct day and evening sessions.

I. RESOLUTION INCREASING TUITION AND FEES

WHEREAS, The City of New York has reduced the University's operating budget for 1975-76 by \$64.7 million from the level originally certified by the Mayor and has assumed an increase in fees of \$40.5 million; and

WHEREAS, The various units of the University have been required to make budgetary savings to reduce expenditures; and

WHEREAS, Inflation has resulted in cost increases of 16 percent to 50 percent since the present tuition and fee rates were established; therefore be it

RESOLVED, That a portion of the budget reduction be offset by increasing tuition and fees as shown in the following schedules effective September, 1975:

Undergraduate Tuition and Fee Schedule

1. Tuition	Senior Colleges		Community colleges	
	Present	Proposed	Present	Proposed
N.Y.C. Residents Non-Matrices(a)	\$18(per cr.)	\$30(per cr.)	\$15(per cont. hr.)	\$25(per cr.)
Excess Cont. Hrs.	\$18(per 1st. addit. contact hour) \$12(per addit. cont. hour)	\$30(for 1st addit. contact hour) \$18(per addit. cont. hour)	\$15(per cont. hr.)	\$25(for 1st addit. contact hr.) \$15(per addit. contact hour)
N.Y.C. Residents Excess Credits	\$18(per cr.)	\$30(per cr.)	\$18(per cr.)	\$30(per cr.)
Out-of-City State Residents(b)				
Full-time	\$600(sem.)(c)	\$700(sem.)(c)	\$275(sem.)(c)	\$700(sem.)(c)
Part-time(d)	\$ 45(per cr.) \$ 30(per addit. cont. hour)	\$ 55(per cr.) \$ 35(per addit. cont. hour)	\$ 20(per cont. hr.)	\$ 55(per cr.) \$ 35(per addit. contact hour)
Out-of-State (incl. Foreign Students)				
Full-time	\$600(sem.)(c)	\$700(sem.)(c)	\$600(sem.)(c)	\$700(sem.)(c)
Part-time	\$ 45(per cr.) \$ 30(per addit. cont. hour)	\$ 55(per cr.) \$ 35(per addit. cont. hour)	\$ 40(cont. hr.)	\$ 55(per cr.) \$ 35(per addit. cont. hour)

(a) Rates for Fall and Spring semesters and summer sessions

(b) With certificate of residence; amounts to be charged depend upon the decisions of the individual counties with respect to reimbursement to CUNY under Chap. 332 Laws of 1975

(c) Maximum to be charged full-time and part-time students in a semester

(d) Includes summer sessions

Board of Higher Education

General Fee	Senior Colleges		Community Colleges	
	Present	Proposed	Present	Proposed
Full (Fall and Spring semesters)	\$35	\$55	\$20	\$30
Partial (Fall and Spring Semesters)	17	30	10	20
Summer Session (4 weeks or more)	17	30	10	20
Summer Session (less than 4 weeks)	9	15	9	15

EXPLANATION: In addition to offsetting cost increases which have occurred since these fees were last raised, the new schedule makes several other adjustments: (1) it changes the tuition basis in the community colleges from contact hour to credit hour as in the senior colleges; (2) it takes account of the change in the chargeback provisions for out-of-City State students which was enacted in the 1975 session of the State legislature; and (3) it equalizes tuition charges for out-of-City State residents in the senior and community colleges.

Graduate Tuition and Fee Schedule - Master's Programs at the Senior Colleges

1. Tuition	Present	Proposed
N.Y.C. Residents		
Full-time	\$450(sem.)*	\$750(sem.)*
Part-time	45(per cr.)	75(per cr.)
Excess contact hrs.	17.50(per cont. hr.)	30(per cont. hr.)
Non-City Residents(incl. foreign students)		
Full-time	750(sem.)	1,000(sem.)
Part-time	70(per cr.)	95(per cr.)
Excess contact hrs.	35(per cont. hr.)	45(per cont. hr.)
2. General Fee		
Full-time (Fall and Spring sem.)	50(sem.)	70(sem.)
Part-time(Fall and Spring sem.)	50(sem.)	70(sem.)
Summer session (4 weeks or more)	18	30
Summer session (less than 4 weeks)	9	15
3. Maintenance of Matriculation	25(sem.)	100(sem.) (as of Sept. '75) 175(sem.) (as of Feb. '76) 250(sem.) (as of Sept. '76)

*Maximum charged full-time and part-time students

EXPLANATION: Increases in the tuition and general fee charges for New York City residents reflect the inflation factor while the charges for out-of-City students are comparable to rates charged by other colleges and universities in the New York area. A separate schedule is being established for students enrolled at the Graduate School and University Center.

