

MINUTES OF THE MEETING OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

MARCH 27, 1989

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80TH STREET - BOROUGH OF MANHATTAN

In the absence of the Chairperson, the Vice-Chairperson called the meeting to order at 4:37 P.M.

There were present:

Edith B. Everett, Vice Chairperson

Paul P. Baard
Blanche Bernstein
Sylvia Bloom
Maria Josefa Canino

Gladys Carrion
Armand D'Angelo
Judah Gribetz
Calvin O. Pressley

Abdallah Muhammad, ex officio

Shirley Ullman Wedeen, ex officio

Martin J. Warmbrand, Secretary of the Board

David B. Rigney, General Counsel and Vice Chancellor for Legal Affairs

Etta G. Grass, Assistant Secretary of the Board

Chancellor Joseph S. Murphy
Deputy Chancellor Laurence F. Mucciolo
President Milton G. Bassin
President Roscoe C. Brown, Jr.
Acting President Leo A. Corble
President Leon M. Goldstein
President Matthew Goldstein
President Bernard W. Harleston
President Robert L. Hess
President Augusta Souza Kappner
President Shirley Strum Kenny
President Paul LeClerc
Acting President Tilden J. LeMelle
President Leonard Lief

President Gerald W. Lynch
Acting President Martin Moed
President Isaura S. Santiago
President Kurt R. Schmeller
President Edmond L. Volpe
Sr. Vice Chancellor Donal E. Farley
Vice Chancellor Ira Bloom
Acting Vice Chancellor Joyce Brown
Vice Chancellor Jay Hershenson
Vice ChancellorCarolynn Reid-Wallace
Vice Chancellor Joseph F. Vivona
Dean Haywood Burns

The absence of Mr. Murphy, Mr. Cenci, Mr. Howard, Dr. Jacobs and Mrs. White was excused.

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A. NEW TRUSTEE: On behalf of the Board, the Vice-Chairperson extended a very warm welcome to the newest Member of the Board, the Honorable Calvin O. Pressley, and stated that the Board looked forward to working closely with him for the benefit of the University.

B. TRUSTEE HONOR: The Vice-Chairperson reported that on April 9 the Association of Orthodox Jewish Teachers of the New York City School System will present a community leadership award to the Honorable Harold M. Jacobs.

C. 1989 ROBERT J. KIBBEE AWARD COMMITTEE: The Vice-Chairperson announced the following membership of the 1989 Robert J. Kibbee Award Committee: Hon. Sylvia Bloom, Chairperson, Hon. Blanche Bernstein, Hon. Louis C. Cenci, Hon. Judah Gribetz, Hon. Abdallah Muhammad, Pres. Bernard W. Harleston, Distinguished Prof. Addison Gayle, Prof. Pearl Gesarch, Mr. Jack John Olivero, and Prof. Henry Wasser.

D. FACULTY HONORS: The Vice-Chairperson reported the following honors accorded members of the University faculty:

(1) Katherine Keough, assistant professor of education at Queens College, received a Bronze Medal in the 31st annual competition of the International Film and TV Festival of New York, held in November, for her slide-tape program on AIDS education. The program has been distributed nationally to local school districts.

(2) Edward A. Berlin, projects manager in the Data Processing Center at Queensborough Community College, received an ASCAP-Deems Taylor Award for "excellence in writing about music" for his book, Reflections and Research on Ragtime, published by the Institute for Studies in American Music.

(3) Jack Begelman, professor emeritus and former chairperson of the Department of Health and Physical Education at Lehman College, received the Paul Lichterman Award for "outstanding achievement for older Americans," at ceremonies held in Washington, D.C. Dr. Begelman has done extensive work as a volunteer for organizations that seek to protect the elderly and in a second career as a paralegal has specialized in outreach work with the low-income minority and rural elderly in Florida's Hillsborough County.

E. GRANTS: The Vice-Chairperson presented for inclusion in the record the following report of grants received by units of the University:

(1) Graduate School and University Center: The Graduate School and University Center has received the following grants:

(a) \$650,000 from the U.S. Air Force to Prof. Louis Auslander for a project entitled "Applied Harmonic Analysis."

(b) \$112,000 from the U.S. Education Dept. to Mr. Dean Harrison for the Patricia Roberts Harris Fellowship Program.

(c) \$92,467 from the U.S. Education Dept. to Dr. David Katz for a project entitled "Training Parent Educators to Work with Inner-City Parents of Handicapped Elementary School Children."

(d) \$84,407 from the U.S. Education Dept. to Dr. Bert Flugman for a project entitled "Training Transition Linkage Coordinators for Urban High Schools."

(e) \$75,729 from the U.S. Education Dept. to Prof. Irving Hochberg for a project entitled "Preparation of Leadership Personnel in Hearing Impairment."

(f) \$70,438 from Columbia University to Prof. Henry Wasser for the Columbia-CUNY Western European Studies Center.

