

MINUTES OF THE MEETING OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

SEPTEMBER 22, 2008

AT BARUCH COLLEGE VERTICAL CAMPUS
55 LEXINGTON AVENUE – BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:34 P.M.

There were present:

Benno C. Schmidt, Jr., Chairman
Philip Alfonso Berry, Vice Chairman

Wellington Z. Chen
Rita DiMartino
Joseph J. Lhota
Hugo M. Morales
Peter S. Pantaleo
Kathleen M. Pesile

Carol A. Robles-Roman
Marc V. Shaw
Charles A. Shorter
Sam A. Sutton
Freida Foster-Tolbert
Jeffrey S. Wiesenfeld

Rouzbeh Nazari, ex officio

Manfred Philipp, ex officio (non-voting)

Frederick P. Schaffer, General Counsel and Senior Vice Chancellor for Legal Affairs
Jay Hershenson, Secretary and Senior Vice Chancellor for University Relations
Hourig Messerlian, Deputy to the Secretary
Steven Quinn
Anthony Vargas

Chancellor Matthew Goldstein
Interim EVC and University Provost Alexandra Logue
Executive Vice Chancellor Allan H. Dobrin
President Dolores Fernandez
President Ricardo R. Fernandez
President Russell K. Hotzler
President Edison O. Jackson
President Marcia V. Keizs
President William P. Kelly
President Christoph M. Kimmich
President Eduardo J. Marti
President Gail O. Mellow
President Tomás Morales
President James L. Muyskens
President Antonio Perez

President regina peruggi
President Jennifer Raab
President Jeremy Travis
President Kathleen M. Waldron
President Carolyn G. Williams
President Gregory H. Williams
Dean Michelle Anderson
Dean Ann Kirschner
Vice Chancellor Ernesto Malave
Vice Chancellor Garrie Moore
Vice Chancellor Pamela Silverblatt
Vice Chancellor Gloriana Waters
Vice Chancellor Iris Weinshall
Senior University Dean John Mogulescu
RF President Richard F. Rothbard

The absence of Trustee Valerie Lancaster Beal was excused.

Vice Chairman Berry called the meeting to order, and stated that the Board will go into Executive Session to discuss personnel matters after the Public meeting ends. We may then reconvene in a brief Public Session following the Executive Session. He announced that the following notice, which had been widely distributed, would be entered into the record of this Public meeting:

“The meetings of the Board of Trustees of The City University of New York are open to the public, and the Board welcomes the interest of those who attend. The public has ample opportunity to communicate with the Board. Public hearings on the Board’s policy calendar are scheduled one week prior to the Board’s regular meetings and members of the public who wish to communicate with the Board are invited to express their views at such public hearings. Furthermore, the Board holds additional public hearings each year in all of the five boroughs at which members of the public may also speak. In addition, written communications to the Board are distributed to all Trustees.

The Board must carry out the functions assigned to it by law and therefore will not tolerate conduct by members of the public that disrupts its meetings. In the event of disruptions, including noise which interferes with Board discussion, after appropriate warning, the Chairman will ask the security staff to remove persons engaging in disruptive conduct. The University may seek disciplinary and/or criminal sanctions against persons who engage in conduct that violates the University’s rules or State laws which prohibit interference with the work of public bodies.”

A. VIDEOTAPING OF BOARD MEETING: **Chairman Schmidt** announced that as usual **CUNY-TV** is making available this important community service by transmitting the Public Sessions of this afternoon’s meeting of the **Board of Trustees** live on cable Channel 75. The meeting is also being webcast live and can be accessed by going to www.cuny.edu. Future meetings of this Board will also be webcast live. The Public Sessions of this afternoon’s Board meeting will be available as a podcast within 24 hours and can be accessed through the **CUNY** website.

Chairman Benno C. Schmidt, Jr. stated that on behalf of the Board he would like to warmly welcome **Trustee Peter S. Pantaleo** who was appointed by Governor Patterson and unanimously confirmed by the State Senate. As a member of CUNY’s Business Leadership Council he has been working closely with the University in many ways beneficial to us. Mr. Pantaleo is a prominent attorney and partner at DLA PIPER and his extensive experience is a stroke of good luck for our Board. Welcome, **Trustee Pantaleo**. Would you like to say a few words?

Statement of Trustee Peter S. Pantaleo:

Thank you, Mr. Chairman, Chancellor Goldstein. It is an honor to be asked to and to actually serve on this Board and I look forward to working with you all.

Chairman Schmidt stated that it is also a pleasure to welcome **Mr. Rouzbeh Nazari** who as interim USS chair replaces Mr. Robert Ramos as the student Trustee. Mr. Nazari is a PhD candidate in Civil Engineering at the Graduate Center where he works on the development of an advanced technique for mapping and monitoring sea and lake ice. Welcome, Mr. Nazari. It is a pleasure to look forward to working with you on the Board. Would you like to say a few words?

Statement of Trustee Rouzbeh Nazari:

Thank you, Mr. Chairman. I appreciate this great opportunity. I will be honored to do anything for Tthe City University of New York and thank you, very much, for having me.

Chairman Schmidt stated that he would also like to welcome **Dr. Gillian Small**, the new Vice Chancellor for Research at the table in her new capacity. Welcome to you, Gillian, we look forward to working with you.

Chairman Schmidt noted that on behalf of my fellow Board members I would like to express our deepest condolences to the family and friends of former Trustee and Baruch College alumnus Jerome Berg who passed away on July 21st, 2008. Mr. Berg served CUNY with great distinction from 1994 to 1997, including as Chair of the Board’s Committee on Academic Policy, Program and Research.

Chairman Schmidt stated that on behalf of all my fellow Board members I would like to express our deepest condolences to the family and friends of Hunter College alumnus Dr. Joseph Shenker who passed away last Saturday morning, September 20th. Dr. Shenker was the Founding President of LaGuardia Community College. He held a number of major posts at this University including as Acting President of Hunter College, Acting President of Kingsborough Community College, CUNY's Dean of Community Colleges and Acting Vice Chancellor for Faculty and Staff Relations. He served as President of the Bank Street School of Education and launched the first Middle College High School in the United States during his tenure at LaGuardia Community College. This past spring the Board unanimously approved a resolution recommended by President Gail Mellow and Chancellor Goldstein to name the main building at LaGuardia Community College Joseph Shenker Hall. During the past three years Dr. Shenker worked with CUNY to establish student scholarships through private foundation support in honor of Julius C. C. Edelstein and Albert H. Bowker at Hunter College and the Graduate Center respectively. Dr. Shenker had recently retired as Provost of the CW Post campus of Long Island University. The Office of the Secretary has circulated information to all of you about services in his memory being held later his week.

Chairman Schmidt noted that it is a pleasure to announce that Dr. Leonard Kleinrock, former City College alumnus, has been selected by President George W. Bush to receive the nation's highest scientific honor, the National Medal of Science. A Distinguished Professor of computer science at UCLA he is considered to be the father of the Internet and indeed the sender of the first ever email in 1969. Congratulations to Dr. Kleinrock.

Chairman Schmidt stated that it is also a pleasure to note that **Trustee Wellington Chen** received the Community Service Award from the New York Chapter of the Organization of Chinese Americans at their 32nd Anniversary Gala on September 19th. Congratulations, **Trustee Chen**.

Trustee Kathleen Pesile will receive a Distinguished Service Award from the College of Staten Island Alumni Association at a special event celebrating the First Convocation of CSI **President Tomás Morales**. Congratulations.

Chairman Schmidt announced that the Association of Community College Trustees will hold its 39th Annual Leadership Congress here in New York City at the Marriot Marquis from Wednesday, October 29th to Saturday, November 1st. **Trustee Kathleen Pesile** is working diligently as our Board's representative to the Association. She will chair a concurrent conference session on the *CUNY Model for Financial Stability: A Shared Perspective* on Thursday, October 30th from 1:45 p.m. to 3:00 p.m. featuring **Vice Chancellor Ernesto Malave** and all of our community college presidents. **Vice Chairman Philip Berry** will be keynote speaker at the Closing General Session Brunch on Saturday, November 1st. If any Trustees would like to attend this Congress please contact the Office of the Secretary. You have information about it in your Trustee materials.

B. COLLEGE AND FACULTY HONORS: **Chairman Schmidt** announced the following:

1. **CUNY TV *Nuevo York*** co-host Carmen Boullosa was awarded the 2008 Café Gijón Prize, one of Spain's most distinguished literary awards, for her forthcoming novel *El Complot De Los Romanticos*, to be published in 2009. Ms. Boullosa's manuscript was chosen from among 596 submissions. She is the first Mexican ever to receive this prestigious award. Congratulations.
2. **Baruch College** Professor Bin Chen was awarded a William Diaz Fellowship as one of four fellows who received fellowships from the Nonprofit Academic Centers Council in 2008. This fellowship is designed to advance the work of faculty of color who teach and conduct research in philanthropic and nonprofit sector studies. Congratulations.
3. **City College** Herbert M. Kayser Professor of Mechanical Engineering Latif Jiji received the 2008 Ralph Coats Roe Award from the American Society for Engineering Education's, Civil Engineering Division; and **City College** Henry Semat Professor of Theoretical Physics Michio Kaku received the 2008 Klopsteg Memorial Award from the American Association of Physics Teachers. Congratulations.
4. **Hunter College** Political Science Associate Professor Roger Karapin received the Charles Tilly Award for his book, *Protest Politics in Germany: Movements on the Left and Right Since the 1960's*; and **Hunter** Psychology Professor Jeffery Parsons was award the Distinguished Scientific Contribution Award for 2008 by the Society for

the Psychological Study of Lesbian, Gay and Bisexual Issues of the American Psychological Association. Congratulations.

5. Associate Dean of Academic Affairs and Professor of Political Science at **Kingsborough Community College** Reza Fakhari was recently elected Chairman of the Board of Directors of the Student World Assembly by the organization's board of directors. Congratulations.

C. STUDENT AND ALUMNI HONORS: **Chairman Schmidt** called on **Trustee Kathleen M. Pesile**, who announced the following:

1. Nine of 9 women undergraduates who received education grants from the New York Women's Forum at its Second Colloquium on September 11, 2008, were CUNY students. They are: Rebecca Backman of **Brooklyn College**, Melinda Cornwell of **Hunter College**, Alisa Berger of **LaGuardia Community College**, Judy Canestrelli and Wanda Vargas of **Lehman College**, Andrea Balbas and Mindy Burton of **Queens College** and Cassandra Keting and Susan Holmes of the **College of Staten Island**. Congratulations.
2. A team of students from **Baruch College's** Zicklin School of Business won a gold and honorable mention for best marketing strategy presentation at the Direct Marketing Educational Foundation's 2008 Collegiate Awards. Congratulations.
3. Twenty-one **Queensborough Community College** students recently presented their research findings at the National American Chemical Society at the 236th National American Chemical Society Exposition in Philadelphia. This is a significant achievement, as this venue is usually reserved for students at baccalaureate and graduate levels. Congratulations.

D. GRANTS: **Chairman Schmidt** presented for inclusion in the record the following list of grants and bequests of \$100,000 or above received by the University subsequent to the June 23, 2008 Board meeting.

BARUCH COLLEGE

1. \$168,589 **NATIONAL SCIENCE FOUNDATION** to Munshi-South, J. for "RIG: A Landscape Genetics Approach."
2. \$164,014 **NATIONAL SCIENCE FOUNDATION** to Sommer, K. for "the Functions of Social Influence."
3. \$150,000 **MRS. GILES WHITING FOUNDATION** for "Teaching Awards."

BROOKLYN COLLEGE

1. \$400,000 **AIR FORCE OFFICE OF SCIENTIFIC RESEARCH** to Polle, J. for "Fluorescence Aided Cell Sorting . . . Research."
2. \$356,336 **NATIONAL INSTITUTES OF HEALTH** to Hainline, L. for "Gatekeepers and Roadblocks: Increasing URM Student Success in Science."
3. \$353,250 **NATIONAL INSTITUTES OF HEALTH** to Lipke, P. for "Amyloid – Like Interactions in Yeast Cell Adhesion."
4. \$298,796 **NATIONAL INSTITUTES OF HEALTH** to Sclafani, A. for "Carbohydrate Appetite Fat Appetite and Obesity."
5. \$255,907 **NATIONAL INSTITUTES OF HEALTH** to Sclafani, A. for "Neuropharmacology of Learned Food Preferences."
6. \$162,385 **NEW YORK STATE DEPARTMENT OF EDUCATION** to Miele, M. and Powell, W. for "New York City Earth Science and Technology Summer Institute."
7. \$145,107 **AIR FORCE OFFICE OF SCIENTIFIC RESEARCH** to Polle, J. for "Creating a Collection of Microalgae and . . . Research."

8. \$141,750 **NEW YORK STATE HIGHER EDUCATION SERVICES CORPORATION** to Romer, N. and Reiser, D. for "Building Networks to College."
9. \$117,750 **NATIONAL INSTITUTES OF HEALTH** to Brenner, S. for "SCORE: Advancing the Utility of . . . of Therapeutic Agents."
10. \$100,000 **NATIONAL INSTITUTES OF HEALTH** to Hainline, L. for "Equipment Supplement: Brooklyn College RISE Program."
11. \$100,000 **OMNI PV, INC.** to Shum, K. for "Optical Investigation of UD930 Materials."
12. \$334, 150 **UNITED STATES DEPARTMENT OF EDUCATION** to Marquis, J. and Toussaint, C. for "Talent Search."

CITY COLLEGE

1. \$1,169,290 **NEW YORK CITY DEPARTMENT OF EDUCATION** to Posamentier, A. for "NYC Teaching Fellow Program – Cohort XII."
2. \$1,000,000 **NEW YORK CITY DEPARTMENT OF ENVIRONMENTAL PROTECTION** to Fillos, J. for "Commercial Food Waste Study."
3. \$987,000 **NATIONAL SCIENCE FOUNDATION** to Parker, N. for "2008 Bridge to the Doctorate."
4. \$761,099 **NEW YORK STATE DEPARTMENT OF TRANSPORTATION** to Paaswell, R. for "Study of Goods Movement . . . NJ."
5. \$504,700 **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION** to Ahmed, S. for "University Research for Optical Sensing and Imaging . . . Environment."
6. \$500,000 **NEW YORK STATE FOUNDATION FOR SCIENCE, TECHNOLOGY AND INNOVATION** to Banerjee, S. for "Faculty Development Program."
7. \$470,000 **NEW YORK CITY COUNCIL** to Hernandez, R. for "Libraries and Archives."
8. \$311,430 **NEW YORK CITY DEPARTMENT OF SANITATION** to Diyamandoglu, V. for "New York Waste Match Program."
9. \$307,241 **NATIONAL SCIENCE FOUNDATION** to Subramaniam, K. and Andreopoulos, Y. for "Continuously Graded Cementations . . . Structures."
10. \$305,625 **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION** to Rossow, W. for "Global Cloud Process . . . Project."
11. \$304,000 **AIR FORCE OFFICE OF SCIENTIFIC RESEARCH** to Zhu, Z. for "A System Approach to Adaptive Multi-Modal Sensor Design."
12. \$294,500 **NATIONAL INSTITUTES OF HEALTH** to Pezzano, M. for "SCORE: Crosstalk Control of Thymic Epithelium Development."
13. \$291,834 **NATIONAL INSTITUTES OF HEALTH** to Levitt, J. for "MARC-Honor Undergraduate Research Training Program."
14. \$289,501 **NATIONAL INSTITUTES OF HEALTH** to Tarbell, J. for "Hemodynamic Forces Affect Endothelial . . . Diseases."
15. \$259,452 **NEW YORK CITY DEPARTMENT OF EDUCATION** to Posamentier, A. for "NYC Teaching fellow Program – Cohort XIV."
16. \$249,840 **NEW YORK STATE ENERGY RESEARCH AND DEVELOPMENT AUTHORITY** to Paaswell, R. for "CUNY Building Performance Laboratory."
17. \$249,834 **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION** to Rossow, W. for "Multi-Variant Analysis . . . Behavior."

18. \$230,000 **NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION** to Khanbilvardi, R., Gladkova, I. and Rossow, W. for "CREST: Satellite Earth Science Sensor."
19. \$198,000 **NATIONAL SCIENCE FOUNDATION** to Foxe, J. for "The Neurophysiology of Attentional Deployment."
20. \$198,000 **NEW YORK STATE DEPARTMENT OF HEALTH** to Tarbell, J. and Wang, S. for "NYSTEM—Development of Stem Cell Research Capabilities."
21. \$195,187 **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION** to Rossow, W. for "Converting the ISCCP Cloud . . . Record."
22. \$191,866 **NEW YORK CITY DEPARTMENT OF SANITATION** to Diyamandoglu, V. for "Materials Exchange, Reuse and . . . City."
23. \$190,000 **DEPARTMENT OF ENERGY** to Wolberg, G. for "Feature-based data Fusion for 3D Photography."
24. \$187,223 **NATIONAL SCIENCE FOUNDATION** to Gunner, M. for "Importance of Buried Charges in Protein."
25. \$181,883 **NATIONAL SCIENCE FOUNDATION** to Stylianou, D. for "CAREER: Fostering Mathematical Practices in Urban Classrooms . . . Justification."
26. \$181,200 **NATIONAL SCIENCE FOUNDATION** to Lee, T. for "Glaerkin Lattice Boltzmann Methods for Direct Simulation of . . . Surfaces."
27. \$165,318 **NATIONAL SCIENCE FOUNDATION** to Ghose, R. for "CAREER: NMR Insights into the Influence of Dynamics . . . Interactions."
28. \$159,649 **NATIONAL SCIENCE FOUNDATION** to Nair, V. P. for "Topics in Gauge Theories, Gravity and Many-body Systems."
29. \$150,671 **NATIONAL SCIENCE FOUNDATION** to Tasayco, M. for "Understanding Electrostatic Contributions to Protein Stability."
30. \$142,834 **UNIVERSITY OF CALIFORNIA, DAVIS** to Weinbaum, S. for "New Approach to Endothelial Cleft Structure."
31. \$131,670 **NATIONAL SCIENCE FOUNDATION** to Jorgenson, J. for "Application of heat Kernel Techniques . . . Graphs."
32. \$120,989 **NATIONAL SCIENCE FOUNDATION** to Cleary, S. for "Experimental and Theoretical Approaches to . . . Algorithms."
33. \$109,995 **NATIONAL SCIENCE FOUNDATION** to Couzis, A. for "Template Synthesis of Nanoscale Hollow . . . Porosity."
34. \$107,251 **RUTGERS UNIVERSITY** to Tchernichowski, O. for "Integrative Studies of Vocal development."
35. \$106,435 **PENN STATE UNIVERSITY** to Walser, A. for "Prototype to Production: Processes and Conditions for . . . 2020."
36. \$100,000 **NEW JERSEY DEPARTMENT OF TRANSPORTATION** to Agrawal, A., Paaswell, R. and Fillos, J. for "UTRC: Water Quality Mitigation and Banking."
37. \$100,000 **NEW YORK STATE DEPARTMENT OF TRANSPORTATION** to Paaswell, R. for "UTRC: Economic Competitiveness-Performance Measures for Transportation (Yr. 19)."