II. RESOLUTION ESTABLISHING NEW TUITION AND FEE SCHEDULE FOR STUDENTS ENROLLED AT GRADUATE SCHOOL AND UNIVERSITY CENTER

RESOLVED, That a new tuition structure be established for students enrolled in programs at the Graduate School and University Center based on three levels as defined in the above guidelines; and be it further

RESOLVED, That the new structure as outlined in Section 1 below be effective for new students matriculating in such programs for the first time in September 1975; and be it further

RESOLVED, That the transitional rates outlined in Section 2 below apply during the 1975-76 academic year only for students matriculated in these programs prior to July 1, 1975; and be it further

RESOLVED, That all students at all three levels pay the same general fee rates as are established by Implementing Resolution No. 1. for graduate students enrolled in Master's degree programs at the senior colleges.

Sec. 1. New Schedule (Levels defined below)

Level of student	(Rate per Semester)	
	N.Y.C. Residents	Out-of-City Residents
First Level		
Full-time - 7 credits or more	\$750	\$1,000
Certified full-time	750	1,000
Part-time - fewer than 7 credits but not certified full-time	450	600
Certified half-time	450	600
Second level		
All Students	550	730
Third level		
All students	250	340

Sec. 2. Transition Schedule (Levels defined below)

	(Rate per Semester)	
	N.Y.C. Residents	Out-of-City Residents
First Level		
Full-time - 7 credits or more	\$750	\$1,000
Certified full-time	750	1,000
Part-time - fewer than 7 credits but not certified full-time	450	600
Certified half-time	450	600
Second level		
All students	550	730

	(Rate per Semester)	
	N.Y. C. Residents	Out-of-City Residents
Students who have		
a. Earned 54 credits or more but fewer than total required for graduation	300	365
b. Completed coursework prior to Fall 1975 semester	100	135
c. Completed coursework prior to Spring 1976 semester	175	235

EXPLANATION: The proposed fundamental revision of the tuition structure at the Graduate School and University Center results from a careful analysis of the nature of its educational programs. Since only 40 percent of doctoral education is directly related to course work while 60 percent is related to independent research-related activities, it is felt that a fixed fee structure is more appropriate and equitable than the fee structure based on credit generation which hitherto has been in effect.

Graduate School and University Center Definition of Student Level

I. Proposed Permanent Plan - Students shall be classified for tuition purposes according to three levels defined as follows:

First Level - First 30 credits of graduate work, fully earned and evaluated, which may include approved advanced standing transfer credits.

Second Level - From semester following completion of 30 credits, fully earned and evaluated, to Advancement to Candidacy.

Third Level - From semester following Advancement to Candidacy to completion of degree.

II. Transitional Plan - The following definitions shall apply during the 1975-76 academic year for students matriculated prior to July 1, 1975:

First Level - First 24 credits of graduate work, fully earned and evaluated, which may include approved advanced standing transfer credits.

Second Level - From semester following completion of 24 credits, fully earned and evaluated, to completion of 54 credits, fully earned and evaluated.

All other students - 1. Students who have earned 54 credits or more, but fewer than the total credits required for graduation.

2. Students who have completed their course work when they enroll for the Fall 1975 semester.

3. Students who have completed their course work and are involved in research activities and/or dissertation research when they enroll for the Spring 1976 semester.

Rationale for New Tuition and Fee Schedule at The Graduate School and University Center

The proposed change in the tuition and fee schedule has resulted from a careful analysis of the relationship of these payments and the nature of those activities which are embodied in educational programs at the Graduate School and University Center.