(2) City University Medical School: City University Medical School has received the following grants:

(a) \$127,968 from N.Y.S. Education Dept. to Prof. M. Slater for Science and Technology Entry Program (STEP) .

(b) \$76,575 from N.Y.S. Education Dept. to Prof. M. Slater for Structured Educational Support Program (SESP) .

(3) The City College: The City College has received the following grants:

(a) \$167,370 from Office of Naval Research to Prof. Y. Andreopoulos, Mechanical Engineering Dept., for Laser Doppler Vorticity Probe.

(b) \$149,500 from U.S. Air Force Office of Scientific Research to Prof. R. Alfano, Physics Dept., for a project entitled "Ultrafast Physics in Microstructure & Alloy Systems."

(c) \$145,239 from National Institutes of Health/Public Health Service to Prof. M. Steinberg, Chemistry Dept., for a project entitled "Oncogene Expression in SC40-Infected Keratinocytes."

(d) \$139,000 from U.S. Dept. of Energy to Prof. R. Shinnar, Chemical Engineering Dept., for a project entitled "Hydrogen Recovery by Novel Solvent Systems."

(e) \$125,000 from U.S. Office of Naval Research to Prof. R. Alfano, Physics Dept., for a project entitled "Identifying Diseased Tissues Using Laser Spectroscopy."

(f) \$90,000 from Office of Naval Research to Prof. J. A. Johnson III, Physics Dept., for a project entitled "Turbulent Molecular Processes and Structures in Supersonic Free Shear Layers."

(g) \$69,000 from U.S. Dept. of Energy to Prof. R. Shinnar, Chemical Engineering Dept., for a project entitled "Hydrogen Recovery by Novel Solvent Systems."

(h) \$60,000 from National Science Foundation to Prof. A. Acrivos, Institute of Applied Chemical Physics, for a project entitled "Sedimentation in Settling Tanks Having Inclined Walls--The Boycott Effect."

(i) \$52,267 from Brookhaven National Laboratory to Profs. C. Costantino and C. Miller, Civil Engineering Dept., for Review of DOE Facilities.

(j) \$50,000 from Port Authority of New York and New Jersey to Prof. M. Pakarsky, Civil Engineering Dept., for a Regional Conference on Mobility.

(4) The College of Staten Island: The College of Staten Island has received a grant of \$57,090 from N.Y.S. Education Dept. to Elsa Nunez-Wormack for Collegiate Science and Technology Program.

(5) Hunter College: Hunter College has received the following grants:

(a) \$82,000 from the National Science Foundation to Peter Lipke, Biological Sciences Dept., for a project entitled "Cell-Cell Adhesion in *Saccharomyces cerevisiae*."

(b) \$79,596 from the National Science Foundation to Thomas McGovern, Anthropology Dept., for Icelandic Paleoconomy Project.

(6) New York City Technical College: New York City Technical College has received the following grants:

(a) \$180,000 from N.Y.S. Dept. of Economic Development to Dean Sonya Shapiro for Division of Continuing Education Program in Bindery Training.

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(b) \$89,000 from N.Y.S. Education Dept., Vocational Education Act, to Prof. Esin Ayen, for Telecommunications Technology Program Improvement, Innovation and Expansion.

(c) \$82,154 from N.Y.S. Education Dept., Vocational Education Act, to Dean Sonya Shapiro for Vocational Opportunities for Single Parents.

(7) Queens College: Queens College has received the following grants:

(a) \$135,352 from National Institutes of Health/National Institute of General Medical Sciences, for the support of research entitled "Synthesis of Isosteric Analogues of Phosphoinositides and Inositol Phosphates," under the direction of Prof. Robert Engel, Chemistry Dept.

(b) \$119,695 from National Institutes of Health/National Institute of Child Health and Human Development, for the support of research entitled "Operant Analysis of Imitation in Infants," under the direction of Prof. Claire Poulson, Psychology Dept.

(c) \$113,882 from U.S. Dept. of Defense, Air Force Systems Command, for the support of research entitled "Thin Film Permanent Magnet and Super Conducting Films for Integrated Electromagnetic Components," under the direction of Prof. Fred Cadieu, Physics Dept. (increment to previous award) .

(8) York College: York College has received a grant of \$87,467 from N.Y.S. Education Dept. to Vice-Pres. James C. Hall for Adult Literacy Education.

(9) Bronx Community College: Bronx Community College has received the following grants:

(a) \$150,388 from N.Y.S. Education Dept. to Office of Continuing Education to train Job Training Partnership Act (JTPA) participants in auto mechanics through the Episcopal Mission Society Automotive Training Program.

(b) \$56,043 from N.Y.S. Education Dept. to Allan Wolk, Office of Paralegal Studies, to provide holistic counseling and tutorial assistance for students in Paralegal Studies Associate Program.

