

MINUTES OF THE MEETING OF THE BOARD OF  
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

JUNE 24, 2013

AT BARUCH COLLEGE VERTICAL CAMPUS  
55 LEXINGTON AVENUE – BOROUGH OF MANHATTAN

The Chairperson called the meeting to order at 4:29 P.M.

There were present:

Benno Schmidt, Chairperson  
Philip Alfonso Berry, Vice Chairperson

Valerie Lancaster Beal  
Wellington Z. Chen  
Rita DiMartino  
Freida D. Foster  
Judah Gribetz  
Joseph J. Lhota  
Hugo M. Morales

Brian D. Obergfell  
Peter S. Pantaleo  
Kathleen M. Pesile  
Carol A. Robles-Roman  
Charles A. Shorter  
Jeffrey S. Wiesenfeld

Kafui K. Kouakou, ex officio

Frederick P. Schaffer, General Counsel and Senior Vice Chancellor for Legal Affairs  
Jay Hershenson, Senior Vice Chancellor for University Relations and Secretary of the Board  
Hourig Messerlian, Deputy to the Secretary  
Towanda Lewis  
Steven Quinn  
Anthony Vargas  
Doris Wang

Chancellor Matthew Goldstein  
EVC and University Provost Alexandra Logue  
Executive Vice Chancellor and C.O.O. Allan H. Dobrin  
President Diane Bova Call  
President Lisa S. Coico  
President Ricardo R. Fernandez  
Interim President William J. Fritz  
President Karen L. Gould  
President Russell K. Hotzler  
President Carole Berotte Joseph  
President Marcia V. Keizs  
President William P. Kelly  
President Gail O. Mellow  
President James L. Muyskens  
President Antonio Pérez  
President Regina Peruggi

President Jennifer Raab  
President Felix V. Matos Rodriguez  
President Jeremy Travis  
President Mitchel Wallerstein  
Dean Michelle Anderson  
Dean Stephen Shepard  
Senior Vice Chancellor Marc V. Shaw  
Vice Chancellor Frank D. Sánchez  
Vice Chancellor Pamela Silverblatt  
Vice Chancellor Gillian Small  
Vice Chancellor Gloriana Waters  
Vice Chancellor Iris Weinshall  
Associate Vice Chancellor Matthew Sapienza  
Senior University Dean John Mogulescu  
RF President Richard F. Rothbard

The absence of Trustee Terrence F. Martell was excused.

**Chairperson Benno Schmidt** called the meeting to order, and stated that the Board will go into Executive Session to discuss personnel matters after the conclusion of the Public meeting. The Board will then reconvene in Public Session following Executive Session. He read the following notice into the record of the meeting:

“The meetings of the Board of Trustees of The City University of New York are open to the public, and the Board welcomes the interest of those who attend. The public has ample opportunity to communicate with the Board. Public hearings on the Board’s policy calendar are scheduled one week prior to the Board’s regular meetings and members of the public who wish to communicate with the Board are invited to express their views at such public hearings.

Furthermore, the Board holds additional public hearings each year in all of the five boroughs at which members of the public may also speak. In addition, written communications to the Board are distributed to all Trustees.

The Board must carry out the functions assigned to it by law and therefore will not tolerate conduct by members of the public that disrupts its meetings. In the event of disruptions, including noise which interferes with Board discussion, after appropriate warning, the Chairman will ask the security staff to remove persons engaging in disruptive conduct.

The University may seek disciplinary and/or criminal sanctions against persons who engage in conduct that violates the University’s rules or State laws which prohibit interference with the work of public bodies.”

**A. VIDEOTAPING OF BOARD MEETING: Chairperson Schmidt** announced that as usual **CUNY-TV** is making available this important community service by transmitting the Public Session of this afternoon’s meeting of the **Board of Trustees** live on cable Channel 75. The meeting is also being webcast live and can be accessed by going to [www.cuny.edu](http://www.cuny.edu). The Public Session of this afternoon’s Board meeting will be available as a podcast within 24 hours and can be accessed through the **CUNY** website.

**Chairperson Schmidt** stated that on behalf of all the members of the Board, he would like to welcome **Graduate School and University Center** Interim President-Designate Chase F. Robinson and **Kingsborough Community College** Interim President-Designate Stuart Suss. Thank you both for your service to the University and for your new role on behalf of these important **CUNY** institutions.

**Chairperson Schmidt** announced that tonight is a very special occasion in the life of the University. Almost fourteen years ago on July 22, 1999 the **CUNY Board of Trustees** approved **Dr. Matthew Goldstein** as Chancellor. It is virtually impossible to effectively chronicle all of his many accomplishments and achievements in one resolution, but let me give it a try!

**Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 9 through 12)**

**NO. 9. RESOLUTION OF APPRECIATION - CHANCELLOR MATTHEW GOLDSTEIN:**

WHEREAS, Matthew Goldstein, a mathematician/statistician and highly regarded administrator, was appointed chancellor of The City University of New York in 1999, becoming the first CUNY graduate (City College of New York, 1963) to lead the University, having previously held the positions of president of Baruch College, president of the CUNY Research Foundation, and president of Adelphi University; and

WHEREAS, Prior to Chancellor Goldstein’s appointment, a mayoral task force on The City University of New York, calling the University “an institution adrift,” recommended the creation of clear standards, assessment methods, accountability policies, and university-wide integration, and Chancellor Goldstein began his tenure with a series of crucial reforms to elevate CUNY’s academic profile and maintain its historic mission of access, including raising admission standards for the senior colleges, implementing standardized assessment measures, launching a faculty

hiring initiative, strengthening partnerships with the New York City Department of Education, and establishing accountability measures, most notably through the Performance Management Process; and

WHEREAS, The result of a University-wide emphasis on high standards and academic rigor has been record enrollments (more than 270,000 degree-seeking students and 220,000 individuals in adult and continuing education), the hiring of nearly 2,000 new full-time faculty members, increased graduation rates, and more and more high-achieving students coming to CUNY, as demonstrated by the rise in average SAT scores of admitted students and the proliferation of CUNY students winning nationally competitive student awards, including Rhodes, Truman, and Marshall scholarships; and

WHEREAS, Today CUNY has among the most comprehensive programs of K-12 collaborations of any university in the country in order to enhance student preparation, including the College Now program, the nation's largest dual enrollment program, with 20,000 public-school students participating annually, as well as three specialized high schools and 14 early college high schools, and more public-school students choosing CUNY than ever before, with seven of 10 of the University's first-time freshmen having graduated from a NYC public high school; and

WHEREAS, Chancellor Goldstein's vision also included the creation of new schools and colleges within CUNY, including the acclaimed William E. Macaulay Honors College, the CUNY School of Professional Studies, the CUNY Graduate School of Journalism, the CUNY School of Public Health, and, most recently, a new community college, the first in New York City in more than 40 years, now named Stella and Charles Guttman Community College; and

WHEREAS, Chancellor Goldstein has also emphasized the importance of research and study in the STEM disciplines (science, technology, engineering, and mathematics) through the launch of the Decade of Science initiative, which focuses on improving student participation and proficiency, enhancing the University's research capacity, increasing funding to Ph.D. students, upgrading laboratories across campuses, intensifying faculty recruiting efforts, and building and upgrading science facilities, including the new CUNY Advanced Science Research Center, set to open in 2014; and

WHEREAS, In order to realize the University's academic priorities and maintain student access during a time of declining state funding, Chancellor Goldstein developed the "compact" approach to funding, a partnership between government and the University that became the statewide financing model in 2011, when Governor Cuomo and the New York State Legislature approved historic legislation instituting a five-year tuition plan for CUNY and SUNY, budgetary stability, including maintenance of effort, and the earmarking of revenue back to the University; and

WHEREAS, Prior to 1999, the CUNY colleges were raising less than \$50 million annually in philanthropic gifts, and in 2004 Chancellor Goldstein initiated CUNY's first-ever University-wide "Invest in CUNY" fund-raising campaign, which, through the generous support of CUNY alumni, friends, and partners, met its goal of raising \$1.2 billion in record time and is now in its second phase, with more than \$2.5 billion already raised toward the \$3 billion goal; and

WHEREAS, Chancellor Goldstein also initiated the creation of a common curricular structure through the "Pathways to Degree Completion" initiative, in order to streamline student transfer, enhance the quality of general education across the University, and ensure system-wide learning outcomes, bringing CUNY more in line with national norms and ensuring that students do not exhaust financial aid resources and increase time to degree because of inconsistent transfer and general education policies; and

WHEREAS, Chancellor Goldstein is nationally recognized for his educational work, serving on the U.S. Teaching Commission and the New York State Commission on Higher Education and leading two national summits on public higher education, in 2008 and 2010, and has been a civic leader, as well, most recently chairing the 2010 New York City Charter Revision Commission by appointment of Mayor Michael Bloomberg and currently serving as chair of the New York City Regional Economic Development Council and a member of the New NY Education Reform Commission, both by appointment of Governor Andrew Cuomo; and

WHEREAS, Chancellor Goldstein has announced his intention to step down from the position of chancellor as of June 30, 2013; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York extends its profound gratitude to Chancellor Matthew Goldstein for leading a historic transformation of the University with thoughtful determination and consummate skill, raising its academic profile, expanding access to students, and strengthening its academic and administrative operations, thereby achieving an unprecedented and widely lauded CUNY renaissance that will advance the well-being of students and benefit New York City and State well into the future.

**Chairperson Schmidt** announced that **Chancellor Matthew Goldstein** has well earned the respect and affection of his fellow Board members. He is the greatest Chancellor in the history of the University.

**Statement of Chancellor Matthew Goldstein:**

I thank all of you dearly for being my partners over these fourteen years. It has been the most exhilarating and satisfying time in my life and this Board has been absolutely supportive. Your great counsel and friendship mean so much to me. **Chairperson Schmidt**, you laid the groundwork with your "CUNY: An Institution Adrift" study. I was the implementer, but you had the vision of where this University could go and it has been an extraordinary pleasure having you as a friend first and foremost, and as a mentor and a colleague as well. You have been absolutely phenomenal. You actually define what a great board chair should be. I thank you for all the work that you have done in partnership with this University.

**NO. 10. RESOLUTION OF APPRECIATION – REGINA PERUGGI:**

WHEREAS, Dr. Regina Peruggi was named president of Kingsborough Community College in May 2004 by the Board of Trustees upon the recommendation of Chancellor Matthew Goldstein; and

WHEREAS, Since assuming the presidency of Kingsborough Community College in August 2004, she has worked tirelessly to lead the college to new levels of achievement, with an emphasis on improving institutional effectiveness and student learning outcomes; and

WHEREAS, During her tenure, Kingsborough Community College has instituted a strategic planning process, expanded an innovative learning communities model, instituted a Workforce and Economic Development Center, developed new academic programs, engaged alumni in college advancement efforts, and re-energized faculty development programs, and, in 2013, was chosen from a pool of over 1,000 colleges as one of the top four community colleges in the nation by the Aspen Institute, receiving the designation of finalist with distinction for the Aspen Prize for Community College Excellence; and

WHEREAS, President Peruggi chaired the search committee for the position of vice chancellor for student development and served on the search committee for the president of the College of Staten Island, both in 2006; and was appointed by Chancellor Matthew Goldstein to chair the Task Force of CUNY Community College Presidents, as well as the Haiti Relief Task Force in 2010; and

WHEREAS, President Peruggi originally joined The City University of New York in 1974 at York College, where she developed and directed the Community Learning Center, and moved to the Office of Academic Affairs in 1984, assuming the position of university associate dean for adult and continuing education in 1986; and

WHEREAS, She was president of Marymount Manhattan College from 1990 to 2001 and served as president of the Central Park Conservancy for three years before rejoining CUNY; and

WHEREAS, President Peruggi is chairperson emerita of the Women's Commission for Refugee Women and Children and chairperson of the Havens Relief Fund Society, and also serves as a director on the boards of the Brooklyn Chamber of Commerce and the Brooklyn Economic Development Corporation, as well as a member of the Women's Forum and the advisory board of the Student World Assembly; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York expresses its heartfelt appreciation to Dr. Regina Peruggi for her exemplary dedication and distinguished leadership as president of Kingsborough Community College.

**Statement of President Regina Peruggi:**

It has been a pleasure to be part of **The City University of New York** for twenty-three years. It has taught me a lot and has given me the opportunity to have a career that has been more rewarding than I could have ever imagined. There is nothing better than working with students and seeing them achieve their goals through this great University. Thank you.

**NO. 11. RESOLUTION OF APPRECIATION – STEPHEN SHEPARD:**

WHEREAS, Stephen Shepard was named dean of the CUNY Graduate School of Journalism in November 2004 by the Board of Trustees upon the recommendation of Chancellor Matthew Goldstein; and

WHEREAS, Dean Shepard hit the ground running in April 2005—even prior to the establishment the Graduate School of Journalism in 2006—by leading a successful effort to garner \$4 million in student scholarship support from members of the Sulzberger family; and

WHEREAS, During his tenure at the CUNY Graduate School of Journalism, he assembled an outstanding faculty and student body and oversaw the establishment of the Tow-Knight Foundation Center for Entrepreneurial Journalism, through matching and other grants totaling \$10 million, as well as the creation of the NYCity News Service and the Center for Community and Ethnic Media; and

WHEREAS, Prior to joining The City University of New York, he was editor-in-chief of Business Week from 1984 to 2005, worked as senior editor for national affairs at Newsweek and editor of the Saturday Review, and was adjunct professor at the Columbia University Graduate School of Journalism, where he was co-founder and director of the school's prestigious Knight-Bagehot Fellowship in Economic and Business Journalism, a member of its Board of Visitors, and a member of the curriculum reform committee; and

WHEREAS, Dean Shepard was inducted into the American Society of Magazine Editors Hall of Fame and received the Gerald M. Loeb Foundation Lifetime Achievement Award for business journalism, the Henry Johnson Fisher Award—the magazine publishing industry's highest honor—and the President's Award from the Overseas Press Club, and served as president of the American Society of Magazine Editors; and is currently a member of the Council on Foreign Relations, the Overseas Press Club, and the Century Association; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York expresses its heartfelt appreciation to Stephen Shepard for his dedication, creativity, and exceptional leadership as dean of the CUNY Graduate School of Journalism.

**Statement of Dean Stephen Shepard:**

I am a latecomer to **CUNY** as I came here after a long career in the magazine world and this has been the most meaningful experience of my professional life—the opportunity to start the first publicly-supported graduate school of journalism—not just in New York City but in the entire northeast was very gratifying, and also to start a school at a very critical time for the journalism profession when it was really rather difficult and still is to figure out what journalism education ought to be, much less what journalism ought to be. I am very grateful for the opportunity given to me. I have had a lot of fun and I look forward to seeing you all at least until December 31<sup>st</sup>.

**NO. 12. RESOLUTION OF APPRECIATION - WILLIAM L. POLLARD:**

WHEREAS, Dr. William L. Pollard was named president of Medgar Evers College in June 2009 by the Board of Trustees upon the recommendation of Chancellor Matthew Goldstein; and

WHEREAS, During his tenure at Medgar Evers College, President Pollard consistently engaged students through town hall meetings and special drop-in hours, met with community leaders, and worked with faculty, staff, and alumni in order to ensure that the college remained, first and foremost, a student-centered campus; and

WHEREAS, He advanced the college's academic mission by hiring additional faculty, strengthening accountability measures, working to increase the student space on campus, developing co-curricular vehicles that foster academic excellence, and increasing the student retention rate; and

WHEREAS, President Pollard, a nationally prominent educator whose career spans nearly 30 years, has demonstrated his deep commitment to public higher education through his outstanding work in senior administrative positions, including vice president of the Office for Access and the Advancement of Public Black Colleges and Universities for the National Association for State Universities and Land Grant Colleges and president of the University of the District of Columbia, among others; and

WHEREAS, He was appointed co-chair of the New York City Haitian Community Hope and Healing Fund Advisory Committee and recognized as a social work pioneer by the National Association of Social Workers, both in 2010; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York expresses its heartfelt appreciation to Dr. William L. Pollard for his highly dedicated and determined leadership as president of Medgar Evers College.

**Chairperson Schmidt** stated that on behalf of the Board, he would like to congratulate **Chancellor Goldstein** on receiving the first-ever Outstanding Education Leadership Award by the Chinatown Partnership at its 6<sup>th</sup> Annual Benefit and Awards Gala this past Thursday. This was in recognition of the exceptional work that the Chancellor and his team have done over the last decade in leading **CUNY**. Besides the beautiful Chinese scroll, an abacus was presented to the Chancellor who immediately put it to use at the podium demonstrating his mathematical skills on the world's first green computer invented by the Chinese thousands of years ago.

**Chairperson Schmidt** stated that on behalf of the Board, he would also like to congratulate Interim Chancellor-Designate William Kelly on being elected chairman of the Board of Trustees of the John Simon Guggenheim Memorial Foundation at its recent meeting, where he has served as a member since 2009. As we all know, the Guggenheim Awards remain the gold standard of scholarly achievement. Interim Chancellor-Designate Kelly's leadership in this position will bring luster to **CUNY's** enduring commitment to academic excellence.

**Chairperson Schmidt** stated that on behalf of the Board, he would like to extend his warmest congratulations to **Trustee Freida Foster** who was reappointed by Governor Cuomo and confirmed by the State Senate to a six-year term on this Board; **Trustee Carol Robles-Roman** who was reappointed by Mayor Bloomberg and confirmed by the State Senate to a two-year term on this Board, and **Trustee Charles Shorter** who was reappointed by Mayor Bloomberg and confirmed by the State Senate for a seven-year term on this Board.

**Chairperson Schmidt** stated that he would like to further congratulate **Trustee Robles-Roman** for her excellent interview with CNN about Women and Education in relation to the new documentary *Girls Rising*.

**Chairperson Schmidt** stated that he would like to thank the Trustees who have agreed to serve with him and **Vice Chairperson Phillip Berry** on the Search Committee for a New Chancellor. They are: **Trustees Valerie Beal, Wellington Chen, Rita DiMartino, Brian Obergfell, Peter Pantaleo, Carol Robles-Roman, Charles Shorter, Kafui Kouakou and Terrence Martell, Presidents Lisa Coico and Felix Matos Rodriguez** will serve as the presidential representatives. Please also note that **City College** Alumnus Seymour Sternberg, **City College** Distinguished Professor Robert Paaswell and student representative Jennifer Fernandez have been appointed to this Search Committee.

**Chairperson Schmidt** stated that the Search Committee will be assisted by Isaacson, Miller, a highly regarded national executive search firm devoted to recruiting exceptional educational leaders, and Dr. Jonathan Cole, former provost and dean of faculties, and currently John Mitchell Mason professor at Columbia University.

**Chairperson Schmidt** stated that he would like to thank so many of his fellow Trustees who represented the Board and the University with great distinction at various May and June 2013 **CUNY** commencements that took place over the past several weeks.

**Chairperson Schmidt** stated that the Board held its Bronx Borough Hearing in conjunction with the Public Hearing for the June 2013 calendar, on Monday, June 17, 2013. **Trustee Valerie Beal** chaired the hearing, which took place at **Hostos Community College**. The hearing was attended by **Trustees Rita DiMartino** and **Wellington Chen**, members of the Chancellery, and **CUNY's** Bronx college Presidents.

**Chairperson Schmidt** stated that on behalf of the Board, he would like to extend his condolences to the wife and family of Nobel Laureate Dr. Jerome Karle, a 1937 graduate of **The City College of New York**, who with his classmate Herbert Hauptman, won the 1985 Nobel Prize in Chemistry for their research discoveries in X-ray Crystallography, now used daily by scientists all over the world. With his wife Dr. Isabella Karle, he also worked on the Atom Bomb Manhattan Project and continued his research at the Naval Research Laboratory until he retired at 90.

**B. COLLEGE AND FACULTY HONORS:** **Chairperson Schmidt** called on **Trustee Valerie Lancaster Beal**, who announced the following:

1. **John Jay College** Professor of Anthropology Alisse Waterston was elected to the presidency of the American Anthropological Association—she will serve as president-elect for two years, followed by a two-year term as president; and, Professor of Psychology Cathy Spatz Widom received the 2013 Edwin H. Sutherland Award given by the American Society of Criminology in recognition of outstanding contributions in the field of criminology. Congratulations!
2. **City College** Spitzer School of Architecture Distinguished Professor Michael Sorkin won a 2013 Cooper-Hewitt National Design Award, in the “Design Mind” category and will be honored in a ceremony by First Lady Michelle Obama; Professor of English Carla Cappetti received a 2013-2014 Fulbright Scholar Award for teaching and research in Italy; and, Science and Engineering Librarian Claudia Lascar was named the Distinguished BioMedical & Life Sciences Librarian of 2013 by the BioMedical & Life Sciences Division of the Special Libraries Association. Congratulations!
3. **Baruch College** won the 2013 Case National Award for Overall Performance by a Comprehensive Public Institution for its successful \$150 million Baruch Means Business fundraising campaign—which came in over goal at \$157.1 million. Congratulations!
4. **LaGuardia Community College's** LaGuardia and Wagner Archives celebrated the digitization of nearly one million City Council documents that are now available to the public. Congratulations!

**C. STUDENT AND ALUMNI HONORS:** **Chairperson Schmidt** called on **Trustee Kathleen M. Pesile**, who announced the following:

1. Students Jose Cardones of **Lehman College** and Razia Khan of **Queens College** have been selected for the 2013 Math for America Fellowship. Each will receive a \$40,000 stipend and full tuition scholarship for master's degrees in secondary mathematics education. Congratulations!
2. More than twenty outstanding **CUNY** students in 2013 won National Science Foundation awards of \$126,000 each for graduate study in the sciences. This surpasses the 16 winners **CUNY**-wide last year. Congratulations!

3. Twelve **Baruch College** School of Public Affairs students and alumni have received offers to join Governor Cuomo's administration as Excelsior Service Fellows. The initial appointment of two years has retention opportunities for outstanding performers. The fellowship pays \$70,000 per year; and, School of Public Affairs alumna Alejandra Ceja was appointed the new director of the White House Initiative on Educational Excellence for Hispanics. Congratulations!
  4. **Medgar Evers College** recent graduate Delisha Bella, graduating with a Bachelor of Science degree, will move immediately into the doctoral program at SUNY Albany School of Public Health's prestigious Environmental Health Sciences program. Congratulations!
  5. Five **City College** Grove School of Engineering students—Mohammod Arafat, Joenard Camarista, Bhaskar and Kunal Paneri, and Waqas Iqbal—won the \$50,000 Kaylie Prize for entrepreneurship for their virtual cueing product, NextQ. Congratulations!
  6. **John Jay College** student Lenecia Lewis-Kirkwood is one of twenty nationwide to receive a competitive Charles B. Rangel International Affairs Fellowship. Congratulations!
  7. **LaGuardia Community College** students Bryon and Christian Guinanzaca and Estela Melendez's winning entry in the Federal Reserve Bank Financial Awareness Video competition was praised by CNBC's Suze Orman on her nationally syndicated show. Their video powerfully urges students to watch their spending habits. Congratulations!
- D. GRANTS: Chairperson Schmidt** presented for inclusion in the record the following list of grants and bequests of \$100,000 or above received by the University subsequent to the April 29, 2013 Board meeting.

#### **BOROUGH OF MANHATTAN COMMUNITY COLLEGE**

1. \$3,000,000 **UNITED STATES DEPARTMENT OF LABOR-EMPLOYMENT AND TRAINING ADMINISTRATION (ETA)** to Sunil Gupta, for "Health Information Pathway Initiative."
2. \$324,000 **UNITED STATES DEPARTMENT OF EDUCATION** to Cecilia Scott-Croff, for "Child Care Access (CCAMPIS)."
3. \$189,622 **NEW YORK STATE EDUCATION DEPARTMENT** to Denise Deagan, for "Workforce Investment Act-Civics Education."
4. \$120,270 **ROBIN HOOD FOUNDATION** to Michael Hutmaker and Deborah Harte, for "Single Stop Services."

#### **BRONX COMMUNITY COLLEGE**

1. \$1,381,935 **BRONX REGIONAL HEALTH INFORMATION ORGANIZATION** to Wendell Joyner, for "Training."

#### **BROOKLYN COLLEGE**

1. \$571,883 **UNITED STATES DEPARTMENT OF STATE** to Mark Ungar, for "Human Rights in Iran Unit."
2. \$342,321 **NATIONAL INSTITUTES OF HEALTH** to Peter Lipke, for "A Role for Amyloids in Force-Development Activation of Cell Adhesion."
3. \$150,720 **NATIONAL INSTITUTES OF HEALTH** to Paul Forlano, for "Steroid-Catecholamine-Brain Interactions in Auditory-Driven Social Behavior."
4. \$140,000 **NATIONAL SCIENCE FOUNDATION** to Richard Magliozzo, for "Formation and Properties of a New Radical Cofactor in Catalase-Peroxidase (KatG)."

5. \$133,051 **NATIONAL SCIENCE FOUNDATION** to Jennifer Adams, for "CAREER: ILETES: Informal Learning Environments in Teacher Education for STEM."
6. \$105,134 **NATIONAL SCIENCE FOUNDATION** to Isabelle Barriere, for "Collaborative Research: Cross-Linguistic Investigations of the Acquisition of Subject-Verb Agreement."

**JOHN JAY COLLEGE OF CRIMINAL JUSTICE**

1. \$650,773 **NATIONAL INSTITUTES OF HEALTH – NATIONAL INSTITUTE OF MENTAL HEALTH** to Philip Yanos, for "Randomized Controlled Trial Treatment for Internalized Stigma in Schizophrenia."
2. \$250,000 **NEW YORK CITY COUNCIL** to Jeffrey Butts, for "Implementation and Outcome Assessment of the New York City Anti-Gun Violence Initiative."
3. \$150,000 **JOHN D. AND CATHERINE T. MACARTHUR FOUNDATION** to David Kennedy, for "A National Strategy to Reduce Violence, Eliminate Drug Markets, and Promote Racial Reconciliation."
4. \$140,000 **FORD FOUNDATION** to Stephen Handelman, for "Core Grant."

**KINGSBOROUGH COMMUNITY COLLEGE**

1. \$191,630 **NEW YORK CITY HUMAN RESOURCES ADMINISTRATION** to Marie Mander, for "2014 COPE Budget."
2. \$105,226 **NEW YORK STATE EDUCATION DEPARTMENT** to Gary Sarinsky, for "C-STEP."

**NEW YORK CITY COLLEGE OF TECHNOLOGY**

1. \$126,420 **RFSUNY** to Robert Peichota, for "New York State Small Business Development Center."

**QUEENS COLLEGE**

1. \$559,982 **NATIONAL INSTITUTES OF HEALTH** to Jeffrey Halperin, for "Neurodevelopmental Perspectives on ADHD."
2. \$348,752 **NATIONAL INSTITUTES OF HEALTH** to Susan Rotenberg, for "Protein Kinase C Substrates in Human Breast Cancer."
3. \$227,617 **NATIONAL SCIENCE FOUNDATION/MISSISSIPPI STATE UNIVERSITY** to Changhe Yuan, for "CAREER: Explanation, Decision Making, and Learning in Graphical Models."
4. \$189,106 **NATIONAL INSTITUTES OF HEALTH** to Jeffrey Halperin, for "Training Executive, Attention, and Motor Skills (TEAMS): Preliminary Studies."
5. \$100,000 **NATIONAL SCIENCE FOUNDATION** to Azriel Genack, for "New Perspectives on Wave Propagation in Random Media."

**COLLEGE OF STATEN ISLAND**

1. \$210,764 **NATIONAL SCIENCE FOUNDATION** to Sebastien Poget, for "CAREER: Structural and Mechanistic Analysis of Potassium Channel Modulation by a Novel Activating Snake Toxin."
2. \$197,776 **NEW YORK STATE EDUCATION DEPARTMENT/VTEA** to Fred Naider, for "Perkins Funding for Career and Technical Education."

3. \$133,625 **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION** to Emily Rice, for "NRA/Research Opportunities in Space and Earth Sciences – 2011 (Roses-2011)."
4. \$117,838 **RF/SUNY/SMALL BUSINESS ASSOCIATION** to Dean Balsamini, for "Staten Island Small Business Development Center."

