

**MINUTES OF THE MEETING OF THE BOARD OF  
HIGHER EDUCATION OF THE CITY OF NEW YORK**

**HELD**

**MARCH 26, 1979**

**AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80 STREET - BOROUGH OF MANHATTAN**

The Vice-Chairperson called the meeting to order at 4:45 P.M. On behalf of the Board she welcomed the Chairperson, Mr. Jacobs, back after his illness and stated that he had asked her to chair the meeting in his place.

There were present:

**Harold M. Jacobs, Chairperson  
Patricia Carry Stewart, Vice Chairperson**

**Loretta A. Conway  
Walter H. Crowley  
Edith B. Everett  
Gurston D. Goldin  
Albert V. Maniscalco**

**Joan B. Maynard  
Emanuel R. Piore  
Joaquin Rivera  
David Z. Robinson  
Stuart Scheftel**

**Ann M. Burton, ex officio**

**Edward A. Roberts, ex officio**

**Martin J. Warmbrand, Secretary of the Board  
Mary P. Bass, General Counsel and Vice Chancellor for Legal Affairs**

**Chancellor Robert J. Kibbee  
President Milton G. Bassin  
President Roscoe C. Brown, Jr.  
President Saul B. Cohen  
President Flora Mancuso Edwards  
President Leon M. Goldstein  
President John W. Kneller  
President Leonard Lief  
President Gerald W. Lynch  
President Robert E. Marshak  
President Kurt R. Schmeller  
President Ursula Schwerin**

**President Joel Segall  
President Joseph Shenker  
President Joshua L. Smith  
President Richard D. Trent  
President Edmond Volpe  
President Jacqueline G. Wexler  
Deputy Chancellor Egon Brenner  
Vice Chancellor Richard M. Catalano  
Vice Chancellor Dolores Cross  
Vice Chancellor Julius C.C. Edelstein  
Vice Chancellor Kenneth M. King  
Vice Chancellor Jerald Posman  
Vice Chancellor Leonard O. Roellig**

The absence of Mr. D'Angelo was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 7)

**NO. 1. UNIVERSITY REPORT: RESOLVED**, That the University Report for March 26, 1979 (including Addendum Items) be approved, as amended as follows:

(a) PART D - ADDENDUM: Add the following item:

D.8. DEPUTY TO THE CHANCELLOR FOR UNIVERSITY RELATIONS: RESOLVED, That Robin A. Elliott be appointed Higher Education Officer effective 4/5/79-6/30/79 at an annual salary of \$33,402, and be designated University Associate Administrator (Deputy to the Chancellor for University Relations) with compensation of \$6,000 per annum in addition to his base salary, subject to financial ability.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of \$15,000 and above and other resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

**NO. 2. CHANCELLOR'S REPORT: RESOLVED**, That the Chancellor's Report for March 26, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Item BIV. 2.2. Tuition Waiver (City College): Errata entry concerning tuition waiver for the Mathematics Development Program for Secondary School Teachers is withdrawn; tuition waiver entry is reinstated.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

**NO. 3. APPROVAL OF MINUTES: RESOLVED**, That the minutes of the Board of Higher Education meeting of February 26, 1979 be approved as circulated.

At this point Mrs. Everett joined the meeting.

**NO. 4. ACTING PRESIDENT ANTHONY SANTIAGO - APPRECIATION OF SERVICES:** WHEREAS, Anthony Santiago has served as Acting President of Hostos Community College since September 1, 1977 with selfless dedication; and

WHEREAS, He has successfully shepherded the College through a difficult financial period for the University with courage and foresight; and

WHEREAS, He spearheaded the drive to obtain for the College adequate space facilities despite the fiscal drought; now therefore be it

RESOLVED, That the Board of Higher Education expresses its deep appreciation for his devoted efforts and its best wishes for all of his future endeavors.

At this point the Chancellor introduced the new President of Hostos Community College, Dr. Flora Mancuso Edwards, who was attending a Board meeting for the first time.

