

MINUTES OF THE MEETING OF THE BOARD OF  
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

JUNE 22, 1981

AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:50 P.M.

There were present:

James P. Murphy, Chairperson  
Edith B. Everett, Vice Chairperson

Paul P. Baard  
Herman Badillo  
Blanche Bernstein  
James A. Cavanagh  
Judah Gribetz

Harold M. Jacobs  
Albert V. Maniscalco  
Robert L. Polk  
David Z. Robinson  
Margaret Titone

Ann M. Burton, ex officio

Garth Marchant, ex officio

Martin J. Warmbrand, Secretary of the Board  
David B. Rigney, General Counsel and Vice Chancellor for Legal Affairs

Chancellor Robert J. Kibbee  
Acting Deputy Chancellor Leon M. Goldstein  
President Milton G. Bassin  
President Roscoe C. Brown, Jr.  
President Saul B. Cohen  
President Flora Mancuso Edwards  
Acting President Israel Glasser  
President Robert L. Hess  
President Leonard Lief  
President Gerald W. Lynch  
President Harold M. Proshansky  
President Kurt R. Schmeller  
President Ursula Schwerin

President Joel Segall  
President Joseph Shenker  
President Joshua L. Smith  
President Richard D. Trent  
President Edmond L. Volpe  
Vice Chancellor Richard M. Catalano  
Vice Chancellor Julius C.C. Edelstein  
Vice Chancellor Donal E. Farley  
Vice Chancellor Ira H. Fuchs  
Vice Chancellor Jerald Posman  
Vice Chancellor Leonard O. Roellig  
Etta G. Grass, Assistant Secretary of the Board

The absence of Mr. D'Angelo and Mr. Rivera was excused.

## BOARD OF TRUSTEES

**A. EXPRESSION OF SYMPATHY:** The Chairperson extended sincere condolences, on behalf of the Board, to the Honorable Harold M. Jacobs on the death of his brother Jerry and to the Honorable Armand D'Angelo on the death of his brother Arthur.

**B. THE CITY COLLEGE - GRANT:** The Chairperson reported that The City College has been designated by the National Science Foundation as the Northeast Region's Resource Center for Science and Engineering and has received a grant of \$2.7 million for this new program to encourage low-income and minority students to pursue careers in science.

**C. COMMENCEMENTS:** The Chairperson spoke of inspiring experiences at the college commencements, one of the most moving of which was the spontaneous standing ovation by the graduates and guests at Brooklyn College given to Barry Rosen, one of the former hostages, when he was awarded a medal from the College, after which the entire assemblage sang "God Bless America."

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 9)

**NO. 1. UNIVERSITY REPORT:** RESOLVED, That the University Report for June 22, 1981 (including Addendum Items) be approved, as amended as follows:

(a) Item CIV.1.1. Renewal of Rental (Central Office): The errata entry is withdrawn and the item is reinstated.

(b) Item D.16. Borough of Manhattan Community College - Promotions: Add the following:

DEPARTMENT AND TITLE	NAME	EFFECTIVE	SALARY RATE	
			FROM	TO
FROM ASSOCIATE PROF. TO PROF. Business Management	Constantine Petrides(19)	9/1/81	\$34,095/A	\$34,095/A*

\*Individual's salary at the present rank is identical to a salary at the higher rank. There is no change in salary status.

(c) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of annual instructional appointments at a salary of \$15,000 and above and other resolutions of a non-policy nature which require approval by the Board of Trustees.

**NO. 2. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's Report for June 22, 1980 (including Addendum Items) be approved as amended as follows:

(a) Item D. 24. Reappointment (Annual Salary Basis) (Central Office): Add the following:

DEPARTMENT AND TITLE	NAME	EFFECTIVE	SALARY RATE
OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS Center for Puerto Rican Studies HEI (Sr Admin Aid)	Zunilda Lopez	7/1/81-6/30/82	\$12,961/A
OFFICE OF THE VICE-CHANCELLOR FOR UNIVERSITY SYSTEMS University Computer Center HEI (Coord Off Serv.)	Ellice Gerber	7/1/81-6/30/82	\$14,585/A

(b) Item AIII.C. Changes in Existing Courses (John Jay College): Math 105 is withdrawn.

(c) Item AIV.D. and E. Other Changes (John Jay College): Math 100 and Math 220 are withdrawn.

(d) Item D.25. The Central Office - Change of Salary - In-Title Promotion: Add an asterisk after the salary in the TO column for the following individuals: M. Warmbrand, J. Marks, E. Cousens, L. Miller, and F. Lewis. The asterisk represents the following footnote: "Does not include 7/1/81 increment."

(e) Item D.28. Kingsborough Community College - Leave of Absence - Fellowship Leave: The salary terms for J. Camp, P. Greenberg, and I. Horowitz are amended to read: "Without pay and without movement within schedule."

(f) PART D - ADDENDUM: Add the following item:

D.32. Central Office - Financial Aid Payroll and Programs Account: RESOLVED, That the Board of Trustees authorize the establishment of a bank account at Chemical Bank, 501 East 79th Street, New York 10021, to be known as "The City University of New York, Financial Aid Payroll and Programs Account." Any one of the following will be authorized to sign withdrawals on this account:

Jerald Posman	Vice Chancellor for Budget & Finance
John Chardavoyne	University Controller
Richard Elliott	Deputy Controller

EXPLANATION: This account will be used as the new financial aid payroll account starting July 1981. It will replace and supersede the account (611-191016) which is currently in existence. Federal regulations require that disbursements be segregated by Fiscal Year. In order to meet this requirement we annually establish a new Financial Aid Payroll Account.

(g) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

**NO. 3. APPROVAL OF MINUTES**: RESOLVED, That the minutes of the meeting of the Board of Trustees held May 26, 1981 be approved as circulated.

At this point Mr. Badillo joined the meeting.

**NO. 4. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT AND CONTRACT REVIEW**: RESOLVED, That the following items be approved:

**A. BRONX COMMUNITY COLLEGE - REHABILITATION PROJECTS:**

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by Joseph Tonetti & Assoc. and authorize the Office of Facilities Planning and Management to advertise, bid and award contracts to the lowest responsible bidder for furnishing all labor and materials required for the various alterations at Bronx Community College at an estimated cost of \$250,000 chargeable to Capital Project HN-206.

EXPLANATION: The alterations consist of the following:

1. Roof alterations at Philosophy Hall
2. New Roof at Gould Student Center
3. Soundproof the existing Dance Studio
4. Renovation of one (1) Chemistry Lab at Nichols Hall

Roofs require rehabilitation. Existing Chemistry Laboratory is out-dated; and provision for Handicapped students is being provided within Lab.

The estimate of total cost of \$250,000 includes construction contingencies and escalation to bid date.

#### **B. BARUCH COLLEGE - REHABILITATION PROJECTS:**

RESOLVED, That the Board of Trustees of The City University of New York approve the Contract Documents as prepared by Pomerance & Breines, Architects, and authorize The Office of Facilities Planning and Management to advertise, bid and award the Contract to the lowest responsible bidder for furnishing all labor, materials and equipment required for the construction of Various Alteration Projects at Baruch College at an estimated construction cost of \$217,000, chargeable to Capital Project No. HN-233 and HN-203; and be it further

RESOLVED, That the Director of Office of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contract.

EXPLANATION: The project consists of the following:

1. Window replacement at 155 East 24th Street.
2. Handicapped Access - all buildings.
3. New windows at 135 East 22nd Street.
4. Roof replacements at 17 Lexington Avenue and at 135 East 22nd Street.

The estimate of \$217,000 includes construction contingencies and cost escalation to bid date.