**E. ORAL REPORT OF THE CHANCELLOR:** Chancellor Matthew Goldstein presented the following report:

I would like to first congratulate the presidents, faculty, staff, students, and trustees for their participation in the latest commencement season. I had the privilege, as I do each year, of speaking at some of the commencements, but this year was particularly wonderful for me given that I gave the commencement address at my alma mater, **CCNY**, 50 years after I graduated in 1963, when Martin Luther King, Jr., gave the commencement address. **Mr. Chairman**, 48,500 degrees were conferred this academic year, the largest in the history of this University and it is something we should all be deeply proud of.

I join the Chairman in congratulating **Trustees Freida Foster, Carol Robles-Roman** and **Charles Shorter** on their reappointment. They have been exquisitely helpful trustees and the University is so delighted that they will continue to bring wisdom to the challenges that this University inevitably will face on a going forward basis.

The legislative session concluded this past Saturday in which two items impacted **CUNY** directly. Last week, the Governor and the leaders of the Assembly and Senate announced new legislation to create START-UP NY. This initiative incentivizes companies to bring their early stage ventures to New York by offering new businesses the opportunity to operate completely tax-free, while also partnering with higher education institutions. For **CUNY**, the legislation establishes a tax-free community on a campus in each borough in an area of economic distress. These opportunities may include vacant land or space in buildings on the **CUNY** campus, or any other business incubator with a bona fide affiliation to the campus. We will continue to work with state officials and our campuses on this new venture in the upcoming fiscal year.

In addition, both houses adopted legislation that provides government agencies, **CUNY** and SUNY access to information from the state's Wage Record System—specifically, the quarterly reporting by employers of wages paid to individuals for unemployment insurance tracking purposes. We will be able to request information regarding specific students/graduates or groups of students/graduates. This is a very significant step forward for **CUNY** in terms of our ability to understand labor market outcomes for our graduates and evaluate and improve the quality of our programs to meet workforce demands.

The New NY Education Reform Commission has launched Phase II of its work in which begins with a series of public symposiums around the state. I will be participating in discussions about readiness for college as we go into Phase II.

The next meeting of the New York City Regional Economic Development Council will be held tomorrow at **John Jay College**. Thank you, **President Jeremy Travis**, for hosting the meeting. The next round of competition will be initiated on a state-wide basis.

Phase one of **CUNY's** solar work for New York State is complete. This is being done as part of the Governor's NY-Sun Initiative, created to drive growth in the solar industry and to make solar affordable for all New Yorkers.

Yesterday, Mayor Bloomberg and Speaker Quinn announced a budget agreement for FY2014. Although the details of this agreement are still being ironed out, it is our expectation that we will have a record year in terms of getting support for many of our high priority initiatives like the Black Male Initiative, Citizenship Now! and adult literacy programs. **Mr. Chairman**, I want to give particular recognition to Director John Kotowski because without his work I do not think we would have gotten the kind of consideration that we have from the City Council. He literally camps out there seven days a week and is doggedly about providing information and nudging the council until they give up and support **CUNY**. We are deeply in his debt.

Earlier today there was a New York City Council Higher Education Committee hearing regarding student loan debt. I would like to thank University Associate Dean for Enrollment Management James Murphy for testifying on behalf of the University.

**Mr. Chairman** and members of the Board, we are now well into the implementation phase of the Pathways initiative. Thousands of continuing students have so far opted into Pathways general education framework rather than to stay with the original general education framework under which these students entered **CUNY**. Approximately 10,000 students who will be entering **CUNY** for the first time in fall 2013 have already registered for Pathways courses. So far the approximate number of enrollments in fall 2013 Pathway courses is 210,000. Over 2,000 Pathways Common Core courses have been approved by the Board. Faculty committees have identified the courses leading into 10 of the largest transfer majors so that students can take those courses at any campus that offers that major and transfer without losing major credit. Every campus now has a Pathways website to inform students about Pathways and what is available on their campus. This is in addition to the central Pathways website. Training of advisors and modification of software systems are ongoing. A student rights and responsibilities document has been developed that is being widely distributed so that students know what they are supposed to receive under Pathways and how to proceed if they believe that Pathways policies are not being fulfilled.

After almost three years of hard work addressing the transfer credit issue at **CUNY**, we are completely on track to effect Pathways in September 2013, in accordance with the Board's June 2011 resolution. I am deeply grateful to so many people, especially our faculty and staff who have worked so hard. But **Mr. Chairman** and members of the Board, if I did not acknowledge the incredible work of **Executive Vice Chancellor and University Provost Alexandra Logue**, who was indefatigable and focused, and kept the train moving in the right direction, I would be missing a great opportunity to applaud and support my partner. So thank you **Executive Vice Chancellor and University Provost Logue**. We could not have gotten here without you. We will continue to monitor carefully the implementation of Pathways as we move into September, along with conducting the first review of Pathways.

Before I get to anything else, I would like to say how delighted I am that Interim Chancellor Designate William Kelly will be in my seat going forward on the 18<sup>th</sup> floor of 205 East 42<sup>nd</sup> Street. The staff and the Chancellery greatly await your coming on July 1. The University is going to be very well served and we are all in debt for you accepting this great responsibility.

Congratulations to **President Scott Evenbeck** on an outstanding event held on June 18 to celebrate the naming of the **Stella and Charles Guttman Community College**. I am also pleased to note that a recently released cost-benefit study for our Accelerated Study in Associate Programs (ASAP) initiative indicates that as a consequence of the usually increased graduation rates of ASAP there are enormous benefits to taxpayers, including increased tax revenues and savings in social services, public health, and criminal justice, as well as enormous benefits to the individual student in the form of significantly increased lifetime earnings. ASAP now has excellent proof of its ability to at least double associate-degree graduation rates. Although ASAP costs more per student, it costs far less per graduate. The data and analyses in support of ASAP are without precedent in the history of higher education.

There was a wonderful event held at **CCNY** on May 21 to celebrate the reinstatement of the ROTC program at **CUNY**. I would like to commend **President Lisa Staiano-Coico, Executive Vice Chancellor and Chief Operating Officer Allan Dobrin, Senior University Dean Robert Ptachik** and all those involved at **CCNY, York College, Medgar Evers College** and elsewhere at **CUNY** in putting this program back on the rolls.

At this time I would like to recognize two **CUNY** Public Safety Officers who are here with us today: Timothy Gramprey of **John Jay College** and Brady Tweed of the **College of Staten Island**, who recently helped save the lives of two people. Officer Gramprey put himself in harm's way when he tackled a perpetrator and wrestled a knife out of his hand, saving a student from being further attacked. For his display of heroism, he has been awarded the **CUNY** Public Safety Commendation Medal. Officer Tweed performed CPR on an elderly man who collapsed while on campus during the **College of Staten Island's** commencement. After receiving chest compressions, the man's pulse returned and was taken to the hospital by ambulance. For his quick actions, Officer Tweed has been awarded the **CUNY** Public Safety Rescue Medal.

**Mr. Chairman**, I am pleased to recognize **Vice Chancellor Frank Sanchez** and the Central Office of Student Affairs for recent work with the Gift of Life Bone Marrow Foundation, which directly resulted in a bone marrow match, saving the life of a 67-year old woman suffering from acute Leukemia. **Vice Chancellor Sanchez**, thank you for leading our bone marrow and blood drive efforts on our campuses. We are deeply grateful to you.

Lastly, congratulations to **President Félix Matos Rodríguez**, who received the Academic Excellence Award at the Puerto Rican Bar Association Scholarship Fund's 56<sup>th</sup> Anniversary Gala on May 9; **President Jennifer Raab** on receiving the Humanitarian Award from the Kennedy Child Study Center on May 16, and for being selected by Crain's New York Business as one of the 50 most powerful women in New York; **Senior Vice Chancellor and Board Secretary Jay Hershenson** on receiving the Effective Leadership Award at the Latino Center on Aging's 21<sup>st</sup> annual banquet last week; **President Jeremy Travis**, who has been named to a new advisory group created by Chief Justice Lippman; and **President Ricardo Fernández**, who will be honored by the New York Immigration Coalition on Thursday, June 27.

**Upon motions duly made, seconded and carried, the following resolutions were adopted: (Calendar Nos. 1 through 5)**

**NO. 1. CHANCELLOR'S UNIVERSITY REPORT:** RESOLVED, That the Chancellor's University Report for June 24, 2013 (including Addendum, Errata and Table Items) be approved:

**A. ADDENDUM**

**BRONX COMMUNITY COLLEGE**

**Appointment  
ECP Vice President and Above  
Office of Academic Affairs**

<b>Title</b>	<b>Functional Title</b>	<b>Name</b>	<b>Type</b>	<b>Salary</b>	<b>Effective From</b>
Vice President	Vice President of Academic Affairs and Provost	Claudia V. Schrader	ECP-REG	\$175,000	8/5/2013

**QUEENS COLLEGE**

**Appointment  
ECP Vice President and Above  
Office of Academic Affairs**

<b>Title</b>	<b>Functional Title</b>	<b>Name</b>	<b>Type</b>	<b>Salary</b>	<b>Effective From</b>
Vice President	Acting Vice President of Academic Affairs and Provost	Elizabeth Hendrey	ECP-REG	\$199,000	7/15/2013
Vice President	Acting Vice President of Academic Innovation and Experiential Learning	James Stellar	ECP-REG	\$199,000	7/15/2013

**YORK COLLEGE****Appointment  
ECP Vice President and Above  
Office of Academic Affairs**

<b>Title</b>	<b>Functional Title</b>	<b>Name</b>	<b>Type</b>	<b>Salary</b>	<b>Effective From</b>
Vice President	Interim Provost and Senior Vice President of Academic Affairs	Panayiotis Meleties	ECP-REG	\$195,000	7/22/2013

**CENTRAL OFFICE****Appointment  
ECP Below Vice President  
Office of Academic Affairs**

<b>Title</b>	<b>Functional Title</b>	<b>Name</b>	<b>Type</b>	<b>Salary</b>	<b>Effective From</b>
Dean	University Dean of Academic Affairs	Lucinda Zoe	ECP-REG	\$150,000	6/10/2013

**NO. 2. APPROVAL OF MINUTES:** RESOLVED, That the minutes of the regular Board meetings and Executive Session of April 29, 2013 be approved.

**NO. 3. COMMITTEE ON FISCAL AFFAIRS:** RESOLVED, That the following items be approved:

**A. HUNTER COLLEGE BELLEVUE SCHOOL OF NURSING, COLLEGE OF STATEN ISLAND NURSING PROGRAM, LEHMAN COLLEGE NURSING PROGRAM - ACADEMIC EXCELLENCE FEES FOR GRADUATE NURSING PROGRAMS:**

RESOLVED, That The City University of New York adopt a schedule of academic excellence fees for graduate students in the Hunter-Bellevue School of Nursing program, College of Staten Island Nursing program and Lehman College Nursing program effective with the Fall 2013 semester and as detailed below:

**Masters of Science in Nursing Programs**

Resident Full-time students:	\$500 per semester
Resident Part-time students:	\$50 per credit
Non Resident students:	\$90 per credit

**EXPLANATION:** The Academic Excellence Fee will enable the colleges to improve the quality and level of student support services, to keep pace with ever-changing nursing practices and technologies, and to enhance the quality and market position of our graduate degree programs. The Hunter-Bellevue program has been recognized as a Center of Excellence in Nursing Education by the National League of Nursing, and the programs at the College of Staten Island and Lehman College are known for their excellence in nursing education; all three programs are heavily sought after, they prepare students who have bachelor's degrees in nursing to become advanced nurse practitioners, to assume leadership positions such as clinical nurse specialists, clinical educators, clinical coordinators, advanced practice case managers, and to pursue doctoral work. Even with the Academic Excellence Fees, these programs offer the most affordable graduate nursing education in the New York metropolitan area. The Colleges will continue to administer financial aid to assist students with the completion of their studies.

**B. THE CITY UNIVERSITY OF NEW YORK - OUT-OF-STATE VETERANS TUITION RATE:**

RESOLVED, That veterans who are not New York State residents be charged the same tuition rate as New York State residents for a period of 18 months from the first date of attendance at a CUNY college.

EXPLANATION: The City University of New York is committed to providing higher education to the significant number of veterans who have served this country, and to providing the necessary services to support their academic success. Under the Post-9/11 GI Bill, most veterans who served in the military after September 11, 2011 are eligible for tuition reimbursement from the federal government. However, the Veterans Administration has ruled that veterans attending public colleges are only eligible to be reimbursed at the resident tuition rate. This ruling makes it very difficult for veterans who were not New York State residents prior to their military service to attend CUNY and live in New York for the required period to establish New York state residency.

In order to encourage veterans to apply to CUNY, and to bring their skills and talent to New York, this policy provides for veterans to be charged the in-state rate for the first 18 months of their attendance at CUNY, which should give them more than enough time to establish New York State residency under CUNY's guidelines, which require proof of residency in New York State for one year and an intent to reside in New York State permanently. If the veteran does not establish residency after 18 months, he/she will no longer be entitled to pay the resident tuition rate.

For purposes of this policy, a "veteran" is defined as an individual who was in active military service (which includes basic training) and was released under a condition other than "dishonorable". Veterans receiving resident tuition under this policy will be required to follow the same procedures as New York State residents in order to obtain the rate, including supplying necessary documentation.

The Chancellery will pursue with the United States Department of Veterans Affairs efforts to reinstate the prior policy whereby the federal government paid out-of-state tuition rates for eligible veterans.

**C. THE CENTRAL OFFICE - GIFT FROM SC GROUP:**

RESOLVED, That the Board of Trustees of The City University of New York accept a gift of \$1,000,000 from SC Group to establish a Revolving Loan Fund to support green programs. The revolving fund will enable the University and its colleges to realize cost savings and environmental benefits of efficiency enhancements to facilities. The General Counsel is authorized to sign any documents necessary to effectuate the gift.

EXPLANATION: The SC Group, a private foundation which makes grants and loans to various nonprofit organizations with a focus on the elderly, environment, and education, is providing \$1,000,000 to the University to fund green programs. The gift was initially provided to CUNY EDC. Since investments in energy projects and the payback from energy savings will be transacted through the University's tax levy accounts, the \$1,000,000 will be transferred to the CUNY Treasury. A revolving loan fund will be established under the management of the University's Offices of Budget and Accounting. Individual colleges will apply for loans and if approved, enter into agreements to use energy savings to repay the loans. Any additional savings will accrue to the benefit of the colleges which take advantage of the program. As loans are repaid, funds will be available to support additional projects.

**D. THE CITY UNIVERSITY OF NEW YORK - REVISION OF TUITION AND FEE MANUAL:**

RESOLVED, That the Board of Trustees of The City University of New York approve the increase in several miscellaneous fees for any semester or session commencing with the Fall 2013 semester as stated below to defray costs associated with these activities:

Readmission	From \$10.00 to \$20.00
Diploma	From \$15.00 to \$30.00
ID Card	From \$5.00 to \$10.00
Library Materials	
General Fines	From \$0.10/Day to \$0.25/Day

Reserved Items	From \$1.20/Hour to \$5.00-\$15.00/Hour
Equipment	New Fee \$15.00/Hour
Lab & Locker Breakage	New Fee \$25.00 or Cost
Returned Check	From \$15.00 to \$20.00

And be it further

RESOLVED, That the Board of Trustees of The City University of New York approve the university's revised Tuition and Fee Manual and authorize the Chancellery to revise the Manual as may be necessary and appropriate in the future. This Manual will serve as the University's policy statement regarding tuition and fee matters.

EXPLANATION: The Manual is a compilation of all applicable Board policies and procedures and University policies related to the charging, collecting, depositing and waiving of tuition and fees. The University's Tuition and Fee Manual had not been comprehensively reviewed or modernized in over 20 years; nor has its miscellaneous fee structure. The revised Manual reflects all changes made to tuition and fee policy since the Manual's initial adoption and will be accessible in multiple user friendly configurations and will also ensure uniformity and consistency among the colleges in the application of tuition and fee policy.

#### **E. THE CITY UNIVERSITY OF NEW YORK - TECHNOLOGY FEE INCREASE:**

RESOLVED, That the Board of Trustees of The City University of New York approve an increase to the technology fee from \$100.00 to \$125.00 per semester for full-time students and from \$50.00 to \$62.50 per semester for part-time students and to approve the use of the technology fee for enterprise academic and administrative computing services. This increase will be effective at the Senior Colleges beginning with the Spring 2014 semester and effective beginning in the Fall of 2015 for the Community Colleges.

EXPLANATION: The increase to the fee will generate an additional \$7.4 million annually at the Senior Colleges that will improve academic and administrative computing services and will help the University keep pace with ever-increasing technological advancements in teaching and learning. The broadening of the use of the technology fee will enhance the services available to students and faculty.

As a result of additional state support provided to community colleges for Fiscal Year 2013-2014, and considering the tuition increase effective for Fall 2013 semester, the technology fee increase will not be implemented at the community colleges for academic years 2013-2014 and 2014-2015, but will be effective beginning in the Fall of 2015.

For Federal Pell grant recipients, this fee increase will be covered by an increase of \$85 in the maximum Pell grant award (from \$5,645 to \$5,730). In cases of financial hardship, colleges may waive the technology fee for individual students.

In February of 2002, CUNY established a technology fee of \$75.00 for every full-time student and \$37.50 for part-time students. The fee was approved to provide the colleges the means to secure for the student body the level of technology essential to a high quality education. The fee was subsequently increased in September 2008 from \$75.00 to \$100.00 per semester for full-time students and from \$37.50 to \$50.00 per semester for part-time students, effective Fall 2008.

#### **F. THE CITY UNIVERSITY OF NEW YORK - CONSOLIDATED FINANCIAL STATEMENT AUDIT SERVICES:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a third amendment to Agreement No. NMP6001 with KPMG LLP on behalf of The City University of New York to extend the term of the Agreement for one (1) year through April 30, 2014 to purchase audit, tax, and advisory services. The third amendment was procured on a single source basis without competitive solicitation and pursuant to law and University regulations. The cost of the additional year of services shall not exceed a total estimated cost of \$815,000, chargeable to the appropriate New York City/State CUNYfirst Codes. The third amendment shall be subject to approval as to form by the University Office of the General Counsel.

EXPLANATION: The financial audit services provided by KPMG LLP support CUNY's statutory requirement to produce Consolidated University Financial Statements each fiscal year. The one (1) year extension will ensure continuity of services as CUNY completes the public solicitation process for audit and tax services for FY 2014-FY 2018. A notice of the single source amendment has been advertised as required by law. **Trustee Peter Pantaleo abstained.**

**G. THE CITY UNIVERSITY OF NEW YORK - AMENDMENT TO THE 2012 INVESTMENT POLICY - APPENDIX A:**

RESOLVED, That the Board of Trustees approve an amendment to the University's Investment Policy ["Policy"] adopted in June 2012, revising the Asset Allocation [which is Exhibit A] as follows: the target asset allocation for Emerging Market Equity is changed from 8% to 10% leaving the range unchanged at 5%-12%; the target asset allocation for Hedge Funds is changed from 10% to 13% and the range is changed from 5%-15% to 8-18%; and the target asset allocation for Fixed Income is changed from 20% to 15% and the range is changed from 15%-30% to 10-25%.

**NOTE: A copy of the Amended Investment Policy is on file in the Office of the Secretary of the Board, along with the draft minutes of the meetings of the Fiscal Affairs Committee and the Subcommittee on Investment on June 3, 2013.**

EXPLANATION: The Fiscal Affairs Committee and the Subcommittee on Investments met for the annual review of Policy. In consultation with CUNY's investment consultant, Cambridge Associates, it was determined that the allocations for Emerging Market Equity, Hedge Funds and Fixed Income should be revised. The Subcommittee on Investment and the Fiscal Affairs Committee have both reviewed and approved the proposed amended Investment Policy.

**H. THE CENTRAL OFFICE - OFFICE OF THE UNIVERSITY CONTROLLER - INVESTMENT CONSULTANT SERVICES:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a contract on behalf of the Office of the University Controller to purchase investment consultant services from Cambridge Associates, LLC, or an affiliated entity ("Cambridge"), without competitive solicitation and pursuant to law and University regulations. The term of the contract shall be for up to five years. The annual fees payable to Cambridge shall be the greater of \$200,000 and an amount based on a percentage of the value of University assets as to which Cambridge provides investment advice. The estimated cost of the services for the first year of the contract is \$420,000, chargeable to earned investment income from the University's Investment Pool. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Cambridge will provide services to the University's Investment Pool in the areas of investment and spending policies and investment manager guidelines; asset allocation; investment strategies and structure; investment manager searches and selection; portfolio rebalancing; and investment performance calculations, evaluation, and other relevant analysis. Cambridge will also provide the University with administrative services in connection with specific investments and access to certain of its proprietary investment research, databases, and software. Cambridge has provided investment consultant services to the University since 2008 under a contract that was awarded on the basis of best value pursuant to a public request for proposals solicitation. Cambridge has worked closely with University management and staff since that time, and has provided valuable services and advice to the University and its Investment Pool. Cambridge's current contract expires on July 1, 2013, and the services are being continued in the best interest of the University.

**Trustee Peter Pantaleo** noted that the fee being the greater of \$200,000 is based on a percentage of the value of University assets, and asked if that percentage had been established. **Trustee Joseph Lhota** stated that the percentage had indeed been established.

**I. THE CITY UNIVERSITY OF NEW YORK - INVESTMENT PORTFOLIO EXPENDITURE APPROPRIATION:**

RESOLVED, That the Board of Trustees has determined, in accordance with CUNY's Spending Policy (which is Exhibit B to the Investment Policy), that it is prudent and appropriate to maintain an appropriation of 4.5% for the funds in the Portfolio for the fiscal year ended June 30, 2014.

**NOTE: A copy of the Amended Investment Policy is on file in the Office of the Secretary of the Board, along with the draft minutes of the meetings of the Fiscal Affairs Committee of June 3, 2013 and the Subcommittee on Investment on April 8, 2013.**

EXPLANATION: The CUNY Portfolio is a pooled investment vehicle for multiple individual accounts that include both endowed and non-endowed funds received by CUNY for its general purposes, funds received by CUNY for the benefit of a specific CUNY College and funds belonging to one or more of the College Foundations that have chosen to invest in the Portfolio. CUNY's policies and procedures with respect to spending from the Portfolio shall comply with the New York Prudent Management of Institutional Funds Act [NYPMIFA]. Decisions with respect to spending from CUNY Funds in the Portfolio shall be made by CUNY's Board of Trustees on recommendation from the CUNY Subcommittee on Investments (the "Subcommittee"). Decisions with respect to spending from College Foundations invested in the Portfolio must be made by the respective foundation boards, though each is asked to consider, to the extent possible and prudent, the spending rate of the Portfolio in order to preserve the long-term value of the funds in the Portfolio.

In making any recommendation or decision to appropriate funds, the Subcommittee and Board must act in good faith with the care that an ordinarily prudent person in a like position would exercise under similar circumstances. Also, to ensure compliance with NYPMIFA, CUNY Funds in the Portfolio are categorized into groups of similarly situated funds according to purpose. The Subcommittee reviews the categories and the composition of each group to ensure the Funds are properly classified. It then deliberates on the prudence of the spending rate for each of the categories based upon the eight prudence factors mandated by NYPMIFA, and listed in Exhibit B Subsection 1A of this Policy, prior to making its recommendation to the Board for the next fiscal year. The Subcommittee on Investment and the Fiscal Affairs Committee have both reviewed and approved the proposed expenditure appropriation.

**J. THE CITY UNIVERSITY OF NEW YORK - AMENDMENT TO THE 2012 INVESTMENT POLICY:**

RESOLVED, That the Board of Trustees approve an amendment to the University's Investment Policy ["Policy"] adopted in June 2012, revising the Policy as follows: *to permit the Committee on Fiscal Affairs and its Subcommittee on Investments to delegate authority to the Senior Vice Chancellor of Budget, Finance and Fiscal Policy as it relates to the current Policy concerning decisions to make marketable and non-marketable alternative investments, as circumstances warrant.*

**NOTE: A copy of the Amended Investment Policy is on file in the Office of the Secretary of the Board, along with the draft minutes of the meetings of the Fiscal Affairs Committee on June 3, 2013 and the Subcommittee on Investment on April 8, 2013.**

EXPLANATION: CUNY Management, in consultation with CUNY's Office of General Counsel [OGC], and investment consultant, Cambridge Associates, reviewed CUNY's current Investment Policy, and has recommended this amendment to permit a more efficient and effective process of implementing Policy and such related decisions. The Subcommittee on Investment and the Fiscal Affairs Committee have both reviewed and approved the proposed amended Investment Policy.

**K. THE CITY UNIVERSITY OF NEW YORK - AMENDMENT TO THE 2012 INVESTMENT POLICY - EXHIBIT B:**

RESOLVED, That the Board of Trustees approve an amendment to the University's Investment Policy ["Policy"] adopted in June 2012, revising the Spending Policy [which is Exhibit B] as follows: (1) to clarify that Participant spending from the Portfolio shall be on an as-needed basis to the exclusion of withdrawals without specific purpose;

and (2) to clarify that to the extent a Participant's needs are less than the applicable spending rate, any residual amount shall remain within the Participant's share of the Portfolio and is not carried over to future years.

**NOTE: A copy of the Amended Investment Policy is on file in the Office of the Secretary of the Board, along with the draft minutes of the meetings of the Fiscal Affairs Committee on June 3, 2013 and the Subcommittee on Investment on April 8, 2013.**

EXPLANATION: In order to preserve and enhance the purchasing power of the Pool, the Policy does not distinguish between endowed and non-endowed accounts when making spending decisions in accordance with the New York Prudent Management of Institutional Funds Act ("NYPMIFA"). NYPMIFA makes a number of changes to the law governing how CUNY manages and invests its investment assets and spends from its endowment funds. CUNY Management, in consultation with CUNY's Office of General Counsel [OGC] and investment consultant, Cambridge Associates, reviewed CUNY's current Investment Policy-Appendix B, and has recommended certain amendments to permit a more efficient process of implementing Policy, as well as to further clarify the Policy in terms of compliance with NYPMIFA and best practices in accounting. The Subcommittee on Investment and the Fiscal Affairs Committee have both reviewed and approved the proposed amended Investment Policy.

**Report of Fiscal Affairs Committee Chair Joseph J. Lhota:**

The **Committee on Fiscal Affairs** and the **Subcommittee on Investment** met on June 3, 2013. Following approval of the minutes of the **Committee on Fiscal Affairs** meeting of April 8th, the **Subcommittee on Investment** was convened. After approval of the minutes of the meeting of the Subcommittee on April 8th, Chief Investment Officer Janet Krone gave an investment update on the University's portfolio performance through April 30th. The Subcommittee was then adjourned to go into Executive Session where the University's consultant, Cambridge Associates, reported on the University's investment objectives and policies. Following Cambridge's departure from the room, and after a discussion on their contract which expires on July 1st, the Subcommittee resumed in Public Session where it proceeded to act on two resolutions: the first to approve an amendment to the University's Investment policy revising the Asset Allocations, and the second to extend Cambridge Associates' contract for another five years. The **Committee on Fiscal Affairs** was reconvened. Following the approval of the action items, **Associate Vice Chancellor Matthew Sapienza** gave a report on the 2013-2014 City Executive Budget.

**NO. 4. COMMITTEE ON FACULTY, STAFF, AND ADMINISTRATION:** RESOLVED, That the following items be approved:

**A. BROOKLYN COLLEGE - NAMING OF THE BARRY R. FEIRSTEIN GRADUATE SCHOOL OF CINEMA:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Barry R. Feirstein Graduate School of Cinema at Brooklyn College.

EXPLANATION: Barry R. Feirstein is owner and president of Feirstein Capital Management Corporation, a private investment management firm. Feirstein graduated from Brooklyn College *summa cum laude* in 1974 with a B.S. in economics and membership in Phi Beta Kappa. He has brought his gift for teamwork and his capacity for strategic thinking to the Brooklyn College Foundation Board of Trustees, which he joined in 2005. Before being elected chair of the Foundation Board, he served as chair of the Foundation's Audit and Finance Committee. Feirstein has proven to be a major catalyst in the College's capital campaign to raise \$200 million with the overall goal of "enhancing student success through a 21<sup>st</sup> century education of the highest quality."