**NO. 5. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:** RESOLVED, That the following item be adopted:

**A. BRONX COMMUNITY COLLEGE - SELECTIVE ENERGY PLANT & UTILITY DISTRIBUTION SYSTEM:**

RESOLVED, That the Board accept final plans and specifications for the construction of a new Bronx Community College Selective Energy Plant and related Site Utility work at an estimated cost of \$9,542,000 (as of projected April, 1979 bid date); and be it further

RESOLVED, That the City University Construction Fund be requested to accept the aforementioned contract documents, etc. and authorize the Dormitory Authority to invite bids and award contracts for the work.

EXPLANATION: The contract presently considered includes construction of a new Selective Energy Plant and Site Utilities Distribution Systems for Bronx Community College. The Selective Energy Plant equipment will include heating, refrigeration and electrical generation equipment with space for the future installation of additional chilled water equipment when additional college buildings are altered to provide central air conditioning. New site utility lines for heating, electricity and chilled water will be installed to points immediately adjacent to the college buildings. The heating, electrical, and part of the chilled water utilities will then be connected to the individual building systems. Some additional site plumbing and drainage is also part of the work.

The Board, on September 27, 1976 (Cal. No. 11), accepted preliminary plans, outline specifications and preliminary cost estimate of \$7,150,000 (as of May, 1976) for the Selective Energy Plant and Site Utilities work.

The preliminary design documents and estimate included chilled water equipment to provide for air conditioning requirements of all campus buildings, now in part deferred. The cost of connecting utilities into the buildings for which acceptance is now also requested, was not included. The utility connection work was originally planned to be part of a program of individual building modernization, much of which has been deferred. The connection of the new utility distribution systems to the individual buildings has, therefore, been added to permit effective utilization of the Plant.

The final cost estimate of \$9,542,000 can be adjusted to the same basis as the Preliminary design estimate by deducting the cost of utility connections totaling \$1,908,000 and adding \$1,459,000 for the cost of the deferred chilled water equipment. This produces an updated equivalent estimate of \$9,093,000 (as of April, 1979). This adjusted cost is about 27% greater than the Preliminary design cost estimate and appears reasonable when cost escalation for the lengthy period of design completion caused by project suspension is considered. This project was included as a first priority in the Long Range Plan for the City University approved by the Board in May, 1978, which decision was subsequently endorsed by the Mayor. Bonds to provide project financing have already been sold.

The final and accepted plans, specifications and cost estimate have been reviewed and accepted by the College, the Office of Facilities Planning and Management and the Dormitory Authority.

**NO. 6. COMMITTEE ON ACADEMIC AFFAIRS:** RESOLVED, That the following item be adopted:

**A. DISTINGUISHED PROFESSOR:** RESOLVED, That Benjamin Levich be designated Distinguished Professor in Chemical Engineering & Physics at The City College for the period 4/15/79-8/31/79, with compensation at the rate of \$5,000 per annum in addition to his regular academic salary, subject to financial ability.

Dr. Goldin expressed appreciation to both Vice-Chancellor Roellig and President Marshak for their efforts which culminated in the successful completion of the negotiations needed for this appointment.

**NO. 7. COMMITTEE ON CENTRAL ADMINISTRATION:** RESOLVED, That the following items be adopted or action taken as noted:

**A. BYLAW AMENDMENT:** RESOLVED, That Section 6.1 of the Bylaws be amended as follows:

**Section 6.1 INSTRUCTIONAL STAFF.** The instructional staff shall consists of the persons employed in the following titles:

