

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF  
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK**

**HELD**

**AUGUST 4, 1980**

**AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80 STREET—BOROUGH OF MANHATTAN**

The Chairperson called the meeting to order at 4:25 P.M.

There were present:

**Harold M. Jacobs, Chairperson**

**Paul P. Baard  
Herman Badillo  
Blanche Bernstein  
James A. Cavanagh  
Armand D'Angelo**

**Edith B. Everett  
Judah Gribertz  
Albert V. Maniscalco  
Robert L. Polk  
Joaquin Rivera  
Margaret Titone**

**Ann M. Burton, ex officio**

**Leonard J. Shine, ex officio**

**Martin J. Warmbrand, Secretary of the Board  
David B. Rigney, General Counsel and Vice Chancellor for Legal Affairs**

**Chancellor Robert J. Kibbee  
Deputy Chancellor Egon Brenner  
President Roscoe C. Brown, Jr.  
President Saul B. Cohen  
President Flora Mancuso Edwards  
President Gerald W. Lynch  
President Harold M. Proshansky  
President Joel Segall  
President Donna E. Shalala  
President Joshua L. Smith**

**Acting President Arthur E. Tiedemann  
President Richard D. Trent  
President Edmond Volpe  
Vice Chancellor Richard M. Catalano  
Vice Chancellor Dolores Cross  
Vice Chancellor Julius C.C. Edelstein  
Vice Chancellor Kenneth M. King  
Vice Chancellor Jerald Posman  
Vice Chancellor Leonard O. Roellig  
Etta G. Grass, Assistant Secretary of the Board**

The absence of Mr. Murphy and Dr. Robinson was excused.

**A. NEW PRESIDENT AND ACTING PRESIDENT:** On behalf of the Board, the Chairperson welcomed President Donna Shalala of Hunter College and Acting President Arthur Tiedemann of The City College, who were attending their first Board of Trustees meeting.

**B. HOSTOS COMMUNITY COLLEGE:** (1) The Chairperson reported that the Commission on Higher Education of the Middle States Association of Colleges and Schools has reaffirmed the full and unconditional accreditation of Hostos Community College, and congratulated the President and the college community on this accomplishment.

(2) The Chairperson announced that the National Science Foundation has awarded Hostos Community College a grant of \$269,252 over a three-year period to establish a science resource center, acquire a computer system and initiate a computer-assisted instruction program. The grant was the largest awarded this year under the NSF's Minority Institutions Science Improvement Program, which supports science instruction at colleges and universities whose enrollments are predominantly comprised of Black, Mexican American, American Indian and Puerto Rican students. The Chairperson congratulated the College on this award.

**C. ASSOCIATION OF GOVERNING BOARDS:** The Chairperson announced that the Association of Governing Boards of Universities and Colleges will hold the 1980 National Trustee Workshop from October 8 to 10 at the Hyatt Embarcadero in San Francisco. This will be a joint meeting with the American Council on Education.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 16)

**NO. 1. UNIVERSITY REPORT:** RESOLVED, That the University Report for Summer 1980 be approved, as amended as follows:

(a) Item BI 1.1. Central Office - Administrative Designation: Add the following:

RESOLVED, That Dr. Seymour P. Lachman be appointed University Dean for Community Development with remuneration of \$7,500 per annum in addition to his academic salary, effective September 1, 1980, and subject to financial ability; and be it further

RESOLVED, That Dr. Lachman's professorial tenure and payroll status continue at Baruch College.

EXPLANATION: For the past six years Dr. Lachman has been Professor of Education at Baruch College and Chairman of the Conference of Public and Non-Public Schools at the Center for Advanced Study in Education of the Graduate School and University Center. Increasingly his work has expanded into the broad area of community development. The importance of this work to the University warrants both the higher title and the University-wide responsibility. Dr. Lachman's work will continue to be located at the University Center and there relate to a number of efforts in community development.

