

**BOARD OF TRUSTEES
THE CITY UNIVERSITY OF NEW YORK
205 EAST 42ND STREET
NEW YORK, NEW YORK 10017**

CALENDAR

FEBRUARY 5, 2018

NO. 1. CHANCELLOR'S UNIVERSITY REPORT: RESOLVED, That the Chancellor's University Report for February 5, 2018 (including Addendum and Errata Items) be approved:

EXPLANATION: The Chancellor's University Report consists of standard resolutions and actions of a non-policy nature which require approval by the Board of Trustees.

NO. 2. APPROVAL OF MINUTES: RESOLVED, That the minutes of the regular Board meeting and Executive Session of December 4, 2017 be approved.

NO. 3. COMMITTEE ON FISCAL AFFAIRS: RESOLVED, That the following items be approved:

A. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PURCHASE OF GUARD SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize Borough of Manhattan Community College to issue purchase orders for Security Guard Services from Summit Security Services, under an existing New York State Contract, pursuant to law and University regulations. Such purchase shall not exceed \$1,000,000 for the fiscal year ending June 30, 2018.

EXPLANATION: Borough of Manhattan Community College will use this contract to provide supplemental security services for the Main Building at 199 Chambers Street and campuses at 70 Murray Street, Fiterman Hall, 125 Street, and 25 Broadway. There has been an increasing need for contractual security officers over the last fiscal year due to a number of factors including an increase of coverage needed for weekends and a decrease in the available pool of peace officers and campus security assistants. The Full Time Equivalent (FTE) of security personnel needs has risen by 9% from 105 FTEs in FY'17 to 115 FTEs in FY'18. Pursuant to the terms and conditions of the State contract, Summit Security intends to subcontract 20% of the project to a New York State-certified MWBE firm.

B. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PURCHASE AND INSTALLATION OF FAN COIL UNITS AND MAINTENANCE SERVICES:

RESOLVED, That the Board of Trustees of The City University of New York authorize Borough of Manhattan Community College to issue purchase orders to Trane US, Inc. for replacement of 31 ceiling-hung fan coil units at 199 Chambers Street and annual maintenance services at three (3) BMCC campuses against a Federal GSA Government Contract, pursuant to law and University regulations. Such purchases shall not exceed \$750,000 for the fiscal year ending June 30, 2018.

EXPLANATION: Borough of Manhattan Community College (BMCC) will use this contract to replace 31 original-to-the building (33-year old) ceiling-hung fan coil units that have a limited useful life left. The new units will be more energy-efficient, as part of BMCC's commitment to EO88 and sustainability. They have a 20-year useful life. The new fan coil units have multiple settings allowing the units to be turned off during periods of non-use. With purchase of fan coils, the vendor provides services that will be used for preventive maintenance and repairs as needed and approved on the new and existing HVAC units at 199 Chambers Street, Fiterman Hall and 25 Broadway campuses. While the Federal GSA Government Contract does not include local diversity participation goals, Trane US Inc. and the College are working to identify New York State-certified MWBE firms that could provide services under the terms and conditions of the Federal Government contract.

C. BOROUGH OF MANHATTAN COMMUNITY COLLEGE - PURCHASE OF FURNITURE:

RESOLVED, That the Board of Trustees of The City University of New York authorize Borough of Manhattan Community College to issue purchase orders to Haworth Inc., Herman Miller Inc., and Steelcase Inc. against existing New York State and New York City contracts, pursuant to law and University regulations. Such purchases shall not exceed \$1,800,000 for the fiscal year ending June 30, 2018.

EXPLANATION: Borough of Manhattan Community College will use these contracts to purchase furniture to replace old and worn existing stock throughout the campus including the One-Stop Student Center, Math Tutorial Center, Media Center (phase two), Upward Bound, Call Center, etc. All of these changes will improve both the learning and working environment within an aging property and will better serve the 27,000 students and workforce of 1,260 full-time and 1,600 part-time employees. The College intends to engage a NYS-certified MWBE firm as authorized resellers for an estimated 70% of the total project.

