

**MINUTES OF THE MEETING OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK**

HELD

OCTOBER 22, 1979

**AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN**

The Chair called the meeting to order at 4:37 P.M.

There were present:

Harold M. Jacobs, Chair

Walter H. Crowley
Armand D'Angelo
Edith B. Everett
Gurston D. Goldin
Albert V. Maniscalco

Joan B. Maynard
Emanuel R. Piore
Joaquin Rivera
David Z. Robinson
Stuart Scheftel

Ann M. Burton, ex officio

Edward A. Roberts, ex officio

Martin J. Warmbrand, Secretary of the Board
Paula Levitt, Acting General Counsel

Chancellor Robert J. Kibbee
Deputy Chancellor Egon Brenner
President Milton G. Bassin
President Roscoe C. Brown, Jr.
Acting President Alice Chandler
President Flora Mancuso Edwards
President Leon M. Goldstein
President Gerald W. Lynch
Acting President Martin Moed
President Harold M. Proshansky
President Ursula Schwerin

President Joel Segall
Acting President Joseph Shenker
President Joshua L. Smith
President Richard D. Trent
President Edmond Volpe
Vice Chancellor Richard M. Catalano
Vice Chancellor Dolores Cross
Vice Chancellor Julius C.C. Edelstein
Vice Chancellor Kenneth M. King
Vice Chancellor Jerold Posman
Vice Chancellor Leonard O. Roellig

The absence of Mrs. Stewart and Ms. Conway was excused.

A. LAGUARDIA COMMUNITY COLLEGE GRANT AWARDS: The Chair reported that last year LaGuardia Community College received \$2.8 million in grants as compared to \$1 million in 1976-77. This funding has allowed the faculty to pursue scholarly and creative interests that are not possible with austerity funding, and has been an important morale booster and provided innovative programming for the students.

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for October 22, 1979 (including Addendum Items) be approved, as amended as follows:

(a) PART D - ADDENDUM: Add the following items:

D.3. Hunter College - Appointment of Vice-President: Resolved, that John J. Tesoriero be appointed Higher Education Officer at an annual salary of \$35,255 and be designated Vice-President, with a functional title of Vice-President for Administration, at Hunter College, with remuneration in addition to base salary of \$7,500 per annum, effective November 1, 1979, subject to financial ability.

D.4. Litigation Matter: RESOLVED, That the Board ratify a stipulation between plaintiff's counsel and the Corporation Counsel representing defendants in the action of Selzer v. Berkowitz, et al., 77 Civ. 1897, (E.D.N.Y.) which substitutes The City University of New York as the judgment debtor for the named defendants in the action.

EXPLANATION: The Board at its meeting of June 25, 1979 adopted a resolution wherein it undertook to indemnify the defendants in the above named action for "any damages, costs, fees and/or interest which may be assessed against them as a result of any judgment or stipulation in the action." The Corporation Counsel had rendered an opinion by letter to the Chairman, dated June 21, 1979, that the Board (now The City University of New York) is legally responsible. The stipulation incorporated the Board's earlier resolution into a legal document upon which all parties may rely. The Corporation Counsel advises the ratification by letter to the Acting General Counsel dated October 10, 1979.

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of \$15,000 and above and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for October 22, 1979 (including Addendum Items) be approved as amended as follows:

(a) PART D - ADDENDUM: Add the following items:

D.5. Central Office Bank Accounts: RESOLVED, That the titles of the three active Central Office - University Management bank accounts be changed to the following, with the people listed below authorized to sign all checks and vouchers:

<u>Account No.</u>	<u>Account Title</u>	<u>Bank</u>
119-009145	The City University of New York University Management Imprest Cash Account 7000	Chemical Bank
119-008875	The City University of New York University Management Travel Advance Account 7000	Chemical Bank
030-1-032132	The City University of New York University Management Miscellaneous Advances	Chase Manhattan Bank

Authorized signatories:

Jerald Posman, Vice-Chancellor for Budget and Finance
 Diane Degen, Director of Fiscal Affairs
 Esther Gordon, Director of Central Office Budget

EXPLANATION: Due to the 1979 CUNY Governance legislation, the titles of the Central Office bank accounts have to be changed from Board of Higher Education to The City University of New York.

