

**MINUTES OF THE MEETING OF THE BOARD OF  
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK**

**HELD**

**OCTOBER 23, 1995**

**AT THE BOARD HEADQUARTERS BUILDING  
535 EAST 80TH STREET - BOROUGH OF MANHATTAN**

**The Chairperson called the meeting to order at 4:42 P.M.**

**There were present:**

**James P. Murphy, Chairperson  
Edith B. Everett, Vice Chairperson**

**Herman Badillo  
Jerome S. Berg  
Herbert Berman  
Michael J. Del Guidice**

**Stanley Fink  
William R. Howard  
Thomas Tam**

**Sandi E. Cooper, ex officio**

**William Negron, ex officio**

**Secretary Genevieve Mullin**

**Robert E. Diaz, General Counsel and Vice Chancellor for Legal Affairs  
Hourig Messerlian, Executive Assistant**

**Chancellor W. Ann Reynolds  
Deputy Chancellor Laurence F. Mucciolo  
President Raymond C. Bowen  
President David A. Caputo  
Acting President Leo A. Corbie  
President Ricardo R. Fernandez  
President Leon M. Goldstein  
President Matthew Goldstein  
President Frances Degen Horowitz  
President Vernon Lattin  
President Gerald W. Lynch  
President Charles E. Merideth  
Acting President Thomas K. Minter**

**President Yolanda T. Moses  
President Antonio Perez  
President Kurt R. Schmeller  
President Allen Lee Sessoms  
President Marlene Springer  
Vice Chancellor Richard Freeland  
Vice Chancellor Jay Hershenson  
Vice Chancellor Emma E. Macari  
Vice Chancellor Brenda Richardson Malone  
Vice Chancellor Elsa Nunez-Wormack  
Vice Chancellor Richard F. Rothbard  
Dean Kristin Booth Glen**

**The absence of Ms. Carrion, Mr. Inniss and Ms. Mouner was excused.**

**A. UNIVERSITY STUDENT SENATE:** Chairman Murphy announced that the University Student Senate elections were held on October 9, 1995 and called on Mr. Anthony D. Giordano, Jr. to introduce the newly elected student member Chair of the University Student Senate.

**Mr. Giordano** introduced his successor, Mr. William Negron from La Guardia Community College, as a man with tremendous integrity, work ethic and dedication to the students of CUNY and the University Student Senate.

**Mr. William Negron** thanked all present for their warm reception. He acknowledged that Mr. Giordano's mentorship had well prepared him for the task at hand. He introduced Vice Chair for Community College Affairs, Ajene Aaron from Borough of Manhattan Community College, and Vice Chair for Senior College Affairs, Joanna DeLeon from Lehman College. He shared his pleasure in representing 214,000 CUNY students and looks forward to a very productive year in which he anticipates finding common ground on issues at hand with the other members of the Board. He hoped that the access, excellence and open admissions of CUNY will be upheld in the year ahead to make it a great and illustrious year for all present.

**At this point Mr. Badillo joined the meeting.**

**Chairman Murphy recognized Vice Chair Edith Everett for the purpose of reading the following resolution:**

**B. APPRECIATION OF SERVICES - HONORABLE ANTHONY D. GIORDANO, JR.:** WHEREAS, The Honorable Anthony D. Giordano, Jr., Chairperson of the University Student Senate, has served in this important student leadership position for two years, both as the student representative on the Board of Trustees and as the highest elected leader of the student body; and

WHEREAS, The Honorable Anthony D. Giordano, Jr., served as a delegate to the University Student Senate, representing Kingsborough Community College and Brooklyn College; and

WHEREAS, As Chairperson of the University Student Senate, Honorable Anthony D. Giordano, Jr., was instrumental in revising the USS Bylaws and in promoting the reinstatement of the University Student Government Activity fee; and

WHEREAS, Among his many services to the University was membership on the Search Committee for a Vice Chancellor for Academic Affairs, the Committee on Academic Policy, Program and Research, the Chancellor's Advisory Committee on Academic Program Planning, the Committee on Long Range Planning, and participation in the deliberations of the Standing Committees of the Board; and

WHEREAS, Honorable Anthony D. Giordano, Jr., served with distinction, purpose, and dedication, and successfully increased student participation in the work and activities of the University Student Senate; and

WHEREAS, He intends to complete his education at Brooklyn College during the current academic year; now therefore be it

**RESOLVED,** That the Board of Trustees expresses its appreciation to Anthony D. Giordano, Jr., for his outstanding service to The City University of New York and its student body.

**The resolution was unanimously adopted.**

**Mr. Anthony Giordano** thanked all present for having made his service as the student trustee a very special time in his life. Sitting around this table with such esteemed people has made him realize that while he does not know everything, he has grown tremendously over the past two years and he still has a lot further to go. He had a special word of thanks for the Trustees who had been kind and treated him in a collegial way and always heard him out even though it has been well documented that he was not always on the same side of issues. I leave the board table with my integrity and self-esteem intact and am able to sleep with a clear conscience for doing the right thing for the constituents I was elected to represent. My advice to my successor is to keep in mind that when he looks in the mirror he is not only looking at himself, but that he is looking at 214,000 students staring back at him, and that he has to do what is right for them as well as what is right for his own self.

**Chairman Murphy** wished Mr. Giordano all the best in his future endeavors.

**C. COLLEGE HONORS:** 1. The CUNY Dominican Studies Institute at City College has been chosen as a residency site for a three year Humanities Fellowships Program, with an accompanying award of \$250,000 from the Rockefeller Foundation which can obtain the services of up to twelve full-time scholars working for the three years of the program.

At this point Mr. Del Giudice joined the meeting.

2. Baruch College has received a \$1 million gift from William and Anita Newman to establish the "Steven L. Newman Real Estate Institute."

