

**MINUTES OF THE MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK**

HELD

JUNE 25, 1979

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairperson called the meeting to order at 4:40 p.m.

There were present:

Harold M. Jacobs, Chairperson

**Loretta A. Conway
Walter H. Crowley
Armand D'Angelo
Gurston D. Goldin**

**Albert V. Maniscalco
Joan B. Maynard
Emanuel R. Piore
Stuart Scheftel**

Edward A. Roberts, ex officio

**Martin J. Warmbrand, Secretary of the Board
Paula Levitt, Acting General Counsel**

**Chancellor Robert J. Kibbee
President Milton G. Bassin
President Roscoe C. Brown, Jr.
President Flora Mancuso Edwards
President Leon M. Goldstein
President John W. Kneller
President Leonard Lief
President Gerald W. Lynch
President Robert E. Marshak
President Kurt R. Schmeller**

**President Joel Segall
President Joseph Shenker
President Joshua L. Smith
President Edmond Volpe
President Jacqueline Wexler
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Kenneth M. King
Vice Chancellor Jerald Posman
Vice Chancellor Leonard O. Roellig**

The absence of Mrs. Everett, Mr. Rivera, Dr. Robinson and Mrs. Stewart was excused.

A. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON OF THE BOARD AND MEMBERS OF THE LONG-RANGE PLANNING COMMITTEE: The Chairperson recognized Mr. D'Angelo, who made the following statement:

As you know, the State Legislature has adopted a bill extending the life of this Board through December 31, 1979. Among the provisions of this bill is one stating that the Chairperson and Vice-Chairperson of the new Board are to be named by the Governor. I should, therefore, like to propose to the members of the Board that the current officers of the Board, as well as the current elected members of the Board's Committee on Long-Range Planning be re-elected until such time as the new Board is named and takes office.

I would like to make a motion to set aside those portions of the bylaws which require balloting for the election of officers, the election of officers for one year, and the election of five Board members to the Committee on Long-Range Planning.

The motion was seconded and unanimously adopted.

Mr. D'Angelo then moved the nomination of Harold M. Jacobs as Chairperson of the Board, Patricia Carry Stewart as Vice-Chairperson of the Board, and the following to serve as members of the Committee on Long-Range Planning: Edith B. Everett, Gurston D. Goldin, Emanuel R. Piore, and Armand D'Angelo.

The motion was seconded and unanimously adopted by voice vote.

B. ORAL REPORT OF THE CHANCELLOR: The Chancellor distributed a written memorandum and gave an oral summary of the contents of the new legislation as it pertains to changes in the existing legislation governing the City University. He reported that the signing of the bill would take place on Wednesday, June 27, at 11 a.m., in the Governor's Office in New York City and that the members of the Board and the Presidents were invited to be present.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 8)

NO. 1. UNIVERSITY REPORT: RESOLVED, That The University Report for June 25, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Item BI 6.1. Administrative Designation (John Jay College): - Withdrawn

(b) Item BI 12.7. Promotions (Bronx Community College): Promotion of Dolores Gracian from Assistant to Associate Professor withdrawn.

(c) Item **D.7. Appointments (Central Office): Entries for Aron Eisenpress and Frances McGivney are withdrawn. (See Item **D.12 below)

(d) PART D - ADDENDUM: Add the following items:

D.9. Central Office - Renewal of Contract - Academic Financial Services Association: RESOLVED, That the Board of Higher Education authorize the Vice-Chancellor for Budget and Finance to extend the present contract, on a month to month basis, up to a maximum of three (3) months beyond the grace period for National Defense/Direct Student Loan billing services with Academic Financial Services Association (AFSA). This contract was originally approved December 15, 1975 (Calendar Item 2.A.), renewed for one year March 28, 1977 (Calendar Item CIV 1 - 4), renewed for one year February 27, 1978 (Calendar Item 6.A.) and renewed again for the three month grace period on March 26, 1979 (Calendar Item No. 1 CIV 1.3). This current extension is for the period July 1, 1979 through September 30, 1979 at an estimated cost of \$30,000 per month.

EXPLANATION: The United States Government (Department of H.E.W.) has made it mandatory for all participating colleges to make a bona fide attempt to bill and collect repayments of the National Defense/Direct Student Loan and Nursing Student Loan Programs. Continuation of the University-wide systemized Billing Service is essential for the orderly repayments of Student Loans. Funds for the Billing Service Contract will be provided by the Federal Government reimbursement of administrative expenses to the University.

This extension is requested since the original contract and grace period has expired. Continued student billing is essential until the new contract modifications are finalized, the contract put out to bid and a contract awarded.

D.10. Central Office - Renewal of Contract - United Compucred Collections, Inc: RESOLVED, That the Board of Higher Education authorize the Vice-Chancellor for Budget and Finance to extend the present contract, on a month to month basis, up to a maximum of three (3) months, beyond the grace period for a letter writing service which specializes in mail follow up of National Defense/Direct Student Loan delinquent accounts with United Compucred Collections, Inc. This contract was originally approved December 15, 1975 (Calendar Item 2.A.), renewed for one year March 28, 1977 (Calendar No. 1, Item CIV 1.3), renewed for one year February 27, 1978 (Calendar Item 6.B.), and renewed again for the three month grace period on March 26, 1979 (Calendar Item No. 1. CIV 1.3). This current extension is for the period July 1, 1979 through September 30, 1979.

