

**MINUTES OF THE MEETING OF THE BOARD OF  
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK**

**HELD**

**NOVEMBER 28, 1994**

**AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80TH STREET - BOROUGH OF MANHATTAN**

In the absence of the Chairperson, the Vice Chairperson called the meeting to order at 4:45 P.M.

There were present:

**Edith B. Everett, Vice Chairperson**

**Jerome S. Berg  
Herbert Berman  
Gladys Carrion**

**William R. Howard  
Charles E. Inniss  
Susan Moore Mouner  
Thomas Tam**

**Sandi E. Cooper, ex officio**

**Anthony Giordano, ex officio**

**Secretary Genevieve Mullin**

**Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs  
Lillian W. Phillips, Executive Assistant**

**Chancellor W. Ann Reynolds  
Deputy Chancellor Laurence F. Mucciolo  
Acting President Blanche Blank  
President Raymond C. Bowen  
Acting President Leo A. Corbie  
Acting President Stephen M. Curtis  
President Josephine Dunbar Davis  
President Ricardo R. Fernandez  
President Leon M. Goldstein  
President Matthew Goldstein  
President Frances Degen Horowitz  
President Edison O. Jackson  
Acting President Marcia V. Keisz**

**President Vernon Latin  
President Gerald W. Lynch  
President Charles E. Merideth  
President Yolanda T. Moses  
President Isaura S. Santiago  
President Kurt R. Schmeller  
Vice Chancellor Richard Freeland  
Vice Chancellor Jay Hershenson  
Vice Chancellor Emma E. Macari  
Vice Chancellor Brenda Richardson Malone  
Vice Chancellor Elsa Nunez-Wormack  
Acting Dean Merrick T. Rossein  
Dean Stanford R. Roman, Jr.**

The absence of Mr. Murphy, Mr. Badillo, Mr. Fink, Mr. Del Giudice, and Dr. Jacobs was excused.

**Statement by Vice Chair Everett regarding today's demonstration**

I would like to take notice of the fact that many hundreds of students have been standing out in the rain since early this morning protesting the proposed cutbacks in the literacy programs. I must say hearing them and seeing them is heartrending because what they are saying is something we all believe in -- American youngsters, and probably youngsters around the world, have a right to an education. That we somehow need to cut back on that right is a very alarming and distressing situation for us to be in. I commend them for making their message heard because I hope we have heard it, we are aware of it and will continue to do everything we can do to try to get money restored so that they can have what we believe they deserve. But I hope that through their demonstration out on the street that the City fathers will hear their message as well and that the public will get behind them so that there can perhaps be a restoration in these funds that they really deserve to have. I assume the Board shares this view. Thank you very much.

Vice Chair Everett noted that Trustee Harold Jacobs regrets that he cannot be in attendance today. As everyone knows he had a severe break in his leg many weeks ago and is not recuperating as quickly as we all would have hoped he should. I think for the record we should make note of this and tell him we all wish him a speedier recovery and wish him well.

**A. TRUSTEE HONORS: (1) Trustee Stanley Fink** has been asked to serve as part of Governor-elect George Pataki's Transition Committee.

**(2) Trustee Gladys Carrion** was honored by the Women's Committee of the Puerto Rican Bar Association at its Fifth Annual Reception held on November 3, 1994.

**(3) Trustee Sandi Cooper** was honored by the CUNY Women's Coalition at the Coalition's Women of Excellence Awards luncheon on November 18, 1994.

**B. COLLEGE HONORS & CELEBRATIONS: (1) Bronx Community College** will receive a \$650,000 Urban/Rural opportunities Grant from the U.S. Education Department (USED) for its "School-to-Work Opportunity Project for the High Poverty Urban Area of Highbridge." Bronx Community's proposal is among the twenty (20) selected from the two hundred (200) proposals submitted to USED, and will receive the only award in New York State. The College is grateful to Representative Jose E. Serrano for his assistance in securing this award.

**(2) Congratulations to President Gerald W. Lynch and John Jay College upon the** celebration of their 30th anniversary on November 17, 1994. The highlight of the celebration was the unveiling of two paintings by the internationally acclaimed Italian Neo-Expressionist painter, Sandro Chia. These works, "America" and "Liberty" were donated to the College by Mr. Chia. As such, they represent one of the most valuable donations of art to a public college and are a most significant gift to The City University, the City itself, and the State of New York. Mr. Chia said he thought the paintings, "would be a good donation to the College," and "a way of giving something back to New York, which has been so good to me." Mr. Chia was presented with the President's Medal.

**(3) The John Jay College Branch Campus at the Academy of Police Science in Puerto Rico** will graduate its first class of police officers with Associate Degrees on November 30, 1994. Trustee Gladys Carrion will represent the Board at the graduation ceremonies in Puerto Rico.

**President Lynch** stated that the success of this program, established last spring, was the result of the close collaboration of many individuals, including the strong support of the Board of Trustees, the leadership of Chancellor Reynolds, the tireless efforts of the John Jay College community, and the cooperation of the government of Puerto Rico.