During the first 10 years of doctoral work in the University, tuition and fees were modeled after the existing payment schedule for undergraduate and master's students which has as its base a credit-generating formula. Since only 40 percent of doctoral education is directly related to course work while 60 percent is related to independent research-related activities, it is felt that a fixed fee structure is more appropriate and equitable.

The old tuition schedule weights the payments most heavily in the first 5 or 6 semesters when academic activities limit students' teaching employment while requiring only a minimum tuition payment (maintenance of matriculation fee) at the later period when a student is most able to pay. The new tuition and fee schedule will spread the cost of doctoral education throughout the entire period at the same time remaining compatible with the master's level tuition and fee structure at the senior colleges.

III. RESOLUTION INCREASING GRADUATE FEE WAIVER FUND

RESOLVED, That the graduate fee waiver fund established by the Board of Higher Education on June 22, 1970 (Cal. No. 50) in the amount of \$500,000 be increased to \$1,000,000 for the academic year 1975-76 and for each academic year thereafter; and be it further

RESOLVED, That the distribution of waivers to students be made by the Graduate School and University Center and by the senior colleges in accordance with the allocations and guidelines established by the Chancellor.

EXPLANATION: The increase in this waiver fund is needed to assist students for whom the higher tuition and fees approved in Implementing Resolutions I. & II. will impose undue hardship.

IV. RESOLUTION ON FEES FOR ADULT EDUCATION COURSES

RESOLVED, That effective September 1, 1975, fees for adult education courses be increased by at least as much as the inflationary increase which has taken place since fees were established.

EXPLANATION: The inflation of recent years has substantially increased costs since many fees were originally established. Therefore, it is appropriate to increase fees for these courses at this time.

V. RESOLUTION STANDARDIZING AND INCREASING MISCELLANEOUS NON-INSTRUCTIONAL FEES

WHEREAS, costs have increased substantially since the rates for a number of miscellaneous non-instructional fees were established many years ago; and

WHEREAS; the rates for certain miscellaneous fees vary at the colleges; therefore be it

RESOLVED, That the following schedule of charges for miscellaneous fees be adopted by all units of the University and that it be applicable to all fees collectible as of September 1, 1975:

FEE CATEGORY	CURRENT RATE	PROPOSED RATE
Application	\$ 10	\$20
Duplicate Diploma	0 - 10	15
Duplicate I.D. card	.50 - 5	5
Late Registration	5 - 10	15
Program Change	5	20
Re-admission	5	10
Re-instatement	0 - 10	15
Payment Re-processing	0 - 10	15
Special Examination*		
First each semester	10	15
Each additional	5	5
Thesis (M.A.) Binding	10	15
Transcript (each)	2	4

*Maximum of \$25 per semester

and be it further

RESOLVED, That the following schedule of library fines be adopted effective September 1, 1975 with the understanding that overdue fines are not charged for days on which the library is not open:

1. General Circulation Books: \$,10 each day overdue
2. Reserve Books: \$,50 first hour overdue
.50 for rest of day
.50 for each succeeding day to maximum of \$10
3. Restricted Books: \$.25 each overdue hour, with maximum charge of \$10
4. Damaged Books: Fine to date reported, if overdue, plus an amount to be determined by nature and extent of damage, not to exceed replacement cost, plus processing cost of \$5
5. Lost Books: \$5 processing charge, plus, if overdue, the accumulated fine to date book was reported lost, plus cost of book

EXPLANATION: The University has been incurring substantial costs in providing extra non-instructional services to students which are not compensated under the charges currently imposed. The proposed new rate schedule is estimated to recover approximately a half- million dollars of these costs.

VI. RESOLUTION TO CHANGE THE BASIS FOR DETERMINING THE RATE OF GENERAL FEE CHARGED UNDERGRADUATE STUDENTS

RESOLVED, That the policy which established session registration as the basis for determining the rate of general fee to be charged undergraduate students, adopted by the Board of Higher Education at its meeting, June 22, 1970 (Cal. No. 50 IF), be repealed and replaced by the following:

A. Undergraduate students shall be charged the full or partial general fee according to the following criteria:

1. Students registered for a minimum of 12 credits and/or equated credits in the regular Fall or Spring semester shall pay the full general fee;
2. Students registered for fewer than 12 credits and/or equated credits in the regular Fall or Spring semester shall pay the partial general fee;
3. Equated credits shall mean non-credit hours for remediation and excess semester hours in compensatory courses as determined by each college for its own students; and

