

**MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

JANUARY 30, 1978

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN**

The Chairperson called the meeting to order at 5:30 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Loretta A. Conway
Walter H. Crowley
Armand D'Angelo
Edith B. Everett

Ronald T. Gault
Gurston D. Goldin
Albert V. Maniscalco
Jack John Olivero
Emanuel R. Piore

David Valinsky, ex officio

Edward A. Roberts, ex officio

Richard M. Catalano, Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
Acting President Peter J. Caffrey
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
President Harold M. Proshansky
Acting President Anthony Santiago

President Kurt R. Schmeller
President Joel Segall
President Joseph Shenker
Acting President Nathaniel H. Siegel
Acting President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe
Deputy Chancellor Egon Brenner
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor J. Joseph Meng

The absence of Ms. Maynard, Mr. Rivera and Dr. Robinson was excused.

A. EDWARD A. ROBERTS - COMMENDATION: The Chairperson reported that Mr. Roberts had been reelected as chairperson of the University Student Senate and had been presented with a plaque by the Senate commending him for his unselfish services to the City University. On behalf of the Board, Mr. Jacobs congratulated Mr. Roberts on his reelection and his continuance as an ex officio member of the Board.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for January 30, 1978 (including Addendum Items) be approved, as amended as follows:

(a) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of \$15,000 and above and other resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for January 30, 1978 (including Addendum Items) be approved, as amended as follows:

(a) Item AI.9.1. Lehman College: 40 credit concentration in Professional Writing, B.A., and 40 credit concentration in Creative Writing, B.A. - withdrawn.

(b) Item AII.5.1. Queens College: Proposed Major in Translation German and Scandinavian - withdrawn.

(c) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education meeting of December 19, 1977 be approved as circulated.

NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following item be adopted:

A. CITY COLLEGE - RESTORATION OF EXTERIOR MASONRY AT SHEPARD HALL:

RESOLVED, That the Board of Higher Education approve the contract documents, specifications, and expenditure and authorize The City College to advertise for, receive and open bids, and award contract to the lowest responsible bidder for furnishing all labor and materials, tools and equipment required for the restoration of all exterior masonry of Shepard Hall at an estimated cost of \$215,000.00, chargeable to Capital Project HN 203, subject to financial ability, and be it further

RESOLVED, That the New York City Budget Director be requested to approve and authorize the expenditure of \$215,000.00 for the proposed contract.

EXPLANATION: It is imperative that the Restoration of Exterior Masonry which dates back to 1907 be done at this time to prevent continuous interior damage due to inclement weather. Implementation of this requirement has been recommended and approved by the Administrative Superintendent of Buildings and Grounds and The Director of Campus Planning.

NO. 5. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following item be adopted:

A. CITY COLLEGE - B.A. IN COMMUNICATIONS, MASS MEDIA, AND PUBLIC POLICY:

RESOLVED, That the program in Communications, Mass Media, and Public Policy leading to the B.A. Degree, to be offered at The City College, be approved effective September, 1978, subject to financial ability.

EXPLANATION: The program will attempt to give students a solid grounding in the Humanities, language skills, and pre-professional training. The program's approach requires that students be educated in the relationships between mass communications and Society through the study of the social sciences, particularly as they relate to the making of public policy. The Communications major will be geared towards employment in journalism, advertising, public relations, editing, radio and television and trade and technical publishing. The specialization in either Print and Electronic Journalism or Broadcasting will include a one year work-study internship program in the student's final year. The College expects to finance the program through its present tax-levy budget.

NO. 6. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following item be adopted:

A. CREDIT AND SEMESTER HOUR DEFINITION:

RESOLVED, That the policy adopted by the Board, December 21, 1942 regarding credit and semester hour definitions be rescinded and that the following definition be adopted:

"Semester hour means a credit, point, or other unit granted for the satisfactory completion of a course which requires at least 15 hours of 50 minutes each of instruction and at least 30 hours of supplementary assignments. A semester hour of credit may be granted by an institution for fewer hours of instruction and study only when approved by the Commissioner as part of a registered program of study. As an alternative to this exception the college may, with approval of the Commissioner, maintain a statement of academic standards that defines the considerations which establish the equivalency. This basic measure must be adjusted proportionately to translate the value of other academic calendars and formats of study during the two semesters that comprise an academic year."

EXPLANATION: The Regulations of the Commissioner of Education, State of New York, regarding the definition of credit and semester hours were amended June 24, 1977, to be effective July 20, 1977. It has always been the policy of CUNY to use the definition of a credit or semester reflected in the Regulations of the State Education Department.

The Chancellor in consultation with the college presidents will continue to develop guidelines for determining credits for instruction in other than organized classes.