D. THE CITY UNIVERSITY OF NEW YORK - BARUCH COLLEGE - EXECUTIVE AND GLOBAL GRADUATE DEGREE PROGRAMS:

WHEREAS, Baruch College has historically offered many executive and global graduate degree programs, which are structured to meet the needs of working professionals and business leaders; and

WHEREAS, Many of the degree programs at Baruch College have been ranked among the nation's top graduate programs; and

WHEREAS, In an effort to increase transparency, Baruch College is seeking approval of program supplements for five (5) executive programs, which originated in the 1960s to 1990s, but have not been previously approved by the Board of Trustees; and

WHEREAS, Baruch College is seeking the approval of program supplements of five (5) new executive and global graduate degree programs; that will begin starting in the Fall of 2018; and

WHEREAS, Baruch College is seeking approval of revised program supplements of (5) previously approved programs; now therefore be it

RESOLVED, That The City University of New York approve the executive and global graduate degree programs, for Baruch College, including a schedule of program supplement charges; and be it further

RESOLVED, That students enrolled in Baruch executive and global graduate degree programs pay prevailing in-state graduate student rates for tuition, technology fees, student activity fees and consolidated fees, as well as a separate program supplement, the sum total of which is not to exceed the amounts in the table below; and be it further

RESOLVED, That students enrolled in these programs receive waivers for academic excellence fees, which fund graduate student services and activities designed for students in graduate programs with traditional delivery and services rather than an executive or global format and the more costly services such a format entails; and be it further

RESOLVED, That Baruch College will deposit the program supplement in a designated bank account, and account for and report on the program supplement separately by program; and be it further

RESOLVED, The Baruch College will follow the University's policies and procedures; including but not limited to those related to procurement, cash accountability and allowable expenditures use; and be it further

RESOLVED, That Baruch College will provide the University within 90 days of the approved resolution a policy and procedures manual related to the collection, accounting, spending, reporting and internal controls of these funds, and provide any updates annually; and be it further

RESOLVED, That Baruch College provide to the University by the end of August of each year, an accounting of the funds spent for each program in the prior fiscal year and an approved budget for the upcoming fiscal year, which shall include any surpluses from the prior year; and be it further

RESOLVED, That the use of the funds generated by the program supplement shall be used to support the direct costs of the program for which the funds were generated, or to support the school for which the program is housed.

EXPLANATION: Each executive and global graduate degree program offered by Baruch College charges a single total amount to all students in that program. The use of a single rate for an entire program is the standard pricing approach in comparable executive and global degree programs offered by competing institutions, and is essential to Baruch's ability to market these programs.

The program supplement portion of the student payments covers additional costs related to delivering services for executive and global graduate degree programs and supports other strategic initiatives at the Zicklin, Weissman, and Marx Schools, depending on where the programs are housed. The direct costs associated with delivery of these executive and global graduate degree programs include course books and materials, class-day meals, weekend staffing and other amenities and for several of these programs also includes domestic or international group travel as part of the curriculum.

SUMMARY OF EXECUTIVE AND GLOBAL GRADUATE DEGREE PROGRAMS

PROGRAM	Tuition and Fees at Current Rates	Program Supplement Maximum	Total Program Cost	Program Inception	Projected Annual Enrollment	Date Board Approved	Location(s) of Instruction Delivery
Executive MBA	28,293	58,207	86,500	1981	57	Not approved	Baruch
Executive MBA - Healthcare Administration	33,665	38,835	72,500	1969	77	Not approved	Baruch
Executive MS - HR Management	13,668	34,832	48,500	1993	33	Not approved	Baruch
Executive MS - Finance NYC	9,482	29,019	38,500	1997	18	Not approved	Baruch (Mumbai in Fall 2018)
Executive MS - Marketing NYC	9,482	29,019	38,500	Fall 2018	18	New Program	Baruch & Optional Sao Paulo
Executive MS - Finance Mumbai	10,809	4,191	15,000	Fall 2018	20	New Program	Mumbai & Baruch
Executive MS - Marketing Sao Paulo	5,405	3,596	9,000	2019	20	New Program	Sao Paulo & Optional Baruch
Executive Doctorate in Business	20,560	104,441	125,000	Fall 2017	12	June 2016	Baruch
Executive MPA	21,873	31,317	53,190	1983	47	Not approved	Baruch
Executive Global MBA	17,793	35,207	53,000	Fall 2019	16	New Program	Baruch, Paris & Rio de Janeiro
Executive Global MS in Industrial Organization/Psychology	16,308	10,192	26,500	2019 Reinstatement	24	June 2009	Singapore
Global MS in Finance	12,298	4,790	17,088	Fall 2017	70	Shenzhen 2016	Shenzhen & Baruch; Beijing & Baruch; Bolzano & Baruch; Padova & Baruch
Global MS in Finance	14,286	5,686	19,972	Fall 2018	15	New Program	Xi'an & Baruch
Global MS in Marketing	10,886	5,668	16,554	Fall 2018	35	June 2016	Shanghai & Baruch
Global MS in Entrepreneurship	7,468	3,458	10,926	Fall 2017	15	June 2016	Tel Aviv & Baruch