F. COMMENDATION OF UNIVERSITY MANAGEMENT: The Vice-Chairperson was pleased to report that the 1988 Annual Report of the Governor's Management and Productivity Program specifically cites three major City University initiatives that, in the words of the Governor, have "saved dollars, avoided costs, increased revenues, and increased services for the people of New York."

The first citation is for the Pre-freshman Summer Program at The City University of New York. The Report specifically commends the successful initiative and describes the results of the past four years.

Secondly, the Governor's Management Productivity Report specifically commends "micro-computer efficiencies at The City University of New York" and notes CUNY's efforts to take "innovative steps to reduce by over \$2 million the amount it spends on purchasing microcomputer software." The Report cites CUNY agreements with vendors, the development of software, and 25 faculty-developed instructional programs.

Finally, the Governor commends City University's efforts to upgrade its data communications network, including the elimination of multiple low-speed telecommunications lines and their replacement with single high-speed lines. Substantial campus savings have already occurred, along with a 27-30 percent increase in data transmission capacity.

The Vice-Chairperson stated that the public record should note that The City University of New York is one of the few agencies to receive three citations for management and productivity initiatives.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 1 through 7)

NO. 1. UNIVERSITY REPORT: RESOLVED, That the University Report for March 27, 1989 (including Addendum Items) be approved, as revised as follows:

(a) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

Dr. Bernstein stated that several Trustees on numerous occasions have asked for a short statement appended to the University Report and to the Chancellor's Report, bringing to the attention of the Board especially important issues which ought to be looked at by the Trustees, recognizing that most of the Trustees do not have the time or even the knowledge to read those two documents very carefully. She brought this matter up not just for that reason but also because the University does have a budget problem that has been discussed a number of times. She pointed out, however, that the Report does contain the hiring of some new people, the creation of some new positions, the appointment of six Visiting Professors for the coming year. She questioned whether the Board should approve, as it usually does automatically, the University Report or the Chancellor's Report with these kinds of items in them. She asked for an explanation.

Vice-Chancellor Bloom stated that all the appointments in the Report have been reviewed by the University Freeze Committee on a case-by-case basis. There are a number of appointments for the spring semester that are visiting or substitute appointments, carrying no commitment beyond the current semester. They fill instructional needs for the spring semester. The vast majority of appointments that have been made since the freeze have been in faculty titles, and they have been primarily visiting or substitute appointments for the spring semester.

Dr. Bernstein stated that there are also a number of recommendations for early tenure for a number of assistant professors or associate professors. That does involve a major obligation. Vice-Chancellor Bloom replied that those are approved on a case-by-case basis by the Committee on Faculty, Staff, and Administration. Dr. Bernstein asked what would happen if there is a significant budget cut. She indicated that she was sure these positions had been reviewed and the decision made on a case-by-case basis, but especially the early tenure decisions seemed to her a very chancy thing to do at this time. Vice-Chancellor Bloom stated that a handful of people are involved, and they are people who either held tenure at other institutions or about whom the college feels strongly. They have gone through University processes and have been reviewed. Even under the worst circumstances, the University will still be making new appointments to meet urgent needs in certain areas.

Mr. Muhammad pointed out that five colleges, John Jay, New York City Technical College, Bronx Community College, Lehman and Medgar Evers, submitted no University Reports. He asked whether they had taken into consideration the budget deficit that the University is facing or had nothing to enter at this time. The Chancellor replied that the freeze has been in place for some months and the velocity of appointments and other actions has decreased in consequence. Exceptional actions are submitted after a long and arduous process. He pointed out that these are the thinnest Reports submitted recently because there is very little going on until there is clarification with respect to the new budget.

Mr. Muhammad called attention to the fact that Hunter is installing a new telephone system, as has been done in the Central Office. He asked whether this replacement of telephone equipment will be carried out throughout the entire University. Sr. Vice-Chancellor Farley stated that it is the University's intention over a time to replace all of the systems because there are significant cost savings in owned systems over renting equipment.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for March 27, 1989 (including Addendum Items) be approved as revised as follows:

(a) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

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NO. 2X. ORAL REPORT OF THE CHANCELLOR: The Chancellor presented the following report on matters of Board and University interest:

(a) On behalf of the Administration, the Chancellor joined the Board and Vice-Chairperson Everett in welcoming Reverend Pressley to the Board and pledged to work with him carefully, and candidly, and openly, and in a forthright fashion. He assured Reverend Pressley full cooperation on behalf of the Presidents and the staff.

(b) The Chancellor asked that the record show, on behalf of the Board and the Administration, extraordinary sympathy, sense of loss, and feeling of closeness with President and Mrs. Segall, who suffered the loss of a 27-year old daughter on March 23.

(c) The Chancellor reported on several events that occurred since the trip of the Board to Albany. The University is continuing to negotiate and participate to the extent that participation is required in the deliberations currently taking place in Albany with respect to the Executive Budget. Major revenue issues remain unresolved, but the Governor's Office has asked for additional budgetary information on the University's budgetary needs, and the issue of higher education and the funding of public higher education are approaching the point where they will be receiving some attention by the various agencies of government. The University is in touch with key legislative leaders and staff on a daily basis.

