Minutes of Proceedings, January 26, 1970

MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JANUARY 26, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Renato J. Azzari
Herbert Berman
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d’Heilly
Norman Henkin

Minneola P. Ingersoll
Francis Keppel
James Oscar Lee
Benjamin F. McLaurin
Louis Nunez
Jack I. Poses
Ruth S. Shoup
Ella S. Streator
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President Leonard Lief
President Milton G. Bassin
President Murray H. Block
President James A. Colston
President Nasry Michelen
President Kurt R. Schmeller

Acting President Joseph Shenker
Dr. Robert S. Hirschfield
Mr. Lester Jacobs
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Bernard Mintz
Dean Benjamin Rosner

The absence of Mr. Brown, Dr. Johnson and Mr. Quero Chiesa was excused.

NO. 1. COMMITTEE ON LAW: Mr. Ashe, on behalf of the Committee on Law, served notice of proposed amendments to the bylaws with respect to Student Due Process and establishment of proposed guidelines for access to student and faculty records by non-college authorities.

In accordance with the bylaws of the Board the proposed amendments will be circulated ten days prior to the next regularly scheduled meeting of the Board.
NO. 2. HONOR: The Chairman reports that President Mina Rees has been elected president-elect of the American Association for Advancement of Science. She will serve as president-elect for 1970; she becomes president of the association in 1971, and chairman of the board of directors in 1972. Dr. Rees is also the 1970 chairman of the Council of Graduate Schools in the United States; she was chairman-elect in 1969.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 3 through 21)

NO. 3. RENTAL OF SPACE—THE CITY COLLEGE: RESOLVED, That the Board authorize, subject to approval of terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 13,000 square feet of space for use by The City College; and be it further RESOLVED, That the New York City Department of Real Estate by requested to negotiate for the aforesaid lease.

EXPLANATION: The indicated space will provide classrooms for The City College for September 1970.

NO. 4. RENTAL OF SPACE—HUNTER COLLEGE: RESOLVED, That the Board authorize, subject to approval of terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 76,000 square feet of space for Hunter College; and be it further RESOLVED, That the New York City Department of Real Estate be requested to negotiate for the aforesaid rental.

EXPLANATION: The additional space is required for an expanded college enrollment anticipated in September 1970.

NO. 5. RENTAL OF SPACE—BROOKLYN COLLEGE: RESOLVED, That the Board authorize, subject to approval of terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 170,000 square feet of space for use by Brooklyn College; and be it further RESOLVED, That the New York City Department of Real Estate be requested to negotiate for the aforesaid lease.

EXPLANATION: The possibility of leasing the indicated amount of space in Downtown Brooklyn will permit the College to meet its enrollment goals for September 1970.

NO. 6. PRELIMINARY DRAWINGS, SPECIFICATIONS, AND ESTIMATES OF COST—THE CITY COLLEGE: RESOLVED, That the Board of Higher Education approve the preliminary drawings, specifications, and estimates of cost for a group of eight alteration projects at The City College as prepared by Economides and Goldberg, Consulting Engineers, including Shepard Hall Roof Replacement, Shepard Hall New Biology Laboratories, Shepard Hall New Offices for Division of Student Testing & Counseling, Steinman Hall New Facilities for Staff & Graduate Students, Goethals Hall New Student & Staff Toilets, Townsend Harris Hall Expansion of Psychology Clinic, Townsend Harris Hall New Psychology Laboratories and Offices, Alterations to Air Conditioning and Ventilating Systems in the Administration Building said projects, construction cost to be chargeable to Capital Project HN-58; and be it further RESOLVED, That the said Consulting Engineers be instructed to complete the final plans, specifications and estimate of cost for the Shepard Hall Roof Replacement only; and that the other seven projects be held in
RESOLVED, That the Director of the Budget be requested to approve said preliminary plans, specifications and estimate of cost and furthermore, that he approve the direction of the consultant to complete the Shepard Hall Roof Replacement only with a construction estimate of $100,000 plus ten percent to include contingencies and escalation, making a cost limitation of $110,000 chargeable to Capital Project HN-203.

EXPLANATION: On February 27, 1968 under Calendar No. 26 the Board approved a contract with Economides and Goldberg, Engineering Consultants, to perform the services described in the resolution. At the time of this approval the Master Plan for The City College as prepared by John Carl Warnecke, Architects and Planners, was still being studied. Subsequently this plan was published and approved by the Board at its October 27, 1969 meeting, Calendar No. 4. This has made the College and the Board reconsider its attitude on the projects proposed in the Economides and Goldberg contract; therefore, it is desirable to withhold final approval on all the projects but one (the Shepard Hall Roof Replacement) which, due to leaks in the roof of a building in use at the College, needs immediate attention. The other projects involve buildings and spaces which, in the light of the plan, may involve complete changes in use or may even be demolished. It is therefore, felt desirable not to progress them any further until the situation is clarified. However, since the consultants have effectively completed the preliminary documents, the approval of budget is requested for this portion of the work, so that they may receive full payment for their preliminary work without obligating the Board to pay for any final work other than those projects the consultant is directed to complete.

NO. 7. PERMANENT CAMPUS - RICHMOND COLLEGE: RESOLVED, That the Board of Higher Education request the City University Construction Fund to request the Board of Estimate to convey to the Dormitory Authority, the site (South Beach) hereinafter described, when acquired by the City of New York, upon such terms and conditions, including consideration as may be fixed and determined in an agreement to be entered into between the City of New York and the Dormitory Authority, said site to be used as the site of the permanent campus for Richmond College.

The site referred to is described as follows:

Beginning at a point in the southeasterly line of Mason Avenue, said point being 25 feet northeasterly of the centerline of an existing storm sewer, said sewer being located approximately midway between Quintard Street, also known in part as Xenia Street, and Seaview Avenue; thence from that point of beginning in a northeasterly direction along the southeasterly line of Mason Avenue to its intersection with the southwesterly line of Quintard Street; thence generally in a southerly then southeasterly direction along the westerly and southwesterly line of Quintard Street to a point, which point is approximately 400 feet northwest of the intersection of the southwesterly line of Quintard Street and the northwesterly line of Seaside Boulevard; thence from that latter point in a southwesterly direction of approximately 1480 feet, to a point, which point is approximately 400 feet northwest of the northwesterly line of Seaside Boulevard; thence in a northwesterly direction along a line 25 feet northeasterly of the aforementioned centerline, extended, of an existing storm sewer to the point of beginning, encompassing a total area not to exceed 113.5 acres. Location of all streets is in accordance with map 3097, approved by the City of New York Board of Estimate on July 22, 1965, Calendar No. 207.

EXPLANATION: On September 30, 1968, Cal. No. 5f, the Board requested the City University Construction Fund to authorize the Dormitory Authority to acquire the site. The resolution does not contain a request to the City University Construction Fund to request the City to convey the site to the Dormitory Authority on such terms as may be agreed upon. Under Chapter 592 of the Laws of 1969 the State was authorized to convey the site to the City, under terms to be agreed upon, if City so requested prior to May 1970. The Mayor made such request on December 2, 1969. It is expected that simultaneously with the acquisition by the City, the site will be conveyed by the City to the Dormitory Authority which will pay the required consideration.
NO. 8. PRELIMINARY PLANS, SPECIFICATIONS AND ESTIMATES FOR PART NO. I OF ALTERATION PROJECTS, PHASE II - HUNTER COLLEGE: RESOLVED, That the Board approve preliminary plans, outline specifications and preliminary estimate of cost for Part I of Phase II alterations at Hunter College, Park Avenue, as prepared by Shreve, Lamb and Harmon, architects. This part includes three projects: Replacing of present entrance doors with herculite, emergency exit from Playhouse, and renovation of Business Education Laboratories - Rooms 942, 943, and 945. The estimated cost of construction for these projects is $101,680 at present day's costs; and be it further

RESOLVED, That the Director of the Budget be requested to approve said documents with a total cost limitation of $112,100 which includes 5% escalation to an estimated bid date of May 31, 1970 and 5% for contingencies during construction, chargeable to Capital Project HN-203.

EXPLANATION: On December 23, 1968, the Board approved a contract with Shreve, Lamb and Harmon, architects, for the group of Phase II alterations at Hunter College which was subsequently approved by the Bureau of the Budget.

The three projects enumerated are most urgent. Particularly, the Business Education Laboratories have to be installed and finished during the summer of 1970. The preliminary documents for these have been prepared by the architect under the direction of the College and meets with its needs. The documents have been reviewed by the College in consultation with the Department of Design and Construction Management and they appear to be satisfactory.

The work is of such a nature that the developed cost per square foot can be determined only for the Business Education Laboratories. This amounts to $9.45 which is very reasonable. The details of work to be performed in each of the other two projects has been carefully examined to assure that the design is economical.

NO. 9. PRELIMINARY PLANS, OUTLINE SPECIFICATIONS AND COST ESTIMATE - BROOKLYN COLLEGE: RESOLVED, That the Board of Higher Education approve the preliminary plans, outline specifications and preliminary cost estimate in the amount of $790,533, as of October 1969 (as prepared by McKee-Berger-Mansueto, Inc., construction cost consultants) and presented by James Stewart Polshek, Architect, for a group of nine alteration projects as follows:

1 and 2) Rehabilitation of four organic chemistry laboratories and five freshman chemistry laboratories, Ingersoll Hall.

3) Supplementation of well water cooling systems in Gershwin and Whitman Halls.

4) Rehabilitation of shower rooms, Roosevelt Hall.

5) Rehabilitation of roofing, Boylan and Ingersoll Halls.

6) Rehabilitation of campus walks and driveways.

7) Rehabilitation of Room 0150 Ingersoll Hall for use as a low energy nuclear physics laboratory.

8) Replace various pumps in the basement of Boylan, Ingersoll and Roosevelt Halls.

9) Installation of duct work, filters and fans for radioactive exhausts in Ingersoll Hall.

and be it further
RESOLVED, That the Director of the Budget be requested to approve said preliminary plans, specifications and estimate with a total cost limitation of $837,965 (including 6% for escalation of costs to April 1, 1970, the expected date of bid), chargeable to Capital Project HN-203.

EXPLANATION: On September 30, 1968, the Board of Higher Education approved a contract with James Stewart Polshek, Architect, for the preparation of complete drawings (preliminary and final), specifications and estimate of cost and the checking of shop drawings for a group of nine alteration projects at Brooklyn College and this was given a Budget Certificate of Approval on February 14, 1969. The original construction estimate on which the contract was based was $623,705. The present estimate was made in September 1969 and reflects in part the more detailed study in preparing preliminaries, which brought to light previous underestimates and in part a more accelerated trend of escalation of costs.

The nine projects included in this group may be briefly described as follows:

1 and 2) Rehabilitation of 4 organic laboratories and 5 freshman chemistry laboratories, Ingersoll Hall. These laboratories have been in continuous use from thirty to thirty-five years and the equipment has required extensive replacement and repair.

3) Supplementation of well water cooling in Gershwin and Whitman Halls. The rise in average ground water temperatures has made necessary supplementary mechanical refrigeration for these buildings which are used throughout the year.

4) Rehabilitation of shower rooms, Roosevelt Hall. Leaking shower pans and fixtures have resulted in damage and excessive maintenance problems.

5) Rehabilitation of roofing, Boylan and Ingersoll Halls. The thirty years of weathering of these roofs have resulted in water leakage in the buildings.

6) Rehabilitation of Campus Walks and Driveways - due to weathering and salt erosion.

7) Rehabilitation of Room 0150 Ingersoll Hall for use as a low energy nuclear physics laboratory to provide facilities for faculty research and graduate student training; to be used 80 or more hours per week.

8) Replacement of pumps in the basement of Boylan and Ingersoll Halls. These pumps have been in service for thirty years and are a constant maintenance problem.

9) Duct work for radioactive exhaust, Ingersoll Hall, to enable the use of fume hoods already installed for students and personnel working with radioactive material.

The preliminary documents have been reviewed by the Board staff and the College staff. The costs appear to be reasonable and were arrived at after consultation with various suppliers and contractors in the field.
NO. 10. EXTENSION OF CONTRACT - QUEENS COLLEGE: RESOLVED, That the Board approve the extension of a contract for the services of the indicated Architect/Planner firms at the increase in the total estimated fee noted as follows:

<table>
<thead>
<tr>
<th>College and Architect/Planner</th>
<th>Contract Period</th>
<th>Estimated Cost</th>
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<tr>
<td>Queens Morris Ketchum, Jr.</td>
<td>3/29/68 - 4/30/71</td>
<td>$100,000 - $125,000</td>
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</table>

*Date includes an approximate one year extension past the date of completion of Master Plan Brochure and Report for continued consultation.

**Increase includes amount estimated to complete the Master Plan Brochure and Report plus a nominal amount of $35,000 for continued consultation if and as required for each college for a one year period thereafter.

and be it further

RESOLVED, That the City University Construction Fund be requested to take appropriate action to authorize the Dormitory Authority of the State of New York to extend the aforesaid contract; and be it further

RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be conclusive evidence of such approval; and be it further

RESOLVED, That such item is as follows:

Amendment of Schedule A attached to the next Supplemental Note Agreement to increase by the amount of $125,000 the amount listed for “estimated planning and designing costs for the Note Project necessary to develop the Note Project and determine the facilities to be made Note Facilities, which costs are not allocable to any specific Note Facility.”

and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinafore set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement.

EXPLANATION: The indicated Architect/Planner was employed under a service contract that provided for payment of fee based on an actual time cost multiplied by a factor of 2.5. The contract included a nominal total estimated cost of $100,000 for a contract period of one year.

The date originally indicated for completion (3/28/68) was obviously too optimistic in view of the actual process required to complete the planning studies. Further, the Architect/Planner was advised, under date of July 2, 1969, to temporarily suspend further work on the Queens College Campus Master Plan until such time as the educational space program had been defined. A reassessment of the current situation indicates that the master plan and report should be completed in Spring 1970.

The continued involvement of the architect/planner after completion of his initial report is necessary and desirable for such functions as liaison with the campus educational programming consultant and with the various project architects, who may be employed, for interpretation and updating of the initial plans, and for miscellaneous other services as and when required. Although the degree of continued participation will obviously vary from campus to campus, it is recommended that each contract be extended for an additional one year period with a further nominal $35,000 fee increase.
THE CITY UNIVERSITY
(Calendar Nos. 11 through 14B)

NO. 11. REPORTS OF THE CHANCELLOR: The Chancellor presented the following report:

Let me give my report now. I am doing this now because I don't think there is very much that will cause major
discussion on the agenda, and there may be two or three items that I have that will.

The staff is continuing its research on tenure appointments and is holding the tenure appointments. We will, however,
bring them all in at the next meeting with specific recommendations. It is a complicated question, but we will have a report next
month. What we are trying to do is set up for sensitive areas some kind of limits on the number of tenure appointments, and we
are working jointly with the Faculty Senate on some review of the procedures by which people get tenure. This was the subject of
a special meeting we had with the Executive Committee of the Faculty Senate.

On the waivers, if you look on page S-2A, there are six waivers this month, which is not an unusually large number. I
think I'd just as soon comment on them as we get to them in the agenda. I don't see any major problems although I think, in
general, now that we have parity in salaries, one of the recommendations would be for tighter control of waivers on promotions in
the community colleges. Having achieved parity of salaries, we are going to have to ask for parity of qualifications.

The main development on the budget front has been the Governor's Budget Message. Let me just say this. We started
from a pretty poor posture as far as the state of New York was concerned. We were told the State would oppose Open
Admissions. So when the Governor's budget came out, it proved quite a change from the original position of the State
Government. I don't think this is entirely due to the success of our lobbying with them which was quite intensive. It had to do
with the election in New York City. What the Governor did was adopt and approve Open Admissions. He embodied it in a Full
Opportunities Program. There are four components. There is Open Admissions in the City University, movement toward it in the
State University, and there is a component of SEEK for the private colleges. (This happened when the Regents were given
$5,000,000 which they were to distribute to the private and public colleges for a SEEK-like program. We got a little more than
half of that. On the other hand, we found dealing with the Regents extremely distasteful and very bureaucratic. It was an
agreement of compromise. The whole idea was to give the money to the private schools, not to the public schools. The end result
was an appropriation of $4,000,000 to the Regents for Educational Opportunity programs.)

The fourth component of this Open Admissions and Full Opportunity Program was an incentive to community
colleges in the State to go to Open Admissions and to give preferential funding to community colleges. For community colleges
which indicate that they would move toward Open Admissions, the formula was raised from 33 1/3% to 40%.

The Governor disallowed three things on a line basis. One was distinguished professorships—fifty full professorships,
each to get $5,000 over the scale. The amount disallowed was $125,000. He said he was doing it because it was not in the Master
Plan. The reason presumably was jealousy of the State University. Either the City will fund it or we'll find the somey somewhere else.

He disallowed stipends for the SEEK Open Admission students, and that we expected. Those of you who have been to
Albany know the free tuition syndrome. Against that we have heard that the Federal funds to the University for student stipends
will increase substantially next year, and we may be picking up five or six million dollars.

He reduced the SEEK stipend from $1200 to $1000, which hardly seemed worth doing.

Generally speaking, the Governor did accept the total budget that the Mayor certified with these changes. He did not
accept the funding formula—that the State pay all the remedial costs for the programs, which no one expected him to.

If the City is willing to give us enough money to fund our present freshman class without increase, our community
colleges would be funded on a 1/3–2/3 basis because we wouldn't go to Open Admissions. A standstill budget would cost the
City of New York $137,000,000. If they went to the Master Plan goal and the University still didn't increase its fees, it would
cost the City $145,000,000 and the State $126,000,000.

The Governor's Budget Message specifies that if the number of freshmen exceeds 30,000, they would fund the rest.
They have never gone back on such a promise, especially one in writing in the Governor's Budget Message.

It turns out that if we went to Open Admissions and if we went to a 40%–60% funding of the community colleges,
the $137,000,000 in City money would buy us about 30,000 freshmen, and moving beyond that to a freshman class of 32,000
would cost the City another five million dollars.
As far as bargaining with the Mayor is concerned, we are in a strong position. If we go along with the fee raises that he proposes, I think we will get Open Admissions.

One of the things they did was to put SEEK on a 50–50 basis rather than a preferential basis. That might be changed in the Legislature. I must say that I have the opinion that having changed his mind, the Governor is trying to help us get Open Admissions, but I might be naive. I suggested the incentive plan for community colleges as an idea the Governor might use.

I think some time next week we ought to plan to have a short special meeting of the Board to give you a final report because this week will be the week of intensive negotiations with the Mayor. We were supposed to know by December 1, but the Mayor wrote an “on the one hand—on the other hand” type of letter to the Governor. If we don’t get money to the colleges very early in February, we will be in trouble, but we are going in with a pretty strong bargaining position.

One of the stories that is going around is that since we announced Open Admissions, applications are up dramatically at the State University, but our information does not appear to make this the case. There doesn’t appear to be any such surge that we can determine. We received 55,000 applications as compared with 40,000 applications last year.

The Mayor may want to grandstand on this like the subway fare and blame it on the Governor. And there is the overall shortage of money. Open Admissions has been approved by many groups and it does not have the political moxie that other issues have had. The students have been for it, which is helpful, and it has been endorsed by almost all the groups that have been interested in the University.

I have been looking at some things recently which give me concern. We have been very concerned lately that the University is not going to be in a very good position to handle the veterans. It is estimated that 150,000 veterans will be discharged in New York State next year, which seems like an incredible number. Dr. Kriesman traveled with Bob Hope during his Christmas tour and interviewed students and prospective students, and there are, he informs me, some 50,000 veterans from all over the country planning to return to school. We have 5500 veterans in the City University now, 600 at Baruch, 550 at Brooklyn, and 1,000 at City. Many may be in the Evening Session, but what I thought was a negligible number is a large number. The G.I. Bill today is a transaction between the student and the Veterans Administration in which the college gets no money. In World War II there was a payment to the college. We may be in the position in which we will be admitting large numbers of high school students and we will not be able to handle the veterans. We would like to change the G.I. Bill, but the Veterans Administration so far has not been behind it, and there is one Congressman from Texas who is against it, the Chairman of the House Veterans Affairs Committee.

Let me just speak briefly on two things. This is the second year of the Chancellor’s Fund. The report on the Chancellor’s Fund has been distributed. I felt that the main emphasis of the Chancellor’s Fund should be on international studies and overseas programs and on urban studies and certain miscellaneous things. That has been followed. There has been some tendency to put through the Chancellor’s Fund certain things that could not be funded elsewhere. We have started a couple of new journals. Both are good journals which have been well received. I have been spending conservatively. It is a position of mine that the money only be used for things that can be funded once or twice and would then get outside funding. The appropriation is for ten years, but it will expire then. I am surprised it hasn’t expired already. The interest accrues to the Fund and not to the Comptroller of the City of New York, and so we make a little money that way.

I have asked that we circulate a questionnaire to you about meetings in February. We may have to have a special meeting on Open Admissions and budget strategy. We have been plagued by leaks from the Presidential Search Committees. The City College Search Committee, I’m sorry to say, is practically an open book, and, therefore, it seems to me that if City College should come to a decision this month, the Board ought to meet the next day. We would not want to risk implicating people by gossip and agitation. I got from The New York Times the story that Prof. Kemeny was on the City College list, and it was true. The security at Kingsborough has been good. We have meetings that leak and meetings that don’t leak, and we have the same staff. It is a terrible problem.

NO. 12. OPERATING BUDGET MODIFICATIONS: The Chancellor’s report of operating budget modifications (a) pending in the Budget Office and (b) approved by the Mayor was noted.

NO. 13. AFGRAD-I.I.E. TUITION WAIVER: RESOLVED, That the senior colleges and the University Graduate Division may each waive tuition and fees for two students admitted to graduate study under either the Council of Graduate Schools- African Graduate Fellowship Program or the Council of Graduate Schools/Institute of International Education program of aid to foreign students.

EXPLANATION: The above resolution is an amendment to the annual renewal by the Board (Chancellor’s Report, 9/29/69, Item G.1.2) of the University’s participation in the Council of Graduate Schools-African Graduate Fellowship Program. The proposed amendment adds another category (Council of Graduate Schools/Institute of International Education) of students to those eligible for waiver of tuition and fees. It does not increase the number of foreign students to whom the Board has, in the past, committed itself to waive tuition and fees.
NO. 14. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Pasquale Ammirati be appointed Higher Education Assistant, Department of College Programming Services, for the period November 24, 1969 through June 30, 1970, at the salary rate of $15,380 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Ammirati does not possess the baccalaureate degree.

EXPLANATION: Although Mr. Ammirati does not possess a baccalaureate degree, he completed 2,376 hours of architectural course work at the Institute of Design and Construction Architecture from February 1955 to February 1960. In addition Mr. Ammirati has nearly ten years of progressing experience with the City University.

NO. 14A. WAIVER OF BYLAWS FOR PERSONNEL ACTIONS: The Chancellor's report of bylaw waiver requests for personnel actions was noted as follows:

PERSONNEL ACTIONS WITH WAIVER OF BYLAWS
SUMMARY REPORT - JANUARY 1970

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<td>TOTAL WAIVERS</td>
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* March 1968-March 1969; + Not required under pending revision of bylaws.
NO. 14B. TRANSPORTATION PASSES FOR CUNY STUDENTS: RESOLVED, That the Board approve in principle the policy of supplying transportation passes for students attending the City University; and be it further

RESOLVED, That the Board request the Vice-Chancellor for Budget and Planning of the City University to explore and report back to the Board at its next regularly scheduled meeting, the possibility of supplying transportation passes for students attending the City University, similar to those issued to students attending schools under the jurisdiction of the Board of Education.

THE CITY COLLEGE
(Calendar No. 15)

NO. 15. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Robert Young (formerly Lecturer) be appointed Assistant Professor in the Department of Special Programs for the period 2/1/70-8/31/70 at the salary rate of $16,380 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Young does not possess the Ph.D. degree.

EXPLANATION: Mr. Young was appointed in February 1969 (as Lecturer and Associate Dean) to take charge of the college's Prebaccalaureate Program. In the intervening, very difficult period he has handled responsibly the affairs connected with the program involving 725 students, earned the respect of his students and colleagues, and ably interpreted the interests of Prebaccalaureate students in the Faculty Senate vis-a-vis the current issues on the campus. In the Faculty Senate he has been elected to the Executive Committee.

The recommendation of the appointment of Mr. Young as Assistant Professor with a waiver of the Ph.D. requirement is based on the following considerations:

a. His graduate work in the field of English at City University is well advanced. Given a normal period, in view of his demonstrated ability to work under pressure, he should be able to complete the requirements for the doctorate within the five-year probationary period.

b. His present position is one of considerable responsibility. The Prebaccalaureate Program, recently organized as an academic department, encompasses a wide range of activities including counseling services, instruction in reading and study skills, an introduction to the methodology of the social sciences, plus administration for a large group of students. This spectrum of services clearly surpasses that of any other department and is directed at a student group larger than the total registration of many small colleges.

QUEENS COLLEGE
(Calendar No. 16)

NO. 16. DESIGNATION OF ASSOCIATE DEAN OF FACULTY: RESOLVED, That David H. Speidel, Associate Professor of Geology, be designated Associate Dean of the Faculty for the period February 1, 1970 through June 30, 1970, with compensation of $3,000 per annum, in addition to his academic annual salary, subject to financial ability.