D.6. Borough of Manhattan Community College - Reappointment (Other Than Annual Salary Basis):

<u>Dept. & Title</u>	<u>Name</u>	<u>Effective</u>	<u>Total No. of Hours</u>	<u>Salary Rate</u>
Data Processing Adjunct Lecturer	Irwin Lahasky	9/15/79-1/9/80	70	\$23.09/Hr.

D.7 Queens College - Bank Accounts:

A. RESOLVED, That effective November 1, 1979, all bank accounts as listed below be transferred to the Chemical Bank located at Queens College. The purpose of this transfer is to centralize all bank accounts to facilitate deposits and withdrawals, eliminate the need for a central depository and eliminate the need for armored car pickups.

<u>Bank</u>	<u>Name of Account</u>	<u>New Acct. No.</u>
Chemical Bank, Queens College	Q.C. Agency Fund	155-000047
" "	Q.C. School & Donations Fund	155-000136
" "	Q.C. Colden Center Fund	155-000098
" "	Q.C. Imprest Fund Acct. 7004 P.C.	155-000055
" "	Q.C. Imprest Fund Acct. 7004 Travel	155-000063
" "	Q.C. Dept. Services Fund	155-000071
" "	Q.C. Fund	155-000160
" "	Q.C. Staff Services Fund	155-000187

and be it further

B. RESOLVED, That effective November 1, 1979 the names of Alexander D. Korwek, Business Manager, Bertram Friedman, Assistant Business Manager, Harris Levinson, Assistant Business Manager, Sam Yehaskel, Assistant Business Manager, Joseph M. Dildy, Assistant to Business Manager be authorized as signatures permissible on checks drawn on the above accounts;

and be it further

C. RESOLVED, That the use of facsimile signatures for the aforementioned individuals under B be authorized on checks up to \$1,000 and original dual signatures be required on checks issued over \$2,500 (as specified in Board of Higher Education Calendar No. 15, 4/26/65);

and be it further

D. RESOLVED, That effective November 1, 1979, the Depository account (No. 15229481) be eliminated. With all accounts housed in one bank and located on campus, direct deposits are made to each individual account, eliminating the need of a depository;

and be it further

E. RESOLVED, That effective November 1, 1979, in addition to the names under item B, the names of Edward Greenberg, Director of Colden Center and Carolyn Werth, Associate Director of Colden Center be authorized as signatures permissible on checks drawn on the following account also transferred to Chemical Bank at Queens College:

<u>Bank</u>	<u>Name of Account</u>	<u>Account No.</u>
Chemical Bank, Queens College	Queens College Colden Center Refund Account	155-000101

and be it further

F. RESOLVED, That the amount that can be drawn with each check in item E be limited to a maximum of \$50. unless it is payable to another Queens College account;

and be it further

G. RESOLVED, That effective November 1, 1979 the Queens College Savings account be transferred to the Chemical Bank located at Queens College, account No 155-000743;

and be it further

H. RESOLVED, That effective November 1, 1979, the names of William Hamovitch, Provost, James O'Hara, Executive Director of Administration, Alexander D. Korwek, Business Manager, Sam Yehaskel, Assistant Business Manager, Joseph M. Dildy, Assistant to Business Manager, be authorized as signatures on withdrawals on a savings account in the Chemical Bank at Queens College. Withdrawals upon this account are to be made only to a bank account maintained by Queens College;

and be it further

I. RESOLVED, That effective November 1, 1979, the Queens College Fund safe deposit box be transferred to the Chemical Bank at 71-41 Main Street, Flushing, N.Y.;

and be it further

J. RESOLVED, That effective November 1, 1979, the names of the designees who are individually authorized to have access to the Queens College Fund safe deposit box at the Chemical Bank, 71-41 Main Street, Flushing, N.Y. be as follows:

Dr. Saul Cohen, President, Queens College
Mr. Alexander D. Korwek, Business Manager, Queens College
Mr. Sam Yehaskel, Assistant Business Manager, Queens College

(b) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the adjourned executive session of the Board of Trustees of September 4, 1979 and of the meeting of the Board of Trustees of September 24, 1979 be approved as circulated.

NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be adopted:

A. NEW YORK CITY COMMUNITY COLLEGE - CONSOLIDATION OF GRAPHIC ARTS AND LITHOGRAPHY TECHNOLOGY DEPARTMENTS:

RESOLVED, That the Board of Trustees of the City University approve a service contract with L.E. Tuckett and Thompson, Architects, 251 Park Avenue South, New York, N. Y. 10010, for checking of shop drawings and complete field supervision of construction work (estimated at \$2.5 million) to effect the consolidation of the Graphic Arts and Lithographic Technology Departments on the campus of New York City Community College at a maximum fee of \$140,000; and be it further

RESOLVED, That the City Director of the Budget be requested to approve said contract in the amount of \$140,000, chargeable to Capital Budget Project N. HN-238; and be it further

RESOLVED, That the Board of Estimate be and is hereby requested to approve the indicated service contract with L.E. Tuckett and Thompson, Architects.

EXPLANATION: The existing Graphic Arts Department is now located on two rented floors at 250 Livingston Street, Brooklyn, and the Lithographic Technology Department in the Voorhees Building at 450 West 41st Street in Manhattan. This project will consolidate the Graphic Arts and Lithographic Technology Departments in space made available at 300 Jay Street, Brooklyn and permit termination of the leased space which currently costs \$368,000 per year in rent.

The plans and specifications for the work were prepared by the Office of Facilities Planning and Management. The contract now proposed for approval will provide for construction phase services, which work is beyond the resources of the Central Office. The firm recommended has been selected in accordance with procedures established by the Board.

The maximum fee of \$140,000 includes all necessary construction supervision, checking of shop drawings and controlled inspection (laboratory testing fees).

B. THE CITY COLLEGE - DOUBLE HUNG WINDOWS IN WINGATE HALL:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents, specifications and expenditure and authorize The City College to advertise for, receive and open bids and award contract to the lowest bidder for the replacement of all double hung windows in Wingate Hall at an estimated cost of \$200,000 chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Budget Director be requested to approve and authorize the expenditure of \$200,000 for the proposed contract.

EXPLANATION: It is imperative that replacement of the original windows (1903-07) be done for the prevention of additional water damage, dirt, noise, temperature extremes and the weather. Replacement would also prevent heat leakage thereby conserving energy.

C. THE CITY COLLEGE - DOUBLE HUNG WINDOWS IN BASKERVILLE HALL:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents, specifications and expenditure and authorize The City College to advertise for, receive and open bids and award contract to the lowest bidder for the replacement of all double hung windows in Baskerville Hall at an estimated cost of \$200,000 chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Budget Director be requested to approve and authorize the expenditure of \$200,000 for the proposed contract.

EXPLANATION: It is imperative that replacement of the original windows (1903-07) be done for the prevention of additional water damage, dirt, noise, temperatures extremes and the weather. Replacement would also prevent heat leakage thereby conserving energy.

D. PHASE I BUILDING COMPLEX - YORK COLLEGE:

RESOLVED, That the University hereby requests the Dormitory Authority to issue its revenue bonds to finance all of the costs of the "Phase I Building Complex for York College" which is currently estimated at \$93,625,000, inclusive of land costs, fees, expenses, contingency, construction, furniture and equipment, and to provide said Building with such reductions in scope or modification as have been set forth in the Explanation hereafter, notwithstanding the recitation on Supplemental Agreement H that the total estimated "construction cost" of such Building was not to exceed \$72,268,000.

