

## **Policy 5.26 Vice Chancellor Searches**

The following protocol is adopted for searches for the positions of Executive Vice Chancellor and the several Vice Chancellorships. In the case of a particular vacancy, the Board of Trustees may, at its discretion, decide that the protocol may be waived or amended, but the protocol shall be waived only if the decision is made in advance of or at the time the position is filled on an acting basis. (BTC,FSA,1990,05-01,\_\_\_X,\_\_,00)

This protocol shall also be generally adhered to in the filling of senior positions serving as deputies to Vice Chancellors. The Vice Chancellor involved may request of the Chancellor, in advance of recommending an acting appointment, that the protocol be waived or amended in a particular case. If the Chancellor concurs, he or she shall consult the Chair of the Board of Trustees. (BTC,FSA,1990,05-01,\_\_\_X,\_\_,00)

The search process shall adhere to the University's Affirmative Action policies, reaffirmed by the Board of Trustees at its meeting of 28 May 1985. (BTC,FSA,1990,05-01,\_\_\_X,\_\_,00)

### **1 Roles and Responsibilities**

When, in the Chancellor's judgment, the time is appropriate to fill the position of Executive Vice Chancellor or to fill one of the Vice Chancellorships, the Chancellor shall appoint a search committee, which shall include representatives of various constituencies of the University. The Chancellor shall designate one Trustee as a non-voting observer. (BTC,FSA,1990,05-01,\_\_\_X,\_\_,00)

This protocol shall apply to searches to fill, on a permanent basis, the positions of Executive Vice Chancellor and the several Vice Chancellorships of the University. In the case of the Executive Vice Chancellor, the Chair of the Board of Trustees and the Chancellor shall jointly implement the protocol, and the Chair shall appoint one Trustee to serve as a member of the Committee. In the case of the General Counsel and Vice Chancellor for Legal Affairs, the Chair, in consultation with the Chancellor, shall implement the protocol and the Chair shall appoint a Trustee to serve as chair of the committee and at least one Trustee to serve as a member of the committee. (BTC,FSA,1990,05-01,\_\_\_X,\_\_,00)

#### **1.1 Composition of the Committee**

Except as provided in this policy, the Chancellor shall determine the size of the search committee. The committee shall include at least one representative of the Council of Presidents, one representative of the University Student Senate, and one representative of the University Faculty Senate. The representatives of the University Faculty Senate and the University Student Senate shall be chosen by those bodies. (BTC,FSA,1990,05-01,\_\_\_X,\_\_,00)

In the case of a search committee involving the Office of Academic Affairs, the University Faculty Senate shall choose a second representative. In the case of a search committee involving the Office of Student Development, the University Student Senate shall choose a second representative. (BTC,FSA,1990,05-01,\_\_\_X,\_\_,00)

If the Chancellor believes it appropriate in the case of a particular search, he or she may appoint additional representatives from one or more of the constituent groups. (BTC,FSA,1990,05-01,\_\_\_X,\_\_,00)

## **2 Process**

Except as provided in this policy, at the conclusion of the search process, the search committee shall recommend to the Chancellor a minimum of three candidates for the position. The Chancellor may accept one of the candidates recommended by the search committee or reject all of the candidates. In the event that the Chancellor rejects all of the candidates, the search shall be reopened, with either the same committee or a new committee designated by the Chancellor. In the event that a new committee is to be established, it shall be constituted in accordance with this policy. Notice of the reopened search shall, once again, be made known. (BTC,FSA,1990,05-01,\_\_\_X,\_\_,00)