(b) Item BI 1.8. Central Office - Termination of Employee After Hearing: Amended to add the following clause as the next to last WHEREAS:

"WHEREAS, the Committee on Central Administration after due deliberation approved the Chancellor's recommendation to the Board, and"

and to change the last WHEREAS clause to read:

" WHEREAS, the Board of Trustees has considered the charges and specifications, the record, and the recommendations of the impartial hearing committee, the Chancellor, and the Committee on Central Administration; it is hereby"

Mr. Baard abstained on this item.

(c) Item BI 3.8. Hunter College - Termination of Employee After Hearing:

Amended to add the following clause as the next to last WHEREAS:

"WHEREAS, the Committee on Central Administration after due deliberation approved the recommendation of the acting president of Hunter College which concurred in the findings and recommendations of the impartial committee, and"

and to change the last WHEREAS clause to read:

"WHEREAS, the Board of Trustees has considered the charges and specifications, the record, and the decision and report of the impartial hearing committee and the recommendations of the President of Hunter College and the Committee on Central Administration, it is hereby"

(d) Item BII 10.10 Baruch College - Disciplinary Charges:

Amended to add the following clause as the next to last WHEREAS:

"WHEREAS, the Committee on Central Administration after due deliberation approved the recommendation of the President of Baruch College which sustained the findings and recommendations of the impartial committee, and"

and to change the last WHEREAS clause to read:

"WHEREAS, the Board of Trustees has considered the charges and specifications, the record and the decision and report of the impartial hearing committee and the recommendations of the President of Baruch College and the Committee on Central Administration; it is hereby"

(e) Item BI 15.10. Borough of Manhattan Community College - Disciplinary Action (Other Than Termination) After a Hearing:

(1) Personnel Action: Amended to add the following clause as the next to last WHEREAS:

"WHEREAS, the Committee on Central Administration after due deliberation approved the recommendation of the President of Borough of Manhattan Community College which sustained the aforesaid recommendations of the impartial committee, and"

and to change the last WHEREAS clause to read:

"WHEREAS, the Board of Trustees has considered the charges and specifications, the record and the decision and report of the impartial hearing committee and the recommendations of the President of Borough of Manhattan Community College and the Committee on Central Administration; it is hereby"

(2) Instructional Staff Disciplinary Action: Amended to add the following clause as the next to last WHEREAS:

"WHEREAS, the Committee on Central Administration after due deliberation approved the findings and recommendations of the impartial hearing committee, and"

and to change the last WHEREAS clause to read:

"WHEREAS, the Board of Trustees has considered the charges and specifications, the record, the findings and recommendations of the impartial hearing committee, and the recommendations of the Committee on Central Administration, it is hereby"

(f) Items in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of \$15,000 and above and other resolutions of a non-policy nature which require approval by the Board of Trustees.

**NO. 2. CHANCELLOR'S REPORT: RESOLVED,** That the Chancellor's Report for Summer 1980 be approved, as amended as follows:

(a) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

**At this point Mrs. Titone joined the meeting.**

**NO. 3. APPROVAL OF MINUTES: RESOLVED,** That the minutes of the meeting of the Board of Trustees held June 23, 1980 be approved as amended to indicate that the last paragraph of Calendar No. C is to read as follows:

RESOLVED, That The City University Board of Trustees salutes the exemplary and unified efforts of the CUNY Legislative Action Council, the Professional Staff Congress, the University Student Senate, the University Faculty Senate, the Committee for Public Higher Education, and District Council 37, AFSCME.

EXPLANATION: District Council 37 was inadvertently omitted from the June 23 Board resolution expressing appreciation to several constituent organizations that worked closely with CUNY to assure the restoration of the budget cuts. The minutes should reflect that the Board did intend to include DC 37 and the record should reflect this.

**NO. 4. BARUCH COLLEGE - CONSTRUCTION CONTRACT: RESOLVED,** That the Board of Trustees of The City University of New York approve the contract documents as prepared by Ebner-Schmidt Associates, consulting engineers and authorize Baruch College to advertise, receive and open bids and award the contracts to the lowest responsible bidders for the alterations to former Family Court Building, located at 135 East 22 Street, at an estimated cost of \$1,200,000 which includes 5% contingency, chargeable to Capital Project HN 203; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contract.