Chairman Murphy called on President Matthew Goldstein to introduce Mr. and Mrs. Newman who were among the audience.

President Matthew Goldstein reminisced that Mr. Newman attended another board meeting two years ago when he donated \$5 million to Baruch College, in commemoration of which the college library was dedicated as the "William and Anita Newman Library." The Newman's have a long tradition with Baruch College starting with Morris Newman, Mr. Newman's father, a 1926 graduate, William Newman, class of 1947, and his late brother Joseph Newman. This particular gift will enable the college to establish the first University-wide institute for the study of real estate. The Institute's basic objectives are to promote research and scholarship in real estate and land use issues, encouraging the most highly qualified and motivated faculty to be engaged in curricular development in this important area; encouraging highly qualified and motivated students to pursue careers in real estate and related fields. The Institute will provide great dimension and reach and give CUNY students growing career opportunities in real estate. President Goldstein expressed his delight that Mr. and Mrs. Newman thought about the college in this way as they will indeed influence future generations through this great Institute.

Mr. Newman expressed thanks on behalf of his wife and himself for the opportunity to help our alma mater, commemorate their son's name, and make a bit of difference in the city of New York. Mr. Newman related that he was fortunate enough to have a father who was an immigrant and a Baruch College graduate, who gave him his start in the real estate business. Most of the young people attending the school today are not that fortunate. Mr. Newman said that he was trying to help level the playing field, because he always felt that there was a gap in the educational opportunities in this great city. Real estate is obviously one of the major industries in this city and there are no undergraduate programs to prepare for an entry into the field. Whatever he knows about real estate he learned the hard way, on the job, and he thinks that it would be a lot better if people had some academic background, and hopefully this Institute should help fill the gap.

On a personal level it has been a privilege and a pleasure working with President Matthew Goldstein and Dean Ronald Berkman in preparation for the classes to start in the not-too-distant future. It is even a greater pleasure for me to be able to repay my alma mater for the gift of education given to my father, my late brother, myself, and many of my business associates, given by the citizen's of New York. I want to thank you all.

Chairman Murphy thanked Mr. and Mrs. Newman for enlivening the board meeting and making it very special. We thank you for your generosity and the spirit in which this gift was given, and assure you that the board members and all those who are present at the meeting will constantly keep in mind the loving thought that goes behind it, on behalf of your son and of the college.

At this point the Calendar items were considered in the following order:

Upon motions duly made, seconded and carried, the following resolutions were adopted:(Calendar No. 6. A. and 6. B.)

**NO. 6. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED,** That the following items be approved:

**A. BARUCH COLLEGE - NAMING OF THE NEWLY ESTABLISHED CENTER AT THE SCHOOL OF PUBLIC AFFAIRS, THE "STEVEN L. NEWMAN REAL ESTATE INSTITUTE:"**

**RESOLVED,** That the Board of Trustees of The City University of New York approve the naming of the newly established center at the School of Public Affairs at Baruch College, the "Steven L. Newman Real Estate Institute."

**EXPLANATION:** William Newman (Class of 1947) and Anita Newman have made a gift to Baruch College of one million dollars (\$1,000,000). In recognition of this gift, the College has established the Steven L. Newman Real Estate Institute in memory of Steven Newman who followed his grandfather's and father's successes in real estate.

The Newman family has a long tradition at Baruch College, starting with Morris Newman, (Class of 1926), William Newman (Class of 1947), and his late brother, Joseph Newman (Class of 1950). After World War II, William Newman joined his father's company, which has evolved into New Plan Realty Trust; he is now the Chairman and Chief Executive Officer.

The Institute will further enhance Baruch's ability to fill its critical mission. It will focus the attention of the School, College, and University on a vital sector of the New York regional economy, serve as a center for interdisciplinary research and provide a structure for the establishment of linkages with an array of external academic, business, nonprofit and government organizations.

The generosity of William and Anita Newman to Baruch College is extraordinary. For the second time they are making a seven-figure gift to Baruch College. Two years ago, Baruch College placed their names on the new Baruch College Library in recognition of their contributions.

Mr. Newman is a Trustee of the Baruch College Fund and contributes stature and leadership to the Fund. His commitment and dedication to the mission of Baruch College will assist in affording future generations of students the opportunity for an education of the highest caliber.

**B. BARUCH COLLEGE - NAMING OF THE CONFERENCE ROOM OF THE WILLIAM AND ANITA NEWMAN LIBRARY, THE "IRVING J. CHAYKIN CONFERENCE ROOM:"**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the conference room of the William and Anita Newman Library of Baruch College, the "Irving J. Chaykin Conference Room."

**EXPLANATION:** Professor Irving J. Chaykin has made an unrestricted gift to Baruch College of one hundred thousand dollars (\$100,000). Professor Chaykin is both an alumnus (BBA Class of 1932) and a retired professor whose commitment to Baruch College has been unwavering. While an undergraduate accountancy student, Professor Irving J. Chaykin was a member of Beta Gamma Sigma and editor of "Business Bulletin."

From 1932 to 1967, Professor Chaykin was a member of the faculty of the Accountancy Department imparting his expertise, wisdom, and humor to generations of Baruch students. He founded and was the director, from 1952 to 1990, of the Chaykin Seminars and CPA Review Courses.

The Baruch College Alumni Association awarded Professor Chaykin its Outstanding Alumni Achievement Award in 1989.

In recognition of the generosity of Professor Irving J. Chaykin, Baruch College wishes to dedicate the conference room of the William and Anita Newman Library as the Irving J. Chaykin Conference Room. Naming the conference room in honor of Professor Irving J. Chaykin is a tribute to the many contributions Professor Chaykin made to the students of Baruch College and to the profession of accountancy.