HUNTER COLLEGE

1. \$694,073 **PHS/NIH/NATIONAL INSTITUTE OF GENERAL MEDICAL SCIENCES** to Brazill, D. for "Minority Access to Research Careers."

2. \$523,480 **PHS/NIH/NATIONAL INSTITUTE OF DRUG ABUSE** to Parsons, J. for "Risk Reduction Intervention . . . Males."
3. \$350,000 **HOWARD HUGHES MEDICAL INSTITUTE** to Raps, S. for "Support for Students in the HHMI Exceptional Opportunities Program."
4. \$320,553 **PHS/HEALTH RESOURCES AND SERVICES** to Degazon, C. for "Becoming Excellent Students . . . in Nursing."
5. \$282,237 **NEW YORK STATE EDUCATION DEPARTMENT** to Walsh, E. for "Liberty Partnership Program."
6. \$268,202 **PHS/NIH/NATIONAL INSTITUTE OF GENERAL MEDICAL SCIENCES** to Weigang, Q. for "Curricular and Pedagogical Innovation in Quantitative Biology."
7. \$266,629 **PHS/NIH/NATIONAL INSTITUTE OF NEUROLOGICAL DISORDERS & STROKE** to Melendez-Vazquez, C. for "Actomyosin Motors and Mechanism of Myelin Foundation."
8. \$200,000 **UNITED STATES DEPARTMENT OF EDUCATION** to Silberman, R. for "Preparation for Teachers for Learners with Severe . . . Populations."
9. \$120,525 **LAVELLE FUND FOR BLIND, INC.** to Silberman, R. for "Orientation and Morality Add-on Certification . . . Impaired."
10. \$119,282 **NATIONAL SCIENCE FOUNDATION** to Chappell, R. for "Zinc Modulations of Retinal Ion Channels."
11. \$100,000 **UNITED STATES DEPARTMENT OF EDUCATION** to Silberman, R. for "Project CD-ROM Cultural Diversity in Rehabilitation . . . Program."

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

1. \$380,111 **UNITED STATES DEPARTMENT OF EDUCATION** to Couture, J. for "The Educational Talent Search Program."
2. \$300,000 **NEW YORK CITY DEPARTMENT OF JUVENILE JUSTICE** to Jacobs, N. for "The Reentry Support Project."
3. \$249,000 **J.E.H.T. FOUNDATION** to Doyle, J. and Kornberg, J. for "Newly-Developed Standards for Arson . . . Fire Sources."
4. \$245,813 **NATIONAL SCIENCE FOUNDATION** to Penrod, S. and Groscup, J. for "The Effect on Juries of Victim Impact Statements."

KINGSBOROUGH COMMUNITY COLLEGE

1. \$794,217 **NATIONAL SCIENCE FOUNDATION** to Schulman, S. and Troutd, E. E. for "Enhancing Soft and Entrepreneurial . . . Program."
2. \$735,521 **NEW YORK CITY DEPARTMENT OF EDUCATION** to Pero, L. for "Perkins IV."
3. \$599,742 **NATIONAL SCIENCE FOUNDATION** to Zeitlin, A. for "The Brooklyn Biotechnology Bridge."
4. \$342,604 **NEW YORK CITY HUMAN RESOURCES ADMINISTRATION** to Mandara, M. for "COPE Program."
5. \$253,849 **NEW YORK CITY DEPARTMENT OF EDUCATION** to Wilson, R. for "Liberty Partnerships Program."
6. \$181,768 **DEPARTMENT OF HEALTH AND HUMAN SERVICES ADMINISTRATION FOR CHILDREN AND FAMILIES** to Schulman, S. for "New Americans Center."

LAGUARDIA COMMUNITY COLLEGE

1. \$627,397 **NEW YORK STATE EDUCATION DEPARTMENT** to Farrell, S. for "WIA/CUNY Catch Corrections."
2. \$339,380 **UNITED STATES DEPARTMENT OF EDUCATION** to Levine, R. for "Upward Bound."
3. \$338,400 **NEW YORK CITY DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT** to Kydd, J. for "Summer Youth Employment Program."
4. \$332,640 **NEW YORK STATE EDUCATION DEPARTMENT (CTEA)** to Eynon, B. and Orgel, R. for "Enhancing Career . . . Technology."
5. \$249,982 **UNITED STATES DEPARTMENT OF EDUCATION** to Farrell, S. for "Veterans Upward Bound (Yr. 2 of 5)."
6. \$192,210 **NEW YORK STATE EDUCATION DEPARTMENT (CTEA)** to Capuano, L. for "Student Information Center."
7. \$139,220 **NEW YORK STATE DEPARTMENT OF LABOR** to Gzifa, A. for "Job for Youth."
8. \$130,977 **NEW YORK STATE EDUCATION DEPARTMENT** to Baldonado, C. and Gazzola, J. for "Job Placement and eCareer Plan."
9. \$112,335 **NEW YORK STATE EDUCATION DEPARTMENT (CTEA)** to Joffe, M. for "Program for Disabled Students."

LEHMAN COLLEGE

1. \$2,378,084 **UNITED STATES DEPARTMENT OF EDUCATION** to Martinez, H. for "Gaining Early Awareness . . . South Bronx GEAR UP."
2. \$2,000,000 **NATIONAL INSTITUTES OF HEALTH** to Martinez, H. for "Gaining Early Awareness . . . Bronx GEAR UP."
3. \$495,037 **NEW YORK CITY DEPARTMENT OF EDUCATION** to Wolfe, M. and Libfeld, S. for "New York City Mathematics Project."
4. \$368,347 **NATIONAL INSTITUTES OF HEALTH** to Sailor, K., Reid, A., Lizardi, H. and Manier, D. for "Lehman College Psychology Research Development – MRISP."
5. \$207,765 **NEW YORK CITY DEPARTMENT OF EDUCATION** to Polirstok, S. for "Teaching Fellows Program."
6. \$195,922 **NATIONAL INSTITUTES OF HEALTH** to Demmer, C. for "Improving Care for Dying Children and Their Families."
7. \$171,362 **NEW YORK CITY DEPARTMENT OF EDUCATION** to Wolfs, M. and Campos, A. for "Professional development Services for Literacy."
8. \$161,207 **NATIONAL INSTITUTES OF HEALTH** to Borell, L. for "Measuring and Documenting Disparities in Oral Health."
9. \$122,250 **NATIONAL INSTITUTES OF HEALTH** to Cheng, H. for "A Periplasmic Global Regulator, ExoR, for Bacterial Invasion of Host Cells."

MEDGAR EVERS COLLEGE

1. \$1,320,417 **NEW YORK CITY DEPARTMENT OF EDUCATION** to Lake, A. for "Young Adult Learning-to-Work/Borough Center."
2. \$511,720 **NATIONAL SCIENCE FOUNDATION** to Austin, S. Johnson, L. Karan, H. and Movasseghi, D. for "Computer Science, Environmental and Mathematics Scholarship Program."

3. \$427,129 **NEW YORK STATE EDUCATION DEPARTMENT** to Schrader, C. for CTEA.
4. \$400,000 **NEW YORK CITY DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT** to Lake, A. for "Flatbush beacon at MS 2."
5. \$400,000 **NEW YORK CITY DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT** to Lake, A. for "Progressive Youth Empowerment Beacon at PS 181."
6. \$400,000 **NEW YORK CITY DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT** to Lake, A. for "Crown Heights Beacon at PS 138."
7. \$400,000 **NEW YORK CITY DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT** to Lake, A. for "Beacon Program at IS 323."
8. \$325,573 **UNITED STATES DEPARTMENT OF EDUCATION** to Lake, A. for "Talent Search Program."
9. \$200,000 **UNITED STATES DEPARTMENT OF EDUCATION** to Paul, S. for "Combined Priority personnel Preparation."
10. \$193,143 **NEW YORK STATE EDUCATION DEPARTMENT** to Catapane, E. for "Collegiate Science and Technology Entry Program."
11. \$176,573 **NEW YORK STATE EDUCATION DEPARTMENT** to Lake, A. for "Science and Technology Entry Program at Jackie Robinson Center."
12. \$107,845 **UNITED STATES DEPARTMENT OF EDUCATION** to Schrader, C. for "Title III."

NEW YORK CITY COLLEGE OF TECHNOLOGY

1. \$320,641 **NEW YORK STATE EDUCATION DEPARTMENT** to Manes, J. for "Workforce Investment Act Title 2."
2. \$195,704 **NATIONAL SCIENCE FOUNDATION** to August, B. for "ADVANCE IT Start Research Reflect and Plan."
3. \$158,368 **NEW YORK STATE EDUCATION DEPARTMENT** to Barreras, I. for "STEP – Science and Technology Entry Program."
4. \$146,832 **NEW YORK STATE EDUCATION DEPARTMENT** to Richardson, K. for "CSTEP – Collegiate Science and technology Entry Program."

QUEENS COLLEGE

1. \$2,336,371 **NATIONAL INSTITUTES OF HEALTH** to Markowitz, S. for "Queens Ground Zero Workers Health Watch."
2. \$161,675 **NATIONAL INSTITUTES OF HEALTH** to Flory, J. for "Endophenotypes for Borderline Personality Disorder."
3. \$156,831 **NATIONAL INSTITUTES OF HEALTH/UNIVERSITY OF PITTSBURGH** to Brumberg, J. for "Corticothalamic Neurons in Sensorimotor Cortex."
4. \$155,667 **NATIONAL INSTITUTES OF HEALTH** to Sneed, J. for "Vascular Depression: A Distinct Diagnostic Entity?"
5. \$100,00 **THE ELLISON MEDICAL FOUNDATION** to Melendez, A. for "Autophagy and the Relationship Between Lifespan and Fat Metabolism."

COLLEGE OF STATEN ISLAND

1. \$617,600 **UNITED STATES DEPARTMENT OF EDUCATION** to Sanders, J. for "GEAR UP."

YORK COLLEGE

1. \$306,549 **UNITED STATES DEPARTMENT OF EDUCATION** to Flouris, T. for "Ensuring Students Success in Aviation."
2. \$171,737 **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION** to Paglione, T. and Khandaker, N. for "Science, Engineering, mathematics and Aerospace Academy (SEMAA)."

E. ORAL REPORT OF THE CHANCELLOR: Chancellor Goldstein presented the following report:

Thank you, Mr. **Chairman**, and I apologize to the Board—this will be something of a long report because there have been extraordinary events over the last several weeks, and certainly over the summer, that I feel obligated to report on. Let me first begin by echoing **Chairman Schmidt's** very warm words about Joseph Shenker, who was a dear friend of mine, someone who did extraordinary work at this University. His passing has shocked so many of us who knew him well and we will miss him dearly. Jerome Berg, whom I had the pleasure of working with when I was president of **Baruch College** and he was on the Board, was very deeply committed to the welfare of this University and we are very saddened to see his passing.

I am delighted to see **Trustee Peter S. Pantaleo**. Peter, it is wonderful to have you on the Board and we look forward to working with you. **Rouzbah Nazari**, I am very interested in your work at the Graduate School, and I am sure that you will bring distinction to the role of student Trustee as well.

This has been a very active summer. First, I want to thank the Executive Committee of this Board for being patient with me when I asked that we convene to discuss serious issues that we were facing at the University, and I appreciate the time that you gave and that some of you revised your vacations to allow us to convene to consider the matters that we brought before you.

Mr. **Chairman**, the summer is a busy time for me in that I do all of the performance reviews for the presidents and the vice chancellors. This is about a six-week process that culminates a year of work and data collection that is coordinated between the campuses and the central administration. I just want to say publicly to the presidents, in particular, it is truly a pleasure to work with all of you. These are very fine women and men who work tirelessly on behalf of their respective campus, and when you look closely at the data as I do each summer, you realize how far so many of our colleges have come. I think the Board really ought to acknowledge the very fine work that our presidents and vice chancellors do. As a result of the performance reviews, we have proposed Executive Compensation Plan raises for this Board's approval later in the meeting for presidents and members of the chancellery, and I just want the Board to know that they are driven largely by the performance of the campuses.

Our fall enrollment continues to be very, very strong. We anticipate having about a 4.3% headcount increase and a 5% increase in FTEs. The number that I look at very closely is the FTE increase because that really is probably one of the best initial lenses on retention and our ability to get our students through the system and on to earning their degrees. We have almost 10,000 additional degree-credit students, and I am very pleased to tell the Board that this fall we have the highest SAT scores at a group of our top-tier institutions than we have had since the existence of this University, which is a great tribute to the enhanced reputation of this institution. Students of very fine ability are looking at CUNY as a place to really shape their professional and personal goals, and I am delighted to see that very strong mark as one indicator of high performance.

We talk about the large numbers of degree-seeking students that we are enrolling, but we also have an extraordinary number of adult and continuing education students that are studying at this University. Our latest count indicates that we have exceeded for the first time over 270,000 students in our adult and continuing education programs.

I am not going to spend a lot of time waxing about the events of the last year, specifically about the financial markets, the credit markets in particular. I have talked with the presidents for well over a year about the so-called storm clouds that we were seeing and the potential for the storm clouds to have a very serious effect on this University. In no way did I ever anticipate that the problems would be as deep and as complex as they are. We are in a very dynamic environment that has the potential of having very serious consequences for the state and the city and, by extension, to the University as well. I will assure all of you that with the strong leadership that we have at the University—a very

fine Board and presidents and members of the chancellery—we will get through this. It may be a little tough at times. It is possible that the Governor will bring back the legislature soon to consider whether the adopted budget that we are operating under now will hold for the rest of the fiscal year and, if not, what kind of remediation would have to be provided either through additional revenue or further contraction in expenditures. I don't know if that will happen, but the data that I have seen and the people whom I have talked with indicate that there is high likelihood that there will need to be some reexamination of that budget.

We expect, of course, that this year will be a real challenge for all of us. It is a little early to know the financial plan of the state for the Governor's Executive Budget, which will tentatively be released about the third week in January. Obviously, we are having continuing conversations with the Governor, with the secretary to the Governor, and with the head of the Division of the Budget in forming the structure of the expenditures. We will certainly keep this Board very apprised.

Let me just go over briefly with all of you—and I have reported on this before, but I think it is helpful to report it again—that we had two budget cuts at our senior colleges. First, when the adopted budget was enacted in April, we had close to an \$18 million cut. We were able to work through that cut pretty effectively with small reductions in our OTPS area, some University-wide lump sum accounts that we had to dip into, and a vacancy control program that we instituted. But last month the Governor called back the state legislature because things started to unravel very quickly and as a result we were faced with an additional \$50.6 million reduction over the original \$17.7 million.

I want the Board to know that this administration was not sitting idly over the course of many months. When I first addressed the presidents maybe fifteen months ago and talked about some rumblings that we were hearing in the fixed income and mortgage-backed security areas that could potentially cause problems for the state, I asked **Vice Chancellor Ernesto Malave** and **Executive Vice Chancellor and Chief Operating Officer Allan Dobrin** to work together to start methodically and quietly building some buffers into the budget, just as a preventive measure in anticipation of some additional problems. And sure enough there were.

Because of our ability to identify one-time only resources and alternative ways to handle some of the accounting that we utilize at the University, we were able to offset about \$32 million of the \$50.6 million cut. The campuses did not see the effect of that because it really did not affect our core business. That left us with about \$18.6 million and we have worked with the campuses to again protect the core business of the University. By core business, I mean largely the faculty that we place in the classroom, the counselors that are working with our students, the very basic services that the University is based upon. Very early, when the state budget was adopted, I asked **Vice Chancellor Malave** to implement into our expenditure plan an encumbrance on the senior college and central administration budgets of about 1.5%, which helped us once again deal effectively with the additional budget cuts without our core being touched. There were no cuts in our community college base aid or in the state's Tuition Assistance Program.

I have had candid and serious conversations with Laura Anglin, who is the Director of the Division of the Budget, with Charles O'Byrne, the Secretary to the Governor and with the Governor himself about the way in which the University can, indeed, work through some of its problems. So I think all of us should feel a sense of comfort that we managed this very effectively, and as a result I think there has been very little disruption. Again, the number we started with was over \$68 million and we have done really well. What will happen on a going forward basis is yet a very different chapter in the way that the University will be able to manage its affairs, but we are going to have to wait to see how some of this unravels, if it unravels at all.

The Mayor's adopted budget issued in June reduced the city's support for our community colleges by slightly under \$8 million. We are awaiting the city's next financial plan adjustments, which will be taking place in the next several weeks. I anticipate that there will be further cuts that we will see when the Mayor presents his financial plan, and we will work very closely with the Mayor and the deputy mayors to insure to the degree that we can that, again, our core business, this time at the community colleges, is held out of harm's way.

I have been in communication with the Board several times about the status of Fiterman Hall. This has been a torturous journey. It is still not done yet. This is a \$324 million problem. We have taken above the line from that cost about \$82 million that we received from a variety of sources including insurance and some of the monies provided through other sources as well. That leaves us with about \$242 million and we are in discussions, very serious

discussions now. As you know, a community college requires half the contribution by the state and half the contribution by the city, which is very different the way in which the capital programs work for the senior colleges. I am hopeful that this important project will get done. I want to thank **Antonio Pérez**, who has been indefatigable in getting the word out, and being very, very supportive clearly of his campus, and **Vice Chancellor Iris Weinshall**, who has done fabulous work in thinking in the most creative ways about how we can get this project finally completed. Again, I am hopeful that we will succeed.

Mr. **Chairman**, I have been concerned about the financial events that we've seen roar through this country, especially in the last five to six weeks, both incrementally over the past several months and, indeed, almost all year. As a result of that I have established three working groups that I would like to talk about for just a minute. The three working groups are first, a budget working group. I have asked **Vice Chancellor Ernesto Malave**, with some support from individuals around the University, to really take a very fresh look at how we expend funds and the things that we expend funds for. The reason we need to do this is that this is a big and complex organization. We are expending now about \$2.3 billion a year at this University and I think that at times like this we ought to know what the opportunities are for the University to operate in a different way with respect to how we expend money. No decisions are being made. This is really nothing more than due diligence to be looking very closely at the way in which this University operates.

I have asked **Vice Chancellor Iris Weinshall** to take a look at our physical assets and see what kinds of physical assets we have that can be monetized and how the dollars associated with that analysis could be reshaped to potentially offset opportunities that we would no longer have because of expenditure reductions. Iris is working her way through our inventory of physical assets—for example, air rights that we may be able to develop value in, development rights, things that we procure in our capital programs which are varied and complex and deep—to see how the University may operate in a different way in certain areas to free up cash, hopefully on an ongoing basis, if not just on a one-time basis, to help deal with issues that we may have in our operating budget.