Feirstein recently made an extraordinary commitment of \$5,500,000 to support the establishment of a new center for graduate programs in cinema at Brooklyn College. The College intends to establish M.A., M.S., and M.F.A. degree programs in Cinematic Arts under the auspices of the Department of Film and to offer them in dedicated facilities at the Steiner Studios in the Brooklyn Navy Yard.

To recognize his longstanding support and extraordinary generosity, Brooklyn College recommends naming of the "Barry R. Feirstein Graduate School of Cinema."

**B. THE CITY COLLEGE OF NEW YORK - AMENDMENT TO THE GOVERNANCE PLAN:**

RESOLVED, That the proposed amendment to the Governance Plan of The City College of New York be adopted, effective July 1, 2013.

EXPLANATION: The City College of New York ("CCNY") proposes to update Article III of its Governance Plan and revise the Graduate Student Association governance. The proposed amendment would change the name of the Graduate Student Association to "Graduate Student Council." The language of Article III was refined to reflect some changes in CCNY's administrative structure since the adoption of the current Governance Plan in 1999. The allocation of seats on the Student Council is being changed to distribute seats more equally among the different Schools and Divisions. The proposed amendment was based on student led initiatives and would modernize and improve the graduate student organization's activities on campus.

The CCNY Faculty Senate approved this amendment on October 18, 2012, and the College President recommends its adoption.

THE CITY COLLEGE  
REVISED GOVERNANCE PLAN  
ARTICLE III  
THE GRADUATE STUDENT COUNCIL

There shall be a Graduate Student Council representative of all candidates for advanced degrees in all the Schools and the Divisions at City College of New York.

1. Name

The name of this organization shall be the Graduate Student Council of The City College of New York.

2. Purpose

It will be the primary responsibility of this Organization to create a cohesive community between the graduate programs at the City College and to support the distinct professionally oriented interests of graduate students through the organization of community events and programs that address those interests.

This organization shall represent the interests of all graduate students of The City College of New York, and shall, where appropriate:

- a. open reciprocal channels of communication where fruitful throughout the academic community;
- b. secure meaningful participation in decision-making bodies within the academic community;
- c. organize and hold colloquia centering around issues meaningful to its members, and engage in all other activities necessary to represent graduate students.

3. Membership

All graduate students registered at The City College of New York of The City University of New York (including Ph.D. candidates resident on this campus) shall be eligible for membership within the Graduate Student Council of The City College of New York.

4. Graduate Student Council – Structure

The Graduate Student Council shall be elected from among those students who are registered at the City College. The Graduate Student Council shall be elected from among those graduate students who are registered at The City College. Those representatives serving on the Graduate Council shall be called Councilors. The Vice President for Student Affairs or his or her designee will also be an ex officio member without vote of the Graduate Student Council.

Elections shall take place during the month of April each academic year. Tenure of office shall be one year, and vacancies occurring during the academic year shall be filled by appointment of the remaining Councilors from the School in which the vacancy occurs or from the current active members of the Graduate Student Council.

Each School and Division will be allotted three seats in the Council and shall elect its own representatives to the Graduate Student Council. However, if when the Council convenes its first meeting, there are not enough members to fill the seven officer positions, each School and Division is granted the opportunity to nominate additional members in order to fill the seven officer positions.

Based upon registration in the fall semester of the academic year, and including resident Ph.D. candidates, each academic year, no later than the second week of May, the Chairman of the Graduate Student Council shall appoint one member to convene the first meeting of the next academic year.

At this meeting the Graduate Student Council shall elect its own officers from among its own membership. The officers shall include: Chairperson, Vice Chairperson, Secretary, Treasurer, Executive Officer of Legislative Affairs, Executive Officer of Academic Affairs, and Executive Officer of Community Affairs and these will have the duties customarily exercised by these officers.

The Graduate Student Council shall establish such standing and ad hoc committees as it determines in its bylaws. In addition, in the spring semester of every year a committee on elections shall be formed, and it will be responsible for:

- a. securing the names of the nominees from the School committees, and
- b. carrying out the election of representatives to the Graduate Student Council as a whole.

The Graduate Student Council shall, in addition to the functions stipulated and implied above:

- a. embody its own procedures in Bylaws, consistent with this governance document, which shall take effect when approved by two-thirds of those present and voting at a regular meeting;
- b. establish a schedule of regular meetings which shall be published to all interested members of the College community;
- c. select the graduate membership of the standing committee on discipline and all other campus bodies on which the graduate students are officially represented.

When a vacancy occurs in the Presidency of The College, the Graduate Student Council shall recommend the graduate student members of an ad hoc committee to advise with the Board of Trustees in filling the vacancy. When a vacancy occurs in a College-wide position, such as: The Vice Presidents; Provost; Deputy Provost; or Deans of the Schools and Divisions, and Chief Librarian; the Graduate Student Council shall recommend the graduate student members of an ad hoc committee to advise with the President in filling the vacancy.

In addition to the above, the Graduate Student Council may elect members from its organization to participate in standing faculty committees. These standing committees shall have such powers as are mutually agreed upon by concurrent actions of the respective bodies.

#### 5. Graduate Student Council – Powers

The Graduate Student Council shall have powers and duties with reference to graduate students broadly comparable to those for undergraduates assigned to the Undergraduate Senate.

The Graduate Student Council shall, subject to such rules and guidelines as may be established by the Board of Trustees, and the President, and under the consultation of the Vice President for Student Affairs or his or her designee, have jurisdiction over extracurricular activities, including the setting of general policy governing student activities (e.g., chartering regulations, publicity regulations, etc.). The Graduate Student Council will be the authentic voice of the graduate students of The City College of New York of the City University of New York in all matters that may be appropriately brought before it.

#### 6. Graduate Student Council – Impeachment

Any Graduate Student may request the impeachment of an officer of the Graduate Student Council. A two-thirds vote of the membership of the Council will be required to impeach an officer.

### C. THE CITY COLLEGE OF NEW YORK - INCORPORATION AND NAMING OF THE CITY COLLEGE CENTER FOR THE ARTS, INC.:

RESOLVED, That the Board of Trustees of The City University of New York authorize the incorporation of The City College Center for the Arts, Inc., pursuant to the provisions of the Not-for-Profit Corporation Law of the State of New York, and consents to the use of "The City College" as part of the name of the Center.

EXPLANATION: The City College of New York wishes to establish a not-for-profit corporation to operate a performing arts center in Aaron Davis Hall for the benefit of the College community and New York City, and to receive outside funding. This resolution requires approval by the Board of Trustees for the filing of a certificate of incorporation under New York State law that uses the name of the College as part of the name of the new corporation.

### D. NEW YORK CITY COLLEGE OF TECHNOLOGY - AMENDMENTS TO THE GOVERNANCE PLAN:

RESOLVED, That the proposed amendments to the Governance Plan of New York City College of Technology be adopted, effective July 1, 2013.

EXPLANATION: The amendments to the Governance Plan of New York City College of Technology ("Citytech" or "the College") primarily synchronize the Plan with the College's current practices and CUNY policies.

As proposed, the Plan would clarify the roles of officers of the College Council, executive committee and committee on committees; revise the duties of standing committees; add a standing committee for technology, and revise the charge and functioning of the personnel appeals committee. It would also delete procedures for electing departmental delegates, delegates-at-large and student delegates to the College Council, since those procedures

appear in the College's bylaws. It would impose a time limit for votes by the college's instructional staff when making changes to the Governance Plan.

The proposed amendments also include provisions that bring the Governance Plan into compliance with recently-adopted or amended CUNY policies concerning Academic Integrity, Faculty-Student Disciplinary Committees, and Resolution of Student Complaints.

Finally, there are technical amendments that update the titles of college administrators, offices and the College's name.

The changes were approved by the College Council on March 16, 2010, April 30, 2010 and March 5, 2013 and are recommended by the College President.

**PLAN OF GOVERNANCE FOR  
NEW YORK CITY COLLEGE OF TECHNOLOGY**

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CONSTITUTION OF THE COLLEGE COUNCIL OF  
NEW YORK CITY COLLEGE OF TECHNOLOGY

PART I

ARTICLE I - FUNCTION OF COLLEGE COUNCIL

The college council shall be the body which establishes college policy on all matters except for those specifically reserved by the laws of the state of New York, by the bylaws of the Board of Trustees of the City University of New York and the collective negotiation agreements in force.

ARTICLE II - COMPOSITION OF COLLEGE COUNCIL

- A. The Council shall be composed of:
- 1) Ex officio members (with vote): President of the College, provost, all vice presidents, all full deans, dean of continuing education, chief librarian, registrar, director of admissions, academic deans and departmental chairpersons.
  - 2) One member to be elected from each instructional department and voting unit (including the office of enrollment management and student affairs, library, continuing education, college laboratory technicians series<sup>1</sup>, and higher education officer series<sup>1</sup> with up to twenty-five full-time instructional staff members; two members to be elected from each department or voting unit with more than twenty-five full-time instructional staff members.
  - 3) Delegates-at-large to be elected from the instructional staff as defined in article II section B(2), with the number of delegates-at-large to be equal to the number of departments and voting units.
  - 4) Student delegates designated as follows:
    - a) Two students elected by the student government.
    - b) Four students from each school, each of whom is registered in a program offered by a department within that school and elected by the students within that school.
- B. Eligibility to serve on and to vote for delegates to the college council:

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<sup>1</sup> These groups shall be construed as separate voting units only for the purpose of electing college council delegates. However, CLT's may not vote in elections for departmental delegates.

- 1) Students  
In order for students to serve on the college council they must meet all of the following criteria:
    - a) They must be currently enrolled in the college and in good academic standing. Any student member of the council placed on academic probation during his/her term of office automatically loses his/her seat and may stand for re-election only on being returned to good standing.
    - b) They must have successfully completed twelve hours of credit-bearing courses required by their program.
    - c) They must be able to serve a minimum of one year.
    - d) They must be enrolled for a minimum of 3 hours of classes.
  - 2) Instructional Staff  
The following members of the instructional staff shall be eligible to serve on and vote for the college council:
    - a) All professors and associate professors,
    - b) All tenured assistant professors and instructors,
    - c) All assistant professors and instructors who have received a third full-time annual appointment,
    - d) All full-time assistant professors (untentured) who have been appointed to the rank after serving for a minimum of three years as full-time lecturers/instructors,
    - e) All full-time lecturers who have received a third, continuous, annual appointment,
    - f) All college laboratory technicians who have received a third, continuous, full-time annual appointment,
    - g) All higher education officers who have received a third, continuous, full-time annual appointment.
- C. Terms of office of delegates to college council
- 1) Department Delegates shall be elected for a three year term.
  - 2) Delegates-at-Large shall be elected for a three year term from among the instructional staff with one third of the delegates-at-large elected each year on a rotating basis.
  - 3) Student delegates will be elected for a one year term.
  - 4) Rules for elections shall be established by the college council. All elections for delegates-at-large and in-cycle elections for departmental delegates shall be supervised by the legislative committee and administered by the office of instructional staff relations. Student elections shall be supervised by the office of the vice-president for enrollment management and student affairs. Vacancies for departmental delegates are filled by departmental elections with assistance by the legislative committee if so requested by a member of the department who is eligible to serve.

#### ARTICLE III - ORGANIZATION OF COLLEGE COUNCIL

- A. The chair of the council shall be elected by a majority vote of the council members present at the organizational meeting. Instructional staff members, as defined in IIB2, of the college council and department chairpersons are eligible to serve. Reassigned time shall be provided. The council chair shall:
  - 1) Preside over all meetings of the college council.
  - 2) Preside over all meetings of the executive committee.
  - 3) Oversee the workings of each of the standing committees.
  - 4) Serve as an ex-officio member of all council committees.
  - 5) Meet at least once per semester with the president of the college to discuss council business.
  - 6) Represent the college in all governance matters.
  - 7) The chair does not have authority to act for the council.
- B. The vice-chair shall be elected by a majority vote of the council members present at the organizational meeting. Instructional staff members, as defined in IIB2, of the college council and department chairpersons are eligible to serve. The council vice-chair shall:
  - 1) Preside over council meetings in the absence of the council chair.
  - 2) Preside over meetings of the executive committee in the absence of the council chair
  - 3) Serve as an ex-officio member of all council committees.
  - 4) Meet, along with the council chair, at least once per semester with the president of the college to discuss council business.
  - 5) Represent the college in governance matters in the absence of the council chair.
  - 6) The vice-chair does not have authority to act for the council.
- C. A parliamentarian shall be elected at the organizational meeting of the council by a majority vote of the council members present. The parliamentarian may or may not be a member of the college council but may vote only if he/she is a voting member of the council. The parliamentarian shall use the current edition of Robert's Rules of Order, Newly Revised and shall advise the council on questions of procedure.
- D. A council secretary shall be elected at the organizational meeting of the council by a majority vote of the council members present at the meeting. All council members are eligible to serve. The council secretary shall:
  - 1) Notify council members of the time, place and agenda of all council meetings.
  - 2) Prepare and distribute the minutes of all council meetings indicating all present, absent or excused.
  - 3) Provide the college archivist with all minutes of council meetings and those of its committees as well as all other council documents.
  - 4) Prepare and distribute to the college community an annual report summarizing all actions taken by the council.
  - 5) Serve as a member of the executive committee of the college council but not as a member of a standing committee.
  - 6) Publish a summary of attendance of members annually.
  - 7) Update the data base of council actions annually.
  - 8) The secretary does not have authority to act for the council.
- E. Adequate services to perform council functions shall be provided for by the college administration to the chair, secretary and chairs of standing committees. Additionally, an office shall be provided and equipped with appropriate office technology: e.g. up-to-date services are to include a telephone with voice mail, e-mail, fax machine access and a networked computer with printer.

## ARTICLE IV - MEETINGS OF COLLEGE COUNCIL

- A. The college council shall meet a minimum of five times each academic year, and the first meeting shall be held during the first two months, as determined by the executive committee of the council.
- B. Meetings of the college council shall follow the current edition of Robert's Rules of Order Newly Revised.
- C. No business shall be conducted at college council meetings unless there is a quorum present. A quorum is defined as a majority of the total college council membership.
- D. The time of adjournment shall be mandatory and no binding resolutions or actions shall be permitted to be taken beyond that time.
- E. The chair may call special meetings of the college council to deal with specific agenda items upon three working days notice to the membership of the council.
- F. All council meetings shall be open to members of the college. Non-members of the council, with the approval of the council, may speak but may not vote.
- G. Upon delivery of a petition of a minimum of one sixth of the membership of the council to the college council secretary, a meeting must be called in order to deal with the issue of the petition. This meeting must be held within ten (10) working days from the receipt of the petition.
- H. The college archivist shall maintain the official records of the council and such records shall be accessible to all members of the college.

## ARTICLE V - POWERS AND DUTIES OF COMMITTEES OF COLLEGE COUNCIL

- A. The college council may establish standing and special committees at its discretion.
  - 1) All members, except ex-officio must serve on a council committee. Ex-officio members may elect to serve.
  - 2) Committee members shall have access to all college records and sources of information necessary for carrying out their assigned responsibilities.
- B. The executive committee
  - 1) The executive committee shall be composed of the council chair, vice-chair, secretary of the council and the chairs of all standing committees.
  - 2) The council chair or, in his/her absence, the vice-chairperson shall preside at meetings of the executive committee.
  - 3) In the absence of a chair of a standing committee he/she may be represented by a designee from the same committee, who shall enjoy the same privileges as the committee chair.
  - 4) The executive committee shall meet at least once a month during the academic year.
  - 5) The executive committee shall set the agenda for all meetings of the college council. The business of the standing committees shall be the first items on the council agenda, followed by the report of the college president. The executive committee will assign time limits to items on the agenda. A copy of the agenda shall be delivered to each council member at least five working days prior to a meeting and shall be posted publicly at least five working days prior to a meeting. Once an agenda has been distributed, it may be modified only by action of the college council.
  - 6) The executive committee of the council shall refer matters brought to its attention to the appropriate committee or to the council. All proposals submitted to standing and special committees must be written, complete and contain intended committee designations and time frame or they will be returned to their originators for revision. The committee shall receive recommendations and resolutions from all standing and special committees prior to submission to the council.
  - 7) The executive committee of the council shall submit such recommendations and resolutions to the council or shall return them to the appropriate committee with comments. If a recommendation or resolution is returned to a committee and the committee passes it for a second time and forwards it to the executive committee, it must be placed on the agenda of the next council meeting.
  - 8) The executive committee of the council shall place on the agenda for the last meeting of the council a report from the registrar on the list of students for graduation. At the last meeting of the council the registrar shall present a certified list of the October and January graduates and a list of proposed candidates for June graduation. Faculty members of the council will affirm and validate the list of candidates.
  - 9) The executive committee does not have authority to act for the council.
- C. Committee on Committees
  - 1) The committee on committees is composed of five council members of the instructional staff as defined in article II section B paragraph 2. The committee on committees for the upcoming academic year shall be elected by a plurality vote of members of the council at the penultimate meeting of the council each academic year (not counting the organizational meeting for the following year's college council).
  - 2) The committee on committees will elect its own chairperson.
  - 3) The committee on committees is not considered a standing committee of college council. Each member of this committee must serve on another standing committee of the council unless they are ex-officio members or they are elected chair, vice-chair, or secretary of college council.
  - 4) This committee shall be charged with assigning council members to serve on standing committees and overseeing elections of standing committee chairs. Assigning council members to standing committees should be done within ten days of the college council meeting following the one in which the committee on committees was elected. The only exceptions shall be for newly elected chairpersons, as a result of vacancies or for nonvoting members. The committee is also charged with providing orientation for new members of college council.
  - 5) This committee shall determine the number of members to be assigned to each standing committee with the proviso that no committee shall have fewer than seven members.
  - 6) In making its assignments the committee will consider appropriate continuity and individual preferences.
  - 7) At least one student shall be assigned to each standing committee.
  - 8) Once chairs of all standing committees have been elected the committee on committees' only duty will be to assign

- replacements and non-voting members to standing committees.
- 9) Vacancies on the committee on committees will be filled by a plurality vote of college council.
- D. Standing Committees
- 1) Each standing committee shall elect its own chairperson and secretary. Each chairperson and secretary shall serve for one year. No one may serve more than three consecutive terms as chair or as secretary.
  - 2) Each committee shall investigate, study and report to the college council on all matters brought to its attention by any member of the council's constituency.
  - 3) By a simple majority vote of the college council a matter resting in the hands of a committee shall be brought before the council at its next scheduled meeting.
  - 4) Each committee shall transmit its minutes with a record of attendance to the executive committee of the college council and to all members of the council.
  - 5) No committee has the authority to act for the council.
  - 6) Each committee shall work within a reasonable time frame with full knowledge and awareness of such deadlines as may exist.
  - 7) After the last council meeting of the academic year and before the organizational meeting for the upcoming year each committee shall submit a written summary of committee activities to the council secretary. These reports will be forwarded to the chair of the committee on committees who will give it to the chair of the committee for the following academic year.
  - 8) Curriculum Committee  
This committee shall be responsible for the evaluation of curriculum, the review of proposals for the development and modification of curriculum and formulation of curriculum policy.
  - 9) Committee on Students  
This committee shall be responsible for the evaluation and formulation of policy pertaining to: student recruitment, admission, discharge, student orientation, registration, discipline, counseling, academic standards, granting of degrees, ceremonies, health and other services, extra-curricular activities including athletics, student grievances, as well as other activities relating to students. All actions of this committee shall be undertaken within the boundaries of the students' right to privacy as defined by the Students Records Access Policy of the Board of Trustees of the City University of New York. Each academic year it shall produce an evaluative report on at least one important area of its purview and submit this written report to college council.
  - 10) Budget Committee  
This committee shall be responsible for recommendation, review and evaluation of policy relating to the financial planning, budget allocations, the use of allocated funds and long-term planning of the college. Each academic year it shall produce an evaluative report on at least one important area of its purview and submit this written report to college council.
  - 11) Legislative Committee  
This committee shall be responsible for the formulation of any required amendments to this constitution, the election procedures and bylaws of this body. In addition, this committee shall review and recommend action to the council on legislation of concern to the college community.
  - 12) Buildings and Grounds Committee  
This committee shall be responsible for producing evaluations and making recommendations to the council concerning the condition, improvements and safety of the college proper and its environs. This committee shall be expected to provide liaison between the faculty and the office of the vice president for administration and finance. To further this goal, the buildings and grounds committee shall be represented on all college-wide committees dealing with the planning and use of the physical plant. Each academic year it shall produce an evaluative report on at least one important area of its purview and submit this written report to college council.
  - 13) Personnel Committee  
This committee shall be responsible for the development of policies and practices (not subsumed by the bylaws of the CUNY Board of Trustees or existing contractual agreements) relating to the instructional staff.
    - a) It shall be responsible for reviewing and evaluating existing policies and practices and proposing recommendations for change.
    - b) It shall also be responsible for the development and ongoing review of criteria and procedures for the evaluation of administrators appointed by the president of the college and shall be responsible for seeing that there shall be periodic evaluation of all such administrators.
    - c) It shall in addition be responsible for investigating claims of infringement on academic freedom and report in writing to college council on their findings.  
Each academic year it shall produce an evaluative report on at least one important area of its purview and submit this written report to college council.
  - 14) Technology Committee  
This committee shall be responsible for making recommendations to the college administration regarding instructional, academic, and administrative technology throughout the college. It is also responsible for evaluation of current technological infrastructure of the college. Other college-wide committees with a primary focus on technology will maintain an active relationship with and provide resource personnel to the technology committee. To further this goal, the technology committee shall be represented on all college-wide committees dealing with instructional, academic, and administrative technology. Each academic year it shall produce an evaluative report on at least one important area of its purview.
  - 15) Non-members on Committees  
Members of the instructional staff and students who have not been elected to the council and who wish to serve on a standing committee of the college council may apply in writing to the chairperson of the committee on committees. The chairperson of the committee on committees in consultation with the members of the committee on committees, the chairperson and voting members of the committee being requested must either grant or deny the request in writing. A denial must be accompanied by a reason. Those persons who are accepted will serve on the committee

but will not have a vote and will not serve as delegates to the council. Representation of non-voting members on a committee shall not exceed 25% of the voting members, nor shall such non-voting members be counted as part of the committee's quorum. Their term shall not exceed the academic year in which they are invited to serve.

#### ARTICLE VI - PAST PRACTICES OF COLLEGE COUNCIL

Nothing in this document shall in any way be construed as to void the legality of any legislation of any previous duly constituted council, except as it may be specifically provided for in this constitution.

#### PART II - DEPARTMENTAL ELECTIONS

- A. All full-time members of the instructional staff as defined below shall be eligible to vote in all departmental elections:
  - 1) Professors and associate professors
  - 2) Tenured assistant professors and instructors
  - 3) Assistant professors and instructors who have received a third full-time continuous annual appointment.
  - 4) Full-time assistant professors ( untenured) who have been appointed to this rank after serving for three years as full time lecturers/instructors
  - 5) Full-time lecturers who have received a third continuous annual appointment.
- B. Eligibility to serve as department chairperson and to serve on appointments committees: The provisions of article IX, section 9.1, of the bylaws of the CUNY Board of Trustees shall be used to determine those faculty members eligible to serve as department chairpersons and to serve on committees on appointments.
- C. In departmental elections for chairperson, committee on appointments and departmental delegate to the college council, and in the peer evaluation process for promotion, those described as follows shall be deemed ineligible to vote and ineligible to serve:
  - 1) Appointees (either regular or acting but not including people serving in the below titles as the chief administrator of the library, the office of enrollment management and student affairs and the department of continuing education) as:
    - a) President
    - b) Provost
    - c) Vice President
    - d) Dean
    - e) Associate Dean
    - f) Assistant Dean
    - g) Administrator
    - h) Associate Administrator
    - i) Assistant Administrator
  - 2) Those serving in a full-time administrative capacity with the City University of New York, or the city, state or federal government.
  - 3) Those placed on disability leave without pay including TIAA Disability.
  - 4) Persons shall be deemed ineligible to vote in their departments if they are serving in a full-time administrative capacity for two years continuously outside of their own departments.
  - 5) All of the above shall regain their rights immediately upon returning to full-time teaching or other service in their own departments.

#### PART III - PROMOTION PROCEDURES

- A.
  - 1) At the beginning of each academic year, the director of instructional staff relations issues a personnel calendar which includes deadline dates for the promotion process. The office of instructional staff relations will also send to each department chair a listing of those faculty eligible to apply for promotion and will notify each eligible candidate. Any individual who does not receive notification and questions the eligibility listing should contact the director of instructional staff relations.
  - 2) During the fall semester, the president appoints two ad hoc promotion committees each consisting of five or six members of the faculty to examine in depth the candidacies of the applicants for promotion to the rank of associate professor and professor.
    - a) The ad hoc committee on promotion to associate professor will be composed of either five or six members of the faculty holding the rank of associate professor or professor. At least two of its members must be from the College P&B Committee with the ad hoc committee chaired by a member of the College P&B Committee.
    - b) The ad hoc committee on promotion to professor will be composed of either five or six members of the faculty holding the rank of professor. At least two of its members must be from the College P&B Committee with the ad hoc committee chaired by a member of the College P&B Committee.
  - 3) Applications of candidates as well as the required evaluations must be filed with the director of instructional staff relations by the announced deadline dates.
- B. The promotion process to the senior ranks originates with an evaluation by the departmental peers committee. For promotion to the rank of professor, the peers committee is composed of all full professors in the department; for promotion to the rank of associate professor, the committee consists of all associate and full professors in the department. The following procedures are to be followed at the departmental level:
  - 1) Department Chairs:
    - a) have all eligible candidates observed during the fall semester, review the observations with the candidates within a three week period, and prepare the appropriate memoranda;
    - b) determine from the candidates whether they wish to appear before the peer committee;
    - c) convene the peer committee to discuss each candidate and to elect a representative to be interviewed by the

- ad hoc committee. It is the peer committee's responsibility to evaluate each candidate using the college's performance criteria for promotion. These evaluations should result in a written report prepared by and voted on by the peer committee. The report should be signed by each of the members of the peer committee. These signatures indicate that the peers have read the report and are aware that they may append comments. Minority reports may be filed.
- d) hold a conference with each applicant to discuss the peer committee evaluation report and minority report (if any). This discussion should be reflected in a memorandum signed by the chair and the applicant, a copy of which should be given to the applicant. The candidate should also receive an unsigned copy of the report including any appended comments.
  - e) submit the reports, observations and memoranda together with the name(s) of the elected peer(s) to the director of instructional staff relations via the academic dean by the deadline date.
- 2) In those instances where a candidate makes application for promotion and does not fit the above model, the following procedures will apply:
    - a) Where the department chair is the only peer in the department, the academic dean shall act as a second peer with the department chair writing the report;
    - b) Where the department chair makes application and there are no other peers, the evaluation is performed by the academic dean;
    - c) Where the department chair makes application and there is only one peer, the academic dean and the peer constitute the evaluating body with the peer writing the report;
    - d) Where the department chair makes application and there are two or more peers, the academic dean convenes the peers, an election is held for a peers' chair, the academic dean leaves, and committee of peers evaluates all candidates with the chair of the committee writing the report;
    - e) Where the department chair does not make application and is not a peer, the department chair convenes the peers, participates in the evaluation discussions, but does not vote.
  - C. During the spring semester, the ad hoc committees review all applications, personnel files and relevant materials and interview candidates, elected peers, academic deans, the provost and department chairs. The affirmative action officer may also request to be interviewed. The committees will forward their reports to the president prior to their being presented to the College P&B Committee late in the spring semester.
    - 1) A candidate will be considered recommended with a vote of 5-1 or 4-1.
    - 2) In cases where a committee member is a member of the same department as the candidate, the committee member will recuse him/herself from the interviewing and voting processes. A candidate will then be considered recommended with a vote of 4-1 or 3-1.
  - D. After action is taken by the College P&B Committee, the president, in consultation with the provost and academic deans, will review the applications of all candidates and will make his/her final recommendations known to the College P&B Committee at its first meeting in September.
    - 1) Appeals may be made to the Personnel Appeals Committee.
    - 2) Candidates not recommended for promotion will meet with their department chair and academic dean early in the fall semester and prior to the beginning of the next promotion process so that the substance of the ad hoc committee's report relative to their candidacy may be shared with them. A record of this meeting will be summarized in a memorandum and placed in the candidate's personnel file.