EXPLANATION: The Board of Estimate assigned the Family Court Building, located at 135 East 22 Street, to Baruch College in November 1977. Renovation of the building will upgrade the existing heating and plumbing systems, provide central air conditioning to all floors and make necessary architectural changes for the appropriate educational and administrative functions. Funding has been approved by the appropriate authorities of the City and State.

**NO. 5. BARUCH COLLEGE - RENTAL OF SPACE:** RESOLVED, That the Board approve a one year lease for approximately 12,416 square feet of space constituting the entire 11th floor of 315 Park Avenue South, Borough of Manhattan, for use by Baruch College; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of Trustees to execute the lease agreement after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: Baruch College had occupied the subject space from 1971 through 1978 but terminated its use because of budgetary constraints and in anticipation of the availability of space in the Family Court Building. Renovation of the Family Court Building has been delayed and Baruch College needs additional space for the coming academic year.

A lease for the one year period from September 1, 1980 to August 31, 1981 has been negotiated at an annual rental cost of \$114,848 (\$9.25/S.F.). The landlord will provide the following services as under the former lease: Heat, hot and cold water, elevator service, electricity, ventilation and air-conditioning and cleaning. In addition the landlord will also be responsible for the maintenance, service and repair to the building's mechanical, electrical, air-conditioning and ventilation systems.

The City University will be responsible for payment of real estate tax escalations, cleaning escalation and electricity as specified in the lease document.

**NO. 6. LEHMAN COLLEGE - LIBRARY BUILDING ALTERATIONS:** RESOLVED, That the Board of Trustees of The City University of New York approve a service contract with Cain, Farrell and Bell, Architects for design, contract documents, checking of shop drawings and complete field supervision of construction work (estimated at \$2.8 million as of 9/80) to alter the existing Shuster Hall Library for use as a Fine Arts building on the campus of Herbert H. Lehman College at a maximum fee of \$356,000; and be it further

RESOLVED, That the Director of Management and Budget of New York City be requested to approve said contract in the amount of \$356,000 chargeable to Capital Budget Project No. HN-238; and be it further

RESOLVED, That the Board of Estimate be and is hereby requested to approve the indicated service contract with Cain, Farrell and Bell, Architects.

EXPLANATION: The Shuster Hall Building which will soon be vacated upon the move of the library into the newly completed library building, will be altered and modernized to provide permanent on-campus space for the Lehman College Art Department. (The Art Department is currently housed in a poor quality, off-campus leased facility.) The contract now proposed for approval will provide for design, contract document and construction phase services, which work is beyond the resources of the Central Office. The firm recommended has been selected in accordance with the established selection procedures of the University and has been approved by the College President.

The maximum fee of \$356,000 includes all design, contract documents, construction supervision and checking of shop drawings. Funds have been provided in the City and State Capital Budgets for this work.

**NO. 7. THE CITY COLLEGE - ACQUISITION OF COMPUTER SYSTEMS:** RESOLVED, That the Board of Trustees of The City University of New York authorize The City College to acquire computer hardware as part of a plan to procure an IBM 4341 System to support the administrative systems needs at the college, pursuant to the requirements contract between IBM and the University for these systems, negotiated as a result of competitive bidding; and be it further

RESOLVED, That the total estimated cost for this procurement and maintenance of the hardware, subject to fiscal ability, will be \$325,000 chargeable to budget code No. 221-20-520 fiscal year 80-81.

EXPLANATION: This resolution is additional to the June 23, 1980 resolution submitted to the Board for the procurement of parts of the IBM 4341 system.

The Board of Trustees approved a resolution on November 19, 1979, Calendar No. 5.A. authorizing the replacement of obsolete computer hardware at the colleges, via a Request for Proposal (RFP) procurement process. A university-wide committee was formed to develop this RFP and evaluate responses. The Request for Proposal was advertised in the City Record for 45 days. Proposals were then sent to all interested computer vendors, approximately 30. Four vendors responded. The committee determined that the IBM proposal was the lowest in cost and met the mandatory performance requirements of the RFP.