B. Any student who registers for fewer than 12 credits or the equivalent per semester and subsequently registers for additional credits or the equivalent per semester which bring such student up to the equated 12-credit level shall pay the additional amount of general fee required but a student who drops or withdraws from courses which take him below the 12-credit minimum shall not be entitled to a refund of any part of the general fee; and be it further

RESOLVED, That full and partial student activity fees shall be charged on the basis of the same criteria as apply to the general fee, the two components being charged together as a consolidated fee; and be it further

RESOLVED, That the policy set forth in the foregoing resolutions shall not be applicable to LaGuardia Community College which is organized on a quarter system and has a special fee schedule; and be it further

RESOLVED, That the foregoing resolutions be effective starting with the Spring 1976 semester.

EXPLANATION: Prior to 1970 full-time students paid a higher fee than did part-time students, regardless of the session in which they were registered. Because a great many students who registered in either the day or the evening session took a course or two in the other session, it was difficult to determine whether such students were full-time or part-time. On the assumption that most full-time students registered in the day session and that most part-time students registered in the evening session, the Board approved a policy whereby all students registered in the day session, whether attending full-time or part-time, were required to pay the full general fee and all students registered in the evening session, whether full-time or part-time, were required to pay the partial general fee.

Now the situation is changing as colleges operate either a single day session or a so-called extended single session instead of two distinct sessions. This means that part-time students formerly in the evening session who were paying the lower rate should now be paying the higher (day session) rate. Colleges which have a large enrollment of part-time students in the evening have objected. Some of the one-session colleges are charging full-time students the higher rate and part-time students the lower rate.

The above resolutions will restore a uniform basis for determining the rate of general fee to be charged throughout the University.

The colleges will be requested to submit to the Board revised student activity fee schedules by October 1, 1975 in conformity with the above resolutions.

Upon motions duly made, seconded and carried, the following resolution was adopted calling for increased State aid:

WHEREAS, The budget adopted for City University by New York City is \$64.7 million less than the budget originally certified by the City to New York State and consideration is now being given to a further reduction of \$32 million in the University's budget, and

WHEREAS, Such reductions gravely affect the educational program of City University and its capability to enroll all 71,000 applicants seeking September admission and to provide effective educational programs for both the fall and spring semesters of the school year, and

WHEREAS, The Board is already faced with a \$87 million deficit that it is meeting with an increase in fees and tuition of over \$30 million, an increase in faculty classroom teaching time, reductions in administrative and support staff, and other actions, and

WHEREAS, The unique recent developments in New York City and the request of the directors of the Municipal Assistance Corporation for further reductions in the City University budget could result in an increased reduction of \$32 million of the University's budget over and above the current \$87 million gap, and

WHEREAS, The contribution from the State of New York to City University senior colleges and SEEK declines automatically as New York City reduces its contribution, so that, because of the City's reduced budget, there will be an automatic reduction of \$41 million from the amount adopted by the State Legislature and approved by the Governor in April, 1975, and

WHEREAS, The State's contribution will be further reduced by \$11 million if the City reduces the University budget by \$32 million more, and

WHEREAS, The State has recognized its obligations for higher education by increasing the funds available to private universities through Bundy aid and the Tuition Assistance Program, and to the State University through direct appropriations and provides \$2 per student at SUNY to every \$1 per student at CUNY, and

WHEREAS, Prior to the reductions imposed by the City, the State's per student contribution to City University was already less than half its per student contribution to the State University, and

WHEREAS, We will enroll all of the students who applied for admission for the Fall semester, with the knowledge that we must deny admission to any new students in the February or Spring semester if the additional State funds do not become available,

NOW THEREFORE BE IT RESOLVED, That the Board of Higher Education calls upon the Governor of the State of New York and the legislative leaders to contribute the State's full share and not have the State receive the unexpected financial advantage of \$52 million because of the City's budget crisis, and

BE IT FURTHER RESOLVED, That the Governor and the State Legislature are called upon to adopt such procedures or make such legislative changes as would allow the fees collected by City University, including the additional fees that our Board is now imposing, to be utilized for the benefit of City University so as to allow full enrollment and programs for the Spring 1976 semester, rather than to further reduce the State contributions to City University.