#### PART IV - PERSONNEL APPEALS COMMITTEE

- A. There shall be a personnel appeals committee whose function shall be to review appeals transmitted to it by those who wish to appeal matters relating to instructional staff appointments, reappointments, certificates of continuous employment, tenure, leaves, promotions and the policies, recommendations and procedures thereto pertaining, and to advise the president on their disposition. Such appeals may be made either before or after the president's decision.
- B. Appeals may be based on academic criteria, on a question of procedure, or on any other grounds put forward and fully substantiated by the appellant. New evidence may be introduced as part of an appeal if it was made available to the appellant after the decision in question was made but pertains to the time period originally under consideration.
- C. Notice of five working days shall be offered to anyone asked to appear at a hearing of the personnel appeals committee.
- D. A completed report of the recommendations of the personnel appeals committee shall be submitted to the president of the college no more than thirty working days after such appeal is presented to the committee.
- E. This committee shall be composed of two tenured associate or full professors from each school and one from the combined unit composed of the department of continuing education, the library, and the department of enrollment management and student affairs. One member from each school shall be elected each fall, by members of the instructional staff in the faculty titles of lecturer, instructor, assistant professor, associate professor and full professor who are eligible to participate in elections for the college council. No two members of the committee shall be from the same department or unit.
- F. In addition, one member from the HEO series and one member from the CLT series shall be elected every other fall, who will serve, with vote, only when an appeal has been presented to the personnel appeals committee by a person in the HEO series or in the CLT series respectively. All persons in the HEO series who are eligible to vote in the elections for college council shall be eligible to vote for the HEO representative. All persons in the CLT series who are eligible to vote in the elections for college council shall be eligible to vote for the CLT representative. These representatives from the HEO and CLT series shall only participate in those actions which involve members of their respective series.
- G. The chairperson of this committee shall be elected from among the membership of the committee by the committee members each fall, following the election held to fill the vacant seats. Each school/area shall conduct a separate election for its representatives. Each elected member shall serve for a two-year term.
- H. No member of the personnel appeals committee may serve more than two consecutive terms.

## PART V - ADMINISTRATIVE ACCOUNTABILITY

- A. The president shall report no less than once during each academic year to the assembled instructional staff of the college on accomplishments of his/her administration and plans for the future. On such occasions the president will entertain questions and statements from the assembled instructional staff.
- B. Academic deans shall report no less than once during each academic year to the assembled instructional staff of the school on accomplishments of his/her administration and plans for the future. On such occasions the academic dean will entertain questions and statements from the assembled instructional staff of the school.
- C. Department chairpersons shall report no less than once during each academic year to the assembled instructional staff of the department on accomplishments of his/her administration and plans for the future. On such occasions the chairperson will entertain questions and statements from the assembled instructional staff of the department.

## PART VI - BYLAWS AND AMENDMENTS

- A. Bylaws  
The college council shall adopt bylaws, pursuant to the current edition of Robert's Rules of Order Newly Revised to define and regulate the details of its organization and procedures.
- B. Amendments
  - 1) Amendments to this governance plan may be initiated by any standing committee or by petition of sixty members of the instructional staff. The proposed amendment shall be submitted to the legislative committee for review. The legislative committee must submit the proposed amendment with its recommendations to the executive committee for placement on the agenda of the next regular meeting of the college council.
  - 2) The proposed amendment will require a two-thirds affirmative vote of the college council. In addition, an affirmative simple majority of those members of the instructional staff voting, provided 30% vote, is required. This vote must take place no later than the semester following that in which the approval by college council took place. If a vote is not held within this time a new approval by college council is required.
  - 3) All amendments to this governance plan are subject to approval by the Board of Trustees.
- C. The instructional staff shall have the right to reverse any specific vote of the council, including amendments of this governance plan, by a vote of the majority of the membership of said instructional staff eligible to vote. Upon petition of one tenth of the instructional staff to the president of the college council, a meeting, to which the entire instructional staff is invited, must be held in order to determine if the instructional staff desires to reverse any council decision in the aforementioned manner. This meeting must be held within ten working days from the receipt of the petition. The instructional staff shall be notified of said meeting a minimum of five working days prior to the meeting date. The president of the college shall preside at this meeting.

## PART VII - FACULTY-STUDENT DISCIPLINARY COMMITTEE, ACADEMIC INTEGRITY COMMITTEE, AND RESOLUTION OF STUDENT COMPLAINTS

- A. Faculty-Student Disciplinary Committee
  - 1) The faculty-student disciplinary committee shall be organized according to the provisions in article XV section 15.3 of the bylaws of the Board of Trustees of the City University of New York. It shall be charged with hearing of and passing judgment on any and all charges, accusations or allegations against a member of the student body that involve pursuit of a disciplinary sanction i.e. where the decision of culpability concerns a question of fact as opposed to the an academic sanction which is based on an instructor's expert judgment.
  - 2) Any faculty member holding the rank of professor, associate professor, assistant professor, instructor, or lecturer full-time, is eligible to nominate, or be nominated, to vote and to serve on this committee.
  - 3) The faculty-student disciplinary committee shall consist of two faculty and two student members plus a chairperson.
    - a) The faculty members shall be selected by lot from a panel of six elected annually by the instructional staff as described in part I, article II section B(2) (a)--(e) above.
    - b) The student members shall be selected by lot from a panel of six elected annually in an election in which all students registered at the college shall be eligible to vote. Eligibility to serve is as described in part I, article II section B(1) above.
    - c) In the event that either the student or faculty panel or both are not elected, or if more panel members are needed, the president of the college shall have the duty to select the panel or panels which have not been elected.
    - d) No-one shall serve more than two terms consecutively on the faculty-student disciplinary committee.
  - 4) The college president shall select in consultation with the executive committee of college council three members of the instructional staff to receive training and to serve in rotation as chair of the faculty-student disciplinary committee. If none of the chairpersons appointed from the campus can serve, the president, at his/her discretion, may request that a chairperson be selected by lottery from the entire group of chairpersons appointed by other colleges.
    - a) The chairperson shall preside at all meetings of the faculty-student disciplinary committee and decide and make all rulings for the committee. He/she shall not be a voting member of the committee but shall vote in event of a tie.

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- b) In the event that the chairperson cannot continue the president shall appoint another chairperson. In the event that a student or faculty seat becomes vacant and it is necessary to fill the seat to continue the hearing, the seat shall be filled from the faculty or student panel by lottery.
  - 5) A quorum of the faculty-student disciplinary committee shall consist of the chair and any two voting members.
  - 6) Hearings shall be scheduled at a convenient time and efforts shall be made to ensure full student and faculty representation. Persons who are to be participants in the hearing as witnesses or who have been involved in preferring charges or who may participate in appeals procedures or any other person having an interest in the outcome of the hearing shall be disqualified from serving on the hearing panel. An attorney from the general counsel's office of the board may be present to act as legal advisor to the committee.
  - 7) Whenever an academic sanction, as well as a disciplinary sanction, is being sought against a member of the student body in accordance with the University's Policy on Academic Integrity, the college's academic integrity officer or his/her designee shall be present to act as an advisor to the committee.
- B. Academic Integrity Committee
- 1) The academic integrity committee shall consist of seven voting members and either one or two non-voting members. Three members of the academic integrity committee shall be elected for three-year rotating terms by full-time faculty who hold the minimum rank of assistant professor who have received their third year reappointment. No two elected members of the academic integrity committee shall be from the same department. Four members shall be appointed by the Provost (with at most one member from each school and one member from the library) for one-year terms so that at most one member of the committee is from any single department. No one may serve more than six years consecutively as a voting member of the academic integrity committee. The academic integrity officer may ask a student to serve on the academic integrity committee as a non-voting member.
  - 2) The academic integrity committee shall have both an educative and administrative purpose. In the spirit of prevention, and to promote the education of faculty, staff and students about academic dishonesty, the academic integrity committee shall be charged with the maintenance, support and dissemination of academic integrity policies, procedures and guidelines as they are expressed in catalogs, student handbooks, class schedules, websites, workshops and other sources of public information at the college. In accordance with the recommendations put forth in the CUNY Report on Academic Integrity, the academic integrity committee shall
    - a) hold workshops and orientation sessions for faculty with the aim of raising awareness of the importance of academic integrity, providing guidelines for detecting plagiarism and dealing with students, and promoting preventative pedagogical strategies to discourage problems before they arise;
    - b) work with counselors and faculty to educate students in orientation sessions and other forums about the importance of academic integrity, what it means and what constitutes a violation of the academic integrity policies of the college and
    - c) create a website that will serve as a clearinghouse for all policies, procedures and guidelines involving academic integrity.
  - 3) The academic integrity committee shall be charged with hearing appeals of all contested charges of academic dishonesty against a student that do not involve the pursuit of a disciplinary sanction (charges that involve the pursuit of a disciplinary sanction are heard by the faculty student disciplinary committee; see section A(1) for definitions).
- C. Resolution of student complaints about faculty in academic settings
- 1) The college respects the academic freedom of the faculty and will not interfere with it as it relates to the content or style of teaching activities. Indeed, academic freedom is and should be of paramount importance. At the same time the college recognizes its responsibility to provide students with a procedure for addressing complaints about faculty treatment of students that are not protected by academic freedom and are not covered by other procedures. Examples might include incompetent or inefficient service, neglect of duty, physical or mental incapacity and conduct unbecoming a member of the staff.
  - 2) Determination of Appropriate Procedure.
 

If students have any question about the applicable procedure to follow for a particular complaint, they should consult with the vice president for enrollment management and student affairs. In particular, the vice president for enrollment management and student affairs should advise a student if some other procedure is applicable to the type of complaint the student has.
  - 3) Informal Resolution.
 

Students are encouraged to attempt to resolve complaints informally with the faculty member or to seek the assistance of the department chairperson or chair of the committee on students of college council to facilitate informal resolution.

## 4) Formal Complaint.

If the student does not pursue informal resolution, or if informal resolution is unsuccessful, the student may file a written complaint with the department chairperson or, if the chairperson is the subject of the complaint, with the academic dean for the school to which the department belongs. (This person will be referred to below as the "Fact Finder.")

- a) The complaint shall be filed within thirty calendar days of the alleged conduct unless there is good cause shown for delay, including but not limited to delay caused by an attempt at informal resolution. The complaint shall be as specific as possible in describing the conduct complained of.
- b) The Fact Finder shall promptly send a copy to the faculty member about whom the complaint is made, along with a letter stating that the filing of the complaint does not imply that any wrongdoing has occurred and that a faculty member must not retaliate in any way against a student for having made a complaint. If either the student or the faculty member has reason to believe that the department chairperson may be biased or otherwise unable to deal with the complaint in a fair and objective manner, he or she may submit to the academic dean a written request stating the reasons for that belief; if the request appears to have merit, that person may, in his or her sole discretion, replace the department chairperson as the Fact Finder.
- c) The Fact Finder shall meet with the complaining student and faculty member, either separately or together, to discuss the complaint and to try to resolve it. The Fact Finder may seek the assistance of the chair of the committee on students of college council or other appropriate person to facilitate informal resolution.
- d) If resolution is not possible, and the Fact Finder concludes that the facts alleged by the student, taken as true and viewed in the light most favorable to the student, establish that the conduct complained of is clearly protected by academic freedom, he or she shall issue a written report dismissing the complaint and setting forth the reasons for dismissal and send a copy to the complaining student, the faculty member, the provost and the vice president for enrollment management and student affairs. Otherwise, the Fact Finder shall conduct an investigation. The Fact Finder shall separately interview the complaining student, the faculty member and other persons with relevant knowledge and information and shall also consult with the vice president for enrollment management and student affairs and, if appropriate, the chair of the standing committee for students of college council. The Fact Finder shall not reveal the identity of the complaining student and the faculty member to others except to the extent necessary to conduct the investigation. If the Fact Finder believes it would be helpful, he or she may meet again with the student and faculty member after completing the investigation in an effort to resolve the matter. The complaining student and the faculty member shall have the right to have a representative (including a union representative, student government representative or attorney) present during the initial meeting, the interview and any post-investigation meeting.
- e) At the end of the investigation, the Fact Finder shall issue a written report setting forth his or her findings and recommendations, with particular focus on whether the conduct in question is protected by academic freedom, and send a copy to the complaining student, the faculty member, the provost and the vice president for enrollment management and student affairs. In ordinary cases, it is expected that the investigation and written report should be completed within thirty calendar days of the date the complaint was filed.

## 5) Appeals Procedure.

If either the student or the faculty member is not satisfied with the report of the Fact Finder, the student or faculty member may file a written appeal to the provost within ten calendar days of receiving the report. The provost shall convene and serve as the chairperson of an appeals committee, which shall also include the vice president for enrollment management and student affairs, two faculty members elected annually by the college council, and one student elected annually by the student government association. The appeals committee shall review the findings and recommendations of the report, with particular focus on whether the conduct in question is protected by academic freedom. The appeals committee shall not conduct a new factual investigation or overturn any factual findings contained in the report unless they are clearly erroneous. If the appeals committee decides to reverse the Fact Finder in a case where there has not been an investigation because the Fact Finder erroneously found that the alleged conduct was protected by academic freedom, it may remand to the Fact Finder for further proceedings. The committee shall issue a written decision within twenty calendar days of receiving the appeal. A copy of the decision shall be sent to the student, the faculty member, the department chairperson and the president.

## 6) Subsequent Action.

Following the completion of these procedures, the appropriate college official shall decide the appropriate action, if any, to take. For example, the department chairperson may decide to place a report in the faculty member's personnel file or the president may bring disciplinary charges against the faculty member. Disciplinary charges may also be brought in extremely serious cases even though the college has not completed the entire investigative process described above; in that case, the bringing of disciplinary charges shall automatically suspend that process. Any action taken by the college must comply with the constitution and bylaws of the college, the bylaws of the Board of Trustees of the City University of New York and the collective bargaining agreement between the University and the Professional Staff Congress.

**E. QUEENSBOROUGH COMMUNITY COLLEGE - NAMING OF THE CHARLES F. BOVA, SR. VETERANS MEMORIAL:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the "Charles F. Bova, Sr. Veterans Memorial," located adjacent to the Kupferberg Holocaust Resource Center at Queensborough Community College.

EXPLANATION: In 2013, Dr. Diane Bova Call, President of Queensborough Community College, pledged \$25,000 to the Queensborough Community College Fund, Inc. The gift was made in honor of her father, Charles F. Bova, Sr., who received a Bronze Star during World War II as a First Sergeant in the United States Third Army, First Tank Destroyer Brigade. Sergeant Bova was among the U.S. Army troops who liberated the Dachau Concentration Camp. The gift is restricted to the Kupferberg Holocaust Resource Center and Archives/National Endowment for the Humanities (KHRCA/NEH) endowment fund. The KHRCA/NEH endowment fund utilizes the resources of the Kupferberg Holocaust Resource Center and Archives and the College to create an annual colloquia in global human rights issues that enriches students' understanding of differences among cultures. Started in 2012, the colloquia is supported with the help of a \$500,000 Challenge Grant awarded from the National Endowment for the Humanities, which creates a 50% match for gifts (including Dr. Call's pledged gift) restricted to this endowment through 2017.

The Veterans Memorial at Queensborough Community College is a small, open-air, concrete plaza with a few benches. The concrete plaza is in the shape of the Pentagon representing the five armed forces of the United States: Army, Navy, Marine Corps, Air Force and Coast Guard. In honor of President Call's support for this important program, Queensborough Community College therefore recommends naming the Veterans Memorial in honor of Charles F. Bova, Sr.

**F. YORK COLLEGE - NAMING OF THE MILTON G. BASSIN PERFORMING ARTS CENTER:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Milton G. Bassin Performing Arts Center at York College.

EXPLANATION: A 1944 graduate of The City College of New York, Milton Bassin had a long and distinguished career at CUNY in faculty and administrative roles, ultimately serving as President of City Tech (1966-1971) and President of York College (1971-1991).

Milton Bassin is the single individual most responsible for building the York College campus in Jamaica, Queens. During New York City's fiscal crisis, he became revered in the community for his sterling defense of the College's existence and retention of its senior college status, overcoming many obstacles until state funding became available. Throughout his two decades of service at York, President Bassin was held in high esteem by York faculty, staff, students, alumni and the Jamaica community.

Queens Borough President Helen Marshall summed up his tremendous contributions as follows: "Dr. Milton Bassin was a man of vision and leadership who guided the future of York College from 1971 to 1991. As the longest-serving president of York, he committed himself to prepare the college, its faculty, students and the entire community of Jamaica for the future. He loved York and knew personally, as a graduate of CUNY himself, that intellectual pursuit in a nourishing environment would reap a rich harvest."

President Bassin passed away in August 2012. His family and friends are engaged in raising substantial funds to provide scholarships in President Bassin's name. Due to his singular role in nurturing the growth of York College, the College therefore recommends naming the Performing Arts Center in honor of Milton G. Bassin.

- G. DISTINGUISHED PROFESSORS:** RESOLVED, That the following be designated Distinguished Professor in the department, and the college, and for the period indicated, with compensation of \$28,594 per annum in addition to their regular academic salary, subject to financial ability:

COLLEGE	NAME	DEPARTMENT	EFFECTIVE
The City College of New York	Daniel Greenberger	Physics	September 1, 2013
The Graduate Center	Jeremy Kahn	Mathematics	September 1, 2013
The Graduate Center	Megan Vaughan	History	September 1, 2013
Queens College	Joshua Freeman	History	September 1, 2013
Queens College	Yunping Jiang	Mathematics	September 1, 2013

**Statement of President Lisa S. Coico:**

It is indeed with great pleasure that I present to the **Board of Trustees** Prof. Daniel M. Greenberger as a Distinguished Professor in the Physics Department of **The City College of New York**. Prof. Greenberger is currently the Mark W. Zemansky Professor of Physics at **City College** and has established an international reputation as a leading quantum physics theorist. His scholarly reputation emanates from his seminal work on the "GHZ theorem" named for the initials of the three scientists including Prof. Greenberger, who published their findings in 1989. This celebrated theorem is ranked second only to the famous Bell's Theorem of 1964, which launched the great debate concerning quantum mechanics versus local realism. To put Prof. Greenberger's findings in their historical perspective the initial paper on quantum entanglements was authored by Albert Einstein, Boris Podolsky and Nathan Rosen in 1935. The "GHZ theorem" made a critical extension to measurements involving three particles after John Stewart Bell had shown that quantum theory predicts violations of an upper limit for pairs of particles. As for Prof. Greenberger's role in this seminal work with his colleagues, it is generally agreed that of the three authors Prof. Greenberger conceived the idea and was the leader in executing it. As to its effect on the world of physics, Dr. Seth Lloyd, Director of the MIT Center for Extreme Quantum Information Theory states that the impact of this work has dramatically transformed the way scientists think of quantum mechanics. In addition to the strong support for this designation by administrative officials and faculty, overwhelmingly positive letters were received from international leaders in the field including three Nobel Laureates and eight National Academy of Science members. So it is truly my great pleasure and privilege to introduce to you a brilliant scientist who is also an extremely humble man - Dr. Daniel Greenberger.

**Statement of Dr. Daniel Greenberger:**

I would like to thank the **Board of Trustees** for this honor and I hope I live up to it. At the beginning of the century when Einstein and Niels Bohr, two of the really great intellectuals of the 20<sup>th</sup> century, got into their debate over the meaning of quantum mechanics, nobody thought that one could experimentally do anything about it. When I read about it as an undergraduate and I went to my advisor and asked if I could get into the field, he shook his head and said there is an ancient proverb about when elephants fight the grass gets trampled, and added that I should let the elephants fight this one out and just stay out of the way. That was good advice until about 1964 when John Bell proved the theorem which showed that in fact one could experimentally do something in this field and as a result the field has progressed enormously and today there are all kinds of experiments on quantum computers, quantum photography, quantum information and so on to the point where about ten years ago Prof. Salinger, my colleague in Vienna, and myself set up a group within the American Physical Society on quantum information theory and today it is just about ready for division status. It has been a great honor to be at the forefront of a newly-developing field and I really would like to thank everyone involved including **Dr. Coico** and her staff and my wonderful department for helping me achieve this honor. Thank you very much.

**Statement of Provost Chase F. Robinson:**

It is my great pleasure to be here and to introduce Dr. Jeremy Kahn. By most recent count the University has about 151 distinguished professors; **The Graduate Center** is privileged to be home for 61 of them. Dr. Kahn is the most recent addition to a really illustrious faculty. He received his BA in Mathematics from Harvard in 1991 and his Ph.D. in Mathematics from the University of California - Berkeley in 1995. He is currently Professor of Mathematics at Brown. An extraordinarily precocious and gifted mathematician and scholar with an international reputation, his seminal

research focuses on complex dynamics, complex analysis and hyperbola geometry. In recent years, Dr. Kahn has produced an impressive number of papers in the most prestigious and most significant journalism field with four papers published in the annals of mathematics. As one of his reviewers put it, a respectable number for an entire career for a first-class mathematician would be two or three, and many have none. Dr. Kahn's significant stature and global reputation are broadly recognized and his collaboration with Prof. Vladimir Markovic of the California Institute of Technology won the coveted 2012 Clay Research Award from the Clay Mathematics Institute for their pioneering contributions—work proving the surface subgroup theorem and the Aaron Price conjecture. These are truly spectacular accomplishments, one reviewer wrote, and by themselves qualify Dr. Kahn for a distinguished professorship chair at any department of mathematics. Welcome to **The City University of New York**, Dr. Kahn.

**Statement of Dr. Jeremy Kahn:**

My mother went to **Hunter College** and my father went to **City College**. I grew up in New York on the Upper West Side in a house full of books and a love of learning, and I have always believed New York City to be the center of the intellectual universe, and the center of New York to be **The Graduate Center**, and in the middle of that is the Department of Mathematics. I am glad that we are in the middle because we are not an empirical science, we are not writing poetry and we are not making history, although we are a product of our history. We, in mathematics, are the most rarified of the intellectual world and we are the most rigorous and the most determined to find the very final answer to the questions that we can answer. It is a great pleasure and an honor and a privilege to join you here as a Distinguished Professor in **The Graduate Center of The City University of New York**.

**Statement of President James L. Muyskens:**

It is especially fitting that historian Joshua Freeman be named Distinguished Professor by **The City University of New York** as there are few people who know as much about our city and the University as he. Dr. Freeman is one of those rare popular historians who receives high praise from his colleagues for his thoroughness and scholarly rigor. Having just read myself his recent magnum opus *American Empire*, I can also tell you that Dr. Freeman is also a graceful writer and a brilliant story teller. Besides this book he is a prolific scholar whose works have appeared in *The Nation*, *New York Times*, *Dissent*, *New Labor Forum*, and many other journals. He served at **Queens College**, the Murphy Institute, in many different capacities including two terms as executive officer of the Ph.D. history program at **The Graduate Center**.

**Statement of Dr. Joshua Freeman (read by President James L. Muyskens):**

I want to thank the Trustees for this honor. **The City University of New York** is a great institution for its mission, its students and faculty, and its administration and staff. I am delighted to join the ranks of the extraordinary distinguished professors at **Queens College** and distinguished professors of history throughout the University. They are scholars unsurpassed anywhere in the country. I am humbled now to be among them. I want to thank my colleagues at **Queens College** for their support, especially the past and present chairs of the History Department, Frank Warren and Joel Allen, and **President James Muyskens** whose backing over the years I greatly appreciate. I also want to thank **Dr. William Kelly** for the steadfast support he gave me at **The Graduate Center** while he served as provost then president, and **Dean John Mogulescu** whom I have had the pleasure of working with at the **CUNY School of Professional Studies** through my affiliation with the Joseph Murphy Institute. I can think of no other institution in the country where a faculty member can teach as broad a range of students as I have from undergraduates just out of high school to adult workers returning to school after many years, to doctoral students from all over the world, while being surrounded by such fine scholars. Nothing could make me prouder than to be Distinguished Professor of History. Thank you.

**Statement of President James L. Muyskens:**

Distinguished Professor Yunping Jiang's research investigates key issues in the field of KR systems, a field that touches all of us as it can be used to examine the flow of water, or the slow crawl of the rush hour traffic, it can explain chemical reactions or the puzzling fluctuations of stock prices. Our understanding of such chaotic behavior has deepened considerably in the last twenty years as Dr. Jiang's insights have been the foundation for much of our new understanding. His works have been described as elegant, exceptional and he himself has been called a remarkable researcher and a truly international figure. A terrific ambassador for **Queens College**, Dr. Jiang has been a visiting professor in China, France, England, Germany and Switzerland as well as an invited speaker at dozens of conferences around the world. He is clearly one of the leading mathematicians of his generation and I am proud to

say that such a brilliant researcher earned his doctoral degree at **The City University of New York**. It is my great pleasure to introduce **Queens College's** first Distinguished Professor of Mathematics Yunping Jiang.

**Statement of Dr. Yunping Jiang:**

I would like to thank **Chancellor Mathew Goldstein, President James Muyskens**, and the **Board of Trustees** for this honor. **The City University of New York** was the very first place I called my home when I came to the United States. My research field is mathematics with specialization in chaotic dynamical systems. I am also interested in complex analysis and thermodynamical formalism. I have been fortunate to be in the mathematics departments both at **Queens College** and at **The Graduate Center** where my former mentors and now colleagues have consistently encouraged and supported my work. Professor Dennis Sullivan's unique view in mathematics influenced my research in almost every aspect. Professor Richard Carl Sacksteder was always helpful, and with his passing a few years ago, I would like to use this chance to memorialize his kindness, guidance, and encouragement. I would also like to thank Professor Frederick Gardiner and Professor Linda Keen for their long-time support of my research. I am also immensely grateful to my students, Gaofei Zhang, Christ McCarthy, Zhe Wang, Haifeng Chu, Michael Beck, Tao Chen, and Yunchun Hu, and for Professor Sudeb Mitra, as their participation and fresh ideas have constantly challenged and inspired me. I would like to express my deepest gratitude to Professor Wallace Goldberg for his consistent and continued support of my teaching and research career at **Queens College, The City University of New York** is a wonderful and unique institution in the greatest city in the world, where I have been lucky enough to indulge in my passions for research and for teaching. I hope to continue to contribute to the field of mathematics and to live up to this honor bestowed upon me. Thank you very much.

**H. GRADUATE SCHOOL AND UNIVERSITY CENTER - AMENDMENTS TO THE GOVERNANCE PLAN:**

RESOLVED, That the Board of Trustees approve the proposed amendments to the Governance Plan of the Graduate School of the Graduate School and University Center, as set forth in the appended attachment, effective September 1, 2013.

EXPLANATION: The amendments to the Governance Plan of the Graduate School of The Graduate School and University Center ("Graduate School") are designed to update the Plan. The amendments were approved by the Graduate Council on May 8, 2013 and are recommended by the President.

Specifically, the language has been revised in Section 6.1 to allow appointment of faculty directly to master's programs, and to extend the guidelines and criteria for faculty appointments to include both doctoral and master's programs. Currently only doctoral faculty are permitted to be appointed to master's programs with the exception outlined in Section 6.2C. The increase in number of new master's programs at the Graduate Center, and especially the increase in the number of students in the MALS program, makes it necessary to modify the Graduate School Governance in this way. Section 6.2 has been modified to address only certificate programs since master's programs ("other educational programs") will be addressed in Section 6.1 Section 4.2E has been modified to include the current practice of appointment of an Advisory Committee by the President only for a new certificate program's first year, after which, the program's approved governance guides the process.