The Chancellor called attention to the column by Albert Shanker in Sunday's New York Times, which expressed a strong and powerful argument on behalf of the University and its present budgetary request. He expressed gratitude that Mr. Shanker had put both himself and the AFT on record as being in support of the restoration of funds for City and State University.

The Chancellor expressed personal appreciation of the fact that the Board took the time to go to Albany. It was enormously effective. A number of legislators indicated that it was one of the best sessions they have had with the Board.

The Chancellor reported that between 70,000 and 75,000 letters have been generated in the letter-writing campaign. An attempt is being made to generate another 25,000 in the next few days. These are very important and are one manifestation of the attempt to see to it that the representatives in Albany act in a responsible way. The Chancellor was particularly moved by the open letter by the Distinguished Professors, which is a very fine letter and will respond to the request for expressions of support by the faculty.

(d) According to the press, Governor Cuomo appears to have reached an understanding according to which the State University agreed to form a management advisory committee, which will examine the manner of management of the State University. The Governor has apparently in the same discussion indicated that he no longer felt as strongly as he originally felt about an increase in tuition as a solution for the State University's problem. These are reports that have reached the University both through the press and informally, and they seem to indicate that the State University will take measures to address its management problems, should it indeed have management problems. The City University was asked whether it would form a comparable sort of management committee. After several days of deliberation during which the Chancellor tried to reach each of the Board Members as well as the Chairperson, it was agreed to indicate to the Governor that in principle the Board of Trustees accepts the proposal and reserves to itself the methods and procedures to be used in establishing such a management committee. The Chancellor recommended to the Chairperson that the Long-Range Planning Committee might address the issue at an appropriate time of the establishment of a mechanism to self-examine the management practices of the Central Administration of the University.

(e) The Chancellor indicated that the University is cooperating with the drought emergency problem. Sr. Vice-Chancellor Farley has been in touch with the Presidents, and assurances have been given to the Mayor that the University will do what it has done in the past and that is to cooperate with any measures required in the emergency.

NO. 3. APPROVAL OF MINUTES: RESOLVED, That the minutes of the Board meeting of February 27, 1989 be approved.

NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED, That the following items be approved:

A. THE COLLEGE OF STATEN ISLAND AND QUEENS COLLEGE - REHABILITATION AND ALTERATION PROJECTS:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by the firm of Syska & Hennessy, Inc., Engineers, and authorize the Office of Facilities Planning, Construction and Management to advertise, bid and award contracts to the lowest responsible bidders for furnishing all labor, materials and equipment required for various alteration/rehabilitation projects at The College of Staten Island and at Queens College, combined Project No. CU006-087, at an estimated cost of \$709,900 chargeable to the State Capital Construction Fund.

EXPLANATION: The projects consist of:

THE COLLEGE OF STATEN ISLAND:

1. (ST001-087) Replace the existing campus T.V. security system with a new system for greater security and flexibility of operation (\$37,900)
2. (ST004-087) Modify the ventilation system for the laboratories in the basement of "B" Building to isolate the toxic exhaust from the main air conditioning system to meet code requirements. (\$82,000)
3. (ST006-087) Replace the existing chillers on roof of "A" Building, modify the air distribution system (ductwork) for "H" Building and install a new A/C unit for Robotic Laboratory. (\$175,000)

QUEENS COLLEGE:

1. (QC003-087) Install security site lighting on campus walkways along the Quadrangle and adjacent to Jefferson Hall, "D" Building, "E" Building, "T-1" Building, Kiely Hall and along the east roadways adjacent to Kiely Hall to meet the lighting standard as specified in the Master Site Plan. (\$415,000)

The estimate of \$709,900 includes construction contingencies and cost escalation to bid date. Pursuant to the recent State Budget Bulletin, the Office of Facilities Planning, Construction and Management has been exempted from the freeze on the award of capital projects on the basis of the health, safety and security problems this work is designed to address.

B. LAGUARDIA, BOROUGH OF MANHATTAN, AND QUEENSBOROUGH COMMUNITY COLLEGES - ALTERATION PROJECTS:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents as prepared by the firm of Laurence Werfel, P.C., Architects, and authorize the Office of Facilities Planning, Construction and Management to advertise, bid and award contracts to the lowest responsible bidders for furnishing all labor, materials and equipment required for construction of various alteration projects at LaGuardia, Borough of Manhattan and Queensborough Community Colleges, combined Projects No. CU786-086, at an estimated cost of \$906,000 chargeable to Capital Project Nos. HN206 and HN212; and be it further

RESOLVED, That the Director of the City Office of Management and Budget be requested to approve the funding necessary to award these contracts.