NO. 2. COMMITTEE ON FISCAL AFFAIRS AND PLANNING: RESOLVED, That the following items be adopted:

I. CAMPUS PLANNING AND DEVELOPMENT RESOLUTIONS:

A. NEW YORK CITY COMMUNITY COLLEGE - JAY STREET BUILDING ALTERATION:

RESOLVED, That the Board approve extra work in the amount of \$202,446.45 for Contract No. 213052 with Dember Construction Corporation, for General Construction Work in connection with alterations to Jay Street Building Alterations, New York City Community College, which is \$31,871.45 in excess of the allowable 5% (\$170,575) of the original contract amount of \$3,411,500.00, chargeable to Capital Project HN-178; and be it further

RESOLVED, That the Board of Estimate be and is hereby requested to approve this extra work in the amount of \$31,871.45 which is in excess of the allowable 5% of the contract amount without public letting.

EXPLANATION: The causes for the excess in extra work:

- (1) Work omitted from the General Construction Contract, but necessary to do the work
- (2) Job conditions that could be attributed to lack of coordination by the Consultant
- (3) Work required by Code, but not specified
- (4) Work that had to be performed over contract allowances

The major items that could be attributed to Consultants' omission are the missing control joints and caulking of control joints, the prime painting of plumbing lines and completion of painting of Lecture Hall, Stairwell 1 and 3 and concrete floors in labs. Also omitted were structural members including additional steel lintels, and drilling of holes for bolts at elevator penthouse; omitted lintels in Lecture Hall lobby areas; fascia return at roof and extra steel required for elevator shaft.

The major items that could be assigned to job conditions are the hung ceilings that had to be changed because of the size and shape of the mechanical equipment, removal and replacement of concrete footings in the dressing room area and in conjunction with Con Ed work within limits of this contract, additional concrete was required for General Construction due to the presence of H piles by another contractor for Con Ed, and there was additional cost for excavation work because of the high voltage conduit rerouting necessitated by this building.

The major items of work required by Code but not included in this contract are the concrete block fireproofing of steel columns, 2nd to 8th floors, and the two steel ladders required in the elevator pits.

The major items that had to be performed over the contract allowances were temporary heat, and also watchdogs required for security.

B. SUPPLEMENTAL AGREEMENT F (CITY UNIVERSITY COMMUNITY COLLEGE ISSUE):

RESOLVED, That the form and substance of proposed Supplemental Agreement F dated as of July 15, 1975, which bears a title page which reads: DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - SUPPLEMENTAL AGREEMENT F DATED AS OF JULY 15, 1975 (CITY UNIVERSITY COMMUNITY COLLEGE ISSUE) is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement F and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement F, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplementary Agreement F containing such changes, insertions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: Supplemental Agreement F supplements the basic underlying agreements among the Board of Higher Education, the Dormitory Authority and City University Construction Fund dated June 20, 1973 and supplements thereto and will authorize the Dormitory Authority to permanently finance the cost of various community college facilities for which interim financing has already been authorized.

Dr. Goldin asked to be recorded as voting No.

C. SUPPLEMENTAL AGREEMENT G (CITY UNIVERSITY COMMUNITY COLLEGE ISSUE):

RESOLVED, That the form and substance of proposed Supplemental Agreement G dated as of July 15, 1975, which bears a title page which reads: DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - SUPPLEMENTAL AGREEMENT G DATED AS OF JULY 15, 1975 (CITY UNIVERSITY COMMUNITY COLLEGE ISSUE) is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement G and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement G, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said chairman of such Supplementary Agreement G containing such changes, insertions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: Supplemental Agreement G supplements the basic underlying agreements among the Board of Higher Education, the Dormitory Authority and City University Construction Fund dated June 20, 1973 and supplements thereto and will authorize the Dormitory Authority to permanently finance the cost of facilities at Staten Island Community College for which interim financing has already been authorized.

Dr. Goldin Asked to be recorded as voting No.