This initiative was proposed by the Governor of Puerto Rico, Pedro Rossello, and endorsed by Governor Mario Cuomo and then Mayor David Dinkins. It is a truly unique endeavor which has integrated police training and liberal arts education, creating a better prepared and well-rounded police officer. The City University can be extremely proud of this historic partnership with the Police Department and government of Puerto Rico.

I am pleased to report that a recent initial evaluation of this project by the Middle States Association has affirmed what those of us involved in the development of this Branch Campus felt all along. Middle States has called it "a visionary and innovative international training model worthy of replication world-wide."

**C. FACULTY HONORS:** (1) **Bernard Mohr, Professor in the Department of Electrical and Computer Engineering Technology at Queensborough Community College**, has been cited by the Division of Undergraduate Education of the National Science Foundation for his exemplary work, innovation, and reform in science, mathematics, engineering, and technology education.

(2) **Tracey A. Revenson, Associate Professor of Psychology and Co-director of the health concentration at the Graduate School**, has been appointed editor-in-chief of *Women's Health: Research on Gender, Behavior, and Policy*, a new scholarly journal.

(3) **Professor Virginia Smith, Art Department at Baruch College**, has been elected to the Art Directors Club of New York, the Grolier Club, and the American section of the International Association of Art Critics.

**D. STUDENT HONORS:** (1) **Five Outstanding CUNY students received CUNY Women's Coalition Scholarship Awards** in recognition of their community service, at the Coalition's Women of Excellence Awards luncheon on November 18, 1994:

- (a) **Jodi S. Doff**, Hunter College
- (b) **Eleanor George**, Bronx Community College.
- (c) **Nancy E. Park**, Hunter College.
- (d) **So Young (Shannon) Rhee**, Queens College.
- (e) **Winsome Tapper**, John Jay Criminal Justice.

(2) **Ms. Rita C. Amato**, who is studying **Business Administration at Queensborough Community College**, was awarded the New York State Association of Two Year Colleges' 1994 "Incentive Award."

(3) **Mr. Richard Lopez**, a student in the **CSTEP Program at Queensborough Community College**, won first place in the Students Internship/Research Competition held at the 1994 College Science Technology Entry Program (CSTEP) Statewide Conference.

**E. GRANTS:** Vice Chairperson Everett presented for inclusion in the record the following report of Grants \$100,000 or above received by the University since the last Board meeting:

**BOROUGH OF MANHATTAN COMMUNITY COLLEGE:**

- a. \$104,366 Department of Health and Human Services and Services Administration, to Sindee Karpel, for "HCOP -- Health Career Opportunity Program.

**BROOKLYN COLLEGE**

- a. \$368,368 Westinghouse Hanford Company to Prof. Micha Tomkiewicz, Physics, for "In Situ Electrochemical Characterization of Vitrified Radioactive Waste and Redox Monitor for Process Control."
- b. \$208,913 U.S. Education Department to Lotess Cright, Educational Services, for "Brooklyn College Talent Search."
- c. \$105,000 NYS Education Department to Prof. Lorraine Harner, School of Education, for "Brooklyn College Teacher Opportunity Corps."
- d. \$100,665 Office of Naval Research to Profs. Kenneth McAloon, Carol Tretkoff, Computer and Information Science, for "Logic and Optimization."

**THE CITY COLLEGE**

- a. \$580,000 U.S. Department of Housing and Urban Development for a "Community Outreach Partnership Center."
- b. \$349,342 U.S. Department of Education to D. Lavalée, Administration, for "Strengthening Institutions Program Continuation."
- c. \$290,167 NIH to M. Fishman, Chemistry, for "Marc Honors Undergraduate Research Training Program."
- d. \$275,000 NYS Education Department to N. Shapiro, Secondary and Continuing Education, for "Theodore Roosevelt High School's Liberty House."
- e. \$256,836 Department of Employment to R. Shinnar, Chemical Engineering, for "Partial Control of Complex Processing Systems."
- f. \$218,580 NIH to W. Boto, Biology, for "International Research Program for Minority Students."
- g. \$172,913 NIH to H. Schulz, Chemistry, for "Metabolism of Unsaturated and Hydroxy Fatty Acids."
- h. \$134,619 NIH to M. Gunner, Physics, for "Electron and Proton Transfer in Reaction Centers."
- i. \$108,000 NSF to C. Watkins, Engineering Education, for "Grad Engineering Education at City College for Women and/or Persons with Disabilities: Project Force."

**CUNY MEDICAL SCHOOL**

- a. \$144,744 NIH to A. Kierszenbaum, Cell Biology/ANA, for "Bioregulation of Spermatogenesis."

**THE COLLEGE OF STATEN ISLAND**

- a. \$348,705 NYC/HHC to Dorothy Brower for "Nursing Career Ladder Program."
- b. \$291,925 NYC/DOE to Ronald Sheppard for "Nurse Aid Training Program."
- c. \$208,000 NYS Education Department to Carolyn Fazzolari for "Liberty Partnership."
- d. \$148,593 NIH to Yigal Ehrlich for "Role Ecto-Protein Kinase in Neuronal Development."
- e. \$111,211 U.S. Education Department to Leonard Ciaccio and James Sanders for "Project Discovery II."
- f. \$102,000 NYS Education Department to Leonard Ciaccio for "Science Center Honors Research Internship."
- g. \$100,132 U.S. Education Department to Jane Coffee for "Improvement of Academic Program in Mathematics."
- h. \$100,000 NSF to Ruth Stark for "Molecular Structure Development of Plant Cuticle Polysters."