**D. PRESIDENTIAL HONORS:** Offer congratulations to President Marlene Springer, the College of Staten Island, whose inauguration will take place on Friday October 27th, 1995 at 2:00 p.m..

**E. GRANTS:** Chairman Murphy presented for inclusion in the record the following report of Grants \$100,000 or above received by the University since the last Board meeting.

**THE CITY COLLEGE**

- a. \$335,154      NIH, to R. Callender, Physics, for "Vibrational Studies of Enzymes."
- b. \$232,226      NIH, to R. Callender, Physics, for "Spectroscopic Studies of Visual Pigments."

- c. \$218,649 NIH, to W. Boto, Biology, for "Minority International Research Training Grant."
- d. \$199,992 NYCDEP, to M. Green, Chemistry, for "Testing of Activated Carbon."
- e. \$187,689 NIH, to H. Schulz, Chemistry, for "Metabolism of Unsaturated and Hydroxy Fatty Acids."
- f. \$151,005 NIH, to S. Rowland, S-Med, for "Health Careers Opportunity Programs."
- g. \$113,610 NSF, to S. Cowin, Mech. Engineering, for "Cell and Tissue Curriculum Development."

**BOROUGH OF MANHATTAN COMMUNITY COLLEGE**

- a. \$345,240 U.S. Department of Education, to Jacqueline Williams, for "Student Support Services."

**GRADUATE SCHOOL AND UNIVERSITY CENTER**

- a. \$204,297 U.S. Education, to Mildred Lee, for "Project Ascend: Ronald E. McNair Postbaccalaureate Achievement Program."
- b. \$135,000 NEH, to Dee Clayman, for "Database of Classical Bibliography."

**YORK COLLEGE**

- a. \$200,000 New York City, to Barbara Nicholich, Fine and Performing Arts, for "Sound & Lighting System/York College Theater."

**QUEENSBOROUGH COMMUNITY COLLEGE**

- a. \$219,229 New York State Education Department, to Victor Maiorana, for "VATEA Tech-Prep Consortium of Queens."

**JOHN JAY COLLEGE**

- a. \$281,393 U.S. Department of Education, to Karen Delucca, for an "Upward Bound Program."
- b. \$280,661 U.S. Department of Education, to Josefina Couture, for "Talent Search Program."
- c. \$240,000 New York City Transit Authority, to John Jay College, for "Transportation Management Courses for the New York City Transit Authority."
- d. \$199,508 U.S. Department of Education, to Lillian Masters, for a "Student Enrichment Program."
- e. \$155,500 New York State Education Department, to Gregory Bryant, for a "Liberty Partnership Program."

**COLLEGE OF STATEN ISLAND**

- a. \$600,000 NYC/DOE, to Carol Sonnenblick, for "Nurse Aid Training Program."
- b. \$114,727 NSF, to Michael Kress and Karen Gourgey, for "Multisensory Calculus Program for Students with Visual Impairments."
- c. \$102,783 VATEA, to Carolyn Fazzolari, for "Academic Skills Center for Career Students."

## LAGUARDIA COMMUNITY COLLEGE

- a. \$400,000      **New York City Department of Employment/JTPA**, to Judith McGaughey, Continuing Education Division, for "Uplift Skills Training Initiative."
- b. \$293,905      **U.S. Department of Education**, to Robert Levine, Academic Affairs Division, for "Student Support Services."
- c. \$270,000      **New York State Department of Education**, to Sean Galvin, Academic Affairs Division, for "Liberty Partnership Program."
- d. \$249,245      **New York State Education Department**, to Judith Bieber, Cooperative Education Division, for "Queens School-to-work Opportunities Initiative."
- e. \$233,759      **New York City Human Resources Administration**, to Jane Schulman, Continuing Education Division, for "Job Club."
- f. \$140,000      **Ford Foundation**, to Hazel Carter, President's Office, for "Queens Urban Partnership Program."

**F. ORAL REPORT OF THE CHANCELLOR:** Chancellor Reynolds reported the following:

1. She joined with the Board of Trustees in congratulating Mr. William Negron, and reiterated her gratitude to him for his eloquent support on budget issues in the past year, and said that she was looking forward to working with him and his newly elected fellow officers.
2. We are off to Albany early in the morning to meet with Budget Director Patricia Woodward at her request on the 1996-1997 State budget. Senate Majority Leader Bruno predicted on Friday that the state budget deficit will be \$5 billion, about \$2 billion of which is the tax cut approved this last year. The anticipated mid-year budget reductions to state agencies took effect as previously discussed by the Board's Committee on Fiscal Affairs and Facilities Planning. We worked very diligently through the start of school this fall to minimize the impact on University and college operations through non-programmatic savings wherever possible. There are discussions in Albany about a possible special legislative session in December, but no final decision has been announced.
3. We are continuing to work on the progress report required for submission to the state in December. This progress report is to be reviewed by the Board's Committee on Long Range Planning on November 13th, and all trustees are invited to this meeting. We are soliciting suggestions through the normal channels with the assistance of the college presidents. Already we have a letter with helpful suggestions from Trustee Cooper of the Faculty Senate.
4. We are pleased to report that the State, through the Division of the Budget, has approved continuation of important capital projects that the Board has sought to receive the site for John Jay Phase II, Sophie Davis Science and Technology Equipment for CUNY colleges and the campus restroom renovations. They were supportive on all of these issues.
5. On the City level, the City Planning Commission voted for a month-to-month extension of the lease of the sanitation garage located across the street from Medgar Evers College. This decision is a real victory for our team, because the failure to move that sanitation garage has plagued the expansion of Medgar Evers for over a decade. We are really pushing to get that sanitation garage moved so that we can move ahead with the building long slated for that area. I want to thank Trustees Badillo and Berg for working with President Jackson and the Central Office on behalf of Medgar College.
6. We are continuing to work with the Mayor's Office and the City Council, and were again helped by Trustee Badillo, on the issue of students on Home Relief who are required to work in order to receive their public assistance benefits. We are very eager that these students continue to pursue their community college degrees with us because they

can then permanently get off welfare, which is the whole goal. We are making progress getting the number of hours that they have to work reduced, and getting work hours scheduled around class schedules. We are still struggling on getting the focus on designating CUNY campuses as worksites, which we continue to believe is indeed appropriate.