D. SUPPLEMENTAL AGREEMENT I (CITY UNIVERSITY ISSUE):

RESOLVED, That the form and substance of proposed Supplemental Agreement I dated as of July 15, 1975, which bears a title page which reads: DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK - SUPPLEMENTAL AGREEMENT I DATED AS OF JULY 15, 1975 (CITY UNIVERSITY ISSUE) is hereby approved; the Chairman of the Board of Higher Education is hereby authorized and directed to execute such Supplemental Agreement I and to cause the seal of such Board to be affixed thereto; and the Secretary of the Board of Higher Education is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of such Supplemental Agreement I, changes, insertions and omissions may be made thereto as may be approved by the Chairman of the Board of Higher Education and the execution by said Chairman of such Supplementary Agreement I containing such changes, insertions, and the attestation thereto by the Secretary, shall be conclusive evidence of such approval.

EXPLANATION: Supplemental Agreement I supplements the basic underlying agreements among the Board of Higher Education, the Dormitory Authority and City University Construction Fund dated June 12, 1967 and supplements thereto and will authorize the Dormitory Authority to permanently finance the cost of various senior college facilities for which interim financing has already been authorized.

Dr. Goldin asked to be recorded as voting No.

II. TRUSTS AND GIFTS RESOLUTIONS:**A. APPOINTMENT OF INVESTMENT COUNSEL FOR 1975-76:**

RESOLVED, That Brundage, Story and Rose be reappointed as investment counsel for the period July 1, 1975 - September 30, 1975 for the Investment Pool, Bernard M. Baruch Fund, and Wollman Fund, the fee to be one-fourth of the fee charged for the fiscal year 1974-75; and be it further

RESOLVED, That Hayden Stone, Inc. be reappointed as investment counsel for the period July 1, 1975 - September 30, 1975 for the City University Voorhees Fund and the Silberman Fund, the fee to be one-fourth of the fee charged for the fiscal year 1974-75 excluding the first-year one-time special charge.

EXPLANATION: The Board of Higher Education uses investment counsel to provide professional assistance in managing its trusts and gifts activities. Since the Fiscal Affairs and Planning Committee is currently reviewing this whole area, it is deemed advisable to appoint investment counsel for a limited period of time pending that review.

NO. 3. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items be adopted:**A. BARUCH COLLEGE - B.A. IN SPEECH, DEBATE, AND FORENSIC SCIENCE:**

RESOLVED, That the program leading to the B.A. in Speech, Debate, and Forensic Science, to be offered at Baruch College, be approved effective January 1976, subject to financial ability.

EXPLANATION: At present the Department of Speech offers a wide range of courses in Speech, Debate, and Forensic Science. During the past few years the Department has steadily increased its importance to the College and a growing number of students have expressed interest in concentrating their course work in the areas offered by the Department of Speech. The program will provide students with training in the theories, skills and arts of communication and will prepare graduates for further study and for careers as communication specialists in business, government and public relations. This program should be able to be undertaken with the existing faculty and staff in the Speech Department. If any additional expenses should be required, they will be underwritten by the College's regular operating budget. The projected costs per student are about \$1,500 in 1975-76. No new funds will be allocated.

B. BARUCH COLLEGE - B.A. IN DRAMATIC ARTS:

A motion was made by Dr. Goldin and seconded by Mr. Cantarella that this item be tabled. The motion was lost.

Upon motions duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the program leading to the B.A. in Dramatic Arts, to be offered at Baruch College, be approved effective January 1976, subject to financial ability.

EXPLANATION: At present the Department of Speech offers a wide range of courses in the dramatic arts. During the past few years the Department has steadily increased its importance to the College and a growing number of students have expressed interest in concentrating their works in the areas offered by the Department of Speech. The program will prepare graduates for further study and for careers in which a technical background in dramatic arts is useful. This program should be able to be undertaken with the existing faculty and staff in the Speech Department. If any additional expenses should be required, they will be underwritten by the College's regular operating budget. The projected costs per student are about \$1500 in 1975-76. No new funds will be allocated.

Dr. Goldin and Mr. Jacobs asked to be recorded as voting No.