E. BROOKLYN COLLEGE - BARRY R. FEIRSTEIN GRADUATE SCHOOL OF CINEMA ACADEMIC EXCELLENCE FEE REQUEST FOR THE MASTER OF FINE ARTS (MFA) IN CINEMA ARTS, THE MASTER OF FINE ARTS (MFA) IN MEDIA SCORING, AND THE MASTER OF FINE ARTS (MFA) IN SONIC ARTS:

WHEREAS, The Board of Trustees approved a three-year academic excellence fee for Brooklyn College's Feirstein Graduate School of Cinema's MFA Program when the school initially opened, with an annual increase of 4%. This approval covered the period from the Fall 2015 to the Fall 2017 semester; now therefore be it

RESOLVED, That The City University of New York adopt a revised schedule of academic excellence fees for students enrolled in the Master of Fine Arts (MFA) in Cinema Arts, Master of Fine Arts (MFA) in Media Scoring, and the Master of Fine Arts (MFA) in Sonic Arts at Brooklyn College's Feirstein Graduate School of Cinema, as detailed below:

Fall and Spring Terms:

Effective Fall 2018

Resident and Non Resident Students: \$4,738 per semester
(MFA in Cinema Arts)

Resident and Non Resident Full-Time Students: \$4,738 per semester
(12 or more credits; MFA in Sonic Arts or Media Scoring)

Resident and Non Resident Part-Time Students: \$3,554 per semester
(9 – 11 credits; MFA in Sonic Arts or Media Scoring)

Resident and Non Resident Part-Time Students: \$2,369 per semester
(Less than 9 credits; MFA in Sonic Arts or Media Scoring)

Effective Fall 2019

Resident and Non Resident Students: \$5,022 per semester
(MFA in Cinema Arts)

Resident and Non Resident Full-Time Students: \$5,022 per semester
(12 or more credits; MFA in Sonic Arts or Media Scoring)

Resident and Non Resident Part-Time Students: \$3,767 per semester
(9 – 11 credits; MFA in Sonic Arts or Media Scoring)

Resident and Non Resident Part-Time Students: \$2,511 per semester
(Less than 9 credits; MFA in Sonic Arts or Media Scoring)

Effective Fall 2020

Resident and Non Resident Students: \$5,324 per semester
(MFA in Cinema Arts)

Resident and Non Resident Full-Time Students: \$5,324 per semester
(12 or more credits; MFA in Sonic Arts or Media Scoring)

Resident and Non Resident Part-Time Students: \$3,993 per semester
(9 – 11 credits; MFA in Sonic Arts or Media Scoring)

Resident and Non Resident Part-Time Students: \$2,662 per semester
(Less than 9 credits; MFA in Sonic Arts or Media Scoring)

Summer and Winter Terms:

Effective Summer 2018

Resident and Non Resident Full or Part-Time Students: \$1,100 per course
(MFA in Cinema Arts, Sonic Arts, or Media Scoring)

Effective Winter 2019 and Summer 2019

Resident and Non Resident Full or Part-time Students: \$1,175 per course
(MFA in Cinema Arts, Sonic Arts, or Media Scoring)