And lastly I have asked our **General Counsel and Senior Vice Chancellor for Legal Affairs Rick Schaffer** to look deeply at our Bylaws, the contracts that we have, the Civil Service Commission's rules and regulations and other operating guidelines to see if changes could be made that the Board at some point could consider to enable us to be more nimble and more attentive in the very highly changing world that we are facing here in the state and, again, by extension at the University.

I have asked **Executive Vice Chancellor and Chief Operating Officer Allan Dobrin** to oversee the three working groups. At some point after their work is done we will ask members of the Board to help us think through some of the items that we are looking at. I announced last week to the Faculty Governance Leaders that we would like to bring them in partnership at the appropriate time. Certainly, the University Student Senate and, of course, our presidents starting with the Fiscal Affairs Committee of the Council of Presidents, will start responding to some of the things that we uncover through this process to assist us in managing the University in the most efficacious way that we can.

Statement of Executive Vice Chancellor and Chief Operating Officer Allan Dobrin:

I do not have much more detail, but just to give you a little sense, in **Ernesto's** committee, what we are doing is really going through the whole budget and deciding what is our core mission and what programs are supportive of the core. Then there are things that universities and other organizations pick up that have good social value, but in difficult budget times may make a decision that those are not critical, if our budget gets much worse. With respect to **Iris's** committee, the University also has lots of assets in high value areas of the city and one of the things we want to do is see if it is worth selling some of those assets and being able to save money that way by providing those services in places and ways that are of lower value.

Chancellor Matthew Goldstein continued, stating that he would just move on to a few other things before completing his report.

We will be hosting a summit on public higher education. This is something that I discussed with Vartan Gregorian, lamenting over the so-called bifurcation based upon wealth that is separating a group of higher education institutions in the United States from another group of institutions that is less fortunate in having the kinds of very deep resources to meet the challenges that all of us are going to face over the next few years, with large numbers of faculty expected

to retire and a very contentious auction for universities to get the very best talent that they can to keep this important institution moving ahead. **Chairman Benno Schmidt** and I have also discussed this many times. Vartan Gregorian reacted very favorably to the idea of a summit, and we will have on October 17 and 18 here in Manhattan a group of some of the very top leaders in public higher education. All of them are very excited about the idea to work through some of these areas and I will certainly report back to the Board on what we discuss. I think it will be a lively and important meeting.

I am delighted to report that the Professional Staff Congress of CUNY ratified their collective bargaining agreement on September 3 by a vote of 93% in favor of the contract with the University. I want to particularly thank **Vice Chancellor Pamela Silverblatt**, who really came in at a very critical time to help negotiate this contract working with Dr. Barbara Bowen, the president of the PSC in particular, to get this contract done. We hope to resolve the outstanding contract with the Teamsters in the next several months.

I am also delighted to report that Governor Paterson and the New York State Board of Regents approved joint doctoral degree-granting authority in the sciences to both **City College** and **Hunter College**. This is a very big deal. I want to thank **President Bill Kelly, President Gregory Williams, President Jennifer Raab, and Vice Chancellor Gillian Small** for making this happen. This is the first time in the history of CUNY that those two campuses will be given degree-granting authority at the Ph.D. level in the areas of biology, chemistry, biochemistry and physics. Additionally, **Hunter College** and the **Graduate School** will offer a joint Doctor of Public Health, and **City College**, through its **Grove School of Engineering**, will grant Ph.D.s in engineering alone. I am just really delighted that we were able to get this community around to this approach. **Dr. Manfred Philipp** also was very helpful and I thank you, **Manfred**, for helping out at some critical points as well. It is our hope and expectation that some of our other campuses—in particular **Brooklyn College, Queens College, College of Staten Island and Lehman College**—will, when they are ready, proceed down this road as well, to obtain degree granting authority in select areas.

I am going to jump ahead here, and we will have to return to this after the Board acts. I am very pleased that today we have the opportunity to meet Dr. Ken Olden as Acting and Founding Dean of the CUNY School of Public Health and Acting Dean of the Hunter College School of Health Professions. I have talked with this Board about the establishment of a School of Public Health here at The City University of New York. It will be the first public school of public health in this region. It is a very complex enterprise. You have to have three doctoral programs in place. You have to have five master's programs in place. You have to have granted degrees in those disciplines before you are accredited. It is a very arduous and deeply complex problem to get this done. But we are fortunate in bringing at a critical time to the University, Dr. Ken Olden. I will talk a little about Dr. Olden and then ask **President Raab** to speak about him as well at the time when the Board acts to appoint this very, very distinguished man that we worked so hard to convince to come to this University to start this very important school.

Mr. **Chairman** and members of the Board, for those of you who watched the very moving 9/11 ceremony that took place at Ground Zero you will have noticed that there were many students that come from various countries around the world who read the names of people that were lost in that horrific act, and who came originally from the same country. The Mayor's office called me for assistance and I asked our own **Senior Vice Chancellor Jay Hershenson** and **Pat Gray**, who works with **Jay**, to work with each of our presidents to develop a database of students, and they were extraordinary. It was a very emotional few hours to hear all of the names recited and having our students who represented 85 different countries around the world as part of that. This is just another example of the power of this University. That would not have happened without CUNY's involvement. So I want to thank **Jay**, in particular, for working so hard, and **Pat Gray**, who is the director of special events, to make it happen.

For those of you who read the New York Times on Sunday, and I expect all of you do, you would have seen a supplement on higher education and there was a beautiful photograph of Bill Macaulay and his wife Linda Macaulay with some of the students and faculty associated with the **Macaulay Honors College**. We have copies for you in your materials if you haven't seen it.

I want to commend **Vice Chancellor Ernesto Malave** who, with the support of **Executive Vice Chancellor Allan Dobrin**, put together a very successful Financial Management Conference. **Trustee Joe Lhota** gave a critical keynote speech that captivated the audience and knocked people off their feet. **Joe**, thank you for the very good speech that you made.

Mr. Chairman, I want to thank **Vice Chancellor Garrie Moore** for his continuing efforts to coordinate disaster relief related to the most recent hurricanes both here and abroad. **Garrie**, thank you for working so diligently. Congratulations to **President Jeremy Travis** on being asked by the Governor to chair the Task Force on Transforming Juvenile Justice. Congratulations to **President Edison Jackson** who will be honored at the Minority Access 9th Role Models Conference. Lastly, I commend **President Tomás Morales** on being awarded the Boricua College Professional Achievement Award in Education.

Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 8)

NO. 1. CHANCELLOR'S UNIVERSITY REPORT: RESOLVED, That the Chancellor's University Report for September 22, 2008 (including Addendum and Errata Items) be approved:

EXPLANATION: The Chancellor's University Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

Chancellor Goldstein stated that he was very pleased to introduce Dr. Ken Olden as our Acting and Founding Dean of the new CUNY School of Public Health. As I mentioned briefly this will be the first public health school in this region and it is a very exciting opportunity for this University to really concentrate on some of the very vexing problems that face urban America and it will have its focus. This is a CUNY-wide school, but I have asked President Raab to be the lead institution since at Hunter we have probably the greatest depth of very distinguished faculty in the areas around and in public health here in the University. Ken Olden is an extraordinary individual whose bio I would like to tell you a little about and then I will ask, **President Raab**, if you would just comment a bit about Dr. Olden in areas that I may have missed.

Dr. Olden is a world renowned cancer researcher who for fourteen years directed the National Institute of Environmental Health Sciences at the National Institutes of Health. He was the first African American to become director of one of the eighteen institutes of the National Institutes of Health. He has won great many awards including honorary degrees from six universities. From 2006 to 2007 he was the Yerby Visiting Professor at Harvard's School of Public Health from which he received the Julius B. Richmond Award in Public Health in 2005. This is the highest award given by the Harvard School of Public Health and I should note that our own Mayor Bloomberg received the same award two years later in 2007. In 2004, Dr. Olden received the Sedgwick Memorial Medal for Distinguished Service in Public Health from the American Public Health Association. A list of Dr. Olden's honors and awards goes on for many, many pages. Suffice it to say that we are greatly honored that he is joining CUNY and we look forward to the establishment of an outstanding School of Public Health under his inspiring leadership.

Statement of President Jennifer Raab:

I just want to add a short story to that wonderful introduction. We had asked Dr. Noreen Clark, who is the former head of the Michigan School of Public Health, one of the ranking public health schools in the country, to assist us in finding somebody who was really commensurate to the position of creating this wonderful new urban School of Public Health. Dr. Clark called me one day and said I have the candidate and if this person wants to come I am not finding you any other candidates. So I thought that was just a wonderful introduction and as soon as I was privileged to meet Dr. Olden I knew exactly what she meant because not only are the number of his career awards extraordinarily distinguished, Dr. Olden is a man of great passion and his deep personal commitment to the underserved in the field of public health is extraordinary. I can think of no better person to fulfill the mission that you challenged all of us with three years ago when you determined that CUNY was the place to address the urban problems of public health. We are all committed under Dr. Olden's leadership to being part of the solution to the public health crisis and to become a real leader.

I want to just take a moment to thank you for conceiving of putting CUNY in this leadership role and giving Hunter the honor of leadership. I want to thank my colleagues at Brooklyn and Lehman and the Graduate Center who also have extraordinary faculties in the field of public health. I think we are all very excited to be working together and also with Baruch, who has a wonderful public affairs program, which is contributing. I would also like to thank Dr. Lexa Logue

for her help in moving us forward. As you said this is a very complex regulatory process to create a school and she is keeping us all on track. So we thank her very much.

It is now my pleasure to introduce somebody whose life has been devoted to improving conditions for the underserved in the area of public health and who has really privileged us with coming to New York at a time where he could have moved on in his extraordinary career and rested on laurels has decided to tackle this really tough inspiring challenge to which we know he will lead us all to great success. Welcome, Dr. Olden.

Chairman Schmidt stated that he now had the pleasure of welcoming Dr. Olden as the Acting and Founding Dean of the CUNY School of Public Health and Acting Dean of the Hunter College Schools of the Health Professions.

Statement of Dr. Kenneth Olden:

Thank you, Mr. **Chairman**. **Chancellor Goldstein**, **President Raab**, members of the **Board of Trustees**, it is a great honor to be here this afternoon, so good afternoon to all of you. I started out in life in a little place in Tennessee because I was committed to public service and it is that commitment that brought me to New York three or four weeks ago. So for thirty-eight years I ran a research laboratory and for fourteen years I ran an institute in the National Institutes of Health and I did nothing as exciting or as potentially important as what the chancellor and the president asked me to come to New York to do. I am excited about the opportunity to be involved in the development of a school of public health with an urban focus. I believe there are twenty-eight other accredited public health schools in the nation and one of those is here in New York, but none of them have urban health as their mission.

When I was in the NIH we were often asked about translating our results, our findings, our discoveries, our technologies and knowledge into prevention and treatment strategies to improve the health of the American people and especially after congress doubled the NIH budget in a period of five years. So the one piece that was missing, it seems to me is a school of public health with an urban focus. Urbanization is a reality. An agent of that population that is migrating into the city is another reality. So urbanization and agent are applying pressures in a global force to challenge the public health research enterprise in this nation. If we want to reduce pain and suffering, we want to reduce health care costs and we want to eliminate disparities in health, we are going to have to prevent diseases.

I want to congratulate **Chancellor Goldstein** on his vision to create a school that can make all the difference in the world. Since urbanization is a global issue what we discover here in New York can serve, can be translated, can be applied around the world and my job is to bring together the talent in the university at large and in the city and you represent much of that talent, to bring together the talent in New York to create a world class School of Public Health. With your support I am confident that we can do that. Thank you very much.

NO. 2. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meetings and Executive Session of June 23, 2008 be approved.

Report of Fiscal Affairs Committee Chair Joseph J. Lhota:

The Committee on Fiscal Affairs met on September 3rd. There were no action items. However, the committee received a comprehensive budget report from **Vice Chancellor Ernesto Malave**. The **Vice Chancellor** reviewed budget developments since we last met in June and he reported on Governor Paterson's call for a \$50.6 million in additional budget reductions and spending reductions for the University's senior colleges to help close the growing state budget gap. **Vice Chancellor Malave** outlined the University's strategy in managing the \$50.6 million midyear reduction for the senior colleges that were needed to be enacted by the Governor, because of the request of the Governor and the legislature. He disclosed how CUNY had prepared to meet midyear budget challenges and was thus able to substantially mitigate the impact on the colleges to no more than \$18.6 million. As a result CUNY was able to reserve its core academic and student support services. **Vice Chancellor Malave** also reported that the Albany budget agreement largely spared the community colleges from the reduction. However, he warned that the City of New York is also dealing with difficult budget challenges and the CUNY community would most likely be facing further budget reductions later this year.

I would like to commend the **Vice Chancellor** and his staff for the publication of a budget bulletin called Financial Disclosure that I believe was sent to everyone on the Board and one that the members of the committee found very informative, providing important information and data to the Trustees in a timely manner as to what is going on both in

Albany and at City Hall. Finally, Mr. **Chairman**, the committee received a report from **Janet Krone**, the University's Chief Investment Officer on the University's investment portfolio and plans to have our new investment consultants, Cambridge Associates, meet with the Board's Investment Subcommittee at its next scheduled meeting on October 6th. That concludes my report.

NO. 3. COMMITTEE ON ACADEMIC POLICY, PROGRAM AND RESEARCH: RESOLVED, That the following items be approved:

A. YORK COLLEGE – B.S. IN PHARMACEUTICAL SCIENCES:

RESOLVED, That the program in Pharmaceutical Sciences leading to the Bachelor of Science degree to be offered at York College, be approved effective October 1, 2008, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with the knowledge and skills necessary to secure entry-level positions in the flourishing New York and Tri-State-based pharmaceutical, cosmetics, chemical, and related industries. Graduates of the program can be employed in areas such as drug discovery, research and development, product formulation and manufacturing, process improvement, physical and chemical drug analysis and properties, clinical research, pharmacokinetics and metabolism, drug safety and surveillance, regulatory affairs, and licensing. In addition, the proposed curriculum is an excellent preparation for graduate and professional studies.

B. LEHMAN COLLEGE – M.S. IN BUSINESS:

RESOLVED, That the program in Business, with specializations in Finance, Marketing, or Human Resource Management, leading to the Master of Science degree to be offered at Lehman College, be approved effective October 1, 2008, subject to financial ability

EXPLANATION: The purpose of the proposed program is to prepare graduates with the necessary expertise, insight, and vision that will enable them to compete in today's business environment, to solve the technical, interpersonal, and conceptual problems specific to their functional field. The proposed program is also intended to provide the threshold into higher academic or professional pursuits, such as earning a doctorate in business or a law degree.

There is a clear need for comprehensive and challenging graduate programs in all functional fields of management in the highly competitive, diverse, and socially conscious business environment. At the present time, no other institution of higher learning offers any graduate business programs in the Borough of the Bronx. Lehman currently has more than one thousand students enrolled in undergraduate programs in either business or business related programs. The proposed program will afford these students the opportunity to enrich their academic background with a graduate degree in a chosen field of business administration.

C. LEHMAN COLLEGE – B.S. IN EXERCISE SCIENCE:

RESOLVED, That the program in Exercise Science leading to the Bachelor of Science degree to be offered at Lehman College be approved effective October 1, 2008, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to prepare graduates for entry-level positions in corporate, commercial, and community settings that offer exercise programs for health maintenance and/or rehabilitative care. Exercise science professionals who work in health services and the fitness industry are skilled in evaluating health behaviors and risk factors, conducting fitness assessments, writing appropriate exercise prescriptions, and motivating individuals to modify negative health habits and maintain healthy lifestyle behaviors.

The health and fitness industry is a dynamic, expanding, and maturing field. According to the Bureau of Labor Statistics, employment of fitness professionals is expected to grow faster than the average of the labor market through the year 2012 as more people spend time and money on fitness services and as more businesses recognize the benefits of fitness and wellness programs.

D. THE COLLEGE OF STATEN ISLAND – M.A. IN MENTAL HEALTH COUNSELING:

RESOLVED, That the program in Mental Health Counseling leading to the Master of Arts degree to be offered at the College of Staten Island be approved effective October 1, 2008, subject to financial ability.

EXPLANATION: The primary purpose of the proposed program in Mental Health Counseling is to respond to the needs of the State, City, and local communities for qualified, licensed mental health counselors as provided by recent changes in New York State law. Following the completion of the Master's degree in Mental Health Counseling, individuals may qualify for licensure by completing 3000 hours of supervised clinical work and passing a licensure exam. Mental Health Counselors offer services to complement those of other psychotherapeutic practitioners, working in clinical settings, hospitals, non-profit organizations, and so on.

Staten Island, with over 450,000 residents, encompasses one of the fastest growing immigrant and poor populations in New York. However, Staten Island offers the fewest government and charity services. The proposed program is meant to address the local shortage of mental health services.

Statement of trustee Hugo M. Morales:

As I have indicated during the CAPP meeting I fully support the program in counseling and I congratulate **Dr. Morales** for offering the community of Staten Island this needed program. I personally feel that mental health is not a priority for many people. I don't think people realize how disabling mental illness can be, costing hundreds of millions of dollars and disabling a high percentage of our community. I really feel that this program should be duplicated in many of our colleges. Mental health is a necessity and we have to face it. Thank you.

E. HOSTOS COMMUNITY COLLEGE – A.S. IN ACCOUNTING:

RESOLVED, That the program in Accounting leading to an Associate in Science degree to be offered at Eugenio Maria de Hostos Community College be approved, effective October 1, 2008, subject to financial ability.

EXPLANATION: The purpose of the proposed program is to provide students with a course of study that will provide them with the first two years of a baccalaureate program in Accounting. The program is designed to allow students to transfer to a four-year program in Accounting upon completion of the baccalaureate degree.

Hispanics, African Americans, and women, the vast majority of the Hostos Community College student population, are traditionally underrepresented as professionals in management, business, and financial operations occupations. Thus, the proposed program is designed as a first step for minority students to gain entry and succeed in a four-year Accounting program. The proposed program is also part of a college-wide curricular revitalization and renewal to enable students to more effectively compete in an increasingly complex workforce.

In order to further assist students, Hostos has developed academic support systems managed by the Hostos Academic Learning Center (HALC) that provide tutoring, workshops, and self-paced learning software to provide a nurturing environment that will enable students to develop strong foundations in subject areas that are part of the Accounting curriculum. The College is also planning recruitment efforts to reach out to New York City public high schools in the surrounding community, including the Hostos-Lincoln Academy of Sciences that is housed within the College, in order to attract recent high school graduates to enroll in the program.

Trustee Manfred Philipp stated that I would just like to offer my congratulations to our colleges for expanding the opportunities that our graduates will have after graduation by embarking on these masters' programs.