**Governance with Structure Changes of February 4, 2013, and March 4, 2013; Approved by Graduate Council May 8, 2013**

*Note: Additions are underlined and deletions are bracketed*

**GOVERNANCE PLAN OF THE GRADUATE SCHOOL  
OF THE GRADUATE SCHOOL AND UNIVERSITY CENTER  
OF THE CITY UNIVERSITY OF NEW YORK**

**Sec. 1 ADMINISTRATIVE OFFICERS**

**1.1 President**

The President of The Graduate School and University Center, hereafter referred to as The Graduate School, is the chief academic and administrative officer.

The President has general responsibility to develop, implement, and administer the doctoral programs of the University, other graduate programs, and centers and institutes of The Graduate School in accordance with the decisions of the Board of Trustees of The City University of New York.

The President has responsibility and authority for The Graduate School comparable to those set forth for Presidents in Article 11.4 of the Bylaws of the CUNY Board of Trustees.

#### 1.2 **Provost**

The Provost of The Graduate School is appointed by and responsible to the President and is the principal academic officer of The Graduate School, with responsibilities as the President may assign.

#### 1.3 **Vice Presidents**

Vice Presidents of The Graduate School are appointed by the President of The Graduate School in accordance with the established policies of the CUNY Board of Trustees for such appointments.

Vice Presidents have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

#### 1.4 **Deans**

Deans of The Graduate School are appointed by the President of The Graduate School in accordance with the established policies of the CUNY Board of Trustees for such appointments.

Deans have such duties and responsibilities as may be assigned to them by the President or referred to them by appropriate faculty bodies.

### **Sec. 2 ADMINISTRATIVE BODIES**

#### 2.1 **Graduate Council**

The governing body of The Graduate School is the Graduate Council, which operates in accordance with its Bylaws. The membership of the Graduate Council shall be specified in the Graduate Council Bylaws. A majority of the voting members of the Graduate Council shall constitute a quorum.

##### 2.1A Functions

The functions of Graduate Council shall be:

1. To formulate educational policy for all graduate work in doctoral programs at the Graduate School and in other graduate programs of The Graduate School, to set standards of admission and academic performance, and curriculum and degree requirements.
2. To approve programs and curricula leading to the doctoral degree and to approve other graduate programs of The Graduate School and the curricula of these programs.
3. To recommend to the CUNY Board of Trustees the granting of honorary and graduate degrees to qualified candidates. This function shall be exercised exclusively by the faculty members of the Council.
4. To consider any other academic matters of The Graduate School and to make recommendations to the CUNY Board of Trustees.
5. To receive, consider, approve, and forward, as appropriate, reports and recommendations of the Council's standing committees.
6. To review, and act on revisions to the Governance document of The Graduate School of the Graduate School and University Center, and to the Bylaws of Graduate Council of the Graduate School of the Graduate School and University Center.

##### 2.1B Chair

1. The President of The Graduate Center shall be Chair of Graduate Council and shall preside over its meetings. In the absence of the President, the Chair of the Executive Committee of the Council shall preside.
2. The Chair of the Executive Committee of Graduate Council shall preside over the meetings of the Executive Committee. The Chair shall serve for a two-year term and shall be elected by preferential voting by the voting members of the Council from among the faculty representatives of the Council at its final spring meeting during years when elections are scheduled.

##### 2.1C Committees

The Graduate Council shall establish Standing Committees as enumerated and such other committees as it deems necessary to the discharge of its responsibilities. Each committee shall consist of faculty members and

student members as specified in the Graduate Council Bylaws.

1. Executive Committee
2. Committee on Structure
3. Committee on Curriculum and Degree Requirements
4. Committee on Research
5. Committee on Committees
6. Committee on Student Services
7. Committee on Student Academic Appeals
8. Library Committee
9. Committee on Information Technology

## **2.2 Committees of The Graduate School**

### **2.2A Academic Review Committee**

This committee shall consist of the Provost as Chair (nonvoting) and six members elected by the Executive Officers from among their ranks. Each elected member shall serve for two years. The terms shall be staggered so that half of the total members are elected each year. The committee shall review all proposals for appointments to The Graduate School faculty, as well as reappointments, non-reappointments, promotions, tenure, and fellowship leaves of absence, and shall make its recommendations to the President.

### **2.2B Doctoral and Graduate Students' Council**

The Doctoral and Graduate Students' Council here and after known as the Doctoral Students' Council is the official representative body of the [doctoral] students of the Graduate Center.

### **2.2C Executive Committee of the Doctoral Students' Council**

The Executive Committee of the Doctoral Students' Council shall be the President's Student Advisory Committee. It shall advise the President in the discharge of such responsibilities as setting educational policy, making major administrative appointments, and other matters as the President may request.

## **Sec. 3 DEGREE PROGRAMS**

### **3.1 New Degree Programs**

**3.1A** The development of new degree programs or the revision of existing programs is the prerogative of the faculty. The development of new degree programs shall follow the City University's Office of Academic Affairs specific guidelines for Letters of Intent and Proposals for new degree programs.

**3.1B** The following procedures are required for new degree programs:

1. A letter of intent should include information about the proposed program's purposes and learning goals, need, student demand, curriculum, faculty, and cost assessment. The Letter of Intent will be reviewed by the Committee on Curriculum and Degree Requirements and, if approved, by Graduate Council. If approved by Graduate Council, the letter of intent will be forwarded to the City University's Office of Academic Affairs for review.
2. If the letter of intent is approved by the City University's Office of Academic Affairs, a full proposal will be developed with more detail and greater documentation, including the required external evaluation.
3. The full proposal will be reviewed by Committee on Curriculum and Degree Requirements and, if approved, by Graduate Council. If approved by Graduate Council, the proposal will be forwarded to the City University's Office of Academic Affairs for review prior to consideration by the City University's Board of Trustees Committee on Academic Policy, Programs, and Research and, finally, by the Board of Trustees.
4. Program proposals approved by the City University's Board of Trustees will be forwarded to the New York State Department of Education for review and final authorization.

**3.1C** During the period between the inception of a new degree program at The Graduate School and the approval of its governance by the Committee on Structure and by the Graduate Council, the interim structure shall be as follows: The President, with input from the program's planning committee, shall appoint an Executive Officer (EO) of such Doctoral Program and the EO of the Master of Liberal Studies or Director of any Graduate Center MA Program. In addition, the President shall appoint five members of the Executive Committee from the program's faculty including at least one from any college that has or will have at least six faculty on the initial program faculty, and including at least one from among those who have full-time appointments at The Graduate School. All other rules and regulations of The Graduate School and of the City University Board of Trustees Bylaws shall also apply during the interim period.

**3.1D** After a new program has been in existence for one academic year, it shall draw up a detailed governance structure consistent with this Governance document and the Graduate Council Bylaws of The Graduate School.

For that purpose a faculty-student ad hoc Governance Committee shall be established. The Committee shall consist of six to ten members, half of whom shall be faculty and include the Executive Officer, and half of whom shall be students elected for that purpose by the student body by mail, email, or other electronic means. Nominations for faculty members shall be made by the Executive Committee; nominations of student members shall require signatures of five students or 20 percent of the students in the program, whichever is fewer.

- 3.1E The governance proposal prepared by the ad hoc Committee shall be submitted to the faculty and students two weeks in advance of the vote and shall, after a faculty- student meeting, be submitted to a vote of faculty and students by mail, email, or other electronic means. Faculty and students shall vote separately. A majority of those voting in each group must vote affirmatively for the proposal to pass.
- 3.1F A description of the program governance shall be submitted to the Committee on Structure, which shall forward the proposal with its recommendations to Graduate Council. The recommendation of the Committee shall be adopted unless rejected by a three-quarters vote of the Graduate Council members present.

The description of the program governance shall include:

1. The composition of the Executive Committee and the Standing Committees described in this Governance document;
2. The composition and functions of other committees the program may wish to establish;
3. The nomination and election procedures for participants in the governing bodies of the program, the criteria for student membership pursuant to Section 6.4B, and the responsibilities and prerogatives of the student members.

### **3.2 General Provisions for Program Governance**

- 3.2A Proposals for doctoral and master's program governance or amendments thereto shall be explicit in all of their provisions and shall not "incorporate by reference" the provisions of the Bylaws of the Graduate Council, Bylaws of the City University, or other regulation or legislation.
- 3.2B Formal provisions shall be made for the expression of student opinions on decisions affecting appointments, promotion, and tenure of individual faculty members.
- 3.2C In programs with subprograms, the subprogram governance shall conform to relevant portions of this Governance document regarding program structure. It is the Executive Officer's responsibility to determine that this adherence to The Graduate School governance exists, and the responsibility of the program Executive Committee to approve any changes necessary to bring subprogram structures into conformity with the Governance document of The Graduate School.
- 3.2D Certificate Programs shall have a Coordinator and a five member standing advisory committee elected by the faculty of the program(s) in which the certificate program is housed.
- 3.2E The procedures of Graduate School committees, programs, and subprograms shall be governed by the latest edition of ROBERT'S RULES OF ORDER, NEWLY REVISED, in all cases in which they are applicable and not inconsistent with this Governance document and the Graduate Council Bylaws of The Graduate School.

### **3.3 Modification of Program Governance Structure**

- 3.3A With the approval of the Committee on Structure and Graduate Council, specific aspects of the program structure and organization provided for in this section may be modified to meet exceptional conditions prevailing in a doctoral program.
- 3.3B Programs may at any time propose a change in their structure within the requirements of the Governance document of The Graduate School provided that changes are submitted by a majority of the program's Executive Committee, and after timely notification to the program's faculty and students of the proposed changes, to the Committee on Structure for review and recommendation to Graduate Council for its consideration.
- 3.3C If at least 30 percent of the doctoral faculty or 30 percent of the matriculated students in a program sign a proposal to change the program's structure, the proposal shall be considered by the Committee on Structure of the Graduate Council. If the Committee on Structure approves the proposal, it shall forward the proposal with its recommendation to Graduate Council for its approval.

### **3.4 Executive Officer**

- 3.4A Each doctoral program of The Graduate School and the Master of Arts (M.A.) Program in Liberal Studies shall have an Executive Officer responsible for administering the affairs of the program in accordance with this Governance document, and with the policies established by the program faculty, Graduate Council, and the CUNY Board of Trustees.

- 3.4B The Executive Officer shall be appointed by the President for a term not exceeding three years. The President shall actively solicit nominations and counsel from the individual members of the Executive Committee, doctoral faculty, and students matriculated in the program concerning this appointment. The Executive Officer may be reappointed.
- 3.4C The Executive Officer shall preside at meetings of the program's faculty, Executive Committee, and Faculty Membership Committee. The Executive Officer shall have authority to initiate policies and actions concerning the affairs of the program, subject to the powers delegated by this Governance document to the program's faculty. The Executive Officer shall serve ex officio as a voting member of all program committees.
- 3.4D Courses to be offered each semester shall be determined by the Executive Officer after consultation with representative groups of faculty and students. The Executive Officer shall assign faculty to teach these courses.
- 3.4E The Executive Officer shall work with chairs of CUNY college departments in the Executive Officer's discipline to develop procedures for making new faculty appointments useful both to the college departments and to The Graduate School. The Executive Officer shall try to ensure that when department chairs recruit part-time faculty, they give preference to qualified students enrolled in the doctoral programs, in accordance with the policies of The City University of New York.

### **3.5 Executive Committee**

- 3.5A The Executive Committee of each program shall be constituted as required by each program's governance after approval by the Graduate Council Committee on Structure and by Graduate Council in accordance with the following provisions. There shall be established in each program an Executive Committee to be composed of at least five members. It shall include at least one faculty member from each senior college substantially participating in the program ("substantially participating" is defined as having six members on the faculty of the program) (Section 9.4, CUNY Board of Trustees Bylaws). In programs in which the doctoral faculty includes two or more faculty members (other than the Executive Officer) who hold Graduate School appointments, at least one member of the Executive Committee shall be elected from this category. Members of the Executive Committee shall be elected for a term not to exceed three years, but may be reelected.
- 3.5B The Executive Committee shall have the authority for the operation of the program between the stated meetings of the program's faculty subject to the policies established by the faculty. It shall meet at least once a semester with the students matriculated in the program. The Executive Officer shall serve as Chair of the Executive Committee (Section 9.4, CUNY Board of Trustees Bylaws).
- 3.5C The Executive Committee may make recommendations to the appropriate committees of Graduate Council and to the administration of The Graduate School.
- 3.5D The Executive Committee in coordination with the Faculty Membership Committee shall conduct a continuing review of the faculty of the University relevant to that program. The Executive Committee shall work with the Executive Officer to forward the policy in Section 3.4E of this Governance document.
- 3.5E The Executive Committee shall recommend policies and procedures on dissertations.
- 3.5F In the fall semester of the final year of the Executive Officer's current term, the Executive Committee of each program shall undertake a review of its program governance to ensure that it reflects current governance practice and remains in compliance with the most recent Graduate School governance, Board of Trustees policy, and New York State law, making any necessary amendments and revisions.

### **3.6 Program Standing Committees**

Each degree program shall have the following Standing Committees, and such other committees as its faculty, its governance structure, or its Executive Committee may determine. The committees' responsibilities are as follows:

- 3.6A Faculty Membership: To nominate members of the program's faculty as provided for in Section 6.1 below with a view toward including in the doctoral program faculty newly appointed at the colleges; to maintain a roster of potential doctoral faculty appointments; to record annually the status of those faculty members currently designated; to review all other actions taken in regard to membership on the doctoral faculty.
- 3.6B Curriculum and Examinations: To review curriculum and to submit curriculum recommendations for action; to recommend procedures and standards for the conduct of examinations.
- 3.6C Admission and Awards: To recommend admission and awards procedures and standards for the program; to administer these procedures in accordance with these standards.
- 3.6D Elections: To conduct all program elections.

**Sec. 4 MASTER'S PROGRAMS AND CERTIFICATE PROGRAMS****4.1 Definition**

A certificate program at The Graduate School is a formalized interdisciplinary concentration that grants certificates simultaneously with the awarding of doctoral degrees. The development of a certificate program is overseen by the Interdisciplinary Studies Committee and requires the approval of that committee, the Committee on Curriculum and Degree Requirements, and Graduate Council prior to being presented for approval first by the Board of Trustees of The City University of New York and then by the State of New York.

Master's programs at the GC which are headed by a Director may be free-standing or housed within a Doctoral Program.

**4.2 Administration and Structure**

4.2A A certificate program shall have a Coordinator administering the affairs of the program in accordance with the policies established by the program faculty, Graduate Council, and the CUNY Board of Trustees.

4.2B Master's programs (except the Master of Arts in Liberal Studies) which are not part of an existing doctoral program shall have a Director administering the program in accordance with the policies established by the program faculty, Graduate Council, and the CUNY Board of Trustees.

4.2C Directors of master's programs and Coordinators of certificate programs shall be appointed by the President for a term not exceeding three years. The President shall solicit nominations and counsel in making such appointments as described in Section 3.4B of this Governance document.

4.2D The responsibilities of the Director or the Coordinator are the same as those outlined for Executive Officers in Sections 3.4C and 3.4D of this Governance document.

4.2E A certificate program, for its first year of existence, shall have an Advisory Committee appointed by the President after consultation with the Coordinator. Appointees must be members of the doctoral faculty, except as indicated in Section 6.2C.

4.2F The Certificate Program Advisory Committee shall nominate to the President members of the initial certificate program faculty. Nominees should be members of the doctoral faculty, except as noted in Section 6.2C, below.

4.2G After a new master's or certificate program has been in existence for one academic year the Program Advisory Committee shall propose a governance structure for the program and submit it to the Committee on Structure, which shall forward the proposal with its recommendation to Graduate Council for approval.

The governance structure shall include procedures for establishing standing and ad hoc committees, for making faculty appointments, and for proposing modification of certificate requirements in accordance with procedures described in Section 3.2 of this Governance document.

**Sec. 5 FACULTY APPOINTMENTS, REAPPOINTMENTS, PROMOTIONS, TENURE**

5.1 Recommendations for faculty appointment, reappointment, promotion, and tenure on Graduate School lines assigned to The Graduate School must first be considered by the Executive Committee of the relevant program, next by the Academic Review Committee, and then by the President.

5.2 Student members of the Executive Committee have the right to participate in all discussions on matters of policy and on individual candidates for appointment, reappointment, promotion, and tenure, but may not vote on individual candidates.

5.3 Recommendations for appointment, reappointment promotion, and tenure of faculty appointed on Graduate School lines allocated to a senior college are initiated and reviewed at the college and submitted by the college president directly to the CUNY Board.

**Sec. 6 FACULTY AND STUDENTS****6.1 Faculty Membership in Doctoral and Master's Programs**

6.1A During the first two years of a degree program, the faculty shall be appointed by the President. Thereafter, the program's faculty shall be determined in accordance with the following paragraphs.

6.1B Appointment to a program's [the doctoral] faculty is initiated by means of written nomination from the appropriate program committee(s) to the Provost and is effective when the appointee is approved by the Provost. Appointment to the program's [doctoral] faculty may not be initiated by the Provost or President except in the case of newly established doctoral, master's, or certificate programs or in extraordinary circumstances with the approval of the Academic Review Committee.

- 6.1C The continued membership of each faculty member of each [doctoral] program shall be reviewed regularly by the Faculty Membership Committee and/or Executive Committee of each program in accordance with the program's faculty membership policy.
- 6.1D The program's governance structure shall stipulate whether nomination for appointment is made by (a) the Faculty Membership Committee, (b) the Executive Committee, or (c) the Executive Committee after recommendation by the Faculty Membership Committee, and the criteria employed by the program for nomination to, and continuance on, the [doctoral] faculty.
- Criteria shall include:
1. A determination that the faculty member will make a significant contribution relevant to the needs of the program, and
  2. Evidence of significant research relevant to the [doctoral] program, or
  3. Evidence of qualification to teach a [doctoral] course or provide other graduate [doctoral]-level training, or
  4. Evidence of qualification to supervise [doctoral] dissertations, theses, or other graduate-level research.
- 6.1E A member may be removed from the [doctoral] faculty on the recommendation of the appropriate program committee(s), but only after the member has been given one year's prior notice of the intention to remove.
- 6.1F The faculty member may appeal the decision to remove to the program's Executive Committee, the Provost, and the President.
- 6.1G The appointment of full-time CUNY faculty as members of a program's [the doctoral] faculty (except as in 6.11 below) confers full rights and duties.
- 6.1H Only members of a program's [the doctoral] faculty may teach a [doctoral-level] course more than twice or chair dissertation committees or supervise theses.
- 6.1I In order to meet emergency needs, an Executive Officer or Director may recommend directly to the Provost appointment of individuals to the [doctoral] faculty for a period of one semester or one year. Such temporary appointments may not be repeated for a cumulative total of more than two semesters. Notification of such appointments shall be conveyed to the Faculty Membership Committee and/or the Executive Committee. Temporary appointees do not have voting rights in the program, nor may they be appointed to program committees.
- 6.1J Part-time CUNY faculty and faculty or professionals at other institutions may be recommended for adjunct appointment to the doctoral faculty. Their rights and duties with respect to strictly academic activities (e.g., chairing a dissertation committee) are the same as those of other doctoral faculty.
- 6.2 Faculty Membership in Certificate Programs [and Other Educational Programs]**
- 6.2A An Advisory Committee for a certificate program [and the Executive Committee of a master's program not housed within a doctoral program] shall nominate to the President members of the initial program faculty. Nominees shall be members of the doctoral faculty.
- 6.2B The foregoing program structure rules for faculty membership apply as well to certificate [and other educational] programs of The Graduate School.
- 6.2C An individual qualified to serve a needed teaching, supervisory, or other function in a certificate [or other educational] program, but ineligible for membership in an existing doctoral program because there is no relevant doctoral program or because the definition of a relevant doctoral program precludes the individual's specialization, may be appointed in the following manner: after informing related doctoral programs of an intended appointment, the program forwards such nominations to the Provost accordingly, as required by the program's governance.
- 6.3 Faculty Responsibilities**
- 6.3A The Executive Committee of each program shall call at least one meeting a year of the faculty and present a report to the faculty. At any meeting of the program faculty a quorum shall consist of 25 persons or 50 percent of the faculty, whichever is smaller.
- 6.3B The faculty, through its members on the Standing Committees of the program, shall have responsibility to establish policies for the program. At any meeting of the faculty, a quorum being present, the faculty of each program may vote to make direct recommendations without Executive Committee approval to the appropriate committee of Graduate Council or to the administration on any matter that affects them.
- 6.3C The Executive Committee of the Graduate Council may receive motions for action directly from program faculty or from a program's Executive Committee.

**6.4 Student Responsibilities**

- 6.4A The Executive Committee shall call a meeting with the students of each program at least once each semester.
- 6.4B The students shall have responsibility through student representatives to the Executive Committee and the Standing Committees of each program to make known their views on the policies of the program. All students on these committees shall be chosen by means of an election by mail, email, or other electronic means by the students in the program. Any matriculated student shall be eligible to serve. Students of any program may make direct recommendations to the appropriate committee of Graduate Council or to the administration for immediate consideration on any matter that affects them if at least 10% of the students in that program support those recommendations.

**Sec. 7 AMENDMENTS AND REVIEW**

- 7.1 This Governance document may be amended by a two-thirds affirmative vote of the members present, there being a quorum, at any stated or special meeting of Graduate Council, provided that the text of the proposed amendment shall have been sent in writing to every member of Graduate Council at least two weeks before the meeting at which the proposed amendment is to be considered.
- 7.2 At the final spring meeting of the Graduate Council of every even-numbered year, the Committee on Structure shall present a report on the Governance document together with such recommendations for amendments, revisions, or alterations as it shall deem appropriate. The procedures described in the previous paragraph shall be followed except that such amendments shall require a majority affirmative vote of the members present, there being a quorum.

*Approved by the Board of Higher Education on September 28, 1970; June 19, 1972; September 23, 1974; September 27, 1976; August 7, 1978; and by the Board of Trustees on August 4, 1980; June 28, 1982, January 28, 1985; June 23, 1986; June 27, 1988; February 27, 1995, June 25, 2001; June 23, 2003; June 27, 2005; June 26, 2006; September 22, 2008; June 28, 2010, September 24, 2012*

**I. JOHN JAY COLLEGE OF CRIMINAL JUSTICE - NAMING OF THE RICHARD KOEHLER '73 LECTURE HALL:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of Room L.76 at John Jay College as the "Richard Koehler '73 Lecture Hall."

EXPLANATION: Richard Koehler is an alumnus of John Jay College, a trustee of the John Jay College Foundation and Chair of the Alumni Campaign Committee. He is a long-time supporter of the College with lifetime giving of \$176,157. His gifts have supported programming, scholarships and provided unrestricted support to the College.

Mr. Koehler is the Founding Partner of the firm of Koehler & Isaacs, LLP. Formerly, he was a Full Professor at the College, and also served as Commissioner of The New York City Department of Corrections.

In recognition of his generosity, the College recommends naming of the "Richard Koehler '73' Lecture Hall."

**J. THE CITY COLLEGE OF NEW YORK - NAMING OF THE MATTHEW GOLDSTEIN SCIENCE COMPLEX:**

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the "Matthew Goldstein Science Complex."

EXPLANATION: The Matthew Goldstein Science Complex will include the new science building at The City College of New York, where the College's faculty and students will explore such areas as bio-organics, molecular and cellular design, environmental sciences, and material sciences, and the CUNY Advanced Science Research Center (ASRC), where researchers from across the University will use cutting-edge technology to broaden understanding of nanotechnology, photonics, structural biology, neuroscience and environmental sciences. It is hoped that in the future there will be a second ASRC building next to the one that is nearing completion.

It is fitting that this complex be named for Chancellor Goldstein. His determination to reposition CUNY in the sciences is embodied in his "Decade of the Sciences" initiative, which dedicates the University with renewed vigor to advance science at the highest levels and to create a pipeline to science, math, technology, and engineering fields for CUNY students, particularly women and minorities. During his stewardship as Chancellor, colleges across the

University have recruited and hired many new faculty members in scientific fields who are conducting their research in new state-of-the art facilities.

In recognition of the extraordinary impact that the Chancellor has had on The City College of New York and on CUNY as a whole, the President strongly recommends the naming of the Matthew Goldstein Science Complex.

**NO. 5. COMMITTEE ON ACADEMIC POLICY, PROGRAMS AND RESEARCH:** RESOLVED, That the following items be approved:

**A. COLLEGE OF STATEN ISLAND - MSW IN SOCIAL WORK:**

RESOLVED, That the proposed program in Social Work leading to the Master of Social Work (MSW) be offered at The College of Staten Island be approved, effective June 25, 2013, subject to financial ability.

EXPLANATION: The MSW is the first licensure-qualifying degree in Social Work. The College of Staten Island, which has long experience in teaching Social Work at the undergraduate level, has established the need for a third MSW program at CUNY, in addition to programs currently offered by Hunter and Lehman Colleges. Responding to growing regional and national need, the MSW program at CSI will particularly emphasize preparing its graduates to work with individuals with developmental disabilities. The curriculum will follow the requirements for professional accreditation by the Council on Social Work Education (CSWE) and meet licensure requirements of New York State for both Licensed Master Social Workers and Licensed Clinical Social Workers.

**B. YORK COLLEGE - BS IN HEALTH SCIENCE:**

RESOLVED, That the proposed program in Health Science leading to the Bachelor of Science be offered at York College be approved, effective June 25, 2013, subject to financial ability.

EXPLANATION: York College has developed a niche in offering academic programs that support a wide variety of healthcare professions, and the college seeks to add a BS in Health Science to its mix. The program has a strong foundation in both the natural sciences and existing coursework in health policy, education and informatics. Students choose a concentration in either Health Care Management, which prepares them for direct employment, including in management positions in venues such as hospitals, long term care facilities and laboratories, or a concentration in Pre-Health Professional Studies which prepares them for graduate work in areas such as Public Health, Nutrition, and Health Care Policy. The college has reached out to related graduate programs at CUNY and the University of Bridgeport in designing this program to assure that its graduates have the best preparation for admission to graduate study. All students are required to do two field based experience courses, providing them with an opportunity to apply what they have learned in the classroom, make professional contacts, and gain valuable work experience.

**C. BARUCH COLLEGE & THE GRADUATE SCHOOL AND UNIVERSITY CENTER - PH.D. IN BUSINESS:**

RESOLVED, That the Ph.D. in Business, currently awarded solely by The Graduate School, be jointly awarded by The Graduate School and Baruch College, effective June 25, 2013, subject to financial ability.

EXPLANATION: Baruch College provides support to the Ph.D. program in business that is near the maximum in support that other senior colleges provide to graduate center programs. Almost all of the Graduate Center faculty who teach in the program are also appointed at Baruch, and all business dissertations are chaired by Baruch faculty. The program's curriculum is overseen by Baruch faculty. Office space for the Business Program is provided by Baruch, and all 75 students in the program have workspace at Baruch, and at some point in their graduate career teach at Baruch. The current arrangement between Baruch and the Graduate School, with the Graduate School as sole degree granter, leads to lack of clarity for regional and professional accrediting bodies. In addition, by sharing in the doctoral degree authority Baruch would rightfully be categorized as a PhD granting institution by Forbes, Financial Times, U.S. News, Bloomberg-Business Week and other college guides and rating agencies. Because this will be

Baruch's first doctoral-level program, a Master Plan Amendment will be submitted to the Board of Regents. The change in degree awarding will have no impact on the program standards, curriculum or teaching assignments.