NOTE: This action amends action taken by the Board at its meeting held 12/22/69, Cal. No. 23(c), which designated Professor Speidel as Acting Associate Dean of the Faculty.
UNIVERSITY GRADUATE DIVISION  
(Calendar No. 17)

NO. 17.  APPOINTMENT AND DESIGNATION OF DEAN OF ADMINISTRATION: RESOLVED, That Norman Singer be appointed as Professor of Music for the period 9/1/70-8/31/71, at the salary rate of $27,900 per annum, subject to financial ability; and be it further RESOLVED, That Professor Singer be designated Dean of Administration for the period 9/1/70-6/30/71, with compensation of $4,000 per annum in addition to his academic annual salary, subject to financial ability.

EXPLANATION: Mr. Singer has held a tenure position as Professor of Music at Hunter College until he resigned from that position to assume his duties at the City Center. His contributions to the musical culture of New York have been widely acclaimed, and are considered to satisfy the requirements set forth in the Board’s bylaws.

THE CITY UNIVERSITY  
(Calendar Nos. 18 and 19)

NO. 18. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report for the month of January, 1970, be approved, as amended, as follows:

Item A-1.8.2, York College, Reappointments with Tenure - Laid over. Item A-1.9.1, Lehman College, Reappointments with Tenure - Laid over. Item A-1.22.4, University Graduate Division, Reappointments with Tenure - Laid over.

(The complete report is on file with these minutes in the Office of the Secretary of the Board.)

NO. 19. GENERAL DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

NO. 20. RENOVATION OF BUILDINGS FOR BARUCH COLLEGE: RESOLVED, That the Board approve final plans, specifications and final estimate of cost of construction of $3,259,733 for the partial renovation of the existing 23rd Street building and the former RCA 24th Street building for Baruch College, as prepared by Schuman, Lichtenstein and Claman, Architects, in compliance with the terms of their agreement with the Dormitory Authority for preparation of contract documents; and be it further RESOLVED, That the City University Construction Fund be and is hereby requested to approve the aforesaid final plans, specifications and final construction cost estimate of $3,259,733 projected to a bid date of February 28, 1970, and to authorize the Dormitory Authority of the State of New York to invite bids and to award contracts for the construction of said facilities; and be it further RESOLVED, That the appropriate note facility project be revised to provide $7,100,000.

EXPLANATION: On July 22, 1969, Calendar No. 17, the Board of Higher Education adopted a resolution approving preliminary plans, outline specifications and preliminary estimate of cost of construction of $3,238,400, to a projected bid date of 2/28/70, for altering and equipping the building at 153-61 East 24th Street, formerly RCA building, and partial renovation of the existing Baruch building at 23rd Street.
The final estimate of cost of $3,259,733 exceeds the preliminary estimate of $3,238,400 by a sum of $21,333. The excess is due to the provision of a new roof due to the fact that leaks have shown up on the top floor during the past six months which were not readily apparent during early surveys of the building.

The cost of $3,259,733 includes $2,933,633 for the 24th Street building. The square foot cost of the major portion of the work is therefore $2,933,633 \div 160,000 = $18.30/S.F. which is considered reasonable for this type of renovation. The work in the existing 23rd Street building is difficult to break down into square foot costs but the nature and extent of the work is considered reasonable.

The plans and specifications have been examined and accepted by representatives of the College, the Office of Campus Planning and Development and the Dormitory Authority. The Dormitory Authority considers the documents to be complete and ready for bidding. The facilities are urgently needed and the plans meet our established requirements and therefore approval is recommended.

The summary of costs used as a basis for revision of the note facility project cost may be compared with the original project budget of $6,000,000, as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>BHE Action</th>
<th>Present Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Purchase Price</td>
<td>$2,200,000</td>
<td>$2,400,000</td>
</tr>
<tr>
<td>(b) Alteration Work</td>
<td>3,020,000</td>
<td>3,259,733</td>
</tr>
<tr>
<td>(c) Fees, Printing and Miscellaneous Expenses</td>
<td>280,000</td>
<td>350,000</td>
</tr>
<tr>
<td>(d) Furnishing &amp; Equipment</td>
<td>500,000</td>
<td>700,000</td>
</tr>
<tr>
<td>(e) Contingency &amp; Bid Allowance</td>
<td></td>
<td>325,900</td>
</tr>
<tr>
<td></td>
<td>$6,000,000</td>
<td>$7,044,633</td>
</tr>
<tr>
<td></td>
<td>Say</td>
<td>$7,100,000</td>
</tr>
</tbody>
</table>

**NO. 21. RESIDENCE FOR PRESIDENT OF HUNTER COLLEGE: RESOLVED,** That the Board of Higher Education approve a contract for an apartment residence for the President of Hunter College at 200 East 64 Street (Apt. 10A) from 2/1/70-1/31/73 at a monthly rental of $760, subject to approval as to form by the General Counsel to the Board, and that the Secretary of the Board be authorized to sign such contract between the Board of Higher Education and Carlton Towers, the owner of said building.

Upon motion duly made, seconded and carried, the meeting adjourned at 9:25 p.m.

N. Michael Carfora
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

FEBRUARY 24, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

In the absence of the Chairman, the Vice-Chairman called the meeting to order at 5:30 p.m.

There were present:

Francis Keppe, Vice-Chairman
David I. Ashe
Renato J. Azzari
Herbert Berman
George D. Brown
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d'Heilly
Norman E. Henkin
Minneola P. Ingersoll

Robert Ross Johnson
James Oscar Lee
Benjamin F. McLaurin
Louis Nunez
Jack I. Poses
Luis Quero Chiesa
Ruth S. Shoup
Ella S. Streator
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board

Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Acting President Joseph J. Copeland
President Dumont F. Kenny
President John W. Kneller
President Leonard Lief
President Joseph P. McMurray
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Robert C. Weaver
President Jacqueline G. Wexler

President Milton G. Bassin
President James A. Colston
President Nasry Michelen
Dr. Robert S. Hirschfield
Mr. Lester Jacobs
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Bernard Mintz
Dean Benjamin Rosner

The absence of Mr. Burkhardt was excused.

Upon motion duly made, seconded and carried, the following resolution was adopted in Executive Session.

**NO. A. APPOINTMENT OF PRESIDENT:** RESOLVED, That Dr. Richard D. Trent be appointed Professor of Education, with tenure, and President of College Number Seventeen, effective March 1, 1970, at a salary rate of $33,900 ($27,900 as professor, plus $6,000), subject to financial ability.
NO. 1. COMMITTEE APPOINTMENTS: The Chairman's report was noted of the appointment of Miss Maria Josefa Canino and Mr. George D. Brown as members of the Committee on Expanded Educational Opportunity.

NO. 2. COMMITTEE ON TRUSTS AND GIFTS: Upon motion duly made, seconded and carried, the following resolution presented by Mr. Poses, on behalf of the Committee on Trusts and Gifts, was adopted:

RESOLVED, That the Board authorize the making of an application to the Supreme Court of the State of New York for an order permitting a change in the investments which may be made of the principal sum in the Wollman Fund so that not more than one-half thereof may be invested in common stocks and the balance shall continue to be invested in quality bonds.

EXPLANATION: On October 16, 1969, Messrs. Brundage, Story and Rose suggested in writing that the Board seek to revise the investment provision in the Wollman Fund Trust Agreement to permit investment in equity securities because of their belief that confinement to investments in bonds and mortgages, as provided in the trust agreement, will continue to lose real value. To accomplish such change, it is necessary that the Board authorize an application to the Supreme Court to permit same.

NO. 3. COMMITTEE ON LAW: (a) BY LAW AMENDMENT: Amendment to the Bylaws of the Board with respect to Student Due Process was laid over with the understanding that it be reconsidered no later than March 30, 1970.

(b) Upon motion duly made, seconded and carried, the following statement establishing guidelines for access to student and faculty records by non-college authorities was adopted:

GUIDELINES FOR ACCESS TO STUDENT AND FACULTY RECORDS BY NON-COLLEGE AUTHORITIES

College records with respect to students, by their very nature, carry with them an assumption by the students that academic and non-academic records accumulated during their attendance, will be treated with the utmost circumspection and prudence. Faculty members have similar expectations with respect to records concerning their association with the college. It is with this in mind that the following guidelines for providing access to such records by non-college authorities are proposed.

College records concerning a student's name, attendance dates, student classification, home address, present address, telephone number major or minor fields of study, degree and if with honors, and social security number and college records concerning a faculty member's name, employment, dates, faculty classification, department, home address, present address, telephone number, and social security number shall be given to persons having a legitimate interest in this information except that the home address, present address, or telephone number, shall be withheld if the student or faculty member expressly so requests. However, unless there are exceptional circumstances, the parent or guardian of a student under twenty-one years of age shall be entitled to the address and telephone number of such student. All information other than that enumerated above should not be released unless the student or faculty member concerned consents.

In the event that a subpoena is served requiring the production of such "other" information, the student or faculty member concerned should be notified of the issuance of the subpoena. The subpoena shall be complied with although the college in an appropriate case may consider whether a motion to quash the subpoena should be made as, for instance, where the information sought consists of a physician's or psychologist's records.

Information concerning students shall be given to college personnel when necessary, in the opinion of the Dean of Students, for the performance of official duties.
Access to the records is to be supplied in the following manner:

a. The original records are not to be produced, even in response to a subpoena, unless so ordered by a court.

b. A photographic reproduction shall be made of such records. There shall then be appended thereto a certification that such reproduction is a true and accurate reproduction of the original records.

c. Such certification shall be signed by the Dean of Students, Dean of Faculty, the College Physician, the Business Manager, or the head of the division of the college having custody of the records.

d. In case of a subpoena, before any information is given, the student or faculty member concerned and the President and General Counsel shall be notified.

e. The certified reproduced records shall then be delivered and a receipt for such records be obtained from the agency or its designee.

(c) Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the resolution adopted by the Board on October 25, 1965, Calendar No. 11, be amended to read as follows:

WHEREAS, The Board of Higher Education of The City of New York and the Comptroller of The City of New York have been following a modus operandi whereby claims filed against the Board of Higher Education are investigated by and reported on by the Comptroller of The City of New York and submitted to the Board of Higher Education with the Comptroller's recommendation as to the disposition thereof; and

WHEREAS, In contracts awarded by the Board of Higher Education there are clauses providing that the contractor’s acceptance of the final payment or any part thereof shall be a release of all claims to the Board of Higher Education arising out of such contract; and

WHEREAS, In the performance of the above-mentioned contracts, contractors sometimes assert claims for damages on account of delays or extra work, additional work, breach of contract, etc., which are disputed by the Board of Higher Education and which may have to be resolved by litigation; and

WHEREAS, The Board of Higher Education agrees that payment of the final payment as certified and audited by the Comptroller shall be paid to its contractors by the Comptroller of The City of New York without operating as a release of the contractors claims (which are filed with the Board of Higher Education under Section 6210 of the Education Law, pertaining to the presentation of claims) before or at the time of final payment and for claims so filed to be open for adjustment or suit by contractors; and

WHEREAS, The foregoing appears to be in the best interest of the Board of Higher Education for otherwise contractors are likely to include in their bids a sum equivalent to the interest that they would charge for the period that they would be unable to accept the final payment because it would act as a general release on the contract; now, therefore, to carry out the foregoing, the following resolution is submitted for adoption:

RESOLVED, That the Comptroller of The City of New York is hereby authorized for and on behalf of the Board of Higher Education of The City of New York to pay to contractors the final payment certified as due to them
NO. 5. RENTAL OF SPACE - JOHN JAY COLLEGE OF CRIMINAL JUSTICE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 65,000 square feet of space for John Jay College; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: The space is required to accommodate the enrollment anticipated for John Jay College in September.

It appears that delays in the condemnation proceedings for the Miles Building will prevent John Jay from beginning its Fall 1970 term in the new facility.

Since John Jay and Baruch are located within a short distance of each other, it is proposed that John Jay will initially occupy the space with the intention that Baruch will assume occupancy when John Jay does move. The renovation plans for the rented premises will be drawn by the staff of John Jay in consultation with the staff of Baruch College to insure the appropriateness of the modified space for Baruch’s future use.

NO. 6. USE OF SITE - YORK COLLEGE: RESOLVED, That the City University Construction Fund be requested to request the Board of Estimate of the City of New York to authorize the execution of a license agreement with the New York State Dormitory Authority for use of a site of 31,415 square feet at the intersection of 159th Street and Evans Road, Jamaica, Queens, within the permanent site of York College, said site to accommodate a Temporary Science Building to provide for the interim need of York College.

EXPLANATION: The site (part of Tax Lot 80, Block 10099), is currently owned by the Brooklyn Union Gas Company and is located adjacent to a large gas storage tank. The City is about to acquire title to the site indicated but, because of certain federal restrictions in connection with the Urban Renewal Project, is unable to rapidly reconvy title to the Dormitory Authority, a usual prerequisite for the Authority’s letting of construction contracts. To assure the ability of the Dormitory Authority to award contracts for the construction of a Temporary Science Building it is proposed that the City be requested to grant a license agreement to the Authority until such time as it is able to convey fee title to this property.

NO. 7. RENTAL OF SPACE - BERNARD M. BARUCH COLLEGE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 15,000 square feet of space for a one year period for Bernard M. Baruch College; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: The space is required to accommodate the enrollment anticipated for Baruch College in September, 1970. A short term rental is proposed in anticipation of the completion of renovations of the RCA Building soon to be begun and the availability of space occupied by John Jay College at 315 Park Avenue South when that college moves to the Miles Building at 59th Street and 10th Avenue.

NO. 8. MASTER PLAN REPORT AND RECOMMENDATIONS FOR THE DEVELOPMENT OF PHYSICAL FACILITIES - BROOKLYN COLLEGE: RESOLVED, That the Board of Higher Education indicate its general acceptance of the Master Plan Report and Recommendations for the Development of Physical Facilities for the Brooklyn College Campus as prepared by Evans and Delehanty, Architects and Planners, in accordance with the terms of a contract for the development of said plan; and be it further

RESOLVED, That Table 12-2 of the 1968 Master Plan of the Board of Higher Education be modified to delete the tentatively listed facilities under Item 4, Brooklyn College, and in place thereof include the facilities indicated in the aforesaid Brooklyn College Master Plan Report:
by the Board of Higher Education and as audited by the Comptroller as partial settlement of their claims filed against the Board of Higher Education with such partial settlement not to be deemed as final payment or payment of any character under their contracts but only as a partial settlement of their claims, and to sign stipulations on behalf of the Board of Higher Education in the following form:

"Pursuant to the resolution of the Board of Higher Education adopted by the Board of Higher Education and as audited by the Comptroller as partial settlement of their claims filed against the Board of Higher Education with such partial settlement not to be deemed as final payment or payment of any character under their contracts but only as a partial settlement of their claims, and to sign stipulations on behalf of the Board of Higher Education in the following form:

"Pursuant to the aforesaid resolution of the Board of Higher Education and to the above determination of the Comptroller, receipt from the Comptroller of The City of New York of $\ldots$ hereby acknowledged upon the understanding that said amount is paid and said warrant delivered and accepted notwithstanding any statements contained in or upon said warrant, which are superseded hereby and which, accordingly, shall be deemed deleted therefrom, not as a final payment or payment of any character under said contract, but as a partial settlement, pursuant to the above resolution of the Board of Higher Education, of and on account of the aforesaid claim and without prejudice to the rights of either party with respect to the balance of the above numbered claim.

"Neither this stipulation nor evidence of the payments herein provided shall be pleaded, referred to, offered or received in evidence in any action or proceeding between the parties arising out of the said contract for any purpose except to show to the court the reduction of plaintiff's claim and the intention of the parties, if necessary."

Deputy and Acting Comptroller

Claimant

EXPLANATION: On October 25, 1965, the Board adopted the foregoing resolution with respect to the form of stipulation required of contractors whose claims are disputed in part. By letter dated January 26, 1970, the Comptroller requested that the resolution and stipulation be amended to add thereto the above italicized matter.

(d) Mr. Ashe, on behalf of the Committee on Law, served notice of proposed bylaw amendments as follows: Sections 15.8, 8.5, 8.9, 8.12, 9.2, 9.4, and new articles V, X, XI, XII, and XVI.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 4 through 39)

**NO. 4. RENTAL OF SPACE - QUEENS COLLEGE:** RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 100,000 square feet of space for Queens College; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: The space is required to accommodate the enrollment anticipated for Queens College in September 1970.
MASTER PLAN

PHASE IA - BUILDINGS UNDER CONSTRUCTION

Ingersoll Hall Addition (294,680 g.s.f.),
Roosevelt Hall Addition (150,418 g.s.f.) and
Athletic Field

$23,970,000

PHASE IB - BUILDINGS UNDER CONSTRUCTION

William James Hall (265,000 g.s.f.),
Plaza Building (195,600 g.s.f.) and
Related Site Work

$25,735,000

$49,705,000

PHASE IIA - ADDITIONS TO ON-CAMPUS BUILDINGS

a. New Addition to Whitehead Hall (29,500 g.s.f.)
b. New Addition to LaGuardia Hall (45,000 g.s.f.)
c. New Addition to Whitman-Gershwin Hall (66,600 g.s.f.)
d. Central Receiving and Stores (10,935 g.s.f.)
e. Demolition of Heating Plant Wing
f. Library Service Tunnel

Total $8,348,400

PHASE IIB - OFF-CAMPUS SITE ACQUISITION AND NEW CONSTRUCTION

a. Land acquisition for Arts Center, Parking Structure,
Approach Mall and Commercial Building, (Assessed Value $649,200, December, 1968)
Commercial Value at 160%
b. Demolition of Existing Buildings
c. Design and Construction of
   1. Arts Center (108,690 g.s.f.) $4,436,400
   2. Parking Structures (356,000 g.s.f.) 3,689,900
   3. Approach Mall 74,000
Sub-total $8,200,300

$9,276,020

PHASE IIIA - MODIFICATION TO ON-CAMPUS BUILDINGS

a. Existing

1. Ingersoll Hall
2. Boylan Hall
3. Roosevelt Hall
4. LaGuardia Hall
5. Whitehead Hall
6. Whitman-Gershwin Hall

$2,673,600
2,777,300
192,500
826,300
1,238,000
1,403,500

$9,105,200
B - Phase 1 Buildings

7. William James Hall .......................... $159,000
8. Plaza Building .............................. 36,000
9. Roosevelt Hall Addition .................. 339,800
Sub-Total ...................................... 534,800
Total ........................................... $9,640,000

PHASE IIIB - SITE WORK AND UTILITIES

a. Site Work & Landscaping ................. 90,000
b. Mechanical Utilities ....................... 375,000
c. Electrical Distribution .................... 265,000
Sub-total ...................................... $730,000

Phase IIA ...................................... 6,348,400
Phase II B ...................................... 9,276,020
Sub-total ...................................... $15,624,420

Phase IIIA .................................... 9,640,000
Phase IIIB ..................................... 730,000
Sub-total ...................................... $10,370,000

TOTAL ........................................ $25,994,420

EXPLANATION: The 1968 Master Plan of the Board of Higher Education included in Chapter 12, Planning for Physical Facilities, the following statement under Item 1, Basic Assumptions and Procedures:

"Nevertheless, the City University has embarked on implementation of a policy of master planning for each of its institutions. Utilizing the advice of a professional advisory committee, and following intensive interviews, the University has selected twelve architect/planner teams after an extensive search. Each of these teams has been assigned to develop a total architectural concept for a single campus. Their assignments range from institutions still in the site selection stage to the oldest establishments needing study of partial replacement as well as expansion of facilities. These architect/planner teams have direct and continuing contact with the president and faculty of the institution they are studying.

"The resulting campus master plan will be based on the academic program as developed within each institution. The office of the Vice-Chancellor for Campus Planning and Development will introduce such guidance as may be needed to maintain congruence with the University’s total enrollment, academic and financial commitments. The central authority has the further responsibility of developing space guidelines and bases of comparison so that space planning will be consistent within the University for similar uses. This complex study also involves justification of these space guidelines as compared to parameters utilized by other public and private institutions. The study of these basic planning assumptions is being carried on in cooperation with the New York State Education Department. A paramount consideration throughout is the active policy of the Board of Higher Education to encourage institutional autonomy and avoid stereotyping of programs."

Also in Chapter 12, under Item 3, Specific Building Plans, the following is indicated:

"Table 12-2 includes a revision of the listing of the specific projects as they appeared in previous issues of the City University Master Plan. The table has been revised only in those cases where planning or construction has advanced to a point where such revision is significant. Certain specific projects that have been advanced in planning have been added.

"The University and the colleges are in the process of developing campus master plans. Therefore, it is not possible at this time to establish the total list of individual facilities needed for any one of the campuses. However, Table 12-1 does include many facilities that were identified as essential prior to the start of the local master planning processes. This table will be altered as the campus master plan for each institution develops."

A specific campus development plan for Brooklyn College has now been completed by the indicated architect/planner firm under the direction of the University and in concert with the College.
The Brooklyn College Master Plan is based on an expected increase in enrollment from the planning base (1967-1968) enrollment of 11,862 full time equivalent day students to an anticipated 1975 enrollment of 13,458 FTEO students. The projected enrollment increase is nearly equally divided among undergraduate and graduate programs, reflecting a significant increase in the size of the graduate program. Undergraduate enrollment will shift from a majority of lower classes to a majority of upper division students.

This enrollment change means that Brooklyn College will need more space of all kinds, but particularly space for research facilities, libraries and faculty offices. Approximately 2,406,823 gross square feet has been established as the floor area required to meet the 1975 program. The College now has 1,255,200 gross square feet of space with an additional 905,698 gross square feet under construction.

A basic planning recommendation was the acceptance "as built" of the four major units (Phases IA and IB) now under construction on campus with only minor changes suggested for 1975 needs. Further building expansion is planned so as to preserve the character of the existing campus and its surroundings. New buildings and additions therefore are conceived of as campus infill, completing the design implications of the existing pattern. Exceptions are the Parking Structure, the Arts Center and the Approach Mall.

The design solution may be summarized as follows:

1. Additions to Whitehead Hall, LaGuardia Hall, Whitman-Gershwin Hall, and the Central Receiving and Stores building to be built adjacent to the Heating Plant.
2. Additional usable space in the 1971 Phase I buildings gained by creating mezzanines and enclosing certain loading docks and circulation spaces.
3. New building to house the Arts Center and a new Parking Structure.
4. An Approach Mall to the College from the Flatbush-Nostrand Avenues intersection on the east.
5. Occupancy patterns of the existing buildings, particularly Boylan Hall and Ingersoll Hall, are modified and the buildings are to be renovated to bring them up to accepted standards.

The recommended plan provides an appropriate initial step prior to the detailed planning of new individual physical facilities for the Brooklyn College campus and the Board's acceptance in principle, of this overall plan is recommended in order that specific steps toward its implementation may proceed.

NO. 9. COMMITTEE ON MULTIPLE POSITIONS: RESOLVED, That the name of the Joint Committee on Multiple Positions Study be changed to the Joint Committee on the Professional Obligations of the Faculty: and be it further
RESOLVED, That the membership of the Committee be increased to include three representatives of the Faculty Senate or such substitutes as may be delegated in their place so that the membership will be:

From the Board of Higher Education
Herbert Berman, Chairman
Porter R. Chandler
Arleigh B. Williamson
Frederick Burkhardt, ex officio

From the Administrative Council
President Mina Rees, Co-Chairman
President James A. Colston
Vice-Chancellor Bernard Mintz

From the University Faculty Senate
Professor J. Joel Berger
Mr. Anthony Manfredonia
Professor Edgar V. Roberts, Jr.

and be it further
RESOLVED, That the Committee be charged with the following assignment:

1. to delineate the nature of a faculty member's responsibility to his college;

2. to develop guidelines for outside professional activities of faculty members at the City University that will recognize the prime commitment of the faculty member to his college and his students but will permit such outside activities as enhance the individual's professional competence and equip him better to serve the University; and

3. to consider what administrative arrangements may be needed to implement these guidelines.

EXPLANATION: The Joint Committee on Multiple Positions appointed by the Chairman of the Board (BHE Meeting June 24, 1968, Cal. No. 59) and the Chancellor (Administrative Council Meeting September 16, 1968, Cal. No. 5b), decided, at its first meeting, to co-opt members of the faculty, nominated by the University Senate, to participate in its discussions. It now seems appropriate to make them full members of the Committee.

After some discussion, a focus on "moonlighting" seemed too limiting, and a more positive approach to the obligations and responsibilities of the faculty seemed desirable. Accordingly a suitable change in the name of the Committee and in its functions is recommended.

NO. 10. CURRICULUM RECOMMENDATIONS: Curriculum recommendations included in the February Chancellor's Report and placed on the Policy Calendar at the request of a member of the Board, were approved.

The complete list of recommendations is on file with these minutes in the office of the Secretary of the Board.

NO. 11. COMMITTEE ON THE ACADEMIC PROGRAM:

A. HERBERT H. LEHMAN COLLEGE

(a) RESOLVED, That a Cultural Puerto Rican Center be established at Herbert H. Lehman College, effective September 1970; and be it further

RESOLVED, That the Master Plan be amended to include this action.