Effective Winter 2020 and Summer 2020

Resident and Non Resident Full or Part-time Students: \$1,250 per course
(MFA in Cinema Arts, Sonic Arts, or Media Scoring)

EXPLANATION: The Barry R. Feirstein Graduate School of Cinema opened at Steiner Studios at the Brooklyn Navy Yard in Fall 2015. The Feirstein School offers a 3-year specialized program in 6 disciplines leading to an MFA in Cinema Arts (Producing, Directing, Screenwriting, Cinematography, Post-Production, and Digital Animation and Visual Effects). The MFA program in Cinema Arts is a full-time program, while the MFAs in Media Scoring and in Sonic Arts can be taken on a full or part-time basis.

The Board of Trustees approved an Academic Excellence Fee when the Feirstein School opened. That fee request was for 3 academic years. This request is for the next 3 academic years.

Housed in a newly renovated 68,000 sq. foot, state-of-the-art facility on the Steiner Studios lot, the School is equipped with the most up-to-date production, post-production, animation, motion capture, and other facilities and equipment. As such, it boasts a filmmaking environment comparable to the finest in the world.

Feirstein offers a top notch education in a superior facility. The Fall 2017 semester tuition and academic excellence fee for in-state residents is currently \$9,695 which is significantly less than the Fall 2017 semester costs at comparable institutions such as NYU (\$29,513), Columbia (\$29,844), and the School of Visual Arts (\$22,785-\$25,980).

Feirstein is both the first public graduate school of cinema in New York and the only film school on a working film lot in the United States.

The comparative low cost of attendance further enhances the desirability of the Feirstein Graduate School of Cinema among New Yorkers, as well as out-of-state students, who will receive an education that is not only of exceptional quality, but that is also affordable, with some full and part-time scholarships available to those in need. The academic excellence fee funds will be used to fund the exceptional facility and programmatic expenses.

F. BROOKLYN COLLEGE - BARRY R. FEIRSTEIN GRADUATE SCHOOL OF CINEMA: ACADEMIC EXCELLENCE FEE FOR THE MASTER OF MUSIC (MM) STUDENTS:

WHEREAS, The City University of New York has adopted a schedule of academic excellence fees for students enrolled in the Master of Fine Arts (MFA) in Cinema Arts, Master of Fine Arts (MFA) in Media Scoring, and the Master of Fine Arts (MFA) in Sonic Arts at Brooklyn College's Barry R. Feirstein Graduate School of Cinema; and

WHEREAS, The Barry R. Feirstein Graduate School of Cinema is housed in a newly renovated 68,000 sq. foot, state-of-the-art facility on the Steiner Studios lot, the School is equipped with the most up-to-date production, post-production, animation, motion capture, and other facilities and equipment; and

WHEREAS, A portion of the administrative excellence fees paid by the MFA students include supporting this state-of-the-art facility; and

WHEREAS, The Master of Music (MM) students at Brooklyn College may enroll in two courses a semester for a total of 12 credits to be held in the Feirstein Graduate School of Cinema; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York, approve the academic excellence fee per course for Brooklyn College students in the Masters of Music (MM) programs who enroll in courses in the Master of Fine Arts (MFA) in Media Scoring and the Master of Fine Arts (MFA) in Sonic Arts programs at the Feirstein Graduate School of Cinema per the fee schedule below:

Effective Fall 2018

Resident and Non Resident students per course: \$1,100

Effective Fall 2019

Resident and Non Resident students per course: \$1,175

Effective Fall 2020

Resident and Non Resident students per course: \$1,250

EXPLANATION:

The Barry R. Feirstein Graduate School of Cinema opened at Steiner Studios at the Brooklyn Navy Yard in Fall 2015. The Board of Trustees approved an Academic Excellence Fee when the Feirstein School opened for three MFA programs (Cinema Arts, Media Scoring and Sonic Arts), for 3 academic years, and have requested an extension for another three years. At that time, an Academic Excellence fee was not requested for MM students who take classes at the new facility on a part-time basis.