EXPLANATION: The United States Government (Department of H.E.W.) has made it mandatory of all participating colleges to make a bona fide attempt to bill and collect repayments of the National Defense/Direct Student Loan and Nursing Programs. The letter writing procedure is designed to remind neglectful National Defense/Direct Student Loan borrowers of their oversight in fulfilling their obligations to the University. The cost per account is \$3.89 which may cover up to six letters over a three month period. Funds for the letter writing service are permitted to be charged against NDSL collected funds. It must be pointed out that great care is exercised by the University to maintain student privacy and that no student personnel, grade, or record history is submitted to United Compucred Collections as part of the collection effort.

This extension is requested since the original contract and grace period has expired. Continued student letter writing service is essential until the new contract modifications are finalized, the contract put out to bid, and a contract awarded.

D.11. Queens College - Caumsett State Park Facility: RESOLVED, That if the Board approves Item 5.E. on today's Calendar, (June 25, 1979), then the Board authorizes the execution of a License Agreement with the Office of Parks and Recreation of the State of New York for the use, development and maintenance of the Main House, Garage and surrounding land, as set forth in the agreement, at Caumsett State Park (Lloyd Harbor, New York), by the Queens College Center for Environmental Testing and Research, subject to the approval as to form by the General Counsel of the Board of Higher Education; and be it further

RESOLVED, That any such license agreement shall not require the Board to expend any funds, whether for physical rehabilitation, repair, use, development or maintenance of the premises or otherwise, but such agreement shall provide that the Board may expend funds for those purposes only if (a) the Board shall deem such expenditures necessary, (b) there are funds available in the budget of the College, and (c) such expenditures are approved by the State Director of the Budget.

EXPLANATION: The License Agreement is necessary to implement the Resolution (Calendar Number 5.E., June 25, 1979) presently before this Board, which establishes the Center. This Agreement enables the Center to make use of the licensed premises for its purposes. The License Agreement does not require any sums to be paid to the State. Resolutions will be presented to the Board of Higher Education for specific capital improvements as the same may become necessary. The license is for a term ending June 30, 1987, terminable by the Board on any February 1 or June 30 during the term, or by the State on said dates if it determines that the premises are needed for State Park purposes.

****D.12. Central Office - Appointment (Annual Salary Basis) - Waiver of the Bylaws:**

<u>Dept. Title and Name</u>	<u>Effective</u>	<u>Salary Rate</u>	<u>Bylaw Section To Be Waived</u>
Tech. and Oper. Services ASST. TO HEO (Contract and Fiscal Asst.) Michelle Castro (2,5)	7/1/79-6/30/80	\$13,096/A	11.14B
ASST. TO HEO (Accounting and Fiscal Asst.) Richard Zank (2,5)	7/1/79-6/30/80	13,096/A	11.14B
Office of Secretary B.H.E. HE ASST. (Office Mgr.) Frances McGivney (2,5)	7/1/79-6/30/80	20,719/A	11.15B
Univ. Computer Ctr. HEA (Mgr. Control Systems) Aron Eisenpress (2,5)	7/1/79-6/30/80	27,656/A	11.16B
Fac. Plan. & Manage. ASST. TO HEO (Exec. Secretary) Deborah Sisser (2,5)	7/1/79-6/30/80	13,096/A	11.14B

(Approved by the Office of Faculty and Staff Relations)

D.13. Litigation Matter: RESOLVED, That the Board shall indemnify and save harmless any and all of the defendants in the action of Selzer v. Berkowitz, et al., (77 Civ. 1897, E.D.N.Y.) for the amount of any damages, costs, fees and/or interest which may be assessed against them as a result of any judgment or stipulation in this action.

EXPLANATION: The Corporation Counsel is of the opinion that the Board is legally responsible in this matter and has so informed the Chairman of the Board by letter dated June 21, 1979.

(e) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of \$15,000 and above and other resolutions of a non-policy nature which require approval by the Board of Higher Education.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for June 25, 1979 (including Addendum Items) be approved, as amended as follows:

(a) Item BI 1.4 Reappointments (Central Office): Salary rate for Karen Yucht is amended to read: \$11,120/A.

(b) Errata (Addition 2): Entry for John Whitmire is amended by deleting the following: "FROM \$11,432/A TO:" "(In-Title Promotion)" (See (e) below)

(c) Item **D.17. Central Office - Appointment (Annual Salary of Less Than \$15,000):

1. Add the following:

<u>Dept. and Title</u>	<u>Name</u>	<u>Effective</u>	<u>Salary Rate</u>
ASST. TO HEO (Asst. Director)	Lois Schmittlinger (2,5,12)	7/1/79-6/30/80	\$14,760/A

2. Entries for Michelle Castro and Richard Zank are withdrawn.
(See Item D.12, University Report)

(d) Item **D.18. Central Office - Reappointment (Annual Salary Basis):

1. Add the following:

<u>Department and Title</u>	<u>Name</u>	<u>Effective</u>	<u>Salary Rate</u>
Univ. Budget-ASST. TO HEO (Financial Analyst)	Andre Mendell (2,5,21)	7/1/79-6/30/80	\$16,892/A
Internal Audit-ASST. TO HEO (Supervising Auditor)	Gloria Cox (2,21)	7/1/79-6/30/80	\$16,892/A

2. Add Footnote (21) to entry for Jay Hershenson.

(e) PART D - ADDENDUM: Add the following Item:

**D.19. Central Office - Change of Salary - In-Title Promotion:

<u>Department and Title</u>	<u>Name</u>	<u>Effective</u>	<u>Salary Rate</u> <u>From</u> <u>To</u>
College Discovery Research Assistant	John Whitmire(2)	7/1/79	\$11,432/A \$13,096/A

(f) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Higher Education.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board of Higher Education meeting of May 29, 1979 be approved as circulated.