7. On Federal developments, Vice Chair Edith Everett most appropriately asked at the last Board meeting for comments on the Federal student aid situation. In your packets you have a copy of a New York Times article which came out this weekend, about an absolutely confounding development on the federal level, on congressional bills that threaten aid for immigrant students. We have talked extensively with the New York Times on this issue. I was elated to hear Mr. Newman refer to his immigrant father who went to Baruch College, followed by most of his family. If congress passes these bills, federal aid for legal immigrants would be cut off, such as federal grants and aid to help them pursue their education. This would devastate the educational aspirations of about 40,000 of our students, and it would certainly have a major impact on the economy of New York State.

**Vice Chancellor Hershenson reported the following:**

Vice Chancellor Hershenson reported that there are three major student financial aid issues being focused on as the debate takes place in Congress:

1. On the issue of limitation on grants and loans to legal immigrant students; CUNY currently has 94,600 students receiving Pell grants of which 42% or 40,000 are legal immigrants. The difficulty is that the changes in question are not part of a student aid bill but are included in welfare reform proposals that are currently under review - and engendering great interest - in congress. The provisions require that the income of the immigrant sponsors be used to determine student eligibility for aid. The Senate version limits what is called deeming to a total of five years, and precludes sponsorship of an immigrant unless 200% of the sponsor's income is Federal poverty level income of \$14,000, i.e., the income of a family of four has to be \$28,000 before they can sponsor an immigrant. There are other factors involved, but this is the essential element of the proposal. We are working with national associations to mobilize support from legislators from the big states that have large populations of immigrants, such as California, Florida, Texas and Illinois. The Conference covering this bill begins this week. The only New York Representative on the Conference Commission is Senator Patrick Moynihan, however, there are many representatives from the states with large immigrant populations.

2. On the issue of Pell grants overall, the maximum grant (currently \$2,340) would be increased by \$100 annually, however, on both House and Senate bills, there would be a reduction of the minimum award to students who come from families making between \$17,000 and up to \$30,000 annually. It is a redistribution program at the federal level. Overall, the Pell grant appropriation decreases.

3. On the issue of changes in loan provisions, Senator Nancy Kassebaum's proposal to tax institutional loans by 85% is facing bi-partisan opposition. CUNY students get a total of \$100 million in loans, so the proposed tax, if passed, would cost \$850,000 to the system. Capital for the Perkins loan program for low income students will be eliminated affecting \$100 million in loans nationwide and \$2.2 million in loans to CUNY students. Both chambers are looking to raise interest rates, eliminate the six-month grace period on such loans, and barring colleges with high default rates from participation in the program.

**At this point Chancellor Reynolds continued her oral report:**

8. The Chancellor restated Chairman Murphy's comments about the Rockefeller Foundation grant received by the CUNY Dominican Studies Institute at City College, adding that it was one of eight sites chosen from over 60 institutions that applied from various parts of the world. She reminded the Board that this was a very recently approved Institute that was getting outside funding and moving an important agenda.

9. Chancellor Reynolds noted that Lehman College, formerly Hunter College in the Bronx, was the first home of the United Nations which is celebrating its 50th Anniversary. To commemorate this occasion a Student Forum took place at Lehman College, with the participation of the Secretary General of the United Nations, Mr. Boutros Boutros

Ghali, and moderated by Mr. A. M. Rosenthal from the New York Times. She thanked President Fernandez, Lehman College faculty and staff, and CUNY-TV for their efforts. She added that Mr. Rosenthal himself was a CCNY alumnus and had covered the UN some fifty years ago as a beginner reporter. The one hour TV show taped by CUNY-TV will be aired nationwide by PBS, who will distribute the tape to colleges throughout the country as per an arrangement worked out with CUNY. The Chancellor referred to the exhibit of UN posters outside the Board room, and announced that a short excerpt from the tape, showcasing talented CUNY students would be shown to all present momentarily. Finally, she thanked Professor Benjamin Rivlin, who was in the audience, for working with the students at the Forum.

10. The Chancellor concluded her report by mentioning that Vice Chancellor Richard Freeland was going to provide an update on the time framework and planning process that we are undergoing during Academic Program Planning.

At this point Trustees Badillo, Fink and Del Guidice left the meeting.

Upon motions duly made, seconded and carried, the following resolutions were adopted Cal. Nos. 1 through 5):

**NO. 1. UNIVERSITY REPORT: RESOLVED**, That the University Report for October 23, 1995 (including Addendum Items) be approved, as revised, as follows.