#### **C. MEDGAR EVERS COLLEGE - REHABILITATION PROJECTS:**

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by James L. Robinson, Consulting Architect, P.C., and authorize the Office of Facilities Planning and Management to advertise, bid and award the contracts to the lowest responsible bidders for furnishing all labor and materials required for rehabilitation work at Medgar Evers College, at an estimated cost of \$143,904 to be charged to Capital Project No. HN-206; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contract.

EXPLANATION: This project provides for redesign and construction of entrance to main building - including facilities for the handicapped from Carroll Street, the resurfacing of adjacent athletic field, a new drainage system and the installation of exterior lighting to reduce vandalism and to protect College personnel entering and leaving through rear yard.

The estimate of cost of \$143,904 includes allowances for construction contingency and escalation to bid date.

**D. NEW YORK CITY TECHNICAL COLLEGE - REHABILITATION PROJECTS:**

RESOLVED, That the Board of Trustees of The City University of New York, approve the contract documents as prepared by James L. Robinson, Consulting Architect, P.C., and authorize the Office of Facilities Planning and Management to advertise, bid and award the contracts to the lowest responsible bidders for furnishing all labor and materials required for the alteration of buildings at the New York City Technical College, Brooklyn, New York, at an estimated cost of \$255,648, chargeable to Capital Project No. HN-203; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contract.

EXPLANATION: This project includes replacement of obsolete chemistry laboratories, rehabilitation of the ventilation system in Klitgord Hall, waterproofing of foundation wall of the Statler Wing and replacement of deteriorated perimeter sidewalk.

The estimate of cost of \$255,648 includes allowances for construction contingencies and escalation to bid date.

**E. THE CITY COLLEGE - REHABILITATION PROJECTS:**

RESOLVED, That the Board of Trustees of The City University of New York approve the Contract Documents as prepared by Pomerance & Breines, Architects, and authorize the Office of Facilities Planning and Management to advertise, bid and award the Contract to the lowest responsible bidder for furnishing all labor, materials and equipment required for the construction of Various Alteration Projects at The City College of New York at an estimated construction cost of \$266,000, chargeable to Capital Project No. HN-233 and HN-203; and be it further

RESOLVED, That the Director of Office of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contract.

EXPLANATION: The Project consists of the following:

1. Rehabilitation of Roof - Shepard Hall
2. Roof Replacement - Park Gym
3. Exterior Repairs - Steinman Hall

The estimate of \$266,000 includes construction contingencies and cost escalation to bid date.

**F. LEHMAN COLLEGE - REHABILITATION PROJECTS:**

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by Joseph Tonetti & Assoc. and authorize the Office of Facilities Planning and Management to advertise, bid and award contracts to the lowest responsible bidder for furnishing all labor and materials required for the various alterations at Lehman College at an estimated cost of \$356,000 chargeable to Capital Project HN-203 and HN-233; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contract.

EXPLANATION: The alterations consist of the following:

1. Conversion of the existing Dining Hall building to the New Bookstore facility.
2. A new handicap elevator in the existing Gym building.

The Bookstore Facility is being expanded and moved to a new location more centrally accessible to the students. This also will permit other facilities to be located in the space vacated by the Bookstore.

The Handicap Elevator is to comply with Federal regulations requiring accessibility to Gym Facilities.

The estimate of total cost of \$356,000 includes construction contingencies and escalation to bid date.

**G. THE COLLEGE OF STATEN ISLAND, YORK COLLEGE, AND QUEENSBOROUGH COMMUNITY COLLEGE - REHABILITATION PROJECTS:**

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by the Office of Alfred Greenberg, P.C., and authorize the Office of Facilities Planning and Management to advertise, bid and award contracts to the lowest responsible bidder for furnishing all labor and materials required for the construction of various alteration projects at York College, Jamaica, N.Y. 11451, College of Staten Island at 130 Stuyvesant Place and 715 Ocean Terrace, S.I., N.Y. 10301 and Queensborough Community College, Cloverdale Blvd. and 56th Avenue, Bayside, New York 11364, at a total estimated cost of \$351,400 chargeable to Capital Project Nos. HN-206 and HN-233.

EXPLANATION: This project will provide the following:

A. The College of Staten Island

1. Installation of an electronic intrusion system at the Sunnyside Campus to improve the security system on campus.
2. Installation of separate electric metering at the 120 Stuyvesant Place facility, at the St. George Campus, for each of the following areas: a. Bookstore, b. Cafeteria to facilitate charging of utility costs to private concessionaires for the Bookstore and Cafeteria.
3. Installation of an energy management system at the Sunnyside Campus, to monitor energy demands and to regulate energy consumption for the entire campus.

B. York College:

1. Installation of floor drain in the Chemical Storage Room in the Science Building to facilitate chemical spillage to be washed down drainage system and to provide for drainage if Sprinkler System for this area is activated.
2. Installation of water closets and laboratories suitable for the handicapped in the First Floor Men's and Women's Toilets in the Hillside Center in order to provide barrier free facilities for the disabled.
3. Installation of four (4) drinking water fountains, for the handicapped on floors accessible to the disabled in the Main Building and the Hillside Center.
4. Installation of a Sprinkler System in below grade areas in Hillside Center and the Science Building to comply with Department of Building code requirements.
5. Installation of a new boiler and rehabilitating the existing 50 year old boiler at the Hillside Center to provide a reliable source of heat for the building, which houses the Department of Fine Arts and Physical Education and the College Auditorium. Loss of the source of heat would result in suspension of these educational programs.

C. Queensborough Community College:

1. Rehabilitation of the Campus Fire Alarm System. The existing system is not functioning properly. The proper operation of this system is necessary for the safety of college personnel and student population.
2. Installation of emergency power electric generators for each of the Humanities and Library Administration buildings to insure safety of the occupants and the protection of the physical plant during periods of a Con Edison utility failure.

The estimate of \$351,400 includes construction contingencies and cost escalation to bid date.

**H. QUEENS COLLEGE - ADMINISTRATIVE DATA PROCESSING CENTER:**

RESOLVED, That the Board of Trustees of The City University of New York approve contract documents as prepared by Wank, Adams & Slavin Associates, Architects and Engineers, and authorize Queens College to advertise, bid and award contracts to the lowest responsible bidders for furnishing all labor, materials and equipment required for the construction of the Administrative Data Processing Center at Queens College, at an estimated cost of \$300,000, chargeable to Capital Project No. HN-203; and be it further

RESOLVED, That the Director of the Office of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contracts.

EXPLANATION: Queens College has obtained new computer equipment for the College's administrative operations and plans to house this equipment by converting the first floor of the dining hall addition, which is currently used for registration, to provide an area approximately 6,500 sq. ft. of space for complete and modern facilities for the computer system and staff. The amount of \$300,000 includes allowances for escalation to bid date and construction contingencies.

**I. HUNTER COLLEGE MAIN BUILDING - TOILET ROOM REHABILITATION:**

RESOLVED, That the Board of Trustees approve specifications and contract documents and authorize the Business Manager of Hunter College to advertise for, receive, open bids and award contract to lowest responsible bidder for rehabilitation of toilet rooms at Hunter College, 695 Park Avenue, at an estimated cost of \$110,000, chargeable to Capital Budget HN-203.

EXPLANATION: The severely deteriorated condition of many of the toilet rooms has been the cause of continuous complaints and shut-downs.

**J. HUNTER BELLEVUE CAMPUS - ROOFING REPLACEMENT:**

RESOLVED, That the Board of Trustees approve specification and contract documents and authorize Hunter College to advertise for, receive, open bids and award contract to lowest responsible bidder for roof replacement at the Brookdale Health Sciences Center (Bellevue Campus), 440 East 26th Street, at an estimated cost of \$327,000, chargeable to Capital Budget HN-203.