**THE GRADUATE SCHOOL AND UNIVERSITY CENTER**

- a. \$189,189 ED to Professor Mildred Lee for "Project ASPIRE."

**JOHN JAY COLLEGE**

- a. \$187,259 U.S. Department of Education to Janet Domingo, African American Studies, for "Ronald McNair Post-Baccalaureate Achievement Program."

**LAGAURDIA COMMUNITY COLLEGE**

- a. \$314,735 U.S. Department of Education to Samuel Farrell, Continuing Education Division, for "Veteran's Upward Bound Program."
- b. \$250,000 NYS Education Department to Sean Galvin, Academic Affairs Division, for "Liberty Partnership Program."
- c. \$210,000 NYC Department of Employment to Janet Cyril, Continuing Education Division, for "Project Enable/Classroom Training."
- d. \$204,884 NYC Human Resource Administration to Janet Schulman, Continuing Education Division, for "Job Club."
- e. \$190,862 NYS Department of Labor to Sandra Watson, Continuing Education Division, for "Project Achieve."
- f. \$182,685 U.S. Department of Education to Shirley Miller, Continuing Education Division, for "Bilingual Health Occupations Training for "Hispanics."
- g. \$148,742 Department of Health and Human Services to Naomi Greenberg, Academic Affairs Division, for Health Careers Opportunity Program (HCOP).

**LEHMAN COLLEGE**

- a. \$159,436 City of New York to Richard Sterling and Marcie Wolfe for "Adult Learning Center."

**YORK COLLEGE**

- a. \$276,838 NYC Office of the Mayor to Ronald Thomas, Adult and Continuing Education, for "New York City Literacy."
- b. \$225,629 U.S. Department of Education to Acting V.P. Ronald Brown and Patrick Gao, Student Development and Counseling, for "Student Support Services."

**F. ORAL REPORT OF THE CHANCELLOR:** Chancellor Reynolds reported on the following:

1. Congratulations to Vice Chair Edith Everett on being designated a "Home Town Hero" along with other prominent New Yorkers on November 15th, at the St. Pius V High School benefit.
2. The City administration and the City Council haven't yet reached a conclusion on their efforts to close an estimated \$1.1 billion deficit. We have been working with the Mayor's office, the Office of Management and Budget (OMB), and the Council at great detailed length in order to ameliorate the proposed \$7 million cut in the community colleges which was reduced from \$10 million following our discussions with the City. I also want to thank the community college presidents plus Edison Jackson and Marlene Springer who we keep pulling in with the community college group to keep helping us plan strategy and carry it out.

With the help of Trustee Inniss and the Construction Fund, and of Trustees Badillo and Howard, the City administration agreed to apply \$2.9 million in debt service savings from the Construction Fund to reduce the \$7 million to \$4.1 million. Vice Chancellor Rothbard and Ms. Brabham also found \$800,000 in savings that can be used from pension benefit recalculations which OMB has not yet approved. We have been pleading on that one and it is on Mr. Lackman's desk being considered. We also believe there is \$600,000 in proposed energy savings which was rejected and I'm sad about that because I really thought that would have happened.

She testified before the City Council Finance and Education Committees on November 14th for over two hours. It was a very long and positive hearing and a lot of issues about the CUNY community colleges were really flushed out. There was very, very good attendance by various City Council members and it was a useful hearing for us. I have sent copies of that testimony to the Trustees. Extensive efforts have been made by college presidents, our CLAC teams, the Student and Faculty Senates, the PSC,

District Council 37 and other advocacy groups in support of the community colleges and these efforts are ongoing. We are eager to work cooperatively with all of the appropriate officials to minimize the impact of the remaining cuts on the community colleges especially given continuing enrollment increases and the importance of these community colleges to the quality of life in the City.

The City Council, with the support of Speaker Vallone, Chair Berman, and Chair Wooten, have included a \$2 million restoration in the package approved last week. When you see in the papers that \$95 million has been restored, it's carrying \$2 million for CUNY as well. On Saturday the Mayor vetoed the larger plan. The Council has ten days to override this. There are still discussions between the City administration and the City Council which we hope will be successful. There are larger issues involving the City Charter and the relationships between the Executive and Legislative branch that of course do not affect this University.

3. I spoke to Deputy Mayor Segarra just before this meeting on the issues the protesters outside are communicating with us about which is the adult literacy issue in hopes, and she is very supportive of this, that we can work together to coordinate better adult literacy efforts throughout the City. There are many adult literacy programs being supported out of many parts of the City budget and we agreed this needs to be better coordinated.

4. On the State side in anticipation of a substantial State budget deficit next year the Division of the Budget has initiated discussions with us on pending fiscal commitments. Once the new administration is in place and a new budget director is named we believe that guidelines will be clear. The Trustees and I have been invited by Senator LaValle to a dinner on Monday, December 5th, along with Trustees of SUNY and the Commission of Independent Colleges and Universities. Members of the Senate Higher Education Committee are expected to attend. We will be sending an information packet to all of the Trustees later this week.