**D. HUNTER COLLEGE – REORGANIZATION OF HEALTH SCIENCES FACULTY:**

RESOLVED, That the Hunter College School of Health Sciences shall be dissolved effective July 1, 2013; and be it further

RESOLVED, That the Hunter College School of Health Professions shall be established as a separate unit within Hunter College with a Dean and with all of the attributes and responsibilities of a School at Hunter effective July 1, 2013; and be it further

RESOLVED, That the Dean of the Hunter College School of Nursing ("SON") shall also serve as Dean of the Hunter College School of Health Professions; and be it further

RESOLVED, That the Department of Physical Therapy and the Department of Speech-Language Pathology and Audiology each shall be established in the Hunter College School of Health Professions with all of the rights and responsibilities of a department effective July 1, 2013; and be it further

RESOLVED, That there shall be established a divisional Personnel and Budget Committee which shall be comprised of the Chair of each department in the School of Health Professions, two tenured members of the School of Nursing Personnel & Budget Committee elected by the majority of the members of the SON having faculty rank or CCE, and two tenured members of the School of Urban Public Health ("SUPH") Personnel & Budget Committee elected by the majority of the members of the SUPH having faculty rank or CCE. The Dean of the SON and the Dean of the SUPH shall be invited to participate in the divisional personnel and budget committee with voice but not vote and shall alternate on an annual basis chairing such committee; and be it further

RESOLVED, That the Chairs of each of the departments that comprise the School of Health Professions, one tenured member of the Personnel and Budget Committee of SUPH who shall be elected by the majority of the members of the SUPH faculty having faculty rank or CCE, and one tenured member of the Personnel and Budget Committee of the School of Nursing who shall be elected by the majority of the members of the SON faculty having faculty rank or CCE shall serve on the College Faculty Personnel and Budget Committee with full voice and vote; and be it further

RESOLVED, That the resolutions of this Board of June 17, 1974, December 18, 1978, and June 23, 1997 be superseded.

EXPLANATION: From 1974 until 2010, the Hunter College School of Health Sciences was comprised of programs in public health, communication sciences/audiology, medical lab sciences, and physical therapy. In 2010, the Hunter College School of Urban Public Health was formed as a free-standing school in response to accreditation requirements for the new CUNY School of Public Health at Hunter. Earlier this year, the Medical Lab Sciences program was moved to the School of Arts & Sciences as its own department. This resolution addresses the governance of the remaining 2 programs that were left in the Hunter College School of Health Sciences and revises the Hunter College Divisional governance structures to reflect the cumulative changes.

A separate resolution has been submitted to the Board of Trustees via the Chancellor's University Report pursuant to which, contingent upon the approval of this resolution by the Board of Trustees, faculty members from the Physical Therapy Program in the School of Health Sciences will be transferred and appointed to the new Department of Physical Therapy and faculty members from the Communication Sciences/Audiology Program in the School of Health Sciences will be transferred and appointed to the new Department of Speech-Language Pathology and Audiology effective July 1, 2013.

**E. HUNTER COLLEGE - LETTER OF INTENT FOR THE DOCTOR OF EDUCATION IN INSTRUCTIONAL LEADERSHIP:**

RESOLVED, That the letter of intent for a proposed program in Instructional Leadership leading to the Doctor of Education degree (Ed.D.) to be offered at Hunter College be approved, effective June 25, 2013, subject to financial ability.

EXPLANATION: As per customary practice, new doctoral programs are presented to the Board twice: at the Letter of Intent Stage and subsequently at the full proposal stage.

The Hunter College School of Education proposes to offer a Doctor of Education (Ed.D.) in Instructional Leadership. This is a clinical doctoral program with a very different purpose, curriculum, constituency, and set of outcomes from Ph.D.s in education such as those offered by the CUNY Graduate Center. Using a cohort model, the program will prepare experienced educators to become effective practitioner leaders able to translate current research into practice, rather than produce new theoretical research.

As this Letter of Intent makes clear, there is a growing need for clinically-focused doctoral training for education practitioners; there is currently no Ed.D. program at CUNY designed to meet the needs of working educators with a part-time cohort model and practice-focused curriculum. The Ed.D. in Instructional Leadership is designed to build on the quality and reputation of the Hunter College School of Education to meet this need in a unique way, providing further training and credentialing for aspiring instructional leaders.

**F. LAGUARDIA COMMUNITY COLLEGE - CLOSING OF THE DEPARTMENTS OF COOPERATIVE EDUCATION AND COMMUNICATION SKILLS:**

RESOLVED, That the Department of Cooperative Education at LaGuardia Community College be abolished effective September 1, 2013; and be it further

RESOLVED, That the Department of Communication Skills at LaGuardia Community College be abolished effective September 1, 2013.

EXPLANATION: Over the past three years LaGuardia Community College has examined the way in which it offers its student internships. Since the College's founding, internships have been managed by the Division, and now Department, of Cooperative Education. However, to strengthen linkages between the internship and a student's major, departments have requested that they take responsibility for internship coordination. Since 2009 the College has moved internships into the Departments of Business & Technology, Education & Language Acquisition, English, Humanities, and Natural Sciences. A number of Cooperative Education faculty and staff have also been transferred as well. We will conclude by moving internships into the Department of Social Sciences and into the Liberal Arts program.

The College believes that moving the faculty and courses of the Department of Communication Skills (reading) into the Department of Education and Language Acquisition (ELA) will strengthen the curricular alignment between reading and ESL instruction – a need for many LaGuardia students. Further, most of the Communication Skills faculty have academic credentials that match, and could strengthen, the ELA Department's discipline offerings: linguistics, second language acquisition, and education.

In addition, the University is expanding the cohort of students who do some of their remedial work through the CUNY Start Program. With fewer remedial reading courses to teach, the Communication Skills faculty would then be able to devote part of their expertise to supporting the educational goals of the ELA Department, including teaching courses in ESL, linguistics, modern languages, and education.

A separate resolution is being submitted to the Board of Trustees via the Chancellor's University Report regarding the transfer and appointment of the remaining Cooperative Education faculty to Humanities, Business & Technology, and the Division of Academic Affairs.

A separate resolution is being submitted to the Board of Trustees via the Chancellor's University Report regarding the transfer and appointment of the faculty in the Department of Communication Skills. One faculty member will transfer to the Department of English and the remaining Communication Skills faculty will transfer to the Department of Education and Language Acquisition.

**G. COLLEGE OF STATEN ISLAND - CREATION OF THE SCHOOLS OF BUSINESS AND EDUCATION, CREATION AND ABOLISHMENT OF ACADEMIC DEPARTMENTS:**

RESOLVED, That the Board of Trustees of The City University of New York approves the dissolution of the Department of Business at the College of Staten Island and the establishment of the School of Business with the departments of Finance/Accounting, Marketing, Management, and Economics, effective July 1, 2013; and be it further

RESOLVED, That the Board of Trustees of The City University of New York approve the establishment of the School of Education at the College of Staten Island, comprised of the current Department of Education, effective July 1, 2013; and be further

RESOLVED, That the Board of Trustees of The City University of New York approves the dissolution of the Department of Political Science, Economics and Philosophy and the establishment of the Department of Political Science and Global Affairs and the Department of Philosophy, which shall be in the Division of Humanities and Social Sciences, and the Department of Economics, which shall be in the School of Business, effective July 1, 2013.

EXPLANATION: Pursuant to academic and institutional planning, and following approval by the Department of Business, the Institutional Planning Committee, and the College Council, the College of Staten Island proposes to dissolve its current Department of Business and to establish four new Departments (Finance/Accounting, Marketing, Management, and Economics), which will be situated within a new School of Business. Economics is currently part of the Department of Political Science, Economics, and Philosophy, which is being dissolved in a separate resolution.

The creation of the School of Business will enhance the quality of student-centered programs, research, scholarship and initiatives. The new school structure will allow the College to seek accreditation from the appropriate accrediting body and give greater recognition to the College and the University.

The costs associated with the establishment of the School of Business have been approved by the Chancellor. The Board has already approved an Interim Dean.

By separate resolutions submitted as part of the Chancellor's University Report, the faculty in the Department of Business will be transferred and appointed, as appropriate, to the new Departments and advised of their seniority therein.

Pursuant to academic and institutional planning, and following approval by the Department of Education and the Institutional Planning Committee, the College of Staten Island proposes to establish the School of Education comprised of the current Department of Education.

The establishment of the School of Education will give greater prominence to the College's education programs and will enable the development of a richer array of rigorous undergraduate and graduate degree programs, and improve the academic and administrative coordination to better fulfill its mission. The creation of a school is also a step to ensure continued NACTE accreditation.

The costs associated with the establishment of the School of Education have been approved by the Chancellor. A resolution appointing an Interim Dean is also being submitted to the Board for approval at its June 2013 meeting.

Pursuant to academic and institutional planning, and with the approval of the Department of Political Science, Economics and Philosophy, the Institutional Planning Committee, and the College Council, the College of Staten

Island proposes to dissolve the Department of Political Science, Economics and Philosophy and to establish the three new Departments listed above.

The College of Staten Island has previously and successfully divided amalgamated departments into disciplinary units resulting in new curricula and new undergraduate and graduate programs. Creation of separate Departments of Political Science and Global Affairs, Economics and Philosophy will enhance the ability of faculty within each discipline to refine their programs to reflect emerging trends in their fields, and strengthen their ability to recruit faculty who expect and prefer to work within discipline-specific departments. It will permit a more focused effort on programmatic and curricular development, more specialized representation on college-wide committees and a clearer representation of the discipline for potential faculty and students. Furthermore, it will permit the creation of an administrative structure providing for more effective management of degrees.

The costs associated with the establishment of these new departments will be minimal. By separate resolutions submitted as part of the Chancellor's University Report, the faculty in the Department of Political Science, Economics and Philosophy will be transferred and appointed as appropriate to the new Departments and advised of their seniority therein.

#### **H. [ADDED ITEM] THE CITY UNIVERSITY OF NEW YORK - AGREEMENT REGARDING SCIENCE AND RESILIENCE INSTITUTE AT JAMAICA BAY:**

RESOLVED, That the Board of Trustees of The City University of New York authorizes the General Counsel to execute an agreement on behalf of the University with the New York City Department of Parks and Recreation and the National Parks Service to form the Science and Resilience Institute at Jamaica Bay (SRIJB). The parties to the agreement are not obligated to pay any monetary consideration to the others. The agreement shall remain in effect for up to twenty years, or until such time as the expiration or termination of a long term lease with the National Parks Service for a permanent location of the SRIJB. The agreement shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The proposal of The City University of New York in response to a solicitation was selected by the New York City Department of Parks and Recreation and the National Parks Service. CUNY led a consortium of institutions, including Columbia University, Cornell University, NASA Goddard Institute for Space Studies, New York Sea Grant, Rutgers University, Stevens Institute of Technology, Stony Brook University and Wildlife Conservation Society, and proposed to conduct research, provide education about, and increase access to Jamaica Bay. In addition, the SRIJB would promote the acquisition and dissemination of knowledge about the ways in which natural and human systems may interact to shape and enhance the ecosystem and community, especially in light of an enhanced need to focus on resilience following the effects of recent extreme weather events such as Superstorm Sandy.

#### **Report of Academic Policy, Programs and Research Committee Chair Wellington Z. Chen:**

**Executive Vice Chancellor and University Provost Logue** informed the Committee of new academic centers being established at two of our schools. The **CUNY School of Law** is establishing a Center for International Peace and Justice which will, among its endeavors, provide fellowships for students interested in international justice, host conferences and lectures, and operate a scholars-in-residence program. It is expected that the Center will eventually be named after the late Theodore Sorenson, an advisor and speechwriter to President John F. Kennedy. At present, approximately \$1.1 million out of the required \$2.5 million has been raised in pledges and gifts towards a permanent endowment and naming of the Center. In addition, **Queens College** is establishing a Center for Computational Infrastructure for the Sciences, which is intended to be both a research and resource center. The Center will offer workshops and seminars and will disseminate interdisciplinary computational research. It will also provide summer research internships for students and will support faculty collaboration on large-scale research projects. **Executive Vice Chancellor and University Provost Logue** then turned to an update on Pathways—on which the Chancellor has already updated you—and an update on the **CUNY School of Public Health**. With respect to the **CUNY School of Public Health**, at the recent meeting of the **Executive Committee** of the **Board of Trustees**, the school was authorized for the first time to hire faculty on its own without requiring them to have appointments at **Brooklyn College, Hunter College, The Graduate Center, or Lehman College**. Also, at the Board's **Executive Committee**

meeting, the **CUNY School of Public Health** was given the authority to give degrees jointly with one of the collaborative colleges, and the first permanent dean of the **CUNY School for Public Health**, Dr. Ayman El-Mohandes, was appointed, effective September 2, 2013. Dr. El-Mohandes is a distinguished leader in the world of public health. He is currently the dean of the School of Public Health at the University of Nebraska, having spent most of his career, however, at George Washington University. He is a neonatologist and a specialist in child and maternal public health and we are extremely fortunate to have him join us.

**NO. 6. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS:** RESOLVED, That the following items be approved:

**A. CUNY SCHOOL OF LAW - ESTABLISHMENT OF AUXILIARY ENTERPRISE BOARD:**

RESOLVED, That the Board of Trustees approve the establishment of the CUNY School of Law Justice & Auxiliary Services Corporation, and the proposed bylaws and certificate of incorporation of the auxiliary enterprise board.

EXPLANATION: CUNY School of Law would like to incorporate an auxiliary enterprise board to support the School and assist in the implementation of its public service mission. In accordance with Board Bylaw section 16.10, the bylaws and certificate of incorporation of the auxiliary enterprise board have been approved by the Dean of the Law School and reviewed by the University Office of General Counsel. The name of the auxiliary enterprise board is CUNY School of Law Justice & Auxiliary Services Corporation. The auxiliary enterprise board will be responsible for auxiliary services that may include food services, book store operations, vending and game machines, and other enterprises for the benefit of the School. In addition the auxiliary enterprise board will conduct and/or support public service initiatives that may include research, publication, training and distribution of materials which address legal issues relating to advancing justice, and to disseminate the results of the same to members of the general public, the academic community, community organizations and government. The governing board of the auxiliary enterprise board will be composed of the Dean of the Law School or her designee, as chair, five students, four administrators, and one faculty member.

**B. STELLA AND CHARLES GUTTMAN COMMUNITY COLLEGE - ESTABLISHMENT OF AUXILIARY ENTERPRISE BOARD:**

RESOLVED, That the Board of Trustees approve the establishment of the Stella and Charles Guttman Community College Auxiliary Enterprises Corporation, and the proposed bylaws and certificate of incorporation of the auxiliary enterprise board.

EXPLANATION: The Stella and Charles Guttman Community College would like to incorporate an auxiliary enterprise board to support the College. In accordance with Board Bylaw section 16.10, the bylaws and certificate of incorporation of the auxiliary enterprise board have been approved by the College President and reviewed by the University Office of General Counsel. The name of the auxiliary enterprise board is the Stella and Charles Community College Auxiliary Enterprises Corporation. The auxiliary enterprise board will be responsible for auxiliary services that may include food services, book store operations, vending and game machines, and other enterprises for the benefit of the School. The governing board of the auxiliary enterprise board will be composed of the College President or his designee, as chair, six students, three administrators, and three faculty members.

**C. QUEENS COLLEGE - ESTABLISHMENT OF INCORPORATED AUXILIARY ENTERPRISE BOARD:**

RESOLVED, That the Board of Trustees approve the incorporation of the Queens College Auxiliary Enterprises Corporation, and the proposed bylaws and certificate of incorporation of the auxiliary enterprise board.

EXPLANATION: Queens College is re-structuring its auxiliary enterprise board from an unincorporated association to a corporation. In accordance with Board Bylaw section 16.10, the bylaws and certificate of incorporation of the auxiliary enterprise board have been approved by the Queens College President and reviewed by the University Office of General Counsel. The name of the auxiliary enterprise board is the Queens College Auxiliary Enterprises Corporation. The auxiliary enterprise board will be responsible for auxiliary enterprises at the College that may

include food services, book store operations, vending and game machines, and other enterprises for the benefit of the College community. The governing board of the auxiliary enterprise board will be composed of the Queens College President or designee as president, six students, four administrators, and two faculty members, as well as the Executive Director of the Queens College Student Services Corporation, who shall serve as an ex-officio, non-voting member of the board.

**D. THE CITY COLLEGE OF NEW YORK - CENTER FOR WORKER EDUCATION (CWE) SUBSTITUTE STUDENT ACTIVITY FEE:**

RESOLVED, That the Board of Trustees hereby approves a substitute student activity fee for all CWE students each semester and summer session; and be it further

RESOLVED, That City College students at the Center for Worker Education (CWE) be exempt from the \$64.35 student activity fee paid by full-time undergraduate students and the \$40.85 student activity fee paid by part-time undergraduate students and, instead, be charged a substitute student activity fee of \$5.85 for all CWE students each semester and summer session.

EXPLANATION: The Center for Worker Education (CWE) students attend classes at an off campus site and miss many of the opportunities to participate in student activities that occur on the main campus. The College has asked that these students pay a substitute fee that will be used to support activities at this off campus site.

**E. THE CITY UNIVERSITY OF NEW YORK - ESTABLISHMENT OF THE MATTHEW GOLDSTEIN SCHOLARSHIP PROGRAM FOR STUDENTS WITH DISABILITIES:**

RESOLVED, That the Board of Trustees of The City University of New York authorizes the establishment of the Matthew Goldstein Scholarship Program for Students with Disabilities, subject to financial ability, to be awarded annually to qualified students, who are otherwise eligible for TAP based upon financial need, but whose disabilities impact their rate-of-progress, in order to support their persistence toward, and achievement of undergraduate degrees.

EXPLANATION: Chancellor Matthew Goldstein's career at the City University of New York (CUNY) is a testament to the core values of meaningful access and opportunity in higher education for all qualified students by extending affordable, excellent higher education opportunities to groups of students who have historically been underrepresented at CUNY. Chancellor Goldstein has been particularly devoted to access and opportunity for CUNY's more than 9,000 students with disabilities. He established CUNY's Annual Disability Awareness Month in 2003, calling upon the University community to dedicate each April to a celebration of the rich contributions that people with disabilities make to University life. Chancellor Goldstein also has shown his indefatigable support of the CUNY LEADS program, an intensive career readiness program that places CUNY students with disabilities in competitive employment at a rate of 70 percent within 18 months of graduation.

One of the major problems facing such students is that financial aid resources have been limited for many of them. There are approximately 800 CUNY students with disabilities who would be otherwise eligible for the New York State Tuition Assistance Program based upon their financial need, but are unable to attend college full-time because of the nature of their disabilities. Even with prevailing Americans with Disabilities Act/TAP rate-of-progress considerations, these students often exhaust their TAP eligibility long before they are in a position to complete their degrees. Consequently, many of these students are not adequately making progress toward degree completion and are placed at-risk of attrition. Providing financial support through tuition waivers in Matthew Goldstein Scholarship Program for Students with Disabilities during this critical time will enable impacted students to finish their academic requirements and secure the degree they have worked so hard to obtain.

**Statement of Chairperson Benno Schmidt:**

It is outrageous that the New York TAP program does not recognize that disabled students may require longer to get their degree. This scholarship program will help correct what is a rather blatant injustice in the TAP program.

**F. [ADDED ITEM] THE CITY UNIVERSITY OF NEW YORK - UNIVERSITY STUDENT GOVERNMENT FEE PROPOSAL:**

RESOLVED, That the University Student Government Fee currently set at 85 cents be increased by 60 cents per regular semester and summer sessions beginning with the Spring 2014 Semester, to be paid by all students at The City University of New York; and be it further

RESOLVED, That 25 percent of this increase be earmarked for the CUNY Athletic Conference to be spent in consultation with USS and under the Supervision of the Vice Chancellor of Student Affairs; and be it further

RESOLVED, That 25 percent of this increase be earmarked for academic scholarships that are to be awarded under criteria and procedures developed by USS and authorized by the Executive Vice Chancellor and University Provost; and be it further

RESOLVED, That 30 percent of this increase be added to operating budget of USS to be allocated in accordance with the Fiscal Accountability Handbook; and be it further

RESOLVED, That 20 percent of this increase be earmarked for USS Standing Committees, special task forces, System-wide programming and academic and professional development to be allocated by USS with the approval and review of the Vice Chancellor for Student Affairs.

EXPLANATION: The Board of Trustees is increasing the University Student Government Fee at the request of the University Student Senate Plenary and the majority of the Student Governments in the University in recognition of the fact that the fee has not changed in over ten years while costs of operation have risen significantly. The Board of Trustees is also earmarking parts of this fee increase to expand Student Scholarships and the growing Athletic Conference in the University. In addition, twenty percent of the increase will help fund expanded USS programs, committees and taskforces with the approval of the Vice Chancellor for Student Affairs. Allocations and budgeting for the USS fee will continue to follow the rules and regulations in the University Fiscal Accountability Handbook.

**NO. 7. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:** RESOLVED, That the following items be approved:

**A. BRONX COMMUNITY COLLEGE – GOULD MEMORIAL LIBRARY ROTUNDA EGRESS STAIR:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the City University Construction Fund to execute a construction contract on behalf of Bronx Community College for the installation of a new egress stair for the rotunda in the Gould Memorial Library. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding. The contract cost shall be 50% chargeable to New York City Funds per CP 57718 and 50% chargeable to New York State Capital Construction Funds for an amount not to exceed \$855,000. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That City University Construction Fund be and hereby is authorized to execute a construction contract for the installation of a new egress stair for the rotunda in the Gould Memorial Library.

EXPLANATION: Bronx Community College (BCC) will install a new secondary means of egress from the rotunda of the Gould Memorial Library.

This project will be a CUNY managed project, and the contract will be held by the CUCF.

**B. QUEENS COLLEGE - TV PRODUCTION FACILITY UPGRADE:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a construction contract on behalf of Queens College to renovate the Queens College TV Station. The

contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding pursuant to law and University Regulations. The contract cost shall be chargeable to the City Capital Budget, Project No. QC040-011, for an amount not to exceed \$3,145,000. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Queens College will renovate the Queens College TV Station.

**Note:**

This is the first Contract to be approved by the Board for this project, as the Consultant's design contract was under \$500,000.

**C. LAGUARDIA COMMUNITY COLLEGE - LIBRARY EXPANSION AND RENOVATION:**

RESOLVED, That the Board of Trustees of The City University of New York accept the design of the Library Expansion in the E Building at LaGuardia Community College, as prepared by Gruzen Samton Architects, with a construction budget of \$8,986,000 million dollars. The design firm of Gruzen Samton was retained through the CUCF Architectural Services Requirements contract; and be it further

RESOLVED, That the City University Construction Fund is requested to authorize the Dormitory Authority of the State of New York to complete the contract documents, to bid and award contracts and to supervise the construction of this project.

EXPLANATION: The Project will expand the existing library into an additional 21,250 SF of space located on the 2nd floor of the E Building (directly above the existing library). The expansion will maximize student seating and study space while ushering the library into the 21st century. The plan calls for the addition of eleven group study rooms, two large reading rooms that will accommodate approximately two hundred seats, a new media lab, extension of a feature staircase and elevator to the second floor, new faculty offices, additional restrooms and modifications to exterior windows. All seats in the expanded area will have access to power and data connections and group study rooms will have interactive set ups so students can maximize the use of technology in their studies.

**D. BARUCH COLLEGE - CAMPUS-WIDE FIRE ALARM PROJECT:**

RESOLVED, That the Board of Trustees of The City University of New York authorizes the Vice Chancellor to execute a Purchase Order for the services to design, purchase and install a Fire Alarm System in the Information and Technology Building at Baruch College under an existing New York State Office of General Services Contract. The total cost of all such purchases shall be chargeable to the State Capital Construction Fund, Project No. 3167209999 for an amount of not to exceed \$900,000.

EXPLANATION: The fire alarm system in the Baruch Information and Technology Building is not in compliance with the current New York City Building and Fire Codes and is not functioning. The building is now under Fire Guard. In order for this building to have the required fire safety, the fire alarm system must be replaced immediately.

**E. BRONX COMMUNITY COLLEGE - MEISTER HALL DUAL TEMP PIPING REPLACEMENT:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the City University Construction Fund to execute a design and construction contract on behalf of Bronx Community College for the replacement of dual temperature mechanical piping in Meister Hall. The contract shall be awarded to the lowest responsive and responsible bidder after public advertisement and sealed bidding. The contract cost shall be 50% chargeable to New York City Funds per CP 57450 and 50% chargeable to New York State Capital Construction Funds for an amount not to exceed \$2,569,594. The contract shall be subject to approval as to form by the University Office of General Counsel; and be it further

RESOLVED, That City University Construction Fund be and hereby is authorized to enter into a contract with the New York Power Authority for design and construction services.

EXPLANATION: Bronx Community College (BCC) will replace old and deteriorated mechanical piping that serves to cool and heat the buildings spaces in Meister Hall.

This project will be a CUNY managed project, and the contract will be held by the CUCF.

**F. HOSTOS COMMUNITY COLLEGE - LEASE AMENDMENT FOR 560 EXTERIOR STREET, BRONX, NEW YORK:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a lease amendment, for approximately 17,864 rentable square feet of space, at 560 Exterior Street, Bronx, New York, on behalf of the Hostos Community College. The lease shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Hostos Community College has occupied 11,153 rentable square feet of classroom and office space at 560 Exterior Street (also known as the Gateway Mall) since May 2012 pursuant to a lease that will expire on July 31, 2027. Under the existing lease the current base rent is \$45.00/SF. Pursuant to the lease amendment, two additional suites – for a combined total of 17,864 rentable square feet of space - will be added to the existing space for a grand total of 29,017 rentable square feet of space. The commencement of the added spaces will be upon substantial completion of the landlord interior renovation work and the termination date will be July 31, 2027. The new spaces will be used by the college for additional offices and classrooms.

The main terms of the proposed lease amendment are as follows:

Area: 17,864/RSF

Annual Base Rent: Commencement Date to April 30, 2017: \$892,848 (\$49.98/RSF) per annum.

May 1, 2017 to April 30, 2022: \$982,132.81 (\$54.97/RSF) per annum.

May 1, 2022 to July 31, 2027: \$1,080,346.08 (\$60.47/RSF) per annum.

The Landlord at Landlord cost shall perform certain improvements to the space specified by the University. The Landlord will be responsible for exterior, structural and roof repairs. The University will be responsible for the cleaning and increases in real estate taxes over base year 2010/11.

In response to a question from **Trustee Hugo Morales, Vice Chancellor Iris Weinshall** stated that the termination date for the current lease for **Hostos Community College** at 560 Exterior Street, Bronx, New York will be in fourteen years, July 31, 2027. The College already has space but has taken more space on another floor in the building which will be occupied very shortly.

In response to a question from **Trustee Charles Shorter, Vice Chancellor Weinshall** stated that the landlord or lessors will be identified in the report to emphasis full transparency and consistency.

**G. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - LEASE RENEWAL AT 70 MURRAY STREET, NEW YORK, N.Y.:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a 20 year lease renewal, for approximately 166,206 rentable square feet of space, at 70 Murray Street, New York, New York, on behalf of the Borough of Manhattan Community College. The lease shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Borough of Manhattan Community college has occupied 186,551 rentable square feet of office and classroom space at this location on the Ground, Part of the 2<sup>nd</sup> Floor, Part of the 5<sup>th</sup> Floor and the entire 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> and 14<sup>th</sup> Floors since June 2004 pursuant to a lease that will expire in May 2015. Under the existing lease the current annual base rent is \$8,415,351 (\$45.11/RSF). To insure the college's long term occupancy at these

premises under favorable rental terms, the University has come to an early agreement with the landlord to extend and modify the current lease. Under the lease renewal and modification agreement the University will reduce its leased area from 186,551/RSF to 166,206 rentable square feet.

The main terms of the proposed lease renewal are as follows:

Term: Twenty years to start on June 1, 2015.

Area: 166,206/RSF

Annual Base Rent:

First Five Year Period: \$6,648,240 (\$40.00/RSF) per annum.

Second Five Year Period: \$7,313,064 (\$44.00/RSF) per annum.

Third Five Year Period: \$7,977,888 (\$48.00/RSF) per annum.

Fourth Five Year Period: \$8,642,712 (\$52.00/RSF) per annum.

The Landlord at Landlord cost shall perform certain improvements to the space specified by the University. The Landlord will continue to be responsible for exterior, structural and roof repairs. The University will be responsible for increases in real estate taxes and operating expense escalations over base year 2014/15.