(a) **ADDENDUM**: Add the following:

D6 HUNTER COLLEGE-ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (EXECUTIVE COMPENSATION PLAN- AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

DEPT./TITLE	LAST NAME	FIRST NAME	SALARY RATE	EFFEC. DATE
Provost's Office Assistant Vice President (Associate Provost for Academic Programs)	Birch	Eugenie	\$91,750	9/1/95*

\*Effective date approved by the Deputy Chancellor

D7 BOROUGH OF MANHATTAN COMMUNITY COLLEGE-ADMINISTRATIVE DESIGNATION COMMITTEE APPROVAL NOT REQUIRED (EXECUTIVE COMPENSATION PLAN- AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING APPOINTMENTS) (SW INDICATES WAIVER OF SEARCH)

DEPT./TITLE	LAST NAME	FIRST NAME	SALARY RATE	EFFEC. DATE
President's Office Acting Associate Administrator (Acting Deputy to the President)	Anderson	Granville Scott	\$83,683	10/1/95*

\*Effective date approved by the Deputy Chancellor

D8 THE CENTRAL OFFICE-APPOINTMENT OF HEO SERIES PERSONNEL WITH NO PROIR SERVICE (AFFIRMATIVE ACTION REPORT ON FILE EXCEPT ACTING AND SUBSTITUTE APPOINTMENTS (SW INDICATES WAIVER OF SEARCH)

DEPT./TITLE	LAST NAME	FIRST NAME	SALARY RATE	EFFEC. DATES FROM/TO
Academic Affairs HEO (CUNY Director of Assessment)	Cascallar	Eduardo C.	\$77,128	10/16/95-6/30/96

D9 THE CITY COLLEGE - ELECTION OF DEPARTMENT CHAIRPERSON

DEPT./TITLE	LAST NAME	FIRST NAME	SALARY RATE	EFFEC. DATES FROM/TO
History Associate Professor	Grande	Frank	\$62,294	9/14/95-6/30/96

Note: To fill the unexpired term of J. Watts 7/1/93-6/30/96.

D10 THE CITY UNIVERSITY OF NEW YORK - EDUCATIONAL SOFTWARE LIBRARY

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase an Educational Software Library Program/Campuswide Software License Grant from Digital Equipment Corporation under existing State of New York Contract Number P37162 Pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of \$70,000 chargeable to FAS code 204301535, during the fiscal year ending June 30, 1996.

EXPLANATION: By participating in the Digital Equipment Corporation's Educational Software Library/Campuswide Software License Grant, the University has established an archive of all current proprietary software for Digital equipment machines and has created its own internal software distribution network among CUNY colleges. This program provides annual savings to the University, as well as a wider range of Digital software programs.

(B) AA SECTION: Add the following:

AA 1 APPOINTMENT WITH WAIVER OF THE BYLAWS (COMMITTEE APPROVAL NOT REQUIRED)  
(APPROVAL BY OFSR)

DEPT./TITLE	LAST NAME	FIRST NAME	SALARY RATE	EFFEC. DATES FROM/TO
Office of the Secretary Substitute HEa (Executive Assistant to the Secretary)	Messerlain	Hourig	\$52,213	9/18/95-1/31/96 2/1/96-6/30/96

(c) ERRATA: Add the following:

BOROUGH OF MANHATTAN COMMUNITY COLLEGE

P B-1 EARLY PAYMENT OF NEW STEPS: The entry for Antonio Perez is withdrawn  
APPOINTMENT WITH TENURE (AFFIRMATIVE ACTION REPORT ON FILE) (SW I INDICATES  
WAIVER OF SEARCH): The entry for Antonio Perez is withdrawn.

(d) Items listed in PART E - ERRATA, to be withdrawn or changed as indicated.

EXPLANATION: The University Report consists of the highlights of the personnel actions and other resolutions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for October 23, 1995 (including Addendum Items) be approved, as revised, as follows.

(a) ADDENDUM: Add the following:

D2 LAGUARDIA COMMUNITY COLLEGE - TRANSFER OF INSTRUCTIONAL STAFF FROM THE DEPARTMENT OF OFFICE TECHNOLOGY TO VARIOUS DEPARTMENT

Name	Present Rank	Former Department	New Department	Seniority Date (New Dept.)
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## TENURED MEMBERS

Marian Rutledge	Associate Prof.	Office Technology	Computer Inf. Systems	9/1/95
Audrey Harrigan-Lamont	Professor	Office Technology	Office of Acad. Affairs	9/1/95

## CERTIFICATE OF CONTINUOUS EMPLOYMENT

John Appiah	Lecturer	Office Technology	Accounting/Managerial Studies	9/1/95
Eve Fischthal	Lecturer	Office Technology	Computer Inf. Systems	9/1/95

## D3 QUEENS COLLEGE - LICENSE AGREEMENT WITH CITY OF NEW YORK FOR LOUIS ARMSTRONG HOUSE

RESOLVED, That the Board of Trustees authorize the President of Queens College to execute a renewal of the License Agreement between The City University of New York, on behalf of Queens College, and the City of New York, acting through its Department of Cultural Affairs, for the College to continue its operation of the former residence of the late Louis Armstrong in Corona, Queens, in conjunction with its administration of the Louis Armstrong Archives, for a term of ten years and a renewal option of ten years, at an annual rental of One Dollar (\$1.00), for the purpose of educating the public regarding the life and work of Louis Armstrong, and establishing the premises as a memorial to Louis Armstrong, said Agreement to be subject to approval as to form by the General Counsel.

EXPLANATION: The Armstrong residence was bequeathed to the City of New York under the terms of the will of the late Lucille Armstrong, widow of Louis Armstrong. Mrs. Armstrong bequeathed to the Louis Armstrong Educational Foundation, Inc. The personal papers, tape recordings, photographs, memorabilia, etc., of Louis Armstrong. In 1986, the Armstrong Foundation donated these items to Queens College to establish, for scholarly purposes, the Louis Armstrong Archives, upon condition that the College maintain the Armstrong residence as a memorial to the life and work of Louis Armstrong. The College has operated the Armstrong residence since 1987 under the terms of a License Agreement with the City, and has completed the work of cataloging and preserving the Archives, which are now located in an archival facility at the Benjamin Rosenthal Library on the Queens College campus. The College intends to seek outside sources of funding for the purposes of transforming the residence into a museum and education center open to the public and conducting research, studies and other educational programs for the benefit of students, scholars and the public.