A requirements contract is being formulated in conjunction with University Counsel to enable procurement of full systems or subsystems by each college, via purchase or lease plans, as required.

This resolution has the approval of the Vice Chancellor for University Systems.

**NO. 8. BARUCH COLLEGE - ACQUISITION OF COMPUTER SYSTEMS: RESOLVED,** That the Board of Trustees of The City University of New York authorize The Bernard M. Baruch College to acquire computer hardware as part of a plan to procure an IBM 4331 system for the college's Educational Computer Center and an IBM 4341 system for the college's Administrative Computer Center to support the administrative needs of the college pursuant to the requirements contract between IBM and the University for these systems, negotiated as a result of competitive bidding; and be it further

RESOLVED, That any items not covered by the requirements contract will be acquired under the terms of the Open Market Pricing Agreement between IBM and the City of New York; and be it further

RESOLVED, That the total estimated cost of this lease procurement, subject to financial ability, will be \$275,000 per annum chargeable to budget code 7005-176-8101-806-2-22150-15-30, and/or such other funds as may be available, in FY 80-81.

EXPLANATION: The Board of Trustees approved a resolution on November 19, 1979, Calendar No. 5.A. authorizing the replacement of obsolete computer hardware at the colleges, via a Request for Proposal (RFP) Procurement Process. A university-wide committee was formed to develop this RFP and evaluate responses. The Request for Proposal was advertised in the City Record for 45 days. Proposals were then sent to all interested computer vendors, approximately 30. Four vendors responded. The committee determined that the IBM proposal was the lowest in cost and met the mandatory performance requirements of the RFP.

A requirements contract is being formulated in conjunction with University Counsel to enable procurement of full systems or subsystems by each college, via purchase or lease plans, as required.

This resolution has the approval of the Vice Chancellor for University Systems.

At this point Mr. Shine joined the meeting.

**NO. 9. UNIVERSITY COMPUTER CENTER - ACQUISITION OF SMALL COMPUTER SYSTEMS FOR THE COLLEGES OF THE CITY UNIVERSITY OF NEW YORK: RESOLVED,** That the Board of Trustees authorize the University Computer Center on behalf of the colleges of The City University of New York to advertise, receive and open bids, and award a requirements contract to the lowest responsible bidder for supplying small computer systems to the colleges for instructional purposes, at an estimated cost of \$500,000 chargeable to capital budget codes HN 191 and HN 192, and to the respective colleges' expense budgets for maintenance costs and any additional systems required.

EXPLANATION: A University committee developed the specifications for these acquisitions; it will evaluate all responses and make the awards to the vendors who submit the lowest costs and meet the mandatory requirements of the specifications.

These acquisitions are necessary due to the spiralling demands for expanded interactive instructional computing at the campuses. The systems will be used for basic instructional purposes, such as in programming courses for students, not only in the computer sciences but in all disciplines. Recent technological advancements permit such acquisitions at low cost, thereby enabling the use of small computers resident at the campuses, together with the central computer site. It is anticipated that, on the average, ten systems will be installed at each campus.

This resolution has the approval of the Vice Chancellor for University Systems.

**NO. 10. NEW YORK CITY COMMUNITY COLLEGE - CHANGE IN NAME:** RESOLVED, That the name of New York City Community College be changed to New York City Technical College, effective July 1, 1980.

EXPLANATION: Through legislation enacted in June 1980 the status of New York City Community College has been made comparable to the status of the Agricultural and Technical colleges in the State University system. The college will be budgeted and financed through the senior college process, and its mission will be more sharply focused on career and technical programs. The new name of the college reflects this new status and more clearly defined mission.