EXPLANATION: The Cultural Puerto Rican Center is designed to function as a research and resource institute for educational programs that include in their curricula the study of Puerto Rican history, literature, politics, and social problems. The Center will be responsible for the development of curricular materials, and the organization of in-service seminars for teachers in elementary and secondary schools. The Center will also translate relevant texts from Spanish into English as part of its effort to remedy the lack of materials for the study of Puerto Rican culture.

(b) RESOLVED, That the B.F.A. degree in Dance Theatre and B.A. degree with a concentration in Dance Education, to be given by Herbert H. Lehman College, be approved, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be amended to include this action.

EXPLANATION: The B.F.A. degree program is interdisciplinary with primary emphasis on dance as a performing art. The program is also recommended for prospective teachers of theatre dance in professional schools.

The B.A. concentration in Dance Education is designed for prospective teachers of dance in intermediate schools, secondary schools, and colleges, and for those who intend to do graduate study in dance and allied areas, fulfilling the requirements for a New York City license in dance in junior high and intermediate schools.
B. HUNTER COLLEGE

RESOLVED, That the B.A.-M.A. program in History, to be given by Hunter College, be approved in principle, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Hunter College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be amended to include this action.

EXPLANATION: The program is intended for unusually competent students, affording them the opportunity to complete a combined undergraduate and graduate program in four years. The Board of Higher Education, by resolution dated December 22, 1969, encouraged the senior colleges to establish accelerated degree programs subject to the review of each such program by the Committee on the Academic Program.

C. QUEENS COLLEGE

(a) RESOLVED, That the B.A.-M.A. program in Philosophy, to be given by Queens College, be approved in principle, effective February, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Queens College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be amended to include this action.

EXPLANATION: The program is intended for unusually competent students, affording them the opportunity to complete a combined undergraduate and graduate program in four years. The Board of Higher Education, by resolution dated December 22, 1969, encouraged the senior colleges to establish accelerated degree programs subject to the review of each such program by the Committee on the Academic Program.

(b) RESOLVED, That the B.A. in Computer Science, to be given by Queens College, be approved, effective September, 1970, subject to the approval of the New York Board of Regents; and be it further

RESOLVED, That the Master Plan be amended to include this action.

EXPLANATION: This undergraduate program in computer science will prepare students to pursue advanced study and seek employment in this newest of scientific disciplines and will provide students majoring in other areas of specialization with the background necessary for them to understand some of the most recent developments in their own fields. A recent report indicates that in the near future 75% of all students will make at least moderate use of computers during their stay in college. This curriculum is aimed at meeting this need.
NO. 12. REPORTS OF THE CHANCELLOR: The Chancellor presented the following report:

(a) I talk about the bylaw amendment re student due process somewhat reluctantly because I am going to talk in favor of the non-debatable motion, and I really do it reluctantly because there has been an enormous amount of consultation and discussion. Various groups have been involved in the discussion of these issues. Since it has taken a couple of years the presidential cadre has changed. The Administrative Council at its last meeting did ask that the Board lay this over. The Presidents are the people who are going to have to live with this. The reason I do this rather reluctantly is that I am chairman of the Administrative Council and have to speak to it. I am aware that after a year and a half people are pretty fed up with additional discussion. At the same time, the Presidents want to have a chance to discuss this further among themselves and then act on it, and I think if the Board is willing to lay it over, I think we would be willing to make a commitment to make a definite decision within a month. I think with a number of new Presidents and Presidents who are uneasy about parts of it, I for one am really reluctant to have the Board discuss it and decide it without first having the Administrative Council see if it can take a position. I have not a great deal of experience in this field. I am not on the campus, and the character of the campus has changed in the last six or seven years, but everyone is still uneasy about it, and I think it can be improved in some ways, and I would, therefore, ask the Board to put it off for no more than a month.

I think Mr. Berman’s criticisms have some basis in fact. It perhaps would have been possible for the Administrative Council and some of the other people to be a little bit more expeditious in their consideration of this. Some of the Presidents are concerned about the role given to the Dean of Students. There are a lot of people who view the Dean of Students as a student advocate rather than a student disciplinarian.

I think all of the people are guilty of some procrastination, and the Law Committee has been patient, but with the serious reservations about this document, I think it would be a mistake to press it.

(b) I’ll be very brief about the other matters I have to report. I have the responsibility every month to report to the Board on waivers. The actual table is in Cal. No. 17 on Page 11. I would say there are a couple of things that might be questioned. One, at Brooklyn College, is a removal of the requirement that a person who is on sabbatical leave come back. If someone doesn’t come back, we have no recourse. The reason in this case seems to be a hardship. I don’t feel strongly about it. The other is a waiver at City College, someone who is taking a sabbatical and then is retiring. I have never approved of that, but it’s a minor matter. There are eleven waivers in the community colleges for promotions, which seems a large number.

(c) You have probably read in the papers that we have established a liaison committee with the Board of Education. It is apparent that Open Admissions is moving us at a very rapid rate into more articulation with the high schools. We have a great interest in what happens in the high schools now.

(d) I would like to call attention to the fact that I pulled from the Chancellor’s Report two requests at Queens College from people who had indicated that they were planning to retire and were on Travia Leave and have now asked for reinstatement. I am told by Arthur Kahn that we have no option in this matter, that if someone is on Travia Leave and asks to come back, the law requires that we accept his non-retirement. I mention this because I didn’t want this to come through in the Chancellor’s Report if the Board has an option. Freeman Cope is one of these people. He was involved in a controversy in the SEEK Program last year and retired with considerable bitterness. He is 69 years old, and we have no option but to take him back. With this new retirement plan there is some advantage to a faculty member who has announced his intention to retire to be on the payroll as of July 1, 1970. Presumably, that is why he has decided to remain. Eleven members of the faculty have declared their intention to return, which in this tight budget year means something. Four of these eleven for reasons unknown to me have changed their Travia Leave to a sabbatical leave.
(e) I have, as you know, asked the Board to withhold action on the tenure recommendations this year for two reasons: one, I was concerned about standards, and secondly, I was concerned that many colleges were using up their tenure positions much too quickly. If a college files with us a plan and shows that it is aware of the need to manage tenure positions to hold down the cost and to provide for reasonable improvements in the recruitment of new faculty, I would be prepared to recommend the tenure recommendations for that college. Kingsborough, John Jay, and Bronx Community Colleges have submitted to the Administration plans which seem to me to indicate that they are ready to manage their tenure lines properly. I would like to include this month the tenure recommendations for those three colleges. There has been so much stir and to do among the faculty, that if the college has faced up to the problem, the faculty in that college should be given tenure. If the Board doesn't want to act on that, it can authorize the Executive Committee to act after seeing the plans, but unless there is any objection, I will include the tenure recommendations for those three colleges when the Chancellor's Report is passed.

Motion made, seconded and carried, that the Chancellor, upon receipt of a satisfactory plan with regard to tenure from the individual college presidents, be authorized to resubmit tenure recommendations which have been previously laid over.

(f) The only other thing I have is a report on the Bronx Community College bi-lingual program. I have already spoken about that in executive session. The President was asked to come down if anyone has questions on it.

At the request of the Chancellor, President Colston reported on the Bilingual Program at Bronx Community College.

Motion made, seconded and carried, that the matter of the Bilingual Program at Bronx Community College be referred to the Board's Committee on Expanded Educational Opportunity for consideration and report.

**NO. 13. OPERATING BUDGET MODIFICATIONS:** The Chancellor's report of operating budget modifications (a) pending in the Budget Office and (b) approved by the Mayor was noted.

**NO. 14. SEEK PROGRAM - CITY COLLEGE DOWNTOWN CENTER (ALAMAC HOTEL) - NON-INSTRUCTIONAL FEES WAIVER:** RESOLVED, That the regular City College non-instructional fees be waived for 1969-70 for City College students enrolled in the SEEK Program conducted at the Downtown Center (Alamac Hotel).

**EXPLANATION:** On August 1, 1969, the University SEEK Center students became City College students due to the transfer of the program from the University to the City College. The Board had previously waived the regular University non-instructional fee (meeting of 9/30/68, Cal. No. 8) and established a special Students Activities Fee for students at the City College Downtown Center (Alamac Hotel), meeting of 12/22/68, Chancellor's Report, Part G, Item G.1.4. The effect of this resolution is to make the students at the Downtown Center (Alamac Hotel) subject to the special Student Activities Fee and exempt from the regular City College non-instructional fees.

**NO. 15. PAYMENT OF WELFARE BENEFITS FOR "LEND LEASE" PERSONNEL:** RESOLVED, That the Board of Higher Education enter into an agreement with the Board of Education pursuant to which each University unit offering teacher education programs will pay to the Board of Education the cost of
employee organization welfare payments for those persons employed by the unit and designated "lend-lease" personnel. The Board of Education will transfer funds received from each unit to the appropriate employee organization welfare fund. The agreement shall be approved as to form by the General Counsel and signed by the Secretary of the Board.

EXPLANATION: For the purposes of the proposed agreement, "lend-lease" personnel are defined as those who are on leave of absence for one semester or for one year from the Board of Education and employed in teacher education programs in various University units in the title of Lecturer. During the first year of such employment they are ineligible for benefits under the CUNY Faculty Welfare Plan. It is equitable, therefore, that they retain coverage under their Board of Education employee organization welfare plans. To accomplish this, the Board of Education must be compensated for the amount of its contribution to such welfare funds. Should such personnel be reappointed to subsequent years of service, they will be covered by the CUNY Faculty Welfare Plan.

In 1968-69, the Division of Teacher Education paid the Board of Education the sum of $6,213 on behalf of all units of the University offering teacher education programs. The amount to be paid annually to the Board of Education for this purpose will reflect changes in the terms of employee organization contracts. The proposed resolution will place responsibility for such payments upon each college employing these personnel.

NO. 16. DESIGNATION OF UNIVERSITY DEAN FOR CAMPUS PLANNING AND DEVELOPMENT: RESOLVED, That Peter S. Spiridon, Community College Professor of Physics at the Staten Island Community College, be designated University Dean for Campus Planning and Development for the period March 1, 1970 through June 30, 1970, with compensation of $4,000 per annum for services as Dean, in addition to his academic salary of $25,400, subject to financial ability, and that he retain his tenure in the Department of Physics at the Staten Island Community College.

EXPLANATION: Professor Spiridon will be overall supervisor of the activities of the Director of College Programming, Director of Design and Construction Management, and Director of Real Estate, which departments now constitute the Office of Campus Planning and Development.

NO. 17. WAIVER OF BYLAWS FOR PERSONNEL ACTIONS: The Chancellor's report was noted of the following bylaw waiver requests for personnel actions:

PERSONNEL ACTIONS WITH WAIVER OF BYLAWS
SUMMARY REPORT – FEBRUARY 1970

<table>
<thead>
<tr>
<th>Previous Year</th>
<th>This Academic Year (Excluding this Month)</th>
<th>This Month February 1970</th>
</tr>
</thead>
</table>

Senior Colleges
Graduate Division
a. Ph.D. waivers for Instructor+ 23 28 2
b. Other degree waivers 40 37 1
c. Other waivers 3 1 3
d. Waivers for administrators 10 3 5
  Sub-total 76 69 11

Community Colleges
a. Degree waivers 33 12 11
b. Other waivers 10

c. Waivers for administrators 4 6
  Sub-total 47 18 12

Central Office
a. Degree waivers 2
b. Other waivers

c. Waivers for administrators 1 2
  TOTAL WAIVERS 126 89 23

* March 1968-1969
† Not required under pending revision of Bylaws
NO. 18. CONTRACT WITH LOCAL 384, COVERING GITTLESON EMPLOYEES: RESOLVED,
That the contract with Local 384, affiliated with District Council 37, A.F.S.C.M.E., covering employees in the
title College Office Assistant A and College Secretarial Assistant A, College Office Assistant B, and College
Secretarial Assistant B and College Administrative Assistant, for the period July 1, 1969 to June 30, 1972, be
approved subject to the final approval of the Mayor.

EXPLANATION: These negotiations were begun in June, 1969 and concluded December 12, 1969. Both mediation and
fact-finding were employed. The contract was ratified by the union on January 7, 1970.

HIGHLIGHTS OF THE AGREEMENT:

I. ANNUAL SALARIES (pursuant to recommendation of fact-finder).
   A. General increases will be added to each employee’s June 30th salary on each July 1st during the
term of the contract. Minimum appointment rates and maximum salaries are also increased each July 1.

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>General Increase</th>
<th>General Increase</th>
<th>General Increase</th>
<th>General Increase</th>
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<tr>
<td>Prior to 7/1/69</td>
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<td></td>
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<tr>
<td>7/1/69</td>
<td>800</td>
<td>5000-7060</td>
<td>900</td>
<td>6250-8365</td>
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<tr>
<td>7/1/70</td>
<td>800</td>
<td>6200-8460</td>
<td>700</td>
<td>7500-9965</td>
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<tr>
<td>7/1/71</td>
<td>600</td>
<td>6600-9060</td>
<td>700</td>
<td>8000-10,665</td>
</tr>
</tbody>
</table>

Minimum salaries are increased 11% to 16% the first year and 27% to 29% over the term of the contract. Salaries
for incumbents are increased 10% or more the first year and at least 25% over the term of the contract.

   B. Guaranteed promotional increases of $450 (“A” to “B”) and $525 (“B” to “C”) are provided.
These will be exceeded when necessary to bring employees to the minimum salary of the new title.

II. TERMS AND CONDITIONS OF EMPLOYMENT

A. APPLICABILITY OF THE CITY-WIDE CONTRACT.

The City-wide contract covers such areas as pensions, shift differentials, overtime
compensation, and time and leave regulations for employees in the Career and Salary Plan titles. This contract is
now applicable to “Gittleson” employees as well. In addition, a new City-wide contract which will be effective
July 1, 1970, is expected to have further improvements in pensions and other areas. These new provisions will be
immediately applicable to Gittleson employees. It has been recognized that on two specific items: holiday
schedules and annual leave for some employees, Gittleson conditions are better than those of the City-wide pact.
Provision is made to retain these advantages.

B. OVERTIME COMPENSATION (pursuant to the fact-finder’s recommendation)

For the A’s and B’s, overtime compensation is in accordance with the Federal Fair Labor
Standards Act; straight time up to 40 hours, time and one-half after 40 hours, based on hours worked.

For C’s, (who are exempt from the overtime provisions of the Federal Law), the overtime
provisions of the City-wide contract will apply except during registration. These provisions are based on hours on
payroll, and provide for compensatory time off for the 35th through the 40th hour, payment at time and
one-quarter thereafter. Effective January 1, 1970, time over 40 hours will be paid at time and one-half. During
registration, payment will be made at straight time rather than compensatory time for the first 40 hours.
C. OTHER FRINGE BENEFITS

1. Education opportunities are improved by the addition of graduate courses and entrance
condition courses to those previously available on a free-tuition basis.

2. Efforts to obtain workmen's compensation shall be continued. A separate resolution
regarding this subject will be submitted.

D. A Labor-Management Committee, with representation from all groups in the Non-Instructional
Staff except those in Section 220 titles, is to be established. Two unresolved issues in the negotiations: posting of
vacancies and transfer policies are to be referred to this committee.

E. A revised grievance procedure is established which requires appeals to be filed within 5 work
days (steps 1 to 3) or 10 work days (steps 4 to 5); similar periods are allowed for decisions at each step. Impartial
arbitration, under the Office of Collective Bargaining, is the final step.

F. The union is recognized as the exclusive bargaining agent, granted exclusive dues check-off and,
when permitted by law, an agency shop.

G. MANAGEMENT PROTECTION

The contract provides a no-strike clause which prohibits strikes, slow-downs, work stoppages,
mass absenteeism or induced mass resignation, and a management rights clause.

THE CITY COLLEGE
(Calendar Nos. 19 through 22)

NO. 19. SABBATICAL LEAVE OF ABSENCE WITH WAIVER OF THE BYLAWS: RESOLVED,
That Yerchanik Iskenderian, Associate Professor in the Library, be granted a sabbatical leave of absence with full
pay for the period 2/1/70-7/31/70 and that the 65 year age regulation of the bylaws be waived to effectuate this
leave.

EXPLANATION: Professor Iskenderian has served The City College Library faithfully for nearly four decades. During this period
the Library has grown from a collection geared to the needs of an undergraduate institution of 5402 students to one intended for
a study body which is double in size and which includes doctoral students in selected fields. Professor Iskenderian has used her
extensive knowledge and great ability to build an outstanding collection, to meet the needs of faculty and students, and to sustain
the operation of this important branch of the college in all crises, large and small. A measure of her contributions is the size and
quality of our collection—regarded as the finest in City University.

At this time Professor Iskenderian seeks an opportunity to prepare for a smooth transfer of her numerous responsibilities when
she retires and to initiate a survey of collections of medieval Armenian manuscripts. Although her immediate availability will be
missed, Professor Iskenderian can serve us well by preparing, with the benefit of objectivity and perspective, a legacy of her vast
experience for the benefit of those who will take over her work. Her application for a sabbatical leave with a waiver of the 65 year
age regulation was approved unanimously by the Review Committee.

NO. 20. TRANSFER OF INSTRUCTIONAL STAFF MEMBERS FROM THE SCHOOL OF
ARCHITECTURE TO THE SCHOOL OF ENGINEERING: RESOLVED, That effective February 1, 1970, those
engineer members of the instructional staff of the Department of Architecture of the School of Architecture who
are listed below be transferred to the indicated departments of the School of Engineering. And, that in all matters
regarding any and all privileges and rights to which they are now or will be entitled (including but not limited to
salary, tenure, reappointment, rank, promotion, sabbatical and other leaves of absence) and responsibilities related thereto, they shall for the purposes of determining these privileges, rights and responsibilities, be deemed to have been members of the respective departments in the School of Engineering, as of the applicable date in their present department:

MEMBERS OF PERMANENT STAFF:
Cefola, Anselm, Professor, to the Department of Civil Engineering
Codola, Frank C., Associate Professor, to the Department of Mechanical Engineering
Cowan, James A., Assistant Professor, to the Department of Civil Engineering
Rappolt, Frank A., Professor, to the Department of Civil Engineering
Silberberg, Morris D., Professor, to the Department of Civil Engineering

MEMBERS OF TEMPORARY STAFF:
Halasz, Sandor, Lecturer, to the Department of Mechanical Engineering
Paullay, Alvin J., Lecturer, to the Department of Civil Engineering


EXPLANATION: The persons involved in the transfer are engineers who were in the Department of Drafting of the School of Technology when that department started the architecture curriculum in 1961. They remained in the department through two name changes to its present existence as the Department of Architecture of the School of Architecture. The growth of the architecture program in enrollment and in curriculum refinement has brought to the department a staff of professionals in architecture and architectural education qualified to assume all related faculty responsibilities. It is appropriate now that the engineers on the architecture staff be transferred to the engineering departments of their professional specialties.

The courses involved in the transfer are in the curricula of engineering students only and are taught almost entirely by the engineers who are involved in the proposed staff transfer. Engineering courses in the architecture curriculum are taught entirely by these same staff members.

IT IS UNDERSTOOD that two conditions of this staff and course transfer are:

1. For as long a period as the instructional load may require, the staff members involved will teach the same courses in the engineering and architecture curricula as heretofore.

2. Until office accommodation can be developed contiguous to that of the engineering departments, the transferees will be housed at present in Goethals Hall or Compton Hall or in the Architecture Building.

NO. 22. APPOINTMENT OF ASSISTANT TO HIGHER EDUCATION OFFICER WITH WAIVER OF THE BYLAWS: RESOLVED, That Norman Whaley be appointed Assistant to Higher Education Officer (acting as Assistant Director of Security) for the period 1/1/70 through 6/30/70, at the salary rate of $11,855 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Whaley does not possess the baccalaureate degree.

EXPLANATION: Mr. Whaley will serve as Assistant to the Director of Security. He has served in the New York City Police Department from 1948 to 1968, starting as a patrolman and retiring as Supervisor of Detectives. This experience is deemed sufficient in lieu of the baccalaureate degree. The waiver has been approved by the Higher Education Officer Screening Committee.
HUNTER COLLEGE
(Calendar Nos. 23 through 25)

NO. 23. DESIGNATION OF DEAN: RESOLVED, That Michael M. Dacso, Professor of Health Sciences, be designated Dean of the Institute of Health Sciences, for the period 7/1/69-6/30/70, with compensation of $4,000 per annum in addition to his academic salary, subject to financial ability.

NO. 24. DESIGNATION OF ACADEMIC DEAN: RESOLVED, That Beatrice G. Konheim, Professor of Biological Sciences, be designated Academic Dean of the Institute of Health Sciences, for the period 7/1/69-6/30/70, with compensation of $4,000 per annum in addition to her academic salary, subject to financial ability.

NO. 25. APPOINTMENTS WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Mr. Peter Falconello be appointed Higher Education Assistant in the Office of the Dean of Administration (Date Processing Center) for the period 10/20/69-6/30/70, at the salary rate of $14,000 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Falconello does not possess the baccalaureate degree.

EXPLANATION: Mr. Falconello is recommended for the position as Assistant Director of Data Processing. He has eight years of experience in data processing: four in private industry and four as Assistant Director of the Computer Center at Fordham University where he was responsible for all areas of administrative data processing including registration, scheduling, accounting and research. Appointment approved by the HEO Screening Committee on November 25, 1969.

(b) RESOLVED, That Mr. Gerald Murtagh be appointed Higher Education Associate in the Office of the Dean of Administration for the period 10/1/69-6/30/70, at a salary rate of $21,000 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Murtagh does not possess the baccalaureate degree.

EXPLANATION: Mr. Murtagh is recommended for the position as Coordinator of Hunter College Rehabilitation Projects. He has been a licensed stationary engineer with 14 years experience: seven years as Superintendent of Buildings and Grounds at Hunter College, and seven years as Assistant Superintendent at City College. Appointment approved by the HEO Screening Committee on November 25, 1969.

BROOKLYN COLLEGE
(Calendar Nos. 26 through 29)

NO. 26. WAIVER OF THE BYLAWS ON LEAVES OF ABSENCE: (a) RESOLVED, That the bylaws of the Board be waived in connection with the Sabbatical leave of absence granted to Brijen Gupta, Associate Professor in the Department of History for the year 9/1/69-8/31/70 with half pay, since he will not be able to return to duty at the college at the termination of this leave.

EXPLANATION: Mrs. Gupta was seriously ill during the spring of 1969 and was treated in the Rochester, New York area. Her physicians urge that she not return to the New York City area as they wish to continue her treatment. Prof. Gupta has secured a joint appointment at the State University College at Brockport and the University of Rochester. This appointment is ideal for his personal as well as professional needs (he is doing research currently at the University of Rochester). Since requiring Prof. Gupta to return to Brooklyn College would jeopardize his wife's health, we urge that the waiver be granted.
(b) RESOLVED, That the bylaws of the Board be waived in order to grant a Sabbatical leave of absence with full pay for the period 2/1/70-7/31/70 to Joseph Davidson, Associate Professor in the Department of Speech and Theater, who is over 65 years of age.

EXPLANATION: Professor Davidson has been with Brooklyn College for the past 39 years and has never had a Sabbatical leave of absence. He has assured us that it is his firm intention to return to services at the college after the termination of this leave.

NO. 27. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the appointments of the following to the instructional staff be approved for the period 2/1/70-7/31/70, with salaries as indicated, subject to financial ability; and that the bylaws of the Board be waived to effectuate these appointments as the candidates do not possess the Ph.D. degree:

<table>
<thead>
<tr>
<th>Department and Rank</th>
<th>Name</th>
<th>Annual Salary Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classics &amp; Comparative Lit. (S.G.S.)</td>
<td>Deckelbaum, Judith L.</td>
<td>$11,005</td>
</tr>
<tr>
<td>Instructor</td>
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</tr>
<tr>
<td>Education</td>
<td>Venit, Dora S.</td>
<td>$14,855</td>
</tr>
<tr>
<td>Assistant Professor</td>
<td>Forstall, Lionel J.</td>
<td>$18,380</td>
</tr>
<tr>
<td>Instructor</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

EXPLANATION: JUDITH Ė. DECKELBAUM: Mrs. Deckelbaum has completed all her course work at Wisconsin and although she has been teaching a full-time schedule she is slowly making progress toward her degree. The University of Wisconsin has asked us to supervise the Comprehensive Examinations which they will be mailing to us next semester.

LIONEL J. FORSTALL: Mr. Forstall presents a unique background and skill in providing learning strategies which are basic to development of cognitive skills, academic mastery and academic success. He has been outstanding in his application of learning encounters with disadvantaged youth and the hard core unemployed. His special use of his psychological skills in motivation, diagnosis and intervention with minority groups places him in an unusual category.

DORA S. VENIT: Mrs. Venit has been most innovative in the courses she has devised for both the gifted as well as the slow learner. She has shown an unusual ability in developing a tutoring program to assist those who had academic difficulties. She has evidenced dedication and creativity in developing supportive programs contemplated under the Open Admissions Policy, the kind of program for which there is such great need.