## D4 THE CENTRAL OFFICE - UPGRADE TO KRONOS TIMEKEEPER SYSTEM

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase a software upgrade to the Kronos Timekeeper System including Timekeeper Central and Kronos Scheduling Software and related maintenance from Interborough Systems Corporation under existing General Services Administration Contract Number GS25F5155C pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of \$20,858 chargeable to FAS Code 230401304, during the fiscal year ending June 30, 1996.

EXPLANATION: The software upgrade to the existing Kronos Timekeeper System will enhance the system from single user, Version 7, to network Version, 8C-10 - affording multiple user capability. This enhancement is expected to facilitate greater control and tracking of University personnel scheduling, time, accruals etc., as well as provide accurate reporting capabilities for the Office of Personnel.

## D5 THE CITY UNIVERSITY OF NEW YORK - SYSTEM SCHOLARPAK - VOLUMEPAK

RESOLVED, That the Board of Trustees of The City University of New York authorize the University Contracting Office to purchase software maintenance from Sun Microsystems under existing State of New York Contract Number P37164 Pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of \$40,000, chargeable to FAS code 204301309, during the fiscal year ending June 30, 1996.

EXPLANATION: The Sun Microsystems Scholarpak-VolumePak program is a software maintenance program for Sun Unix-based workstations that will provide The City University of New York with the right to use Sun operating system and additional software applications on 500 workstations University-wide. This program provides annual

savings to the University, as well as a wider range of access to software applications on Unit workstations than are rapidly becoming the cornerstone.

(b) **ERRATA:** Add the following:

**THE GRADUATE SCHOOL AND UNIVERSITY CENTER**

P C-4 SECTION CIII.20.23 GIFTS: The entry is withdrawn.

(c) Items listed in **PART E - ERRATA**, to be withdrawn or changed as indicated.

**EXPLANATION:** The Chancellor's Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

At this point it was noted that there was no longer a quorum present, therefore the following items will be ratified at the November 27, 1995 Meeting of the Board of Trustees.

**NO. 3. APPROVAL OF MINUTES: RESOLVED,** That the minutes of the regular Board meeting and executive session of September 27, 1995 be approved.

**NO. 4. COMMITTEE ON FISCAL AFFAIRS, FACILITIES AND CONTRACT REVIEW: RESOLVED,** That the following items be approved:

**A. THE CITY UNIVERSITY OF NEW YORK - PURCHASING MANUAL:**

**RESOLVED,** That the Board of Trustees of The City University of New York approve the revised Purchasing Manual prepared by the City University Office of Contracting; and be it further

**RESOLVED,** That the Board of Trustees of The City University of New York authorize the Vice Chancellor for Budget, Finance, and Information Services to make such revisions as may be necessary to the purchasing manual to implement changes to City and State procurement laws, and policies and regulations adopted by the Board in an appropriate and efficient manner after consultation with the Office of the Secretary and the Office of General Counsel.

**EXPLANATION:** The University Contracting Office has prepared a Purchasing Manual incorporating recent changes to New York State Education Law Section 6218. This statute, which governs the University's procurement practices, was amended in July 1993 to raise the threshold of competition from \$250 to \$5,000, to raise the level for public advertisement and sealed bidding from \$10,000 to \$20,000 and to permit the use of federal contracts. In addition, the University Office of General Counsel has issued standardized Board resolutions and procurement contracts and various advisory memoranda providing guidance on specific procurement matters.

**B. CENTRAL OFFICE - ACCEPTANCE AND ADMINISTRATION OF TRUST AND GIFT FUNDS:**

**RESOLVED,** That the Board of Trustees of The City University of New York authorize the Chancellor and the Presidents of the colleges and schools within the University system to accept unrestricted gifts to their respective colleges and schools from individuals and donors where each such unrestricted gift does not exceed \$10,000 in value. Each college and school shall be required to maintain monetary gifts in separate bank accounts designated for that purpose. In addition, the colleges shall maintain proper records of all donations and shall provide an accounting therefore at the end of each fiscal year. In the event that, at the time of accounting, the account balance at any college or school exceeds \$5,000, the entire balance (less expenses for maintenance) shall be transmitted to the University Accounting Office for deposit in the University's Investment Pool in an account maintained for the particular college or school.

**EXPLANATION:** Under the State Education Law, the Board of Trustees has the authority to accept and administer unrestricted gifts for college or University purposes. Thus, unrestricted gifts given to a college must be received by the Board of Trustees on behalf of the college. This resolution is a limited delegation of that authority, and will eliminate the necessity of the Board adopting a separate resolution in each instance where a small unrestricted gift is donated.

The following item was approved by Delegation of authority:

Pursuant to action taken by the Board of Trustees on June 25, 1984 (Cal. No. 6.R.), approval of the following resolution was reported to the Board and certification of such approval is on file in the Office of the Secretary of the Board.