EXPLANATION: Replacement of the existing roofing is necessary since numerous leaks have been causing deterioration to the interior of the facilities.

**K. BRONX COMMUNITY COLLEGE - NICHOLS HALL, CHEMISTRY LABORATORIES REPLACEMENT:**

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by Wank, Adams, Slavin & Associates and authorize the Office of Facilities Planning and Management to advertise, bid and award a contract to the lowest responsible bidder for furnishing all labor and materials required for alterations to the Chemistry Department in Nichols Hall at Bronx Community College at an estimated cost of \$500,000 to be charged to Capital Project HN-206; and be it further

RESOLVED, That the Director of Management and Budget be requested to approve said documents and authorize said expenditure for the proposed contract.

EXPLANATION: This project consists of alterations to Nichols Hall as follows:

1. Three (3) new Chemistry Labs in Rooms 200A, 200B and 211 on the second floor.
2. Three (3) new Chemistry Labs in Rooms 300, 313A and 313B.

Existing Laboratories are out-dated and require replacement.

The estimate of cost of \$500,000 includes construction contingencies and cost escalation to bid date.

**L. BARUCH COLLEGE - FAMILY COURT BUILDING RENOVATION:**

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by Ebner-Schmidt Associates, Consulting Engineers and authorize Baruch College to advertise, receive and open bids and award the contracts to the lowest responsible bidders for the alterations to former Family Court Building, located at 135 East 22nd Street, at an estimated cost of \$1,699,000 which includes allowances for escalation to bid date and construction contingencies, chargeable to Capital Project HN-203.

EXPLANATION: The Board of Estimate assigned the old Family Court Building, located at 135 East 22nd Street, to Baruch College in November, 1977. This proposed modest renovation of the building will upgrade the existing heating and plumbing systems, provide central air conditioning to all floors and make necessary architectural changes for the college educational and administrative functions.

**M. BROOKLYN COLLEGE - WHITMAN-GERSHWIN HALLS, AIR CONDITIONING SYSTEM RENOVATION:**

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by the office of Goldman Sokolow Copeland, P.C., Consulting Engineers, and authorize the Office of Facilities Planning and Management to advertise, bid and award contracts to the lowest bidders for furnishing all labor and materials required for providing Air Conditioning of Whitman-Gershwin Hall at Brooklyn College, at an estimated cost of \$512,700, chargeable to Capital Project HN-203.

EXPLANATION: This project will provide for the replacement of the obsolete and ineffective well water cooling system for the Whitman-Gershwin Hall building at Brooklyn College with two electrical reciprocating refrigeration units. This building is used seven days per week throughout the year for college and public functions and therefore the air conditioning system is essential for proper environmental conditions.

The estimate of \$512,700 includes construction contingencies and cost escalation to bid date.

**N. BARUCH COLLEGE - RENTAL OF SPACE:**

RESOLVED, That the Board approve the ten-year rental of approximately 88,000 square feet of space constituting the entire ninth, twelfth, thirteenth and sixteenth floors of the building known as 225 Park Avenue South, Borough of Manhattan, for use by Baruch College; and be it further

RESOLVED, That the Board authorize the Secretary of the Board of Trustees to execute the appropriate lease document after it has been approved by the General Counsel and Vice Chancellor for Legal Affairs.

EXPLANATION: The subject space will allow Baruch College to terminate two leases for approximately 49,644 square feet of poor quality space at 315 Park Avenue South and give the college an additional 38,336 square feet of much needed additional space.

The indicated lease will be for a maximum ten-year period, from date of occupancy, at an annual rental not to exceed \$2,178,000 (\$24.75/S.F.). The landlord will completely alter the space constructing a new building installation as per plans and specifications prepared by Baruch College. The alterations will include but not be limited to a separate entrance, separate lobby and complete modernization and automation of the elevator system to be used by the college. Landlord will supply heat, hot and cold water, elevator service, airconditioning and cleaning services. Landlord will be responsible for repairs, maintenance and operation of all mechanical systems, elevators and make structural repairs.

Tenant will pay directly to the public utility company for electricity it consumes in the demised premises. Tenant will also be responsible for real estate tax and porter's wage escalations above base year as detailed in the lease.

Tenant may cancel this lease at any time after the eighth year with one year's prior written notice and payment of the unpaid balance of the amortized cost of improvements.



**O. MEDGAR EVERS COLLEGE - ACQUISITION OF SITE:**

RESOLVED, That the Board approve the selection and authorize the acquisition of site for a new facility for Medgar Evers College, said site to consist of Block 1294 in the Borough of Brooklyn, bounded by Bedford Avenue, Montgomery Street, Franklin Avenue and Crown Street; and be it further

RESOLVED, That The City University Construction Fund be requested to join with the University in a request to the Dormitory Authority that it proceed to appraise the value of the indicated site, as a prerequisite to its ultimate acquisition by the Authority.

EXPLANATION: The adopted 1981-82 State Budget includes an authorization for the Dormitory Authority to finance site acquisition and planning of a new facility for Medgar Evers College. The proposed site for the new building is located a short walking distance from the College's Main Building at Crown Street and Nostrand Avenue. The site comprises an entire city block 262 feet by 700 feet and is encumbered by a number of one and two story dilapidated commercial buildings most of which have been vacant or marginally utilized for several years.

This resolution will formally endorse the selection of the indicated site and permit the Dormitory Authority to proceed with preliminary appraisal work in anticipation of acquiring the site when proceeds of a bond issue become available later this year.

**P. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - BUS SERVICE:**

RESOLVED, That the Board of Trustees approve the contract documents and specifications and authorize the Borough of Manhattan Community College to advertise for, receive, open and award contract to the lowest responsible bidder for Furnishing Bus Service at an estimated cost of \$100,000, chargeable to code 2-22001-400, Contractual Services and/or such other funds as may be available.

EXPLANATION: To protect the safety and health of the students who travel several times each school day between the various campuses, continued bus service is regarded as essential.

**Q. BROOKLYN COLLEGE - UNIFORMED GUARD SERVICE:**

RESOLVED, That the Board of Trustees of The City University of New York rescind the Brooklyn College resolution appearing in the University Report of April 27, 1981, Item CIV 4.1, in its entirety; and be it further

RESOLVED, That the Board of Trustees of The City University of New York authorize Brooklyn College to advertise for and award a contract to the lowest responsible bidder for furnishing Uniformed Guard Service as required for the building and campus areas of Brooklyn College for a period of one year, with options to renew for two additional yearly periods, at a total estimated cost of \$756,000, chargeable to State Tax Levy Code 7001-176-8201-806-2-23790-14/00, or other such codes as may be established in subsequent years.

EXPLANATION: The College has elected not to exercise its option to renew the Guard Contract for the period July 1, 1981 through June 30, 1982 and instead will rebid for the Uniformed Guard Service. The continuance of proper guard service is essential to the security of the College. The proposed expenditure of \$756,000 is the absolute minimal for the protection of the College Community.

**NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM AND RESEARCH: RESOLVED,** That the following items be approved:

**A. QUEENS COLLEGE - B.A. IN ITALIAN/SECONDARY EDUCATION:**

**RESOLVED,** That the program in Italian/Secondary Education leading to the Bachelor of Arts Degree and a New York State Provisional Certificate, grades 7-12, to be offered at Queens College, be approved effective September, 1981, subject to financial ability.

**EXPLANATION:** This program combines courses in Italian language, literature, and culture with courses in educational foundations, psychology, and methodology to provide a balanced pre-service preparation for secondary-level teachers of Italian. The program culminates in a one-semester student teaching experience. The Department of Romance Languages already offers equivalent teacher preparation programs in French and Spanish. Graduates of the proposed program are prepared to accept positions as teachers of Italian in the schools, to pursue graduate studies in Italian and/or Education, or both.