#### **H. THE CENTRAL OFFICE - LEASE RENEWAL AT 230 WEST 41<sup>ST</sup> STREET, NEW YORK, N.Y.:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a twenty-year lease Renewal and Modification Agreement, for approximately 179,901 rentable square feet of space, at 230 West 41<sup>st</sup> Street, New York, New York, on behalf of the Central Office. The lease shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The Central Office has occupied 177,292 rentable square feet of office and academic spaces on several floors at this building under two leases starting in July 2004. The leases will terminate in June 2017. The University houses several administrative departments and the School of Journalism at this location. The total current base annual rent is \$7,121,820 (\$40.17/RSF). The building is owned by the Research Foundation of CUNY.

The University and the Research Foundation have agreed on a new twenty year early renewal of the leases to secure the University's long term occupancy and enhance the Research Foundation's ability to refinance its existing mortgage on the property. The University will also take an additional 2,609/RSF of space on the 17<sup>th</sup> Floor of the building for a total of 179,901 rentable square feet of space.

The main terms of the proposed renewal are as follows:

The two existing leases will be combined into one lease agreement

The Annual Base Rent:

First Five Year Period: \$7,226,624 (\$40.17/RSF) per annum.

Second Five Year Period: \$7,960,619 (\$44.25/RSF) per annum.

Third Five Year Period: \$8,680,224 (\$48.25/RSF) per annum.

Fourth Five Year Period: \$9,534,753 (\$53.00/RSF) per annum.

The Research Foundation, at its own cost, shall perform certain improvements to the University's space and be responsible for exterior, structural and roof repairs, as well as cleaning. The University will be responsible for operating expense escalations but will not incur real estate tax charges as a result of the property's partial real estate tax exemption.

#### **I. BROOKLYN COLLEGE - NEW LEASE OF SPACE AT 25 WASHINGTON STREET, BROOKLYN, NEW YORK:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a twenty-five year lease, for approximately 69,941 rentable square feet of space at 25 Washington Avenue, Brooklyn Navy Yard, Brooklyn, New York, for use by Brooklyn College. The lease shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The University and Steiner Studios have come to an agreement on a new twenty-five year lease of approximately 69,941 rentable square feet of space at 25 Washington Avenue located within the Brooklyn Navy Yard. Steiner Studios owns a long-term ground lease on certain areas of the Brooklyn Navy Yard including the facility at 25 Washington Avenue. The new space will house the Brooklyn College Film Studies Department on part of the Fifth Floor and the entire Sixth Floor of the building. The new space will include offices, classrooms for design and production, a digital lab, studios and other specialized spaces.

The main terms of the proposed new lease will be as follows:

Annual Base Rent: \$1,877,387 (\$26.84/RSF) escalated at 2% per annum.

Operating Escalations: \$489,587 (\$7.00/RSF) per annum.

Term: 25 Years to start upon substantial completion of landlord's work.

Landlord Work: The landlord will construct the space to the University's specifications and will contribute \$3,147,345 (\$45.00/RSF) to the University's buildout costs. Any costs over this amount will be paid by the University in a lump sum upon completion of work or amortized as construction rent over the life of the lease.

Free Rent: The University will get six months of free rent at the start of occupancy.

Utilities: The University will pay for its own utility costs.

Maintenance: The Landlord will be responsible for general maintenance of the facility.

Expansion and Renewal Rights: The University will have certain rights to expand its leased area and to extend the term of the lease.

The new space will also provide the faculty and students of the Brooklyn College Film Studies Department with unique opportunities to engage in collaborative work with the professionals of Steiner Studios.

#### **J. THE CENTRAL OFFICE - LEASE RENEWAL AT 39-07 PRINCE STREET, FLUSHING , N.Y.:**

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a ten-year lease extension and modification agreement, for approximately 10,000 rentable square feet of space, at 39-07 Prince Street, Flushing, New York, on behalf of the Central Office. The lease shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The University has occupied 10,000/RSF of space on part of the Second Floor at this site since 2003. The current ten-year lease is due to expire in August 2013. The University is currently paying a base annual rental rate of \$469,692 (\$46.96/RSF). The space is used by the University's Citizenship and Immigration Program as well as Queensborough Community College which offers classroom instruction as part of the college's Port of Entry Program, as well as other continuing education programs. Pursuant to the proposed lease extension and modification agreement, the University will extend the term of the current lease for ten years effective at the end of the current lease term. The base annual rent will remain the same at \$469,692 (\$46.96/RSF) for the first year and escalate by 2.5% per annum each year thereafter.

The Landlord will continue to maintain the building's mechanical systems. The University will pay its own cleaning costs and reimburse the landlord for proportional increases in applicable real estate taxes over base year 2013/14.

#### **K. COLLEGE OF STATEN ISLAND - NEW LEASE FOR CLASSROOM SPACE AT 100 MERRILL AVENUE, STATEN ISLAND, N.Y.:**

RESOLVED, That the Board of Trustees of the City University of New York authorize the General Counsel to execute a two-year lease with three one year options for a furnished 8,064 square foot modular building. The fully accessible

property includes 10 classrooms and an adjacent parking lot for 80 cars, located at 100 Merrill Avenue, Staten Island, New York, and will be for use by the College of Staten Island's Office of Continuing Education and Professional Development. The lease shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Enrollment at the College has steadily increased by 16% since 2007. This has resulted in a shortage of instructional space on the campus. To alleviate some of the scheduling difficulties, the College will relocate the Office of Continuing Education and Professional Development and many of its adult education programs to this site. The property is located approximately one mile from the College of Staten Island campus and is accessible by public transportation.

The proposed lease will be for two years based upon the following terms with renewal options for three additional years:

Annual Base Rent:

First Two Years: \$200,000 per annum

Years Three – Five: \$208,000 per annum

The Landlord will be responsible for exterior, structural and interior repairs and cleaning of indoor and adjacent outdoor areas. The University will be responsible for direct operating expenses.

**L. HUNTER COLLEGE - KENNEDY CENTER ACQUISITION, 149 EAST 67<sup>TH</sup> STREET, NEW YORK, N.Y.:**

RESOLVED, That the Board of Trustees of the City University of New York authorize the City University of New York ("CUNY") to enter into a Purchase and Sale Agreement ("Contract") with The Catholic Charities of the Archdiocese of New York for the acquisition of an existing 7 story building located at 149 East 67<sup>th</sup> Street, New York, New York (Block 1402, Lot 24) and to execute any other documents related thereto, all such agreements subject to approval by the University Office of General Counsel.

EXPLANATION: CUNY intends to purchase, on behalf of Hunter College, the existing 7 story building currently used by the Kennedy Child Study Center. The facility will be used by Hunter in connection with academic programming, including classrooms and faculty offices.

The purchase price of \$18 million is supported by an appraisal performed at CUNY's request. Hunter College will finance the purchase costs from a combination of funds available from a New York City Resolution funding allocation, construction cost savings from the recently developed Silberman School of Social Work Building at 2180 Third Avenue, New York, NY 10035, and a donation by a Hunter alumna.

**NO. 8. EXECUTIVE COMMITTEE: Notice of Actions Taken (May 22, 2013), for informational purposes:**

**A. UNIVERSITY HONORARY DEGREE FOR ARNE DUNCAN:**

RESOLVED, That the Board of Trustees award the University Honorary Degree of Doctor of Humane Letters to U.S. Secretary of Education Arne Duncan, to be conferred at the Hostos Community College commencement ceremony on June 7, 2013.

EXPLANATION: Arne Duncan is the ninth U.S. secretary of education. He has served in this post since his confirmation by the U.S. Senate following his nomination by President Barack Obama.

Duncan's emphasis on educational quality for all students began in Chicago, where from 1992 to 1998 he ran the nonprofit Ariel Education Initiative to make college accessible to inner-city children and helped start a new public elementary school, which is still operating today. As CEO of the Chicago Public Schools from 2001 to 2008, his

energetic leadership and ambitious agenda were catalysts for change and brought to the forefront the importance of accountability, student performance, quality teaching, and public-private partnerships to expand opportunity.

As secretary of education since 2009, he has turned the attention of the nation to a vision of education driven by engagement, innovation, and outcomes. He has been a champion of students, securing funding for early learning programs, struggling schools, and Pell grants, and supporting new teaching methods and programmatic interventions to improve learning. As a leader in education reform, Secretary Duncan has guided the national Race to the Top initiative. Together with President Obama, he has emphasized the crucial role of community college education in advancing the lives of Americans and advancing the competitiveness of our country. His recognition of the need for alignment between secondary and postsecondary education, as well as partnerships with business and industry, is fostering both college and career readiness. And his call for investment in community colleges is spurring a re-imagining of traditional post-secondary models and serving as an invitation to students of all backgrounds to build a better future.

**B. GRADUATE SCHOOL AND UNIVERSITY CENTER - REVISIONS TO UNIVERSITY CENTER GOVERNANCE PLAN (CUNY SCHOOL OF PUBLIC HEALTH):**

RESOLVED, That the Board of Trustees hereby approves the amendments to the governance plan for the University Center of the Graduate School and University Center of The City University of New York regarding the CUNY School of Public Health; and it is further

RESOLVED, That the Executive Committee of the Board of Trustees hereby authorizes the CUNY School of Public Health to award joint degrees, along with the Consortial Campuses (the Graduate School, Hunter College, Lehman College and Brooklyn College) to all students receiving a bachelor's, master's or doctoral degree in public health.

EXPLANATION: The amendments change the name of the "CUNY School of Public Health at Hunter College" to the "CUNY School of Public Health". They also revise the reporting structure for the Dean so as to make clear that the School is one of the separate educational units within the University similar to other recently established units like the Graduate School of Journalism and the School of Professional Studies. Finally, the amendments allow the CUNY School of Public Health to hire its own faculty who, together with its consortial faculty, will comprise the full-time faculty of the school. Through these changes, and the awarding of joint degrees, the resolution will advance the mission and stature of the CUNY School of Public Health.

**GOVERNANCE PLAN OF THE UNIVERSITY CENTER OF THE GRADUATE SCHOOL AND UNIVERSITY CENTER OF THE CITY UNIVERSITY OF NEW YORK**

Article I. ADMINISTRATION

A. The President of the Graduate School and University Center is the chief academic officer and administrator of the University Center.

B. The University Center shall include the School of Professional Studies, the CUNY Baccalaureate Program, the Graduate School of Journalism, Macaulay Honors College, the CUNY School of Public Health and such other University-wide programs and schools created or assigned there by the CUNY Board of Trustees.

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Article VI. CUNY SCHOOL OF PUBLIC HEALTH

A. Administrative Officers

1. Dean of the School of Public Health. There shall be a Dean of the CUNY School of Public Health, who shall be appointed by the Chancellor after consultation with the Presidents of Hunter College, Brooklyn College, Lehman College, and the Graduate School and University Center (these four colleges constituting collectively the "Consortial Campuses"). The search committee for the Dean shall be formed by the Chancellor after consultation with the Presidents of the Consortial Campuses, and shall include at least one faculty and one administrative representative from the CUNY School of Public Health and from each of the Consortial Campuses. The President of each Consortial Campus shall recommend representatives after consultation with the faculty at that campus who are members of the Core Faculty of the CUNY School of Public Health. The Dean shall report to the Chancellor and shall consult as appropriate with the Presidents of the Consortial Campuses. The Dean shall have general responsibility to develop, implement and administer the programs and resources of the CUNY School of Public Health, in consonance with the policies of the Board of Trustees of The City

University of New York.

2. Associate and Assistant Deans. Following consultation with the Presidents of the Consortial Campuses, the Dean may appoint Associate and Assistant Deans of the School of Public Health as are necessary in accordance with the established policies of the CUNY Board of Trustees for such appointments. The Associate and Assistant Deans shall have such duties and responsibilities as may be assigned to them by the Dean. Whatever the number or titles of the Associate and Assistant Deans, they shall have responsibility for and report to the Dean regarding the areas of academic affairs, finance and administration, student and alumni affairs, research and sponsored programs, and planning and evaluation.

3. Campus Directors. There shall be a Campus Director from the faculty of each of the Consortial Campuses who shall report to the Dean or such Associate Dean or Assistant Dean as the Dean may designate. The Campus Directors shall serve as a liaison to their home campus with respect to public health programs and shall coordinate with respect to teaching assignments, course scheduling and other such matters. The Campus Directors shall also communicate with the department chairperson at the home campus of each faculty member in his/her program concerning that faculty member's performance at the CUNY School of Public Health in connection with the annual evaluation at the home campus. The Dean and the President of the Graduate School and University Center shall jointly appoint the Campus Director for the Graduate School and University Center (who shall also serve as the Executive Officer of the Doctor of Public Health Program). The Campus Directors from the other three Consortial Campuses (who may have a different title at their home campus) shall be selected by such method as each of those campuses shall determine pursuant to its governance plan, subject to approval by the Dean. Each Campus Director shall serve for a three-year term and may be removed by the Dean, after consultation with the appropriate Consortial Campus President, in the best interest of the School of Public Health and in the same manner as department chairpersons may be removed by a president pursuant to the Bylaws of the CUNY Board of Trustees.

#### B. Administrative/Advisory Bodies

1. Dean's Cabinet. There shall be a Dean's Cabinet consisting of the Dean, the Associate and Assistant Deans and the Campus Directors and other persons designated by the Dean, which shall advise the Dean with respect to the policies and operations of the CUNY School of Public Health.

2. Council of Provosts. There shall be a Council of Provosts consisting of the Dean and the Provosts of the Consortial Campuses. The Council of Provosts shall advise the Dean on matters related to the policies and operations of the CUNY School of Public Health, with particular emphasis on ensuring that the needs of the Consortial Campuses are met and that the policies and procedures of the School are consistent with those of the Consortial Campuses. The Council of provosts will also advise the Dean on the development and implementation of memoranda of understanding among the Consortial Campuses relating to the academic, financial and administrative arrangements among their public health programs and those of the CUNY School of Public Health.

3. Public Health Leadership Council. There shall be a Public Health Leadership Council consisting of members appointed by the Dean who shall be representative of external organizations involved in public health research or policy or the delivery of health or health-related services. The Public Health Leadership Council shall meet as requested by the Dean and shall advise the Dean with respect to the research, programs and workforce development and training of the School of Public Health to ensure that they meet the needs of the community.

#### C. Faculty

1. Initial Composition. The faculty of the CUNY School of Public Health shall consist initially of all full-time faculty from the Consortial Campuses whose primary appointment is in a program leading to a doctoral or master's degree in public health, a master's of science degree in nutrition or environmental and occupational health sciences, or a bachelor's degree in nutrition or community health education, and such other faculty (including adjunct faculty) appointed by the Dean after consultation with the Faculty Appointments Committee. All such faculty except adjunct faculty shall be Consortial Faculty at the CUNY School of Public Health with their primary appointment at another CUNY campus.

##### 2. New Appointments.

a. Thereafter, new consortial faculty shall be appointed to the CUNY School of Public Health after consultation with the President of one of the Consortial Colleges and review by the Faculty Appointments Committee. The final decision regarding such consortial appointment shall rest with the Dean. In the event that a candidate for appointment to the CUNY School of Public Health is simultaneously under consideration for an appointment at one of the Consortial Colleges, the Dean and the President of that college shall coordinate as to the timing of the review processes.

b. In addition, the CUNY School of Public Health shall have the authority to hire full-time faculty, whose primary appointment shall be at the CUNY School of Public Health (hereinafter "CUNY School of Public Health Faculty"). The Dean shall make such appointments, as well as the appointment of adjunct faculty, after receiving the recommendations of the Faculty Appointments Committee.

3. Review and Reappointment of Consortial and Adjunct Faculty. The Faculty Appointments Committee shall conduct annual reviews of the Consortial Faculty and adjuncts. It shall convey its recommendations regarding reappointment to the Dean and also, in the case of Consortial Faculty, to the President of the Consortial College at which the faculty member has his/her primary appointment. Subject to the Board of the Trustees, the Dean shall have final decision-making authority regarding reappointments of Consortial Faculty and shall coordinate the review process and consult with the President of the Consortial College at which a Consortial Faculty member has his/her primary appointment.

4. Review, Reappointment and Promotion of CUNY School of Public Health Faculty. The Faculty Appointments Committee shall also conduct annual reviews and make recommendations to the Dean regarding reappointment of the untenured CUNY School of Public Health Faculty except with respect to reappointments with tenure. The Faculty Promotion and Tenure Committee shall conduct reviews and make recommendations to the Dean with respect to reappointments with tenure and promotions. Subject to the Board of Trustees, the Dean shall have final decision-making authority regarding reappointments, tenure and promotion of the CUNY School of Public Health Faculty.

5. Core Faculty. Pursuant to guidelines developed by the Faculty Appointments Committee and approved by the Dean, the Dean shall designate as Core Faculty the consortial faculty whose primary activities and responsibilities are related to the CUNY School of Public Health. Other consortial faculty shall be designated affiliated faculty.

D. Governing Body.

1. The Faculty and Student Council. The governing body of the CUNY School of Public Health shall be the Faculty and Student Council. The Council shall meet at least three times per semester and shall distribute its agenda at least two weeks prior to its meetings.

2. Membership. The Faculty and Student Council shall consist of the Dean, the Associate Dean for Academic Affairs, the Campus Directors, all CUNY School of Public Health Faculty and all Core Faculty, two affiliated faculty elected annually by the affiliated faculty and five students, one elected annually by and from the students at the School of Public Health from each of the Consortial Campuses except two shall be elected annually from Hunter College (one from the undergraduate program and one from the master's program). Affiliated faculty other than the two elected representatives may attend meetings, with voice but no vote. The Dean shall serve as the chairperson of the Faculty and Student Council and shall preside over its meetings. The Council shall elect a member each year to serve as vice chairperson to preside in the absence of the Dean.

3. Duties. The duties of the Faculty and Student Council shall be as follows (subject to the limitation that all actions of the Faculty and Student Council under subparagraphs a-c below must also be approved by the governing body of the applicable Consortial College):

- a. formulate educational policy and develop standards for admissions, academic performance and degree requirements for students consistent with the Bylaws and policies of the CUNY Board of Trustees and other CUNY policies and procedures;
- b. review programs and curricula;
- c. recommend to the Dean and the CUNY Board of Trustees the granting of undergraduate degrees, graduate degrees and honorary degrees to qualified candidates;
- d. consider any other academic matters and make recommendations to the Dean and the CUNY Board of Trustees;
- e. establish or abolish such standing or temporary committees as it deems necessary and consider reports and recommendations of those committees; and
- f. recommend revisions to this governance plan.

4. Standing Committees. The Faculty and Student Council shall establish such standing and temporary committees, determine the number of members and assign them such duties as it deems appropriate. Initially, the Faculty and Student Council shall have the following standing committees: a Steering Committee, a Curriculum Committee, an Assessment Committee and an Admissions Committee. Each committee may establish appropriate subcommittees. Members of the committees shall be elected by the Faculty and Student Council. CUNY School of Public Health Faculty and Core Faculty members of standing committees shall serve for staggered three-year terms; other members shall serve for annual terms.

- a. Steering Committee. The Steering Committee shall establish the agenda for the meetings of the Faculty and Student Council, identify major issues for the Council's consideration and oversee the activities of the other standing committees. The Steering Committee may act for the Council between Council meetings where there is an urgent need for immediate action and the Dean requests such action. The Dean shall be a member of the Steering Committee.
- b. Curriculum Committee. The Curriculum Committee shall review all programs and courses, and amendments and addition thereto within the CUNY School of Public Health and report its recommendations to the Faculty and Student Council. It shall also coordinate its work with that of the appropriate committees and governing bodies of the Consortial Colleges.
- c. Assessment Committee. The Assessment Committee shall recommend procedures for monitoring and evaluating student progress in achieving the expected competencies and the quality of each program. It shall also assist the Dean or his/her designee in evaluating student achievement in and the quality of each program and in presenting annual data assessing performance against those measures.

d. Admissions Committee. The Admissions Committee shall recommend standards for admissions for each program within the CUNY School of Public Health and shall review the qualifications of students proposed for admissions by each Consortial College.

E. Faculty Appointments Committee.

1. Composition. The CUNY School of Public Health shall have a Faculty Appointments Committee whose members shall consist of five CUNY School of Public Health Faculty, elected by the CUNY School of Public Health Faculty<sup>2</sup>, and four Core Faculty elected by the Core Faculty for staggered three-year terms, of whom one shall be a Core Faculty member from a doctoral program and three shall be Core Faculty members from a master's program, one each from Hunter College, Lehman College and Brooklyn College.

2. Duties. The Faculty Appointments Committee shall review faculty qualifications for initial appointment and faculty performance in connection with reappointment (except with respect to reappointment with tenure) and make recommendations to the Dean regarding such appointments and reappointments to the CUNY School of Public Health. The Committee shall also recommend to the Dean the appropriate guidelines for designating Core Faculty.

F. Faculty Promotion and Tenure Committee.

1. Composition. The CUNY School of Public Health shall have a Faculty Promotion and Tenure Committee whose members shall consist of five tenured members of the CUNY School of Public Health Faculty, elected by the CUNY School of Public Health Faculty.<sup>3</sup>

2. Duties. The Faculty Promotion and Tenure Committee shall review faculty qualifications for promotion and for reappointment with tenure and make recommendations to the Dean.

G. Amendments.

Amendments to this governance document relating to the operations of the CUNY School of Public Health may be proposed by a two-thirds affirmative vote of the members present and a majority vote of the entire membership at any meeting of the Faculty and Student Council, provided that the text of the proposed amendment has been sent in writing to every member of the Faculty Council at least two weeks before the meeting at which the proposed amendment is to be considered. Proposed amendments are subject to the approval of the CUNY Board of Trustees.

**C. CUNY SCHOOL OF PUBLIC HEALTH - APPOINTMENT OF DEAN:**

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Dr. Ayman E. El-Mohandes, effective September 2, 2013 at a compensation to be recommended by the Chancellor to the Board, subject to financial ability.

EXPLANATION: Following a national search, Dr. Ayman E. El-Mohandes is recommended by the Chancellor for appointment as the Dean of the CUNY School of Public Health. Dr. El-Mohandes has served as the Dean of the College of Public Health at the University of Nebraska Medical Center since 2009. Prior to his service at the University of Nebraska, Dr. El-Mohandes served as Chair and Professor of Epidemiology in the Department of Prevention and Community Health at the George Washington University School of Public Health and Health Services. He has also served as Associate Dean for Research at the George Washington University and as an attending Neonatologist at the George Washington University Hospital.

Dr. El-Mohandes graduated (MBBch.) "Cum Laude" in Medicine and Surgery from Cairo University in 1974 and graduated (MSc) "Cum Laude" in Pediatrics from Cairo University in 1978. He received his MD in Pediatrics "Cum Laude" in 1981 from Cairo University. He received his MPH from George Washington University "Summa Cum Laude" in 1991.

He has published works on infant mortality in American Indians and Alaska Natives, preterm births, and environmental effects of tobacco smoke on pregnancy outcomes. He received the Distinguished Research Award from the George Washington University Medical Center and was elected to the Delta Omega National Public Health

<sup>2</sup> Prior to the time there are more than five members of the CUNY School of Public Health Faculty, all members (whatever their number) of the CUNY School of Public Health Faculty shall serve on the Faculty Appointments Committee.

<sup>3</sup> Prior to the time there are more than five tenured members of the CUNY School of Public Health Faculty, all tenured members (whatever their number) of the CUNY School of Public Health Faculty shall serve on the Faculty Promotion and Tenure Committee. In addition, the Dean shall appoint tenured members of the Core Faculty to serve on the Faculty Promotion and Tenure Committee in order to bring the total number of members to five.

Honor Society. Dr. El-Mohandes has been central in establishing public health practice in Nebraska and is a recognized leader and national resource in his field.

The Chancellor strongly recommends his appointment as Dean.

**Upon motion duly made, seconded and carried, the public meeting was adjourned to go into Executive Session at 6:35 P.M.**

**SECRETARY AND SENIOR VICE CHANCELLOR JAY HERSHENSON**

MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF  
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

JUNE 24, 2013

AT BARUCH COLLEGE VERTICAL CAMPUS  
55 LEXINGTON AVENUE – BOROUGH OF MANHATTAN

The Executive Session was called to order at 6:38 P.M.

There were present:

Benno Schmidt, Chairperson  
Philip Alfonso Berry, Vice Chairperson

Valerie Lancaster Beal  
Wellington Z. Chen  
Rita DiMartino  
Freida D. Foster  
Judah Gribetz  
Hugo M. Morales

Brian D. Obergfell  
Peter S. Pantaleo  
Kathleen M. Pesile  
Carol A. Robles-Roman  
Charles A. Shorter  
Jeffrey S. Wiesenfeld

Kafui K. Kouakou, ex officio

Frederick P. Schaffer, General Counsel and Senior Vice Chancellor for Legal Affairs  
Jay Hershenson, Senior Vice Chancellor for University Relations and Secretary of the Board  
Hourig Messerlian, Deputy to the Secretary

Chancellor Matthew Goldstein  
EVC and University Provost Alexandra Logue  
Executive Vice Chancellor and C.O.O. Allan H. Dobrin  
Senior Vice Chancellor Marc V. Shaw  
Vice Chancellor Frank D. Sánchez  
Vice Chancellor Pamela Silverblatt

Vice Chancellor Gloriana Waters  
Vice Chancellor Iris Weinshall  
Associate Vice Chancellor Matthew Sapienza  
Senior Univ. Dean/Special Counsel Dave Fields  
Senior University Dean Robert Ptachik

The absence of Trustees Joseph J. Lhota and Terrence F. Martell was excused.

The Board went into Executive Session to discuss personnel matters.

Upon motion duly made, seconded and carried, the Executive Session was adjourned at 6:55 P.M.

SECRETARY AND SENIOR VICE CHANCELLOR JAY HERSHENSON



MINUTES OF THE MEETING OF THE BOARD OF  
TRUSTEES OF THE CITY UNIVERSITY OF NEW YORK

HELD

JUNE 24, 2013

AT BARUCH COLLEGE VERTICAL CAMPUS  
55 LEXINGTON AVENUE – BOROUGH OF MANHATTAN

The Public Session reconvened at 6:56 P.M.

There were present:

Benno Schmidt, Chairperson  
Philip Alfonso Berry, Vice Chairperson

Valerie Lancaster Beal  
Wellington Z. Chen  
Rita DiMartino  
Freida D. Foster  
Judah Gribetz  
Hugo M. Morales

Brian D. Obergfell  
Peter S. Pantaleo  
Kathleen M. Pesile  
Carol A. Robles-Roman  
Charles A. Shorter

Kafui K. Kouakou, ex officio

Frederick P. Schaffer, General Counsel and Senior Vice Chancellor for Legal Affairs  
Jay Hershenson, Senior Vice Chancellor for University Relations and Secretary of the Board  
Hourig Messerlian, Deputy to the Secretary  
Towanda Lewis  
Steven Quinn  
Anthony Vargas  
Doris Wang

Chancellor Matthew Goldstein  
EVC and University Provost Alexandra Logue  
Executive Vice Chancellor and C.O.O. Allan H. Dobrin  
Senior Vice Chancellor Marc V. Shaw  
Vice Chancellor Frank D. Sánchez  
Vice Chancellor Pamela Silverblatt

Vice Chancellor Gloriana Waters  
Vice Chancellor Iris Weinshall  
Associate Vice Chancellor Matthew Sapienza  
RF President Richard F. Rothbard

The absence of Trustees Joseph J. Lhota, Jeffrey S. Wiesenfeld, and Terrence F. Martell was excused.

Upon motions duly made, seconded and carried, the following resolution was adopted: (Calendar Nos. 13 through 15)

**NO. 13. MEDGAR EVERS COLLEGE – DESIGNATION OF PRESIDENT:**

RESOLVED, That Rudolph F. Crew be designated president of Medgar Evers College effective August 1, 2013, at a salary to be recommended by the Chancellor to the Board of Trustees, subject to financial ability.