NO. 28. ESTABLISHMENT OF THE DEPARTMENT OF EDUCATIONAL SERVICES:

RESOLVED, That, in accordance with action taken by the Board of Higher Education on July 9, 1969, there be established at Brooklyn College, effective February 1, 1970, a Department of Educational Services, said department to consist of all members presently engaged in administrative, tutorial, remedial, and counseling roles in the SEEK, Educational Opportunity, College Discovery and 100 Scholars programs who are not already members of another college department; and be it further

RESOLVED, That the Department of Educational Services shall be administered in the same way as any other college department, except that, for a transitional period of five years, the chairman of this department shall be the Director of the SEEK Program, as designated by the President; and the Committee on Appointments of the department shall, for the same five-year period, be composed of the Dean of the Faculties, the department chairman and three persons designated by the President of the college; and be it further

RESOLVED, That the instructors of courses which combine remedial and academic components and carry credit will be appointed by the appropriate academic departments, on the recommendation of the chairman of the Department of Educational Services, in accordance with established departmental procedures.
NO. 29. DESIGNATIONS AS ACTING ASSISTANT DEANS: RESOLVED, That for the period February 1, 1970 through July 31, 1970, while Associate Dean Murray Horowitz and Assistant Dean Ernst Koch are on one-term sabbatical leave of absence, the following Brooklyn College staff members be designated as Acting Assistant Deans, with compensation of $2,000 per annum over and above their regular annual salaries, subject to financial ability:

Richard Fitzpatrick, Associate Professor in Counseling, as Acting Assistant Dean of Students, to carry out a revised version of the duties of Associate Dean Horowitz.

John R. Lannon, Assistant Professor in the Office of the Dean of Students, as Acting Assistant Dean to replace Assistant Dean Koch in the Office of Academic Adjustments of the School of General Studies.

THE BERNARD M. BARUCH COLLEGE
(Calendar No. 30)

NO. 30. APPOINTMENT OF PROFESSOR AND DESIGNATION OF DEPARTMENT CHAIRMAN: RESOLVED, That Norman W. Storer be appointed as Professor of Sociology and be designated as Chairman of the Department of Sociology of The Bernard M. Baruch College for the period 9/1/70-8/31/71, at the annual salary rate of $21,620, subject to financial ability.

YORK COLLEGE
(Calendar No. 31)

NO. 31. RENTAL OF TEMPORARY STEEL BUILDING: Laid over.

HERBERT H. LEHMAN COLLEGE
(Calendar No. 32)

NO. 32. APPOINTMENT OF BUSINESS MANAGER: RESOLVED, That Jack W. Weiner be appointed Business Manager for the period 1/1/70-6/30/70, at the salary rate of $22,620 per annum, subject to financial ability, thereby terminating his appointment as Assistant Business Manager.

UNIVERSITY GRADUATE DIVISION
(Calendar No. 33)

NO. 33. APPOINTMENTS WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Francis J. English be appointed Assistant to Higher Education Officer (Campus Planning, UGC) for the period 1/1/70-6/30/70, at the salary rate of $11,005 per annum, subject to financial ability; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. English does not possess the baccalaureate degree.
EXPLANATION: With the completion of the Graduate Center, Mr. English will supervise a staff of technicians in the operation, maintenance, and distribution of highly specialized educational and research equipment. Since Mr. English has assisted in planning the sound system of the new auditorium as well as consulting with the department chairman concerning the selection and installation of technical equipment for research projects and doctoral programs, he is exceptionally well qualified to maintain continuing supervision over the proper functioning of existing equipment and the development of future needs in research areas.

Mr. English has earned the respect of all departments for his diversified knowledge and reliability in his areas of responsibility. Although family circumstances prevented Mr. English from continuing beyond the third year of college, he possesses a high degree of intelligence and limitless intellectual curiosity.

The position was approved by the HEO Screening Committee in February 1967.

(b) RESOLVED, That Phillis Freeman be appointed Assistant to Higher Education Officer (Campus Planning, UGC) for the period 7/1/70-6/30/71, at the salary rate of $11,005 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mrs. Freeman does not possess the baccalaureate degree.

EXPLANATION: For the position of Office Manager of the Graduate Center administrative personnel, Mrs. Freeman has relevant experience in all areas necessary for this supervisory position. In addition to two years of college, she has had seventeen years of service with the New York Telephone Company in the areas of personnel, management, and union negotiations. She has had additional training at the IBM School which qualifies her in the area of computerized typing and typesetting.

Her performance during the past seven months at the Center has made her an invaluable addition to the Graduate Center staff.

The position was approved by the HEO Screening Committee in February 1967.

THE CITY UNIVERSITY
(Calendar Nos. 34 through 37)

NO. 34. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report for the month of February 1970 be approved as amended as follows:

(a) In accordance with action taken (2/24/70, Cal. No. 12 (d)) the Chancellor reinstated tenure recommendations for Bronx Community College, Kingsborough Community College and John Jay College of Criminal Justice, which had previously been laid over.

(b) With respect to withdrawal of retirement leaves reported by Queens College, General Counsel advised the Board that under Education Law Sec. 3107 a retirement leave must be cancelled when a member files an application for reinstatement to active service.

(c) Tenure recommendations for the following units of the City University laid over: The Division of Teacher Education, City College, Queens College, Richmond College, and Queensborough Community College.

(d) Items E.3.1 and E.3.2 — Hunter College—withdrawn.

A complete copy of the report is on file with these minutes in the office of the Secretary of the Board.

NO. 35. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.
NO. 36. AGREEMENT WITH THE NEW YORK PUBLIC LIBRARY - RESEARCH DIVISION: RESOLVED, That the Board of Higher Education, on behalf of The City University of New York, enter into an agreement with the New York Public Library - Research Division, pursuant to which the University will gain privileged access for its faculty and advanced graduate students to the research collections of the New York Public Library and will receive such other services as are described in the contract and the Board will authorize payment to the New York Public Library of a sum not exceeding $1 million, $500,000 to be paid out of City tax levy funds for the fiscal year 1969-70 and $500,000 to be paid by the State of New York out of its 1970-71 budget (subject to passage of pending State legislation). The form of the agreement is to be approved by General Counsel and when approved, executed by the Secretary.

EXPLANATION: The University’s 1969-70 budget includes $1 million which was specifically put into the University’s budget by the Board of Estimate and City Council to permit the University to enter into an agreement with the New York Public Library for privileged access to certain of the library’s collection. A contract has been drawn which has received preliminary approval by the University’s Dean for Libraries, the New York Public Library, the State Budget Office and the City Budget Office.

The first payment of $500,000 will come out of City tax levy funds.

Payment of half of the contract amount on June 15, 1970 will be out of State funds appropriated by the State legislature in its 1970-71 session. The contract includes a provision that this second $500,000 payment is subject to passage of appropriate State legislation.

NO. 37. SEEK PROGRAM: RESOLVED, That the Board of Higher Education, on behalf of The City University of New York, enter into an agreement with the State of New York, acting through the State Commissioner of Education, pursuant to which the Board will enroll and provide certain tutoring, counseling and guidance services and provide stipends for 1,425 new SEEK students in return for which the State of New York will pay $2,413,032.50. The form of the agreement is to be approved by General Counsel and when approved, executed by the Secretary.

EXPLANATION: The University’s 1969-70 budget includes an amount of $2.4 million to be furnished by the State Education Department in support of the increase in SEEK enrollments for 1969-70 from 3,000 to 4,200 students (covering 1,425 freshmen). The State of New York has provided support for the expansion of SEEK enrollment for 1969-70 through the State’s Higher Education Opportunity Program. The program is administered by the State Education Department. The preparation of a contract providing for the admission of students for this fiscal year was delayed because of disagreements on the form and content of the budget to be furnished to the State Education Department. These disagreements are now resolved and the contract is in a form which satisfies both the University and the State Education Department.

NO. 38. REHABILITATION OF THE PERIMETER TEMPERATURE CONTROL SYSTEM - BERNARD M. BARUCH COLLEGE: RESOLVED, That the Board approve contract documents prepared by the Department of Design and Construction Management for the Rehabilitation of the Perimeter Temperature Control System for the Bernard M. Baruch College at an estimated cost of $163,000; and be it further

RESOLVED, That the Director of the Budget be requested to approve the said project with a cost limitation of $171,150 (including 5% for contingencies) chargeable to Capital Project HN-203.

EXPLANATION: The proposed request calls for complete renewal of the temperature control system in the 17 Lexington Avenue Building which has been needed for a long time. The present thermostats and other auxiliary equipment have deteriorated over the years and brought about a wasteful and very uncomfortable condition unresponsive to temperature changes.

NO. 39. RENOVATION OF JAMAICA JEWISH CENTER - YORK COLLEGE: RESOLVED, That the Board approve preliminary plans, outline specifications and preliminary estimate of cost of $466,400 (as of February 15, 1970) for Phase I Construction and $413,200 (as of February 15, 1970) for Phase II Construction at the Jamaica Jewish Center for temporary facilities for use of York College, as prepared by Snibbe-Tafel-Lindholm, Architects; and be it further
RESOLVED, That the City University Construction Fund be and is hereby requested

a. to approve the aforesaid preliminary plans, outline specifications and preliminary estimate of cost, and

b. to authorize the Dormitory Authority of the State of New York to undertake supervision of the preparation of final plans, specifications and final estimate of cost.

EXPLANATION: On October 15, 1968, Calendar No. 2, the Board approved acquisition, renovation and equipping of the Jamaica Jewish Center. Subsequently on March 11, 1969, Calendar No. A, the Executive Committee of the Board approved a purchase price not to exceed $1,400,000 for the acquisition of the premises and its furnishings. A tentative estimate of cost of construction work only of $750,000 was also established at that time.

Definitive preliminary plans have now been prepared clearly indicating the scope of work to be included in two construction phases. The necessity for phasing the construction is due to the fact that certain areas of the Jewish Center must continue to be occupied by the Center until they are able to relocate themselves to other facilities.

A deferred purchase agreement has been drafted which will provide for the Jewish Center to contract for and complete the first phase of construction with the cost thereof (including financing charges) to be reimbursed to the Center when title to the entire premises has been delivered to the Dormitory Authority.

Portions of the building will be occupied by the College upon completion of Phase I construction under a separate lease agreement between the City and the Center until such time as the premises are vacated by the Center and title is delivered to the Dormitory Authority. At that time, Phase II construction work will be undertaken by the Dormitory Authority under normal contract procedures. Upon completion of Phase II construction work, the entire facility will then have been renovated to provide facilities for the College.

The cost of renovation as of February 15, 1970 is:

<table>
<thead>
<tr>
<th>Phase</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>$466,400.00</td>
</tr>
<tr>
<td>II</td>
<td>413,200.00</td>
</tr>
<tr>
<td>Total</td>
<td>$879,600.00</td>
</tr>
</tbody>
</table>

The cost per gross square foot is $979,600 divided by 42,000, equals $21.00 per square foot which is considered reasonable for the type of renovation work under consideration. The net assignable area is 31,469 square feet. Ratio of net to gross is therefore 1 : 1.33.

It is anticipated that the contract documents for Phase I could be complete and ready for use by the Center for undertaking construction work by May 1, 1970. A cost escalation factor of 1.5% per month from February 15, 1970 to a possible bid date of June 1, 1970 would add 5.25% or $24,600 to the estimated cost of Phase I, making a total of $491,000. Construction work could not proceed until July 1, 1970, since the Board of Education, a present tenant, will not vacate the building until the latter part of June 1970. Construction work could be completed in six months so as to be ready by January 1, 1971. It is expected that the Architect will be engaged by the Dormitory Authority to assist the Center in the supervision of construction of Phase I work.

Since Phase I construction work is to be done by the Center, it is not deemed necessary for final plans and specifications to be submitted to the Board for approval provided that the final estimate of cost does not exceed $491,000.00 for that phase of work. Final plans, specifications and final estimate of cost will be submitted to the Board for approval prior to bidding for Phase II construction.

Requirements for furnishing Phase I spaces, beyond what furnishings are available in the building, will be submitted to the Board in the immediate future.

The plans meet with the approval of the College and the Office of Campus Planning and Development, and are considered by the Dormitory Authority to be adequate to serve as a basis for development of final work drawings. The facilities are vitally needed and approval is hereby requested.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
Minutes of Proceedings, February 27, 1970

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

FEBRUARY 27, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

In the absence of the Chairman, the Vice-Chairman called the meeting to order at 5:00 p.m.

There were present:

David I. Ashe
Herbert Berman
Maria Josefa Canino
Porter R. Chandler
Norman E. Henkin
Minnaola P. Ingersoll
Francis Keppel

James Oscar Lee
Benjamin F. McLaurin
Louis Nunez
Luis Quero Chiesa
Ella S. Streator
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board

The absence of Dr. Azzari, Mr. Brown, Mr. Burkhardt, Mr. d’Heilly, Dr. Johnson, Mr. Poses, and Mrs. Shoup was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

NO. 1. THE CITY COLLEGE PRESIDENTIAL SEARCH COMMITTEE: (a) Mr. Keppel, on behalf of the Committee, presented the following report:

REPORT OF THE CITY COLLEGE PRESIDENTIAL SEARCH COMMITTEE
FEBRUARY 13, 1970

Hon. Francis Keppel, Chairman
Hon. David I. Ashe
Hon. Norman E. Henkin
Hon. Benjamin F. McLaurin
Hon. Louis Nunez
Hon. Frederick Burkhardt, ex officio
Chancellor Albert H. Bowker

Professor Stanley Feingold
Professor Harry Lustig
Professor Bernard Sohmer
Mr. David Kosh (alumnus representative)
Mr. Steven Simon (student representative)
Mr. Laslo Varadi (student representative)
The City College Presidential Search Committee was appointed on May 19, 1969 by the Chairman of the Board of Higher Education, Mr. Porter R. Chandler, to fill the vacancy caused by the resignation of Dr. Buell Gallagher on May 12, 1969.

Three representatives of the City College faculty, two representatives of the student body, and one representative of the alumni were named by their respective groups to serve in an advisory capacity to the Board's Committee.

The Search Committee met with the outside representatives as a committee of the whole ten times from June 18, 1969 to February 13, 1970.

The Committee considered in detail the credentials of more than one hundred possible candidates and interviewed six candidates for the position.

While mindful of the need to appoint a permanent president of City College as soon as possible, the Committee was motivated by the conviction that the individual selected possess the highest academic credentials, dedication to urban education, and proven ability as a leader capable of securing the confidence of the faculty. The Committee is of the unanimous opinion that Dr. Robert Marshak, Distinguished University Professor at the University of Rochester, completely satisfies the foregoing requirements.

Dr. Marshak was interviewed by the Committee on February 5, 1970. In addition to Dr. Marshak's most impressive academic credentials and experience in higher education (as indicated on the attached vita), he is credited with building, at the University of Rochester, one of the most respected and impressive physics departments in the United States.

The Committee is of the unanimous opinion that Dr. Marshak would be an excellent president of City College and, therefore, recommends to the Board the following:

RESOLVED, That Dr. Robert E. Marshak be appointed President of The City College and Professor of Physics, with tenure, effective September 1, 1970, at an annual salary of $37,900 ($27,900 plus $10,000) subject to fiscal ability.

(b) RESOLVED, That Dr. Robert E. Marshak be appointed President of The City College and Professor of Physics, with tenure, effective September 1, 1970, at an annual salary of $37,900 ($27,900 plus $10,000), subject to financial ability.

NO. 2. EXPRESSION OF APPRECIATION: RESOLVED, That the Board of Higher Education express to Professor Joseph J. Copeland its gratitude and deep appreciation for his acceptance, under unusually difficult circumstances, of the office of Acting President of The City College, and for the manner in which he has discharged the duties of that office since May 12, 1969.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MARCH 23, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
Renato J. Azzari
Herbert Berman
George D. Brown
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d’Heilly
Norman E. Henkin
Minneola P. Ingersoll
Robert Ross Johnson

Francis Keppel
James Oscar Lee
Benjamin F. McLaurin
Louis Nunez
Jack I. Poses
Luis Quero Chiesa
Ruth S. Shoup
Ella S. Streator
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Acting President Joseph J. Copeland
President John W. Kneller
President Donald H. Riddle
President Herbert Schueler
President Richard Trent
Dean Douglas Maynard
President Milton G. Bassin
President William M. Birenbaum
President Murray H. Block
President James A. Colston

President Nasry Michelen
President Kurt R. Schmeller
President Joseph Shenker
Dr. Robert S. Hirschfield
Mr. Lester Jacobs
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Bernard Mintz
Dean Benjamin Rosner

The absence of Mr. Ashe was excused.

At this point the Board went into Executive Session.
NO. 1. APRIL MEETING OF THE BOARD: Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the Board meeting scheduled for April 27, 1970, be rescheduled for WEDNESDAY, APRIL 29, 1970.

EXPLANATION: Through an oversight the Board meeting was originally scheduled on the evening of a religious holiday.

NO. 2. COMMITTEE ON LAW: (a) and (b) BYLAW AMENDMENTS: Laid over for consideration at a special meeting of the Board scheduled for April 7, 1970.

(c) Mr. Berman, on behalf of the Committee on Law, served notice of the following proposed bylaw amendments:

1. Sections 1.1 and 3.4 amended to conform to the collective negotiation contracts
3. Article XIV (Sections 14.1–14.10) “Non-Instructional Staff” (recodification).

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 3 through 27)

THE CITY UNIVERSITY
(Calendar Nos. 3 through 11)

NO. 3. REPORTS OF THE CHANCELLOR:

I would like to make two or three remarks about items which don’t deal directly with tonight’s agenda, but are things that the Board should know about.

I had intended to ask the Board tonight to adopt a resolution criticizing the Budget Director and the Mayor for holding up one of our capital expenditure items, Kingsborough. I told them we were going to do this, and they approved it on Monday.

I asked to have circulated to you a series of documents concerning restructuring since internal college governance appears to be one of the issues involved in the student protests at both Hunter and at Staten island, and people at Hunter and at several of the other colleges would like to know just where the Board stands on this issue. The Board has not taken a position, but I would like to keep you up-to-date on what has taken place. Last May the Board moved in principle to establish councils of overseers and also set up a commission for the purpose of drawing up guidelines for internal governance. In doing this, the Board committed itself to adopting an internal governance plan provided there was substantial sentiment in favor of it both by students and faculty. The hope was that the commission might provide a more definite set of guidelines for the establishment of such plans. What we have here doesn’t really set up very specific guidelines. I don’t see anything that I criticize in it, but the Board has not adopted it as a position. I have also handed out two internal governance documents which have been endorsed at Queens College and at John Jay. Both seem to be reasonable compromises with common sense. I want to bring this to your attention because the Board may be asked to make definite statements as to what it will or will not adopt. I’m going to ask the Administrative Council to discuss this next week and see if they want to have university-wide guidelines or whether the Board should react to the individual plans as they come up.
Another thing I want to report on briefly is the budget situation in Albany. The Governor's budget was fairly good from our point of view, as I reported before. It endorsed Open Admissions. It improved the funding formula for the community colleges from 33 1/3% to 40%. It did not, however, provide preferential funding for the SEEK program. It provided a smaller appropriation than we had last year. The State by a series of ad hoc decisions had been paying 70 or 80% of the cost. When the budget was prepared the SEEK funds were deleted from the budget for the State University, private colleges, and the City University. Various reassuring statements were made. This was intended to make the Legislature take a new look at the SEEK program. The problem is that the Legislature is very uptight on the question of student unrest and particularly unhappy about what is going on at Buffalo, which is the seat of power of the most powerful man in Albany, Earl Brydges. He is responsible for the SEEK program's preferential funding, and he is finding the things going on there pretty hard to take. He proposed an amendment asking that the SEEK program be transferred to the jurisdiction of the State Education Department. The State University at the beginning was so sick of the whole business that it was willing to go along with that proposal, but I opposed it. We do not want another level of control in the State Education Department. The City is taking a hard position that this is a State program and the State must provide the money. It is a very, very tough problem for us. I want you to know it, and I also want you to know that anything which cannot stand up to the light of day in the SEEK program will have to go. One such item is the high per student cost of the residence. The housing cost is $5,000 a year per student and that is something we will not be able to justify. The Legislature came back today, and is adjourning next week. If they don't adjourn next week, they may be in for another six weeks. We are very much under the gun on this. If we don't get the money, we are going to be squeezed very, very hard by the City.

That is all I wanted to say about that:

**NO. 4. OPERATING BUDGET MODIFICATIONS:** The Chancellor's report of operating budget modifications (a) pending in the Budget Office and (b) approved by the Mayor was noted.

**NO. 5. WAIVER OF BYLAWS FOR PERSONNEL ACTIONS:** The Chancellor's report was noted of the following bylaw waiver requests for personnel actions:

<table>
<thead>
<tr>
<th>Personnel Actions with Waiver of Bylaws</th>
<th>Summary Report—March 1970</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Colleges and</td>
<td></td>
</tr>
<tr>
<td>Graduate Division</td>
<td></td>
</tr>
<tr>
<td>a. Ph.D. waivers for Instructor+</td>
<td>23</td>
</tr>
<tr>
<td>b. Other degree waivers</td>
<td>40</td>
</tr>
<tr>
<td>c. Other waivers</td>
<td>3</td>
</tr>
<tr>
<td>d. Waivers for administrators</td>
<td>10</td>
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<tr>
<td>Sub-total</td>
<td>76</td>
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<tr>
<td>Community Colleges</td>
<td></td>
</tr>
<tr>
<td>a. Degree waivers</td>
<td>33</td>
</tr>
<tr>
<td>b. Other waivers</td>
<td>10</td>
</tr>
<tr>
<td>c. Waivers for administrators</td>
<td>4</td>
</tr>
<tr>
<td>Sub-total</td>
<td>47</td>
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<td>Central Office</td>
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</tr>
<tr>
<td>a. Degree waivers</td>
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<tr>
<td>b. Other waivers</td>
<td>0</td>
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<tr>
<td>c. Waivers for administrators</td>
<td>1</td>
</tr>
<tr>
<td>Sub-total</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL WAIVERS</strong></td>
<td>126</td>
</tr>
</tbody>
</table>

*Includes figures listed for March 1970
+Not required under pending revision of Bylaws
NO. 6. SEEK AND COLLEGE DISCOVERY TRANSFER POLICY: RESOLVED, That the following policy for the transfer of SEEK and College Discovery students to community college career programs be approved:

SEEK AND COLLEGE DISCOVERY TRANSFER POLICY

PROBLEM

Under present regulations there is no policy or procedure for the transfer of SEEK students to community college career programs. Over the last two years, it has become increasingly obvious that there are a number of SEEK students who are interested in transferring to the career programs at the community colleges. The reasons for such changes are many, but under current regulations there is no defined procedure for orderly movement.

I. POLICY

Outlining a procedure raises the larger issue of determining the most beneficial relationship between the SEEK and College Discovery programs. At present, there are some SEEK students (transferes) in the community colleges and College Discovery students (community college graduates) in the senior colleges. Since there are roughly the same number of SEEK students (150) desiring transfer to community colleges as there are College Discovery students receiving their associate degrees and transferring to senior colleges, it would seem most appropriate to have the students actually transfer into the principal program based at the receiving college. If the ratio changes, an appropriate budgetary adjustment between SEEK and College Discovery would have to be made. The result would be that all special program students at the community colleges would be part of the College Discovery program, and their counterparts in the senior colleges would all be part of the SEEK program. The only exception to this would be the College Discovery and Development students (Prong II) who enter the senior colleges in a group as freshmen; these students are counted as part of the senior college regular enrollment and College Discovery covers only stipends, books and fees.

II. ELIGIBILITY FOR SEEK TRANSFER TO COMMUNITY COLLEGE CAREER PROGRAMS

(1) All SEEK students interested in transferring to a community college career program will be eligible for such transfer if they have completed no more than three semesters.

(2) Transfer requests must be supported by statements from both the student and the counselor detailing the reasons for the transfer request including the student's career goal. Such requests must also carry the endorsement of the SEEK Director. The counselor's statement should also present evidence that the student has sufficient potential to carry the work involved in the career program. For students with averages of 1.5 or above transfer will be automatic. Those with 1.0 to 1.5 average can transfer provisionally, and would be required to make substantial academic progress during their first semester in the community college career program.

In order that the SEEK student is not penalized for previous course failures, once transfer has taken place only those courses in which he received a passing grade will be computed in his community college grade point average.

(3) No requests for transfer will be accepted from students wishing to enter the liberal arts programs at the community colleges.
(4) All SEEK students who have completed more than three semesters will be eligible only if the community college to which the student wishes to go indicates a willingness to accept that student. The responsibility for ascertaining such willingness will be the responsibility of the SEEK Director. Once admission has been granted, the same requirements and timetable will be followed as that outlined for other SEEK transfers.

III. TIMETABLE

All requests for transfer will be submitted to the Director of the College Discovery Program. Requests for the Fall semester should be received no later than March 1st; requests for the Spring semester should be received no later than November 1st. Supporting documentation should include student and counselor statements, high school and college transcripts and a financial aid data statement with current stipend information, and Director endorsement.

IV. FISCAL RESPONSIBILITY

1. All SEEK students so transferred will be counted as College Discovery students and will be supported by the College Discovery program for purposes of stipending, books and fee coverage and instructional costs. By knowing the number of students by March the College Discovery quotas assigned to the community colleges will take into account these numbers so as not to exceed the overall College Discovery quotas. SEEK students approved for transfer in the Spring semester will replace the College Discovery students lost through attrition, graduation and transfer.