The proposed program does not require additional costs.

**B. BARUCH COLLEGE - CENTER FOR MANAGEMENT DEVELOPMENT AND ORGANIZATION RESEARCH:**

**RESOLVED,** That there be established at The Bernard M. Baruch College a Center for Management Development and Organization Research to advance the study and practice of management in the City of New York.

**EXPLANATION:** The Center for Management Development and Organization Research is an outgrowth of the Baruch Human Services Management Group. The group was established in March, 1979, to carry out a \$1.5 million contract with the New York State Department of Social Services to provide a training program for managers and analysts of the Human Resources Administration. The overall purpose of the proposed Center is to provide high quality training and associated research in the field of management. The Center will conduct funded research, offer long-term and short-term training programs and general programs on a contract basis. The Center will also function as the coordinating agency for independent faculty projects in the area of management studies.

In the event that the Center does not produce funding sufficient to support all costs--additional faculty support, research associates, supplies and equipment, secretarial help, and its own seed money for additional projects--within a three-year period, then the Center will be terminated.

**At this point Mr. Marchant left the meeting.**

**C. BRONX COMMUNITY COLLEGE - A.A.S. IN NUCLEAR MEDICINE TECHNOLOGY:**

**RESOLVED,** That the program in Nuclear Medicine Technology leading to the A.A.S. Degree to be offered at Bronx Community College be approved, effective September 1981, subject to financial ability.

**EXPLANATION:** Nuclear Medicine is the branch of medicine that uses radioactive isotopes in the diagnosis and treatment of certain diseases. Most major hospitals have a Nuclear Medicine Department. The proposed program will prepare our graduates for the profession of Nuclear Medicine Technology and for certification as Nuclear Medicine Technologists. The sixty-eight credits required for this curriculum include courses in physics, biology, chemistry, mathematics, thirty liberal arts credits, and two practica totaling one thousand hours in clinical experience given under the supervision of a physician.

The proposed curriculum has been designed in collaboration with the Division of Nuclear Medicine of the Albert Einstein College of Medicine. Four new courses (six credits) will be taught by faculty members of the Einstein College of Medicine at the hospital. All other courses will be taught by Bronx Community College faculty at the College campus.

**At this point Mr. Marchant rejoined the meeting.**

**D. QUEENSBOROUGH COMMUNITY COLLEGE - MEDICAL OFFICE ASSISTANT CERTIFICATE PROGRAM:**

RESOLVED, That the Medical Office Assistant program leading to a certificate to be offered at Queensborough Community College be approved, effective September 1981, subject to financial ability.

EXPLANATION: The program combines secretarial skills and medical secretarial skills, with basic biological principles, public health sciences and medical office clinical procedures. This program is designed to keep pace with the occupational and technological needs of the labor market. Marketable skills will be provided to increase employment opportunities in the allied health fields.

**E. THE CITY COLLEGE - M.S. IN INFORMATION SYSTEMS:**

RESOLVED, That the degree program, Master of Science-Information Systems to be offered at The City College, be approved effective September 1981 subject to financial ability.

EXPLANATION: This new degree program (Master of Science - Information Systems) will train students in those components of computer science which are relevant to current industrial needs. The curriculum combines the applications portion of our existing theoretically-oriented graduate computer science program with a new sequence concentrating on the design, implementation and management of complex information systems. The new degree program is directed towards students who did not major in computer science as undergraduates and there are extra non-credit courses for students who enter with mathematical deficiencies. The curriculum is based on a non-degree pilot program "Enhancing the Potential of Women in Science" funded by the National Science Foundation and offered by The City College. The City of New York is a major center for computer services and employers actively recruit graduates with the proposed training.

**F. THE COLLEGE OF STATEN ISLAND - B.S. IN BUSINESS:**

RESOLVED, That the program in Business leading to the B.S. degree at The College of Staten Island be approved, subject to financial ability.

EXPLANATION: The proposed baccalaureate program in Business responds to a clearly expressed need and demand for training in business at The College of Staten Island. The program's curriculum has been designed to achieve several ends. First, it provides for a well-rounded education in liberal arts courses outside of business and related areas. Second, the program includes a common core of basic courses, including courses in business, in economics, and in computer science. Finally, the program provides for specializations in four areas: accounting, finance, marketing, and management.

The University will forward the proposed program to the Regents of the State of New York for their approval once the financial support for the program is assured.

At this point Mr. Gribetz joined the meeting.

**G. THE CITY COLLEGE - WORKER BACCALAUREATE PROGRAM:**

RESOLVED, That The City College be authorized to establish an interdisciplinary liberal arts and sciences program leading to the Bachelor of Arts or Science degree, effective September 1, 1981, subject to financial ability.

EXPLANATION: This interdisciplinary program, with a rigorous general education foundation, is designed to allow working persons the possibility of completing the degree requirements in four to five years. The program will be under the direction of a policy committee composed of faculty from the College of Liberal Arts and Science at The City College. Eligibility for admission to the program will be limited to working adults who are 25 years of age or older. No more than 300 students will be admitted to the program during its first year of operation.

Dr. Bernstein abstained.

The Chairperson introduced Mr. Joseph McDermott, the Educational Director of the Teamsters Union, and members of The City College faculty who will be cooperating in this effort. Mr. McDermott expressed his thanks to the Board, the Chancellor, and the Acting Deputy Chancellor for supporting this program.

**NO. 5X. CONGRATULATIONS:** The Chairperson expressed the Board's congratulations and best wishes to the Honorable Judah Gribetz on the marriage of his daughter Marian to Mr. Robert Rubin, and to Mr. Sam Weiss of The New York Times on his forthcoming marriage to Ms. Clarissa Gilbert of the Professional Staff Congress.

**NO. 6. COMMITTEE ON FISCAL AFFAIRS: RESOLVED,** That the following items be approved:

**A. 1981-82 STATE SUPPLEMENTAL BUDGET REQUEST:**

**RESOLVED,** That the 1981-82 State Supplemental Budget Request of \$11.6 million for the senior colleges be adopted.

**EXPLANATION:** The Chancellor has recommended to the Board a Supplemental Budget Request to the State for senior college operations of \$11.6 million. This increase would provide \$3.0 million for full funding of the salary increase required in 1981-82; \$1.1 million for settlement of the Feinberg Law cases; \$1.0 million for computer equipment; \$1.2 million for instructional equipment; \$1.1 million to bring telephone bills current; \$1.5 million for improved plant maintenance and security; \$500,000 to replace CETA maintenance and security staff and Vocational Education funds, both of which will be cut by the Federal government, at New York City Technical College; and \$2.2 million for such other purposes as a new Center for Worker Education at City College and a University-wide faculty development program.

**B. VOORHEES ENDOWMENT FUND:**

**RESOLVED,** That the Board of Trustees of The City University of New York authorize the expenditure of a sum not to exceed \$500,000 of income from the Voorhees Endowment Fund, for the purchase of educational supplies and/or equipment, to support the Technical and Industrial educational programs of the New York City Technical College during the fiscal year 1981/82.

**EXPLANATION:** The 1981-82 budget did not provide the requested increases for Other Than Personal Services expenditures to support the academic programs of this college. It is, therefore, necessary to continue the use of the interest earned from the Voorhees Endowment Fund for this purpose. Under the terms of the court order, which transferred the assets of the Voorhees Technical Institute to the Board of Higher Education, . . . "Income from the Endowment Fund, . . . shall be used by the Board of Higher Education to support the Technical and Industrial educational programs in such areas as Library Resources, Educational Equipment, Supplies and Materials, Student Financial Aid, Facilities Renovation and other items that will improve Technical and Educational programs."