EXPLANATION: The Dormitory Authority of the State of New York (the "Authority"), the City University Construction Fund (the "Fund") and The City University of New York (known as the Board of Higher Education in the City of New York prior to July 1, 1979 and hereinafter referred to as the "University") have, among other things, agreed pursuant to an Agreement of Lease (the "Agreement") among such parties, dated as of June 12, 1967, that: (i) the Authority shall acquire, design, construct, reconstruct, rehabilitate, improve or otherwise provide and furnish and equip facilities for, and lease same to the Fund for the use of, the University and (ii) the cost of providing such facilities shall be financed by the Authority by the issuance of its revenue bonds provided such costs and such facilities shall have been approved by the parties to the Agreement.

By an agreement supplementing the Agreement and dated as of April 15, 1975 ("Supplemental Agreement H"), the parties thereto approved and included a certain facility described as the "Phase I Building Complex for York College" (hereinafter referred to as the "Building") at a total "estimated construction cost" to be in an amount not to exceed \$72,268,000.

The total cost of the Building, inclusive of land costs, fees, expenses, contingency, construction, furniture and equipment, is now estimated to equal \$93,625,000, such increase being due to inflationary trends in the general economy since the adoption of Supplemental Agreement H, the incurrence of additional architectural fees to effect a redesign of the Building hereinafter described and other miscellaneous costs incurred in postponing the construction of the Building.

Due to projections of a decline in future student enrollments at the University generally, and at York College in particular, from enrollments projected when the Building was originally designed, the University and the Fund have deemed it advisable to (i) reduce the scope of the Building from an estimate of approximately 442,694 net square feet to an estimate of approximately 340,264 net square feet, and (ii) modify the uses for which the Building will be used by the currently proposed elimination of, among other things, laboratories, classrooms, faculty offices, and some space for the library and bookstore and the substitution thereof of space for the departments of music and art, health and physical education, speech and theatre.

NO. 5. COMMITTEE ON CENTRAL ADMINISTRATION: RESOLVED, That the following item be adopted:

A. DEPARTMENTAL VOTING RIGHTS FOR LECTURERS WHO HOLD CERTIFICATES OF CONTINUOUS EMPLOYMENT AT QUEENS COLLEGE - AMENDMENT OF QUEENS COLLEGE ACADEMIC SENATE CHARTER:

RESOLVED, That the Queens College Academic Senate Charter be amended by adding the following as a new section XII:

SECTION XII

In addition to those faculty members authorized by the bylaws of The City University of New York to vote in departmental elections for chair and for members of the departmental Personnel and Budget Committee, those lecturers who hold Certificates of Continuous Employment shall be entitled to vote.

EXPLANATION: The Academic Senate of Queens College (the governing body of the college) adopted by more than the required two-thirds vote, this request to the University Board of Trustees to amend the Academic Senate Charter (the Queens College Governance Plan) by adding a new section permitting lecturers who hold Certificates of Continuous Employment the right to vote in departmental elections. The President of the college has reviewed the proposed resolution and requests its approval by the Board.

NO. 6. COMMITTEE ON ACADEMIC AFFAIRS: RESOLVED, That the following items be approved:

A. MEDGAR EVERS COLLEGE - A.A.S. IN COMPUTER APPLICATIONS:

RESOLVED, That the program in Computer Applications leading to an Associate in Applied Science degree, to be offered at Medgar Evers College, be approved effective September, 1980, subject to financial ability.

EXPLANATION: On April 5, 1976 the Board of Higher Education passed a resolution which redefined the mission of Medgar Evers College converting it to a community college. It is in response to this resolution that the college has developed a degree program in Computer Applications. The program is designed to provide students with the academic training and skills needed to secure employment in this rapidly growing field. The new program will enable students to apply for a broad spectrum of employment opportunities which are available in such diverse fields as business, government and education. Additionally, the program will strengthen the College's curriculum and enable it to better respond to both the educational and social needs of the local community.

