

**MINUTES OF THE SPECIAL MEETING OF THE BOARD
OF HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

FEBRUARY 13, 1979

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN**

The Chairperson called the meeting to order at 4:23 P.M.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Loretta A. Conway
Walter H. Crowley
Armand D'Angelo
Edith B. Everett

Albert V. Maniscalco
Joan B. Maynard
Emanuel R. Piore
Joaquin Rivera
David Z. Robinson

Ann M. Burton, ex officio

Edward A. Roberts, ex officio

Etta G. Grass, Acting Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
President Robert E. Marshak
President Harold M. Proshansky
President Ursula Schwerin

President Joel Segall
President Joseph Shenker
President Joshua L. Smith
President Edmond Volpe
President Jacqueline G. Wexler
Deputy Chancellor Egon Brenner
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Kenneth M. King
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig

The absence of Dr. Goldin and Mr. Scheftel was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 and 2)

NO. 1. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be adopted or action taken as noted:

A. HUNTER COLLEGE - RENTAL OF SPACE:

RESOLVED, That the Board approve the three-year lease with two one-year renewal options for approximately 24,614 square feet of space at the New York Foundling Hospital, 1175 Third Avenue, New York, N.Y. for use by Hunter College at an annual cost of \$239,986.50; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of Higher Education to execute the appropriate lease agreement after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: A lease is currently under negotiation for the subject premises for a three-year period with two one-year options from date of occupancy at an annual rental cost of \$239,986.50 (\$9.75/S.F.). The lease will provide that Hunter College will reimburse the landlord for alteration work not to exceed \$30,000. The alteration work will be in accordance with plans and specifications prepared and approved by the College's Facilities Office.

The lease will provide that Hunter College will have the use of 21,758 square feet of space from date of occupancy and an additional 2,856 square feet on July 1, 1979.

The primary purpose of this lease is to replace 17,790 square feet of space at 201 East 69th Street occupied under a lease begun in 1967. The landlord is in the process of converting the building into residential apartments. Although Hunter has continued to occupy the space on a month-to-month basis since the lease expired on September 1, 1977, the landlord now insists that the premises be vacated forthwith. A search of the area indicates that the Foundling Hospital space is the best available alternative. This space will house the college's Financial Aid, Payroll, Accounts Payable, Accounting, Internal Audit, Budget, Purchasing, and Personnel Offices, all presently located in 201 East 69th Street. Some faculty offices currently located in the main building will also be moved into the Foundling Hospital thereby allowing the space in the main building to be put to instructional use.

The landlord will provide heat, office cleaning, hot and cold water, electricity, air conditioning and ventilating, elevator service, window cleaning and security. Hunter College staff will have use of the Foundling Hospital's cafeteria.

Tenant will be responsible for any escalations in energy and maintenance costs as specified in the lease document.

B. CUNY FACILITIES PLANNING OFFICE: - Withdrawn.

NO. 2. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following action be taken:

A. BYLAW AMENDMENTS:

Notice was served of the introduction of amendments to Articles I and III of the Bylaws of the Board with respect to Board and Committee Meetings. The proposed bylaw amendments will come up for action at the February 26, 1979 meeting of the Board.

Upon motions duly made, seconded and carried, the following resolution was adopted:

EXECUTIVE SESSION: RESOLVED That the Board hold an Executive Session at Board Headquarters, immediately following the meeting, on matters relating to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of persons.

There were present:

Harold M. Jacobs, Chairperson
Patricia Carry Stewart, Vice Chairperson

Loretta A. Conway
Walter H. Crowley
Armand D'Angelo
Edith B. Everett
Albert V. Maniscalco

Joan B. Maynard
Emanuel R. Piore
Joaquin Rivera
David Z. Robinson

Ann M. Burton, ex officio

Edward A. Robert, ex officio

Etta G. Grass, Acting Secretary of the Board
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee

Deputy Chancellor Egon Brenner

The absence of Dr. Goldin and Mr. Scheftel was excused.

Upon motions duly made, seconded and carried, the following resolution was adopted unanimously:

NO. 3. APPOINTMENT OF PRESIDENT FOR EUGENIO MARIA DE HOSTOS COMMUNITY COLLEGE: RESOLVED, That Dr. Flora Mancuso Edwards be appointed Higher Education Officer at an annual salary of \$33,475 and be designated President of Eugenio Maria de Hostos Community College, with additional remuneration of \$11,000 per annum, effective March 19, 1979, subject to financial ability.

Upon motions duly made, seconded and carried, the following resolution was adopted by a vote of ten to one:

NO. 4. APPOINTMENT OF SECRETARY OF THE BOARD: RESOLVED, That Martin J. Warmbrand be appointed Higher Education Officer (Secretary of the Board) for the period March 1, 1979 through June 30, 1979, at \$27,700 per annum plus the applicable cost of living allowance, subject to financial ability.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:40 P.M.

ETTA G. GRASS
Acting Secretary of the Board