Report of Committee on Academic Policy, Program and Research Chair Wellington Z. Chen:

Interim Executive Vice Chancellor and University Provost Logue also presented information items to the Committee: a) The CUNY Law School Center on Latino Latina Rights and Equality: the mission of the center is to promote legal research and scholarship on issues concerning Latinos and Latinas. It will support faculty research projects and curriculum development on issues that affect the Latino community; b) The NYSED has completed registration actions permitting **Hunter College** to offer the Doctor of Public Health degree jointly with the **Graduate School**; for **City and Hunter Colleges**, to offer doctorate degrees in the natural sciences (biology, biochemistry,

chemistry and physics) jointly with the **Graduate School**; and for **City College** to become the sole CUNY institution granting doctoral degrees in engineering; c) an update on the **CUNY Law School's** Pipeline to Justice Program. This is a year long program that assists promising students who are not admitted to law school in raising the LSAT scores and improving their critical thinking and writing skills. Each year about twenty students who have completed the program are subsequently admitted to the law school. This program which is open to people of all backgrounds helps to increase diversity in the legal profession, one of the professions with the most under-representation. That concludes my report, Mr. **Chairman**.

NO. 4. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION: RESOLVED, That the following items be approved:

A. THE CITY UNIVERSITY OF NEW YORK – PROPOSED AMENDMENTS TO ARTICLES VI AND XI OF THE BYLAWS:

RESOLVED, That Sections 6.1 and 6.2 of Article VI of the *Bylaws* and Section 11.34 of Article XI of the *Bylaws* be amended to include two new titles, "Campus Schools College Laboratory Technician" and "Campus Schools Senior College Laboratory Technician"; and be it further

RESOLVED, That Section 6.2.a(2)(b) of Article VI of the *Bylaws* be amended to delete the title "principal," and be it further

RESOLVED, That Section 11.34 of Article XI of the *Bylaws* be revised to reflect that New York City's Board of Education has become the Department of Education and that the Board of Examiners no longer exists.

EXPLANATION: The proposed amendments achieve three goals. First, they create two new titles, "campus schools college laboratory technician" and "campus schools senior college laboratory technician." These new titles are needed to implement an arbitration award that requires the University to pay employees in the Hunter College Elementary School and Hunter College High School performing the duties of college laboratory technicians on a different salary schedule than other employees in the college laboratory technician series titles. Second, they resolve an ambiguity that currently exists between Section 6.2 and 6.5 of Article VI by deleting the title "principal" from Section 6.2, thereby making clear that the title "principal" in the Hunter College High School and Hunter College Elementary School is non-tenure-bearing. Third, the proposed amendments update archaic language in Section 11.34 by recognizing that the Board of Education has become the Department of Education and that the Board of Examiners no longer exists.

Note: deleted language has been struck through and new language is highlighted.

Section 6.1 INSTRUCTIONAL STAFF

The instructional staff shall consist of the persons employed in the following titles:

Chancellor	Law school assistant professor
Executive vice chancellor	Law school instructor
Chief operating officer	Law school library professor
Senior vice chancellor	Law school library associate professor
Vice chancellor	Law school library assistant professor
University administrator	Law school adjunct professor
University associate administrator	Law school adjunct associate professor
University assistant administrator	Law school adjunct assistant professor
President	Law school adjunct instructor
Vice president	Law school lecturer
Assistant vice president	Visiting professor
University dean	Visiting associate professor
University associate dean	Visiting assistant professor
University assistant dean	Adjunct professor

Dean	Adjunct associate professor
Associate dean	Adjunct assistant professor
Assistant dean	Adjunct lecturer
Administrator	Lecturer (full-time)
Associate administrator	Lecturer (part-time)
Assistant administrator	Instructor
Distinguished professor	Instructor (nursing science)
Professor	Research associate
Associate Professor	Research assistant
Assistant Professor	Clinical assistant
Distinguished lecturer	Senior registrar
Distinguished lecturer – medical series	Registrar
Distinguished lecturer – law school series	Associate registrar
Medical professor (basic sciences)	Assistant registrar
Associate medical professor (basic sciences)	Registrar's assistant
Assistant medical professor (basic sciences)	Chief college laboratory technician
Medical lecturer	Senior college laboratory technician
Adjunct medical professor (basic sciences)	College laboratory technician
Adjunct associate medical professor (basic sciences)	Chief college physician
Adjunct assistant medical professor (basic sciences)	College physician
Adjunct medical lecturer	Higher education officer
Medical professor (clinical)	Higher education associate
Associate medical professor (clinical)	Higher education assistant
Assistant medical professor (clinical)	Assistant to higher education officer
Adjunct medical professor (clinical)	Business manager
Adjunct associate medical professor (clinical)	Assistant business manager
Adjunct assistant medical professor (clinical)	Assistant to business manager
Law school professor	Placement director
Law school associate professor	Education and vocational counselor
	Continuing education teacher

And in the hunter college elementary school and
Hunter College high school

Principal	Guidance counselor
Chairperson of department	Librarian
Teacher	College laboratory technician
Assistant teacher	Substitute teacher
Temporary teacher	Occasional per diem substitute teacher
Campus schools college laboratory technician	
Campus schools senior college laboratory technician	

And in the childhood centers

Teacher	Assistant teacher
---------	-------------------

And in the educational opportunity centers (EOC)

Educational opportunity center adjunct lecturer
 Educational opportunity center adjunct college laboratory technician
 Educational opportunity center college laboratory technician
 Educational opportunity center higher education officer
 Educational opportunity center higher education associate
 Educational opportunity center higher education assistant
 Educational opportunity center assistant to higher education officer

Educational opportunity center lecturer

Section 6.2. PERMANENT INSTRUCTIONAL STAFF-TENURE.

The permanent instructional staff shall consist of those persons who have been granted tenure under any of the provisions enumerated in subds. a, b, c, d, e, f, and g below and in section 6.3. subds. a, b, and d.

a. (1) Appointments before September 1, 2006 – A person employed before September 1, 2006 full-time on an annual salary in the title of professor, associate professor, assistant professor, medical professor (basic sciences), associate medical professor (basic sciences), assistant medical professor (basic sciences), medical professor (clinical), associate medical professor (clinical), assistant medical professor (clinical), law school professor, law school associate professor, law school assistant professor, law school library professor, law school library associate professor, law school library assistant professor, instructor (nursing science), senior registrar, registrar, associate registrar, assistant registrar, chief college laboratory technician, senior college laboratory technician, college laboratory technician, and in the hunter college high school and hunter college elementary school (but not in the early childhood center program), principal, chairperson of department, teacher, guidance counselor, and librarian, or in any grade or position which the board in its discretion may add hereto, who after serving on an annual salary in any of the above titles for five full years continuously, has been appointed or shall be appointed for a sixth full year, shall have tenure effective on the first day of September following his/her reappointment for the sixth full year.

(2) Appointments on or after September 1, 2006 –

a) A person employed on or after September 1, 2006 full-time on an annual salary in the title of professor, associate professor, assistant professor, medical professor (basic sciences), associate medical professor (basic sciences), assistant medical professor (basic sciences), medical professor (clinical), associate medical professor (clinical), assistant medical professor (clinical), law school professor, law school associate professor, law school assistant professor, law school library professor, law school library associate professor, law school library assistant professor, instructor (nursing science) or in any grade or position which the board in its discretion may add hereto, who after serving on an annual salary in any of the above titles for seven full years continuously, has been appointed or shall be appointed for an eighth full year, shall have tenure effective on the first day of September following his/her reappointment for the eighth full year.

b) A person employed on or after September 1, 2006 full-time on an annual salary in the title of senior registrar, registrar, associate registrar, assistant registrar, chief college laboratory technician, senior college laboratory technician, college laboratory technician, and in the hunter college high school and hunter college elementary school (but not in the early childhood center program), ~~principal,~~ chairperson of department, teacher, guidance counselor, ~~and~~ librarian, campus schools college laboratory technician, and campus schools senior college laboratory technician, and in the educational opportunity centers, educational opportunity center college laboratory technician, or in any grade or position which the board in its discretion may add hereto, who after serving on an annual salary in any of the above titles for five full years continuously, has been appointed or shall be appointed for a sixth full year, shall have tenure effective on the first day of September following his/her reappointment for the sixth full year.

b. Persons promoted to the rank of professor shall be granted tenure after not more than four years of continuous full-time service on an annual salary in positions on the instructional staff.

c. A distinguished person of proven record appointed to the title of professor, who had tenure in another accredited institution of higher learning, may be appointed with immediate tenure by the board in its discretion.

d. (1) Appointments before September 1, 2006 – A person appointed to the title of professor, associate professor, or assistant professor may be granted early tenure by the board in its discretion, under these bylaws, after not less than one nor more than five years of continuous satisfactory service on an annual salary basis, when such service is interrupted by the period of a fellowship deemed by the college valuable to it, when for a very substantial reason the college would be well served by such early grant of tenure or when the person has had tenure in another accredited institution of higher learning.

- (2) Appointments on or after September 1, 2006 – A person appointed to the title of professor, associate professor, or assistant professor may be granted early tenure by the board in its discretion, under these bylaws, after not less than one nor more than seven years of continuous satisfactory service on an annual salary basis, when such service is interrupted by the period of a fellowship deemed by the college valuable to it, when for a very substantial reason the college would be well served by such early grant of tenure or when the person has had tenure in another accredited institution of higher learning.
- e. A person who has attained tenure under one of the provisions of Section 6.2. or Section 6.3. of these bylaws in an educational unit under the jurisdiction of the board of trustees, and who is subsequently appointed to a comparable position on an annual salary basis in another education unit under the jurisdiction of the board, shall retain his/her tenure.
- f. The decision of the board to reappoint with tenure a person in a title for which seven years of full-time continuous service is required for achieving tenure shall be communicated in writing to the person affected not later than December first preceding the expiration of the seventh full year of service. The decision of the board to reappoint with tenure a person in a title for which five years of full-time continuous service is required for achieving tenure shall be communicated in writing to the person affected not later than December first preceding the expiration of the fifth full year of service. Where an appointee begins his/her service after September thirtieth the tenure period shall not begin until the succeeding September first, and when an appointment is made during the month of September, the appointment shall date as of September first of that year for the purposes of tenure.
- g. A person in a title on the permanent instructional staff who interrupts her service for maternity leave duly granted to her by the board shall not suffer from an interruption of the service period required for tenure. A period of creditable service immediately preceding such absence shall be counted in computing the years of service required by this section.

Section 11.34. STAFF OF THE HUNTER COLLEGE HIGH SCHOOL, HUNTER COLLEGE ELEMENTARY SCHOOL, AND IN THE EARLY CHILDHOOD CENTERS.

A. Position Definition:

Persons employed on the staff of the hunter college high school~~[,]~~ and hunter college elementary school, including staff employed in the titles campus schools college laboratory technician and campus schools senior college laboratory technician, and in any unit of the university that has an early childhood center shall perform those duties which so far as practicable would be performed by persons in comparable positions in the New York City ~~[board]~~ department of education.

B. Qualifications:

For positions in the hunter college high school, the hunter college elementary school, including staff employed in the titles campus schools college laboratory technician and campus schools senior college laboratory technician, and in the early childhood centers, qualifications, so far as practicable, shall be the same as for comparable positions in the New York City ~~[board]~~ department of education [except that a license issued by the board of examiners of the New York City board of education shall not be required].

B. THE CITY UNIVERSITY OF NEW YORK – PROPOSED AMENDMENTS TO ARTICLE XI OF THE BYLAWS:

RESOLVED, That the Bylaws of the Board of Trustees be amended as follows (additions indicated by underscore and highlight, and deletions by strike-through):

Section 11.48. EDUCATIONAL OPPORTUNITY CENTER ASSISTANT TO HIGHER EDUCATION OFFICER

A. Position Definition:

An educational opportunity center assistant to higher education officer shall, generally under the supervision of an educational opportunity center higher education officer or college dean, perform such administrative duties as may be assigned to him/her.

B. Qualifications:

For appointment as an educational opportunity center assistant to higher education officer, a candidate must have demonstrated satisfactory qualities of personality and character and ability to work with others for the good of the institution. He/she must show potential for significant achievement and growth. He/she must possess a baccalaureate degree.

Section 11.48 11.49. EDUCATIONAL OPPORTUNITY CENTER HIGHER EDUCATION ASSISTANT

A. Position Definition:

The duties of an educational opportunity center higher education assistant are generally to serve as an assistant to one of the major educational officers of an educational opportunity center with responsibility for a limited area of planning, research or professional and/or administrative duties as may be assigned.

B. Qualifications:

For appointment as educational opportunity center higher education assistant, the candidate must have demonstrated satisfactory qualities of personality and character and ability to work with others for the good of the institution. He/she must have had at least four years of experience in one or more related areas and be sufficiently adaptable to apply such experience to the field in which his/her responsibility will lie. He/she must possess at least a baccalaureate degree and show definite potential for significant achievement and growth in the area to which he/she is assigned. An appropriate combination of education above the baccalaureate degree and demonstrable skills and/or years of experience may be substituted for the four years of experience in determining qualifications for the position of educational opportunity center higher education assistant.

Section 11.48 11.50. EDUCATIONAL OPPORTUNITY CENTER HIGHER EDUCATION ASSOCIATE

A. Position Definition:

The duties of an educational opportunity center higher education associate are:

- a. To serve as deputy for an educational opportunity center higher education officer or
- b. To assume administrative responsibility, in most instances under the general supervision of an educational opportunity center higher education officer or college dean for some major area of educational opportunity center activity or
- c. To develop some major aspect of new programs.

B. Qualifications:

For appointment as an educational opportunity center higher education associate, a candidate must have demonstrated satisfactory qualities of personality and character and ability to work with others for the good of the institution. H/she must have had at least six years of related experience. He/she must be sufficiently well versed in the overall functions of the educational opportunity center to be able to serve as deputy for an educational opportunity center higher education officer, or to carry full responsibility, in most instances under the general supervision of a college dear for some major area of educational opportunity center activity. He/she must possess at least a baccalaureate degree and show evidence of exceptional achievement in his/her chosen field as well as potential for future growth. An advanced degree above the baccalaureate degree may be required as appropriate to perform the duties of a particular position. An appropriate combination of education above the baccalaureate degree and

demonstrable skills and/or years of experience may be substituted for six years of experience in determining qualifications for the position of educational opportunity center higher education associate.

Section 11.49 11.51 EDUCATIONAL OPPORTUNITY CENTER HIGHER EDUCATION OFFICER

A. Position Definition:

The duties of an educational opportunity center higher education officer are:

- a. To assume full responsibility for the educational opportunity center activity or for a major activity thereof or
- b. To develop some major aspect of new programs.

B. Qualifications:

For appointment as educational opportunity center higher education officer, the candidate must have demonstrated satisfactory qualities of personality and character and ability to work with others for the good of the institution. He/she must have had at least eight years of related experience. He/she must be sufficiently well versed in the overall functions of an educational opportunity center to be able to assume full responsibility, answerable as a general rule to his/her college president or designee for the educational opportunity center of a major activity thereof. He/she must possess a baccalaureate degree and show evidence of exceptional achievement in her/his chosen field as well as potential for future growth. An advanced degree above the baccalaureate degree may be required as appropriate to perform the duties of a particular position. An appropriate combination of education above the baccalaureate degree and demonstrable skills and/or years of experience may be substituted for the eight years of experience in determining qualifications for the position of educational opportunity center higher education officer.

Section 11.50 11.52 EDUCATIONAL OPPORTUNITY CENTER COLLEGE LABORATORY TECHNICIAN

A. Position Definition:

An educational opportunity center college laboratory technician shall perform laboratory functions and other technical duties of a highly skilled nature which are reasonably related to such functions but which are nevertheless non-teaching. An educational opportunity center college laboratory technician, for example, shall provide lecture support in the form of set-ups of equipment displays and demonstrations and laboratory support for experiments and for research. Each educational opportunity center shall develop a specific job description which will be related to the laboratory or technical requirements of the educational opportunity center. Where appropriate, the technician shall exercise some supervision.

B. Qualifications:

For appointment as an educational opportunity center college laboratory technician, a person, in addition to possessing knowledge and skills related to the discipline, shall be a high school graduate possessing one of the following sets of minimum additional qualifications: (a) four (4) years of work or experience appropriate to the requirements of the educational opportunity center at a level of competence comparable to that indicated by apprenticeship in the skilled trades, or (b) an associate degree and a minimum of two (2) years of experience of the type described above, or (c) a bachelor's degree in an area appropriate to the duties to be performed, or (d) an appropriate combination of at least four (4) years of education and work experience beyond high school.

Section 11.51 11.53 EDUCATIONAL OPPORTUNITY CENTER ADJUNCT LECTURER

A. Position Definition:

A person employed as an educational opportunity center adjunct lecturer shall be assigned to teach part-time or perform related duties on a part-time basis at an educational opportunity center.

B. Qualifications:

For appointment as an educational opportunity center adjunct lecturer a person must have those qualifications or professional achievement and training comparable to those of faculty members in the rank of educational opportunity center lecturer.

Section ~~11.52~~ 11.54 EDUCATIONAL OPPORTUNITY CENTER ADJUNCT COLLEGE LABORATORY
TECHNICIAN

A. Position Definition:

A person employed as an educational opportunity center adjunct college laboratory technician shall perform the duties of an educational opportunity center college laboratory technician on a part-time basis.

B. Qualifications:

For appointment as an educational opportunity center adjunct college laboratory technician a person must have the same qualifications as an educational opportunity center college laboratory technician.

Be it further

RESOLVED, That the Board waives the Bylaw provision requiring that a Bylaw change be adopted at the regular or special meeting following the meeting that it was introduced.