**NO. 11. HUNTER COLLEGE INCREASE IN THE STUDENT ACTIVITY FEE FOR STUDENTS IN THE SCHOOL OF GENERAL STUDIES:** RESOLVED, That the temporary increase in the Hunter College S.G.S. Student Activity Fee be made permanent, according to the following schedule:

|                                 | Fall 1978 | Fall 1979<br>Temporary | Fall 1980 |
|---------------------------------|-----------|------------------------|-----------|
| Student Government Activity Fee | \$1.00    | \$ 8.50                | \$ 8.50   |
| Other Student Activity Fee      | 1.00      | 1.00                   | 1.00      |
| University Student Senate Fee   | .50       | .50                    | .50       |
| TOTAL                           | \$2.50    | \$10.00                | \$10.00   |

EXPLANATION: In August 1979 the Board of Trustees increased for one year the Hunter S.G.S. Student Activity Fee which was to be made permanent, according to the Board's resolution, if a referendum was successful in the Spring, 1980. This condition has now been met with a referendum on the issue passing by a vote of 142-12.

**NO. 12. HOSTOS COMMUNITY COLLEGE - DECREASE IN STUDENT ACTIVITY FEE:** RESOLVED, That the Student Activity Fee at Hostos Community College be reduced from \$30.50 per semester to \$10.00 for full-time students, from \$20.50 per semester to \$7.50 for part-time students, and from \$20.50 to \$7.50 for Summer Session students.

EXPLANATION: More than 700 full-time students petitioned for this change on May 2, 1980. The proposal was adopted by referendum on June 5 and 6, 1980. Although the referendum was applicable only to full-time students, the President is hereby recommending that a proportionate reduction be made for part-time and Summer Session students. Twenty-five percent of this total fee is to be earmarked for a Day Care or Drop-In Center; twenty-five percent for the support of graduations and convocations; and twenty-five percent for the support of Academic Clubs. The University Student Senate fee of 50c per student per semester is included in the total fee. During the 1980-81 year the College will carefully evaluate the effect of this fee reduction to determine its total impact on student related activities. As a result of this evaluation some future adjustment may be necessary.

**NO. 13. BROOKLYN COLLEGE - INCREASE IN THE CONSOLIDATED STUDENT ACTIVITY FEE FOR THE COLLEGE OF LIBERAL ARTS AND SCIENCES:** RESOLVED, That the Board of Trustees of The City University of New York approve an increase of \$3 in the Brooklyn College CLAS Consolidated Fee for the Fall Semester 1980, \$2 of which will be added to that part of the consolidated fee reserved for recreation, intramural and intercollegiate athletics and \$1 of which will be used to establish a separate part of the consolidated fee to be allocated to student concerts; and be it further

RESOLVED, That as a result of this increase the schedule for the consolidated fee payable by all CLAS students in the Fall Semester 1980 shall be as follows:

|   |         |
|---|---------|
| Student Center                          | \$17.50 |
| Athletics                               | 9.00    |
| Student Activities                      | 5.50    |
| New York Public Interest Research Group | 2.00    |
| Emergency Medical Fee                   | 1.00    |
| University Student Senate               | .50     |
| Student Concerts                        | 1.00    |
| Consolidated Fee                        | \$36.50 |

EXPLANATION: This increase in the Brooklyn College CLAS Consolidated Fee was approved by referendum of the CLAS Student Body, certified by the Honest Ballot Association and the College-Wide Election Review Committee and is recommended by the President. The \$2 increase in the athletics portion of the consolidated fee is necessary in order to effectively continue the athletics and recreation programs in the face of inflation. The \$1 increase will establish a separate concert fund that will insure money for these high priority concerts without diminishing the funds needed for other student activities.

Since the timing and certification of the elections prohibited prior request for approval, this resolution is intended to cover the Fall Semester 1980 only. A more comprehensive resolution will follow in the fall.

**At this point an added item was considered, and upon motions duly made, seconded and carried, the following resolution was adopted:**

**NO. 13A. YORK COLLEGE - INCREASE IN STUDENT ACTIVITY FEE:** RESOLVED, That effective September 1, 1980 the Student Activity Fee at York College be increased from \$25.50 to \$27.50 per semester for full-time students and \$10.50 to \$11.50 per semester for part-time students, and that such increase be specifically earmarked for the Intercollegiate Athletic Fund.