Chancellor	Visiting professor
Deputy Chancellor	Visiting associate professor
Vice chancellor	Visiting assistant professor
University administrator	Adjunct professor
University associate administrator	Adjunct associate professor
University assistant administrator	Adjunct assistant professor
President	Adjunct lecturer
Vice president	Lecturer (full-time)
Assistant vice president	Lecturer (part-time)
University dean	Instructor
University associate dean	Instructor (nursing science)
University assistant dean	Research associate
Dean	Research assistant
Associate dean	Clinical assistant
Assistant dean	<u>Senior Registrar</u>
Administrator	Registrar
Associate administrator	Associate registrar
Assistant administrator	Assistant registrar
Distinguished professor	Registrar's assistant
Professor	Senior college laboratory technician
Associate professor	College laboratory technician
Assistant Professor	Chief college physician
Medical professor (basic sciences)	College physician
Associate medical professor (basic sciences)	Higher education officer
Assistant medical professor (basic sciences)	Higher education associate
Adjunct medical professor (basic sciences)	Higher education assistant
Adjunct associate medical professor (basic sciences)	Assistant to higher education officer
Adjunct assistant medical professor (basic sciences)	Higher education intern
Medical professor (clinical)	Business manager
Associate medical professor (clinical)	Assistant business manager
Assistant medical professor (clinical)	Assistant to business manager
Adjunct medical professor (clinical)	Placement director
Adjunct associate medical professor (clinical)	Education and vocational counselor
Adjunct assistant medical professor (clinical)	Continuing education teacher

and

in the hunter college elementary school and  
hunter college high school:

Principal	Temporary teacher
Chairperson of department	Guidance counselor
Teacher	Librarian
Assistant teacher	College laboratory technician
	Substitute teacher

and

in the early childhood centers:

Teacher	Assistant teacher
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and be it further

RESOLVED, That Section 6.2 a of the Bylaws be amended as follows:

**Section 6.2 PERMANENT INSTRUCTIONAL STAFF-TENURE.** The permanent instructional staff shall consist of those persons who have been granted tenure under any of the provisions enumerated in subds. a,b,c,d,e,f, and g below and in section 6.3 subds. a,b, and d.

a. Appointments after June 16, 1968 - A person employed after June 16, 1968, full-time on an annual salary in the title of professor, associate professor, assistant professor, medical professor (basic sciences), associate medical professor (basic sciences), assistant medical professor (basic sciences), medical professor (clinical), associate medical professor (clinical), assistant medical professor (clinical), instructor (nursing science), senior registrar, registrar, associate registrar, assistant registrar, senior college laboratory technician, college laboratory technician, and in the hunter college high school and hunter college elementary school (but not in the early childhood center program), principal, chairperson of department, teacher, guidance counselor and librarian, or in any grade or position which the board in its discretion may add hereto, who after serving on an annual salary in any of the above titles for five full years continuously, has been appointed or shall be appointed for a sixth full year, shall have tenure effective on the first day of September following his/her reappointment for the sixth full year.

and be it further

RESOLVED, That Sections 11.24, 11.25, 11.26, 11.27, 11.28, and 11.29 are hereby renumbered to be Sections 11.25, 11.26, 11.27, 11.28, 11.29 and 11.30 respectively, and section 11.24, as renumbered, is hereby amended to read as follows:

**Section 11.24 SENIOR REGISTRAR. A. Position Definition.** The senior registrar shall be responsible for the supervision of the registrar and for such other administrative and service offices with regard to the admissions, registration, and scheduling of students, and related functions as the president may assign. The senior registrar shall be responsible for integrating the above administrative and service offices and functions as appropriate. In those colleges where the position of registrar is vacant, the senior registrar shall assume the duties and responsibilities of registrar.

**B. Qualifications:** For appointment as senior registrar, the candidate must, at a minimum, possess the qualifications set forth for registrar, except that he/she must possess five years of appropriate experience in a registrar's office. In addition, the candidate must have a working knowledge and experience of computer systems and operations and of the other administrative and service functions for which he/she is responsible.

**NOTE:** Matter underlined is new.

EXPLANATION: The 1977-78 Agreement between the Board of Higher Education and the Professional Staff Congress/CUNY provided for a new title, Senior Registrar. This resolution establishes in the Board's Bylaws the position definition and qualifications required for this new title.

**B. PRESIDENTIAL SEARCH GUIDELINES:** Dr. Robinson reported briefly on the new Presidential Search Guidelines which had been adopted by the Committee on Central Administration but did not require formal action by the Board. He called attention to a change in accordance with which the Chancellor will consult with each member of the Board before recommending a candidate, thereby enabling the Board members to have the benefit of his views in advance of his formal recommendation. He urged Board members to take advantage of the opportunity to meet the candidates at the second interview.