NO. 4. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted:

A. NEW YORK CITY COMMUNITY COLLEGE - USE OF VOORHEES INCOME:

RESOLVED, That the Board of Higher Education authorize the expenditure of a sum, not to exceed \$300,000 of income from the Voorhees Endowment Fund, for the purchase of educational supplies and/or equipment, to support the Technical and Industrial educational programs of the New York City Community College during the fiscal year 1979-80.

EXPLANATION: As a result of the prior years' budgetary reductions, additionally compounded by the expected 1979-80 budgetary reduction, the New York City Community College deems it imperative to supplement the Other Than Personal Service cost for the Technical programs taught at the college. Under the terms of the court order, which transferred the assets of the Voorhees Technical Institute to the Board of Higher Education, . . . "Income from the Endowment Fund, . . . shall be used by the Board of Higher Education to support the Technical and Industrial educational programs in such areas as Library Resources, Educational Equipment, Supplies and Materials, Student Financial Aid, Facilities Renovation and other items that will improve Technical and Educational programs."

B. COLLEGE OF STATEN ISLAND - CLEANING AND MAINTENANCE:

RESOLVED, That the Board of Higher Education approve the contract documents and authorize The College of Staten Island to advertise for, receive and open bids and award contract to the lowest responsible bidder for Cleaning and Maintenance Service as required at the St. George Campus for the period July 1, 1979 - June 30, 1980 with the option to renew for two (2) consecutive years at an estimated cost of \$357,529 chargeable to code 2-177-01-400.

EXPLANATION: The College of Staten Island, St. George Campus has contracted since its inception for the general cleaning daily maintenance services required for the safety and health of faculty, staff and students.

At this point Mr. Crowley joined the meeting.

C. HERBERT H. LEHMAN COLLEGE - ACQUISITION OF NEW ADMINISTRATIVE COMPUTER SYSTEM:

RESOLVED, That the Board of Higher Education authorize the Business Manager of Herbert H. Lehman College to advertise for, receive and open bids, and award contracts to the lowest responsible bidders for the acquisition of a new Administrative Computer System at an estimated annual lease or lease purchase cost not to exceed \$205,000, and an initial one time equipment purchase in the amount of \$130,000. Such costs are to be charged to budget code 7007-176-8001-806-2-22150-15-30, code 7007-176-8001-806-2-22150-13-00 and/or other such tax levy or non tax levy funds as may be available, subject to financial ability.

EXPLANATION: Herbert H. Lehman College currently spends approximately \$120,000 annually for obsolete administrative computing equipment. (See the Chancellor's Report, May 29, 1979, Section CI: Contracts under \$50,000 items CI 9.1., 9.2., and 9.3., and also see the University Report, May 29, 1979, Section CI: Contracts from \$50,000 to \$99,999 item CI 9.1.). This current system consists of an IBM 360/40, MOHAWK, 2000 Key-to-disk and a PDP 11/40 computer. Maintenance of this equipment is difficult, and on-line capability is not possible.

The proposed system will replace the obsolete equipment. It is required to meet the growing need for more accurate and current information demanded by administrative offices of the College, the City University, and external agencies. It will also provide Lehman College with on-line administrative data processing capability.

The estimated lease and purchase costs include all expenditures for the sequential phase out of old equipment and the acquisition of a new Administrative Computer System. Included are costs for the lease, or purchase of the following: New Central Processing Unit, New Direct Access Storage System, New Teleprocessing Interface, 16 CRT Terminals, Continued rental and/or maintenance of peripheral equipment currently in use, and Proprietary Software.

In order to obtain the best overall price, the individual components may be bid separately and multiple contracts awarded.

This proposal has the approval of the Vice Chancellor for University Systems.

Dr. Piore abstained.

Vice-Chancellor King was requested to report on the University's computer systems at the next meeting of the Board.

NO. 5. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items be adopted or action taken as noted:

A. BRONX COMMUNITY COLLEGE - CERTIFICATE IN AUTOMOTIVE MECHANICS:

RESOLVED, That the program in Automotive Mechanics leading to a Certificate to be offered at Bronx Community College be approved, effective September, 1979, subject to financial ability.

EXPLANATION: As a consequence of the increasing complexity of services provided in the automotive maintenance and repair industry, there is a growing demand for highly skilled mechanics. In response to this demand, the College has developed an Automotive Mechanics program. The College's program has been designed in close cooperation and consultation with industry representatives and associations. Moreover, the program is geared to providing students with the knowledge and skills needed to secure employment in this field. Finally, the new program will strengthen and diversify the College's curriculum and will enable it to better serve the community in which it is located.

B. BROOKLYN COLLEGE - M.A. IN JUDAIC STUDIES:

RESOLVED, That the program in Judaic Studies leading to the M.A. Degree, to be offered at Brooklyn College, be approved effective February 1, 1980, subject to financial ability.