2. College Discovery students graduating from the community colleges who are transferring to the senior colleges will have their stipends, books and fees provided by the SEEK program. Such students are counted as part of the college’s overall enrollment, and such instructional costs will be carried in the regular college budget. Such transfer will be handled through the regular transfer policies currently operating, and it will be the responsibility of the College Discovery Coordinator at the sending college to notify the SEEK directors at the receiving college as to who will be transferring. The same timetable noted in item III, will be followed. It will also be the College Discovery Coordinator’s responsibility to provide the SEEK Director with the necessary financial aid data.

NO. 7. HONORARY DEGREES: RESOLVED, That the following guidelines regarding the awarding of honorary degrees be approved:

A decision that the City University confer an honorary degree on its own behalf or on behalf of one of its colleges shall rest on a consideration of the candidate’s distinguished contribution to higher education in general or to the City University or one of its colleges in particular or upon a consideration of the fact that the candidate has reflected signal honor upon the University or one of its colleges. A proposal to confer an honorary degree must, in all instances, be approved by the Chancellor and by the Board of Higher Education.

The nomination of a candidate for an honorary degree shall be forwarded to the Chancellor with the approval of the president of the college, provided that a majority affirmative vote to recommend the degree has been cast by the appropriate faculty body. Such a nomination shall be acted upon by the Chancellor only following a majority affirmative vote of the Administrative Council.

EXPLANATION: These guidelines were adopted by the Administrative Council at its meeting of January 9, 1967 for use by the Chancellor in his efforts to secure the permission of the Board of Regents to permit the University to grant honorary degrees without securing formal Regents' approval in each instance. At the Regents' meeting of January 21, 1970, a change in the rules of the Regents was made to permit degree-granting institutions of higher education the right to grant any honorary degree authorized by the Board of Regents.
NO. 8. TRANSFER OF COMMUNITY COLLEGE A.A.S. STUDENTS: Laid over to the next regularly scheduled meeting of the Board.

NO. 9. NDSL BILLING SERVICE CONTRACT: RESOLVED, That the Board approve the contract documents for furnishing Student Loan Billing Service for three years in behalf of the City University at an estimated cost not to exceed $250,000 for the three-year period, with such cost chargeable to the administrative expense funds supplied from the U.S. Department of Health, Education, and Welfare for the operation of Federal Student Aid Programs. The form of the contract to be approved by General Counsel.

EXPLANATION: The Administrative Council (10/13/69, Cal. No. 4) authorized the University to "...contract for the services of a financial institution that specializes in servicing universities in connection with the NDSL (National Defense Student Loan) program for a period of three years..."

NO. 10. ADVANCED STANDING ADMISSIONS DEADLINE: RESOLVED, That a uniform date for advanced standing admissions deadline be established in all colleges, and that this date be November 15 for entrance in the Spring semester and March 15 for entrance in the Fall semester.

EXPLANATION: Each year thousands of City University students transfer from one unit to another. At present each college maintains its own dates for deadlines causing difficulty and confusion for both students and administrators, often resulting in a student failing to gain transfer to the college of his choice. Uniform dates known to all students and administrators will facilitate the transfer process and minimize the risks of mistakes and omissions.

NO. 11. HUNTER COLLEGE MUNICIPAL NURSING PROGRAM TUITION FEES WAIVER: RESOLVED, That tuition fees be waived for Course No.617.12029 for the students enrolled in the Hunter College Municipal Nursing Program during the spring semester, 1970.

EXPLANATION: Instructional salaries for this program will be covered by a grant from the U.S. Department of Health, Education, and Welfare. Federal regulations prohibit a federal grant from being used to pay for both tuition fees and instructional salaries.

THE CITY COLLEGE
(Calendar Nos. 12and 13)

NO. 12. UNIFORMED GUARD SERVICE: RESOLVED, That the Board of Higher Education approve the contract documents and expenditure and authorize The City College to advertise for, receive and open bids and award contract to the lowest bidder for furnishing uniform guard service, including armed service when necessary, as required for the buildings and campus areas of The City College in the estimated amount of $657,120, subject to financial ability, chargeable as follows: $641,120, Code 042-4300-403-01-71, Office Services; and $16,000, Student Center Bookstore Funds, Non Tax Levy; and be it further

RESOLVED, That the Mayor be requested to approve and authorize the expenditure of the estimated amount of $657,120 for the proposed contract. (See also BHEminutes 4/20/64, Cal. No. 2b,4)

EXPLANATION: For the year July 1969 to June 30, 1970, the Board at its meeting of June 23, 1969, Cal. No. 33, renewed Contract No. 516332 with the William J. Burns International Detective Agency at an estimated cost of $260,000. The Board then, at its meeting of December 22, 1969, Cal. No. 13, approved an additional expenditure of $200,000 against this contract, subject to financial ability, in order to provide the necessary increase in guard coverage not anticipated when estimating the original requirements. The security program being implemented on the campus as a result of this increased rate of expenditure has resulted in a substantial decrease in the number of incidents, thefts and assaults in the buildings and campus area patrolled by the guards.

It is anticipated that when this contract is submitted for bid, the cost per hour of guard service will rise at least 35%, due to increasing labor cost in this field and the general inflationary conditions. (It should be recalled that the current rate of $2.95 per supervisory hour and $2.85 per guard hour were bid during the Spring of 1968.) In addition, during the course of 1969-70 new positions have been added to cover additional non-contiguous buildings being leased by The City College. These posts will have to be continued on a permanent full-year basis for 1970-71.
In estimating the requirements for 1970-71 guard service contract, the college plans indicate the continuation of guard requirements at the same rate of guard hours presently being consumed. This, plus the above stated facts, reflects the figures as indicated in this resolution.

**NO. 13. APPOINTMENTS WITH WAIVER OF THE BYLAWS:**

(a) **RESOLVED,** That Arthur P. Dorff be appointed as Higher Education Associate in the Office of the Dean for Campus Planning and Development for the period 2/1/70-6/30/70 at the salary rate of $20,620 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Dorff does not possess the baccalaureate degree.

**EXPLANATION:** Mr. Dorff has had a remarkable accumulation of experience in the construction industry over the last forty years. During the last twenty years he has been intimately involved at the managerial level of a major construction effort in the Board of Higher Education in the expansion of the physical plant. His personal integrity and ethical behavior are beyond reproach.

The Office of Campus Planning and Development will utilize Mr. Dorff's services at the supervisory and managerial level. Under the direction of the Dean for Campus Planning and Development, with whom Mr. Dorff has a prior history of cooperative endeavor, his unique experience will continue to further the interests of The City College.

It will be noted that the overwhelming experience record of Mr. Dorff far overshadows the fact that he does not possess the baccalaureate degree.

(b) **RESOLVED,** That Benton E. Wells be appointed Assistant to the Business Manager for the period 1/1/70-6/30/70, at the salary rate of $15,380 per annum, subject to financial ability, and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Wells does not possess the baccalaureate degree.

**EXPLANATION:** During the two years Mr. Wells has been on a part-time basis his outstanding ability to perform budgetary functions and coordinate the budget operations with other interested departments of the college was clearly evident. His years of service in the Bureau of the Budget demonstrate his ability in this field. In his position as Supervising Principal Budget Examiner, he directed a staff of approximately eight people. The City Agencies he examined and supervised had yearly operating budgets of approximately $600,000,000. This appointment would be of the greatest benefit to the college. It is respectfully requested, therefore, that a waiver of the baccalaureate degree be granted.

(c) **RESOLVED,** That Gertrude A. Hall be appointed Assistant to the Business Manager for the period 1/1/70-6/30/70, at the salary rate of $11,855 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Miss Hall does not possess the baccalaureate degree.

**EXPLANATION:** Miss Hall has worked in the Bursar's Office of The City College for more than twenty-one years. Her years of experience and her extensive knowledge in all areas of the Bursar's Office illustrate her qualifications for this appointment.

With the implementation of open enrollment and added programs, the workload of the Bursar's Office will be increased immensely. Although Miss Hall does not possess the baccalaureate degree, she is highly qualified to handle this additional workload. It is, therefore, respectfully requested that this appointment, with a waiver, be approved.

**QUEENS COLLEGE**

(Calendar No. 14)

**NO. 14. STUDENT UNION FEES:** **RESOLVED,** That the Board enter into an Agreement which shall supersede the Agreement made as of October 24, 1967, pursuant to Board resolution adopted October 24,
1966, Cal. No. 20, between the Board and Queens College Student Services Corporation: Said Agreement shall be
approved as to form by General Counsel and when approved executed by the Secretary. Said Agreement shall
provide among other things:

1. For the payment to Queens College Student Services Corporation of student union fees established
for Queens College students pursuant to Board resolution adopted by the Executive Committee on September 16,
1969, Cal. No. 1.

2. For the conveyance of the Student Union Building to the Board when all loans obtained by Queens
College Student Services Corporation to finance the construction and to equip the Student Union Building have
been repaid in full, provided the Board of Estimate approves same.

EXPLANATION: On September 16, 1969, Cal. No. 1, the Executive Committee adopted a resolution increasing student union
fees to be paid by Queens College students. It is, therefore, necessary to enter into an agreement which will supersede the
agreement entered into between the Board and the Queens College Student Services Corporation on October 24, 1967 in order to
reflect such increase.

THE BERNARD M. BARUCH COLLEGE
(Calendar Nos. 15 through 18)

NO. 15. APPOINTMENT AND DESIGNATION OF DEAN WITH WAIVER OF THE BYLAWS:
RESOLVED, That Louis L. Bennett be appointed Professor in the Department of Student Personnel Services and
designated as Dean of Students of the Bernard M. Baruch College for the period March 16, 1970 through June 30,
1970, at the salary rate of $27,900 per annum plus $4,000 per annum for services as Dean, subject to financial
ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Bennett does not
possess the Ph.D. degree.

EXPLANATION: In the course of interviewing Mr. Bennett, exposing him (and other candidates for the deanship) to Student
Advisory Committees, and checking with his references the following was disclosed:

a. He has a great concern for, and an excellent ability to relate with people.

b. He is an experienced and effective administrator who scored high in this regard with Anna Rosenberg Hoffman and Charles
Asher, among other references.

c. He has worked effectively on a wide range of people oriented problems.

Mr. Bennett's extensive executive experience in positions where he was responsible for various personal services to individuals -
ranging from child care and family services to social and rehabilitation services - and his proven administrative capabilities qualify
him for the position of Dean of Students. His graduate education in law and social work, the numerous articles and papers he has
published, and his work experience in related fields, justify waiver of the bylaw's Ph.D. requirement.

It is significant that the Student Advisory Committee on the Selection of a Dean of Students (Day Session) after interviewing
three candidates and considering at least six Baruch College faculty members were emphatic in their preference for Mr. Bennett.
The Department of Student Personnel "unanimously and enthusiastically recommended his appointment as Chairman of the
Department with the rank of full professor."

I consider Baruch College fortunate in having him take on the responsibilities involved in this position. (Statement of the
President.)

NO. 16. DESIGNATION OF DEANS: (a) RESOLVED, That Morris Winokur, Professor of Biology
and Assistant Dean of the Summer Session, be designated Acting Associate Dean of the School of Liberal Arts
and Science of The Bernard M. Baruch College, for the period March 1, 1970 through June 30, 1970, with
compensation at the rate of $3,000 per annum in addition to his academic annual salary of $24,150, subject to
financial ability.
Minutes of Proceedings, March 23, 1970

NOTE: Professor Winokur's annual salary as stated above includes a step increment. Effective July 1, 1970, his status will revert to Assistant Dean of the Summer Session with compensation at the rate of $2,000 per annum in addition to his academic annual salary.

(b) RESOLVED, That Irving Greger, Assistant Professor in the Department of Student Personnel Services, be designated Assistant Dean of Students for the Evening and Extension Division of The Bernard M. Baruch College, for the period March 16, 1970 through June 30, 1970, with compensation at the rate of $2,000 per annum in addition to his academic annual salary of $18,380, subject to financial ability.

NO. 17. APPOINTMENT OF PROFESSOR: RESOLVED, That Richard M. Bossone be appointed as Professor of English for the period September 1, 1970 through August 31, 1971 at the annual salary rate of $22,620, subject to financial ability.

NO. 18. DESIGNATION OF CHIEF LIBRARIAN: RESOLVED, That Harold Eiberson, Associate Professor in the Library Department, be designated Chief Librarian effective March 1, 1970.

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
(Calendar No. 19)

NO. 19. APPOINTMENT AS PROFESSOR AND DESIGNATION AS DEAN: RESOLVED, That James T. Daniell, Jr., be appointed Professor of Law and Public Administration, and designated Dean of Administration, for the period July 1, 1970 through June 30, 1971, at the salary rate of $24,150 per annum, plus $4,000 per annum for services as Dean, subject to financial ability and contingent upon receipt of the doctorate by September, 1970.

HERBERT H. LEHMAN COLLEGE
(Calendar No. 20)

NO. 20. RENTAL OF SPACE: RESOLVED, That the Board authorize, subject to approval of terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 22,000 square feet of space for Herbert H. Lehman College; and be it further RESOLVED, That the New York City Department of Real Estate be requested to negotiate for the aforesaid rental.

EXPLANATION: The additional space is required for an expanded college enrollment anticipated in September 1970.

THE CITY UNIVERSITY
(Calendar Nos. 21 and 22)

NO. 21. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of March, 1970, be approved as amended as follows:

The City College: Item E.2.3. to read: RESOLVED, That the Budget Director be requested to approve and authorize the expenditure of $35,000 for the proposed contract.

A complete copy of the report is on file with these minutes in the office of the Secretary of the Board.
In accordance with action taken by the Board on 2/24/70, Calendar No. 12(d), the tenure recommendations for the following were approved: Division of Teacher Education, The City College, Hunter College, Brooklyn College, Queens College, Richmond College, York College, Herbert H. Lehman College and the University Graduate Division.

NO. 21. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: Dean Maynard reported briefly on activities at the Hunter Campus.

NO. 23. SUPPLEMENTAL AGREEMENT C: WHEREAS, The Agreement of Lease by and among the Dormitory Authority, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967, has heretofore been executed, which Agreement of Lease provides that facilities to be acquired, designed, constructed, reconstructed, rehabilitated, improved or otherwise provided and furnished and equipped and to be made a part of the Project (as such term is defined in such Agreement of Lease) and certain other details with respect thereto, shall be determined by one or more Supplemental Agreements; and WHEREAS, It is now desired to authorize the execution on behalf of the Board of Higher Education in the City of New York, of Supplemental Agreement C dated as of March 17, 1970; NOW, THEREFORE, BE IT RESOLVED, By the Board of Higher Education in the City of New York as follows:

SECTION 1. The form and substance of the proposed Supplemental Agreement C dated as of March 17, 1970, which document bears a title page which reads: “DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK SUPPLEMENTAL AGREEMENT C DATED AS OF MARCH 17, 1970 (CITY UNIVERSITY ISSUE, SERIES C)” is hereby approved. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute such Supplemental Agreement C and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal.

SECTION 2. Notwithstanding any other provisions of this resolution, the person executing such Supplemental Agreement C is hereby authorized to assent to minor changes, insertions, omissions and modifications of such Supplemental Agreement C in the event that the Authority or the Fund shall deem the same necessary prior to the execution thereof, and the execution of such Supplemental Agreement C by such person shall be deemed to be complete and full approval of any such changes, insertions, omissions or modifications.

SECTION 3. This resolution shall take effect immediately.

EXPLANATION: The foregoing resolution supplements the basic, underlying agreement between the Board of Higher Education, Dormitory Authority and City University Construction Fund dated as of June 12, 1967, and will authorize the Dormitory Authority to issue its Series C Bonds in the sum of $36,100,000 to provide funds to finance the construction of Facility C14.02 and C14.03, an academic building (No. 1), a plaza (a physical education-academic building) and a bridge structure over Bedford Avenue, for Brooklyn College of the City University, whose estimated cost of construction and equipment is $32,350,000, to provide for the payment of the required amount to the Debt Service Reserve Fund, to provide for the capitalization of interest from January 1, 1970 to July 1, 1971, and to provide for the payment of other expenses incurred in connection with the issuance, sale and delivery of the Series C Bonds.

NO. 24. REVENUE BONDS, CITY UNIVERSITY ISSUE, SERIES C: WHEREAS, In connection with the sale of bonds of the Dormitory Authority of the State of New York, designated “REVENUE BONDS, CITY UNIVERSITY ISSUE, SERIES C,” dated July 1, 1969, it is necessary that the Authority issue an Official
Minutes of Proceedings, March 23, 1970

Statement (initially in the form of a Proposed Official Statement and subsequent to the sale of such bonds in the form of a final Official Statement); and

WHEREAS, Such Official Statement, in both its proposed and final forms, must necessarily contain certain information relating to the Board of Higher Education in the City of New York; and

WHEREAS, The officers hereinafter set forth are best qualified to examine, appraise and approve the accuracy of any such statements in such Official Statement; NOW, THEREFORE, BE IT

RESOLVED, By the Board of Higher Education in the City of New York as follows:

SECTION 1. The following officers are hereby authorized and directed to examine any statements contained in the Official Statement, either in its proposed or final form, and, upon approval thereof, to deliver a letter to the Dormitory Authority of the State of New York signed by at least three of such officers, stating in substance that the material contained therein relating to the Board of Higher Education in the City of New York and The City University of New York is approved, which letter shall further state that in the opinion of the signers thereof such material is a fair and accurate statement relating to the Board of Higher Education in the City of New York and The City University of New York and that no material facts have been omitted. Such officers are as follows: The Chairman of the Board of Higher Education in the City of New York, the Chancellor of The City University of New York, the Deputy Chancellor and the Vice-Chancellor for Administration, respectively.

SECTION 2. This resolution shall take effect immediately.

NO. 25. Item withdrawn.

NO. 26. FACULTY SENATE - THE CITY COLLEGE: RESOLVED, That anything in the bylaws of the Board of Higher Education to the contrary notwithstanding, six assistant professors at City College who, prior to June 23, 1969 were elected to the City College Faculty Senate as Junior Senators by virtue of their then “faculty status,” be permitted to continue to serve as members of the Faculty Senate of The City College as Junior Senators until the next general election, although by action of the Board taken on June 23, 1969, the status of their titles of assistant professors was changed to that of “faculty rank.”

EXPLANATION: This special resolution is required to continue the eligibility to serve of six assistant professors at City College who were properly elected to the Faculty Senate by virtue of their then “faculty status,” although subsequent action of the Board changed that status to that of “faculty rank.”

NO. 27. CORRECTION—(SEEK BUDGET): RESOLVED, That the following correction in the SEEK Budget be approved:

Queens College: Item F.5.2.3. Correction—(SEEK BUDGET)

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<thead>
<tr>
<th>Dept., Rank &amp; Name</th>
<th>Eff. Date</th>
<th>From</th>
<th>To</th>
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<tr>
<td>Special Programs</td>
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<tr>
<td>Lect. and Asst. Dir. of SEEK</td>
<td>12/9/69–8/31/70</td>
<td>$16,000/A</td>
<td>$1,237.50/M with add'l pay for 1970 summer service of $1,150/total, SEEK BUDGET</td>
</tr>
</tbody>
</table>

Mr. Berman asked to be recorded as voting “No.”
NO. 28. APPOINTMENT AND DESIGNATION AS DIRECTOR—BROOKLYN COLLEGE:
RESOLVED, That Carlos E. Russell be appointed Associate Professor in the Department of Educational Services and Director of the SEEK Program at Brooklyn College at an appropriate salary to be arranged by the Chancellor and the President of Brooklyn College, subject to financial ability, for the period ending June 30, 1970; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Russell does not possess the Ph.D. Degree.

Upon motion duly made, seconded and carried, the meeting adjourned at 11:20 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
APRIL 7, 1970
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
George D. Brown
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d’Heilly
Norman E. Henkin
Minneola P. Ingersoll
Francis Keppel
Benjamin F. McLaurin
Jack I. Poses
Luis Quero Chiesa
Ruth S. Shoup
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President John W. Kneller
President Leonard Lief
President Minea Rees
President Donald H. Riddle
President Herbert Schueler
President Richard Trent
President Robert C. Weaver
President Jacqueline G. Wexler
President Milton G. Bassin
President William M. Birenbaum
President Murray H. Block
President James A. Colston
President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Professor Robert S. Hirschfield
Mr. Lester Jacobs
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Bernard Mintz
Dean Benjamin Rosner

The absence of Dr. Azzari, Dr. Johnson, Dr. Lee and Mr. Nunez was excused.

NO. CA. REPORT OF THE CHANCELLOR: The Chancellor reported briefly on governance and the budget situation in Albany.
NO. C1. COMMITTEE ON LAW: At the meeting of the Board held March 23, 1970, it was agreed that a special meeting of the Board be held on April 7, 1970, to consider bylaw amendments proposed by the Committee on Law.

(a) With respect to proposed bylaw amendments, the Board heard the following:

Dr. Israel Kugler, United Federation of College Teachers
Miss Gail Pressberg, Hunter College
Professor Belle Zeller and Mr. Jerome Sturm, Legislative Conference

(b) Upon motions duly made, seconded and carried, the following bylaw amendments were adopted, as amended:

ARTICLE VIII - Organization and Duties of the Faculty - Sections 8.5, 8.9, 8.10 and 8.12.
ARTICLE IX - Organization and Duties of Faculty Departments - Sections 9.2 and 9.4.
ARTICLE V - Miscellaneous Provisions - Section 5.1, Section 5.2, amended to read: "Any provision of these bylaws may be waived at any meeting of the Board for some special purpose by the affirmative vote of twelve members of the Board."
ARTICLE X - The University Staff and the Division of Teacher Education
ARTICLE XI - Duties and Qualifications of the Administrative Officers and Members of the Instruction Staff
ARTICLE XII - Salary Schedule Conditions
ARTICLE XVI - Admissions.

Note: Notice of the above amendments was served at the Board meeting held February 24, 1970.

Section 1.1 Meetings.

Section 3.4 College Committees.

Section 3.4c. Amended to read as follows: "At least once a year, the college committee shall meet with members of the elected representative of the faculty, faculty council or appropriate faculty committees and with representatives of the student body for the purpose of mutual interchange of views on developing phases of educational and administrative policy."

ARTICLE XIII - Leaves. Footnote for Section 13.5 amended to read as follows: "Until 7/1/71, these provisions shall not apply to lecturers (full-time) not paid against an annual salaried budget line or to lecturers (part-time)."

ARTICLE XIV - Non-Instructional Staff

Note: Notice of the above amendments was served at the Board meeting held 3/23/70.

The Board noted that these bylaws are open to further amendment and agreed that consideration would be given to the various suggestions submitted by the United Federation of College Teachers, the Legislative Conference, the University Faculty Senate, the Student Advisory Council, and other interested parties.

(c) At this point the Board considered proposed amendments to ARTICLE XVIII - Students.

Section 18.0 Preamble - Upon motion duly made, seconded and carried, this section was adopted.

Section 18.1 - Conduct Standard Defined. Motion to adopt a Law Committee proposal was lost by a vote of 6 (Yes) to 8 (No); Motion to adopt an Administrative Council proposal was lost by a vote of 8 (Yes) to 6 (No).

Note: ARTICLE V, Section 5.1 of the bylaws requires that "No proposed amendment shall be adopted except upon the affirmative vote of twelve members of the Board."
Minutes of Proceedings, April 7, 1970

Upon motion made by Mr. Berman, Section 18.3 Student Disciplinary Procedures, Section 18.4 Appeals and Section 18.5 Suspension Or Dismissal was presented for action.

Mrs. Ingersoll, at this point, asked to be recorded as voting "No" to these and any other amendments with respect to Article XVIII, without considering the section concerned with student participation.

Motion made, seconded and carried to adjourn the meeting was lost by a vote of 9 (No) to 5 (Yes).

Consideration was then given to the previous motions of Mr. Berman for action on Sections 18.3, 18.4 and 18.5.

Before a vote could be taken, motion was made, seconded and carried, that the meeting adjourn and a special meeting be called for Monday, April 13, 1970 to consider the proposed amendments to ARTICLE XVIII.

NOTE: A complete set of bylaw amendments is on file with these minutes in the Office of the Secretary of the Board.

The meeting adjourned at 10:30 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD
APRIL 13, 1970
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Renato J. Azzari
Herbert Berman
George D. Brown
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d'Heilly

Minneola P. Ingersoll
Francis Keppel
Louis Nunez
Jack I. Poses
Luis Quero Chiesa
Ruth S. Shoup
Ella S. Streator
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President John W. Kneller
President Leonard Lief
President Joseph P. McMurray
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard Trent
President Robert C. Weaver
President Jacqueline G. Wexler
President Milton G. Bassin
President William M. Birenbaum

President Murray H. Block
President James A. Colston
President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
Professor Robert S. Hirschfield
Mr. Lester Jacobs
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz
Dean Benjamin Rosner

The absence of Mr. Henkin, Dr. Johnson, Dr. Lee and Mr. McLaurin was excused.
NO. 1. AMENDMENT OF BYLAWS: (a) Upon motion duly made, seconded and carried, Article XVIII - Students was adopted, as amended, to read as follows:

NOTE: Article XVIII - Students, renumbered to read Article XV - Students.