EXPLANATION: In April 1980, 450 students (11.5% of the entire student body) petitioned for the above change in the Student Activity fee for the purpose specified. Between May 20 - 23 a referendum was held and 703 students voted on this issue. The vote was 655 affirmative, 45 negative and 3 undecided.

The resolution carried the recommendation of the President of the College and has been reviewed by the Office of Student Affairs, the University Student Senate and is forwarded to the Board by the Deputy Chancellor, for approval.

**NO. 14. EDUCATIONAL OPPORTUNITY CENTERS - BOROUGH OF MANHATTAN COMMUNITY COLLEGE AND NEW YORK CITY TECHNICAL COLLEGE:** RESOLVED, That the Board of Trustees authorize the President of Borough of Manhattan Community College and New York City Technical College, in their discretion, to enter into and sign an agreement with the State University of New York for the 1980/81 operation of the Manhattan Educational Opportunity Center, and the Brooklyn Educational Opportunity Center respectively. The agreements are subject to the approval of the General Counsel as to form.

EXPLANATION: Since 1966 the two colleges have operated the Educational Opportunity Centers pursuant to contract with the State University of New York.

**NO. 15. INTERIM PURCHASING PROCEDURES - THE CITY UNIVERSITY OF NEW YORK:**

RESOLVED, That the Chancellor is authorized to establish interim purchasing regulations to permit the colleges of The City University to make purchases of \$500 or less without competitive bidding.

EXPLANATION: Chapter 317 of the Laws of 1980 raises from \$100 to \$500 the maximum amount of a City University purchase order which may be made without competitive bidding. Section IX of the Purchasing Regulations of The City University currently provides for the \$100 limit. This resolution provides an interim measure to allow the University to operate under the new law.

**NO. 16. ELECTION OF MEMBERS OF THE LONG-RANGE PLANNING COMMITTEE: Withdrawn****NO. 17. REPORTS AND RECOMMENDATIONS:**

(a) Mr. Baard called to the Board's attention the Medgar Evers telecasts over the Columbia Broadcasting System, demonstrating how parents can help children learn.

(b) Mr. Baard commended the informative 1977 Student Survey and stated his concern that a way be found to offer professional programs to students from low income families.

**NO. 18. COMMITTEE STRUCTURE:**

Upon motions duly made, seconded and carried, the following resolutions were adopted:

(a) Pursuant to Bylaw 5.1, it is resolved unanimously that Bylaws 3.1, 3.2, 3.3 and 3.4 are hereby repealed; and it is further resolved, that the Bylaws of the Board be amended as follows by a new section 3.1:

Standing and Special Committees of the Board, including the Committee for Long-Range Planning, shall be constituted with such number of members, quorum requirements and responsibilities as the Board from time to time shall designate by resolution.

(b) RESOLVED, That the following Standing Committees of the Board be established, with responsibilities as set forth below:

**1. Committee on Academic Policy, Program, and Research:**

This Committee will deal with academic policies, programs, and research, as well as the review of policies and procedures related to the research efforts of the University and the relationship and liaison with the Research Foundation of the University.

**2. Committee on Faculty, Staff, and Administration:**

This Committee will review the qualifications for appointment, promotion and tenuring of faculty members, including procedures for waiver of bylaws for academic personnel actions. It will examine future policy for the disposition of faculty and will cover faculty and staff relations and collective bargaining, legal matters, bylaw provisions relating to the administration of the University, the governance of the University and its units, disciplinary cases, waivers of bylaws for non-academic personnel actions, the review and monitoring of affirmative action plans and guidelines, the review of senior appointments at the colleges, all administrative procedures and policies related to the administrative operations of the University and its colleges.