**NO. 7. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED,** That the following items be approved:

**A. MEDGAR EVERS COLLEGE - REVISED GOVERNANCE PLAN: RESOLVED,** That the revised governance plan of Medgar Evers College be approved.

A copy of the Revised Governance Plan is on file in the Office of the Secretary of the Board.

**B. BRONX COMMUNITY COLLEGE - REVISED GOVERNANCE PLAN: RESOLVED,** That the revised governance plan of Bronx Community College be approved.

A copy of the Revised Governance Plan is on file in the Office of the Secretary of the Board.

Mr. Marchant voted NO.

**C. MEDGAR EVERS COLLEGE - DESIGNATION OF THE EL HAJJ MALIK SHABAZZ (MALCOLM X) STUDY CENTER:**

RESOLVED, That the name of the Medgar Evers College Study Center (Prep Building, Room C-16) be changed to "El Hajj Malik Shabazz (Malcolm X) Study Center."

EXPLANATION: El Hajj Malik Shabazz was a self-taught man who gained masterful skills and a broad intellect through diligent study. He stands as an inspirational symbol to many peoples in the world. The Student Government Association of the College believes the proposed name would be a most fitting name to have associated with the Student Study Center and voted for the recommendation to designate the Students' Study Center as EL HAJJ MALIK SHABAZZ.

At this point Prof. Burton left the meeting.

**D. EXECUTIVE SALARY SUPPLEMENTS:**

Vice-Chancellor Posman reported briefly on the progress of a study aimed at setting up a salary schedule for CUNY administrators.

The following resolution was adopted:

RESOLVED, That the following schedule for remuneration above base salary (salary supplements) be established for the executive titles indicated:

	CURRENT SUPPLEMENT	SUPPLEMENT EFFECTIVE SEPTEMBER 1, 1981
Deputy Chancellor	\$14,040	\$15,163
Presidents	14,040 11,880 9,720	15,163 12,830 10,498
Vice Chancellor	10,800	11,664
Vice President and Deputy to President	9,720 8,640	10,498 9,331
University Dean University Administrator Vice President Dean and Deputy to President	8,100	8,748
Dean Administrator Assistant Vice President	7,560	8,165
University Associate Dean University Associate Administrator	6,480	6,998
Associate Dean Associate Administrator	5,940	6,415
University Assistant Dean "A" University Assistant Administrator "A"	5,400	5,832
Assistant Dean "A" Assistant Administrator "A"	4,860	5,249
University Assistant Dean "B" University Assistant Administrator "B"	2,700	2,916
Assistant Dean "B" Assistant Administrator "B"	2,430	2,624
General Counsel	--	--

and be it further

RESOLVED, That this schedule be effective September 1, 1981.

EXPLANATION: The salary of executive staff in the University is composed of a base salary pertaining to the instructional title to which the executive is appointed, and a salary supplement which is added to the base salary. These supplements recognize the executive responsibilities assumed by persons in these key positions as well as the additional two months of work which individuals appointed to faculty positions are required to perform when they assume executive positions.

In view of the salary adjustments made for instructional staffs since 1972, the compensation for executive staff has not kept relative pace with those of the instructional staff. The current supplement, adopted by the Board of Trustees on November 24, 1980 and effective September 1, 1980, reflects an 8% increase on the scale established in October 1972. The new schedule provides for 8% increases in supplements to match the 8% scheduled increases in instructional staff salaries effective September 1, 1981 under the Collective Bargaining Agreement between the University and the Professional Staff Congress.

**Mr. Murphy, Mrs. Everett, Mr. Badillo, Dr. Bernstein, Mr. Cavanagh, Mr. Gribetz, Dr. Jacobs, Mr. Maniscalco, Dr. Polk, Dr. Robinson, and Mrs. Titone voted Yes; Mr. Marchant voted NO; Mr. Baard abstained.**

**NO. 7X. EINSTEIN PROFESSORSHIP:** Dr. Jacobs announced the designation of the distinguished mathematician, Dennis Sullivan, as Einstein Professor at Queens College and the Graduate School. Of five Einstein Professorships in the State of New York, two are now at City University.

**NO. 8. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS: RESOLVED,** That the following items be approved:

**A. HUNTER COLLEGE - GRADUATE STUDENT ACTIVITY FEE INCREASE:**

RESOLVED, That the student activity fee paid by Hunter College graduate students be increased from \$2.50 to \$7.50 effective for the Fall 1981 semester; and that \$7.00 be designated the student government activity fee portion and fifty cents be the University student government activity (USS) fee.

EXPLANATION: A referendum was conducted via mail during December 1980 and January 1981 in conjunction with student government elections as per CUNY Bylaw section 15.10(f). The vote was 84 in favor of the increase and 26 against. The college president supports the fee increase. The fee is to be used to expand and improve upon the student activities and services available to graduate students.

**B. BROOKLYN COLLEGE - STUDENT ACTIVITY FEE INCREASE:**

RESOLVED, That the student activity fee paid by College of Liberal Arts and Sciences students at Brooklyn College be increased from \$36.50 to 38.50 effective the Fall 1981 semester; that the portion earmarked for athletics be increased from \$9.00 to \$11.00, the athletics fee to be allocated by the Brooklyn College Athletic and Recreation Association.

EXPLANATION: A referendum was held in accordance with CUNY bylaw section 15.10(f) in conjunction with student government elections held May 11 through May 14, 1981. The vote on the athletics fee increase was 809 in favor of the increase and 599 against. The college president supports the fee increases.

**C. MEDGAR EVERS COLLEGE - STUDENT ACTIVITY FEE INCREASE:**

RESOLVED, That the student activity fee paid by students at Medgar Evers College be increased from \$20.50 to \$25.50 effective for the Fall 1981 semester; and that \$25.00 be designated the student government activity fee portion and fifty cents be the University student government activity (USS) fee.

EXPLANATION: A referendum was conducted in accordance with CUNY bylaw section 15.10(f) in conjunction with student government elections held April 13 through April 14, 1981. The vote on the fee increase was 298 in favor and 92 against. The college president supports the fee increase. The fee is to be used to expand and improve upon the student activities and services available at Medgar Evers College.

**D. HOSTOS COMMUNITY COLLEGE - STUDENT ACTIVITY FEE INCREASE:**

RESOLVED, That the student activity fee paid by full-time students at Hostos Community College be increased from \$10.00 to 12.00 effective the Fall 1981 semester; and that the \$2.00 increase be earmarked as an athletics fee.

EXPLANATION: A referendum was conducted in accordance with CUNY Bylaw section 15.10(f) in conjunction with student government elections held May 18 through May 20, 1981. The vote on the fee increase was 403 in favor and 155 against. The college president supports the fee increase. The athletics fee is to be used to support intramural and interscholastic athletic activities in the College's new gymnasium which will be in operation in the Fall 1981.

**E. LAGUARDIA COMMUNITY COLLEGE - STUDENT ACTIVITY FEE:**

Mr. Marchant moved that this item be laid over. The motion failed for lack of a second.