5. Because of the dinner meeting in Albany we have had to reschedule the annual reception for CUNY faculty who have won major awards to Monday, December 12th, 5:30 to 7:00 P.M., in the Stanley Kaplan Penthouse at Lincoln Center. This is a beautiful event and we hope that as many Trustees as possible will be with us there that night.

6. We will continue to work ahead, Larry Mucciolo, Emma Macari, Don Farley, and I spent large chunks of the Thanksgiving vacation on some of the glitches with respect to bonding for the capital outlay program. I believe we have those glitches more or less ironed out as of about an hour ago and we're moving ahead with the items approved and supported by this Board of Trustees.

**Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 7)**

**NO. 1. UNIVERSITY REPORT:** RESOLVED, That the University Report for November 28, 1994 (including Addendum Items) be approved, as amended as follows:

(a) **ADDENDUM:** Add the following:

D 13 PERSONNEL ACTION RECOMMENDED BY SELECT FACULTY COMMITTEE AND THE OFFICE OF THE CHANCELLOR:  
ACTION EFFECTING A LEGAL ORDER, ARBITRATOR'S AWARD OR SETTLEMENT AGREEMENT: PROMOTION IN PROFESSORIAL RANKS

Unit/Dept. Title	Last Name	First Name	Prior Title Held	Current Rate	Prior Rate	Effective Date
YORK COLLEGE Health Professions Professor	Chenouda	Michael	Assoc. Prof.	\$69,532	\$60,771	1/1/93

**NOTE:** Current salary rate is rate as of 11/1/94. The promotion is with retroactive salary, exclusive of fringe benefits and less any amounts earned and other legal offsets, for the period from the effective date of promotion (1/1/93), to the effective date of implementation, as provided by Section 20.5.c.2 of the applicable Agreement.

D 14 PERSONNEL ACTION RECOMMENDED BY SELECT FACULTY COMMITTEE AND THE OFFICE OF THE CHANCELLOR:  
REAPPOINTMENT WITH TENURE

Unit/Dept. Title	Last Name	First Name	Salary Rate	Effective Date
LEHMAN COLLEGE				
Specialized Services				
Assistant Prof.	Blot	Richard	\$50,031	9/1/92

**NOTE:** The reappointment is with retroactive salary, exclusive of fringe benefits and less any amounts earned and other legal offsets, for the period from the effective date of tenure (9/1/92) to the effective date of implementation, as provided by Section 20.5.c.2 of the applicable Agreement.

D 15 THE CENTRAL OFFICE/COMMUNITY COLLEGES - STUDENT SERVICES SOFTWARE

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of the University Contracting Office to purchase student services software from Automated Design Services without competitive bidding pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of \$72,000, for the initial one year term, chargeable to FAS Code 238301400, during the fiscal year ending June 30, 1995. The contract shall be subject to approval as to form by the University Office of General Counsel.

**EXPLANATION:** The SRS is a software package designed to collect and analyze academic, demographic and student service data. It is currently used to several Special Programs' units, including the Central Office in The State University of New York as well as the corresponding programs in the private colleges of New York State. Its purchase and implementation will facilitate more effective planning, reporting, and resource management in the Office of Special Programs.

(b) **AA SECTION:** Revise the following:

AA.1 BRONX COMMUNITY COLLEGE - APPOINTMENT WITH WAIVER OF THE BYLAWS (COMMITTEE APPROVAL NOT REQUIRED) (APPROVAL BY OFSR) (SW INDICATES WAIVER OF SEARCH): The entry for Terry Grimes is withdrawn.

(c) **ERRATA:** Add the following:

1. **QUEENS COLLEGE**

Page B001 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): The entry for Andrea S. Davis is withdrawn.

2. **LAGUARDIA COMMUNITY COLLEGE**

Page - B002 - APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PRIOR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): Add "SW" at the end of the entries for Renee Butler and William M. Kelly.

Page - B004 - APPOINTMENT OF HEO SERIES PERSONNEL WITH PRIOR FULL-TIME HEO SERIES SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH): Add "SW" at the end of the entry for Olga Vega.

(c) Items listed in **PART E - ERRATA**, to be withdrawn or changed as indicated.

**EXPLANATION:** The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

**NO. 2. CHANCELLOR'S REPORT:** RESOLVED, That the Chancellor's Report for November 28, 1994 (including Addendum Items) be approved:

(a) **ERRATA:** Add the following:

**1. BROOKLYN COLLEGE**

Page - B005 - APPOINTMENT - LABOR CLASS: The effective dates of the appointment of Jose B. Diaz are revised to read 10/3/94-10/2/95.

APPOINTMENT ANNUAL - PROVISIONAL: The entry for Nina Shlivko is withdrawn and hereby reentered under the heading APPOINTMENT TEMPORARY - NOT TO EXCEED THREE (3) MONTHS.

