

**MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

DECEMBER 18, 1978

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairperson called the meeting to order at 5:40 P.M.

There were present:

**Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson**

**Walter H. Crowley
Armand D'Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco**

**Joan B. Maynard
Emanuel R. Piore
David Z. Robinson
Stuart Scheftel**

Ann M. Burton, ex officio

Edward A. Roberts, ex officio

**Etta G. Grass, Acting Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs**

**Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Saul B. Cohen
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
Acting President Anthony Santiago
President Kurt R. Schmeller
President Ursula Schwerin
President Joseph Shenker**

**President Joseph Shenker
President Richard D. Trent
President Edmond Volpe
President Jacqueline G. Wexler
Deputy Chancellor Egon Brenner
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor Kenneth M. King
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig**

The absence of Ms. Conway and Mr. Rivera was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 6)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for December 18, 1978 (including Addendum Items) be approved, as amended as follows:

- (a) Item D.5. Promotions (Brooklyn College): The promotion of Timothy Ferris is withdrawn.
- (b) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of \$15,000 and above and other resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for December 18, 1978 (including Addendum Items) be approved, as amended as follows:

- (a) Item BI.5.4. Reappointments (Queens College): The reappointment of Linda S. Leighton, Asst. Prof. (SUB), is withdrawn.
- (b) Item BI.12.9. Leave of Absence (Bronx Community College): The leave of absence for Ingrid De Cicco is withdrawn; errata entry changing terms of leave is also withdrawn.
- (c) Items listed in PART E - ERRATA, to be withdrawn or changed, as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 3. APPROVAL OF MINUTES: The resolution was moved and seconded.

At this point the Board heard Mr. Daniel Lipsman, who opposed the approval of the minutes on the grounds that Calendar Items 6 and 7 were not publicized in advance.

The Chairperson informed the speaker that there was nothing in the law prohibiting the Board from adding items to the agenda.

The following resolution was adopted:

RESOLVED, That the minutes of the Board of Higher Education meeting of November 20, 1978 be approved as circulated.

At this point Mr. D'Angelo left the meeting.

NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be adopted:

A. THE CITY COLLEGE - RESTORATION OF EXTERIOR MASONRY - COMPTON & TOWNSEND HARRIS HALLS:

RESOLVED, That the Board of Higher Education approve the contract documents, specifications and expenditure and authorize the City College to advertise for, receive and open bids, and award contract to the lowest responsible bidder for furnishing all labor and materials, tools and equipment necessary for the Restoration of all exterior masonry on Compton Hall & Townsend Harris Hall, The City College at an estimated cost of \$190,000, chargeable to Capital Project HN203, subject to financial ability; and be it further

RESOLVED, That the Budget Director be requested to approve and authorize the expenditure as indicated for the proposed contract.

EXPLANATION: It is imperative that the restoration indicated herein be done to prevent further interior damage caused by inclement weather and the falling masonry which is creating a hazardous condition.

B. THE CITY COLLEGE - DOUBLE HUNG WINDOWS - TOWNSEND HARRIS HALL:

RESOLVED, That the Board of Higher Education approve the contract documents, specifications and expenditure and authorize the City College to advertise for, receive and open bids, and award contract to the lowest responsible bidder for furnishing all labor and materials, tools and equipment necessary for the replacement of all double hung exterior windows in Townsend Harris Hall, The City College, at an estimated cost of \$250,000, chargeable to Capital Project HN 203, subject to financial ability; and be it further

RESOLVED, That the Budget Director be requested to approve and authorize the expenditure of \$250,000 for the proposed contract.

EXPLANATION: It is imperative that the replacement of the windows be done in order to protect the inside environment from outside effects such as noise, dirt, temperature extremes and the weather. The existing original installed windows (1903-1907) are a major source of heat loss in the building.

C. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - RENTAL OF SPACE:

RESOLVED, That the Board approve the leasing of approximately 300,000 square feet (rentable area) in the building at 326 West 42nd Street as an interim consolidated facility for Borough of Manhattan Community College; and be it further

RESOLVED, That the Department of Real Estate in consultation with the University proceed to negotiate a lease for the subject space and present it for approval by the Board of Estimate.

EXPLANATION: Three years ago construction of the college's permanent campus was suspended with the project approximately 15% completed. The college has continued to occupy six temporary locations; the leases for five of these will expire within the next eight months. Since there was no decision by the City on a timetable for completion of the permanent campus, and because of the impending expiration of the leases as well as of the inadequacy of the temporary locations, the University several months ago began a search for a more adequate interim facility. After an initial effort to secure an adequate city-owned school facility proved unsuccessful, a decision was made by the University to secure a leased facility.

The University and the Department of Real Estate, after an extensive search, have considered the leasing of several possible locations to permit a consolidation of the six inadequate leased facilities now occupied by the College. In those cases which presented reasonable possibilities in terms of size, delivery timetable, cost, and landlord ability to finance and complete alteration work, formal proposals were invited. After consideration of the formal proposals submitted, it is the judgment of the College and the Office of Facilities Planning and Management that the most reasonable alternative available consists of the leasing of 300,000 square feet on 14 floors in the building at 326 West 42nd Street, altered by the landlord to meet the programmatic requirements of the College.

NO. 5. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following item be adopted:

A. HUNTER COLLEGE - COMMITTEES ON PERSONNEL AND BUDGET, SCHOOLS OF THE HEALTH PROFESSIONS:

RESOLVED, That any provision of Article 8 or 9 of the Bylaws to the contrary notwithstanding, the following shall apply in and to each of the components of the Hunter College Schools of the Health Professions, which are the School of Nursing and the School of Health Sciences:

1. The members of the school having faculty rank shall elect a school committee on personnel and budget, consisting, where possible, of five members with faculty rank, at least four of whom are tenured. The Dean of the School shall preside with voice but without vote.
2. The members of the school having faculty rank shall elect two of the tenured members of the personnel and budget committee to serve as members of the divisional personnel and budget committee for the Schools of the Health Professions and as members of the Hunter College Faculty personnel and budget committee.
3. The Deans of the schools shall preside in alternating years, with voice but without vote, over the divisional personnel and budget committee for the Schools of the Health Professions. They shall sit at the Hunter College faculty personnel and budget committee with voice but without vote.