C. JOHN JAY COLLEGE OF CRIMINAL JUSTICE - B.A. IN PSYCHOLOGY:

RESOLVED, That the program in Psychology leading to the B.A. Degree, to be offered at John Jay College, be approved, effective September 1976, subject to financial ability.

EXPLANATION: At present John Jay College offers a major in the Behavioral Sciences with a concentration in Psychology. The proposed major in Psychology will help to strengthen the program and is consistent with the goals of John Jay to provide undergraduate students with a course of concentrated study in well-established academic disciplines. The program will prepare students for graduate work in Psychology and for a variety of careers in which a background in Psychology is useful. The proposed major will serve approximately 82 FTE students in the first year, and 104 after five years. The estimated per student cost is \$1,633 initially and rises to about \$1,920 in the fifth year. Since no new courses or faculty will be required for the initiation of this major, it will operate within John Jay College's existing budget and no new funds will be allocated.

D. JOHN JAY COLLEGE OF CRIMINAL JUSTICE - B.A. IN SOCIOLOGY:

RESOLVED, That the program leading to the B.A. in Sociology, to be offered at John Jay College of Criminal Justice, be approved effective January 1976, subject to financial ability.

EXPLANATION: Sociology is a standard college major and the program is needed to complete the social science offerings at the College. The development of the program is consistent with the goals of John Jay to provide undergraduate students with an opportunity to pursue a course of concentrated study in well-established academic disciplines. This program will prepare students for graduate work in Sociology or for careers in social and public service. The program is interdisciplinary and the presence of strong offerings in sociology will enhance programs in other majors as well. The proposed major is a specification of requirements within the present array of authorized courses and existent faculty. No new faculty or support services are required directly by the major itself. Should additional expenses be required which are not presently anticipated, they will be met by the College's regular operating budget. No new funds will be allocated.

E. JOHN JAY COLLEGE OF CRIMINAL JUSTICE - B.S. IN CORRECTION ADMINISTRATION:

RESOLVED, That the program leading to the B.S. in Correction Administration, to be offered at John Jay College of Criminal Justice, be approved effective January 1976, subject to financial ability.

EXPLANATION: There is at present no program in New York City which offers a degree in Corrections Administration at the baccalaureate level. This program, which has been developed in cooperation with city and state officials responsible for local correctional programs, will serve the needs of correction officers who wish formal training to advance their careers, and high school and community college graduates who are seeking to enter in this field. It will also prepare students for graduate work. This will be the only baccalaureate program in Correction Administration in the New York area. Under current projections, there is no need for additional courses, faculty, facilities or support services to initiate this program. Should additional expenses be required which are not presently anticipated, they will be met by the College's regular operating budget. No new funds will be allocated.

F. QUEENS COLLEGE - MODIFICATION IN B.A. DEGREE REQUIREMENTS:

RESOLVED, That the June 1971 Board resolution authorizing Queens College to modify the requirements for the B.A. degree for a three-year experimental period be extended for one year.

EXPLANATION: In 1971, in approving this modification, the Board requested the President of the College to make annual reports on the progress of the program to the Committee on Academic Affairs. The third annual report is currently under discussion by the Queens College Academic Senate which will prepare an appropriate resolution for Board action as to whether the revision should be made permanent. Since the Senate will not complete its work in time for Board action prior to the expiration of the current resolution, the Board is requested to extend the experimental period for one year.

G. RICHMOND COLLEGE - B.S. IN ECONOMICS:

RESOLVED, That the program in Economics leading to the B.S. degree, to be offered at Richmond College, be approved effective February 1976, subject to financial ability.

EXPLANATION: This program is designed to meet the needs of students wishing to work for the baccalaureate in Economics who have had largely technical courses in their first two years of college. It combines the study of Economics with studies in general liberal arts appropriate to the junior and senior years. Thus the program improves articulation between the community colleges and Richmond, an upper level college. The faculty and curriculum necessary for the program are already present in the general liberal arts courses and the economics major offered by the College. Some innovations in general liberal arts courses will be developed for students with technical backgrounds. It is not anticipated that these expenses will be very great, and they will be underwritten by the College's regular operating budget. No new funds will be allocated.