**2. YORK COLLEGE**

Page - B002 - REAPPOINTMENT TO THE LABOR CLASS WITH DISCIPLINARY RIGHTS: The effective dates for the reappointments of Therese A. Lloyd and James B. Smith are revised to read 8/31/94-8/30/96.

**3. LAGUARDIA COMMUNITY COLLEGE**

PAGE - B002 - APPOINTMENT ANNUAL - PROVISIONAL: The titles for the appointments of Noreen Connolly and Patricia Taras are revised to the Technical Support Aide Level 2.

**4. THE GRADUATE SCHOOL AND UNIVERSITY CENTER**

Page CI - SECTION CIII 20.7: The purpose is revised to read "Project Ascend (Professor Mildred Lee)."

(b) Items listed in **PART E - ERRATA**, to be withdrawn or changed as indicated.

EXPLANATION: The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

**NO. 3. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the regular Board meeting October 31, 1994 be approved.

**The Calendar items were considered in the following order:**

**NO. 5. COMMITTEE ON STUDENT AFFAIRS, AND SPECIAL PROGRAMS:** RESOLVED, That the following item be approved:

**A. HUNTER COLLEGE - CONSOLIDATION OF UNDERGRADUATE STUDENT ACTIVITY FEES AND ESTABLISHMENT OF UNDERGRADUATE SUMMER SESSION FEE:**

RESOLVED, That the \$51.60 Day Session Student Activity Fee be maintained and renamed the Full-time Undergraduate Student Activity Fee and that a new Part-time Undergraduate Student Activity Fee of \$36.30 be established, effective Spring 1995, in accordance with the following schedule:

<b>EARMARKED ALLOCATING BODY</b>	<b>Full-time Fee</b>	<b>Part-time Fee</b>
Student Government	\$14.00	\$17.25
College Association	\$33.75	\$15.20
NYPIRG	\$ 3.00	\$ 3.00
University Student Senate	\$ 0.85	\$ 0.85
<b>Total Student Activity Fee</b>	<b>\$51.60</b>	<b>\$36.30</b>

and be it further

RESOLVED, That the \$17.85 Undergraduate Evening Student Activity Fee be rescinded; and be it further

RESOLVED, That the Board approve the establishment of an undergraduate Summer Session Student Activity Fee of \$14.70, effective Summer 1995, in accordance with the following schedule:

<b>EARMARKED ALLOCATING BODY</b>	<b>Proposed Fee</b>
College Association	\$ 1.30
Student Government	\$13.40
<b>Total Student Activity Fee</b>	<b>\$14.70</b>

EXPLANATION: This action is a result of the merging of the Evening Student Government into the Day Student Government to create a single Undergraduate Student Government. The Evening Session student activity fee approved by the Board on September 24, 1990 is now obsolete. The Day Session Student Activity Fee of \$51.60, approved by the Board on June 24, 1991, will be maintained and renamed the Undergraduate Full-time Student Activity Fee. Since the college does not distinguish between full-time and part-time for the purpose of determining student activity fees, a referendum was held to establish a Part-time Undergraduate Student Activity Fee of \$36.30.

Hunter College is one of only a few colleges which does not have a summer session student activity fee. A separate referendum was held to establish an Undergraduate Summer Session Student Activity Fee. This fee will be used to maintain programming and activities over the Summer.

The referenda were held in accordance with University Bylaw Section 16.12(c) on October 5 and 6, 1994. They were held at a time other than in conjunction with student government elections due to the recent merger of two undergraduate student governments. The vote on the referendum on the Undergraduate Part-time Student Activity Fee was 1,063 in favor and 60 opposed, with 7.7% of the eligible students voting. The vote on the establishment of an Undergraduate Summer Session Student Activity Fee was 931 in favor and 164 opposed, with 7.5% of the eligible students voting. Although the Board requires that a petition be signed by at least 10% of the appropriate student body, this petition was signed by more than 20%. The College President supports both referenda.

Within the Student Government Fee, the following local earmarkings for full-time and part-time undergraduate students will exist: Brookdale Residence Hall (\$0.25/\$0.15); Emergency Food and Shelter (\$0.50/\$0.10); Renovation of Student Space (\$0.75/\$0.55); Student Government (\$5.00/\$3.70); Student Resource Center (0/\$9.00); Student Clubs (\$8.00/\$3.75). Within the College Association Fee, the following local earmarkings for full-time and part-time undergraduate students will exist: Administrative Costs (\$0.50/\$0.22); Inter-collegiate Athletics (\$10.00/\$4.50); Intramural Athletics (\$4.00/\$1.75); Medical Office (\$0.50/\$0.25); Performing Arts (\$5.00/\$2.25); Yearbook (\$1.75/\$1.08); Child Care (\$3.50/\$1.50); Envoy (\$2.00/\$0.80); Media (\$2.00/\$1.15); Music (\$1.00/\$0.45); Shield (\$2.00/\$0.80); and Disabled Study Center (\$1.00/\$0.45).

Within the Undergraduate Summer Session Fee, the following local earmarkings for Student Government will exist: \$4.95 for student Government, \$0.95 for Renovation for Student Space, and \$7.50 for the Student Resource Center. Within the Undergraduate summer Session Fee, the following local earmarkings for the College Association will exist: \$0.80 for Disabled Student Center, and \$0.50 for the Medical Office.