(b) Upon motion duly made, seconded and carried, Article VIII, Section 8.6 DUTIES OF THE FACULTY, was amended to read as follows:

The faculty shall meet at least once in each semester, or oftener, upon call by the president, or by petition of ten percent of its members. The faculty shall be responsible, subject to guidelines, if any, as established by the Board for the formulation of policy relating to the admission and retention of students including health and scholarship standards therefor, student attendance including leaves of absence, curriculum, awarding of college credit, and granting of degrees. It shall make its own bylaws, consistent with these bylaws, and conduct the educational affairs customarily cared for by a college faculty. The president shall preside at its meetings, or in his absence, the Dean of Faculty or a dean designated by the president.

NOTE: A Memorandum of Understanding re “The faculty shall be responsible, subject to guidelines, if any, as established by the Board . . . . . .” is on file in the Office of the General Counsel to the Board.

(c) Upon motion duly made, seconded and carried, a proposed section re FINANCING OF STUDENT ACTIVITIES, submitted by the Administrative Council, was tabled.

(d) Mr. Ashe, on behalf of the Committee on Law, served notice of a proposed amendment to the bylaws adding a section dealing with the establishment of the University Student Senate.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:20 p.m.

N. MICHAEL CARFORA
Secretary of the Board
The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman, Robert Ross Johnson
David I. Ashe, Francis Keppel
Renato J. Azzari, Benjamin F. McLaurin
Herbert Berman, Louis Nunez
George D. Brown, Jack I. Poses
Maria Josefa Canino, Luis Quero Chiesa
Porter R. Chandler, Ruth S. Shoup
Jean-Louis d’Heilly, Ella S. Streator
Norman E. Henkin, Arleigh B. Williamson
George D. Brown, Minneola P. Ingersoll

Marguerite V. Rich, Acting Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker, President Murray H. Block
Acting President Joseph J. Copeland, President Nasry Michelen
President Dumont F. Kenny, President Theodore Powell
President John W. Kneller, President Kurt R. Schmeller
President Leonard Lief, President Joseph Shenker
President Joseph P. McMurray, Dr. Robert S. Hirschfield
President Mina Rees, Mr. Lester Jacobs
President Donald H. Riddle, Deputy Chancellor Seymour C. Hyman
President Herbert Schueler, Vice-Chancellor Julius C. C. Edelstein
President Richard D. Trent, Vice-Chancellor Timothy S. Healy
President Robert C. Weaver, Vice-Chancellor T. Edward Hollander
President Jacqueline G. Wexler, Vice-Chancellor Bernard Mintz
President Milton G. Bassin, Dean Benjamin Rosner

The absence of Dr. Lee was excused.

NO. A. COLLEGE GOVERNANCE: Professor Belle Zeller, Chairman of the Legislative Conference, spoke briefly on the Conference’s position re college governance.
NO. 1. COMMITTEE ASSIGNMENTS: The Chairman's report was noted that the following committee assignments have been made:

Joint Committee on the Professional Obligations of the Faculty
Honorable Ruth S. Shoup

College Committee for College to be located in the Bedford-Stuyvesant Area of Brooklyn
Honorable James Oscar Lee, Chairman (through 7/1/73)
Honorable Luis Quero Chiesa, Vice-Chairman (through 7/1/72)
Honorable Minneola P. Ingersoll (through 7/1/71)
Honorable Frederick Burkhardt, ex officio
Honorable Francis Keppel, ex officio

NO. 2. HONOR: The Chairman's report was noted that President Dumont Kenny has been appointed by Cardinal Cooke as a member of a 14-member Board of Catholic Education for the Archdiocese of New York.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 3 through 38)

NO. 3. ACQUISITION OF LAND AND BUILDING FOR JOHN JAY COLLEGE OF CRIMINAL JUSTICE: RESOLVED, That Calendar No. 10, of the minutes of the meeting of the Board held June 23, 1969, be amended to read as follows:

RESOLVED, That the Board approve the acquisition by negotiation or condemnation of the land and building at 445 West 59th Street, Manhattan, as an interim facility for use by John Jay College of Criminal Justice and possibly other City University functions; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority to acquire the facility for the City University; and be it further

RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be conclusive evidence of such approval, and be it further

RESOLVED, That such item is as follows:
Minutes of Proceedings, April 29, 1970

Note Facility:

Description: Acquisition [of an interim] and renovation of a temporary facility for John Jay College.

Location: 445 West 59th Street, New York, New York.

Estimated Occupancy Date: September 1970.

Estimated Cost: [To be determined.] $5,700,000 plus such further amount, if any, as may be ordered to be paid by the Supreme Court of the State of New York in the condemnation proceeding pending in relation to the acquisition of such property, and $750,000 for planning and other miscellaneous costs.

and be it further

RESOLVED, That the item hereinabove set forth is included in the Master Plan of the City University, as approved by the Board of Regents and incorporated into the Regents Plan or general revision thereof for the expansion and development of higher education in the State and as thereafter approved by the Governor, and that with respect to such item the appropriate reference thereto is as follows:

Included as item 16 (Temporary Facilities) on page 45 of the 2nd Interim Revision (1966) of the 1964 Master Plan of The City University of New York as approved in 1966 Progress Report on the Regents Statewide Plan (page 34) as approved by the Governor on January 16, 1967;

and be it further

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement; and be it further

RESOLVED, That this resolution shall take effect immediately.

EXPLANATION: The John Jay Committee of the Board, on December 11, 1968, authorized and directed the Vice Chancellor for Campus Planning and Development to initiate a search for an interim facility to meet the needs of John Jay College for the next few years.

After intensive investigation of several facilities it became clearly evident that the above indicated building was far superior to any other alternative facility considered.

The building is a ten year old four story building well located in the Columbus Circle area and is readily adaptable to College use. The two upper floors are currently vacant and the entire building has for some time been offered for rental by its owner-tenant who now occupies the first two floors.

It is anticipated that upon acquisition of the building, the upper two floors can be altered to suit the immediate needs of John Jay. The lower floors, when they become vacant, (it is estimated that the tenant may require about two years to relocate) can be altered for the expanded needs of John Jay and/or other University activities.

On September 30, 1969 (Cal. No. 7) the Board authorized the appointment of Emanuel M. Turano, Architect for the design of renovation work in the building, and further recommended the establishment of an amount of $750,000 for planning and other miscellaneous costs.

On October 2, 1969 (Cal. No. 1), the Executive Committee of the Board approved the offer of the appraised value of $5.7 million for the property noted and further stipulated that if the offer was refused the Dormitory should proceed with the condemnation of the building and site. The purpose of this resolution is to authorize the Dormitory Authority to pay such additional amounts, if any, that the court may require to be deposited with it in excess of the $5.7 million estimated cost.
NOTE: Matter in brackets to be deleted; matter in italics new.

NO. 4. COMMITTEE ON LAW: (a) No report given.

(b) BY-LAW AMENDMENTS: Upon motion duly made, seconded and carried, the following amendment to the bylaws presented by Mr. Ashe, on behalf of the Committee on Law, was adopted. (Notice of proposed amendment was given at the special meeting of the Board held 4/13/70.)

Article XV STUDENTS, to be amended by adding the following:

Section 15.6 THE UNIVERSITY STUDENT SENATE. There shall be a University Student Senate responsible, subject to the Board, for the formulation of University-wide student policy relating to the academic status, role, rights and freedoms of the student. The authority and duties of the University Student Senate shall not extend to areas of interest which fall exclusively within the domain of the student governments of the constituent units of the University. Consistent with the authority of the Board of Higher Education in accordance with the Education Law and the bylaws of the Board of Higher Education, the University Student Senate shall make its own bylaws providing for the election of its own officers, the establishment of its own rules and procedures, for its internal administration and for such other matters as is necessary for its existence. The University Student Senate shall have the full rights and responsibilities accorded student organizations as provided in these bylaws. The representatives to the University Student Senate shall be elected by their respective constituencies.

NO. 4A. CREATION OF A SPECIAL ACCOUNT TO BE DESIGNATED "UNIVERSITY FUND."

RESOLVED, That the Board approve the creation, from current unallocated Trusts and Gifts funds, of a special account to be designated the "University Fund." The income from this fund and, if necessary, an invasion of principal not to exceed 5% in any given year, are to be used to meet special needs of the University not provided for by tax levy or other funds for one-time use projects. Application for utilization of such funds shall be subject to approval by the Chancellor and by the [Chairman of the Committee on Trusts and Gifts.] Executive Committee of the Board.

NOTE: Matter in brackets to be deleted; new matter in italics.

THE CITY UNIVERSITY
(Calendar Nos. 5 through 12)

NO. 5. REPORTS OF THE CHANCELLOR: The Chancellor presented his report in Executive Session.

NO. 6. OPERATING BUDGET MODIFICATIONS: The Chancellor's report of operating budget modifications (a) pending in the Budget Office and (b) approved by the Mayor was noted.
NO. 7. PARAPROFESSIONAL TEACHER TRAINING PROGRAM: RESOLVED, That the Division of Teacher Education be authorized to enter into a contract with the Manpower and Career Development Agency for the continuing operation of the Paraprofessional Teacher Training Program which has been conducted in the several community colleges since the spring semester, 1968. The contract is to be approved as to form by the General Counsel of the Board and signed by the Secretary.

EXPLANATION: The Executive Committee of the Board approved the initiation of the Paraprofessional Teacher Training Program at its meeting of February 13, 1968, Cal. No. 4. The renewal contract will provide a sum not to exceed $600,000 for the training of approximately 800 Educational Assistants employed by the New York City Board of Education during the period January 1, 1970 through June 30, 1970.

NO. 8. PURCHASE OF AUTOMATIC DIGITAL COMPUTING EQUIPMENT: RESOLVED; That the Board of Higher Education authorize the City University to purchase automatic digital computing equipment manufactured by the International Business Machines Corporation in the approximate amount of $570,000 on behalf of various senior colleges of the University; and be it further

RESOLVED, That the Director of the Budget be requested to approve the expenditure of these funds from Capital Budget Project HN-191.

EXPLANATION: This expenditure represents the third stage in the acquisition of computers for the Colleges of the University. As such, these funds provide for expansion of existing facilities to facilitate their ability to serve students, faculty, and administration with computational capability commensurate with the needs of the institutions while making provision for overflow work among the campuses of the University. No new stand alone systems are involved.

The total sum stipulated above covers installations at Brooklyn College, Hunter College, Lehman College and the University Graduate Division.

The expenditures have the approval of the colleges and of the Deputy Chancellor.

NO. 9. RESCISSION OF BOARD ACTION: RESOLVED, That the Board of Higher Education rescind Calendar No. C8 of the Board minutes of November 27, 1967 which established Community College Number Seven. This resolution is to take effect when the Governor approves the establishment of the college of professional studies.

EXPLANATION: The Board at its meeting of January 27, 1969, approved the establishment of an experimental four-year college of professional studies to be located in the Bedford-Stuyvesant area of Brooklyn, and resolved that upon approval by the Regents of the establishment of the college of professional studies, "it is the intention of the Board of Higher Education to rescind Calendar Number C8 of the Board of Higher Education meeting of November 27, 1967, which established Community College Number Seven, since said Community College Number Seven will be replaced by the experimental four-year college of professional studies herewith contemplated."

The Regents granted approval for the establishment of the college of professional studies on March 20, 1970, and the above resolution is herewith submitted.

NO. 10. THE CITY UNIVERSITY OF NEW YORK UNDERGRADUATE NEED ANALYSIS SYSTEM: The following resolution was noted by the Board:

RESOLVED, That the Undergraduate Need Analysis System developed through the cooperative efforts of the college aid officers, the SEEK and College Discovery counselors, the College Discovery Director, and the SEEK Directors, be adopted as the uniform system to be employed throughout the University in determining the amount of all "need"-based student awards.

EXPLANATION: The financial aid officers and the directors of SEEK and College Discovery have approved by resolution the uniform adoption of this system.

(Note: A copy of the Need Analysis System is on file with these minutes in the office of the Secretary of the Board.)
NO. 11. TRANSFER OF COMMUNITY COLLEGE A.A.S. STUDENTS: RESOLVED, That the Administrative Council resolution of December 8, 1969, "that Community College Associate in Applied Science degree recipients from the community colleges of The City University of New York shall be accorded the opportunity for admission as fully matriculated students to related professional baccalaureate programs where such programs exist" be reaffirmed; and be it further

RESOLVED, That the recipients of the Associate in Applied Science degrees from the City University shall not be required by the senior colleges to make up high school deficiencies unless there is the lack of a skill necessary to complete a specific course in the baccalaureate sequence; and be it further

RESOLVED, That in those areas in which "related professional baccalaureate programs" can be identified through content and course analysis, the Articulation Committee undertake study and consultation with faculty members to provide for the appropriate transfer of specified credits in each area; and be it further

RESOLVED, That the Articulation Committee also undertake appropriate studies and discussion with the intent of further examining the possibilities of admission of students and transfer of credits in those curricula presently related by virtue of career opportunities but not existing course structures, and that such studies of professional programs offered at the Hunter College Institute of Health Sciences be undertaken under the aegis of the Health Curriculum Advisory Council; and be it further

RESOLVED, That the Articulation Committee will report to the Administrative Council and to the Faculty Senate on the effectiveness of this transfer policy and the progress of the studies called for in the concomitant resolutions no later than May, 1971.

EXPLANATION: On December 8, 1969, the Administrative Council approved a resolution calling for the admission of community college Associate in Applied Science degree recipients to related professional baccalaureate programs. Concurrently, the Administrative Council requested that a joint Administrative Council-Faculty Committee meet to consider problems of Articulation and to report its recommendations in this area to the Council.

This Committee - composed of Professor Amelia Ashe (Richmond College), President Milton Bassin (New York City Community College - represented by President Murray Block and Dean Leon Goldstein), Professor Henry Eilbirt (Baruch College), Vice-Chancellor Timothy S. Healy (City University), Professor Alfred Kahn (Queensborough Community College), Dean Martin G. Moed (City University), President Herbert Schueler (Richmond College), President Robert C. Weaver (Baruch College) - met on January 7, 1970. Following consideration of the matter and discussion of the problems raised, the Articulation Committee approved the foregoing resolutions.

NO. 12. WAIVER OF BYLAWS FOR PERSONNEL ACTIONS: The following Chancellor’s report of bylaw waiver requests for personnel actions was noted:

PERSONNEL ACTIONS WITH WAIVER OF BYLAWS
SUMMARY REPORT – APRIL 1970

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Minutes of Proceedings, April 29, 1970

March 1969 to
March 1970

CENTRAL OFFICE

a. Degree waivers
0
b. Other waivers
0
c. Waivers for administrators
2

Sub-total
2

TOTAL WAIVERS
87

HUNTER COLLEGE
(Calendar Nos. 13 through 16)

NO. 13. APPOINTMENT AS ACTING ASSOCIATE DEAN: RESOLVED, That Walter E. Volkomer, Assistant Professor of Political Science, be designated Acting Associate Dean, School of General Studies for the period 2/1/70-6/30/70 and 8/1-31/70, at the annual salary rate of $2,000 in addition to his academic salary of $17,380, subject to financial ability.

NO. 14. APPOINTMENT AS REGISTRAR: RESOLVED, That Harry P. Whitehead be appointed Registrar for the period 2/1/70-8/31/70 and 9/1/70-8/31/71, at the salary rate of $21,220 per annum, subject to financial ability; thereby terminating his appointment as Acting Registrar.

NO. 15. REAPPOINTMENTS WITH TENURE WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Lillian C. Lampkin, Associate Professor in the School of Social Work, be reappointed for the period 9/1/70-8/31/71 at the salary rate of $19,620 per annum, subject to financial ability; and that she be granted tenure effective 9/1/70; and be it further

RESOLVED, That the Bylaws of the Board be waived to effectuate the granting of tenure as Professor Lampkin does not possess the Ph.D. degree.

EXPLANATION: Professor Lampkin has the professional social work degree (M.S.W.) from the Columbia School of Social Work. Her work with us during the past 11 years has demonstrated her capacity as a teacher and adviser. She has had enormous experience in the social work field and in administration. Her recent position as Executive Director of the N.Y. City Youth Board was one equivalent to that of Commissioner of a major department in City Government. Her academic and executive competence is reflected in the numerous assignments and honors which she has received. In view of the high quality of her professional competence and expertise a waiver of the bylaw requirements of a Ph.D. is recommended.

(b) RESOLVED, That Alvin A. Kabot, Assistant Professor in the Economics Department, be reappointed for the period 9/1/70-8/31/71 at the salary rate of $13,630 per annum, subject to financial ability; and that he be granted tenure effective 9/1/70; and be it further

RESOLVED, That the Bylaws of the Board be waived to effectuate the granting of tenure as Professor Kabot does not possess the Ph.D. degree.

EXPLANATION: Professor Kabot has been deemed to have at least the equivalent of the Ph.D. by virtue of his possession of the following degrees and credentials: B.B.A., J.D., LL.M., and virtually all of the requirements for the C.P.A.

NO. 16. UNIFORMED GUARD SERVICE: RESOLVED, That the Business Manager of Hunter College be authorized to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing uniformed guard service as required for Hunter College for the period from July 1, 1970 through June 30, 1971, at an estimated cost of $150,000, chargeable to budget code 042-4400-403-01-71, Office Services. (See also Cal. No. 2(b) 4, 4/20/64)
NO. 17. DESIGNATION AS DISTINGUISHED PROFESSOR: RESOLVED, That Martin Landau, Professor of Political Science at Brooklyn College, be designated as Distinguished Professor, effective September 1, 1970 for the duration of the current contract between the Legislative Conference and the Board of Higher Education, with additional compensation, over and above his regular annual salary, of $5,000 per annum, payable from the special City University funds provided for these Distinguished Professorships, for the period 9/1/70-8/31/71.

NOTE: The above recommendation has been approved by the City University Vice-Chancellor for Academic Affairs, Timothy S. Healy.

NO. 18. REAPPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That the Bylaws of the Board be waived in order that Josephine Nieves, Professor in Sociology, who does not possess the Ph.D. may be reappointed for the year September 1, 1970 through August 31, 1971, at the annual salary rate of $27,900, subject to financial ability.

EXPLANATION: At the time of appointment, the request was made for the waiver of the Ph.D. degree for one year. It is now requested that the waiver be granted for the probationary period of appointment. In support of this request, Harry G. Albaum, Dean of the Faculties, writes as follows:

"The range of experience which Miss Nieves has accumulated over recent years, culminating in her current position as Regional Director of OEO, qualifies her eminently for the position of Director of the Puerto Rican Institute. It is the opinion of those administrators (Dean of the Faculties and President) who have met with her that this experience is at least equal to that required for the Ph.D."

NOTE: The President concurs in this recommendation as being for the good of the college.

NO. 19. CONTRACT FOR OPERATION OF COLLEGE CAFETERIA: RESOLVED, That Brooklyn College be authorized to enter into a five-year contract with a concessionaire for the operation of a Food Service Facility at Brooklyn College, subject to the approval by the General Counsel to the Board of the contract documents.

EXPLANATION: This recommendation reflects the unanimous decision of a Presidential Faculty-Student Committee on Auxiliary Enterprises, charged to study the needs of the campus, evaluate the present cafeteria operation in meeting these needs, and make recommendations to the President for the method of cafeteria operation which would best meet the needs of the campus. After a thorough study, in consultation with Mr. Ralph Steinhardt, a recognized food management expert, the Committee felt that there is no question but that an outside concessionaire arrangement is the proper course of action for Brooklyn College to follow. The President concurs in this recommendation.

NO. 20. RENTAL OF TEMPORARY SPACE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the continued rental for a two year period of approximately 2,000 square feet of space at 150 Kenilworth Place, Brooklyn; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: The College has been occupying this space since April 1, 1968 under a lease negotiated by the business manager's office and funded from non-tax levy funds. Since the lease will terminate on June 30, 1970 and the renewal will have to be funded with tax levy funds, a new lease will have to be negotiated through the City Real Estate Department. The space is currently occupied by thirty staff members from the departments of Education and Psychology and will be required until the new buildings now under construction on the campus are completed and occupied.
NO. 21. APPOINTMENT OF PROFESSOR: RESOLVED, That Robert H. Muller be appointed Professor in the Library for the period 9/1/70-8/31/71, at the annual salary rate of $27,900, subject to financial ability.

NO. 22. APPOINTMENT OF PROFESSOR AND CHAIRMAN: RESOLVED, That Bertram L. Joseph be appointed Professor and Chairman of the Department of Drama and Theatre, for the period 9/1/70-8/31/71, at the annual salary rate of $27,900, subject to financial ability.

NO. 23. DESIGNATION OF ASSISTANT DEAN OF THE SCHOOL OF GENERAL STUDIES: RESOLVED, That Martin L. Kaplan, Associate Professor of Biology, be designated as Assistant Dean of the School of General Studies for the period 7/1/70-6/30/71, with compensation at the rate of $2,000 per annum in addition to his annual academic salary, subject to financial ability.

NO. 24. CONTRACT FOR UNIFORMED GUARD SERVICE 1970-71: RESOLVED, That the Board approve the contract documents for uniformed guard service as required by Queens College for the period July 1, 1970 through June 30, 1971, at an estimated cost of $175,000, chargeable to code 42-4600-403-01-71 and/or such other funds as may be available, subject to financial ability. (See also Cal. No. 2(b), 4/20/64, B.H.E.)

EXPLANATION: This item is submitted on the Policy Calendar for action since it involves the expenditure of more than $100,000.

NO. 25. ESTABLISHMENT OF THE DEPARTMENT OF DRAMA AND THEATRE: RESOLVED, That the Communication Arts and Sciences Department be divided into two departments: namely, the Department of Communication Arts and Sciences and the Department of Drama and Theatre, effective September 1, 1970, and that Dr. Bertram Joseph be named Chairman of the new Department of Drama and Theatre.

EXPLANATION: The Department of Communication Arts and Sciences has become a very large and administratively unwieldy department. It covers a number of disciplines ranging from the speech and hearing sciences, to mass communication, to rhetoric and public address, to the theatre arts, to communication theory. As the department has evolved in recent years, there has been greater and greater emphasis placed on experimental studies and behavioral research, thus making it difficult for the theatre arts to receive the kind of attention and leadership needed for development.

Queens College has one of the finest theatre facilities in the entire City University, and it has the nucleus of an excellent theatre faculty. With the appointment of Dr. Bertram Joseph, an internationally known Elizabethan scholar as Drama and Theatre Chairman, the time is ripe for the establishment of a Drama and Theatre Department which can flourish in its own right, bringing to Queens College the kind of theatre program that it and the community needs.

The following members of the present Department of Communication Arts and Sciences should be transferred to the new Department of Drama and Theatre, effective September 1, 1970:

**TENURED PERSONNEL**

- Professor Robert Dierlam
- Associate Professor Harry Carlson (tenured as of 9/1/70)
- Associate Professor Raymond Gasper
- Assistant Professor Jay Keene

**NON-TENURED PERSONNEL**

- Professor Bertram Joseph
- Associate Professor Thomas Markus
- Lecturer Jill Kamp
RICHMOND COLLEGE
(Calendar Nos. 26 and 27)

NO. 26. UNIFORMED GUARD SERVICE: RESOLVED, That the Business Manager of Richmond College be authorized to advertise for, receive and open bids, and award contract to the lowest responsible bidder for uniformed guard service for all locations of Richmond College at an estimated cost of $186,000 for the academic year, chargeable to Code 42-48-00-403-01-71.

NO. 27. CLEANING AND MAINTENANCE SERVICE: RESOLVED, That the Business Manager of Richmond College be authorized to advertise for, receive and open bids, and award contract to the lowest responsible bidder for cleaning and maintenance service for all locations of Richmond College at an estimated cost of $298,000 for the academic year, chargeable to Code 42-48-00-421-01-71.

THE BERNARD M. BARUCH COLLEGE
(Calendar Nos. 28 through 30)

NO. 28. APPOINTMENT WITH TENURE AND DESIGNATION AS DEPARTMENT CHAIRMAN: RESOLVED, That Edward Pessen be appointed Professor in the Department of History and designated as Chairman of the Department of History for the period 9/1/70-8/31/71 at the salary rate of $25,400, per annum, subject to financial ability.

NOTE: Professor Pessen was formerly at the Staten Island Community College where he held tenure as a full professor.

NO. 29. APPOINTMENT OF PROFESSOR: RESOLVED, That Donald Hugh Smith be appointed Professor of Education for the period 5/1/70-8/31/71 at the salary rate of $26,850 per annum, subject to financial ability.

NO. 30. REAPPOINTMENT WITH TENURE WITH WAIVER OF THE BYLAWS: RESOLVED, That Bernard Crane, Assistant Professor in the Department of English, be reappointed for the period 9/1/70-8/31/71 at the salary rate of $13,630 per annum, subject to financial ability; and be it further

RESOLVED, That the Bylaws of the Board be waived to effectuate this reappointment with tenure as Mr. Crane does not possess the Ph.D. degree.

EXPLANATION: Professor Crane, who has completed all requirements for the Ph.D. degree at Columbia University (including the passing of his orals) with the exception of the dissertation, has been of growing value to the College with the passage of each of his thirteen years here.

For over a year now, Prof. Crane has served his department as Assistant Chairman, a capacity in which he has performed all of the duties and met all of the responsibilities of the chairman of a very large department. (The elected chairman of the English Department has in a sense been "on leave," serving as Acting Dean of the School of Liberal Arts.)

