



THE CITY UNIVERSITY OF NEW YORK



Official Notice

February 1, 2018

TO: All Concerned Individuals

FROM: Gayle M. Horwitz, Senior Advisor to the Chancellor and Secretary of the Board

SUBJECT: Board of Trustees January 2018 Board Meeting

Monday, February 5, 2018

4:30 p.m. Board of Trustees Board Meeting
Location: Baruch College Vertical Campus
55 Lexington Avenue (corner of 24th Street)
Room 14-220
New York, NY 10010

This meeting will be convened and will then move into Executive Session pursuant to Section 105, Article 7 of the Public Officers Law to discuss matters pertaining to investigations, personnel, and litigation. The Public Meeting will reconvene **at 6:15 pm.**

A copy of the calendar (agenda) is available online at www.cuny.edu/about/trustees/meetings.html. Additional items may be added at the meeting. The public sessions of Board meetings are webcast live at www.cuny.edu/livestream.

**BOARD OF TRUSTEES
THE CITY UNIVERSITY OF NEW YORK**

GENERAL RULES FOR PUBLIC HEARINGS AND BOARD MEETINGS

PUBLIC HEARINGS ARE ON ITEMS ON THE CALENDAR (AGENDA) FOR THE MEETINGS OF THE BOARD OF TRUSTEES. THE RULES AND PROCEDURES FOR PUBLIC HEARINGS ARE AS FOLLOWS:

1. **The maximum time permitted for each speaker will be three minutes.** It is necessary to impose time limits to permit all speakers to have an opportunity to express their viewpoints. Speakers must restrict their remarks to the items they requested to address. Speakers wishing to speak to more than one item will be given one (1) three minute period within which they must make their comments on all items they wish to address. Persons attempting to discuss other matters or to speak out of turn will be ruled out of order and not permitted to continue. In order to assure maximum participation, the Board reserves the right, in special circumstances, to reduce the speakers' time limit.
2. Board officials will be provided with a list of speakers.
3. The Trustee chairing the hearing will call all speakers. **No substitution of speakers will be permitted.**
4. When a speaker is ruled out of order, the speaker's balance of time will be forfeited and the speaker will be expected to leave the lectern.
5. Written statements should be placed in the box next to the lectern. These statements will be distributed to all Board members prior to the Board meeting.
6. **Board members will not respond to questions during the presentation by the speaker.**
7. The Board of Trustees reserves the right to alter the above procedures at any meeting in order to assure that the business of the meeting will be completed.
8. Individuals may provide written statements following adjournment of the hearing up to the close of business on the Wednesday prior to the Board meeting.
9. Disruption of any hearing or meeting of the Board of Trustees is not permitted. **Individuals responsible for such misconduct will, after appropriate warning, be removed from hearings or meetings of the Board and be subject to disciplinary and other sanctions.**

THE RULES AND REGULATIONS FOR MAINTENANCE OF PUBLIC ORDER (HENDERSON RULES) ARE IN EFFECT AND WILL BE ADMINISTERED AND ENFORCED AS REQUIRED.