Local earmarkings at the College have been established and are subject to change at the college in accordance with the referendum process set forth in University Bylaw section 16.12, provided there is no change in the total fee. The earmarkings to the allocating bodies as set forth in the resolution may only be changed by further Board action.

The student activity fee allocated by NYPIRG is refundable, in accordance with procedures subject to the approval of the College President.

**NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION:** RESOLVED, That the following item be approved:

**A. DISTINGUISHED PROFESSOR:** RESOLVED, That the following be designated Distinguished Professor in the department, and the college, and for the period indicated, with compensation of \$20,000 per annum in addition to the regular academic salary, subject to financial ability:

<u>COLLEGE</u>	<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE</u>
The Graduate School & University Center	Glissant, Edouard	Ph.D. Program in French	2/1/95

**NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW:** RESOLVED, That the following items be approved:

**A. KINGSBOROUGH COMMUNITY COLLEGE - MASTER PLAN PROGRAM**

RESOLVED, That the Board of Trustees of The City University of New York approve a space requirements program totaling 923,172 net assignable square feet (NASF) for the Kingsborough Community College; and be it further

RESOLVED, That the Board of Regents of the State of New York be requested to incorporate this amendment of the CUNY Master Plan into the Regents Statewide Plan for Higher Education.

EXPLANATION: As a prerequisite to the implementation of a future capital development plan for the College, there must be a space program included in the Master Plan for The City University and also incorporated into the Regents Statewide Plan for Higher Education. Accordingly, a space analysis was undertaken to identify space needs of Kingsborough Community College (KCC) ten years from now to the year 2003-04. Enrollments at KCC are projected to rise from the current (1993-94) 14,834 headcount (8,974 full time equivalent students FTES) by +39% to a future headcount of 20,625 with related FTES of 12,477 by the year 2003-04.

The campus physical Master Plan was created in 1969, some 25 years ago. It was sized to support a maximum student population of 6,000 FTES. However, as expressed above, the campus is presently 49% over its planned student enrollment and enrollments are continuing to increase each year. Besides exceeding the enrollment cap of the existing Master Plan, another crucial fact about KCC is that only the first two phases of its permanent physical plant were ever built. To accommodate its growing enrollment, some eight unattractive temporary buildings were built which were intended to be replaced years ago. Even with these eight temporary buildings, the campus has a space deficit now (i.e., has insufficient space for its academic programs). A total of 923,172 NASF of space will be required pursuant to CUNY space standards to support the growing campus enrollment and academic programs to the year 2003-04. Since the current permanent buildings supply 571,260 NASF of this need, the proposed plan recommends that an additional 363,674 NASF of new space be built in the years ahead.

Approval by the Board of Trustees of the recommended space program is a first step in defining and implementing a long-range capital development plan for the College.

**B. NEW YORK CITY TECHNICAL COLLEGE AND CITY COLLEGE - ROOF REHABILITATION:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of New York City Technical College and City College for construction of various roof rehabilitation projects. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the Department of Design, Construction and Management pursuant to State law and University regulations. The contract shall not exceed a total estimated cost of \$2,730,000 chargeable to the State Capital Construction Fund, Project Nos. NY008-089, NY046-092 and CC030-094. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The following roofs are old, defective and require replacement:

**1. City College - Y Building:**

Replace a 35-year old roof which has been leaking into the 3rd floor area. The building is used for academic departments, audiovisual departments, some classrooms and administrative departments. The Y Building is also the proposed home for administrative, faculty, and lecture classrooms of the Sophie Davis Biomedical program. All asbestos on the 3rd floor was recently removed by DASNY and is not involved in the aforementioned roof leaking problem. City College's portion of the cost is \$690,000.

**2. New York City Technical College:**

Replace the lower and upper main roof of Voorhees Hall, the main roofs of the East Center and Pearl Hall, the north half of Namm Hall's main roof and two thirds of the main roof at Klitgord Hall. These roofs vary in age from 10 to 40 years. The roofs are leaking and have been patched frequently. New York City Technical College's portion of the cost is \$2,040,000. The roofs for each building on both campuses, despite different building age and roof type, basically share similar defects:

- Leaks due to breaks in the membrane
- Saturated insulation
- Faulty installation of flashings, curbs and other roof appurtenances
- Leaks through the parapet walls and coping
- No useful service life remaining in the roof materials due to age.

The total area of roofs is 132,772 SF (110,413 SF at New York City Technical College and 22,359 SF at City College). The old roofs will be completely removed down to the substrate and new roofing systems installed. The specified roof system to be installed for all roofs is an APP (Atactic Polypropylene) modified bitumen membrane roof, on new roof insulation consisting of either polyisocyanurate or perlite depending upon the underlying substrate. The new insulation will have the higher insulating "R" values required by the New York State Energy Code. The recommended roofing type is more easily maintained, and more durable than most roofing types. A minimum 20-year warranty will be realized from the manufacturers of the roofing system. This system was also selected because there would be less noxious fumes produced during the roof's installation.