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EXPLANATION: The project consists of:

LAGUARDIA COMMUNITY COLLEGE

1. Renovation of Loading Dock Area. (LG741-086) (\$100,000)
2. Renovation of main entrance. (LG736-086) (\$140,000)

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

1. Provide new interior stairway from Main Lobby to Admissions Office. (MC717-086) (\$96,000)
2. Provide new auxiliary exterior storage area for distribution of supplies. (MC720-086) (\$218,000)

QUEENSBOROUGH COMMUNITY COLLEGE

1. Rehabilitation of Cafeteria. (QB786-086) (\$210,000)
2. West Wing - 1st Floor. Renovations for new classrooms. (QB774-08) (\$142,000)

The estimate of \$906,000 includes construction contingencies and cost escalation to bid date.

The Board of Trustees of The City University of New York approved a service contract with the firm of Laurence Werfel, P.C., Architects, for the Design and Supervision of Construction of this project on September 28, 1987, Cal. No. 4.B.11.

C. YORK COLLEGE - COMPLETION OF CAMPUS ATHLETIC FIELDS AND MISCELLANEOUS SITE WORK :

RESOLVED, That the Board of Trustees of The City University of New York accept the contract documents and cost estimate of \$6,507,000 as prepared by the firm of Peter G. Rolland & Associates for the construction of Campus Athletic Fields and Miscellaneous Site Work at York College, Project No. YC003-087; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority of the State of New York to advertise, bid and award contracts for the construction of the aforesaid Athletic Fields and Site Work.

EXPLANATION: The 1988/89 State Budget included funding authorization to construct new Campus Athletic Fields (Super Block VI) and Miscellaneous Site Work (Super Block I) in accordance with the approved Master Plan.

Completion of the Campus Athletic Fields and Miscellaneous Site Work will provide various outdoor health and physical education related facilities, including office and storage facilities in an enclosed structure. Site improvement will include expansion of parking facilities, lighting and general landscaping consistent with the approved Master Plan.

The plans have been reviewed and accepted by the College, the Office of Facilities Planning, Construction and Management and the Dormitory Authority of the State of New York. It is recommended that the final contract documents be accepted and authorization to invite bids and award contracts for the construction of the new facilities be given.

D. QUEENSBOROUGH COMMUNITY COLLEGE - REHABILITATION PROJECT:

RESOLVED, That the Board of Trustees of The City University of New York approve an amendment to the service contract with the firm of Carlson & Sweatt, P.C. Engineers for engineering services for the design and supervision of construction for various capital improvement projects including CUNY Project No. CU973-086 at a fee increase from \$194,000 to \$212,150 chargeable to Capital Project No. HN-206; and be it further

RESOLVED, That the Director of the City Office of Management & Budget be requested to approve the funding necessary for said contract amendment; and be it further

RESOLVED, That the Board of Estimate be and is hereby requested to approve said contract amendment.

EXPLANATION: On September 29, 1988 (Cal. No 7.A.(5)) the Board approved the aforementioned Firm to provide professional services in connection with a number of community colleges capital improvement projects.

One of the projects was the expansion of the Underground Duct Banks at the Queensborough Community College. The construction cost was estimated at \$240,000.

The expansion of the Duct Banks proposed under the original contract included sufficient room for the above services to expand electrical distribution on the campus. Since the project was initially proposed, additional needs for increased ducts have arisen to extend fire, security, telephone and data systems from a central location to each building on the campus.

The proposed amendment is to provide an additional \$18,150 fee for the consultant design and field services resulting from the increase in scope of the Queensborough Community College project.

The estimated construction cost for the additional Duct Banks to accommodate the above services is \$95,000. The total estimated construction cost will be increased from \$240,000 to \$335,000.

E. HUNTER COLLEGE - XEROGRAPHIC PAPER:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents and specifications and authorize Hunter College to advertise for, receive, open bids and award a contract to the lowest responsible bidder to furnish and deliver multi-purpose xerographic paper for the Model 9500 and 9900 Xerox copiers for the College's Duplicating Office for the period July 1, 1989 through June 30, 1990 at an estimated cost of \$125,000 chargeable to expense code 229601200-446052 or any other funds subject to financial ability, fiscal year 1989-90.

EXPLANATION: The paper is required to meet the high volume of demand for major duplicating services required by the various areas of the College. This major duplicating service is essential to the daily operations of the College and must be done on high speed copiers, since departmental copiers cannot handle the volume of reports, announcements and instructional requirements. The cost is also reduced by maintaining a Supply Room stock to eliminate the high cost of individual departmental orders.

F. HUNTER COLLEGE CAMPUS SCHOOL - UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York approve the contract documents and specifications and authorize Hunter College to advertise for, receive, open bids and award a contract to the lowest responsible bidder to furnish Uniformed Guard Service for the Hunter Campus School, at an estimated cost of \$135,000 chargeable to expense code 234801400 Contractual Services or other such funds subject to financial ability for the period July 1, 1989 through June 30, 1990 with a one-year option to renew.

EXPLANATION: This contract is required to provide Uniformed Guard Service to safeguard the faculty, staff, students and property of the College.