**C. AGREEMENT, ETC., WITH THE CITY UNIVERSITY CONSTRUCTION FUND AND DORMITORY AUTHORITY OF THE STATE OF NEW YORK:**

RESOLVED, That the proposed Second Supplemental Agreement and Lease dated as of October 25, 1995 among the Dormitory Authority of the State of New York, the City University Construction Fund and The City University of New York, relating to Dormitory Authority of the State of New York City University System Consolidated Third General Resolution Revenue Obligations, providing for the leasing by the Fund from the Dormitory Authority of facilities for the use of The City University and the financing by the Dormitory Authority of such facilities, by the issuance of bonds and notes pursuant to the Dormitory Authority of the State of New York City University System Consolidated Third General Resolution Revenue Obligation Resolution dated as of May 25, 1994, between the Dormitory Authority, the Fund and The City University be approved; and be it further

RESOLVED, That the Chairperson or Vice Chairperson is hereby authorized and directed to execute the Second Supplemental Agreement of Lease on behalf of the City University, and is authorized to cause the seal of the City University to be affixed thereto; and be it further

RESOLVED, That the Secretary of the Board of Trustees is hereby authorized and directed to sign the Second Supplemental Agreement in attestation of the signature of the Chairperson or Vice Chairperson and/or of the seal of The City University, and to cause the Second Supplemental Agreement to be delivered on behalf of The City University to the other parties thereto; and be it further

RESOLVED, That the Chairperson or Vice Chairperson of the Board of Trustees is authorized to make such changes in the Second Supplemental Agreement as he or she shall deem appropriate or necessary in accordance with the advice of the General Counsel of the Board of Trustees, including the deletion or addition of facilities for which this Board has previously approved a capital budget request to the State Division of the Budget, and the signature of the Chairperson or Vice Chairperson of the Board of Trustees and the attestation of such signature by the Secretary shall be conclusive evidence of the approval by the Board of Trustees of such changes.

**EXPLANATION:** The 1995 Legislature approved a Capital Budget which authorized a number of facility improvements to continue The City University Construction Program. This resolution will authorize an agreement and procedures needed to permit the Dormitory Authority to finance and provide both senior and community college facilities for The City University of New York. This Second Supplemental Agreement will mirror In both its language and intent, the terms specified by the First Supplemental Agreement adopted by the CUNY Board of Trustees on September 29, 1994.

(Approved by James P. Murphy (10/27/95), Edith B. Everett (10/28/95), William R. Howard (10/27/95), and Charles Inniss (10/31/95)).

**D. MEDGAR EVERS COLLEGE - ENVIRONMENTAL SCIENCE LABORATORY:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract, or contracts, on behalf of Medgar Evers College to establish an Environmental Science Laboratory. The contract, or contracts, shall be awarded by the College to the lowest responsible bidder after public advertisement and sealed bidding, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of \$ 199,100, chargeable to City Capital Budget, Project HN-K001, for the fiscal year ending

June 30, 1996. The contract, or contracts, shall be subject to approval as to form by the University Office of General Counsel.

**EXPLANATION:** Medgar Evers College is in receipt of CP-33929 from the New York City Office of Management of Budget, authorizing an expenditure of \$199,100, by Medgar Evers College for the development of an Environmental Science Laboratory under Capital Project HN-K001 (CUNY Project ME046-993).

The Environmental Science Laboratory will be established to support the MEC Bachelors Degree program in Environmental Science. The implementation of this degree program began in Fall 1994. State-of-the-art scientific equipment must be purchased to support instructions and provide properly equipped laboratory resources.

#### **E. BROOKLYN COLLEGE - CAMPUS WIDE HANDICAP ACCESS AND SAFETY:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract on behalf of Brooklyn College for renovations in compliance with Americans with Disabilities Act regulations, including modification of access, signage, interior ramps and bathrooms. The contract shall be awarded to the lowest responsible bidder, after public advertisement and sealed bidding by the College, pursuant to law and University regulations. The contract shall not exceed a total estimated cost of \$2,396,000, chargeable to the State Capital Construction Fund, Project BY041-092. The contract shall be subject to approval as to form by the University Office of General Counsel.

**EXPLANATION:** College facilities must be brought into compliance with Americans with Disabilities Act (ADA) regulations. The consultant for this project was approved by The City University of New York Board of Trustees on November 23, 1992. Since then, the adoption of the Brooklyn College Master Plan and new ADA requirements changed the scope of work. The project was divided into two phases to permit the completed design of the interior portion to enter construction while the exterior was redesigned. This contract is for the construction of the first phase, in which the interiors of all the buildings on the campus will be brought into compliance with the ADA. There are sufficient available funds for this phase. An additional request will be needed for the exterior work which is now Phase II. The major components of Phase II will be the complete alteration of the main entries of both Ingersoll and Boylan Halls, following the master plan guidelines as well as ADA.

#### **F. MEDGAR EVERS COLLEGE - LEASE/PURCHASE OF MODULAR TRAILERS:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the Secretary of the Board to execute a contract, or contracts, on behalf of Medgar Evers College for the lease or lease/purchase of modular trailers or pre-fabricated metal components building. The contract, or contracts, shall be awarded to the lowest responsible bidder after public advertisement and sealed bidding by the College, pursuant to law and University regulations. Such purchase shall not exceed a total estimated cost of \$736,000 over a five (5) year period, composed of \$232,000 for the first year and \$126,000 for each of the next four years thereafter, chargeable to FAS Code 2-226-01-300, during the fiscal year ending June 30, 1996. The contract, or contracts, shall be subject to approval as to form by the University Office of General Counsel.

**EXPLANATION:** The 9,408 NASF of temporary facilities will consist of seven (7) modular trailers buildings supplying classroom, faculty office, faculty research, and bathroom facilities. The largest component will be lecture (7,392 NASF). Eight (8) to eleven (11) general classrooms will be provided for use by all College disciplines in rooms sized to serve between 40 to 80 students. Seven faculty offices and related support spaces (1,120 NASF) and faculty research space (224 NASF) will be provided. Necessary bathroom facilities serving these seven new modular trailers and the adjacent existing trailers will also be provided (672 NASF).

This proposal in combination with five (5) lecture classroom trailers received from Hostos Community College and installed at the campus in September 1993, will remedy Medgar Evers' current lecture space deficit, and provide sufficient lecture space while the campus grows during the next five years until the next major project, Academic Complex I, is implemented in the year 2000.

A new Master Plan will be submitted soon for approval by the Board of Trustees. The proposed modular trailers will provide transitional space while the new Master Plan is being implemented.

**NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAM, AND RESEARCH: RESOLVED,** That the following items be approved:

**A. HUNTER COLLEGE: TEACHER PREPARATION TRACK TO BE ADDED TO THE BA/MA IN MUSIC:**

RESOLVED, That a Teacher Preparation Track leading to permanent certification be added to the existing BA/MA program in Music at Hunter College, effective January 1996, subject to financial ability.

EXPLANATION: Hunter College currently offers both a Combined BA/MA in Music and a program in Music "K-12" Teacher leading to the Bachelor of Science degree. The College is proposing to deregister the existing B.S. program in Music "K-12" teacher and to add a teacher preparation track to the Combined BA/MA in Music.

The existing B.S. in Music "K-12" Teacher has not been operational for several years because of a combination of low enrollments and limitation of resources. The addition of a teacher preparation track to the BA/MA program is intended to attract undergraduate students majoring in Music to become teachers of music. The new teacher preparation track is also expected to be cost effective because it would allow matriculated students to complete a sequence leading to permanent certification as teachers of music (K-12) without having to exceed 125 credits in coursework.

Trustee Tam reported that the Committee on Academic Policy, Program and Research had heard two reports from the Office of Academic Affairs. The first covered Academic Program Reviews conducted by the colleges in 1994-95 in accordance with the Board's guidelines, including 166 programs or departments under review CUNY-wide. The second report covered the Office of Academic Affairs' major priorities for 1994-95 including academic program planning, collaborative efforts with the Board of Education, and articulation assessment.

**Vice Chancellor Freeland Reported on Academic Program Planning:**

Vice Chancellor Freeland reported that it is 2 1/2 years since the Board had adopted the resolution on Academic Program Planning. Three academic years of campus-based academic program planning and three budget cycles linked to that plan have been completed.

The resolution on Academic Program Planning had two basic goals: 1) To make us more efficient in our use of resources by making sure that at each campus budgets are deployed in the most appropriate manner given current academic needs, and also by achieving greater integration as a University system; 2) To protect the academic quality of our programs by making sure that our most important programs receive the financial support they need and also by requiring regular reviews of all our programs including scrutiny by outside experts.

Vice Chancellor Freeland summarized the activity that was pursued in implementing this resolution: a) The primary vehicle for assuring the most appropriate use of resources by the colleges are college planning committees, linked to governance that worked closely with presidents and chief academic officers to refine and focus missions, identify programmatic priorities, formulate plans for academic development, and set campus priorities; b) College planning has resulted in significant realignment in programs at the colleges, as a result of the work of the planning committees supplemented last year by college retrenchment committees. All total, over three annual planning cycles, 128 programs have been closed, suspended or consolidated and another 129 programs have been initiated or strengthened; c) The implementation of mechanisms linking academic planning to facilities planning both at the colleges and centrally.

The resolution on academic program planning recognized that it would be helpful from time to time to conduct CUNY-wide reviews of particular fields in order to project the most effective configuration of programs across the University and also to provide a context for campus planning. a) The 48 faculty and 8 practitioners on the Health Professions Task Force submitted their recommendations about future directions for health education in May 1995;

b) 41 faculty are currently working on the Languages Task Force to prepare a plan for the future of language programs, to be submitted by Spring 1996; c) A Doctoral Working Group of presidents and provosts is being established to review priorities for doctoral programs and adopt strategies for replenishing the doctoral faculty; d) University-wide guidelines for implementing Board policy on degree credits for associate and bachelor's degrees have been distributed, and college-level reviews of current credit requirements have begun.

The resolution on academic program planning recognizes that meaningful planning must have consequences especially in terms of resources, and expresses the linkage between financial and academic planning at both the college and University levels. a) Academic planning has guided internal reallocation of resources by the colleges. During 1994-95 redeployed resources were used to strengthen 35 high priority programs; b) Annual budget allocations by the University based on collegiate APP priorities have supported approximately 176 full-time faculty hires between 1993 and 1995 in areas of program need; c) Academic Program Planning allocations have also been used for instructional equipment and facilities, libraries, advisement, and inter-collegiate collaboration in areas of high student demand and critical academic priority for a given campus.

The goal of greater integration of CUNY has been pursued through a variety of measures, the most important of which are: a) Due to encouraged college to college collaboration, through shared resources or cooperative agreements, 68 joint programs or articulation agreements have been initiated or significantly advanced, and 28 faculty joint appointments have been funded with special University support; b) The 1994 Council of Presidents' policy statement on articulation, calling for stronger efforts to assure student movement from community to senior colleges, is being implemented; c) Planning has been initiated for enhanced cross registration through a streamlined permit system, coordinated course scheduling, University wide on-line access to course schedules, a common calendar, and a common course numbering system; d) We will soon be appointing a task force of academic administrators, registrars, faculty and students to develop an implementation plan in these areas.

Finally, a report on the progress in implementing the Board mandate that all academic programs be regularly reviewed by outside experts. This aspect of academic program planning was one of the most important steps the Board took to assure the academic quality of our offerings. a) All CUNY colleges have developed procedural guidelines for APR program/department reviews, and review schedules have been established by all units; b) During 1994-95 all colleges were engaged in review activities and of the 166 departments/programs under review, 92 were conducted under collegiate procedures and 74 were reviews conducted by external professional bodies.

Vice Chancellor Freeland concluded by stating that the overwhelming message of these reviews is that the college facilities continue to offer our students remarkably strong programs under very difficult circumstances. But the reviews also draw attention to many instances where additional resources will be needed for particular programs to be sustained at an appropriate level.

**Upon motions duly made, seconded and carried, the Public Meeting was adjourned at 5:32 P.M.**

**SECRETARY GENEVIEVE MULLIN**