EXPLANATION: On January 29, 2007, the Board of Trustees amended Article XI of the *Bylaws* to add a series of Educational Opportunity Center instructional titles. There was an error in the numbering of the sections corresponding to the new titles, resulting in three titles having the same section number. In order to correct this typographical error, it is proposed that the section numbers for the Educational Opportunity Center titles be revised. The content of the Article is unchanged

C. THE CITY UNIVERSITY OF NEW YORK – PROPOSED AMENDMENTS TO ARTICLES VI AND XI OF THE BYLAWS:

RESOLVED, That the Bylaws of the Board of Trustees be amended as follows (additions indicated by underscore and highlight, and deletions by strike-through):

Section 6.1. INSTRUCTIONAL STAFF

The instructional staff shall consist of the persons employed in the following titles:

Chancellor	Law school assistant professor
Executive vice chancellor	Law school instructor
Chief operating officer	Law school library professor
Senior vice chancellor	Law school library associate professor
Vice chancellor	Law school library assistant professor
University administrator	Law school adjunct professor
University associate administrator	Law school adjunct associate professor
University assistant administrator	Law school adjunct assistant professor
President	Law school adjunct instructor
Vice president	Law school lecturer
Assistant vice president	Visiting professor
University dean	Visiting associate professor
University associate dean	Visiting assistant professor
University assistant dean	Adjunct professor
Dean	Adjunct associate professor

Associate dean	Adjunct assistant professor
Assistant dean	Adjunct lecturer
Administrator	Lecturer (full-time)
Associate administrator	Lecturer (part-time)
Assistant administrator	Instructor
Distinguished professor	Instructor (nursing science)
Professor	Research associate
Associate Professor	Research assistant
Assistant Professor	Clinical assistant
<u>Clinical Professor</u>	Senior registrar
Distinguished lecturer	Registrar
Distinguished lecturer – medical series	Associate registrar
Distinguished lecturer – law school series	Assistant registrar
Medical professor (basic sciences)	Registrar's assistant
Associate medical professor (basic sciences)	Chief college laboratory technician
Assistant medical professor (basic sciences)	Senior college laboratory technician
Medical lecturer	College laboratory technician
Adjunct medical professor (basic sciences)	Chief college physician
Adjunct associate medical professor (basic sciences)	College physician
Adjunct assistant medical professor (basic sciences)	Higher education officer
Adjunct medical lecturer	Higher education associate
Medical professor (clinical)	Higher education assistant
Associate medical professor (clinical)	Assistant to higher education officer
Assistant medical professor (clinical)	Business manager
Adjunct medical professor (clinical)	Assistant business manager
Adjunct associate medical professor (clinical)	Assistant to business manager
Adjunct assistant medical professor (clinical)	Placement director
Law school professor	Education and vocational counselor
Law school associate professor	Continuing education teacher

And in the hunter college elementary school and
Hunter College high school

Principal	Guidance counselor
Chairperson of department	Librarian
Teacher	[College laboratory technician]
Assistant teacher	Substitute teacher
Temporary teacher	Occasional per diem substitute teacher
Campus schools college laboratory technician	
Campus schools senior college laboratory technician	

And in the childhood centers

Teacher	Assistant teacher
---------	-------------------

And in the educational opportunity centers (EOC)

Educational opportunity center adjunct lecturer
 Educational opportunity center adjunct college laboratory technician
 Educational opportunity center college laboratory technician
 Educational opportunity center higher education officer
 Educational opportunity center higher education associate
 Educational opportunity center higher education assistant
 Educational opportunity center assistant to higher education officer
 Educational opportunity center lecturer

Section 6.5. APPOINTMENTS WITHOUT TENURE.

Nothing contained in this article shall be construed as conferring or permitting tenure, or service credit toward the achievement of tenure in the positions of chancellor, executive vice chancellor, chief operating officer, sr. vice chancellor, vice chancellor, university administrator, university associate administrator, university assistant administrator, president, vice president, assistant vice president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, administrator, associate administrator, assistant administrator, director of campus schools, department chairperson, chief librarian, principal, supervisor, distinguished professor, clinical professor, distinguished lecturer, distinguished lecturer – medical series, distinguished lecturer – law school series, medical lecturer, adjunct medical professor (basic sciences), adjunct associate medical professor (basic sciences), adjunct assistant medical professor (basic sciences), adjunct medical professor (clinical), adjunct associate medical professor (clinical), adjunct assistant medical professor (clinical), adjunct medical lecturer, law school instructor, law school lecturer, law school adjunct professor, law school adjunct associate professor, law school adjunct assistant professor, law school adjunct instructor, visiting professor, visiting associate professor, visiting assistant professor, adjunct professor, adjunct associate professor, adjunct assistant professor, adjunct lecturer, higher education officer, higher education associate, higher education assistant, assistant to higher education officer, higher education intern, research associate, research assistant, clinical assistant, lecturer (full-time), lecturer (part-time), instructor appointed after October 1, 1968; business manager, assistant business manager, assistant to business manager, continuing education teacher, occasional per diem substitute teacher, educational opportunity center adjunct lecturer, educational opportunity center adjunct college laboratory technician, educational opportunity center higher education officer, educational opportunity center higher education associate, educational opportunity center higher education assistant, educational opportunity center assistant to higher education officer, educational opportunity center lecturer, all positions in the early childhood centers programs, or any other instructional positions not included on the permanent instructional staff, except that prior service as a full-time lecturer or lecturer (full-time) may be considered toward the award of tenure to persons in a title on the permanent instructional staff. Appointment to any such non-tenure-bearing position, or removal therefrom, however, shall not deprive the person so appointed or removed of tenure in the highest position on the staff held with tenure prior to his/her appointment to such office, or conjointly with such office, nor shall such appointment or removal deprive any person of service credit toward the achievement of tenure under the provisions of this article.

Section 11.44. DISTINGUISHED LECTURER.A. Position Definition:

Individuals appointed as distinguished lecturers are experienced practitioners or teachers in their professions or fields of expertise. It shall be their responsibility to teach in their areas of expertise. As a general rule, they are not required to perform research, unless the appointment letter specifies a research commitment. Distinguished lecturers are full-time, non-tenure track positions. ~~A distinguished lecturer may serve in the title for no more than a total of five years, subject to annual reappointment.~~

B. Qualifications:

For appointment as a distinguished lecturer, the candidate must have demonstrated satisfactory qualities of personality and character, a record of achievements in his/her profession or field of expertise, and a willingness to cooperate with others for the good of the institution. He/she must also have a baccalaureate degree.

Section 11.55. CLINICAL PROFESSOR.A. Position Definition:

Individuals appointed as clinical professors are experienced practitioners or teachers in their professions or fields of expertise. The responsibilities of the position include teaching (including, in some cases, clinical instruction), and may include research. Clinical professors are full-time, non-tenure track positions.

B. Qualifications:

For appointment as a clinical professor the candidate must have demonstrated satisfactory qualities of personality and character, a record of achievements in his/her profession or field of expertise, and a willingness to cooperate with others for the good of the institution. He/she must also have a baccalaureate degree.

Be it further

RESOLVED, That the Board waives the Bylaw provision requiring that a Bylaw change be adopted at the regular or special meeting following the meeting that it was introduced.

EXPLANATION: The proposed amendments update Article VI of the Bylaws to include the new title of Clinical Professor and to update the position definition of Distinguished Lecturer. The terms and conditions of employment applicable to these titles have been negotiated with the Professional Staff Congress/CUNY, the union that represents employees in these titles, and will be reflected in the 2007-2010 PSC/CUNY collective bargaining agreement.

Statement of General Counsel and Senior Vice Chancellor Frederick P. Schaffer:

This is an amendment to the Bylaws to conform to the latest collective bargaining agreement in the creation of a new position of clinical professor. You have before you a letter from the president of the PSC inquiring as to why certain aspects of the definition of this position are not included in the Bylaws. This is really just an editorial judgment. When we define positions within our Bylaws we generally do not include the same level of detail that we have in the collective bargaining agreement. I am confident that the collective bargaining agreement and other materials from the Central Office will make clear that this position of clinical professor like the position of distinguished lecturer is a position which is time limited. And to the extent that there is any confusion at all, which I trust there will not be, we will obviously work with the campuses and with the faculty representatives to clarify the situation.

D. THE GRADUATE SCHOOL AND UNIVERSITY CENTER – PROPOSED AMENDMENTS TO THE GOVERNANCE PLAN:

RESOLVED, That the proposed amendments to the Governance Plan of The Graduate School and University Center be adopted, effective October 1, 2008.

NOTE: See Appendix I

EXPLANATION: The proposed amendments to the Governance Plan of The Graduate School and University Center (“Governance Plan”) are recommended by the President and have been approved by the Graduate Council. The amendments to the Governance Plan state that Master’s degree programs that are not within existing doctoral programs will be headed by directors, except for the Master of Arts in Liberal Studies (“MALS”) program, which will continue to be headed by an executive officer. Since a revised college reimbursement model is now in place for new Graduate School free-standing interdisciplinary M.A. programs, a different title was needed for the heads of these programs, distinct from the executive officer title. These revisions are necessary because a new free-standing master’s degree program in Middle Eastern Studies was recently established at the Graduate School, and the Governance Plan did not address the leadership of that program or other free-standing Master’s degree programs that might be established in the future under the revised funding model.

E. BOROUGH OF MANHATTAN COMMUNITY COLLEGE – PROPOSED AMENDMENTS TO THE GOVERNANCE PLAN:

RESOLVED, That the proposed amendments to the Governance Plan of Borough of Manhattan Community College be adopted, effective October 1, 2008.

NOTE: See Appendix J

EXPLANATION: The proposed amendments to the Governance Plan of Borough of Manhattan Community College (“BMCC”) are recommended by the College President and were approved by the BMCC College Council. These

amendments address some technical issues that have arisen as a result of major changes to the BMCC Governance Plan approved by the CUNY Board of Trustees in 2007.

First, the proposed revisions address the problem of filling vacancies in certain offices. Currently, the BMCC Governance plan provides that, when a vacancy occurs in certain positions, the vacancy is to be filled from the list of unsuccessful candidates for the position from the last election. However, there have been times when there was no such list; in such cases, the proposed amendments would allow the President of the Academic Senate to fill vacancies in the offices of faculty delegate-at-large, adjunct/part-time CLT representative and full-time CLT representative. The President of the College Council would be granted similar authority in connection with vacancies in the office of Higher Education Officer, Civil Service delegate, and College Assistant delegate.

Second, the amendments address a number of different scheduling issues. They provide for Executive Committees of the Academic Senate to coordinate the scheduling of its meetings with those of the College Council. They also eliminate specific scheduling conflicts between other College Council and Academic Senate Committee meetings. They also provide that faculty members who serve on the College Council Executive Committee will be ineligible to chair an Academic Senate Standing Committee. This change is intended to cure a scheduling conflict, because the Executive Committees of the Academic Senate and the College Council both meet on the same day each month.

Third, the amendments provide a mechanism for selecting the chairpersons of Academic Senate and College Council Standing Committees and Ad-hoc Committees, as well as a mechanism for establishing the membership of the College Council Long Range Planning Committee.

Fourth, the amendments propose to eliminate staggered terms of office for Higher Education Officers and Civil Service and College Assistant delegates in order to simplify the election schedule by avoiding the need to hold elections every other year.

Finally, the amendments would change the petitioning process for calling a special meeting of the Academic Senate by requiring twenty signatures of members of the Senate instead of ten, thereby making that process consistent with the petitioning requirements of the College Council.

F. HUNTER COLLEGE – NAMING OF THE JOAN HANSEN GRABE DEAN OF THE HUNTER-BELLEVUE SCHOOL OF NURSING:

RESOLVED, That the Board of Trustees of the City University of New York approves the naming of The Joan Hansen Grabe Dean of the Hunter-Bellevue School of Nursing.

EXPLANATION: The Grabe Foundation has pledged \$1,026,000 to the Hunter College Foundation, Inc. to establish and permanently endow The Joan Hansen Grabe Dean of the Hunter-Bellevue School of Nursing.

Joan Hansen Grabe (Class of 1960) is a member of the second class to graduate from the Hunter College School of Nursing. Ms. Grabe has been a committed participant in Hunter's recent efforts to assess and re-envision the Hunter-Bellevue School of Nursing as a free-standing school within Hunter College. Prior to this gift, the Grabe family endowed the Joan Hansen Grabe Scholarship through the Hunter College Mother's Day Scholarship Fund.

This generous gift will enable Hunter-Bellevue School of Nursing to continue to provide quality education for nursing professionals – a mission that is particularly critical in the face of the growing local and national nursing shortage.

G. HUNTER COLLEGE – NAMING OF THE JUDITH AND STANLEY ZABAR ART LIBRARY

RESOLVED, That the Board of Trustees of the City University of New York approves the naming of the Judith and Stanley Zabar Art Library on the 16th floor or the North Building at Hunter College.

EXPLANATION: Judith and Stanley Zabar have pledged \$500,000 to build and maintain a state-of-the-art satellite library within the Art Department that can also be used as a seminar and multi-purpose room. In recognition of this gift, the new library will be named the Judith and Stanley Zabar Art Library.

Judith Zabar, an artist and former Trustee of the Hunter College Foundation, graduated from Hunter College High School in 1950 and Hunter College in 1954, where she received a B.A. in English and Creative Art. She is a member of the Friends of the Hunter College Galleries. Stanley Zabar is Vice President and Chief Financial Officer of Zabar's & Co., Inc.

H. YORK COLLEGE – NAMING OF THE ACFE ENDOWED PROFESSOR OF FRAUD EXAMINATION:

RESOLVED, That the Board of Trustees of The City University of New York approves the naming of the "ACFE Endowed Professor of Fraud Examination" at York College.

EXPLANATION: A pledge of \$500,000 has been made by the Association of Certified Fraud Examiners, Inc. to the York College Foundation in order to establish the ACFE Endowed Professor of Fraud Examination. The purpose of the endowment is to further anti-fraud education by supplementing the salary and fringe benefits of the professorship, and supporting scholarly and professional activities such as conference and meeting related expenses, publications and dues.

This gift will create the first endowed faculty position at York College.

NO. 5. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT: RESOLVED, That the following items be approved:

A. THE CITY UNIVERSITY OF NEW YORK – FISCAL YEAR 2009 AUTHORIZATION FOR RENOVATION WORK:

RESOLVED, That the Board of Trustees of The City University of New York authorize the Vice Chancellor for Facilities Planning, Construction, and Management to request the Dormitory Authority of the State of New York (DASNY) to execute agreements for work covered by the Board's budget resolution of November 26, 2007 (Budget Resolution), for the following Budget Resolution items; Condition Assessment; Health & Safety; Condition Assessment; Facilities Preservation; Condition Assessment; Americans with Disability Act; Critical Maintenance for Senior Colleges; Energy Conservation; Science Lab Upgrades; Upgrade Bathroom Facilities; and Asbestos Abatement. No such agreement shall cover any work not subject to the Budget Resolution. No single agreement shall exceed \$10,000,000, nor shall the total amount of such agreements for fiscal year 2009 exceed \$168,250,000.

EXPLANATION: Through its Facilities Planning Construction and Management Department (FPCM), the University has developed a 5-year plan of facilities maintenance reconstruction and construction, which covers among other things the areas for which it seeks this authorization to proceed for work scheduled for fiscal year 2009. In the past, it was not the University's usual practice to seek such Board authorization because the Board had already approved the annual capital budget request, and the contracts for the work were entered into by DASNY, not the University. Starting with this resolution, the University intends to bring an annual request for authorization to proceed at each September Board meeting to keep the Board apprised of the extent of the proposed work for the fiscal year. Some of the individual contracts for such work will, as in the past, be entered into by DASNY on behalf of the University and will therefore not be brought to the Board for approval except those that exceed \$10,000,000. However, under the new Project Management Agreement among the University, the City University Construction Fund (CUCF) and DASNY, the University may choose to manage some or all of its construction projects itself. In that event, all of the contracts for such work, whether in the name of the University or CUCF, will be presented to the Board of Trustees for approval.

B. THE CITY UNIVERSITY OF NEW YORK –THE NEW YORK POWER AUTHORITY (NYPA) / CUNY ENCORE AGREEMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel and the DDCM Executive Director to execute Customer Installation Commitments (CICs), which are work orders under the ENCORE Agreement between NYPA and the University whereby NYPA provides program management and implementation services for certain energy efficiency programs for the City University of New York; and be it further

RESOLVED, That the Board of Trustees of the City University of New York authorize the Dormitory Authority of the State of New York to provide funding to NYPA, when required, to cover the capital costs of the CICs up to the amount of \$36,170,000 for the following projects: Baruch Summer Boiler Project, College of Staten Island 6SVentilation Project, NYC College of Technology Central Plant Project, Bronx Community College Central Plant Project and CUNY Senior College Internet Energy Monitoring System Expansion Project.

EXPLANATION: The University has agreed with NYPA, pursuant to the ENCORE CUNY Agreement, to develop energy efficiency projects to be implemented through work orders known as CICs. The ENCORE CUNY Agreement is an interagency performance contract whereby NYPA provides financing, program management and design/build implementation of energy efficiency construction projects, thereby reducing energy consumption and greenhouse gas generation at campus facilities. The Agreement has been approved as to form by the University Office of the General Counsel and approved by the NYS Comptroller. NYPA costs may be recovered through monthly payments from the community and senior college heat, light and power energy lump sum, which are offset by project energy savings; however, from time to time, capital funds will be required to supplement projects where savings do not fully offset such monthly payments. Work on the projects is scheduled to commence in FY 2008/09.

C. THE CITY UNIVERSITY OF NEW YORK (CENTRAL OFFICE) – LEASE AGREEMENT AT TWO METROTECH CENTER, BROOKLYN:

RESOLVED: That the Board of Trustees of The City University of New York authorize the Senior Vice Chancellor for Legal Affairs to execute a new twenty-two year lease agreement for approximately 350,000 rentable square feet of space at 2 MetroTech Center, Brooklyn, New York, on behalf of the Central Office. The lease shall be subject to approval as to form by the University Office of the General Counsel.

EXPLANATION: On June 23, 2008 (Calendar No. 6E), the Board of Trustees adopted a Resolution authorizing the University to enter into a lease for 246,000 square feet of Space (the "Initial Space") at 2 MetroTech Center in Brooklyn. Subsequently, the landlord has been able to add an additional 105,000 square feet of space (the "Additional Space") which will be available to the University in 2013.

The Initial Space will allow the Central Office of the University to consolidate a number of administrative operations that are presently housed throughout several owned and leased facilities in Manhattan and Brooklyn. This consolidation will enhance managerial efficiency, improve our ability to better utilize office space, and reduce the overall cost of leased facilities used by the Central Office. The Additional Space will allow the University to plan for the future relocation and consolidation of administrative offices now housed in rented facilities elsewhere in the city. The Additional Space will also allow the University to provide classrooms and other support space to the School of Professional Studies.

In total, the 2 MetroTech Center lease will provide the University with 350,000 square feet of space in a downtown Brooklyn location that is one of the best public transportation hubs in the City. In addition, the building also features a large built-out data center sufficient to house the University's central data center now located at a rental facility in Manhattan.

The availability of both an existing data center, as well as several floors of built-out offices, at 2 MetroTech Center, will save the University significant sums of money on renovation costs. In addition, the base rental rates at 2 MetroTech Center are significantly less than the rates for comparable buildings in Manhattan.

The main leasing terms will be substantially as follows:

Term: Approximately twenty-two years to start upon completion of landlord work for two different blocks of space: the Initial Premises and the Additional Premises. The anticipated Commencement Date for the Initial Premises is in the Spring of 2009 and the anticipated Commencement Date for the Additional Premises is in the Spring of 2013.

Initial Premises Area: Approximately 246,000 rentable square feet of space located on all, or parts, of the 2nd, 4th, 5th, 7th and 8th Floors.

Estimated Initial Premises Annual Base Rent:

Commencement Date to 11/30/2010: \$5,902,824 (\$24.00/SF)
 12/1/ 2010-11/ 30/2015: \$9,100,187 (\$37.00/SF)
 12/1/2015-11/30/2020: \$10,083,991 (\$41.00/SF)
 12/1/2020-11/30/2025: \$11,067,795 (\$45.01/SF)
 12/ 1/2025-11/30/ 2030: \$12,051,599 (\$49.00/SF)

Additional Premises Area: Approximately 105,000 rentable square feet of space located on the entire 9th and 10th Floors.