NO. 7. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be approved or action taken as noted:

A. REQUIREMENT CONTRACT FOR THE PURCHASE OF MULTIPLEXORS:

RESOLVED, That the Board of Higher Education approve the contract documents and authorize the University Computer Center, on behalf of the University, to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for a requirement contract for the purchase of multiplexors during the period January 1, 1978 through December 31, 1978. The total of all orders issued against this contract will not exceed \$300,000, the expenditures to be charged to the expense budgets of the ordering colleges or to Capital Projects HN-191 or HN-192; and be it further

Board of Higher Education

RESOLVED, That the Department of Audit and Control of the State of New York and the Comptroller of the City of New York be requested to allow the senior and community colleges of the University to issue open market purchase orders against this contract without further need for public advertising or contract registration.

EXPLANATION: This resolution is identical to a resolution submitted to the August 1, 1977 Board Meeting (Cal. No.8). Bids for the equipment specified in the August 1, 1977 resolution were advertised for and received but were rejected. The technical specifications in the invitation to bid did not include an equipment upgrade requirement which is essential for future growth and expansion.

The multiplexor is a device which uses several communication channels at the same time, transmits and receives messages and controls communication lines. As such, it is an essential element in the operation of a large time-sharing computing system, providing numerous users with remote access to the central CPU in an orderly and efficient manner. The consequent result is an increased capability at significantly reduced cost since a single external communication line will thus be able to process several internally generated streams of information at once.

This University-wide contract, initiated by and to be negotiated and coordinated by the University Computer Center, will provide the University with several direct advantages: a. A fixed discounted price guaranteed for the term of the contract; b. No commitment necessary on the University's part to hold to the estimated expenditures; c. Dispensing with the redundancy and duplication of effort (for the same product) in the purchasing functions at each of the colleges; d. A united, and therefore, stronger bargaining position with vendors for better delivery, services, and discounts. (The period of the contract allows for a full calendar year's guaranteed price, with no expenditure commitment from the University in either Fiscal Year 1977-78 or 1978-79.)

The Center will administer this contract centrally and intends that Open Market Orders issued against it for the colleges be made in the same manner and spirit as those against existing city and state contracts. The Center will coordinate and record all purchases against the contract.

In order to maximize the savings such a contract will provide the University during the current fiscal year, it is essential that it be initiated as soon as possible. Prompt initiation will ensure its availability for purchases needed in preparation for the upcoming academic year. Otherwise, the long delivery lead time will necessitate individual purchasing agreements and thus could significantly erode the financial and administrative advantages provided by a University-wide contract.

The New York State Department of Audit and Control has approved this procedure for the senior colleges and Central Office. The City's Office of Management and Budget is being asked to approve it for the community colleges.

This resolution has the approval of the University Dean for Computer Systems.

B. SALE OF IBM COMPUTER EQUIPMENT AND ACQUISITION OF REPLACEMENT EQUIPMENT:

RESOLVED, That the Board of Higher Education authorize the University Computer Center to advertise for, receive, open bids, and award a contract subject to financial ability, to the lowest responsible bidder for the acquisition of a computer system which is compatible with the Center's IBM 370/168 and which provides at least 40% additional CPU capacity. This acquisition would be an exchange for one of the Center's IBM 370/168 computers (Serial No. 60063).

EXPLANATION: Rapidly increasing instructional and administrative processing workloads such as those associated with the new central accounting and budget systems have caused the University Computer Center's computers to reach the limit of their capacity. If the Center is to continue to meet administrative as well as instructional and research computing needs, it is imperative that available resources be increased. New advances in computer technology have produced machines which are significantly more cost effective than the equipment presently in use at the Computer Center.

It is anticipated that new equipment could be acquired in exchange for one of the 370/168 systems which would provide in excess of a 40% increase in capacity.

Dr. Piore abstained.

C. CUMBIN TELEVISION MICROWAVE BROADCAST SYSTEM: Tabled.

At this point Mr. D'Angelo, on behalf of the Board, asked that the record show the Board's commendation of the Chancellor and his staff for their outstanding work on the preparation and presentation of the University's 1978-79 budget.

NO. 8. HONORARY DEGREES:

RESOLVED, That following honorary degrees, approved by the Faculty Committee of Hunter College, Executive Committee of the Council of Presidents and recommended by the Chancellor, be presented at the Hunter College Convocation on February 14, 1978:

Recipient	Degrees
Hon. A. David Benjamin	Doctor of Laws
Hon. Alice Brophy	Doctor of Humanities
Hon. Arthur S. Fleming	Doctor of Humanities
Mr. Henry Schwartz	Doctor of Laws
Dr. Rosalyn Yalow	Doctor of Humane Letters

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:44 P.M.

RICHARD M. CATALANO
Secretary of the Board