EXPLANATION: This academic program leading to an M.A. Degree in Judaic Studies will permit a systematic analysis of the Jewish experiences in a global perspective. The program, emphasizing the study of modern Jewry, encompasses three areas of instruction: (1) Biblical, Second Commonwealth and Talmud Studies, (2) Medieval Studies, (3) Modern and Contemporary Studies including Jewish philosophy; Hasidism; emancipation and assimilation; courses in Holocaust Studies, its history and literatures; Christian-Jewish and Arab-Jewish relations; the State of Israel, and other contemporary communities throughout the Diaspora. The program is structured to provide students with preparation for doctoral studies or for employment in education, social services agencies, governmental organizations. Participating faculty will be drawn from other senior colleges of CUNY offering courses in Judaic Studies.

C. FIORELLO H. LAGUARDIA COMMUNITY COLLEGE - A.A.S. IN ANIMAL HEALTH TECHNOLOGY EDUCATION:

RESOLVED, That the program in Animal Health Technology Education leading to the Associate in Applied Science Degree, to be offered at Fiorello H. LaGuardia Community College, be approved effective September, 1980, subject to financial ability.

EXPLANATION: As a consequence of the increasing sophistication of services provided in the animal health care field, there is a growing demand for trained para-professionals to assist the veterinarian and research specialist in the many tasks related to animal care. In response to this demand, the College has developed an Animal Health Technology Education program. The program is designed to provide students with both academic and clinical preparation in this field. The LaGuardia program is based on the essentials prescribed by the American Veterinary Association for Animal Technician programs and it will enable its graduates to apply for licensure as an Animal Health Technician in New York State. Additionally, the new program will strengthen and diversify the College's curriculum as well as provide a career option for students interested in a degree leading to immediate employment opportunities.

D. QUEENSBOROUGH COMMUNITY COLLEGE - CERTIFICATE IN DATA PROCESSING:

RESOLVED, That the program in Data Processing leading to a Certificate to be offered at Queensborough Community College be approved, effective September 1979, subject to financial ability.

EXPLANATION: There are many students currently employed in the field of Data Processing who wish to improve their skills but who are not interested in seeking a degree. It is in response to the needs of these students as well as to those who wish to begin training in the field, that the College has designed a one-year certificate program. The program will draw on existing faculty and facilities utilized by the College in its registered A.A.S. degree program in Data Processing. The Certificate will enable the Data Processing student to apply for a broad spectrum of employment opportunities in such diverse fields as business, science, and education.

E. QUEENS COLLEGE - CENTER FOR ENVIRONMENTAL TEACHING AND RESEARCH AT CAUMSETT STATE PARK:

RESOLVED, That the Board of Higher Education approve the establishment of the Queens College Center for Environmental Teaching and Research at Caumsett State Park (in Lloyd Harbor, New York) by Queens College, subject to financial ability; and be it further

RESOLVED, That the agreements which may be necessary to implement this program be subject to further authorization by the Board of Higher Education and be approved by the General Counsel as to form.

EXPLANATION: This Center will provide new and expanded research and teaching opportunities on the physical environment and the critical interaction between environment and society. The activities of the Center will include, but are not limited to, research and teaching on the biological, chemical and ecological interactions in the salt marsh, upland meadow, seashore and fresh water pond biomes. It will be located in the Main House of the former Marshall Field III estate (presently Caumsett State Park).

The college proposes to develop the functions of the Center in three stages. Initially it will serve as a laboratory and demonstration field site for courses related to the physical environment. These courses presently use a number of temporary field locations and this concentration will be advantageous. Second, the Center will house and support modest "dry" laboratory and lecture facilities. These will serve to augment field study and research. Third, the Center will explore possibilities for modest eat-in and residential facilities. Such facilities would initially be available for graduate students and faculty conducting research at Caumsett and wider use of such facilities for instructional field camps will be subsequently pursued.

The Office of Parks and Recreation of the State of New York is willing to grant a license, without payment to the State, of the Center's premises. While basically in good condition the College will be underwriting structural repairs, converting space to "dry" laboratories and preparing much of the remaining space for classroom, office and overnight use. In every case, repairs and renovations will expand the building's flexible use as an educational center and be consistent with the property's historical heritage. Capital improvements and repairs are estimated by the College to be approximately \$100,000, spread over two years. These include road repairs and repairs in the Main House of the roof, water pump, furniture, and equipment. Annual operating costs for maintenance, heat, utilities, road service, insurance and recurrent annual capital costs are estimated by the College at \$67,000.

To initiate the project, first-stage capital improvement and repair costs, the college expects to use CUNY capital improvement funds. Operating costs will be covered by the College from existing budgetary resources, including Research Foundation earnings. Outside funding from the public and private sectors will be vigorously sought.

The Center will supplement and augment existing CUNY facilities and programs. In all its research and teaching activities, the Center will attempt to serve not only the College community, but the general public as well.

It was suggested that liaison be set up between the Queens College Center for Environmental Teaching and Research and the CUNY Institute of Marine and Atmospheric Sciences at City College.

F. COMPENDIUM OF MATTERS CONSIDERED BY THE COMMITTEE: The Committee Chairperson presented the following report detailing the work of the Office of Academic Affairs and of the Committee on Academic Affairs over the past year and commended the Vice-Chancellor for Academic Affairs on the preparation of the report:

**COMMITTEE ON ACADEMIC AFFAIRS
ANNUAL REPORT
ACADEMIC YEAR 1978-79**

Personnel Matters:

The following were approved:

Waiver of Bylaw Section 11.7 B.2

(for appointment or promotion to Assistant Professor for persons lacking the Ph.D.)