G. HUNTER COLLEGE UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York approve documents and specifications and authorize Hunter College to advertise for, receive, open bids and award a contract to the lowest responsible bidder to furnish Uniformed Guard Service for Hunter College, at an estimated cost of \$875,000 chargeable to expense code 234801400 - 446052 Contractual Services, or other such funds, subject to financial ability for the period July 1, 1989 through June 30, 1990 with a one-year option to renew.

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EXPLANATION: This contract is required to provide Uniformed Guard Service to safeguard the faculty, staff, students and property of the College.

H. CENTRAL OFFICE - PRINTING OF "FRESHMAN ADMISSIONS GUIDE/1990":

RESOLVED, That the Board of Trustees of The City University of New York approve the specifications, contract documents and allow the Office of Admission Services to exercise the first option to renew the printing contract for the printing of the Freshman Admissions Guide - 1990, at an approximate cost of \$225,000 for the fiscal year 1990-1991, chargeable to the budget code 213501200, or other such funds as may be available.

EXPLANATION: The "Freshman Admissions Guide - 1990" for the Office of Admission Services is distributed, as follows:

- 1) To all agencies that conduct admissions counseling.
- 2) To all high schools (public, private, parochial) in the New York metropolitan area.
- 3) To all CUNY units.
- 4) To universities and colleges outside CUNY.
- 5) To all students applying for admission to CUNY through the Office of Admission Services.
- 6) To college fairs.

In reply to a question from Dr. Baard as to whether this contract was originally competitively bid and is now being renewed because of successful dealings with that firm, Vice-Chancellor Vivona stated that a better price is secured if the option to renew is available, but the contract can be dropped after the first year.

I. THE COLLEGE OF STATEN ISLAND - UNARMED UNIFORMED GUARD SERVICE:

RESOLVED, That the Board of Trustees of The City University of New York authorize The College of Staten Island to advertise for, receive and award bids to the lowest responsible bidder for furnishing of Unarmed Uniformed Guard Service at all locations of the college for the 15 month period commencing on April 1, 1989, or when authorized by the College to commence operations, through June 30, 1990, with the option to renew for three (3) consecutive one (1) year terms at an estimated yearly cost of \$700,000 chargeable to code 234801400, or such other funds as may be available.

EXPLANATION: We have been informed that our present contractor will be seeking relief under the Federal Bankruptcy Act and may not be able to provide service for the remainder of the present contract year expiring June 30, 1989. Uniformed guard service is necessary to safeguard the students, faculty, staff and property of the college.

NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED, That the following items be approved and reports noted:

A. QUEENSBOROUGH COMMUNITY COLLEGE - A.S. IN PRE-PHYSICIAN'S ASSISTANT:

RESOLVED, That the program in Pre-Physician's Assistant leading to the Associate in Science degree to be offered at Queensborough Community College be approved, effective September 1989, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with preparation in the basic sciences and mathematics of the first two years of Physician's Assistant education in order that they may transfer into the upper division of Physician's Assistant programs. The proposed program is fully articulated with the baccalaureate Physician's Assistant programs at City College and Long Island University assuring students complete transfer of all credits.

Physician's Assistants are skilled members of the health care team who, working dependently under the supervision of licensed physicians, provide a broad range of medical services in almost all health care settings. The demand for physician's assistants is tremendous. The directors of physician's assistant programs at Yale, LIU, CCNY, AND SUNY Stony Brook claim to have had 100% placement for their graduates for many years. Starting salaries currently average over \$30,000 per year.

The proposed curriculum builds on existing courses in the biological sciences and liberal arts. Only one new course will be needed. Qualified faculty and adequate facilities and equipment are already in place to offer all the courses in the program. The program is therefore cost effective and is an appropriate addition to the liberal arts and career programs offered by the College.

B. QUEENSBOROUGH COMMUNITY COLLEGE - CERTIFICATE PROGRAM IN COMPUTERIZED MANUFACTURING TECHNOLOGY:

RESOLVED, That the program in Computerized Manufacturing Technology leading to a Certificate to be offered at Queensborough Community College be approved effective September, 1989, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with the knowledge and skills necessary to understand and operate computer aided design and manufacturing systems.

Modern manufacturing is a data-driven process; therefore, computers are used to process all its data efficiently. The ability to process all the logistical, technical, and administrative data efficiently will have a significant influence on the overall performance of the manufacturing process. In order to compete in today's global economy, the American manufacturing industry is rapidly converting from manually operated manufacturing systems to computer assisted manufacturing systems. This change has created a need for qualified persons with state-of-the-art skills to work with modern computer integrated manufacturing systems.

The need for qualified personnel in computer manufacturing is so extensive that the National Tooling and Machining Association (NTMA) has initiated training programs for people in industry in the New York metropolitan area. Within the past two years these programs have been offered at Queensborough with funding provided by the New York State Regional Economic Development Center. The proposed certificate program was developed in response to this identified need. The program will be more extensive than the training offered by the NTMA and will provide instruction in basic manufacturing, computer assisted manufacturing, computer graphics, associated technical subjects, English and liberal arts.