The resolution entitled "Establishment of the Schools of the Health Professions - Hunter College" (June 17, 1974 Cal No. 5) is repealed to the extent it is inconsistent herewith.

EXPLANATION: This resolution pertains to the two Hunter College schools which educate students for professional careers in the health professions. Within each school a variety of programs carry out the responsibilities of the schools. At present each school is treated as one department of Hunter College. Under the prior resolution the structure of the Hunter Schools of the Health Professions retained a Vice President at the top. Immediately below was a dean for each of the schools and a chairperson subordinate to each dean.

After four years of experience it has been learned that such structure was unnecessarily large; that with a streamlined structure the schools can function efficiently. Accordingly, it is proposed each school have a dean; there is no need for a dean and a chairperson; each dean will report to the Provost of the College. The P & B of each school will have five elected members with the Dean as non-voting chairperson.

Each school P & B will elect two of its members to a divisional P & B, to parallel Hunter practice. The two elected persons for the divisional P & B will also serve on such faculty P & B.

This structure is usable and flexible and will most readily serve the needs of the College. In addition it provides an equitable representation in the Faculty P & B for the Schools of the Health Professions.

NO. 6. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted:

A. THE CITY COLLEGE - UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Higher Education approve the contract documents and expenditure and authorize the City College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing Uniformed Guard Service including armed service when necessary as required for the buildings and campus areas of the City College for the period January 1, 1979 to June 30, 1979 with an option by the college to renew for two (2) additional years, from July 1, 1979 to June 30, 1980 and July 1, 1980 to June 30, 1981, said option to be executed by the college on a year to year basis on the same terms and conditions as set forth in the contract, in the estimated amount, subject to financial ability chargeable to as set forth herein:

Tax Levy Expenditure	7002-176-7901-806-2-23480-14-00	\$207,000
Non-Tax Levy Expenditure	1/1/79 to 6/30/79	\$12,200

EXPLANATION: This resolution is submitted post-factum due to emergency action required to provide continuing security service to the college community. The current contractor Penn Protective Services, Inc., who has been operating at the College since July 1, 1977 against a three (3) year contract which provided option by the College to renew for an additional two (2) years on a year by year basis has executed their option to cancel effective November 30, 1978, in accordance with stipulations contained in the contract documents.

The decision by the contractor to cancel the contract was reached after their appeal was rejected for increase of the rates bid, due to mandate by law, raising the minimum wage to be paid to their employees.

The cancellation date indicated requires the College to bid contract requirements for six (6) months to remain within the provisions of the current budget. The options to renew by the College will subsequently bring the contract within provisions of related budget periods. The interim security requirements for the month of December, 1978 will be implemented separately in accordance with Emergency Procedures, Board of Higher Education Purchasing Regulations.

B. CITY COLLEGE CENTER FOR BIO-MEDICAL EDUCATION - AFFILIATION AGREEMENTS:

RESOLVED, That the Board of Higher Education authorize the Secretary of the Board to enter into a series of independent negotiated affiliation agreements on behalf of the City College Center for Bio-Medical Education with the medical institutions indicated herein for the period and the amounts set forth herein, for the purpose of providing pertinent educational experience to students enrolled in the Center for Bio-Medical Education Baccalaureate Program of The City College for the estimated amount of \$400,179.00, chargeable to Code 7002-176-7801-806-2-21770-14-00, subject to financial ability; and be it further

RESOLVED, That the affiliated agreements negotiated be approved by the General Counsel as to form and when so approved be signed by the Secretary of the Board on behalf of the City College:

Montefiore Hospital - Dept. of Social Medicine

Course	- Community Medicine
Amount	- \$91,679
Dates	- September 1978 to June 1979

Mount Sinai School of Medicine - Department of Microbiology

Course	- Medical Microbiology
Amount	- \$106,000
Dates	- September 1978 to June 1979

New York Medical College - Department of Physiology

Course	- Medical Physiology
Amount	- \$106,000
Dates	- September 1978 to June 1979

New York Medical College - Department of Medicine

Course	- Introduction to Medicine
Amount	- \$35,000
Dates	- February 1979 to June 1979

New York Medical College - Department of Psychiatry

Course	- Behavioral Science
Amount	- \$61,500
Dates	- September 1978 to February 1979

EXPLANATION: The Center for Bio-Medical Education provides its students with the courses required for medical school, twenty-four credits in the humanities and social sciences, and the courses of the first two years of medical school. Many of these medical school courses have been provided by medical institutions in New York City by contract with the Center, funding of which came from federal funds principally from a contract with the Department of Health, Education & Welfare. This federal funding was provided on the assumption that funding of the center would be undertaken by City and State tax levy sources and has therefore decreased in fiscal 1978-1979, and expires July 1979. Those courses, typical of the first two years of medical school for which federal funding is not available are to be contracted for from regular operating budget sources. It is expected that in fiscal 1979-1980, funding for these courses will be entirely from the operating budget.

This resolution was originally submitted for the August Policy Calendar and was approved on August 7, 1978, Cal. No. 6, and is being resubmitted to correct the estimated amount from \$407,908 to \$400,179.

The Chairperson extended best wishes to everyone for a happy holiday season and a happy and healthy New Year.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:55 P.M.

ETTA G. GRASS
Acting Secretary of the Board