College	Name	Dept.	Effective Date	Date of CAA Action
Baruch	Rudolph, D.	English	4/1/79	3/5/79
Brooklyn	Bowles, D.	Educational Services	12/1/78	11/27/78
Hunter	Torres-Santiago, J.	Black & Puerto Rican Studies	9/1/79	6/4/79
Staten Island	Troupe, O.	Performing & Creative Arts	4/1/79	3/5/79

Waiver of Bylaw Section 11.7 B.3

(for appointment or promotion to Associate Professor for persons lacking the Ph.D.)

City	Name	Dept.	Effective Date	Date of CAA Action
New York City	Kenny, M.	Library	12/1/78	11/27/78
New York City	Pearlstein, S.	Art & Adv. Design	1/1/79	11/27/78
Staten Island	Campell, C.	English	4/1/79	3/5/79

Waiver of Bylaw Section 11.7 B.4

(for appointment or promotion to Professor for persons lacking the Ph.D.)

College	Name	Dept.	Effective Date	Date of CAA Action
Hunter	Vasques, J.	Curriculum & Teaching	1/1/79	10/4/78
Lehman	Charyn, J.	English	2/1/79	1/8/79

Waiver of Bylaw Section 11.11 B and 11.26 B

(for appointment or promotion to adjunct lecturer for persons lacking the necessary degree requirements)

College	Name	Dept.	Effective Date	Date of CAA Action
Hunter	Helpern, L.	Health Sciences	11/1/78	10/4/79
Staten Island	Dimassis, S.	Electrical Technology	4/23/79	4/9/79

Waiver of Bylaw Section 6.2.d

(for appointment with tenure for persons lacking one year service requirement)

College	Name	Dept.	Effective Date	Date of CAA Action
Hunter	Hortas, C. Assoc. Prof. (Chair)	Romance Languages	1/1/79	11/27/78
Hunter	White, D. Prof. (Chair)	Nursing	6/1/79	5/7/79

Other Personnel Items:

Appointments with tenure (held tenure at another institution)

College	Name	Rank	Dept.	Effective Date	Date of CAA Action
Baruch	Gordon, D.F.	Prof.	Economics	1/1/79	11/27/78
Baruch	Ryans, J.K.	Prof.	Marketing	9/1/79	4/9/79
City	Levich, B.	Prof.	Chem. Eng. & Physics	4/15/79	3/5/79
City	Rosen, J.	Prof.	Psychology	9/1/79	5/7/79
Grad. School	Mazzotta, G.	Prof.	Comp. Literature	9/1/79	4/9/79
Grad. School	Steadman, J.M.	Prof.	English	9/1/79	3/5/79
Hunter	Epstein, I.	Prof.	School of Social Work	1/1/79	11/27/78

Reappointment with early tenure, effective 9/1/79
(In accordance with Bylaw Section 6.2d)

College	Name	Rank	Dept.	Date of CAA Action	Reason
Baruch	Engelmeyer, M.C.	Asst.Prof.	History	3/5/79	Fellowship*
Baruch	Friedman, L.	Asst.Prof.	Public Admin.	3/5/79	Govt. Appointment
Baruch	Katz, S.	Assoc. Prof.	Economics & Finance	11/27/78	Academic
Baruch	Sheingorn, P.	Asst.Prof.	Art	3/5/79	Fellowship*
Brooklyn	Adler, J.	Asst.Prof.	Philosophy	3/5/79	Fellowship*
Brooklyn	Hey, K.R.	Asst.Prof.	New School for Liberal Arts	3/5/79	Fellowship*
Brooklyn	Pollak, F.	Prof.	Physics	6/4/79	Held Tenure, Yeshiva
City	Morgan, J.P.	Assoc.Prof.	Biomedical Educ.	10/4/78	Academic
Graduate School	Kornblum, W.	Assoc.Prof.	Sociology	2/5/79	Initially appointed with "visiting" designation, non- tenure bearing title Academic
Graduate School	Nelson, K.	Prof.	Psychology	6/4/79	Academic
Graduate School	Walsh, A.	Assoc.Prof.	Political Science	2/5/79	Research*
Hunter	Greenberg, D.	Assoc.Prof.	History	2/5/79	Fiscal Crisis*
Hunter	Kraus, R.	Prof.	Art	2/5/79	Fellowship*
Hunter	Ladner, J.	Prof.	Sociology	2/5/79	Research*
Hunter	Seltzer, R.	Asst.Prof.	History	2/5/79	Research*
New York City C.C.	Cuascut, D. (Effec. 2/1/79)	CLT	Health & Phys. Ed.	2/5/79	Academic
Queens	Cohen, S.	Asst. Prof	Sociology	3/5/79	Fiscal Crisis*
Queens	Schreiber, C.B.	Assoc. Prof.	Earth & Environ. Sci.	3/5/79	Fellowship*
Queens	Steinberg, S.	Assoc. Prof.	Urban Studies	3/5/79	Research*

*Break in Service

Appointment of Distinguished Professor:

College	Name	Dept.	Effective Date	Date of CAA Action
City	Levich. B.	Chemical Eng. & Physics	4/15/79	3/5/79