B. QUEENS COLLEGE - POST-MASTER'S CERTIFICATE IN MARRIAGE AND FAMILY COUNSELING:

RESOLVED, That the program in Marriage and Family Counseling leading to the Post-Master's Professional Certificate to be offered at Queens College of The City University of New York be approved effective February, 1980, subject to financial ability.

EXPLANATION: Marriage and Family Counseling is a growing specialty that demands the competence and ethical sensitivity of fully qualified professionals. The Post Master's Professional Certificate Program is designed to enable people who are already trained as professional counselors, or who are in allied fields, to develop the advanced skills needed by Family and Couple Counselors. The Program also is designed to meet the national training standards established in 1978 by the American Association of Marriage and Family Therapists as an accrediting body, and it will be submitted for such accreditation after University approval.

Job opportunities for graduates exist in a wide variety of private and community mental health and social agencies. Additionally, the program will strengthen and diversify the College's curriculum and will enable it to better serve the needs of the Metropolitan community.

C. GRADUATE SCHOOL AND UNIVERSITY CENTER - CENTER FOR RESEARCH IN SPEECH AND HEARING SCIENCES:

RESOLVED, That there be established at the Graduate School and University Center a Center for Research in Speech and Hearing Sciences for the purpose of promoting and supporting training and research activities in Speech and Language Pathology, Audiology, Speech and Language Science, and Hearing Science as independent areas of specialization and in their inter-relationships.

EXPLANATION: The Center would be sponsored by the Graduate School and University Center through the Ph.D. Program in Speech and Hearing. The Center will have three major purposes. The first is to assist and develop students' research projects within and related to the several sub-disciplines of the Speech and Hearing Sciences. Secondly, it will also initiate and develop independent research programs, studies, and projects within and related to the discipline of the Speech and Hearing Sciences. Finally, the Center will disseminate and promote research findings and activities to professionals in the Speech and Hearing Sciences.

In the event that the Center does not produce the funding necessary to undertake all cost - additional faculty support, research associates, supplies and equipment, secretarial help, and its own seed money for additional projects - in a three year period, then the Center is then terminated.

Dr. Robinson stated that he was impressed with all the presentations made before the Committee by the colleges proposing these programs.

Dr. Goldin expressed the gratitude of the Committee to the Office of Academic Affairs and Vice-Chancellor Roellig in particular for their industrious and conscientious efforts on behalf of the academic program of the University.

NO. 7. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be adopted or action taken as noted:

A. CENTRAL OFFICE - DATA PROCESSING EQUIPMENT:

RESOLVED, That the Board of Trustees approve the expenditure for, and authorize the University Application Processing Center to renew their existing agreement with the International Business Machines Corporation, pursuant to Agreement No. OMPA 5320 between the City of New York and IBM for the rental of Data Processing Equipment for the period of July 1, 1979 to June 30, 1980; and be it further

RESOLVED, That the Board of Trustees approve the expenditure for such other data processing equipment as may be required for efficient and uninterrupted operation of the Computation Center for the period July 1, 1979 - June 30, 1980; and be it further

RESOLVED, That the data processing equipment referred to in this resolution shall be in accordance with the Computer Center's authorized inventory and the total expenditures for all equipment shall not exceed the estimate of \$335,900 for the period indicated; chargeable to Code 7000-176-7901-866-2: 23680 I4 62, subject to financial ability.

EXPLANATION: This equipment is the necessary peripheral equipment associated with the IBM 3031 computer installed at U.A.P.C. These items perform the input/output operations on this computer. They have been shown over the past several years to be very reliable and operate most effectively to support the computer processing of freshman and advanced standing admissions.

This resolution has the approval of the Vice Chancellor for University Systems.

B. 1980-81 BUDGET REQUEST:

Upon motions duly made, seconded and carried, the Board postponed consideration of the budget request to a special meeting to be held on Monday, November 5, 1979 and resolved to hold a second public hearing on the budget on Monday, October 29, 1979 at 4 P.M.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:02 P.M.

MARTIN J. WARMBRAND
Secretary of the Board