Although the majority of MM courses are offered on the main Brooklyn College campus, students may enroll in no more than two courses per semester for a total of 12 credits of the MM degree, to be held off-site at the Feirstein Graduate School of Cinema, a state of the art facility with the most up-to-date equipment. The students enrolled in the MM program will pay a reduced Academic Excellence Fee compared to the fees currently charged to the MFA students.

Feirstein offers a top-notch education in a superior facility and the academic excellence fee funds will be used to fund the exceptional facility and programmatic expenses.

NO. 4. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH: RESOLVED, That the following items be approved:

A. YORK COLLEGE - MS IN NURSING EDUCATION:

RESOLVED, That the program in Nursing Education leading to the Master of Science degree at York College be approved effective February 5, 2018 subject to financial ability.

EXPLANATION: This proposed program will prepare registered nurses to enroll in doctoral programs in nursing, teach at some post-secondary institutions and provide in-house professional development in hospitals and other employment settings. With this proposal, York College seeks to expand its portfolio of graduate programs in the applied health and health research arenas. Graduate programs already in existence include Occupational Therapy, Physician Assistant, Pharmaceutical Science and Business, and the recently approved Clinical Trial Management as well as the MSW. Adding a graduate program in Nursing Education just as New York State increases the educational requirements for its nursing professionals is strategic enrollment decision for York, and the right answer to a professional need to advance nursing education today, and create the nursing workforce of tomorrow.

B. MEDGAR EVERS COLLEGE - AA IN AFRICAN DIASPORA LITERATURE:

RESOLVED, That the program in African Diaspora Literature leading to the Associate of Arts degree at Medgar Evers College be approved effective February 5, 2018 subject to financial ability.

EXPLANATION: Medgar Evers College’s Department of English proposes to establish an associate’s degree in the literature of the African Diaspora which will also consist of coursework in creative and professional writing. The success of MEC’s Center for Black Literature, founded in 2003 and the strength of the English Department faculty will assure the success of this program. The sixty-credit program will completely articulate with the college’s existing BA in English, allowing for seamless transfer.

C. HONORARY DEGREE: RESOLVED, That the following honorary degree, approved by the appropriate faculty body, the college president and recommended by the Chancellor, be presented at the commencement exercise as specified:

COLLEGE	DEGREE
QUEENS COLLEGE	
Alan Schoenfeld ‘68 (To be conferred at the commencement ceremony on May 31, 2018)	Doctor of Science

NO. 5. THE CITY UNIVERSITY OF NEW YORK - AMENDMENTS TO THE GUIDELINES FOR CHANCELLOR SEARCHES:

WHEREAS, Policy 2.03 of the Board of Trustees Manual of General Policy has not been updated since 1997; now therefore be it

RESOLVED, That the Board of Trustees of the City University of New York approve a revised Policy 2.03 of the Manual of General Policy.

EXPLANATION: The proposed amendments to Policy 2.03 have been updated to reflect CUNY’s deep commitment to diversity and inclusion in its hiring practices. The policy has also been amended to ensure the integrity and confidentiality of the screening process.

II BOARD OF TRUSTEES > Policy 2.03 Chancellor Searches :

Policy 2.03 Chancellor Searches

The Education Law of the State of New York invests in the Board of Trustees of the University the authority to appoint and dismiss an appointed executive when warranted. (BTM,1997,11-24,008,_B)

~~The City University of New York is an Affirmative Action Equal Opportunity Employer and shall seek to identify qualified women and minorities for consideration by the Search Committee. (BTM,1997,11-24,008,_B)~~

~~Diversity and inclusion are core values of The City University of New York and as such we encourage applications from individuals with disabilities, veterans, women and those from traditionally underrepresented groups, including Italian Americans. We prohibit discrimination on the basis of any legally protected category, including sexual orientation and gender identity.~~

1 Roles and Responsibilities

When a vacancy occurs, or is certain to occur, the Chairperson of the Board of Trustees shall establish a Search Committee to seek a new chancellor. (BTM,1997,11-24,008,_B)

An interim chancellor shall not be a candidate for chancellor. (BTM,1997,11-24,008,_B)