Estimated Additional Premises Annual Base Rent:

Commencement Date to 11/30/2015: \$4,095,000 (\$39.00/SF)
 12/1/2015 to 11/30/2020: \$4,515,000 (\$3.00/SF)
 12/1/2020 to 11/30/2025: \$4,935,000 (\$47.00/SF)
 12/1/ 2025 to 11/30/ 2030: \$5,355,000 (\$51.00/SF)

The above rental schedule, for the Initial Premises, is subject to reductions in the early years of the term as a result of certain floors coming on-line on a staggered basis, as will be detailed in the lease.

The landlord, at landlord cost, will perform certain work on the leased floors pursuant to University specifications. The landlord will also provide base cleaning and maintenance service for building systems. The University will reimburse the landlord for its share of increases in direct operating costs, and in real estate taxes, over a base year. The University will also pay for its electrical usage.

The new lease at 2 MetroTech Center will allow the University to entirely vacate its rented offices at 555 West 57th Street, thereby avoiding a costly long-term renewal of the existing lease. In addition, at the new location, the University will be able to consolidate other functions such as the University Application Processing Center, presently located on the campus of Kingsborough Community College, and certain administrative offices now housed at 535 East 80th Street, and at a leased facility located at 875 Sixth Avenue in Manhattan.

This resolution is intended to replace the resolution adopted on June 23, 2008, Calendar No. 6E.

D. LAGUARDIA COMMUNITY COLLEGE – LEASE AGREEMENT AT 30-20 THOMSON AVENUE, LONG ISLAND CITY, NEW YORK:

RESOLVED: That the Board of Trustees of The City University of New York authorize the Senior Vice Chancellor for Legal Affairs to execute a new eleven-year lease agreement for approximately 181,495 rentable square feet of space at 30-20 Thomson Avenue, Long Island City, New York, on behalf of LaGuardia Community College. The lease shall be subject to approval as to form by the University Office of the General Counsel.

EXPLANATION: LaGuardia Community College has leased all 60,000/SF of space at 45-35 Van Dam Street since 1988, pursuant to a lease that will end in April 2009. In order to accommodate its growing need for classroom space, the College will relocate to a new, larger facility located at 30-20 Thomson Avenue. The new location is already built-out with a classroom installation thereby saving the University on renovation costs.

The main leasing terms are as follows:

Term: Approximately eleven years to start upon completion of landlord work.

Area: Approximately 181,495 rentable square feet of space located on all, or parts, of the 1st, 2nd and 3rd Floors. The space will be available for occupancy on a staggered basis. Approximately 60,898 rentable square feet of space on the 3rd Floor will be available by April 2009 to allow the College to relocate from 45-35 Van Dam Street. The balance of the space, approximately 120,597 rentable square feet of space on the 1st and 2nd Floors, will be available at a later date.

Base Rent: The annual base rental for the entire premises will be at a cost not to exceed \$4,900,365 (\$27.00/SF). The rental schedule is subject to reductions in the early years of the term as a result of certain floors coming on-line on a staggered basis, as detailed in the lease. The base rent will be increased by 2% per annum.

The landlord, at landlord cost, will perform certain work on the leased floors pursuant to University specifications. The landlord will maintain building systems. The University will reimburse the landlord for its share of increases in real estate taxes, over a base year, the University will also pay for its electrical usage and cleaning. The lease also provides for renewal terms at the University's options.

Trustee Manfred Philipp stated that he would just like to comment that he looks forward to future resolutions that would include the reconstruction, completion of the reconstruction of Fiterman Hall at the **Borough of Manhattan Community College**.

NO. 6. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body, the college president and recommended by the Chancellor, be presented at the commencement exercise as specified:

COLLEGE	DEGREE
JOHN JAY COLLEGE OF CRIMINAL JUSTICE	
Patricia Hill Collins	Doctor of Humane Letters
Ted Koppel	Doctor of Letters
David Levering Lewis	Doctor of Humane Letters
(To be awarded at the 2009 Commencement Exercises)	

NO. 7. EXECUTIVE COMMITTEE: Notice of Actions Taken (July 21, 2008):

Chairman Schmidt stated that Calendar Item No. 7 serves as the notice of actions taken by the Board of Trustees Executive Committee on July 21, 2008 on three items, recommended by the Chancellor. These are listed as items 7A, 7B and 7C on the Calendar. Under our procedure we make these items known to the Board at the first subsequent meeting, but we do not act on them.

A. THE CITY UNIVERSITY OF NEW YORK – NEW YORK POWER AUTHORITY (NYPA) ENCORE CUNY AGREEMENT:

RESOLVED, That the Board of Trustees of The City University of New York authorizes the General Counsel and/or the DDCM Executive Director to execute Customer Installation Commitments (CICs), which are work orders under the ENCORE II Interagency Agreement between NYPA and The City University of New York, the City of New York, the New York City Health and Hospitals Corporation and the Board of Education of the City School District of the City of New York, where NYPA provides program management and implementation services for certain energy efficiency programs for The City University of New York. The first such CIC for 2008, CUNY Project No. MC023-007, is the pool and theater lighting project at the Borough of Manhattan Community College, which will be chargeable to the City Capital Budget, Project Nos. HN-M001 for \$400,000 and HN-D002 for \$420,000 for an amount not to exceed \$820,000.

EXPLANATION: The University has agreed with the City of New York and the New York Power Authority, pursuant to the ENCORE II Agreement, to develop energy efficiency projects to be implemented through work orders known as CICs. The ENCORE II Agreement is an interagency performance contract whereby NYPA provides financing, program management and design/build implementation of energy efficiency construction projects, thereby reducing energy consumption and greenhouse gas generation at campus facilities. The Agreement has previously been approved as to form by the University Office of the General Counsel and registered with the City Comptroller.

NYPA costs may be recovered through monthly payments from the Community and Senior College heat, light and power energy lump sum, which are offset by project energy savings. However, from time to time, capital funds will be required to supplement projects where savings do not fully offset such monthly payments. Work on the first 2008 project, at BMCC, is scheduled to commence this summer. This resolution is therefore being brought to the Executive Committee at this time. At the next meeting of the Board of Trustees, approval will be sought for the cost of the remainder of the program for this fiscal year.

B. THE CITY UNIVERSITY OF NEW YORK – APPROVAL OF THE CITY UNIVERSITY OF NEW YORK’S PARTICIPATION IN THE NEW YORK STATE HEALTH INSURANCE PROGRAM (NYSHIP):

RESOLVED, That The City University of New York’s participation in the New York State Health Insurance Program (NYSHIP) for the purpose of extending Student Employee Health Insurance Plan coverage to eligible matriculated doctoral students employed in the titles represented by Professional Staff Congress/CUNY of Graduate Assistants A, B and C; Adjunct Instructors; Adjunct Lecturers; Adjunct College Laboratory Technicians or Non-teaching Adjuncts I and II and their eligible dependants is hereby approved; and be it further

RESOLVED, That the Chancellor is hereby authorized and directed to execute an agreement with the Professional Staff Congress/CUNY providing for the participation of The City University of New York in the New York State Health Insurance Program for the purpose of providing health insurance coverage for eligible matriculated doctoral students employed in the titles represented by the Professional Staff Congress/CUNY of Graduate Assistants A, B and C; Adjunct Instructors; Adjunct Lecturers; Adjunct College Laboratory Technicians or Non-teaching Adjuncts I and II and their eligible dependants.

EXPLANATION: In order for The City University of New York to provide NYSHIP’s Student Employee Health Plan Insurance coverage to eligible matriculated doctoral students employed in the titles represented by the Professional Staff Congress/CUNY set forth above and their eligible dependants, the Board of Trustees must authorize The City University of New York’s participation in the New York State Health Insurance Program.

C. THE CITY UNIVERSITY OF NEW YORK – TECHNOLOGY FEE INCREASE:

RESOLVED, That the Board of Trustees of The City University of New York approve that the technology fee be increased from \$75.00 to \$100.00 per semester for full-time students and from \$37.50 to \$50.00 per semester for part-time students, effective Fall 2008. Revenue from this fee will be used to improve academic and administrative computing services. In cases of financial hardship, colleges may waive the technology fee for individual students.

EXPLANATION: In February of 2002, CUNY established a technology fee of \$75 for every full-time student and \$37.50 for part-time students. The fee was approved to provide the colleges the means to secure for the student body the level of technology essential to a high quality education. Since 2002 the cost of providing the full array of technology options for our students increased by approximately 20% due to inflation. During this period, the University also enrolled an additional 23,000 students. In order to meet our goal of continuing to provide quality services to our students, CUNY is increasing the fee for all full-time and part-time students. For Federal Pell grant recipients, this fee increase will be covered by an increase in the maximum Pell grant award which helps defray educational expenses. The grant award will be raised from \$4,310 to \$4,731, an increase of \$421. In addition, the University is more broadly defining the use of the technology fee to include important academic and administrative computing services not currently covered by the fee. This change will enhance the services available to students and faculty.

Upon motion duly made, seconded and carried, the public meeting was adjourned to go into Executive Session at 5:51 P.M.

SECRETARY AND SENIOR VICE CHANCELLOR JAY HERSHENSON

MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

SEPTEMBER 22, 2008

AT BARUCH COLLEGE VERTICAL CAMPUS
55 LEXINGTON AVENUE – BOROUGH OF MANHATTAN

The Executive Session was called to order at 5:54 P.M.

There were present:

Benno C. Schmidt, Jr., Chairman
Philip Alfonso Berry, Vice Chairman

Wellington Z. Chen
Rita DiMartino
Joseph J. Lhota
Hugo M. Morales
Peter S. Pantaleo
Kathleen M. Pesile

Carol A. Robles-Roman
Marc V. Shaw
Charles A. Shorter
Sam A. Sutton
Freida Foster-Tolbert
Jeffrey S. Wiesenfeld

Rouzbeh Nazari, ex officio

Manfred Philipp, ex officio (non-voting)

Frederick P. Schaffer, General Counsel and Senior Vice Chancellor for Legal Affairs*
Jay Hershenson, Secretary and Senior Vice Chancellor for University Relations*
Hourig Messerlian, Deputy to the Secretary of the Board*

Chancellor Matthew Goldstein*
Interim Executive Vice Chancellor Alexandra Logue*
Executive Vice Chancellor Allan H. Dobrin*
Vice Chancellor Ernesto Malave*
Vice Chancellor Garrie Moore*
Vice Chancellor Pamela Silverblatt*
Vice Chancellor Gloriana Waters
Vice Chancellor Iris Weinshall*

The absence of Trustee Valerie Lancaster Beal was excused.

The Board went into Executive Session to discuss personnel matters.

Upon motion duly made, seconded and carried, the Executive Session was adjourned at 6:14 P.M.

* The Chancellor and members of his Cabinet, except for Vice Chancellor Gloriana Waters were excused from part of the Executive Session.

SECRETARY AND SENIOR VICE CHANCELLOR JAY HERSHENSON

**MINUTES OF THE MEETING OF THE BOARD OF
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK**

HELD

SEPTEMBER 22, 2008

**AT BARUCH COLLEGE VERTICAL CAMPUS
55 LEXINGTON AVENUE – BOROUGH OF MANHATTAN**

The Public Session reconvened at 6:37 P.M.

There were present:

Benno C. Schmidt, Jr., Chairman

**Wellington Z. Chen
Joseph J. Lhota
Hugo M. Morales
Peter S. Pantaleo
Kathleen M. Pesile**

**Carol A. Robles-Roman
Marc V. Shaw
Charles A. Shorter
Freida Foster-Tolbert
Jeffrey S. Wiesenfeld**

Rouzbeh Nazari, ex officio

Manfred Philipp, ex officio (non-voting)

**Frederick P. Schaffer, General Counsel and Senior Vice Chancellor for Legal Affairs
Jay Hershenson, Secretary and Senior Vice Chancellor for University Relations
Hourig Messerlian, Deputy to the Secretary of the Board
Steven Quinn
Anthony Vargas**

**Chancellor Matthew Goldstein
Interim Executive Vice Chancellor Alexandra Logue
Executive Vice Chancellor Allan H. Dobrin
Vice Chancellor Ernesto Malave
Vice Chancellor Garrie Moore**

**Vice Chancellor Gillian Small
Vice Chancellor Pamela Silverblatt
Vice Chancellor Gloriana Waters
Vice Chancellor Iris Weinshall**

The absence of Vice Chairman Philip Alfonso Berry and Trustee Valerie Lancaster Beal was excused.

Upon motions duly made, seconded and carried, the following resolution was adopted: (Calendar No. 8)

**NO. 8. THE CITY UNIVERSITY OF NEW YORK – RESOLUTION REGARDING CHANCELLOR'S
COMPENSATION:**

RESOLVED, That the Chancellor receive the following increases in annual compensation: (1) for the period October 1, 2007 through September 30, 2008, an increase of \$25,000 in his annual base salary; and (2) effective October 1, 2008, an increase of \$30,000 in his annual base salary.

EXPLANATION: Chancellor Goldstein last received an increase in compensation in October 2006. At that time, the Board received two reports from Jonathan Cole, former Provost and Dean of Faculties at Columbia University. One report reviewed Chancellor Goldstein's performance and concluded that it was of the highest rank. The other report recommended an increase in his salary to a range of \$450,000 to \$500,000 for the 2006-07 academic year.

However, at the request of Chancellor Goldstein, his salary was increased in stages only to \$395,000; at the same time, his non-tax levy compensation of \$50,000 was eliminated.

In the two years that have passed since that increase, it is clear that Chancellor Goldstein's performance continues to be of the highest rank. During that time, other members of the Executive Compensation Plan have received two salary increases and/or a one-time bonus. The highest increases received by Presidents during those two years range from 12.54% (in base salary alone) to 15.13% (including bonuses as well as increases to base salary).

The proposed increase in Chancellor Goldstein's base salary is consistent with data from comparable institutions. For example, the 2007-08 salary of the President of the Rutgers University system was \$550,000, and the 2007-08 salary of the Chancellor of the University of Maryland system was \$490,000. Turning to private universities and other not-for profit institutions, the 2005-06 salary of the President of Columbia and NYU was \$740,000 and \$816,000 respectively; the 2006 salary of the President of the National Academy of Sciences was \$542,000; and the 2006 salary of the President of the American Museum of Natural History was \$610,000.

Upon motion duly made, seconded and carried, the meeting was adjourned at 6:17 P.M.

SECRETARY AND SENIOR VICE CHANCELLOR JAY HERSHENSON

This is a detailed summary of the Board of Trustees' meeting. The tapes of the meeting are available in the Office of the Secretary of the Board for a period of three years.)

**GOVERNANCE OF THE GRADUATE SCHOOL
AND UNIVERSITY CENTER OF
THE CITY UNIVERSITY OF NEW YORK**

May 2006

Sec. 1 ADMINISTRATIVE OFFICERS

1.1 President

The President of The Graduate School and University Center, hereafter referred to as The Graduate School, is the chief academic and administrative officer.

The President has general responsibility to develop, implement, and administer the doctoral programs of the University, other graduate programs, and centers and institutes of The Graduate School in accordance with the decisions of the Board of Trustees of The City University of New York.

The President has responsibility and authority for The Graduate School comparable to those set forth for Presidents in Article 11.4 of the Bylaws of the CUNY Board of Trustees.

1.2 Provost

The Provost of The Graduate School is appointed by and responsible to the President and is the principal academic officer of The Graduate School, with responsibilities as the President may assign.

1.3 Vice Presidents

Vice Presidents of The Graduate School are appointed by the President of The Graduate School in accordance with the established policies of the CUNY Board of Trustees for such appointments.

Vice Presidents have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

1.4 Deans

Deans of The Graduate School are appointed by the President of The Graduate School in accordance with the established policies of the CUNY Board of Trustees for such appointments.

Deans have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

Sec. 2 ADMINISTRATIVE BODIES

2.1 Graduate Council

The governing body of The Graduate School is the Graduate Council, which operates in accordance with its Bylaws. A majority of the voting members of the Graduate Council shall constitute a quorum.

2.1A Membership

1. The faculty and students in each doctoral program shall elect one faculty and one student representative to Graduate Council for each 100 or fewer matriculated students (e.g., 301 students equates to 4 faculty and 4 students).
2. Each graduate degree program of The Graduate School in a discipline in which no doctoral work is offered shall elect representatives to Graduate Council, using the same formula for doctoral programs, except that the number of representatives from all such programs shall not exceed 10 percent of the total membership of the Council.
3. Members Ex Officio and Appointed Members of Graduate Council
 - a. Graduate School Voting Members
 - Executive Officers
 - Coordinators of the Certificate Programs
 - Three Co-Chairs of the Doctoral Students= Council
 - Secretary of Graduate Council
 - Chair of the Doctoral Faculty Policy Committee
 - b. Graduate School Nonvoting Members
 - President
 - Provost
 - Vice Presidents
 - Associate Provosts
 - Chief Librarian
 - Deans
 - USS GC Delegate
 - Directors of formally established research centers and institutes of The Graduate School
 - President of the Ph.D. Alumni Association
 - c. Other CUNY Nonvoting Members
 - One academic officer with major responsibility for graduate work, except in education, from each senior college of The City University of New York designated by the respective presidents

2.1B Functions

The functions of Graduate Council shall be:

1. To formulate educational policy for all graduate work in doctoral programs and in other graduate programs of The Graduate School; to set standards of admission and academic performance, and curriculum and degree requirements.
2. To approve programs and curricula leading to the doctoral degree and to approve other graduate programs of The Graduate School and the curricula of these programs.
3. To recommend to the CUNY Board of Trustees the granting of honorary and graduate degrees to qualified candidates. This function shall be exercised exclusively by the faculty members of the Council.
4. To consider any other academic matters of The Graduate School and make

recommendations to the CUNY Board of Trustees.

5. To receive, consider, forward, approve or reject, as appropriate, reports and recommendations of the Graduate Council=s Standing Committees.

6. To review and recommend revisions to the Governance document of The Graduate School and to the Bylaws of Graduate Council.

2.1C Chair

1. The President of The Graduate School shall be Chair of Graduate Council and shall preside over its meetings. In the absence of the President, the Chair of the Executive Committee of the Council shall preside.

2. The Chair of the Executive Committee of Graduate Council shall preside over the meetings of the Executive Committee. The Chair shall be elected by the voting members of the Council from among the faculty representatives of the Council.

2.1D Committees

The Graduate Council shall establish Standing Committees as enumerated and such other committees as it deems necessary to the discharge of its responsibilities. Each committee shall consist of faculty members and student members as specified in the Graduate Council Bylaws.

1. Executive Committee
2. Committee on Structure
3. Committee on Curriculum and Degree Requirements
4. Committee on Research
5. Committee on Committees
6. Committee on Student Services
7. Student Academic Appeals Committee
8. Library Committee
9. Information Technology Committee

2.2 Committees of The Graduate School

2.2A Academic Review Committee

This committee shall consist of the Provost as Chair (nonvoting) and six members elected by the Executive Officers from among their ranks. Each elected member shall serve for two years. The terms shall be staggered so that half of the total members are elected each year. The committee shall review all proposals for appointments to The Graduate School faculty, as well as reappointments, nonreappointments, promotions, tenure, and fellowship leaves of absence, and shall make its recommendations to the President.