Professor Crane has been recommended unanimously for tenure by the Appointments Committee of his department and, once again unanimously, by a Liberal Arts Personnel & Budget Committee numbering some twenty chairmen.
Minutes of Proceedings, April 29, 1970

Professor Crane is well known beyond the sphere of the English Department for his many services to the college, generously and most effectively contributed.

As his responsibilities for some time now have gone far above those expected of the best and most willing lecturers Bernard Crane was, with unanimous approvals and an appropriate waiver, raised to the rank of Assistant Professor. It is the feeling of his colleagues generally that his status with the College warrants more than a certificate of continuous employment.

Mindful of the significant exception that such a waiver must represent, I am persuaded that tenure for Prof. Crane at this time would be to the marked advantage of the English Department and "for the good of the institution."

UNIVERSITY GRADUATE DIVISION
(Calendar Nos. 31 through 33)

NO. 31. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Jack H. Landis be appointed Assistant Professor in the Chemistry Department, The City College, for the period 9/1/70-8/31/71, at the salary rate of $17,380 per annum, subject to financial ability; and be it further

RESOLVED, That the Bylaws of the Board be waived to effectuate this appointment as Mr. Landis does not possess the Ph.D. degree.

EXPLANATION: The Department of Chemistry at The City College has evolved rapidly from a local undergraduate oriented department to a University oriented undergraduate and graduate department. This change, and changes in the field of Chemistry have led to the accumulation of sophisticated and expensive instruments such as spectrometers, magnetic resonance spectrometers, etc. With the completion of the new Science Building the value of these instruments will amount to approximately $1,200,000. The training of faculty, students and instrument scientists in the adaptation of these instruments to the ever-changing demands of the individual research problems has become an essential function of a graduate department, and requires highly trained personnel with special competence that cannot be acquired through the route leading to the traditional Ph.D.

The department, at the urging of Dr. William McElroy, Director of the National Science Foundation, is contemplating the preparation for funding consideration of a program in instrumentation. To attempt this without a suitable staff is simply not feasible. Mr. Landis could well be the focus of such a program. He has 15 years of experience in research and development of instrumentation and has been highly successful in the adaptation of instruments to the varied research needs of the department. He is presently teaching a special course in instrumentation. It is the intention that this course become part of the Doctoral Program in Chemistry.

It was agreed that appointments made by the University Graduate Division to be located at a college campus be submitted to the appropriate college committee for approval in addition to the University Graduate Division Committee.

NO. 32. APPOINTMENT OF PROFESSOR: RESOLVED, That Joaquin Casalduero be appointed Professor in the Spanish Department (CUNY, UGC), for the period 9/1/70-8/31/71 at the salary rate of $27,900 per annum, subject to financial ability.

NO. 33. GUIDELINES ON FINANCIAL AID TO STUDENTS ENROLLED IN THE UNIVERSITY GRADUATE DIVISION: RESOLVED, That the following guidelines apply to the disbursement of financial aid to students enrolled in the University Graduate Division:

1. Fellowships, traineeships, and assistantships funded by outside agencies shall be awarded in accordance with the terms of the granting agency.

2. Financial aid from all other sources shall be allocated in the following manner:

Step 1. The determination of the amount of support needed shall be made on the basis of a need formula similar to that developed by the University Office of Grants and Contracts for undergraduate students.

Step 2. Priorities among those in need of support as determined by Step 1 shall be established competitively after considering the following criteria:
a. For first year graduate students:
   - the undergraduate record;
   - the graduate record examination scores;
   - recommendations from persons qualified to assess academic
     and personal qualities and promise of research ability.

b. For students beyond the first year:
   The record of achievement in the graduate program.

Regardless of the amount of support needed, fellowship support from tax-levy funds shall not exceed the following maxima for the academic year. The remainder, established by the need formula, shall be made available in the form of loan funds and work-study funds as appropriate.

First year fellowship: $2,000 plus tuition
Intermediate year fellowship: $2,500 plus tuition
Dissertation year fellowship: $3,000

Recipients of fellowship support shall be full-time students. Students beyond the first year shall be allowed to teach two courses per academic year at a unit of the City University, but first year students holding fellowships are to devote themselves exclusively to graduate study.

EXPLANATION: The Budget Office and the Controller’s Office have in previous years refused to honor requests for inclusion in the Graduate Division budget of a budget line for student support. The inclusion of a budget line for support of students is urgent. We understand that, if a need formula is used, it will be possible to include a line for this purpose. The need formula is part of the Need Analysis System which was developed under the auspices of the Office of Grants and Contracts and which is being recommended primarily for use at the undergraduate level.

This resolution is submitted at this early date to allow the administration of the Graduate Division to forward the new guidelines to the Bureau of the Budget before final decisions regarding the allocation of tax-levy financial funds are made.

THE CITY UNIVERSITY
(Calendar Nos. 34 and 35)

NO. 34. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report including Addendum Items, for the month of April, 1970, be approved. The complete report is on file with these minutes in the office of the Secretary of the Board.

NO. 35. GENERAL DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

At this point the Board heard Professor Eugene Fontinell, Chairman of the Executive Committee of Queens College Faculty Council.

NO. 36. GOVERNANCE REPORT—QUEENS COLLEGE: RESOLVED, That the Governance Report for Queens College be approved as an interim measure pending the promulgation by the Board of guidelines for local governance; and be it further

RESOLVED, That until such time as the Academic Senate shall adopt Bylaws and appoint committees, the Bylaws of the Faculty Council shall remain in effect and the committees appointed by the Faculty Council shall continue to serve.
Minutes of Proceedings, April 29, 1970

NOTE: The complete report is on file with these minutes in the office of the Secretary of the Board.

Mr. Ashe, Dr. Azzari and Miss Canino asked to be recorded as voting "No."

NO. 36A. STAFF PAPER ON GOVERNANCE: RESOLVED, That the Chancellor's staff be requested to prepare a staff paper establishing guidelines for local governance; and be it further RESOLVED, That the Chairman appoint a special committee to study this matter and report to the Board.


NOTE: The Charter is on file with these minutes in the office of the Secretary of the Board.

NO. 38. SALK SCHOLARSHIPS: RESOLVED, That the Board approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor in consultation with the presidents of the senior colleges of The City University of New York:

with stipend
Leonard I. Banco—Brooklyn College
Luigi Cianci—Lehman College
Steven H. Diamond—Brooklyn College
Stephen M. Friedman—City College
Reeves Lewis—Richmond College
William F. O’Brien—Hunter College
Barney J. Stern—City College
Joanne Zombek—Queens College

honorary
Stuart Baker—City College
Joshua Bardin—Queens College
Errol Byer—Richmond College
Robyn H. Deutsch—Hunter College
Leonard A. Feigenbaum—City College
Michael J. Kittay—Brooklyn College
Arthur Pickoff—Queens College
Gary J. Wolf—Brooklyn College

EXPLANATION: The Board of Estimate resolution providing the Salk Scholarships adopted originally on May 26, 1956, was amended on February 8, 1968. It provides 8 scholarships with stipend, and 8 Honorary Salk Scholarships without stipend for undergraduates and graduates of the colleges who have been accepted for admission in September to an American medical school as candidate for the M.D., Ph.D., or D.Sc. The awards are made on recommendation by the appropriate faculty agencies and the presidents of each college, and allocated upon the determination each year by the Chancellor in consultation with the presidents of the colleges.

Winners are selected by a committee representing the senior colleges, and Mount Sinai School of Medicine, and the Chancellor’s office. The committee is chaired currently by Vice-Chancellor Healy. The stipend consists of four annual payments of $875 made to the fiscal officer of the medical school.
Upon motion duly made, seconded and carried, the following resolution, presented by Mrs. Shoup, was laid over for consideration at the next meeting of the Board:

**NO. 39. STUDENT PARTICIPATION IN DECISION-MAKING PROCESSES:** RESOLVED, That appropriate and meaningful student participation in the decision-making processes related to recruitment, appointment, reappointment, promotion, and tenure of faculty members should be encouraged. Only faculty members should have the right to vote on departmental, divisional, and college Personnel and Budget Committees.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:30 p.m.

MARGUERITE V. RICH
Acting Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MAY 5, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Executive Committee members are:

Francis Kappel, Chairman
David I. Ashe
Herbert Berman
Frederick Burkhardt

James Oscar Lee
Luis Quero Chiesa
Jack I. Poses

Upon motion duly made, seconded and carried, the following resolution was adopted.

NO. 1. PRESIDENT'S RESIDENCE: (a) RESOLVED, That the Board of Higher Education approve a contract for an apartment residence for the President of John Jay College of Criminal Justice at 45 East 89 Street (Apt. 17E), subject to approval as to form by the General Counsel to the Board, and that the Secretary of the Board be authorized to sign such contract between the Board of Higher Education and Dwelling Managers, Inc., the owner of said building.

(b) RESOLVED, That the Board of Higher Education approve a contract for an apartment residence for the President of The City College at 45 East 89 Street (Apt. 35C), subject to approval as to form by the General Counsel to the Board, and that the Secretary of the Board be authorized to sign such contract between the Board of Higher Education and Dwelling Managers, Inc., the owner of said building.

EXPLANATION: The Executive Committee of the Board at its meeting of 12/19/66, Calendar No. 6, established "a policy of providing housing for all its college presidents." In accordance with that policy, apartments are being rented for the Presidents of John Jay College of Criminal Justice and The City College until such time as permanent residences can be acquired.

Francis Kappel
Chairman, Executive Committee
NO. 1. DESIGNATION OF OFFICIAL CITY UNIVERSITY DAYS OF MOURNING: Upon motion duly made, seconded and carried, the following resolution was adopted:

WHEREAS, The resumption of the bombing of North Vietnam and the commitment of American troops in Cambodia can only be seen as a betrayal of the promises of de-escalation so frequently and so solemnly made by the Administration; and

WHEREAS, This Board shares the shock and alarm of the faculty, the student body and the administration of CUNY and the contradiction between the promises made by the American Government and its repeated public acts; and

WHEREAS, The senseless and brutal acts which took place on the campus of Kent State University on May the fourth have filled us with sorrow and dismay;

BE IT RESOLVED, That the Board of Higher Education hereby declares that May 7th and 8th be designated official City University days of mourning for the students killed at Kent State University and orders that the flags on the University’s campuses be lowered to half-mast on these days; and

BE IT FURTHER RESOLVED, That the Board joins with the Administrative Council, the University Faculty Senate, the University Student Senate in their decision to hold campus rallies and classroom discussions on May 7th and 8th to signify the University community’s opposition to American involvement in Cambodia and the insensitive disregard for human life evidenced by the incidents at Kent State University on May 4th.

Upon motion duly made, seconded and carried, the Board agreed to meet on Sunday, May 10, 1970, at 4:00 p.m.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:00 p.m.

N. Michael Carfora
Secretary of the Board
Minutes of Proceedings, May 10, 1970

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

MAY 10, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:00 p.m.

There were present:

Frederick Burkhardt, Chairman
David L. Ashe
George D. Brown
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d'Heilly
Norman E. Henkin
Minneola P. Ingersoll

Robert Ross Johnson
Francis Keppel
Benjamin F. McLaurin
Jack I. Poses
Luis Quero Chiesa
Ella S. Streator
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Acting President Joseph J. Copeland
President John W. Kneller
President Leonard Lief
President Joseph P. McMurray
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Robert C. Weaver
President Jacqueline G. Wexler
President Milton G. Bassin
President William M. Birenbaum
President Murray H. Block

President James A. Colston
President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Dr. Robert Hirschfield
Mr. Lester Jacobs

Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz

The absence of Dr. Azzari, Mr. Berman, Dr. Lee, Mr. Nunez and Mrs. Shoup was excused.
Waiver of Notice of Meeting
of
The Board of Higher Education

We, the undersigned members of the Board of Higher Education hereby severally waive notice of the time and place of a meeting of members thereof and consent that it be held at the office of the Board at 535 East 80 Street, Borough of Manhattan, City of New York, on May 10, 1970 at 4:00 p.m. o'clock in the afternoon for the purpose of considering campus activities and for the transaction of any other such business which may come before said meeting.

Dated: New York, New York
May 10, 1970

/s/ Frederick Burkhardt
Frederick Burkhardt
/s/ David I. Ashe
David I. Ashe
/s/ Maria Josefa Canino
Maria Josefa Canino
/s/ Minneola P. Ingersoll
Minneola P. Ingersoll

/s/ Robert R. Johnson
Robert Ross Johnson
/s/ Ella S. Streator
Ella S. Streator
/s/ Arleigh B. Williamson
Arleigh B. Williamson
/s/ Jack I. Poses
Jack I. Poses

/s/ Luis Quero Chiesa
Luis Quero Chiesa
/s/ George D. Brown
George D. Brown
/s/ Jean-Louis d'Heilly
Jean-Louis d'Heilly
/s/ Francis Keppel
Francis Keppel

/s/ Porter R. Chandler
Porter R. Chandler
/s/ Norman E. Henkin
Norman E. Henkin
/s/ B. F. McLaurin
Benjamin F. McLaurin

NO. 1. OPENING THE CITY UNIVERSITY: Upon motion duly made, seconded and carried, the following resolution was adopted:

WHEREAS, The Board of Higher Education on May 6 joined with the Administrative Council, the University Faculty Senate, and the University Student Senate in their decision to hold campus rallies and classroom discussions on May 7 and 8 with regard to the University's concern with American involvement in Cambodia and the tragic events at Kent State University on May 4; and

WHEREAS, The Board on May 6 declared that May 7 and 8 be designated official City University days of mourning for the students killed at Kent State University and ordered that the flags on the University's campuses be lowered to half-mast on these days; therefore be it

RESOLVED, That the Board of Higher Education states that it is the duty of the City University to remain open in order to continue to offer instruction to the students enrolled in the University; and be it further

RESOLVED, That faculties have the responsibility to meet with and teach their students in order to pursue the academic mission of their colleges. Colleges may adjust their programs of courses, attendance, examinations and grading as in their judgment may seem necessary and appropriate. That letter grades will be given to students who request them and that no student may be granted a passing grade for a course unless in the judgment of the instructor he has met the standards of that course; and be it further
RESOLVED, That college presidents and faculties will present to the Board, at its next meeting, proposals for a change in the 1970-1971 calendar in order to permit students and faculty to devote two full weeks to public service activities in the coming academic year.

Mr. Brown asked to be recorded as voting "NO."

Upon motion duly made, seconded and carried, the meeting adjourned at 7:00 p.m.

N. Michael Carfora
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER
EDUCATION OF THE CITY OF NEW YORK

HELD

MAY 25, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:00 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
George D. Brown
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d’Heilly
Norman E. Henkin
Minneola P. Ingersoll
Robert Ross Johnson

Francis Keppel
James Oscar Lee
Benjamin F. McLaurin
Louis Nunez
Jack I. Poses
Luis Quero Chiesa
Ruth S. Shoup
Ella S. Streator
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Acting President Joseph J. Copeland
President Dumont F. Kenny
Dean George A. Peck
President Leonard Lief
President Joseph P. McMurray
President Mina Rees
Dean Claude Hawley
President Herbert Schueler
President Richard D. Trent
Dean Jerome Cohen
President Jacqueline G. Wexler
President Milton G. Bassin
President William M. Birenbaum

Acting President Edgar D. Draper
President James A. Colston
President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Dr. Robert S. Hirschfield
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor T. Edward Holland
Vice-Chancellor Bernard Mintz
Dean Benjamin Rosner

The absence of Dr. Azzari was excused.

NO. A. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN: Upon motion duly made, seconded and carried, Mr. Frederick Burkhardt and Mr. Francis Keppel were elected Chairman and Vice-Chairman respectively, for the period May 1970 to May 1972.
NO. 8. ELECTION OF ONE MEMBER OF THE EXECUTIVE COMMITTEE: Upon motion duly made, seconded and carried, Mr. Herbert Barman was elected a member of the Executive Committee for a three-year term expiring May 1973.

NO. 1. COMMITTEE ASSIGNMENT: The Chairman’s report of the appointment of the following committee was noted:

COMMITTEE FOR GUIDELINES ON GOVERNANCE
Honorable Porter R. Chandler, Chairman
Honorable David I. Ashe
Honorable Jean-Louis d’Heilly
Honorable Francis Keppel
Honorable Frederick Burkhardt, ex officio

NO. 2. COMMITTEE ON THE ACADEMIC PROGRAM: Upon motions duly made, seconded and carried, the following resolutions, presented by Mrs. Ingersoll on behalf of the Committee on the Academic Program, were adopted:

A. University Graduate Division (M.A. in Classical Studies):

RESOLVED, That the Classical Studies program, leading to the M.A. degree, to be given by The City University of New York at the University Graduate Division, be approved in principle, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of the University Graduate Division; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: Currently a Master of Arts Program in Classics is jointly sponsored by City, Hunter, Brooklyn, and Queens colleges. It is proposed here that this current program be improved and offered by The City University of New York at the University Graduate Center. The present system, whereby students register at any one of the four cooperating colleges and faculty are assigned to teach courses by rotation, is wasteful of university resources. It is here proposed that the M.A. Program in Classical Studies be concentrated at a single unit of the City University—the University Graduate Center—and a single degree be offered—by The City University of New York. Adequate facilities are available at the Graduate Center, faculty strength would be concentrated, students could meet with the more advanced graduate students in other graduate programs, and the senior colleges would not be adversely affected in any way. The individual colleges would be relieved of an administrative burden at the same time that the current program is enhanced.

B. Mount Sinai Schools of Medicine and University Graduate Division (M.A.—Ph.D. in Biomedical Sciences):

RESOLVED, That the program in the Biomedical Sciences leading to the simultaneous award of the M.D. and Ph.D. degrees, to be given by The City University of New York at the Mount Sinai Schools of Medicine and the University Graduate Division, be approved in principle, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further
RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Mount Sinai School of Medicine; and be it further.

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further.

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This proposed Biomedical Science program combines the pursuit of a professional degree with that of a doctoral degree in a parallel course of study. The M.D. degree and Ph.D. degree in Biomedical Science will be awarded simultaneously. The program provides an opportunity for a small number of highly qualified students to pursue a research and teaching career in the medical sciences. Students will develop both knowledge in depth and investigative potential in one area of biomedical science, while concurrently gaining a broad base in medicine and biology as a whole. Graduates of the program will be eligible for full-time appointments in medical schools and teaching hospitals.

C. The City College (M.A. in Anthropology):

RESOLVED, That the program in Anthropology, leading to the M.A. degree, to be given by The City College, be approved in principle, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further.

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of The City College; and be it further.

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further.

RESOLVED, That the Master Plan be so amended.

EXPLANATION: Current University procedures governing graduate work authorize the colleges to award the M.A. to doctoral students in good academic standing who seek the degree as a terminal objective, and to those who may wish to earn the M.A. while continuing their studies toward the doctorate. The proposed program will make it possible for both groups of CUNY doctoral students in anthropology to earn a City College M.A. by completing a thesis under the supervision of a member of the College faculty.

D. The City College of New York (B.T. in Electro-Mechanical Technology):

RESOLVED, That the New York State Board of Regents establish the degree of Bachelor of Technology and that The City University of New York be authorized to award the Bachelor of Technology (B.T.) degree; and be it further.

RESOLVED, That the Electro-Mechanical Technology (B.T.) degree, to be given by The City College, be approved, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further.

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The fields of engineering and engineering education have been changing both in depth and orientation. Engineering-related industries have developed a need for College-level, technologically-trained personnel to operate and manage new complex machines and processes. The degree of Bachelor of Technology was proposed in the 1968 Master Plan of the City University. The program is upper-divisional, with a curriculum designed to meet both graduate educational and industrial needs. This degree progression will provide upward mobility for graduates of two-year community college career programs in the technologies.
E. The City College of New York (Experimental Undergraduate Program in Occupational Teacher Education):

RESOLVED, That the Occupational Teacher Education program, leading to the B.S. in Education, to be given by The City College, be approved, effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: There is a national demand for teachers of occupational programs. This program is designed to prepare graduates of vocational high schools for professional teaching careers in a selected trade or occupational speciality. The program combines a cooperative industrial work experience with a meaningful baccalaureate curriculum. Upon satisfactory completion of the prescribed program, the student will have earned a B.S. degree in Education, and will be eligible for appropriate certification for a teaching position in an occupational education area.

F. Hunter College (M.S. in Education: Program for Graduates of Liberal Arts Colleges in Teaching in Inner-City Elementary Schools (N-6)):

RESOLVED, That the program for Graduates of Liberal Arts Colleges in Teaching in Inner-City Elementary Schools (N-6), leading to the M.S. in Education, to be given by Hunter College, be approved in principle, effective July, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Hunter College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: There is a critical need for well-prepared elementary school teachers in the inner-city. There is also a need to provide an appropriate program of professional study for qualified liberal arts graduates who wish to enter teaching. This program will prepare carefully selected graduates of liberal arts colleges to teach in metropolitan areas. It will also provide an alternate means for well-qualified and highly-motivated college graduates to become certified teachers through a carefully planned and supervised program.

G. John Jay College of Criminal Justice (B.S. in Social Science (Social Service)):

RESOLVED, That the Social Science program, leading to the Bachelor of Science (B.S.) degree at John Jay College of Criminal Justice, be approved, effective September, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: On November 24, 1969, the Board of Higher Education approved the establishment at New York City Community College of a two-year Associate in Applied Science degree curriculum designed to prepare students for semi-professional positions with the New York City Department of Social Services as Social Service Assistants. A number of students in this program are expected to continue their education at senior units of the City University. Patterned upon the career ladder concept, this program proposal is designed for community college transfer students who have received the A.A.S. degree. It also meets another demonstrated need—that of upgrading the educational level of social service workers. The first group of students will be graduates of the New York City Community College A.A.S. program in Social Services.
H. Herbert H. Lehman College (B.A. in Black Studies):

RESOLVED, That the Black Studies curriculum, leading to the Bachelor of Arts (B.A.) degree at Herbert H. Lehman College, be approved, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This curriculum in Black Studies presents a comprehensive body of knowledge leading to the baccalaureate degree. The interdisciplinary structure of the curriculum prepares students for either a terminal degree or advanced study at the graduate level in the behavioral sciences, humanities and education. The curriculum also affords a comprehensive education for all the students of the College by placing the study of Black culture and civilization in its proper philosophical and educational context.

I. Brooklyn College (Withdrawal of: M.A. in German and M.A. in Russian (TEP)):

RESOLVED, That the M.A. in German and M.A. in Russian (TEP) be withdrawn from the Brooklyn College graduate curriculum.

EXPLANATION: Over the past few years, there has been insufficient student demand at Brooklyn College to warrant courses in these fields. A common M.A. program in German exists at the University Graduate Division, and a common M.A. program in Russian is well advanced in planning by the University Graduate Division.

J. Hunter College (B.S. in Medical Laboratory Sciences):

RESOLVED, That the Medical Laboratory Sciences program leading to the B.S. degree, to be given by Hunter College, be approved, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This four-year curriculum responds to the increasing complexity and sophistication of the medical laboratory sciences, and the need to facilitate entry of more highly skilled professionals into this field. The course of study fulfills the requirements for either a professional baccalaureate terminal degree or a foundational program for graduate study. Graduates of the program will qualify for positions as medical laboratory technologists and research assistants.

The program is upper divisional. Therefore, by enrollment in this program, community college graduates of related professional programs can continue their training. Plans are underway to articulate this program with appropriate career programs in the community colleges.

K. Brooklyn College (Discontinuance of Credit for R.O.T.C. Work):

WHEREAS, There no longer exists a Reserve Officer Training unit at Brooklyn College; and

WHEREAS, The absence of such a specific, or even analogous, department raises an additional question as to the appropriateness of granting academic credit for ROTC activities engaged in voluntarily by Brooklyn College students on other campuses; and

WHEREAS, The Board of Higher Education at its meeting of June 23, 1969 affirmed the resolution of the Faculty Council of City College of November 21, 1968 to deny further academic credit towards the Bachelor of Arts or Bachelor of Science degrees for participation in the ROTC unit still located on that campus; let it be
RESOLVED, That Brooklyn College students voluntarily enrolled in ROTC units at other campuses shall receive no credit for such activity beginning February 1970, but that students enrolled in such units prior to January, 1970 may receive credit for such work taken or to be taken; and that students entering such programs voluntarily after such date shall receive no academic credit but that part of ROTC work creditable at the discretion of the department chairmen under normal procedures should be accepted, entered upon the transcript and granted academic credit as an academic course.

EXPLANATION: While it is clearly understood that students who voluntarily enroll in ROTC units at other colleges after January 1970 will receive no credit for such work, Brooklyn College will grant credit for academic courses taken in connection with these programs, if in accordance with our usual procedures for transfer of credit for courses taken on other campuses, the department chairman concerned certifies that such academic course or courses qualify under the requirements and standards of the specific department, and is creditable towards a degree at Brooklyn College.

NO. 3. COMMITTEE ON LAW: At the request of Mr. Ashe, Chairman of the Committee on Law, Mr. Arthur H. Kahn, General Counsel, reported briefly on current legal matters affecting the colleges.

NO. 4. HONOR: The Chairman's report was noted that Mr. Jack I. Poses received the Madden Memorial Award of the New York University School of Accounts and Finance. The Madden Award is given each year to select Commerce alumni who have obtained distinction in their field of endeavor, and in doing so, have revealed a character of which John T. Madden would have been proud.