A primary responsibility of the Search Committee shall be to attract and recruit highly qualified candidates, emphasizing to them the advantages of working at the University and the benefits of living in New York City. Members of the Board, the presidents, the faculty, staff, and students of the University, as well as community

and academic leaders from outside the University may submit nominations to the Search Committee. (BTM,1997,11-24,008,_B)

1.1 Composition of the Committee

In order to provide for adequate participation by representatives of the institution, the Chairperson of the Board of Trustees shall establish a Chancellor's Search Committee. The Search Committee shall be composed of the following members (BTM,1997,11-24,008,_B):

Board Members: at least five members of the Board of Trustees, appointed by the Chairperson of the Board. The Chairperson of the Board of Trustees shall serve as Chairperson of the Search Committee and the Vice Chairperson of the Board of Trustees shall serve as Vice Chairperson of the Search Committee. Board members appointed to the Search Committee should reside in each of the five boroughs. (BTM,1997,11-24,008,_B)

Faculty: Two faculty members, the Chairperson of the University Faculty Senate and one other faculty member. Only faculty as defined in the Board Bylaws may serve as faculty representatives on the Search Committee. Whenever possible, one faculty representative should be from a senior college, and one faculty representative should be from a community college. (BTM,1997,11-24,008,_B)

Students: Two students, the Chairperson of the University Student Senate and one other student representative appointed by the Chairperson of the Board of Trustees. Generally, but not necessarily, a president of a student government, or another elected student leader should serve as the second student representative. Whenever possible, one student representative should be from a senior college and one student representative should be from a community college. (BTM,1997,11-24,008,_B)

Alumni: ~~The Chancellor, The Chairperson~~ or in his or her absence, the Chairperson of the Council of Presidents' Committee on Student Affairs, may recommend one alumnus—generally, but not necessarily, the President of an alumni organization—to be appointed by the Chairperson of the Board of Trustees to serve on the Search Committee. (BTM,1997,11-24,008,_B)

President: The presidents of two of the colleges of the University, one from a senior college and one from a community college, appointed by the Chairperson of the Board of Trustees. (BTM,1997,11-24,008,_B)

1.2 Internal Staffing and Outside Consultants

Staff support shall be provided to the Search Committee, on request, by the Office of Executive Search and Evaluation (OESE). Representatives from OESE, chosen to serve as indicated, shall be selected by the Chairperson of the Board and shall report to the Search Committee. Where deemed necessary, selected individuals including those from outside firms may be called upon to provide advice in matters pertaining to the search. (BTM,1997,11-24,008,_B)

2 Process

2.1 Announcing the Vacancy and Processing the Applications

Announcements of a chancellorship vacancy shall be placed in the appropriate media, and shall be communicated to educational and related institutions through correspondence and through targeted recruitment. ~~_based on the findings of the pre-search report.~~ (BTM,1997,11-24,008,_B)

All applications, with supporting materials as requested in the job description, are to be sent to: Secretary of the Board of Trustees, The City University of New York, ~~535-205~~ East ~~8042nd~~ Street, ~~Room 310~~18th Floor, New York, NY 10017~~24~~. (BTM,1997,11-24,008,_B)

2.2 Screening of Applicants

The Search Committee shall reduce the applicant pool to approximately seven individuals. The candidates will be interviewed by the Search Committee upon the stated request of a minimum of five members of the Search Committee, at least three of whom must be members of the Board of Trustees. (BTM,1997,11-24,008,_B)

The work and communications of the Search Committee shall be conducted confidentially, with the understanding that members of the Search Committee are not to reveal any information concerning the identity of candidates, the contents of its deliberations or any other aspect of its work to persons outside of the Search Committee.

2.3 Final Interview

The candidates recommended by the Search Committee shall be interviewed by the entire Board of Trustees at some time prior to the next scheduled Board of Trustees meeting at which time a choice will be made in executive session. (BTM,1997,11-24,008,_B)

2.4 Appointment

As soon as possible after the Board has chosen its candidate, the Chairperson of the Board of Trustees will notify in writing the candidate of the Board of Trustees' decision. A formal letter of appointment, together with the Board of Trustees resolution, which delineates the terms and conditions of employment, will be sent to the candidate as soon as he or she accepts the position. (BTM,1997,11-24,008,_B)