2.2B Student Advisory Committee

The Steering Committee of the Doctoral Students= Council shall be the President's Student Advisory Committee. It shall advise the President in the discharge of such responsibilities as

setting educational policy, making major administrative appointments, and other matters as the President may request.

2.2C Doctoral Faculty Policy Committee

The Doctoral Faculty Policy Committee shall be directly elected by the faculty. It functions as the voice of the doctoral faculty of The City University of New York. It may bring items for action to Graduate Council on its own initiative.

2.2D Doctoral Students= Council

The Doctoral Students= Council is the official representative body of the doctoral students.

2.2E Ad Hoc Committees

Ad hoc committees may be created as needed, either by appointment by the President or by Graduate Council election.

Sec. 3 **DEGREE PROGRAMS**

3.1 **New Degree Programs**

3.1A The development of new degree programs or the revision of existing programs is the prerogative of the faculty. The development of new degree programs shall follow the City University=s Office of Academic Affairs specific guidelines for Letters of Intent and Proposals for new degree programs.

3.1B The following procedures are required for new degree programs:

1. A Letter of Intent should include information about the proposed program=s purposes and goals, need, student demand, curriculum, faculty, and cost assessment. The Letter of Intent will be reviewed by The Graduate School=s Committee on Curriculum and Degree Requirements and, if approved, by Graduate Council. If approved by Graduate Council, the Letter of Intent will be forwarded to the City University's Office of Academic Affairs for review.
2. If the Letter of Intent is approved by the City University=s Office of Academic Affairs, a full Proposal will be developed with more detail and greater documentation, including the required external evaluation.
3. The full Proposal will be reviewed by The Graduate School=s Curriculum and Degree Requirements Committee and, if approved, by Graduate Council. If approved by Graduate Council, the Proposal will be forwarded to the City University=s Office of Academic Affairs for review prior to consideration by the City University=s Board of Trustees= Committee on Academic Policy, Programs, and Research and, finally, by the Board of Trustees.
4. Program Proposals approved by the City University=s Board of Trustees will be forwarded to the New York State Department of Education for review and final authorization.

- 3.1C During the period between the inception of a new degree program at The Graduate School and the approval of its governance structure by the Graduate Council, the interim structure shall be as follows: The President, with input from the program's planning committee, shall appoint an Executive Officer (EO) of such Doctoral Program and the EO of the Master of Liberal Studies or Director of any Graduate Center MA Program. In addition, the President shall appoint ~~and~~ five members of the Executive Committee from the program's faculty including at least one from any college that has or will have at least six faculty on the initial program faculty, and including at least one from among those who have full-time appointments at The Graduate School. All other rules and regulations of The Graduate School and of the City University Board of Trustees Bylaws shall also apply during the interim period.
- 3.1D After a new program has been in existence for one academic year, it shall draw up a detailed governance structure consistent with this Governance document and the Graduate Council Bylaws of The Graduate School. For that purpose a faculty-student ad hoc Governance Committee shall be established. The Committee shall consist of six to ten members, half of whom shall be faculty and include the Executive Officer, and half of whom shall be students elected for that purpose by the student body by mail ballot. Nominations for faculty members shall be made by the Executive Committee; nominations of student members shall require signatures of five students or 20 percent of the students in the program, whichever is fewer.
- 3.1E The governance proposal prepared by the ad hoc Committee shall be submitted to the faculty and students two weeks in advance of the vote and shall, after a faculty-student meeting, be submitted to a mail vote by faculty and students. A majority of those voting in each group must vote affirmatively for the proposal to pass.
- 3.1F A description of the program governance shall be submitted to the Committee on Structure, which shall forward the proposal with its recommendations to Graduate Council. The recommendation of the Committee shall be adopted unless rejected by a three-quarters vote of the Graduate Council members present.

The description of the program governance shall include:

1. The composition of the Executive Committee and the Standing Committees described in this Governance document
2. The composition and functions of other committees the program may wish to establish
3. The nomination and election procedures for participants in the governing bodies of the program, the criteria for student membership pursuant to Section 6.4B, and the responsibilities and prerogatives of the student members

3.2 General Provisions for Program Governance

- 3.2A Proposals for doctoral and master's program governance or amendments thereto shall be explicit in all of their provisions and shall not incorporate by reference the provisions of the Bylaws of the Graduate Council, Bylaws of the City University, or other regulation or legislation.
- 3.2B Formal provisions shall be made for the expression of student opinions on decisions affecting appointments, promotion, and tenure of individual faculty members.

- 3.2C In programs with subprograms, the subprogram governance shall conform to relevant portions of this Governance document regarding program structure. It is the Executive Officer=s responsibility to determine that this adherence to The Graduate School governance exists, and the responsibility of the program Executive Committee to approve any changes necessary to bring subprogram structures into conformity with the Governance document of The Graduate School.
- 3.2D Certificate Programs at the GC shall have a Coordinator and a five member standing advisory committee elected by the faculty of the program(s) in which the certificate program is housed.
- [3.2D] 3.2E The procedures of Graduate School committees, programs, and subprograms shall be governed by ROBERT=S RULES OF ORDER, NEWLY REVISED, in all cases in which they are applicable and not inconsistent with this Governance document and the Graduate Council Bylaws of The Graduate School.

3.3 Modification of Program Governance Structure

- 3.3A With the approval of the Committee on Structure and Graduate Council, specific aspects of the program structure and organization provided for in this section may be modified to meet exceptional conditions prevailing in a doctoral program.
- 3.3B Programs may at any time propose a change in their structure within the requirements of the Governance document of The Graduate School provided that changes are submitted by a majority of the program=s Executive Committee, and after timely notification to the program=s faculty and students of the proposed changes, to the Committee on Structure for review and recommendation to Graduate Council.
- 3.3C If at least 30 percent of the doctoral faculty or 30 percent of the matriculated students in a program sign a proposal to change the program=s structure, the proposal shall be considered by the Committee on Structure of the Graduate Council. If the Committee on Structure approves the proposal, it shall forward the proposal with its recommendation to Graduate Council for its approval.

3.4 Executive Officer

- 3.4A Each [graduate degree-granting] doctoral program of The Graduate School and the Master of Arts (M.A.) Program in Liberal Studies shall have an Executive Officer responsible for administering the affairs of the program in accordance with this Governance document, and with the policies established by the program faculty, Graduate Council, and the CUNY Board of Trustees.
- 3.4B The Executive Officer shall be appointed by the President for a term not exceeding three years. The President shall actively solicit nominations and counsel from the individual members of the Executive Committee, doctoral faculty, and students matriculated in the program concerning this appointment. The Executive Officer may be reappointed.
- 3.4C The Executive Officer shall preside at meetings of the program=s faculty, Executive Committee, and Faculty Membership Committee. The Executive Officer shall have authority to initiate policies and actions concerning the affairs of the program, subject to the powers delegated by this Governance document to the program's faculty. The Executive Officer shall serve ex officio as a voting member of all program committees.

- 3.4D Courses to be offered each semester shall be determined by the Executive Officer after consultation with representative groups of faculty and students. The Executive Officer shall assign faculty to teach these courses.
- 3.4E The Executive Officer shall work with chairs of CUNY college departments in the Executive Officer's discipline to develop procedures for making new faculty appointments useful both to the college departments and to The Graduate School. The Executive Officer shall try to ensure that when department chairs recruit part-time faculty, they give preference to qualified students enrolled in the doctoral programs, in accordance with the policies of The City University of New York.

3.5 Executive Committee

- 3.5A The Executive Committee of each program shall be constituted as required by each program=s governance after approval by the Graduate Council Committee on Structure and by Graduate Council in accordance with the following provisions. There shall be established in each program an Executive Committee to be composed of at least five members. It shall include at least one faculty member from each senior college substantially participating in the program (Asubstantially participating@ is defined as having six members on the faculty of the program) (Section 9.4, CUNY Board of Trustees Bylaws). In programs in which the doctoral faculty includes two or more faculty members (other than the Executive Officer) who hold Graduate School appointments, at least one member of the Executive Committee shall be elected from this category. Members of the Executive Committee shall be elected for a term not to exceed three years, but may be reelected.
- 3.5B The Executive Committee shall have the authority for the operation of the program between the stated meetings of the program=s faculty subject to the policies established by the faculty. It shall meet at least once a semester with the students matriculated in the program. The Executive Officer shall serve as Chair of the Executive Committee (Section 9.4, CUNY Board of Trustees Bylaws).
- 3.5C The Executive Committee may make recommendations to the appropriate committees of Graduate Council and to the administration of The Graduate School.
- 3.5D The Executive Committee in coordination with the Faculty Membership Committee shall conduct a continuing review of the faculty resources of the University relevant to that program. The Executive Committee shall work with the Executive Officer to forward the policy in Section 3.4E of this Governance document.
- 3.5E The Executive Committee shall recommend policies and procedures on dissertations.

3.6 Program Standing Committees

Each degree program shall have the following Standing Committees, and such other committees as its faculty, its governance structure, or its Executive Committee may determine. The committees responsibilities are as follows:

- 3.6A Faculty Membership: To nominate members of the program=s faculty as provided for in Section 6.1 below with a view toward including in the doctoral program faculty newly appointed at the colleges; to maintain a roster of potential doctoral faculty appointments; to record annually the status of those faculty members currently designated; to review all other actions taken in regard to membership on the doctoral faculty.

- 3.6B Curriculum and Examinations: To review curriculum and to submit curriculum recommendations for action; to recommend procedures and standards for the conduct of examinations.
- 3.6C Admission and Awards: To recommend admission and awards procedures and standards for the program; to administer these procedures in accordance with these standards.
- 3.6D Elections: To conduct all program elections.

Sec. 4 MASTER'S PROGRAMS AND CERTIFICATE PROGRAMS

4.1 Definition

A certificate program at The Graduate School is a formalized interdisciplinary concentration that grants certificates simultaneously with the awarding of doctoral degrees. The development of a certificate program is overseen by the Interdisciplinary Studies Committee and requires the approval of that committee, the Committee on Curriculum and Degree Requirements, and Graduate Council prior to being presented for approval first by the Board of Trustees of The City University of New York and then by the State of New York.

Master's programs at the GC which are headed by a Director may be free-standing or housed within a Doctoral Program.

4.2 Administration and Structure

- 4.2A A certificate program shall have a Coordinator administering the affairs of the program in accordance with the policies established by the program faculty, Graduate Council, and the CUNY Board of Trustees.
- 4.2B Master's programs (except the Master of Arts in Liberal Studies) which are not part of an existing doctoral program shall have a Director administering the program in accordance with the policies established by the program faculty, Graduate Council, and the CUNY Board of Trustees.
- 4.2[B]C Directors of master's programs and [the] Coordinators of certificate programs shall [may] be appointed by the President for a term not exceeding three years. The President shall solicit nominations and counsel in making [this] such appointments as described in Section 3.4B of this Governance document.
- 4.2[C]D The responsibilities of the Director or the Coordinator are the same as those outlined for Executive Officers in Sections 3.4C and 3.4D of this Governance document.
- 4.2[D]E A certificate program shall have an Advisory Committee appointed by the President after consultation with the Coordinator. Appointees must be members of the doctoral faculty.
- 4.2[E]F The Certificate Program Advisory Committee shall nominate to the President members of the initial certificate program faculty. Nominees should be members of the doctoral faculty, except as noted in Section 6.2C, below.
- 4.2[F]G After a new master's or certificate program has been in existence for one academic year the [Certificate] Program Advisory Committee shall propose a governance structure for the

program and submit it to the Committee on Structure, which shall forward the proposal with its recommendation to Graduate Council for approval.

The governance structure shall include procedures for establishing standing and ad hoc committees, for making faculty appointments, and for proposing modification of certificate requirements in accordance with procedures described in Section 3.2 of this Governance document.

Sec. 5 FACULTY APPOINTMENTS, REAPPOINTMENTS, PROMOTIONS, TENURE

- 5.1 Recommendations for faculty appointment, reappointment, promotion, and tenure on Graduate School lines assigned to The Graduate School must first be considered by the Executive Committee of the relevant program, next by the Academic Review Committee, and then by the President.
- 5.2 Student members of the Executive Committee have the right to participate in all discussions on matters of policy and on individual candidates for appointment, reappointment, promotion, and tenure, but may not vote on individual candidates.
- 5.3 Recommendations for appointment, reappointment promotion, and tenure of faculty appointed on Graduate School lines allocated to a senior college are initiated and reviewed at the college and submitted by the college president directly to the CUNY Board.

Sec. 6 FACULTY AND STUDENTS

6.1 Faculty Membership in Doctoral Programs

- 6.1A During the first two years of a degree program, the faculty shall be appointed by the President. Thereafter, the program's faculty shall be determined in accordance with the following paragraphs.
- 6.1B Appointment to the doctoral faculty is initiated by means of written nomination from the appropriate program committee(s) to the Provost and is effective when the appointment is approved by the Provost. Appointment to the doctoral faculty may not be initiated by the Provost or President except in the case of newly established doctoral or certificate programs or in extraordinary circumstances with the approval of the Academic Review Committee.
- 6.1C The continued membership of each faculty member of each doctoral program shall be reviewed regularly by the Faculty Membership Committee and/or Executive Committee of each program in accordance with the program's faculty membership policy.
- 6.1D The program's governance structure shall stipulate whether nomination for appointment is made by (a) the Faculty Membership Committee, (b) the Executive Committee, or (c) the Executive Committee after recommendation by the Faculty Membership Committee, and the criteria employed by the program for nomination to, and continuance on, the doctoral faculty.

Criteria shall include:

1. A determination that the faculty member will make a significant contribution relevant to the needs of the program, and

2. Evidence of significant research relevant to the doctoral program, or
 3. Evidence of qualification to teach a doctoral course or provide other doctoral-level training, or
 4. Evidence of qualification to supervise doctoral dissertations or other graduate-level research.
- 6.1E A member may be removed from the doctoral faculty on the recommendation of the appropriate program committee(s), but only after the member has been given one year's prior notice of the intention to remove.
- 6.1F The faculty member may appeal the decision to remove to the program's Executive Committee, the Provost, and the President.
- 6.1G The appointment of full-time CUNY faculty as members of the doctoral faculty (except as in 6.1I below) confers full rights and duties.
- 6.1H Only members of the doctoral faculty may teach a doctoral-level course more than twice or chair dissertation committees.
- 6.1I In order to meet emergency needs, an Executive Officer may recommend directly to the Provost appointment of individuals to the doctoral faculty for a period of one semester or one year. Such temporary appointments may not be repeated for a cumulative total of more than two semesters. Notification of such appointments shall be conveyed to the Faculty Membership Committee and/or the Executive Committee. Temporary appointees do not have voting rights in the program, nor may they be appointed to program committees.
- 6.1J Part-time CUNY faculty and faculty or professionals at other institutions may be recommended for adjunct appointment to the doctoral faculty. Their rights and duties with respect to strictly academic activities (e.g., chairing a dissertation committee) are the same as those of other doctoral faculty.
- 6.2 Faculty Membership in Certificate Programs and Other Educational Programs**
- 6.2A An Advisory Committee for a certificate program [~~or other educational program~~] and the Executive Committee of a master's program not housed within a doctoral program shall nominate to the President members of the initial program faculty. Nominees shall be members of the doctoral faculty.
- 6.2B The foregoing program structure rules for faculty membership apply as well to certificate and other educational programs of The Graduate School.
- 6.2C An individual qualified to serve a needed teaching, supervisory, or other function in a certificate or other educational program, but ineligible for membership in an existing doctoral program because there is no relevant doctoral program or because the definition of a relevant doctoral program precludes the individual's specialization, may be appointed in the following manner: after informing related doctoral programs of an intended appointment, the program forwards such nominations to the Provost accordingly, as required by the program's governance.

6.3 Faculty Responsibilities

- 6.3A The Executive Committee of each program shall call at least one meeting a year of the faculty and present a report to the faculty. At any meeting of the program faculty a quorum shall consist of 25 persons or 50 percent of the faculty, whichever is smaller.
- 6.3B The faculty, through its members on the Standing Committees of the program, shall have responsibility to establish policies for the program. At any meeting of the faculty, a quorum being present, the faculty of each program may vote to make direct recommendations without Executive Committee approval to the appropriate committee of Graduate Council or to the administration on any matter that affects them.
- 6.3C The Executive Committee of the Graduate Council may receive motions for action directly from program faculty or from a program's Executive Committee.

6.4 Student Responsibilities

- 6.4A The Executive Committee shall call a meeting with the students of each program at least once each semester.
- 6.4B The students shall have responsibility through student representatives to the Executive Committee and the Standing Committees of each program to make known their views on the policies of the program. All students on these committees shall be chosen by means of an election by mail by the students in the program. Any matriculated student shall be eligible to serve. Students of any program may make direct recommendations to the appropriate committee of Graduate Council or to the administration for immediate consideration on any matter that affects them if at least 10% of the students in that program support those recommendations.

Sec. 7 AMENDMENTS AND REVIEW

- 7.1 This Governance document may be amended by a two-thirds affirmative vote of the members present, there being a quorum, at any stated or special meeting of Graduate Council, provided that the text of the proposed amendment shall have been sent in writing to every member of Graduate Council at least two weeks before the meeting at which the proposed amendment is to be considered.
- 7.2 At the final spring meeting of the Graduate Council of every even-numbered year, the Committee on Structure shall present a report on the Governance document together with such recommendations for amendments, revisions, or alterations as it shall deem appropriate. The procedures described in the previous paragraph shall be followed except that such amendments shall require a majority affirmative vote of the members present, there being a quorum.

Approved by the Board of Higher Education on September 28, 1970; June 19, 1972; September 23, 1974; September 27, 1976; August 7, 1978; and by the Board of Trustees on August 4, 1980; June 28, 1982, January 28, 1985; June 23, 1986; June 27, 1988; February 27, 1995, June 25, 2001; June 23, 2003; June 27, 2005; June 26, 2006.

BOROUGH OF MANHATTAN COMMUNITY COLLEGE
AMENDED GOVERNANCE PLAN

ARTICLE I: Legislative Bodies: The Academic Senate and the College Council

PART A: THE ACADEMIC SENATE

Section 1 Purpose

- a. The Academic Senate of the Borough of Manhattan Community College shall be responsible for the principal academic policy decisions of the college including admissions criteria, academic programs, degree requirements and graduation requirements. It shall be the agent of the faculty in carrying out the functions of faculty subject to the provisions of the By-laws of the Board of Trustees.
- b. The Academic Senate shall have all the responsibilities of the faculty subject only to the right of the faculty to reverse any specific vote of the Senate by a two-thirds vote of the entire membership of the instructional staff.