The following resolution was adopted:

RESOLVED, That the \$20.25 per quarter full-time student activity fee at LaGuardia Community College be earmarked, effective the summer quarter, as follows:

Student Government Activity Fee	\$1.50
Concerts/Theatre	.50
Nursery School	2.50
Recreation/Sports	4.00
Graduation	1.50
Media/Communication	4.00
Club Activities	3.00
Income Generating Account	3.00
University Student Government Activity Fee (USS)	.25

EXPLANATION: A special referendum was conducted at the College May 27 through May 30, 1981 on the above schedule of earmarked fees. The vote on the fee schedule was 1,486 in favor and 372 against. There is no increase in the total student activity fee. The referendum was not held in conjunction with regular student government elections in accordance with CUNY bylaw section 15.10(f). The above fee schedule therefore comes to the Board by recommendation and with the support of the college president. The president believes the above fee schedule equitably supports the various student activities and has the strong support of the student body as indicated by the referendum. Even though the referendum was not held in conjunction with regular student government elections, more than 30% of the eligible students voted, a better than average turnout at LaGuardia Community College. The referendum was also held on the recommendation of a Student-Faculty Presidential Study Commission on Student Fees. The timing of the referendum allows the schedule to take effect two quarter semesters earlier than would a referendum held in conjunction with student government elections in the Fall, 1981. The recommendation of the Presidential Commission regarding funding priorities and the timing of the referendum by the college were based on the results of a student poll conducted in January 1981 in conjunction with regular student government elections. The Income Generating Account is used for fund-raising events to support student activities at the College, and funds allocated thereto are ultimately budgeted by the college association for student activities. Presently, the only portions of the fee that are earmarked are \$4.00 to Recreation, \$2.00 to the newspaper and \$ .25 to USS.

The above fee schedule has been approved by the Office of General Counsel to be in compliance with CUNY Bylaws.

Mr. Murphy, Mrs. Everett, Mr. Baard, Mr. Badillo, Dr. Bernstein, Mr. Cavanagh, Mr. Gribetz, Dr. Jacobs, Mr. Maniscalco, Dr. Polk, Dr. Robinson, and Mrs. Titone voted YES; Mr. Marchant voted NO.

**NO. 9. PRESENTATION ON STUDENT SERVICES:** Withdrawn.

## ADDED ITEM

Upon motions duly made, seconded and carried, the following resolution was adopted and action was taken as noted:

**NO. 10. AD HOC COMMITTEE ON STUDENT ACTIVITY FEES:** (a) RESOLVED, That the following recommendations concerning student activity fees be adopted:

The members of the Board of Trustees who have served on the Ad Hoc Committee on Student Activity Fees are especially thankful to Chancellor Kibbee for his carefully formulated and comprehensive recommendations regarding student activity fees, the fiduciary responsibilities of the Board and the fiscal controls necessary to insure proper safeguards in the handling of these fees.

This report is based primarily on the Chancellor's thoughtful and incisive recommendations.

The Board Committee would also like to thank those members of the University community who have contributed to this Report and all those who were involved in the total review of student activity fees over the last eighteen months. It should be pointed out that the Committee has also taken into consideration the suggestions made by members of the University community, including students, faculty, administrators and friends of the University and those who testified at the June Public Hearing.

## RECENT REVIEWS AND ABUSES:

Student activity fees are collected and administered by the Board of Trustees of the University in order to support educational, cultural, recreational and social activities for the benefit of the college community, in a manner consistent with the New York State Education Law. This law permits the use of these fees for student activities and student government. In 1979 very serious concerns raised in an audit report from the City Comptroller's Office along with internal and external reaction to objectionable materials published in a specific issue of a student newspaper, prompted the Board of Trustees and the Chancellor to call for a special review of student activity fees and their use within The City University of New York. The Board's Special Committee on Student Fees and the Chancellor's Task Force on Student Activity Fees were convened to investigate the collection, management and expenditure of City University of New York student activity fees and to make recommendations for future University-wide policy in this area.

The special committee was charged with examining the issues primarily from a Bylaw and general-policy perspective; the Task Force, from a managerial and operational orientation. Because of overlapping interests in the two groups' respective areas of responsibilities, the Board of Trustees decided to merge both units into a single, combined City University Task Force on Student Activity Fees.

## STATUTORY RESPONSIBILITIES:

It is our position that it is the Board of Trustees, the Chancellor and the Presidents who are accountable for the ways in which activity fees are managed and spent at the colleges. In the case of the University Student Senate the Chancellor or his designee, the Vice Chancellor for Student Affairs and Special Programs, would assume these responsibilities. College and University administrators must have the authority to exercise the unavoidable responsibility for the management and accountability for the expenditures of mandatory collections of student fees.



As The City University of New York Task Force on Student Activity Fees Report indicates, this is the third major review of student activity fees in the last 10 years. To some it may seem that this has become a perpetual task. We would hope that the changes that are made this time will fare better than those of the past. For this to be possible, there must be an understanding throughout the University of the statutory responsibilities and duties imposed on the Board of Trustees with respect to student fees. In addition, procedures must be developed which continuously safeguard that responsibility, and at the same time are sensitive to local needs.

In broad strokes, let us outline what we believe to be the Board's responsibility regarding student activity fees. "The Board of Trustees shall govern and administer The City University" (State Education Law Section 6204(1)). "... The Board of Trustees may impose and collect fees and charges for student government and other student activities and receive and expend them as agent or trustee." (State Education Law Section 6206(7)). The Board is to administer those fees and other income not derived from public taxation "for collegiate or University purposes in connection with the units under its control." (State Education Law Section 6206(6)).

#### SOME BASIC ASSUMPTIONS DERIVED FROM TRUSTEES' STATUTORY RESPONSIBILITIES:

It is our belief that when a CUNY student pays the student activity fee at the bursar's window during registration, he or she believes that the college is going to make sure that these funds are spent in the best interest of the student body. In addition, The City University administrators are expected to insure that the activity fees are "properly" spent and managed. The term "properly" is defined in accordance with the various beliefs of the many constituencies; presumably the term "properly" also means that expenditures should be for programs and services which are educationally related, safe, and administered in a way that protects the college from misuse and unlawful use of funds. A number of general principles emerge from both the State law and the expectations of internal and external City University constituencies:

1. The student activity fees are a college impost mandated upon all students in the discretion of and by the Board of Trustees of the University.
2. These monies represent a public trust for which the Board has the fiduciary responsibility.
3. It is the responsibility of the Board of Trustees to determine and decide the administration and management of the student activity fees.
4. The Board must insure, to the degree that it is possible, that the fees are expended for collegiate or University purposes.
5. It is the responsibility of the Board of Trustees or its designees to define collegiate or University purposes. In doing so, the Board should be guided by the generally accepted meaning of those words as well as by the special purposes of The City University of New York as set forth in Section 6201 of the State Education Law.

We propose that the governance structure and procedures adopted by the Board of Trustees regarding student activity fees be consistent with the five principles outlined above.

#### DELEGATION OF RESPONSIBILITY:

Consistent with these principles and for legal and practical reasons the Board should delegate the administration of student activity fees to the Chancellor and through him to the Presidents. A central question, particularly in a University which prides itself on its many traditions of participatory democracy and student involvement, is how far that delegation can be pursued and yet remain consistent with the above stated principles. We suggest that the Board can delegate such administrative responsibility only to its agent(s) or to a body that would presumably represent the viewpoint of its agent(s).

In the Task Force report, one of the recommendations is that a majority of the governing board of the college association be students. No evidence has been presented that would indicate that a mandated student majority would result necessarily in more effective college association decision making.