Included in the work are the parapet walls, coping and pitch pockets, which will be repaired and sealed, as well as deficient curbs and equipment support system that will be repaired/replaced and made water tight. On October 26, 1992, (Cal. No. 4.E.) the Board of Trustees selected the architectural firm of Goncher and Sput Architects and Planners to prepare the bid package. They estimate both projects to be bid at \$2,289,747 as of October, 1994. This equates to a \$17.25/SF cost. Construction work is expected to be bid late in 1994 and be completed during the spring and summer of 1995.

**C. HUNTER COLLEGE - HVAC SYSTEM MODIFICATION NORTH BUILDING:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Walter P. Bishop Consulting Engineers for architectural and engineering services for the design and construction supervision to modify the existing HVAC system serving the Commons Level area at Hunter College, North Building, CUNY Project No. HU057-094. The estimated design cost shall not exceed \$95,000 chargeable to the State Capital Construction Fund. This includes \$15,000 for asbestos abatement design, if required. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Commons Level area at Hunter College North Building is served by an HVAC system which is 55 years old. The operation of the existing HVAC system is unacceptable to satisfy the comfort requirements of the present space usage. The system was originally designed for a cafeteria as a constant volume 100% outside air system. The space is currently used as classrooms, a computer lab, study skills center and several administrative offices. A study was done to investigate and evaluate the unacceptable operation of the HVAC system and to recommend remedies to achieve satisfactory operating conditions in accordance with ASHRAE standards and other code requirements. The total appropriation for this project is \$600,000.

The scope of work for this project is to design and prepare contract documents to upgrade the existing HVAC system to satisfy comfort requirements of the present space. The consultant will also provide construction supervision services. The major items to be designed by the consultant shall include:

1. Converting existing 100% outside air system to a variable air volume system with return air system and air economizer cycle.
2. Replacing the existing cooling coil in the air handling unit.
3. Sealing all penetrations, closing duct openings to prevent air leakage, providing volume dampers and insulating the duct work.
4. Providing direct digital electronic controls to satisfy the temperature and humidity requirements of the space.

**D. QUEENS COLLEGE - CONVERSION OF ROOF STRUCTURE TO A RAISED PARKING STRUCTURE:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Queens College for conversion of a covered parking facility into a raised parking structure. The contract shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the Department of Design, Construction and Management pursuant to State law and University regulations. The contract shall not exceed a total cost of \$1,229,000, chargeable to the State Capital Construction Fund, Project No. QC001-087. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: In exchange for the use of Queens College land for the construction of the new Townsend Harris High School, the School Construction Authority in 1991 built a covered parking facility for the College. The roof of this facility, constructed of pre-cast concrete "T" sections, was designed to accommodate future parking of approximately 350 cars.

This project will convert the referenced roof structure into a functioning parking deck by the addition of an access ramp, code mandated exit stairs, additional lighting, signage and miscellaneous parking accessories. The additional parking, as proposed in this project, will relieve crowded conditions on campus and street parking pressure in the surrounding neighborhood as well as replace parking capacity lost to the Townsend Harris site.

The engineers have provided a final construction estimate of \$1,164,344. On March 23, 1993, Cal. No. 4.A the Board of Trustees adopted a resolution that approved the selection of the firm of Thornton-Tomasetti, Engineers for this project. The design is now virtually complete and ready for bidding. This project has been recommended and approved by the College. It is expected that the project will be bid late in 1994 for construction and completed by late 1995.

**E. LEHMAN COLLEGE AND QUEENS COLLEGE - INSTALLATION OF SITE SECURITY LIGHTING:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract with the firm of Cosentini Associates for Engineering services for the design and supervision of construction for installation of site security lighting at the Lehman College and Queens College campuses, CUNY Project Nos LM006-093 and QC004-093 (CU120-093). The estimated design cost for this contract shall not exceed \$111,000, chargeable to the State Capital Construction Fund. The contract shall be subject to the approval as to form by the University Office of General Counsel.

EXPLANATION: In order to implement the University's 1994-95 Capital Construction program at Lehman College and Queens College, the firm proposed was selected in accordance with the award procedures established by the University to provide design and supervision of construction services for the site security light project which has a total appropriation of \$799,000.

The existing site lighting along roadways, walkways and parking fields adjacent to campus buildings provides a low level of illumination and, in some locations, is non-existent. This project will increase the level of safety of the staff and student body at these campuses, improve the appearance of the campus and thereby enhance the attraction of new students to the campus.

**F. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - BUILDING MANAGEMENT SERVICES AT FITERMAN HALL:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Borough of Manhattan Community College to provide building management services at Fiterman Hall. The contract shall be awarded after public advertisement and sealed bidding on a Request for Proposal pursuant to law and University Regulations. The solicitation and evaluation process shall be conducted by the College. The initial term shall be from January 1, 1995 through June 30, 1995, and the contract shall include up to four successive one year options for the University to renew in its best interest. Such purchase shall not exceed a total estimated cost of \$1,200,000 for the first six months, chargeable to FAS code 217701400, during the fiscal year ending June 30, 1995. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Prior to funding new building operations at Fiterman Hall (30 West Broadway), the New York City Office of Management and Budget directed that the college ascertain the various costs associated with the contracting out of all or selected functions of the building's management services. Pursuant to that directive, the college requests approval from the Board of Trustees to initiate the Request for Proposal process as expeditiously as possible so as to be able to evaluate the responses and select a successful bidder by the January 1, 1995 target date.