Section 2 Membership

- a. Voting Members/Eligibility and Requirements
 - i. Chairs of all academic departments.
 - ii. One full-time faculty elected by and from the instructors, lecturers, assistant professors, associate professors and professors in academic departments.
 - iii. Twenty five full-time faculty or full-time CLTs elected at-large from and by full-time faculty and CLTs.
 - iv. Four currently employed adjuncts or part-time CLTs who have been employed at BMCC for at least six semesters. If there is a gap in service they must be serving in at least their second consecutive semester at the college at the time of their election. The adjuncts or part-time CLTs are elected by and from the adjuncts and part-time CLTs. They are elected by secret ballot in May of the appropriate year. They serve a one-year term and may not succeed themselves after having served three successive years.
 - v. Two full-time employees elected by and from college laboratory technicians.
 - vi. Twelve student representatives elected by the SGA in accordance with their by-laws.
 - vii. Ex-officio: the elected BMCC delegates to the University Faculty Senate.
 - viii. Ex-officio: the president of the college, the vice-president for academic affairs; two academic deans.

- b. Non-voting Members
 - i. The Registrar
 - ii. The Director of Enrollment Management
- c. There shall be no substitutes or proxies in place of absent members

Section 3. Elections and Vacancies

- a. Full-time department delegates, except for the department chair, are elected by secret ballot by eligible members of the department for a term of three years in May of the appropriate year. Vacancies are filled in the same manner by the department for the unexpired portion of the term. Department delegates may not succeed themselves after having served two successive full terms.
- b. Delegates-at-large are chosen from the membership of the full-time faculty and CLTs. They serve a three-year term with 1/3 to be elected each year. Candidates must file a nominating petition containing the signatures of 25 full-time faculty or CLTs. Elections of delegates-at-large are by secret ballot in April of each year with newly elected delegates-at-large assuming office at the next annual organizational meeting. Delegates-at-large are ineligible to serve simultaneously as department delegates. Vacancies for delegate-at-large are filled from the list of unsuccessful candidates of the last election, with the person having the most votes among the unsuccessful candidates receiving the vacancy. The vacancy is for the unexpired portion of the term.
- c. An eligible adjunct or part-time CLT wishing to be elected as a representative must submit his/her name to the elections committee. All adjuncts and part-time CLTs serve a one-year term and may not succeed themselves after having served three successive full terms. Elections are by ballot mailed to reappointed adjuncts' and part-time CLT's homes in May of the appropriate year. Vacancies for all delegates are filled from the list of unsuccessful candidates of the last election, with the person having the most votes among the unsuccessful candidates receiving the vacancy. The vacancy is for the unexpired portion of the term.
- d. Full-time College Laboratory Technician delegates are elected by and from full-time College Laboratory Technicians in academic departments. They are elected by secret ballot in April of the appropriate year. They serve three-year terms. Candidates for the position must file a nominating petition containing the signatures of at least five full-time CLTs assigned to academic departments. Vacancies are filled from the list of unsuccessful candidates of the last election, with the person having the most votes among the unsuccessful candidates receiving the vacancy. The vacancy is for the unexpired portion of the term.
- e. Where no list exists of unsuccessful candidates for the position of delegate-at-large, adjunct or part-time CLT, or full-time CLT, the vacancy may be filled by the President of the Academic Senate.

- f** [e]. Student Government Association representatives are elected by the SGA in accordance with the procedures established in their by-laws. They are elected in September of each year to serve for one-year terms. In order to serve in the Academic Senate a student must meet the City University of New York and the BMCC Student Government Association criteria for eligibility to hold office and must be able to serve for one year. Vacancies of student delegates shall be filled in accordance with the procedures set forth in the SGA bylaws for the filling of vacancies.
- g** [f]. An employee delegate automatically vacates the office if he/she is discontinued from employment. An employee who is not reappointed vacates his/her office at the end of his or her appointment.

Section 4: Structure and Functions of the Senate

- a. The officers and their duties
- i. The chair, the vice chair, the parliamentarian and the secretary of the Academic Senate are elected for one year terms from the membership by secret ballot by a majority vote at its May organizational meeting. In the absence of the chair, the vice-chair presides. In the absence of both the chair and the vice-chair, the chair appoints a member of the body to preside.
 - ii. The chair and vice-chair are members of the Executive Committee of the Senate. The chair or in his or her absence, the vice-chair, shall preside over the Executive Committee.
 - iii. The secretary of the Senate is a member of the Executive Committee but not of any other standing committee. The secretary is responsible for the minutes of all meetings and for the notification of all members of the Senate concerning meetings and Senate action.
- b. Meetings
- i. The Academic Senate meetings follow the College Council meetings and are incorporated into the college calendar. The Senate meets at least twice each semester as determined by its Executive Committee; **The dates of the regular meetings are established in consultation with the College Council Executive Committee.**
 - ii. Upon petition of [~~ten~~] **twenty (20)** members of the Senate, a meeting must be called in order to deal with matters of Senate concern. Special meetings may be called by the chair or the Executive Committee.
 - iii. When time permits, the proposed agenda for both [~~stated~~] **regular** and special meetings is sent to the members of the faculty, staff and the SGA at least one week prior to the meetings.

- iv. A quorum of both [stated] **regular** and special meetings consists of a majority of the whole number of members of the Academic Senate. For the purpose of this provision the words “whole number” shall be construed to mean the total number which the Academic Senate would have were there no vacancies and were none of the members or officers disqualified from acting.
- v. The order of business at meetings of the Senate.
 - 1. Call to order
 - 2. Actions on minutes
 - 3. Communications and announcements
 - 4. Reports of standing committees
 - 5. Reports of special committees
 - 6. Old business
 - 7. New business
 - 8. Adjournment
- vi. Meetings of the Senate follow Roberts Rules of Order, revised, latest edition.
- vii. Minutes of the Senate meeting are sent to the faculty, staff and the SGA as soon as practicable after the meetings but in no case more than ten days after each meeting.
- viii. Members of the college community who are not members of the Senate may attend meetings and have the privilege of the floor but may not vote.

Section 5 Structure and Functions of Academic Senate Committees

- a. The Senate shall establish two types of standing committees: administrative and policy committees. By vote of the body, they may also establish special committees. The voting members of the standing committees include those elected to serve on the Senate itself and ex-officio voting members, the president of the college, the senior vice president for academic affairs and two academic deans. However, a maximum of two student representatives may serve with full voting rights on any standing policy committee with the exception of the Committee on Faculty Development. No student may serve on more than one committee. Students are not eligible to serve on administrative committees. Students may serve on the Academic Standing Committee when it is meeting to discuss policy questions.

Faculty members of the College Council standing committees shall not be assigned to serve on Academic Senate standing policy committees.

Chairs of any standing committee may solicit volunteers to serve, without vote, as necessary and appropriate.

- b. The standing administrative committees are:

The Committee on Committees

The Elections Committee and

The Executive Committee

The function of the administrative committees is to provide for the execution of policy decisions. The members and the specific functions of each administrative committee are:

- i. The Committee on Committees consists of five members of the Senate elected at the first organizational meeting of the newly-elected Senate. No more than one person may serve from any one department and members may not succeed themselves. Each year the Committee appoints members of the Senate to standing policy committees and special committees, honoring the request of individual Senate members as far as practicable.
- ii. The Elections Committee consists of five members elected by the Senate. This committee certifies the procedures and results of all **Academic Senate and College Council** balloting, nominations, and elections.
- iii. The Executive Committee consists of the elected chair, the secretary of the Senate, and one representative of each standing committee, elected by each committee each new academic year. The functions of the Executive Committee are:
 1. To act for the Senate when it is not in session. All such actions are subject to review at the next session of the Senate.
 2. To prepare the agenda for Senate meetings. This agenda must include reports of all actions passed by the Senate committees and may include reports from the college president, College Council, SGA, and other relevant matters appropriate to the Senate.
 3. To refer matters brought to its attention to the appropriate committee.
 4. To implement Senate decisions.
 5. To review the calendar for the academic year.
 6. To meet with the president at least once per semester.
 7. To meet at least once a month during the fall and spring semester.

8. To have the power to call the Senate into session and to coordinate the activities of all committees.

c. The standing policy committees are:

Academic Standing
Admissions
Curriculum
Instruction
Faculty Development
Student Affairs

- i. All policy committees consist of approximately an equal number of members. Each member of the Senate, appointed by the Committee on Committees, serves on one and only one policy committee assigned by the Committee on Committees.
- ii. Any member of the faculty has the right, upon request, to appear before and speak, without vote, at any meeting of any Senate policy committee meeting.
- iii. Elected student representatives shall be responsible to report on the actions of their respective committees to the Student Government Association.

d. General Functions of the Policy Committees are:

- i. To render an annual report to the Senate.
- ii. No later than two weeks after each meeting, to send to each member of the faculty a copy of the minutes of that meeting, prepared by the committee secretary.
- iii. To send committee proposals requiring Senate action to the members of the Senate at least one week prior to Senate meetings.

e. Functions of Specific Policy Committees

- i. The Academic Standing Committee recommends policies regarding the academic qualifications that students must meet to be in good standing and the procedures for filing appeals for exceptions to the college's academic policies. The committee rules on appeals filed by students on matters related to academic standing, such as waivers of calendar deadlines, appeals for probationary status and exceptions to other academic policies as stated in the college catalogue. It will also hear appeals of the academic performance requirement of both federal and state financial aid programs.
- ii. The Admissions Committee reviews, proposes and recommends policies pertaining to student recruitment, admissions and retention.

- iii. The Curriculum Committee maintains a continuing review of the operation of the college curriculum and of pertinent developments in this field. Its functions include the evaluation and review of proposals for the modification of curricula.
- iv. The Instruction Committee recommends policy in all areas dealing with effective teaching. It also distributes to the faculty information on the improvement of instruction.
- v. The Faculty Development Committee discusses and disseminates information and promotes the well being and the professional development of the faculty.
- vi. The Student Affairs Committee maintains a continuous review of, and recommends policy on, issues concerning retention, orientation, mentoring, community services, and scholarships.
- f. Ad hoc Committees
 - i. Ad-hoc committees, whose purpose is to perform a given task, may be formed by a majority vote of the Senate. Members of ad-hoc committees must be elected by a majority vote of the Senate. Any member of the faculty may serve.
 - ii. **The chairperson of the Academic Senate ad-hoc committees shall be appointed by the chairperson of the Academic Senate. All other chairpersons of committees of the Academic Senate, other than the Executive Committee, shall be elected by the respective committees.**

PART B: THE COLLEGE COUNCIL

Section 1. Purpose

- a) Recognizing the legislative authority of the Academic Senate in matters of curriculum and degree requirements, the College Council shall be the body which establishes college policy on all matters except those specifically reserved by the laws of the State of New York, the Bylaws of the Board of Trustees of the City University of New York and by the collective bargaining agreements in force.
- b) The College Council shall serve as a forum for discussing issues and problems of general college concern, shall advise the President both in response to his request for counsel and upon its own initiative, and shall provide, through its existence, a formal body for each constituent group to express its viewpoint and to communicate with each other.

Section 2. Membership

- a) The membership of the Council shall include representatives from all segments of the college community and shall consist of:
 - i. The Members of the Administration. The members of the administration shall be designated as follows:
 1. The President of the college who shall chair the College Council. The Vice President for Academic Affairs, who shall be Vice Chair of the College Council.
 2. Ten other college administrators to be annually designated by the President. Among the ten to be designated shall be administrators holding the title vice president or dean.
 - ii. The Members of the Academic Senate. The full-time and part time faculty, instructional staff and student delegates of the Academic Senate shall be members of the Council.
 - iii. The Members of the Staff. The members of the staff shall be designated as follows:
 1. Two individuals serving in the Higher Education Officers series title.
 2. Two individuals serving full-time in a Civil Service title.
 3. Two part-time employees serving in the College Assistant title.
 4. A representative of the college Alumni Association.

Section 3. Elections and Vacancies

- a. The service of the members of the Council who sit on the Council by virtue of their membership in the Academic Senate, whether faculty, instructional staff or student is co-extensive with their membership on the Academic Senate.
- b. The ten members of the administration appointed by the President shall serve a one-year appointment, subject to reappointment by the President.
- c. The delegates from the Higher Education Officer, Civil Service and College Assistant titles shall be elected by their respective constituent groups and shall be elected to three year ~~[staggered terms]~~. Vacancies in these positions are filled from the list of unsuccessful candidates of the last election. **Where no list exists, the vacancy may be filled by the President of the College Council. Elections shall be held in May by paper or machine ballot to be determined by the Elections Committee. If machine balloting is used, elections shall be held over a two –day consecutive period.**
- d. **Candidates for the office of Higher Education Officer, Civil Service or College Assistant delegate must file an application to be a candidate with the Elections Committee. The application form and the date by which it must be filed shall be determined by the Elections Committee.**

- e ~~[d]~~ The representative of the Alumni Association shall be designated by the association and shall serve a three-year term.
- f ~~[e]~~ Vacancies of faculty, college laboratory technician, and student delegates shall be filled in accordance with the procedures for the filing of vacancies set forth in Article I, Part A, Section 3 of the Governance Plan.
- f. Vacancies of administration members shall be filled at the discretion of the President.

Section 4. Structure and Functions of the College Council

- a. The officers and their duties
 - i. The chair of the Council is the President of Borough of Manhattan Community College and the vice chair is the Vice President for Academic Affairs. In the absence of the chair and vice chair, the President appoints a vice president or dean to preside.
 - ii. The chair and vice chair are members of the Executive Committee of the Council. The chair or vice chair shall preside over the Executive Committee.
 - iii. The secretary of the Council is elected at the ~~[first]~~ **May** meeting of the Council from among the membership for a one-year term. The secretary is a member of the Executive Committee, but not of any other standing committee. The secretary is responsible for the minutes of all meetings, and for the notification of all members of Council concerning meetings and Council action.
 - iv. The Council, at its ~~[first]~~ **May** meeting, elects a parliamentarian by a majority vote each year.
- b. Meetings
 - i. The Council meetings precede the Senate meetings and shall last no more than one hour. The meetings are incorporated into the college calendar. The Council meets at least twice each semester as determined by its Executive Committee. **The dates of the regular meetings are established in consultation with the Academic Senate Executive Committee.**
 - ii. Upon petition of **twenty (20) members** of the Council a meeting must be called in order to deal with matters of Council concern. The chair, the Executive Committee, or a resolution from the Council may call for special meetings.
 - iii. The proposed agenda for both ~~[stated]~~ **regular** and special meetings will be sent to the college community, the SGA, and Academic Senate at least one week prior to the meetings.
 - iv. A quorum of both ~~[stated]~~ **regular** and special meetings shall consist of a majority of the whole number of members of the College Council. For the purpose of this provision the words “whole number” shall be construed to mean the total number, which the College Council would

have, were there no vacancies and were none of the members disqualified from acting.

- v. The order of business at meetings shall proceed as follows:
 - 1. Call to order
 - 2. Action on minutes
 - 3. Communications and announcements
 - 4. Old business
 - 5. Reports of standing committees
 - 6. Reports of special committees
 - 7. New business
 - 8. Adjournment
- vi. Meetings of the Council follow Robert's Rules of Order, revised, latest edition.
- vii. Minutes of each meeting shall be sent to the college community no more than ten days after each meeting.
- viii. Members of the college community who are not members of the College Council may attend meetings and shall have the privilege of the floor, but they may not vote.

Section 5. Structure and Functions of College Council Committees

- a. The Council shall establish standing committees and special committees.
- b. The standing committees are the Executive Committee, [~~Elections Committee~~], Long Range Planning Committee, [~~Admissions Committee~~], Budget Committee, Campus Facilities and Security Committee, Technology Committee, and Committee on Campus Life and Student Issues. **Faculty members of the College Council standing committees, other than the Executive Committee, shall not be assigned to serve on Academic Senate standing policy committees. Where an insufficient number of faculty are elected to serve on a College Council standing committee, the chairperson of the applicable committee shall solicit a faculty member who is not a member of the College Council to serve as a faculty representative of his or her committee with full voting rights.** The members and functions of each committee are:
 - i. Executive Committee membership consists of the President, the Vice President for Academic Affairs, one student elected by and from among the student delegates of the College Council, and the secretary of the Council. It shall also include four members elected by the College Council for three-year terms. Elections will take place at the organizational meeting of the Council in [~~September~~] **May**. The functions of the committee are:
 - 1. To act for the College Council when it is not in session. All such actions are subject to review at the next session of the Council.
 - 2. To prepare the agenda for College Council meetings. This agenda must include reports from the college president, Academic Senate, SGA, all actions passed by Council

- committees and may include other relevant matters appropriate to the Council.
3. To refer matters brought to its attention to the appropriate committee.
 4. To monitor and oversee the implementation College Council decisions.
 5. To meet at least once a month during the academic year.
 6. To have the power to call the Council into session, and to coordinate the activities of all committees.
 7. To approve the calendar for the academic year.
- ii. ~~Elections Committee consists of seven College Council members; four faculty, one other member elected at the first meeting of the Council in September, and two students selected by the SGA. This committee shall coordinate nominations and shall conduct elections for Council and committee positions, and certifies the procedures and results of nominations, balloting and elections for College Council.~~
- ii. The Long Range Planning Committee shall be chaired by the President of the College and shall consist of the chairperson of each College Council standing committee, the Vice President for Student Affairs, the Vice President for Development, the President of the Student Government Association, and one faculty member from each of the College Council Standing Committees to be designated by the President of the College Council. The Committee shall meet at the discretion of the chairperson of the committee, but shall meet at least once during the academic year.**
- iii. Budget Committee consists [~~of seven persons;~~] four faculty or staff council members elected by the College Council, two persons appointed by the President, **one of whom shall be appointed by the President to serve as chairperson of the committee,** and one student selected by SGA. The Committee shall be responsible for reviewing budget information and be responsible for recommending policy relating to the financial and budgetary affairs of the college. The Committee will meet at least once per semester.
- iv. Campus Facilities and Security Committee consists of [~~seven persons;~~] four faculty or staff council members persons elected by the Council, the Vice President for Administration, **who shall chair the committee,** one person appointed by the President, and one student selected by the SGA. The committee shall be responsible for recommendations to the College Council concerning the conditions, improvements and safety of the college and the allocation of space and facilities.
- v. Committee on Campus Life and Student Issues consists of [~~nine persons,~~] four faculty or staff council members elected by the College Council, the [~~Vice President~~] **Dean** for Student Affairs, **who shall chair the committee,** one person appointed by the President, and three student members selected by the SGA. The

committee shall be responsible for making recommendations concerning the student's college experience.

- vi. Committee on Technology consists of four faculty or staff members elected by the council, two members appointed by the President, **one of whom shall be appointed by the President to serve as chairperson of the committee**, and one student selected by the SGA. The committee shall be responsible for reviewing new technologies, including hardware and software, for the enhancement of teaching and learning and recommending policies related to technology in the college community.
- c. Ad-hoc committees whose purpose is to perform a given task may be formed by a majority vote of the College Council. Members of the ad-hoc committees must be elected by a majority vote of the College Council. Any member of the College Council may serve on an ad-hoc committee.
- d. **The chairpersons of College Council Ad-Hoc Committees shall be appointed by the chairperson of the College Council.**