Academic Affairs Items:**CURRICULAR MATTERS: PROGRAMS**

College	Program	CAA/Approved
Baruch	M.S./Statistics	2/5/79
	M.S./Computer Method	2/5/79
	M.S./Operation Research	2/5/79
	M.S./Industrial-Organizational Psychology	2/5/79
	M.S./Taxation	2/5/79
	M.S./Marketing	2/5/79
Bronx	Certificate/Auto Mechanics	6/4/79
Brooklyn	M.A./Judaic Studies	6/4/79
Grad. School	Ph.D./Criminal Justice	
	(Letter of Intent)	10/4/78
Grad. School	Ph.D./Criminal Justice	4/9/79
Grad. School	Ph.D./Earth & Environmental Science (Letter of Intent)*	5/7/79
LaGuardia	AAS/Animal Health Technology	6/4/79
Queensborough	Certificate/Data Processing	6/4/79
York	B.S./Business Administration	5/7/79

*CAA approved in principle

CENTERS AND INSTITUTES:

College	Center	CAA/Approved
Grad. School	Center for the Advanced Study in the Theatre Arts	1/8/79
Queens College	Center for Environmental Teaching and Research at Caumsett State Park at Lloyd Harbor, New York	6/4/79

ENABLING AGREEMENT:

College	Center	CAA/Approved
Queens	Middle School I.S. 227	4/9/79

REPORTS:

Topic	Reported By	Date
Boro. Manh. CC	President Joshua Smith	11/27/78
Middle States Association Report		
Freshman Skills Assessment Prog.	Dean Robert Lyons (O.A.A.)	3/5/79
CAA Committee on Research	Hon. Emanuel R. Piore	5/7/79

DISCUSSIONS:

Topic	Date
Core Curriculum	10/4/78
Community Colleges: Current and Future Roles	11/27/78
Centers and Institutes at CUNY	1/8/79
Research and Scholarship at CUNY	1/8/79
Teacher Education	2/5/79
Research at CUNY	4/9/79

LETTERS OF INTENT FOR DOCTORAL PROGRAMS: (None Pending)**LETTERS OF INTENT FOR MASTERS PROGRAMS:**

College	Program	Office of Academic Affairs Action	Date
Baruch	M.S./Special Ed.	Under consideration	
Baruch	M.S./Business Ed.	Under Consideration	
City	M.E./Engineering	Under Consideration	
Grad. School	M.A./Africana Studies	Approved	5/11/79
Grad. School	M.A./Liberal Studies	Under Consideration	
Hunter	M.S./Russian Area Studies	Under Consideration	
Hunter	M.S./Occupational Health Nursing	Under Consideration	
Hunter	M.S./Nurse Practitioner Geriatric Care	Under Consideration	
Hunter	M.F.A./Creative Arts	Under Consideration	
Lehman	M.B.A./Business Admin.	Under Consideration	
Queens	M.B.A./Accounting (informational)	Under Consideration	
Queens	M.A./Computer Science	Under Consideration	
Queens	M.A./Judaic Studies	Under Consideration	

The Report was noted.

NO. 6. COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: RESOLVED, the the following item be adopted:

A. ACADEMIC ELIGIBILITY CRITERIA FOR SEEK AND COLLEGE DISCOVERY:

RESOLVED, That the resolution on academic eligibility criteria for SEEK and College Discovery, adopted on February 23, 1976 (Calendar No. 5.) and amended on December 27, 1976 (Calendar No. 1.) is hereby amended to read as follows:

RESOLVED, That effective with the entering freshman class for September 1979, for purposes of determining eligibility a student shall be deemed "educationally disadvantaged" if he or she satisfies any of the following four criteria:

1. The student has received a general Equivalency Diploma [or]
2. The student has earned a High School admission average of less than 80 percent or a rank in class of the 65th or lower percentile [. These criteria shall be effective with the entering freshmen class in the spring of 1977].
3. The student has earned a High School admission average of 80 or above or a rank in class above the 65th percentile but has received extensive remedial assistance in high school so that, in accordance with procedures to be established by the Chancellor, the student is determined to have need for the full range of support services available to the students in the SEEK Program.
4. The student is an applicant to a program which the Chancellor has identified as a program with highly competitive admissions, but the student lacks a high school sequence in Math and Science or other specific subject matter normally required for such program.

NOTE: Matter in brackets to be deleted; matter underlined to be added.

EXPLANATION: In adopting the SEEK Guidelines on March 27, 1978 the Board of Higher Education, in Section IX of the Guidelines stipulated that a Task Force be organized to review the admission requirements for SEEK students and to make recommendations regarding alternative requirements. The Task Force was constituted and studied the matter from August 1978 to January 1979. This Resolution embodies certain recommendations made by the Task Force. The Resolution broadens the eligibility requirements for SEEK in order to carry out the Board's policy to provide equality of access to baccalaureate education to students who would not have such access, so as to increase the level of education, social health, and vocational capability in our city and state.

Experience at a number of colleges within the University has shown that a significant number of students require extensive remedial and supportive services despite the fact that their high school average may be above 80 percent or despite the fact that they may rank within the upper third of their graduating class. Many of these students may be from high schools that receive funds from the Federal government under Title I of the Elementary and Secondary Education Act of 1965, Public Law 95-561, as amended in 1978. Hence, the expanded definition of educational disadvantage to include such students is appropriate.