In reply to a question from Mr. Muhammad as to whether the University currently has an A.S. program in Computerized Manufacturing Technology, Pres. Schmeller replied that there is not an associate program in that particular area. This program is in response to industrial needs, and the College found, by working with the NTMA, that there is a demand in Queens as well as in the rest of the City. He added that the College now has all of the equipment on board, but eventually, to remain current, capital equipment will have to be purchased, and it will be the responsibility of the College to find the money for it.

Dr. Baard applauded these initiatives of the College, which is leveraging from the strength of an excellent faculty.

C. REPORT: Dr. Bernstein reported that at its last meeting, the Committee had planned a session with four of the College Presidents to discuss retention issues and graduation rates and what could be done to improve them. The weather prevented two of the Presidents from attending, but the Committee did meet with Presidents Paul LeClerc and Leonard Lief. The discussion was informative; there was some exchange of views as to what more could be done, and the Committee plans to continue this effort both with the senior colleges and with the community colleges to see what more could be done in the University to improve retention and graduation rates.

NO. 6. COMMITTEE ON PUBLIC AFFAIRS: RESOLVED, That the following report be noted:

A. REPORTS: Mrs. Bloom made the following announcements:

(1) The City University of New York will hold its first City-wide Corporate Jobs Fair on Thursday, April 6, from 11 A.M. to 7 P.M. on the mezzanine at One World Trade Center. Over 70 corporate employers will be in attendance to talk with CUNY students about employment opportunities. She hoped that all of the College Presidents will encourage student attendance.

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Mrs. Everett stated that this is the University's first effort at something of this magnitude. Seventy-five employers are very anxious to employ the University's students. She urged everyone on the various campuses to be sure that the Placement Officers and the counselors become involved in this. It could be an extremely important thing for the students because top companies will be offering a whole gamut of entry jobs and sophisticated types of employment. She urged everyone to participate as much as possible and especially urged the student presidents to encourage students to attend. Faculty groups have made a variety of announcements, and the Presidents have been contacted. Mailings have gone out to the students. Dean Proto's Office has been very helpful.

Mr. Muhammad stated that one of the things that has to be taken into consideration is that the cooperation of the Presidents will be needed if there is to be the greatest input of students at the Fair. They have to advertise it and to request that the faculty release the students from class so that they may attend the Fair. The student presidents can encourage students to leave, but the students have a problem because they may be penalized in class as they were as a result of the last two demonstrations in Albany on behalf of the budget. The President at New York City Technical College has worked hard with the placement and support services to encourage the students to attend. Fliers are posted all over and have been distributed to the students. He hoped the other Presidents would be as cooperative.

(2) On Saturday, April 8, CUNY is cosponsoring the "Getting Down to Business Conference," which is being held at Borough of Manhattan Community College. This City-wide event is designed to assist almost 1,000 small business owners and is always well-attended.

(3) On Friday, April 7, there will be a CUNY-wide Substance Abuse Conference held at John Jay College of Criminal Justice. This important program was initiated originally by Chairperson Murphy. Mrs. Bloom urged everyone to attend.

(4) On April 24, the Committee on Public Affairs will be meeting with Senator Sam Nunn's staff to discuss the University's concerns about legislation relating to national service and student aid. Today in Newsday, the University's concerns are presented by Chancellor Murphy in an important article.

(5) Mrs. Bloom announced with regret the passing of Benjamin F. McLaurin, who served on the Board of Higher Education from 1963-1970. Mr. McLaurin was a staunch and dedicated advocate of civil rights and expanded educational opportunity. He will be sorely missed.

Mr. Muhammad stated that on March 14, after the Board of Trustees left Albany, over 1,000 CUNY students arrived in Albany. Students came on buses from all the colleges to fight for the budget. They sat for twenty minutes quietly with blindfolds and gags in their mouths to demonstrate the fact that they are not being considered in terms of the educational budget being proposed by the Governor. The students should be commended for this and for the discipline they showed and their lobbying effort after the demonstration, in order to encourage students to continue participating in this process to support the University in the budget crisis.

Mrs. Everett expressed regret that the students had been penalized and commended them for their efforts.

Dr. Canino stated that while the Board Members were in Albany, they saw many letters that had been sent to legislators and many of them were from students. Part of the 75,000 avalanche of letters was generated by the campuses and by the students. If recognition has been remiss, it is due to the students.