H. NEW YORK CITY COMMUNITY COLLEGE - TERMINATION OF A.A.S. PROGRAM IN INDUSTRIAL PRODUCTION TECHNOLOGY:

RESOLVED, That the A.A.S. Program in Industrial Production Technology be terminated as of June 30, 1975.

EXPLANATION: This program has been unable to attract a sufficient number of freshmen in Fall 1973, Fall 1974, and Fall 1975. In each of the first two instances, fewer than 20 full-time students opted for the program. Preliminary data for Fall 1975 indicates less student interest than for Fall 1974. Furthermore, the College does offer Machine Tool Technology and Mechanical Technology, which may be viable alternatives to students interested in Industrial Production Technology.

There are a total of 12 students currently affiliated with this curriculum, none of whom has begun second semester specialized courses. These students have taken courses which are common to other technology curriculums and will be offered the opportunity to change programs. All of these students had been informed at the time of enrollment of the probability that the Industrial Production Technology program might be discontinued if enrollment was insufficient.

NO. 4. EDUCATIONAL OPPORTUNITY CENTERS - BOROUGH OF MANHATTAN COMMUNITY COLLEGE AND NEW YORK CITY COMMUNITY COLLEGE: RESOLVED, That the Board of Higher Education authorize one year extensions for 1975-1976 of the contracts with the State University of New York for the operation of two Educational Opportunity Centers, one in Brooklyn, and one in Manhattan; and be it further

RESOLVED, That the Presidents of New York City Community College and Borough of Manhattan Community College, respectively, be authorized to sign the contracts, subject to the approval of the General Counsel.

EXPLANATION: The Educational Opportunity Centers (formerly called Urban Centers) have been operated by New York City Community College and Borough of Manhattan Community College since 1966. (See Board Minutes of July 29, 1974, Cal. No. 2B for authorization for the year 1974-75.)

NO. 7. UNIVERSITY REPORT: The Chancellor presented his oral report on matters of Board and University interest:

(a) The Physics and English doctoral programs have been rated "1" and are considered to be among the best in the State.

(b) The Assistant Commissioner of the Department of Health, Education and Welfare participated in the announcement of a unique program from the Fund for the Improvement of Post-Secondary Education. This is a program designed to study remedial education provided by ten colleges throughout the country, two of which are

Staten Island Community College and Bronx Community College. Bronx Community College will serve as the coordinator for the whole national program which deals not with theoretical research concerns but with the study of existing practices.

(c) The Chancellor announced with regret the resignation of President Donald H. Riddle of John Jay College of Criminal Justice, effective with the beginning of the Spring semester of 1976, to become Chancellor of the University of Illinois at Chicago Circle.

NO. 8. GENERAL DISCUSSION: (a) The Chairman extended the Board's congratulations to the Graduate Division and to the various colleges that are involved with the Physics and English doctoral programs that have been rated No. 1 in the State. This is a further indication of the high quality education that the University is continuing to provide.

(b) Upon motion duly made by Mr. Williams, seconded by Mr. Jacobs, and unanimously carried, the Board adopted a resolution praising the leadership of President Donald H. Riddle and recognizing the quality of his service to John Jay College and City University:

WHEREAS, Donald H. Riddle has served with distinction as President of John Jay College since 1968, during which time his creative vision and administrative leadership have brought national and international acclaim for the institution; and

WHEREAS, President Riddle has indicated his intention to leave John Jay College in order to accept the post of Chancellor of the University of Illinois, Chicago Circle, in January 1976; now therefore be it

RESOLVED, That the Board of Higher Education expresses its deep appreciation for the services rendered by President Riddle to John Jay College and the City University, and extends its sincere best wishes for his continuing fruitful career.

(c) Mr. Jacobs commended the Presidents, the staffs, and the students for the high level on which the commencement exercises of the various colleges were conducted.

(d) Mr. Williams extended an open invitation to those objecting to portions of the proposed Personnel Practice Statement to meet with him and other members of the Board on Monday, August 4, between the hours of 2 and 6 p.m. at the Board's Office, and asked that those desiring to participate in those discussions telephone Mrs. Grass for a specific appointment.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:50 p.m.

ETTA G. GRASS
Acting Secretary of the Board