We would like to make the following specific recommendations to the Board:

1. a. It is our recommendation that the College Association be composed of the President or his/her designee, as chair, plus an equal number of students and teaching faculty/administrators.
  - b. Approximately one half of the Presidential appointees shall be teaching faculty, and approximately one half of the appointees shall be administrators.
  - c. The chair shall vote only in case of a tie.
  - d. Students should be elected by the general student population.
  - e. Colleges should insure, as much as is possible, that the different constituent student groups are represented on the Association Board in proportion to the number of full-time and part-time students within those constituencies.
  - f. A college might through its governance body(s) decide whether it wants to make special provision to insure at least one student government president and one student government treasurer as members ex-officio on the College Association Board. The means of determining which student government president and treasurer (if there are more than one) would serve on the Board will be determined by the Student Election Review Committee (SERC).
2. In addition, we recommend that the current Bylaw on Presidential veto be maintained i.e., that the President shall have the authority to veto any student fee allocation which in his/her opinion contravenes laws of the City, State, or nation, or any Bylaw or policy of the University or which requires further clarification. In addition, we recommend that the powers of the President be expanded since the present provisions omit any judgment on the part of the President as to the appropriateness of a student fee expenditure. It is our feeling that a Presidential veto limited to cases involving only illegal actions misses the point. There may very well be fee expenditures that are indeed legal but may be totally inappropriate and improper. The President should, with care and restraint, exercise the right to refer to the College Association those matters he/she deems inappropriate. This should be done consistent with constitutional guarantees, statutory requirements and Board policy.

The College Association may uphold the President's position or may by a 2/3 vote of the total membership override the president's decision.

The President must submit his objections to the College Association within seven (7) working days after an action has been taken. After referral the Association will be required to render its decision within ten (10) working days.

3. The College Association should be the body that the Board and the college President charge with oversight of all fee supported budgets. The Association should have jurisdiction as much as is possible, over all fee expenditures on campus, including the appropriateness of any expenditure.

Student governments shall submit budget requests to the Association. Those funds specially earmarked for student government shall likewise be subject to Association oversight.

4. Mechanisms should be in place to resolve conflicts over fee expenditures on campus without requiring that the college President confront the student government or other student groups on campus with the threat or use of his or her veto: accordingly, our belief is that a duly constituted Association should have the power to screen and turn back any proposed fee expenditure that would likely discredit the institution.

5. Income from auxiliary services is not a student activity fee. However, it is our recommendation that this subject be handled in the following way: Monies derived from auxiliary enterprises should be deposited with the College Association for college-related activities. It should be noted that the Board recently approved the policy statement on the use of Presidential Discretionary Funds. We would recommend that fifty percent of the total proceeds to the college from auxiliary enterprises should be set aside as a Community Relations Fund to be used by the President for educational, cultural, social amenities and hospitality purposes of the college at his/her discretion. This should be considered as a minimum amount for hospitality and amenity purposes. If it wishes, the Association Board may, by vote of its members, increase that amount. The balance of monies received from auxiliary enterprises would be used for other student and college related activities, as voted upon by the Association Board.

The Chancellor shall set a maximum amount for those large institutions where the Community Relations Fund may be excessive. Likewise the Chancellor shall determine a minimum amount for those colleges where there are limited proceeds generated from auxiliary enterprises.

6. While we have reservations concerning the payment of student stipends, if stipends are to be paid we would recommend that they be limited in the following manner:

a. We endorse the Task Force's recommendation that stipends be issued in accordance with the policies of the College Association. If such stipends are approved, then they should be budgeted in advance of payment.

b. If such stipends are to be paid, the procedures covering these payments should be the same as those procedures used by the college for payments of students in work study programs. This will help to document that students who are receiving such stipends are indeed putting in the time required.

c. We recommend that a notice of intent to the student body be issued well in advance of the college's next election. In this way all students will know that certain positions carry a stipend.

d. It is our recommendation, that if endorsed, these stipends should not exceed \$2,000 a year, nor more than \$1,000 in any semester. No student shall receive more than one stipend.

e. Because of the time, commitment and responsibilities of the officers of the University Student Senate we recommend that the stipends for officers of the Student Senate be as follows: for the Vice-Chairs, \$1,500 per semester up to a maximum of \$3,000 per year; for the Chair, \$2,400 per semester, up to a maximum of \$4,800 per year.

f. Those students currently receiving stipends should continue to receive those stipends and be paid at their current level until the end of their elected term of office. Notwithstanding the above, this provision will terminate on January 30, 1982. Commencing February 1, 1982 the provisions for stipend payment enumerated under (d) and (e) above shall prevail.

Those students now receiving a stipend from a college as well as the University Student Senate will be required to drop one stipend immediately upon the adoption of this policy.

Those students who are to receive stipends for the next academic year and are not currently receiving stipends shall be subject to the stipend limits indicated in (d) above.

g. We recommend that there be a limit to the number of elected student officers qualifying for stipends and that there be a two year limit on a stipend for any student.

h. University Student Senate Officers receiving a stipend from an individual college, shall not receive an additional stipend from the University Student Senate.

i. No elected student officer should be an employee or receive a salary, wage, honorarium or fee (other than the stipend as authorized in item (d) above) from the college association, student government, the University Review Committee, or any other student activity fee funded source.

7. With regard to all extramural fees allocated for use outside of the University, such as those collected for NYPIRG, we believe that students may not be fully aware that these fees can be voted upon periodically through a referendum initiated by 10% of the appropriate student body. These fees can be continued or rescinded as a result of such referenda and subsequent Board action. We recommend that this be publicized widely at the various campuses, i.e. student handbooks, college newspapers, etc.

In the case of NYPIRG there shall be an annual report required. This report should detail the activities, benefits and finances as they pertain to each of the colleges where students are participating in funded NYPIRG activities. The report should also describe those benefits that accrue to the University.

The first report should be submitted to the Board of Trustees' Committee on Student Affairs and Special Programs by October 1, 1981 after which time, the Committee may, if it deems it advisable, schedule a public hearing.

8. An option is offered in the Task Force Report to run auxiliary enterprises through a separate body other than College Associations. This is not a viable option, especially if this body is college controlled, since the State Comptroller's office has taken the position that any income earned by an auxiliary enterprise not run through a College Association is college miscellaneous income. In the case of senior colleges the State auditors have treated this income as an offset to college expenses in determining State Aid.

9. We recommend that all bodies charged with allocating student activity fees at a college should come under the governance of a College Association including those instances where student fees have specifically been earmarked through referenda.

10. We recommend that a College Association not be considered duly constituted until its governing documents have been reviewed by General Counsel and approved by the Board.

11. It is our recommendation that at the initiation of 10% of the student body, that Presidents be given discretion to schedule referenda at convenient times for the student body in addition to being held in conjunction with regular student government elections.

12. We recommend that prior to any proposition being submitted to referendum, the language should be approved for clarity and legality by the Student Election Review Committee (SERC) prior to the period for the collection of signatures where the petition method of referendum is used.

13. The registrar should be that person designated to indicate the number of student signatures that will constitute the required 10% of the student body.

14. The Director of Internal Audit of CUNY, after consultation with appropriate groups and individuals, shall develop a fiscal accountability handbook by January 1, 1982. This handbook will identify the fiscal documents used by college associations, student governments, clubs, the University Student Senate, newspapers, community relations funds, etc., and attempt, as much as is practicable, to have a uniform vouchering and documentation system with appropriate controls. The colleges and the University Student Senate will be required to follow the guidelines and controls as indicated in the fiscal accountability handbook. These controls shall include, but not be limited to, revenue collections, deposits, financial disclosures, accounting procedures, procedures for advance payment, documentation (requisitions), contracts, travel vouchers, investments, and surpluses.

15. Subject to approval of the Chancellor, and based upon the guidelines contained in the University Fiscal Accountability Handbook, the University Review Committee (three administrators appointed by the Chancellor) shall have oversight responsibilities for intramural fees as well as extramural fees, including budget preparation, reporting, disclosure, accounting, purchasing, vouchering, documentation and employment practices and other associated regulations. The University Review Committee shall have the right to veto University Student Senate allocations and expenditures, subject to a two-thirds override vote by the total USS membership, in person or by mail.

16. All revenues generated by student activities funded through student activity fees should be deposited in the central college depository, subject to the control of the College Association, and not necessarily applied to the account of the income-generating organization, without specific Association authorization.