NO. 7. COMMITTEE FOR LONG-RANGE PLANNING: RESOLVED, That the following report be noted:

A. REPORT: The Vice-Chairperson reported on the meeting of the Committee for Long-Range Planning. The Committee discussed the trip to Albany primarily, and there was a consensus that it was probably the best organized and most successful trip the Board has had to date, successful in the sense that the Board Members did speak to appropriate people. There were reports by Vice-Chancellor Vivona on enrollment projections. The Chancellor's Office is preparing studies with respect to financial aid, the economic profile of students, and in particular, on part-time aid. The primary discussion was with regard to University strategies, in light of the budgetary situation. Discussion was also held on the impact of the Executive Budget on the colleges and a summary will be provided to the Trustees. A number of concerns of individual Trustees were discussed, and it was agreed that a statement should be prepared for presentation at this meeting.

B. STATEMENT: The following statement, reflecting the sense of the Board, was read into the record:

As the University community awaits the outcome of the current deliberations in Albany regarding the Executive Budget, it is important that all concerned with the future of public higher education in our City and State be reminded of the mandated responsibilities of The City University of New York. The City University's response to its budgetary difficulties should be understood in the context of our collective obligation to fulfill that mandate, which is established by State law, enacted by the representatives of the people of the State.

The law specifically provides that the University is supported as an independent and integrated system of higher education, on the assumption that the University will continue to maintain and expand its commitment to academic excellence and to the provision of equal access and opportunity for students, faculty, and staff from all ethnic and racial groups and from both sexes. The University is obliged to remain responsive to the special needs of its urban constituencies, to be sensitive to its urban setting, and to maintain close articulation between the community and senior colleges.

Student access to The City University continues to increase, even during the current period of decline in the total number of recent high school graduates. This past fall, the University experienced its highest enrollment level, 188,000 degree credit students, since 1977. Spring 1989 enrollment indicates significant increases at both senior and community colleges: a 5.3 percent increase in freshmen and an 11.5 percent increase in transfer students. Early admissions for Fall 1989 indicate a University-wide increase of 4.3 percent.

While student demand has increased, reductions in the University budget have been sustained, because of the State's fiscal difficulties. A cut of \$3.9 million was implemented in the beginning of the current fiscal year. In response, colleges were required to reduce the number of instructional and classified staff. Non-resident tuition was increased substantially, offsetting a reduction in State aid of \$4.2 million and hurting predominantly foreign students. A second State aid cut, estimated at \$7.3 million, was assigned to the senior colleges because of further cuts in State aid. The current freeze on hiring and non-essential purchases was imposed in November, 1988, and is expected to result in a reduction of 145 full-time positions. Other significant management actions have been implemented, including restrictions on new contracts and administrative and instructional equipment purchases. At the community colleges, which have sustained reductions in City support in 1988-89 totaling \$1.6 million, University controls on full-time personnel were implemented to save \$1.1 million for this current fiscal year, as were controls on other than personnel services (OTPS) expenditures to save \$500,000.

Therefore, as student demand for access to City University colleges is at a peak for the entire decade, the University has been required to reduce operating budget expenditures significantly.

It is important, therefore, to consider the harsh impact of the 1989-90 Executive Budget in this context, occurring as it will following the enactment of austerity measures during 1988-89. The proposed \$45 million shortfall will result in enrollment losses, substantial layoffs of faculty and staff, and the elimination of vital educational services to our students and the communities we serve. The University would also suffer severe setbacks in its efforts to address the educational needs of disadvantaged students. Even the most persistent students will be frustrated by the cancellation of class sections and cutbacks in counseling services. The reductions will trigger the reversal of the progress during the past several years in advancing affirmative action goals for women and minorities. During the past three years, one-half of all new full-time instructional staff hires have been women and over one-third minorities. Recently hired staff would be most vulnerable, if layoffs were to occur.

As decision makers in Albany consider the University's needs, it is also important to remember that the people we serve are very much a part of the solution to the pressing social, educational, and economic problems of New York State. Most of our students are already contributing to the economic and social fabric through their part- and full-time jobs and service to the community. They are the future taxpayers and will return the State's investment many times through their accomplishments and their taxes. Over 90 percent will reside or work in New York City.

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An analysis of senior corporate executives who graduated from the colleges of The City University and who are listed in the Standard and Poor's survey of business leaders shows that over two-thirds head corporations located in the metropolitan area--employing hundreds of thousands of workers. Public service, business, and industry need educated men and women to compete in our highly technological society; and our economy is dependent upon the availability of a skilled labor force. Our commitment to provide low-cost and high-quality education is in the very best interest of our society. We are in the deepest and most meaningful way the collective beneficiary of the State's investment in public higher education. From the Nobel laureates to the dental technician and the teaching aide, City University represents our best hope for an educated citizenry that is not limited to the privileged few.

The Board of Trustees, therefore, strongly urges the Governor and the leadership of the Legislature to provide the essential and necessary funds sought and urgently needed by the University for the senior and community colleges and to revise the Executive Budget accordingly. These actions will permit The City University to continue its historic tradition of access to excellence, on behalf of all New Yorkers.

Upon motions duly made, seconded and carried, the meeting was adjourned at 5:38 P.M.

SECRETARY MARTIN J. WARMBRAND