Highly competitive programs select special students who not only must be high academic performers in High School but who are also expected to have completed certain specific courses, particularly in Mathematics and the Sciences. Thus, there are students with averages above 80 percent who have high academic potential (as demonstrated by the achievement of High School averages above 80 percent) but who do not have access to such highly competitive programs because they lack certain High School Mathematics and Science Courses. It is the intent of this resolution to make such students, if they are economically disadvantaged, SEEK-eligible. Thus, students applying to such programs who are economically disadvantaged and whose High School average is above 80 percent are to be SEEK-eligible if they were educationally disadvantaged because they did not have the special course work required for admission to the program in question.

NO. 7. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be adopted:

A. LEASE TERMINATION:

RESOLVED, That the Board approve an agreement between the City of New York and St. John's University whereby the City's lease of premises at 72-96 Schermerhorn Street, Brooklyn, New York will be terminated.

EXPLANATION: Brooklyn College initially occupied the premises (former Brooklyn Campus of St. John's University) under a ten-year City lease which will expire on July 31, 1981. The facility was vacated by the college over two years ago, and attempts by the City Real Estate Department to find a city agency tenant or to sub-lease the space have been unsuccessful. The rent is at the rate of \$390,000 per year which CUNY continues to pay. In addition, the lease contains a real estate tax pass-through provision. Recently, it was determined that the property was no longer tax exempt thereby adding the annual real estate tax of approximately \$162,500 to the rental cost. In addition, Brooklyn College has continued to provide security and minimal maintenance to the vacated facilities.

The agreement negotiated by the City provides for termination of the lease on August 1, 1979, two years prior to the existing termination date upon payment of 65% of the balance of the rent payable. Such payments are to be made in two installments (on August 1, 1979 and on August 1, 1980) to accommodate CUNY budgetary limitations. In addition, St. John's has agreed not to submit any claim for damages to the buildings which it alleges have occurred since the time it was vacated by Brooklyn College.

Since there appears to be no likely City University use for this facility, nor is it likely that a sub-tenant would be found for the balance of the two-year lease period it is recommended by the CUNY Office of Facilities Planning and Management that the agreement be endorsed. The economic benefits to the University include (a) a savings of \$273,000 in rent expenditures, (b) an avoidance of an additional approximately \$325,000 in real estate taxes payable over the next two years and (c) the cost of securing and maintaining the vacant premises for two more years.

B. CUNY OFFICE OF FACILITIES PLANNING AND MANAGEMENT - RENTAL OF SPACE:

RESOLVED, That the Board approve a lease for approximately 10,600 square feet of space at 1555 Third Avenue, Borough of Manhattan for use by the CUNY Office of Facilities Planning and Management, Department of Technical and Operational Services; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of Higher Education to execute the appropriate lease agreement after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: The Department of Technical and Operational Services is currently housed in a rented facility at 430 East 80 Street. The lease for that building expired June 15, 1979. The building was not originally designed for an office occupancy and consequently the space utilization is rather inefficient. In addition the building has been poorly maintained by the landlord with general deterioration apparent and with frequent breakdowns of mechanical services.

A ten year rental (with cancellation option) has been negotiated with the landlord of the new building at 1555 Third Avenue at an annual rental cost of \$105,000. The lease may be cancelled by either party by giving twelve months written notice at any time after the fourth year and upon a declining penalty payment initially at \$115,000 which amount decreases to zero over the balance of the lease term.

Landlord, at his expense, will design and finish the space to the Board of Higher Education's specifications. Landlord will provide heat, hot and cold water, air-conditioning and elevator service. Tenant will pay for electricity directly to the public utility company and will provide its own cleaning. Tenant will be responsible for real estate tax escalations as well as building operation expense escalation.

NO. 8. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following items be adopted or action taken as noted:

A. QUEENSBOROUGH COMMUNITY COLLEGE - STUDENT ACTIVITY FEE:

RESOLVED, That effective July 1, 1979 the Student Activity Fee at Queensborough Community College be increased by \$5.50 for full-time students and \$4.00 for part-time students in accordance with the following schedule:

Full-Time Students	From	To	Increase
Student Activity Fee	\$23.00	\$28.50	\$5.50
Univ. Student Senate Fee**	.50	.50	none
NYPIRG*	2.00	2.00	none
TOTAL FEE	\$25.50	\$31.00	\$5.50
Part-Time Students			
Student Activity Fee	\$ 4.00	\$ 8.00	\$4.00
Univ. Student Senate Fee**	.50	.50	none
NYPIRG*	2.00	2.00	none
TOTAL FEE	\$ 6.50	\$10.50	\$4.00

*NYPIRG only applicable to day session students.

**Student Senate Fee not applicable to Summer Session.

EXPLANATION: On May 16 and 17, 1979, the student body by a vote of 421 to 243 passed a referendum to increase the Student Activity Fees in accordance with the above schedule. The increased revenue is needed for continued and expanded recreational, athletic and extra-curricular programs; activities in fine and performing arts; student lounge and rathskellar and other student services. The tabulation below indicates the proposed categories of usage for the fees.