17. We recommend that a Committee of Deans of Students along with student leaders, be established by the Chancellor. This Committee would continually monitor compliance of the Board's Bylaws and University policy on student fees at the campuses. The Committee should be chaired by the Vice Chancellor for Student Affairs and Special Programs. In those instances where there may be conflicts between students and campus administrators over issues regarding the student activity fee, the President or the College Association may refer this to this Committee for advice and counsel.

18. It is our recommendation that the University's purchasing regulations should be applicable to the expenditure of all student activity fees; and that University employment procedures and affirmative action policies should be applicable to all expenditures of student activity fees on personnel; and that State and City regulations for official travel applicable to employees should also be applicable to the expenditure of student activity fees for travel. In those few instances where exception to the above may be necessary they must be approved by the college President.

19. We would strongly recommend that The City University of New York Director of Internal Audit conduct periodic audits at each campus and the University Student Senate to insure compliance with University accounting procedures, purchasing procedures, revenue collections and expenditures disclosure, documentation, equipment inventory, travel and all other aspects involving revenue control and policies of the Board.

20. In making some of these changes, we would recommend that existing campus policies and procedures that have proved effective and sensitive to the needs of the individual units and which do not conflict with the policies and practices adopted by the Board should not be discarded.

21. The Task Force Report calls for the issuance of financial statements twice annually and then calls for an annual financial report. This requires clarification since it appears that this would result in at least three financial statements, an unreasonable request. It would be preferable to require a financial statement at the end of the Fall semester and an annual financial report at the end of the fiscal year, which we believe is the intent of the report.

22. It is recommended that persons (students, faculty, administrators and staff) who may have access to student fee monies be bonded. The publicity in the media and the audit reports of 1979 and 1980 have brought much attention to the issue of student activity fees and their uses within The City University of New York. Because of the importance of many of the questions raised around this issue, a Task Force was established and members of the Board have that report. You also have a series of recommendations from us concerning the collection, management, and expenditure of student activities fees within The City University and recommendations for future university-wide policy in this area. You also have our thoughts on the fiduciary responsibilities and other responsibilities of the Trustees of the University and the Trustees' representatives, the Presidents. These recommendations and thoughts have been adopted for the most part from the Chancellor's constructive and important recommendations to this Committee. All of this leads naturally to structural and organizational recommendations concerning the membership of the Association, the place and use of auxiliary enterprise income and finally the source and use of so called "Presidential Discretionary Funds."

Our recommendations speak to the issues of fiduciary responsibility, structure, and in some instances, fiscal controls. It is our hope that this Report will achieve long term solutions to some of the problems inherent in student activities and the fees that go to support them.

In the end we all should understand that student activities have served as an invaluable asset to the total educational environment of our students and have contributed significantly to the mission of this University's community. Lest we lose this asset, we must resolve the problems that have been identified.

EXPLANATION: In 1979 serious student-fee-related questions were raised in a report issued by the Office of the City Comptroller. During this same period there was considerable internal and external reaction to objectionable material published in a specific issue of a student newspaper. A Special Board Committee on Student Fees chaired by the Honorable Armand D'Angelo and a Chancellor's Task Force on Student Activity Fees were convened to investigate the collection, management, and expenditure of student activity fees and to make recommendations for future university-wide policies and procedures. The Special Committee was charged with examining the issues primarily from a Bylaw and general policy perspective; the Task Force, from a managerial and operational orientation. Both units were merged into a single CUNY Task Force on Student Activity Fees to facilitate the formulation of recommendations. The report of the Task Force was presented to the Chancellor in May, after which the Chancellor presented his recommendations to the Council of Presidents. The Chancellor's recommendations were then forwarded to the Board of Trustees. A public hearing, chaired by the Honorable Edith Everett, was held on June 3. The Ad Hoc Committee on Student Activity Fees also met on June 15 and 22. The above recommendations of the Board of Trustees Ad Hoc Committee on Student Activity Fees are based primarily on the Chancellor's recommendations, and certain recommendations for modifications made at the public hearing and at the special meetings of the Ad Hoc Committee.

**Mr. Murphy, Mrs. Everett, Dr. Bernstein, Mr. Cavanagh, Mr. Gribetz, Dr. Jacobs, Mr. Maniscalco, Dr. Polk, Dr. Robinson, and Mrs. Titone voted YES; Mr. Badillo and Mr. Marchant voted NO; Mr. Baard abstained.**

(b) Pursuant to Bylaw Section 5.1, notice was given that at the next meeting of the Board of Trustees of The City University of New York, amendments of Article 15 of the Bylaws will come up for action. Such Bylaw amendments will be those necessary and appropriate to implement the policies and principles with respect to Student Activity Fees adopted by the Board at today's meeting. The Bylaw sections to be amended or repealed include section 15.2(d), 15.8, 15.9, 15.10 and 15.11.

Upon motions duly made, seconded and carried, the Board went into executive session to consider personnel matters.

There were present:

Edith B. Everett, Vice Chairperson

Paul P. Baard  
Blanche Bernstein  
James A. Cavanagh  
Judah Gribetz  
Harold M. Jacobs

Albert V. Maniscalco  
Robert L. Polk  
David Z. Robinson  
Margaret Titone

Martin J. Warmbrand, Secretary of the Board  
David B. Rigney, General Counsel and Vice-Chancellor for Legal Affairs

Chancellor Robert J. Kibbee  
Vice-Chancellor Richard M. Catalano  
Vice-Chancellor Julius C.C. Edelstein  
Vice Chancellor Jerald Posman

Vice Chancellor Leonard O. Roellig  
Dean Mary Rothlein  
Etta G. Grass, Assistant Secretary of the Board

The absence of Mr. Murphy, Mr. Badillo, Mr. D'Angelo, Mr. Rivera, Professor Burton and Mr. Marchant was excused.

Upon motions duly made, seconded and carried the following resolutions were adopted or action was taken as noted: (Calendar Nos. 11 through 15)

**NO. 11. CENTRAL OFFICE - ADMINISTRATIVE DESIGNATION - ACTING VICE-CHANCELLOR FOR STUDENT AFFAIRS AND SPECIAL PROGRAMS:** RESOLVED, That Dean Leo A. Corbie be designated Acting Vice Chancellor for Student Affairs and Special Programs, effective July 1, 1981, with compensation in addition to base salary of \$10,800 subject to financial ability.

**NO. 12. DEPUTY CHANCELLOR'S SALARY:** RESOLVED, That the salary of the Deputy Chancellor be increased to \$59,200 per annum, effective May 1, 1981, subject to financial ability and subject to the approval of the State Director of the Budget. This represents the Deputy Chancellor's total salary for the performance of his duties.

**NO. 13. SPECIAL COMMITTEE ON STEP IV CASES:** Laid Over.

**NO. 14. DESIGNATION OF VICE-CHANCELLOR FOR UNIVERSITY SYSTEMS:** RESOLVED, That Acting Vice-Chancellor for University Systems, Ira H. Fuchs, be designated Vice-Chancellor for University Systems with compensation in addition to base salary of \$10,800, effective July 1, 1981, subject to financial ability.

At this point Chancellor Kibbee left the meeting.

**NO. 15. ROBERT J. KIBBEE AWARDS FOR PUBLIC SERVICE AND ACHIEVEMENT:** RESOLVED, That the Board approve the establishment of the CUNY Fund for the Robert J. Kibbee Awards, to consist of such amounts as are made available from receipts from the sale of tickets for the Academic Assembly, Reception and Dinner-Dance on October first, in honor of the 20th anniversary of The City University and the 10th Anniversary of the Chancellorship of Robert J. Kibbee, and from related and subsequent contributions; and be it