**G. CENTRAL OFFICE - LEASE AGREEMENT: Resolution deferred for consideration in Executive Session.**

**NO. 6.X. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH:** Trustee Tam reported that the Committee continued its discussion, begun the previous month, of the proposed Language Immersion Institute. Brief presentations in support of the Institute were made by Dr. Basil Wilson, Provost at John Jay College, Dr. Lois Cronholm, Provost at Baruch College, Dr. Russell Hotzler, Vice President at Queensborough Community College, Professor Donald Byrd, Department of Curriculum and Teaching at Hunter College, and Professor Ricardo Otheguy, Department of Elementary Education at City College, who was the author of an important study of Latino students at CUNY. There was extensive discussion which focused on the proposal's potential anticipated benefits, its potential contributions to our understanding of pedagogy in language learning and its cost-effectiveness. Following the discussion, the Committee agreed by consensus, with one member dissenting, that the project should proceed.

The Committee also discussed the Assessment Review Committee, which has been established to review the University's assessment program. Dean Nunez-Wormack described the structure of the Review Committee, the scope of and timetable of its work, and the charges to its steering committee and four subcommittees.

**ADDED ITEM**

**NO. 7 HONORARY DEGREES:** RESOLVED, That the following honorary degrees, approved by the appropriate faculty body and recommended by the Chancellor, be presented at the College's December convocation:

<b>MEDGAR EVERS COLLEGE</b>	<b>DEGREE</b>
Dorothy I. Height	Doctor of Humane Letters
John E. Jacob	Doctor of Laws

Upon motions duly made, seconded and carried, the Board went into executive session. The public meeting was adjourned at 5:30 P.M.

**SECRETARY GENEVIEVE MULLIN**



**MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF  
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK**

**HELD**

**NOVEMBER 28, 1994**

**AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80TH STREET - BOROUGH OF MANHATTAN**

The Vice Chairperson called the meeting to order at 5:42 P.M.

There were present:

**Edith B. Everett, Vice Chairperson**

**Jerome S. Berg  
Herbert Berman  
Gladys Carrion**

**William R. Howard  
Charles E. Inniss  
Susan Moore Mouner  
Thomas Tam**

**Sandi E. Cooper, ex officio**

**Anthony Giordano, ex officio**

**Secretary Genevieve Mullin**

**Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs  
Lillian W. Phillips, Executive Assistant**

**Chancellor W. Ann Reynolds  
Deputy Chancellor Laurence F. Mucciolo  
Vice Chancellor Richard Freeland  
Vice Chancellor Jay Hershenson  
Vice Chancellor Emma E. Macari  
Vice Chancellor Brenda Richardson Malone**

**Vice Chancellor Elsa Nunez-Wormack  
Dean Brenda Spatt  
Budget Director Sherry Brabham  
Internal Control Director Louis Chiacchere  
Deputy General Counsel Roy P. Moskowitz**

The absence of Mr. Murphy, Mr. Del Giudice, and Dr. Jacobs was excused.

**NO. E1. LITIGATION MATTER: - No Action.**

**NO. E2. CENTRAL OFFICE - LEASE AGREEMENT:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute, on behalf of the Central Office, a new lease of up to fifteen years (including up to two renewal options) for classroom space in Manhattan. The agreement shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The University is seeking to establish a new educational site to service the upper Manhattan community. The new leased facility will serve as a language immersion center, provide adult and continuing education programs for the local residents, and provide space for the workforce development activities.

An agreement is being negotiated to lease approximately 19,000 square feet of space at 2269 First Avenue in Manhattan. The lease term will start upon completion of the landlords alteration work which is included in the base rent. The base rent is estimated to be approximately \$17.00/S.F. per annum based upon a fifteen year term. The University will pay its share of real estate taxes and direct operating cost over the base year of the lease. The lease will require the landlord to apply for any available real estate tax abatement programs offered by the City of New York to reduce the base year taxes and the annual real estate escalation payable by the University.

The Landlord, at Landlord's cost, will provide a new installation per the University's specifications. The Landlord will provide janitorial services and exterior, structural, roof and mechanical repairs. The lease will include an option for the University to purchase the entire building at fair market value at the time of purchase. The purchase option can be exercised by the University within an agreed upon period of occupancy. The purchase price will be based on an average of three fair market appraisals. The purchase price, as determined by the appraisals, shall not include the cost of base year real estate taxes or the value of the University's improvements to the building. Final agreement on the terms of the lease will involve consultation with the trustee members of the Fiscal Affairs Committee. The Secretary is authorized to execute a lease agreement at an alternative site within the parameters of this resolution.

**Trustee Berman voted "NO."**

**NO E3. PERSONNEL MATTER: - No Action.**

**Upon motions duly made, seconded and carried, the Executive Session was adjourned at 7:52 P.M.**

**SECRETARY GENEVIEVE MULLIN**