PRESENT AND REVISED ACTIVITY FEE AND CATEGORIES OF USAGE

Full-Time Students	Present	Revised	Increase
Student Government	\$12.50	\$13.00	\$.50
Rathskeller and Lounge		.50	.50
Physical Education/Athletics	5.70	8.00	2.30
QCC Association	4.80	5.50	.70
Education/Artistic*		1.50	1.50
TOTAL	\$23.00	\$28.50	\$5.50
Part-Time Students			
Student Government	1.70	2.50	.80
Rathskeller and Lounge		.50	.50
Physical Education	1.00	1.50	.50
QCC Association	1.30	2.00	.70
Education/Artistic*		1.50	1.50
TOTAL	\$ 4.00	\$ 8.00	\$4.00

*Education/Artistic includes Residencies, Performing Arts Series, Gallery, Forum Committee, Friends of the Library

B. BYLAW AMENDMENTS:

Notice was served of proposed amendments to the bylaws of the Board to conform the bylaws to the provisions of the newly enacted legislation concerning the governance structure of the University.

In accordance with bylaw provisions, the text of the proposed bylaw amendments will be circulated at least ten days before the next meeting of the Board.

ADDED ITEMS

Upon motions duly made seconded and carried unanimously, the following resolutions were adopted:
(Calendar Nos. 9 – 11)

NO. 9. PRESIDENT JOHN W. KNELLER - APPRECIATION OF SERVICES: WHEREAS, John William Kneller joined the City University almost ten years ago by way of Oldham, Worcester and Oberlin; and

WHEREAS, He came to us with a dazzling array of talents, moving comfortably in the scholarly world of French Literature, tall in the saddle in Prospect Park, smoothly through water with a methodical Australian Crawl, or with the syncopated beat of jazz music; and

WHEREAS, He became the fifth President of Brooklyn College during a time of turmoil and unrest and worked mightily to bring order out of chaos, as he was forced to deal successively with periods of great expansion and traumatic contraction; and

WHEREAS, He oversaw the completion of an extensive program of construction at the college, sought actively to strengthen the basic core of liberal arts while developing and expanding imaginative initiatives in communications and in education; and

WHEREAS, He has moved among us with an edifying combination of wit, culture and style; and

WHEREAS, He has decided to set aside his administrative responsibilities and return to the world of teaching and scholarship; therefore

BE IT RESOLVED, That the Board of Higher Education and the City University family express their deep appreciation for his years of devoted service to Brooklyn College and to the University and wish for him a fruitful and peaceful future.

NO. 10. PRESIDENT ROBERT E. MARSHAK - APPRECIATION OF SERVICES: WHEREAS, Robert Eugene Marshak has steered the flagship of the City University for the past nine years with vision, skill and tenacious determination during the most tumultuous period in the history of City College; and

WHEREAS, His classic pioneering theories on the sources of stellar energy have been surpassed only by his stellar development of the urban educational model and the energy with which he has implemented it to maintain and enhance the academic excellence of City College; and

WHEREAS, He has left us as a legacy responses to urban problems in the programs he developed in biomedical education, urban legal studies, and the performing arts; and

WHEREAS, The University has been enriched by the presence of this distinguished scientist, restless visionary, indefatigable shaker and mover and compassionate human being; and

WHEREAS, Robert Marshak had decided to make the quantum leap from the clamorous social realities of an urban campus to the abstractions of theoretical physics in the bucolic reaches of rural Virginia; therefore

BE IT RESOLVED, That the Board of Higher Education and his colleagues and friends in the City University express their profound respect for his achievements, their deep appreciation for his years of imaginative and selfless service and their sincere wishes for a fruitful and peaceful future.

NO. 11. PRESIDENT JACQUELINE GRENNAN WEXLER - APPRECIATION OF SERVICES:

WHEREAS, Jacqueline Grennan Wexler became the ninth president of Hunter College a decade ago, her reputation as a dynamic, innovative and sensitive administrator already firmly established on the national scene; and

WHEREAS, Within the University and beyond she has insisted by both word and deed that real opportunity requires both broad access and a demanding educational experience; and

WHEREAS, With vision and skill she has developed at Hunter College a set of strong professional programs around a solid core of the liberal arts and sciences; and

WHEREAS, Jacqueline Wexler has articulated and exemplified a compelling model of the professional woman combining in generous but appropriate measure intelligence, sensitivity, compassion, humor, velvet and steel, heart and guts; and

WHEREAS, She has led Hunter College with great foresight, skill and determination through a dark and difficult period; and

WHEREAS, She has decided at this time to step down from the presidency of Hunter College and embark upon a new career, directing her energy and ability toward the world of business and communications; therefore

BE IT RESOLVED, That the Board of Higher Education and her colleagues at the City University express their great admiration and deep appreciation for Jacqueline Grennan Wexler's devoted and effective service to Hunter College and the City University and proffer to her their warm wishes for the years ahead.

Upon motions duly made, seconded and carried, the Board Chairperson was instructed to make some appropriate gift of a lasting nature to each of the departing Presidents.

NO. 12. FACULTY EX-OFFICIO MEMBER OF THE BOARD: After discussion, it was agreed that a resolution urging the State Legislature to amend the recently enacted legislation in order to grant the vote to the faculty, as well as the student, ex-officio member of the Board would be included on the calendar of the next meeting of the Board.

Dr. Jacobs expressed his thanks for his re-election as Chairperson of the Board and extended to all present his best wishes for a pleasant and healthy summer.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:40 P.M.

MARTIN J. WARMBRAND
Secretary of the Board