**EXPLANATION:** The search committee, chaired by Trustee Valerie Lancaster Beal, at the conclusion of an extensive national search, recommended three finalists for the Medgar Evers College presidency. The chancellor is recommending Rudolph F. Crew as president. Dr. Crew has been a major figure in public education for more than three decades. He is currently the chief education officer for the state of Oregon and was previously superintendent of schools or chancellor of the Sacramento Unified School District, Tacoma School District, the New York City Public Schools, and the Miami-Dade County Public Schools. He was also the executive director of the Institute for K-12 Leadership at the University of Washington and Professor of Clinical Education at the University of Southern California Rossier School of Education. Dr. Crew received a B.A. in Management from Babson College, and M.A. and Ed.D. degrees from the University of Massachusetts, Amherst.

**Statement of Dr. Rudolph F. Crew:**

I am deeply honored and very pleased to be here and I want to thank **Chancellor Matthew Goldstein**, his administration, **Vice Chairperson Philip Berry**, **Trustee Valerie Beal** and others whose time and effort really paid off in being able to make so clear, not only the possibilities that **CUNY** has in front of it and the very important work ahead, but also the real possibilities of what **Medgar Evers College** has in front of it. We live in a time that is extraordinarily complex. I have heard lots of stories as to what happens and what has happened in so many places in institutions both in higher education and K-12, and the world is an assorted sort of mixed bag of opportunities and challenges. What I accept is the challenge of embracing the community in Brooklyn, the students of **Medgar Evers College**, the faculty and the enormous alumni association and others that are part and parcel of **Medgar Evers College**, and I accept all of what the number of people who have been doing this work for some time bring to the table. Someone reminded me that when I came to New York some time ago the challenge was equally as complex and interesting and I would argue that our lives are either daring adventures or nothing at all. What we have here is an opportunity for hope, an opportunity to invest and an opportunity to feel that we did something in our lives far bigger than ourselves. I came here because it is home, because I have a very long and hopefully forever relationship with the Chancellor and because I believe earnestly and forever more in the lives of young people who are in this College and I will invest my life, my time, my love and my energy in making sure that they get out of it what I have gotten both from you and from countless others in New York City over the course of many years. **Chancellor Goldstein** and **Chairperson Schmidt**, I want to thank both of you very much for this opportunity and members of the Board let me tell you that I pledge myself to this body of work. This is it for me and I will put myself full force into it. Thank you very much.

**NO. 14. MEDGAR EVERS COLLEGE - ADOPTION OF NEW GOVERNANCE PLAN:**

RESOLVED, That the Board of Trustees hereby repeals the governance plan for Medgar Evers College approved by the Board on May 26, 1992 and adopts a new governance plan as set forth in the appended attachment.

**EXPLANATION:** The current governance plan for Medgar Evers College has been in place for more than 20 years without amendment. It provides for a very large College Council (108 members) and very complex procedures with respect to the operation of the College Council, the appointment, reappointment and promotion processes and the amendment of the governance plan itself. For many years, the College Council has had difficulty in achieving a quorum or in transacting business due in part to the *Perez* decision of the New York Court of Appeals, which held that college councils are public bodies and therefore subject to the Open Meetings Law, the Freedom of Information Law, and other statutes governing public bodies. It is critical that the governance plan be revised now so that the new President of Medgar Evers College have an effectively functioning governance body with which he or she can work to advance the mission of the College.

The new governance plan makes the following changes to accomplish that goal and to make the governance plan for Medgar Evers College more consistent with those of other CUNY campuses:

- It deletes any reference to the "Faculty Organization" in order to make clear that the College Council is the sole governance body of the college.
- It reduces the size of the College Council (from 108 to 72 members) and increases the percentage of its members who are faculty (from 50% to 70%).
- It provides for the election of alternates, thereby making it easier to achieve a quorum.

- It reconstitutes the Executive Board to include a few senior administrators and eliminates members who are not faculty or students.
- It eliminates certain procedures relating to meetings that are inconsistent with the Open Meetings Law.
- It reduces the number of committees, many of which rarely meet or whose functions are performed elsewhere within the College.
- It streamlines the P&B committees within the departments.
- It eliminates as duplicative the Academic Review Committee, thereby making the College-wide P&B Committee (somewhat reconstituted) the sole committee between the departmental P&B committees and the President regarding appointments, reappointments, promotion and tenure.
- It simplifies the amendment procedures.

GOVERNANCE PLAN OF MEDGAR EVERS COLLEGE  
OF  
THE CITY UNIVERSITY OF NEW YORK

ARTICLE 1 - POWERS AND FUNCTIONS OF THE COLLEGE COUNCIL

Section 1. Powers of the College Council. The College Council shall be established and recognized as the sole governance body of Medgar Evers College and shall be responsible for the formulation of policy subject to and in accordance with the New York State Education Law and the Bylaws and policies of the Board of Trustees of The City University of New York, including the formulation of policy regarding:

- a. Curriculum, academic programs, academic requirements and standing, grading practices and standards, the awarding of credits, and recommendations concerning the awarding of degrees.
- b. Professional development of faculty and instructional staff.
- c. Long-range planning to achieve the overall goals of the College and to promote the best interests of its students and faculty consistent with the College's educational mission.
- d. Campus life and activities that support the educational program of the College.
- e. Practices and procedures for safeguarding academic freedom and other rights critical to the academic excellence of the College.
- f. Implementation of recommendations from the Standing Committees and temporary committees of the College Council.
- g. Other policy matters which may come to the attention of, or be assigned to the College Council.

Section 2. Additional Powers of the College Council. The College Council shall also have responsibility:

- a. To propose amendments to and revisions of this Governance Plan and to make recommendations to other bodies with jurisdiction over The City University of New York.
- b. To advise the President in the determination of budgetary priorities.
- c. To advise the President and the Provost concerning policies and procedures pertaining to faculty personnel matters.

ARTICLE 2 - MEMBERSHIP OF THE COLLEGE COUNCIL

Section 1. Members. The members of the College Council shall consist of:

- a. The President, the Provost and the Deans of each of the three Schools. The President shall be entitled to vote only to break a tie.
- b. Fifty faculty members as follows:
  - (i) The Chairperson of each Department. If a Chairperson declines to serve as a member, the Department shall elect another member in his/her place.
  - (ii) The remaining faculty members shall be elected at large by the faculty of each School in proportion to the average number of faculty in each School for the two years prior to the election.
- c. One adjunct faculty member elected by the adjunct faculty.
- d. One employee in a higher education officer title elected by the employees in that title.

- e. One employee in a college laboratory technician title elected by the employees in that title.
- f. One employee in a classified civil service title elected by the employees in that title.
- g. The President of the Student Government Association, the Presidents of each of the classes and six other students of whom two shall be elected at large by the students in each of the three Schools. No more than one student elected from a School shall be from the same Department.
- h. The President of the Community Council.
- i. The President of the Alumni Association.

Section 2. Term of Service. The elected members of the College Council shall serve for two years. No elected member of the College Council shall serve for more than two consecutive terms.<sup>4</sup>

Section 3. Alternates. The faculty, voting by School, shall elect ten alternates at large in proportion to the number of faculty at each School. The students, voting by School, shall elect six alternates, two from each School. The faculty and student alternates shall be those persons receiving the most votes after the regular members, and they shall be ranked by School in the order of the number of votes they receive. To the extent there are absences among the faculty or student members of the College Council, the highest ranked alternates in attendance of that group and from that School may speak and vote in the place of the absent members; if the absent member is a Department Chairperson, the alternate should be from the same Department if one is present. If a faculty member of the College Council resigns or receives a letter of non-reappointment during his/her term, that member shall be replaced immediately by the highest ranked alternate from that School, who shall become a member of the College Council. If a student member of the College Council resigns, that member shall be replaced immediately by the highest ranked alternate from that School, who shall become a regular member of the College Council.

#### ARTICLE 3 – ELECTIONS

Section 1. Call for Elections to the College Council. The Chairperson of the College Council or his/her designee shall call, in writing, for all elections to the College Council and to its standing committees (other than student Members) by April 15th of each year.<sup>5</sup> Additionally, the Chairperson or designee shall inform all constituencies of their election responsibilities and shall certify the results of elections.

Section 2. Time for Elections. Elections of members of the College Council and its standing committees (other than student members) shall be held by the end of the first full week in May.<sup>6</sup> Election of student members shall be held by September 30th of each year.

Section 3. Method of Voting. Each constituency eligible to elect Members of the College Council shall do so by signed, secret ballot at a meeting called for that purpose. The Chairperson of the College Council may also make provisions for voting by absentee ballot or electronically.

Section 4. Election Results. Election results shall be certified by the Chairperson of the College Council no later than five work days following the date of the election.

Section 5. Student Representatives. The Student Government Association shall be responsible for conducting the election of student Members of the College Council and its standing committees, with the assistance of the Vice President for Student Affairs and Services or a designee.

#### ARTICLE 4 - OFFICERS OF THE COLLEGE COUNCIL

Section 1. Chairperson. The President of the College shall be the Chairperson of the College Council and shall preside at its meetings.

Section 2. Vice Chairperson. The Vice Chairperson of the College Council shall be a faculty Member elected by the faculty Members of the College Council. The Vice Chairperson shall preside at meetings of the College Council in the absence of the Chairperson.

Section 3. Secretary. The Secretary of the College Council shall be elected by its Members. The Secretary shall send notices of meetings and shall keep and disseminate accurate minutes of the meetings of the College Council.

Section 4. Parliamentarian. The Parliamentarian shall be appointed by the Chairperson with the approval of the Executive Board. The Parliamentarian shall be versed in parliamentary the rules and procedures as set forth in Robert's Rules of Order Newly Revised and shall advise the Chairperson on questions of procedure at meetings of the College Council. The Parliamentarian may vote only if he/she is a Member of the College Council.

<sup>4</sup> Service under the prior governance plan shall count in applying this term limit provision.

<sup>5</sup> Except that in the 2013-14 academic year, the call for elections shall occur by September 6, 2013.

<sup>6</sup> Except that in the 2013-14 academic year, such elections shall be held by September 20, 2013.

Section 5. Election of Officers and Term of Office. The election of officers shall be held at the first meeting of the College Council in the fall semester. The term of office for the elected officers of the College Council shall be two years except that officers shall remain in office until their respective successors are duly elected.

#### ARTICLE 5 – MEETINGS OF THE COLLEGE COUNCIL

Section 1. Rules of Order. Meetings of the College Council shall be conducted in accordance with the Open Meetings Law of New York State and, to the extent consistent with said law, with the current edition of Robert's Rules of Order Newly Revised.

Section 2. Number of Meetings and Methods of Calling Meetings. The College Council shall convene for at least two (2) regular meetings each semester. Special or emergency meetings of the College Council may be convened by any of the following methods:

- a. By call of the Chairperson of the College Council.
- b. By a vote of the Executive Board.
- c. By a written petition of at least one-third of the Members of the College Council

Section 3. Participation in Meetings. The meetings of the College Council are open to the public. However, only Members (or alternates acting for absent Members) may speak on issues before the College Council.

Section 4. Agenda Items. The agenda shall be prepared by the Executive Board. Any Member of the College Council may propose agenda items to the Executive Board. No item may be added to the agenda approved by the Executive Board except by or with the permission of the Chairperson of the College Council.

#### ARTICLE 6 - THE EXECUTIVE BOARD OF THE COLLEGE COUNCIL

Section 1. Members. The Executive Board of the College Council shall have the following Members:

- a. The President, who shall serve as Chairperson of the Executive Board. The President shall preside at all meetings of the Executive Board.
- b. The duly elected Vice Chairperson of the College Council.
- c. The duly elected Secretary of the College Council, who shall serve as the Secretary of the Executive Board.
- d. The Provost and two Vice President and/or Deans designated by the President.
- e. Four faculty Members elected by and from the faculty Members of the College Council at its first meeting of the academic year.
- f. The President of the Student Government Association.

Section 2. Duties and Responsibilities. The Executive Board shall have the following duties and responsibilities:

- a. To schedule and prepare the agenda of all College Council meetings. All notices of such meetings shall contain the agenda as adopted by the Executive Board.
- b. To conduct business between regular meetings of the College Council, including all actions that the College Council is authorized to take. The College Council reserves the right to review all actions taken by the Executive Board to determine whether or not they should become permanent policy, except time-sensitive actions taken because they were required by law or by the University's policies or because of the need to deal with exigent circumstances requiring immediate action.
- c. To publish and distribute meeting notices and agenda at least one calendar week preceding the scheduled meeting of the College Council. Such notices shall be posted in visible locations throughout the College and distributed to the entire College community, with individual notice given to all Members of the College Council.
- d. To maintain all records of the College Council, one copy of which shall be housed on reserve in the Library and available for examination.
- e. To fulfill other responsibilities as assigned by the College Council.

Section 3. Notice of Meeting. The Members of the Executive Board shall be given written notice and an agenda at least three business days in advance of the date of an Executive Board meeting.

Section 4. Term of Office. The term of office of elected Members of the Executive Board shall be two years.

## ARTICLE 7 – COMMITTEES OF THE COLLEGE COUNCIL

## Section 1. Election of Faculty Members of Standing Committees.

- a. The faculty Members of the College Council shall elect four faculty Members to each Standing Committee. Such Members shall serve for two years and may not serve for more than two consecutive terms. No more than one of these Members may be from the same Department, and no more than two may be from the same School. No Member of the College Council may serve on more than one Standing Committee. At the first meeting of the College Council in the fall semester, the Council shall accept nominations for and shall elect faculty Members to each Standing Committee where there are vacancies due to the resignation or expiration of the term of any existing Member.
- b. The faculty at each School shall elect one Member to each standing committee (except the Committee on Governance). Such Members shall serve for two years and may not serve more than two consecutive terms. No person may stand for election to both a Standing Committee and the College Council or serve on more than one Standing Committee. At the same time it elects members to the College Council, the faculty at each School shall elect faculty members to each Standing Committee where there are vacancies due to the resignation or expiration of the term of any existing Member.
- c. If a faculty Member of a standing committee resigns or is non-reappointed, the College Council shall elect a replacement from the same School.

Section 2. Election of Committee Chairpersons. At the first meeting of each Standing Committee, the members shall elect the Chairperson.

## Section 3. Standing Committees. The Standing Committees of the College Council shall be:

- a. Curriculum Committee
  - (1) Functions. The Curriculum Committee shall recommend college-wide policy in matters pertaining to academic programs, including new or amended programs, courses and curricula. It shall also review the implementation of policies, programs, courses and curricula.
  - (2) Membership. The Curriculum Committee shall consist of the Provost, the Chief Student Affairs Officer, seven faculty members elected as provided in Section 1 above and one student elected by and from the student members of the College Council.
- b. Committee on Student Life
  - (1) Functions. The Committee on Student Life shall recommend policies and practices regarding the improvement and expansion of student services. It shall survey the faculty and students, on at least an annual basis, to determine views on these aspects of student affairs.
  - (2) Membership. The Committee on Student Life shall consist of the Chief Student Affairs Officer, seven faculty members elected as provided in Section 1 above, three students elected by and from the student members of the College Council, three students elected by the Student Government Association who are not members of the College Council, the Athletic Director and the Director of Student Life.
- c. Administrative Advisory Committee
  - (1) Functions. The Administrative Advisory Committee shall recommend policy and practices on issues related to administrative support activities of the College (e.g., office services and equipment, security, and space allocation).
  - (2) Membership. The Administrative Advisory Committee shall consist of the Vice President for Administration and Finance, the College Director of Facilities, seven faculty members elected as provided in Section 1 above, one person elected by and from the Members of the College Council who are in higher education officer, college laboratory technician and classified civil service titles, the Director of Security and two students elected by and from the student members of the College Council.
- d. Committee on Governance
  - (1) Functions. The Committee on Governance shall review, on a continuing basis, the structure and process of governance at the College and shall recommend amendments to the Governance Plan.
  - (2) Membership. The Committee on Governance shall consist of the President or his/her designee, four faculty members selected by the President, four faculty members elected by and from the faculty Members of the College Council, the President of the Student Government Association and one student elected by and from the student members of the College Council, the Members of the College Council who are in higher education officer, college laboratory technician and classified civil service titles, and the Presidents of the Community Council and the Alumni Association .

Section 4. Special Committees. The College Council may establish special committees and provide for their functions, memberships and method of election. No special committee shall continue for more than two years unless renewed by the College Council.

#### ARTICLE 8 - DEPARTMENTS

Section 1. Establishment and Authority of Departments. The currently recognized Departments of the College are hereby continued. The establishment, abolition or recombining of Departments may occur upon the recommendation of the College Council or President subject to approval by the Board of Trustees. Departments shall have authority over their academic affairs and personnel consistent with New York State Education Law, the Bylaws and policies of the Board of Trustees and this Governance Plan.

Section 2. Rules of Order. The business of the Departments shall be conducted according to the current edition of Robert's Rules of Order Newly Revised. Voting shall be conducted by secret ballot if requested by any member.

Section 3. Election of Chairpersons. The faculty in each Department, except the Library and SEEK/ Special Programs, shall elect a Chairperson by secret ballot from among the tenured faculty; provided, however, that where there are fewer than three tenured faculty in a Department, and where the Department has been in existence for less than seven years, the President may, after consultation with the Department faculty, recommend the appointment of a Chairperson to the Board of Trustees from among the untenured faculty members of the Department.

Section 4. *Ex Officio* Chairpersons. The Chief Librarian and the Director of SEEK/Special Programs shall serve, by Presidential appointment, as Chairpersons of their respective Departments.

Section 5. Supervision of Election of Chairpersons. The elections of Chairpersons shall be supervised by the Provost and shall be subject to the approval of the President and the Board of Trustees. Elections shall be held during the first full week of May in the year in which the chairperson's term expires. The new Chairperson shall take office as of July 1 of the year in which the election is held.

Section 6. Deputy Chairpersons. A Deputy Chairperson may be appointed annually by the chairperson. The Deputy Chairperson shall assist the chairperson in administering the Department. A Deputy Chairperson shall, in the absence of the Chairperson, serve as acting chairperson for a period not to exceed one month. If the Chairperson of a Department is absent for more than a month, or is absent beyond the end of a semester, the members of the Department shall hold an election for a new Chairperson to serve out the term of the absent Chairperson.

Section 7. Personnel and Budget Committee. In accordance with the Bylaws of the Board of Trustees, the faculty in each Department shall establish and elect members to a Personnel and Budget Committee to advise the Chairperson on all questions related to the Department's personnel matters and budget including appointments, reappointments, promotions, and tenure; provided, however, that in a Department with fewer than four tenured faculty members, the President, after consultation with the Department faculty, shall appoint an ad hoc committee to make recommendations on appointments or reappointments with tenure or on promotions to associate or full professor in lieu of the Personnel and Budget Committee.

Section 7.1 Members: The Personnel and Budget Committee of each Department shall consist of the following members:

- a. The Chairperson of the Department, who shall serve as the chairperson of the Personnel and Budget Committee. The Chairperson's membership on this committee shall terminate when he/she is longer Chairperson of the Department.
- b. Members constituting 20% of the number of faculty in the Department but not less than four members and not more than eight members. The members shall be elected by the faculty in the Department and shall serve staggered three year terms. In Departments of fewer than five faculty, all of the members of the Department shall be members of the Personnel and Budget Committee. At least four members of a Personnel and Budget committee shall be tenured, except that in a Department with more than four faculty members but fewer than four tenured faculty members, all tenured faculty shall be members of the Personnel and Budget Committee; any remaining positions shall be filled by election from the ranks of untenured faculty. Faculty Members shall serve for staggered three-year terms.
- c. One student elected annually by each department from among the students majoring in the department.

Section 7.2. Time of Elections. Elections shall be held annually during the first week in May.<sup>7</sup>

Section 7.3. Replacements. If a Member of the Personnel and Budget Committee resigns or is not reappointed, the Department Chairperson shall call a special meeting of all eligible voting members to elect a replacement to serve out that Member's term.

#### ARTICLE 9 – SCHOOLS

Section 1. Establishment of Schools. The currently recognized Schools and Departments assigned to each school are hereby continued. The creation or abolition of Schools and the assignment of new or different Departments to each School may be recommended by the College Council or the President subject to approval by the Board of Trustees.

<sup>7</sup> Except that in the 2013-14 academic year, elections shall be held by September 20, 2013.

Section 2. Deans. The administration of each School shall be the responsibility of a Dean with faculty title in a Department of that school, appointed by the President. Each Dean shall have the responsibilities assigned to him/her by the President, which shall include supervisory responsibility over the Department Chairpersons within his/her School, and shall be under the supervision of the Provost

#### ARTICLE 10 - COLLEGE-WIDE PERSONNEL AND BUDGET COMMITTEE

Section 1. Function. The College-Wide Personnel and Budget Committee shall advise the President on all matters related to the academic personnel and budget and shall review all recommendations of each Department's Personnel and Budget Committees regarding appointments, reappointments, promotions, and appointment with tenure or certificate of continuous employment and make appropriate recommendations to the President.

Section 2. Chairperson. The President of the College, or in his absence, the Provost, shall be the Chairperson of the College-Wide Personnel and Budget Committee and shall preside at its meetings.

Section 3. Membership. The other members of the College-wide Personnel and Budget Committee shall be the Provost, the Deans of the Schools, the Chairperson of each Department and one student elected by the Student Government Association.

#### ARTICLE 11 – FACULTY-STUDENT DISCIPLINARY COMMITTEE

Section 1. Establishment. There shall be a Faculty-Student Disciplinary Committee to conduct hearings in student disciplinary cases. Disciplinary action against students shall be initiated and processed in accordance with Article 15 of the By-laws of the Board of Trustees.

Section 2. Membership. The President, in consultation with the Executive Board of the College Council, shall select three members of the instructional staff to receive training and to serve in rotation as chairpersons of the Faculty-Student Disciplinary Committee. In addition, six faculty and six students shall be elected annually to serve on the Faculty-Student Disciplinary Committee. The faculty members shall be elected by the faculty members of the College Council at its first meeting of the academic year. The student members shall be elected by the Student Senate at its first meeting of the academic year. In any given proceeding, two faculty members and two students shall be selected by lot from among the six elected members.

Section 3. Quorum. A quorum in a disciplinary proceeding shall consist of the chairperson and at least one faculty member and one student member.

Section 4. Term of Office. Members of the Faculty-Student Disciplinary Committee shall serve for one year. Chairpersons shall serve for three years.

#### ARTICLE 12 – AMENDMENTS

Section 1. Proposed Amendments to the Governance Plan. Amendments to the Governance Plan may be proposed by a two-thirds vote of the College Council membership.

Section 2. Notice to Membership. The College Council shall be notified at least five working days in advance of the date of the meeting at which changes in the Governance Plan are to be considered. Before action may be taken, the Secretary shall read the proposed changes at no fewer than two successive meetings of the College Council.

Section 3. Ratification. Amendments to the Governance Plan proposed by the College Council shall be ratified by a referendum in which all instructional staff (including faculty and persons in a college laboratory technician or higher education officer title) and students may vote. Amendments shall be deemed ratified, and shall be forwarded to the Board of Trustees for approval, if approved by a majority of the voting faculty and a majority of either (i) the voting non-faculty instructional staff or (ii) the voting students. Notice of the proposed amendments shall be widely disseminated within the College Community at least two weeks before the ratification vote. Such vote shall be by secret ballot over a time period of not less than one week.

#### ARTICLE 13 – DEFINITIONS

"Community Council" refers to the body comprised of representatives selected by the President from the Central Brooklyn area who serve in an advisory capacity to the president on matters pertaining to the College's engagement with the community.

"Department" refers to the academic units recommended by the College Council or President and approved by the Board of Trustees. The current departments are Accounting; Biology; Business Administration; Computer Information Systems; Education; Economics and Finance; English; Foreign Languages; Mathematics; Mass Communications, Creative and Arts and Speech; Nursing; Philosophy and Religion; Physical, Environmental and Computer Sciences; Psychology; Public Administration; Social and Behavioral Sciences; Library; and SEEK/Special Programs.

"Faculty" refers to persons employed in the titles of Professor, Associate Professor, Assistant Professor, Instructor, Lecturer and Distinguished Lecturer.

"Members" of all bodies and committees shall be voting members unless otherwise stated.

"School" refers to the units recommended by the College Council or President and approved by the Board of Trustees that aggregate a number of departments. The current Schools are the School of Business (comprised of the Departments of Accounting; Business Administration; Computer Information Systems; Economics and Finance; and Public Administration), the School of Liberal Arts and Education (comprised of the Departments of English; Foreign Languages; Mass Communications, Creative and Performing Arts and Speech; Philosophy and Religion; Psychology; and Social and Behavioral Sciences) and the School of Science, Health and Technology (comprised of the Departments of Biology; Mathematics; Nursing; and Physical, Environmental and Computer Sciences).

"Student Government Association" refers to the recognized student governance body.

#### ARTICLE 14 - TABLE OF DATES

By April 15	Election to College Council is called by the President in writing.
May 1 to 7	Election of faculty and staff members of the College Council for the following year.  Election of Department Chairpersons.  Election of members of Department Personnel and Budget Committees.
May 7 to 15	Election results submitted in writing to the President.
July 1 to June 30	Term of office for all members of the College Council, Department Chairpersons and members of Department Personnel and Budget Committees.
September	Election of representatives to the College Council by the adjunct faculty.  Election of representatives to the College Council by the Student Government Association.  Election of officers and members of Standing Committees by the College Council and where so provided by the Student Government Association.  Election of faculty members of the Executive Board by the faculty members of the College Council.  Election of faculty members of the Faculty-Student Disciplinary Committee by the Executive Board.  Election of student member of the College-Wide Personnel and Budget Committee and the student members of the Faculty-Student Disciplinary Committee by the Student Government Association.
December	Election, called by the Department Chairperson, of replacements of members of the College Council and members of the Department Personnel and Budget Committees who were not reappointed.

#### **NO. 15. THE CITY UNIVERSITY OF NEW YORK (CENTRAL OFFICE) - APPOINTMENT OF ASSOCIATE VICE CHANCELLOR FOR CORPORATE, FOUNDATION AND MAJOR GIFTS DEVELOPMENT:**

RESOLVED, That the Board of Trustees approve the appointment of Andrea Shapiro Davis to the position of Associate Vice Chancellor for Corporate, Foundation and Major Gifts Development effective November 15, 2013 at a salary to be determined by the Chancellor.

EXPLANATION: Andrea Shapiro Davis has provided over 25 years of distinguished public service in senior level positions involving development, government and external relations, including 11 years as Special Advisor to the Mayor of New York City where she served as Executive Director of the Mayor's Office of Appointments and more recently served simultaneously as Executive Director of the NYC Commission on Women's Issues. Ms. Davis also worked for nine years at the CUNY School Of Law, where she was Director of Development and External Relations, and four years as an Assistant District Attorney in Queens County.

Ms. Davis serves on the Board of Directors of the Queens College Foundation and the Advisory Board of the Promise Project, a not-for-profit organization dedicated to helping children with learning disabilities. Previously, she served on the Board of Trustees of the Queens Borough Public Library and Flushing Town Hall, and was the Mayor's representative on the Board of Directors of the Jamaica Center for Arts and Learning.

Ms. Davis is a graduate of Queens College, where she was the President of the Student Association, and Hofstra University School of Law. Ms. Davis has received a number of prestigious honors and awards including the Chaney Goodman Schwerner Civil Rights Award (presented upon graduation from Queens College) and the CUNY University

Student Senate's Alumni Achievement Award. She was also one of the first inductees into the Queens College Student Association's Hall of Fame.

**Statement of Ms. Andrea Shapiro Davis:**

I am truly honored to have this opportunity. Thank you, **Chancellor Goldstein** and thank you members of the **Board of Trustees**. I am a **Queens College** graduate and I was a student leader—vice chair of **University Student Senate (USS)** with my late friend Ernesto Malave. I also worked at the **CUNY School of Law**. I care deeply about giving opportunities to people to gain access to a quality higher education. I look forward to coming home to **CUNY**—and it really is a home for me—to building on **CUNY's** fund raising progress and continuing to help enhance this incredibly vital engine of social advancement in New York City.

**Upon motion duly made, seconded and carried, the reconvened public meeting was adjourned at 7:07 P.M.**

**SECRETARY AND SENIOR VICE CHANCELLOR JAY HERSHENSON**

**(This is a detailed summary of the Board of Trustees' meeting. The tapes of the meeting are available in the Office of the Secretary of the Board for a period of three years.)**