## ADDED ITEMS

**NO. 8. CITY UNIVERSITY FACILITIES:** The Chancellor reported on a meeting held on Friday with the Mayor, the Comptroller, two Deputy Mayors and other City officials and spoke briefly on three matters discussed:

1. The matter of the Hunter College lease with the New York Foundling Hospital was resolved. The City has accepted the fact that there was no alternative space available, and the Chancellor has authorized the signing of the lease by the Secretary of the Board.
2. At the last meeting the Chancellor had informed the Board that he had sent a letter to the Mayor outlining a procedure to be followed which would allow the City adequate input in bringing to the attention of the Board vacant public properties suitable for the use of the senior colleges. However, the City is still concerned about the fact that final approval for leases by the senior colleges is not required and reserves the right to take any action it deems appropriate including reducing the budget. In accordance with an agreement reached at the meeting, the Board, if it rejects available public property, will submit a memorandum to the Mayor indicating its reasons and then will wait thirty days before executing a lease for the property it desires. The Chancellor felt that the University could live with that arrangement.
3. The final problem concerned the completion of the construction of the new Borough of Manhattan Community College facility. To justify the additional expenditure of \$75 million required to complete this project, the City proposed and made as a condition of its approval that facilities for the Central Administration be included. This would allow the City to place the present Central Administration property on the tax rolls. It was also suggested that the planned facilities for the College were too generous. Quasi legal and logistical problems were raised, but the City officials indicated that the decisions would be subject to legal considerations and agreed to pay for any redesign and additional construction costs involved in this matter.

The Chancellor, therefore, submitted a resolution for the consideration of the Board.

Mr. Crowley moved that the resolution be tabled for further consideration. Mr. Jacobs seconded the motion and suggested that the resolution be referred to the Committee on Facilities Planning and Management. The motion was approved with Dr. Robinson voting No and Dr. Goldin and Mr. Scheftel abstaining.

Following discussion, Mr. Maniscalco moved that the resolution be removed from the table, and Mr. Scheftel seconded the motion. The motion was lost, with five voting YES and seven voting NO.

After further discussion, Mr. Jacobs moved that the resolution be removed from the table. The motion was seconded and adopted, with Dr. Goldin, Ms. Maynard and Mr. Rivera abstaining.

Mr. Maniscalco moved that the Board waive the requirement that the resolution be referred to the Committee on Facilities Planning and Management before being considered by the Board. The motion was seconded and adopted unanimously.

Mr. Rivera moved that the words "the Board" be substituted for "the Chancellor" in the resolution. The motion was lost.

Prof. Burton moved that the words "and the Central Administration of the University" be added at the end of the resolution. The motion was seconded and adopted, with Mr. Maniscalco abstaining.

Mr. Jacobs moved that the first paragraph include the phrase "whatever facilities are needed for the Central Administration." The motion was lost.

The following resolution was adopted unanimously:

RESOLVED, That the Chancellor is authorized to incorporate facilities for the Central Administration of the University in those currently being constructed for the Borough of Manhattan Community College provided that:

1. Such joint occupancy and use can be accommodated within the provisions of the necessary bond agreements and
2. The City and the State of New York agree to include in the cost of the proposed facilities the expense of the redesign of existing plans and specifications and those additional construction costs that result from a redesign that achieves the objective stated here and also meets the basic needs of the College and the Central Administration of the University.

**NO. 9. DATE OF MAY MEETING:** The possible change of date of the May meeting was discussed since May 28 is the federal Memorial Day holiday. The Secretary of the Board was requested to poll the Board with respect to a possible alternative date.

**NO. 10. REPORTS:** A. On behalf of the Board, Mrs. Stewart congratulated President and Mrs. Cohen of Queens College on the birth of their first grandchild.

B. Mr. Scheftel reported that if the United States Senate concurs, the Federal Government will gain and the University will lose the services of General Counsel and Vice-Chancellor Mary Bass, who will become Inspector General of the Department of Commerce. On behalf of the Board, he wished her well in her new post and expressed regret at her leaving.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:25 P.M.

MARTIN J. WARMBRAND  
Secretary of the Board