**3. Committee on Fiscal Affairs:**

The Committee on Fiscal Affairs will continue to deal with the fiscal aspects of the operating budget of the University, the policies and procedures relating to the management of all University funds, including City and State subsidies, Trusts and Gifts, and their accounting, auditing and investment. The Committee will deal with the monitoring of revenue and expenditures, and with the fiscal implications of collective bargaining.

4. Committee on Facilities, Security, and Management:

This Committee will be responsible for the review of plans for construction, rental of facilities, the capital budget of the University and all capital expenditures including the purchase of computers and other major equipment. The Committee will also deal with major contracts, security, and other facilities issues.

5. Committee on Student Affairs and Special Programs:

This Committee replaces the current Committee on Expanded Educational Opportunity, while continuing its functions of monitoring and reviewing the SEEK and College Discovery Programs, including the formulation of admissions and financial aid policies for such programs. The Committee will also be responsible for non-academic matters relating to students, including student activity fees, and admissions and financial aid policies for the University.

6. Committee on Public Policy and External Relations:

This Committee will concentrate on issues of intergovernmental relations and relations among the University, the public and the media; will exercise oversight on legislative policy and relations, public policy, public service programs, public relations, community relations, press and media relations, and University publications; and will have the responsibility for the conduct of the five annual borough hearings which the Board is mandated to conduct. The Committee will have special concern for University-wide conferences of a non-academic nature.

7. Committee for Long-Range Planning:

The main function of this Committee will be to consider the impending Master Plan and the recurrent omnibus amendments to the Master Plan. It will be an ad hoc committee and will serve as a liaison for the Board for studies in the field of post-secondary education and with other institutions of or concerned with higher education.

At this point Mr. Badillo joined the meeting.

(c). RESOLVED, That pending further resolution of the Board,

(1) Each Standing Committee shall consist of five members. The Committee for Long-Range Planning, a special committee, shall include the Chairperson of the Board as chair, the chairpersons of the six Standing Committees, and the ex officio members of the Board;

(2) The Chairperson of the Board shall name the members and designate the chairpersons of the above six committees. In addition, the Chairperson shall appoint one faculty member after consultation with the University Faculty Senate, and one City University student after consultation with the University Student Senate to sit with each of the six committees;

(3) A majority of the members of a Committee shall constitute a quorum for the transaction of business;

(4) Meetings of Committees of the Board shall be open to the general public except if otherwise determined by the Committee.

(d) After discussion, the Board requested that the Chancellor and the Chairperson of the Board make a further report with recommendations on the details of membership, voting rights and quorum requirements of the Board Committees, as well as recommendations as to alternative schedules for meeting of Board Committees and of the Board itself.

**NO. 19. INAUGURATION OF PRESIDENT:** The Chairperson announced that the inauguration of President Donna E. Shalala of Hunter College will take place on Wednesday, October 8, 1980 at 2 P.M. in the Hunter College Assembly Hall.

Upon motions duly made, seconded and carried, the Board went into executive session to consider litigation matters.

There were present:

Harold M. Jacobs, Chairperson

Paul P. Baard  
Herman Badillo  
Blanche Bernstein  
James A. Cavanagh  
Armand D'Angelo

Edith B. Everett  
Judah Gribertz  
Albert V. Maniscalco  
Robert L. Polk  
Joaquin Rivera  
Margaret Titone

Ann M. Burton, ex officio

Leonard J. Shine, ex officio

Martin J. Warmbrand, Secretary of the Board  
David B. Rigney, General Counsel and Vice-Chancellor for Legal Affairs

Robert J. Kibbee, Chancellor  
Egon Brenner, Deputy Chancellor

Paula Levitt, Sr. Assoc. Counsel  
Laura Blank, Associate Counsel  
Etta G. Grass, Asst. Secretary of the Board

The absence of Mr. Murphy and Dr. Robinson was excused.

**NO. 20. LITIGATION MATTERS:** Report noted.

Upon motions duly made, seconded and carried, the meeting was adjourned at 6:21 P.M.

MARTIN J. WARMBRAND  
Secretary of the Board