Upon motions duly made, seconded and carried, the following resolutions were adopted, or action was taken as noted: (Calendar Nos. 5 through 31)

NO. 5. FINAL APPROVAL GROUP 1 ALTERATIONS, HUNTER COLLEGE: RESOLVED, That the Board approve contract documents and final estimate of cost for Group 1 Alterations at Hunter College, Park Avenue, as prepared by Shreve, Lamb and Harmon, Architects. The group includes six projects: Biology Laboratories, Chemistry Laboratories, Alterations to Women's Locker Rooms (Park Avenue Building), New Roofing, New Girls Locker Room (High School), New Elevator (High School). The cost limitation for construction of this group is $553,655. The final estimate of this project is $430,885 as of August 1, 1969. Allowing eight per cent for escalation of construction costs and five per cent for contingencies we would get $480,000 which is within the cost limitation for the project.

EXPLANATION: On January 22, 1968 the Board approved a contract with Shreve, Lamb and Harmon, Architects, for the said group of alterations at Hunter College which was subsequently approved by the Bureau of the Budget. On March 19, 1969 the Bureau of the Budget issued a certificate approving the scope of the work with a cost limitation as indicated above. The documents have now been finalized and checked by the college and the City University staff and the resolution is submitted to permit award of the contract after bids are taken.

NO. 6. ADDITION TO HEATING PLANT, BROOKLYN COLLEGE: RESOLVED, That the Board approve the preliminary plans and outline specifications for addition to heating plant, Phase III, Brooklyn College, as submitted by Syska and Hennessy, Inc., pursuant to Contract No. 209748 at an estimated cost of construction of $750,000, chargeable to Capital Project HN-141; and be it further

RESOLVED, That the Director of the Budget be requested to approve said preliminary plans and outline specifications for addition to heating plant, Phase III, Brooklyn College, at a cost limitation of $827,000, (including 5% for cost escalation and 5% for contingencies), chargeable to Capital Project HN-141.
EXPLANATION: Phase I of the Heating Plant Alterations provided for the installation of one new 50,000 pounds of steam per hour boiler, and the installation of a new 45,000 gallon fuel oil tank. This phase of the heating plant alterations is completed and is operating. The completion of this phase of work provides for the steam requirements for all the existing buildings as well as the Roosevelt Hall and Ingersoll Hall additions now under construction.

Phase II now under construction provides for one new 50,000 pounds of steam per hour boiler, a new boiler feed system for the full capacity of the heating plant including requirements for Phase III, and the removal of one existing 25,000 pounds of steam per hour boiler. This phase when completed will provide for the additional steam capacity required for the Plaza and Academic Buildings now under construction.

Phase III will provide for the replacement of the existing three remaining boilers of 25,000 pounds of steam per hour capacity each with two new boilers of 50,000 pounds of steam per hour capacity each, together with new fuel oil pumping equipment, and two 45,000 gallon fuel oil tanks. This final phase when completed will provide full boiler capacity of 200,000 pounds of steam per hour, which will have the capabilities of serving an additional 842,000 gross square feet. The Master Plan for Brooklyn College developed by Evans & Delehanty, Architects, approved by the Board of Higher Education, projects an additional 617,000 square feet of space to be constructed after completion of the buildings presently under construction on this campus.

THE CITY UNIVERSITY
(Calendar Nos. 7 through 13)


At this point, the Board heard Mr. Haig Bohigian, representing the UFCT on the proposed academic calendar.

NO. 8. OPERATING BUDGET MODIFICATIONS: The Chancellor's report of operating budget modifications (a) pending in the Budget Office and (b) approved by the Mayor was noted.

NO. 9. APPOINTMENT OF PROFESSOR AND DESIGNATION OF ASSOCIATE DEAN: RESOLVED, That Robin E. Spock be appointed Professor of Electrical Technology and designated University Associate Dean for Computer and Television Systems, for the period July 1, 1970-June 30, 1971, at the salary rate of $25,620 per annum (including $3,000 for services as Associate Dean), subject to financial ability.

NOTE: Mr. Spock is currently serving as Director of Data Processing in the City University Central Office (payroll title, Business Manager). Mr. Spock retains his tenure as Professor of Electrical Technology at Staten Island Community College.

EXPLANATION: Professor Spock will supervise the current expansion and interconnection of University computer systems. He will coordinate efforts on the part of University data processing installations in the development of mutually consistent programs and administrative procedures to avoid duplication of effort and expense. He will act as chairman of the University Data Processing Council. He will advise on the possibilities for incorporation of computer and television technology in the design of the new buildings called for in the master plan. He will develop computerized systems for scheduling the uses of college facilities involving machine processes for reporting on space utilization. He will be responsible for the operation and expansion of the City University Mutual Benefit Instructional Network (CUMBIN), the network which at present links Brooklyn College, City College, the Graduate Center, and Queens College with video and talkback connected classrooms, to provide classroom instruction to remotely located students.

Professor Spock will work under the general supervision of Deputy Chancellor Seymour C. Hyman.

NO. 10. COLLEGE ADAPTER STUDENTS: RESOLVED, That students who successfully complete the College Adapter program at the Manhattan and Brooklyn Urban Centers be admitted to the University as full-time matriculated students.
EXPLANATION: The City University administers two urban centers, the Manhattan Urban Center administered by Borough of Manhattan Community College and the Brooklyn Urban Center administered by New York City Community College. The entire cost of operation is paid by State University of New York. Each center has been offering “college adapter” programs ranging from six to twelve months for high school graduates formerly ineligible for admission to City University on the basis of high school performance. The College Adapter programs will now focus on two populations: those who graduated from high school before June, 1970, and are thereby ineligible for open admission; and those who graduate in June 1970 or later but feel the need of additional preparation before entering a college setting. In the light of the University's new open admission policy and since these two units are affiliated with City University, it is appropriate that guaranteed college admission be offered to these students as an additional motivating factor in their pre-college education. It is anticipated that this resolution will allow for the admission of up to 250 students per year.

NO. 11. TUITION REFUNDS FOR PEACE CORPS AND VISTA RECRUITS: RESOLVED, That Calendar Nos. 10(b) and C7(b) of the minutes of the Board meeting held January 22, 1968, be amended as follows:

b) MILITARY, PEACE CORPS; VISTA:

RESOLVED, That effective [February 1, 1968] June 1, 1970, military, Peace Corps, and VISTA refunds be approved to apply to all schools and divisions; and be it further

RESOLVED, That the following principles govern refunds made on application claiming military, Peace Corps, or VISTA service:

1. Military, Peace Corps, or VISTA service must be documented--in the case of the military, with a copy of induction or military orders.

2. In order to obtain a grade, a student must attend approximately thirteen (13) weeks (five weeks for Summer Session). No refund will be made to a student who has been assigned a grade, regardless of whether the grade is passing or failing.

3. In instances where students who have enlisted in the armed services, the Peace Corps, or VISTA do not attend for a sufficient time to qualify for a grade but continue in attendance to within two (2) weeks of induction, refund of tuition and all other fees except application fees will be made in accordance with the following principles:

Withdrawals before beginning of the 5th calendar week
(3rd calendar week for Summer Session) after scheduled opening date of session ........................................... 100%
Withdrawals thereafter ................................................................ 50%

4. In instances where students who are drafted into the armed services do not attend for a sufficient time to qualify for a grade, there shall be a 100% refund of tuition and all other fees except application fees.

NOTE: Matter in brackets to be deleted; matter in italics new.

EXPLANATION: It is the intention of this resolution to apply the same tuition refund policy to VISTA and Peace Corps volunteers as is applied to the military.

NO. 12. MASTER PLAN PROGRESS REPORT: RESOLVED, That the Master Plan Progress Report prepared by the Coordinator of the Master Plan, be approved.

(Note: The complete Progress Report is on file with these minutes in the office of the Secretary of the Board.)
NO. 13. WAIVER OF BYLAWS FOR PERSONNEL ACTIONS: The Chancellor presented the following report of bylaw waiver requests for personnel actions:

PERSONNEL ACTIONS WITH WAIVER OF BYLAWS
SUMMARY REPORT—MAY 1970

<table>
<thead>
<tr>
<th>SENIOR COLLEGES AND GRADUATE DIVISION</th>
<th>March 1969—May 1970</th>
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<tr>
<td>c. Waivers for administrators</td>
<td>2</td>
</tr>
<tr>
<td>Sub-total</td>
<td>2</td>
</tr>
</tbody>
</table>

TOTAL WAIVERS                         | 87                      |

THE CITY COLLEGE
(Calendar Nos. 14 through 20B)

NO. 14. APPOINTMENT OF PROFESSOR: RESOLVED, That Dr. Harry Bober be appointed Professor in the Department of Art for the period 9/1/70-8/31/71 at the salary rate of $27,900 per annum, subject to financial ability.

NO. 15. APPOINTMENT OF PROFESSOR WITH TENURE: RESOLVED, That Dr. Bunji Sakita be appointed Professor in the Department of Physics, with tenure effective 9/1/70, at the salary rate of $27,900 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Sakita be granted a special leave of absence without pay for the period 9/1/70-8/31/71.

NO. 16. APPOINTMENTS OF PROFESSOR AND DESIGNATIONS AS DEPARTMENT CHAIRMEN: (a) RESOLVED, That Norval C. White be appointed Professor in the Department of Architecture, School of Architecture, for the period 7/1/70-8/31/70 and 9/1/70-8/31/71, at the salary rate of $27,900 per annum, subject to financial ability; and be it further
RESOLVED, That Professor Norval C. White be designated as Chairman of the Department of Architecture for the period 7/1/70-6/30/71.

(b) RESOLVED, That Dr. Eugene Isaacson be appointed Visiting Professor in the Department of Computer Science, School of Engineering, for the period 7/1/70-8/31/70 and 9/1/70-8/31/71 at the salary rate of $27,900 per annum, subject to financial ability, and be it further

RESOLVED, That Professor Eugene Isaacson be designated as Acting Chairman of the Department of Computer Science for the period 7/1/70-6/30/71.

NO. 17. SABBATICAL LEAVE OF ABSENCE WITH WAIVER OF THE BYLAWS: RESOLVED, That Samuel Sumberg, Professor in the Department of Germanic and Slavic Languages, be granted a sabbatical leave of absence with half pay for the period 9/1/70-8/31/71, and that the sixty-five year age regulation of the bylaws be waived to effectuate this leave.

EXPLANATION: Professor Sumberg has had one sabbatical leave of absence in 1963. For the last three and one-half years he has served as Chairman of the Department of Germanic and Slavic Languages. The responsibilities of teaching and administration since 1967 have left him little time to complete a number of projects in which he is interested. The Review Committee unanimously approved Professor Sumberg's application for a sabbatical leave for the period 9/1/70-8/31/71 with a waiver of the requirement that the applicant be under sixty-five years of age in order to provide him with a well deserved opportunity to complete several projects related to the German theatre.

NO. 18. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Mina Shaughnessy be appointed Assistant Professor in the Department of English for the period 9/1/70-8/31/71 at the salary rate of $14,380 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mrs. Shaughnessy does not possess the Ph.D. degree.

EXPLANATION: The dimensions of the policy of open admissions and the responsibilities for implementing this policy are felt most heavily in the area of English. For the fall term we are presently planning to add 15 full-time teachers for remedial English in addition to our staffs involved in instruction in the Departments of Special Programs, Uptown and Downtown. At the Uptown Center we have 21 teachers of remedial English assigned to the Department of Special Programs, 9 full-time and 12 part-time, while at the Downtown Center (Alamac) there are 18, full or part-time.

Not only is the supervision of these programs a heavy responsibility but even more the planning of the programs themselves demands a high degree of originality, flexibility, and sensitivity. The one person who has proved adept at the planning and administration of our program of remedial English is Mrs. Shaughnessy. For the fall term we plan to put her in charge of the entire writing program.

In recognition of her competency and in view of our responsibility to offer an extensive program in remedial English in conjunction with open admissions (for the fall we have planned for a thousand students plus SEEK), it is recommended that Mrs. Shaughnessy be appointed as Assistant Professor with a waiver of the doctorate for the period 9/1/70-8/31/71.

NO. 19. CONTRACT - REPAIRS TO BUILDINGS AND STRUCTURES - PAINTING: RESOLVED, That the Board of Higher Education approve the contract documents, specifications and plans and authorize the City College to advertise for, receive and open bids and award contract to the lowest responsible bidder for furnishing all labor and materials required to paint Shepard Hall, Steinman Hall, 280 Convent Avenue, Compton Hall, Goethals Hall and Klapper Hall, North Campus, and Finley Hall, Wagner Hall, Eisner Hall, Park Gym, Mott Hall, Downer Hall and Steiglitz Hall, South Campus - The City College, 138 Street and Convent Avenue, New York, New York, 10031, at an estimated cost of $108,000, chargeable to Code 042-4300-408-01-70 - Repairs to Buildings and Structures; and be it further
RESOLVED, That the Mayor be requested to approve and authorize the expenditure of $108,000 for the proposed contract. (See also Calendar No. 2b of the minutes of the Board meeting held 4/20/64.)

NO. 20A. CONTRACT - TELEPHONE SERVICE: RESOLVED, That the Board of Higher Education approve the continuation of the existing contract with the New York Telephone Company for furnishing telephone service to The City College for the year July 1, 1970 through June 30, 1971 in a total amount of $145,600 chargeable to Code 042-4300-402-01-71 - Telephone and Other Communications, subject to financial ability.

RESOLVED, That the Mayor be requested to approve and authorize the expenditure of $145,600 for the proposed contract.

QUEENS COLLEGE
(Calendar Nos. 21 through 24)

NO. 21. SUMMER INSTITUTE IN NARCOTICS EDUCATION: RESOLVED, That the Board of Higher Education authorize Queens College to conduct a Summer Institute in Narcotics Education for a maximum of thirty-five elementary, junior and senior high school teachers without cost to the participating students for credits and fees.

EXPLANATION: A Summer Institute in Narcotics Education was authorized by the Board in 1968 and 1969. It is the College's desire to continue to offer the Institute in conjunction with other concerned public and private agencies. As stated previously, the purpose of relinquishing the costs is not only to demonstrate our share in this concern, but to enable those educators to enroll in the course (Educ. 739.4, 739.5 or 739.6) who would best be able to carry its message back to their school and community, despite their financial circumstances.

NO. 22. ESTABLISHMENT OF THE DEPARTMENT OF COMPUTER SCIENCES: RESOLVED, That the Department of Computer Sciences be established effective July 1, 1970, and that Dr. Seymour Goodman be named Chairman.

EXPLANATION: On November 6, 1969, Faculty Council approved a proposed curriculum for a program in Computer Sciences. This program was reviewed by the Committee on the Academic Program on February 9, 1970 and was approved by the Board of Higher Education at its meeting of February 24, 1970, Item No. 11. The Department of Computer Sciences is proposed to implement and effectively administer this program. Facilities available for research and teaching include a XDS Sigma 7.

PERSONNEL: (Tenured) Associate Professor Seymour Goodman, Chairman.

NO. 23. DESIGNATION OF ASSOCIATE DEAN OF ADMINISTRATION: RESOLVED, That Robert S. Williamson, Professor of Physics and Assistant Dean of Administration, be designated as Associate Dean of Administration for the period 7/1/70-6/30/71, with compensation at the rate of $3,000 per annum in addition to his annual academic salary, subject to financial ability.
EXPLANATION: Dean Williamson has been serving as Assistant Dean of Administration since January 1, 1968. Because of the increased responsibilities of the position, the President is recommending that Professor Williamson be appointed as Associate Dean starting July 1, 1970.

NO. 24. APPOINTMENTS OF FULL PROFESSORS WITH TENURE: (a) RESOLVED, That Robert H. Muller be granted tenure as Professor in the Library effective as of September 1, 1970. Professor Muller has been designated to serve as Chief Librarian.

(b) RESOLVED, That Bertram L. Joseph be granted tenure as Professor of Drama and Theatre effective as of September 1, 1970. Professor Joseph has been designated to serve as Chairman of the Department of Drama and Theatre.

EXPLANATION: These recommendations for tenure which were omitted from the April Policy Calendar when Professors Muller and Joseph were appointed, are in accordance with the recently amended education law which states "that persons of proven record who have achieved tenure at another recognized institution of higher learning and whose initial appointment is to the rank of Professor may be granted tenure immediately on appointment." Since Professors Muller and Joseph meet these requirements, it is recommended that they be given tenure effective with their appointments on 9/1/70.

THE CITY UNIVERSITY
(Calendar Nos. 25 and 26)

NO. 25. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of May, 1970, be approved as amended as follows:

Item E.4.2 Rental of Temporary Structures—Brooklyn College—Item withdrawn.

NOTE: Actions affecting personnel in the title Lecturer (full-time, part-time, or adjunct) for the period beginning July 1, 1970, listed throughout the May Chancellor's Report are laid over because of pending arbitration with respect to this title.

NO. 26. GENERAL DISCUSSION—POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION:

(a) Mr. Ashe reported briefly on the National Conference on Collective Bargaining conducted by the Division of Teacher Education on May 1 and 2.

(b) With respect to a recent memorandum issued by President Milton Bassin, it was agreed that (1) a report be submitted no later than the June meeting and (2) no steps be taken to implement this memorandum until such a report is submitted.

(c) At the request of Mrs. Ingersoll, it was agreed that a report on the implementation of the Board's Open Admission Policy would be given at the June meeting of the Board.

(d) Motion made, seconded and lost, that the Board authorize any member of the faculty of the City University to fail any student whom he chooses to fail on the grounds that he believes require academic failure, regardless of any policy of administrators or faculty councils within the colleges.

Mrs. Streator, Mr. Ashe, Mr. Henkin and Mr. McLaurin asked to be recorded as voting for the above action.
NO. 27. APPOINTMENTS AND DESIGNATIONS AS DEANS: (a) RESOLVED, That Frederick Louis Canavan be appointed Professor for the period 7/1/70-8/31/71 and 9/1/70-8/31/71, at the salary rate of $27,900 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Canavan be designated Dean of Administration for the period 7/1/70-6/30/71, with compensation at the rate of $4,000 per annum, in addition to his academic annual salary, subject to financial ability.

(b) RESOLVED, That James Frank be appointed Professor for the period 9/1/70-8/31/71, at the salary rate of $19,620 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Frank be designated Dean of Special Services for the period 9/1/70-6/30/71, with compensation at the rate of $4,000 per annum, in addition to his academic annual salary, subject to financial ability.

(c) RESOLVED, That Rafael L. Cortada be appointed Professor for the period 9/1/70-8/31/71, at the salary rate of $21,620 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Cortada be designated Dean of the Evening School for the period 9/1/70-6/30/71, with compensation at the rate of $4,000 per annum in addition to his academic salary, subject to financial ability.

NOTE: Departmental designations will be reported to the Board at a later date.

NO. 28. APPOINTMENT OF BUSINESS MANAGER: RESOLVED, That Elmer K. Harvey be appointed Business Manager for the period 7/1/70-6/30/71, at the salary rate of $21,620 per annum, subject to financial ability.

NO. 29. Item withdrawn

NO. 30. TEMPORARY BUILDING ADDITIONS: RESOLVED, That the Board approve, on behalf of York College, the amendment of existing leases with Bass & D'Alessandro, Inc. to permit said firm to modify the existing steel structures which York College leases from said Company to expand both the cafeteria building and the classroom building by approximately 2,000 square feet each at a negotiated cost not to exceed $110,000, to be paid over the remaining balance of the lease term for each of the existing rented structures; and be it further

RESOLVED, That the Board of Estimate be requested to authorize the indicated expenditure without public bidding.
EXPLANATION: On April 27, 1967 (Cal. No. 34) and September 25, 1967 (Cal. No. 25) the Board approved contract documents for the leasing of three temporary steel buildings to be constructed on the Queensborough Community College Campus for use by York College. The contracts were publicly bid on the basis of an annual rental cost for a five-year period (with a fixed purchase option at the termination of the lease period).

The existing leases are as follows:

<table>
<thead>
<tr>
<th>Building &amp; Use</th>
<th>Rentable Area (Sq. Ft.)</th>
<th>Initiation</th>
<th>Termination</th>
<th>Annual Rental</th>
<th>Purchase Option</th>
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<tr>
<td>Temp. 1 (Offices)</td>
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<td>9/20/67</td>
<td>9/19/72</td>
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<tr>
<td>Temp. 2 (Classrooms)</td>
<td>12,280</td>
<td>12/14/67</td>
<td>12/13/72</td>
<td>$63,000</td>
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<tr>
<td>Temp. 3 (Cafeteria)</td>
<td>4,920</td>
<td>12/14/67</td>
<td>12/13/72</td>
<td>$24,100</td>
<td>$25,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>27,400</td>
<td></td>
<td></td>
<td>$140,428</td>
<td>$75,000</td>
</tr>
</tbody>
</table>

The proposal now considered is to meet the additional essential space needs of York College this September, since it is apparent that the facilities to be provided in Jamaica will not be available until January 1971. When York does move to Jamaica the steel buildings will continue to be used by Queensborough Community College to alleviate its space problems.

The specific additions called for are: (1) an addition to the classroom building to provide two multi-purpose physical science laboratories with an appropriate preparation and storage area (the College has only one “dry” lab at present) and (2) an addition to the cafeteria building to increase seating from about 240 to about 400.

The need for the facilities is emphasized by the fact that the college population will increase from a fall 1969 figure of 1,250 to a fall 1970 enrollment of about 1,850.

Plans are being developed for the additions and their cost will be negotiated with Bass and D’Alessandro, Inc. at a cost not to exceed the indicated amount.

HUNTER COLLEGE
(Calendar No. 31)

NO. 31. APPOINTMENT OF PROFESSOR: RESOLVED, That Bernard Shull be appointed Professor in the Department of Economics for the period 9/1/70-8/31/71, at the salary rate of $19,620 per annum, subject to financial ability.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
The Chairman called the meeting to order at 3:30 p.m.

There were present:

Frederick Burkhardt, Chairman
George D. Brown
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d'Heilly
Norman E. Henkin

Minneola P. Ingersoll
Benjamin F. McLaurin
Jack I. Poses
Luis Quero Chiesa
Ella S. Stratoor

The absence of Mr. Ashe, Dr. Azzari, Mr. Berman, Dr. Johnson, Mr. Keppel, Dr. Lee, Mr. Nunez, Mrs. Shoup and Professor Williamson was excused.

NO. 1. PROPOSED FEE STRUCTURE: The Board heard the following persons with respect to the proposed fee structure of the City University:

Mr. Howard Squadron, Chairman, Ad Hoc Committee for City University.
Mrs. Deutsch for Mrs. Florence Flast, American Jewish Congress.
Mrs. Blanche Lewis, President, United Parents Associations.
Mr. Richard Lewis, Acting Chairman of the University Student Senate.
Mr. Valery Cavalier, Confederation of CUNY.
Mr. Robert Andina, student, Brooklyn College.
Mr. Richard Lucas, student, Herbert H. Lehman College.
Miss Rachelle Propper, President, Evening School Government, Queens College.
Mr. C. H. Tompkins, United Federation of Teachers.
Professor Leo Haber, University Faculty Senate.
Board of Higher Education

The following presented statements for inclusion in the minutes:

Mr. Charles Orenstein, President of the CCNY Alumni Association.
Mr. Peter J. Strauss, Vice President and Chairman, Education Committee, The American Jewish Committee.

A transcript of the meeting is on file in the office of the Secretary of the Board.

Upon motion duly made, seconded and carried, the meeting adjourned at 4:45 p.m.

N. Michael Carfora
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER
EDUCATION OF THE CITY OF NEW YORK

HELD

JUNE 22, 1970

AT THE UNIVERSITY GRADUATE DIVISION
33 WEST 42 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
George D. Brown
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d’Heilly
Norman E. Henkin
Minneola P. Ingersoll

Robert Ross Johnson
Francis Keppel
Benjamin F. McLaurin
Louis Nunez
Jack I. Poses
Luis Quero Chiesa
Ruth S. Shoup
Ella S. Streator
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Acting President Joseph J. Copeland
President Dumont F. Kenny
President John W. Kneller
President Leonard Lief
President Joseph P. McMurray
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Robert C. Weaver
President Jacqueline G. Wexler
President Milton G. Bassin
President William M. Birenbaum

President James A. Colston
Acting President Edgar Draper
President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Dr. Robert Hirschfield
Mr. Richard Lewis

Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Timothy S. Healy
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Bernard Mintz
Dean Benjamin Rosner

The absence of Dr. Azzari and Dr. Lee was excused.
A. HONORS: The Chairman presented the following report of honors:

(a) At Commencement Exercises on June 4, 1970, the President’s Medal of the University Graduate Division was awarded to Mr. Jack I. Poses, first chairman of the Board’s Graduate Division Committee “in recognition of his many services.” He was cited for providing the “perceptiveness and strength to overcome the many obstacles involved in the creation of this new unit of City University” and for “his awareness of design and his dedication to quality contributing to making the Graduate Center a reality.

(b) At Queens College Commencement Exercises on June 9, 1970, Mrs. Ella S. Streator was awarded the degree of Doctor of Laws, Honoris Causa, as a “true servant of the public,” “dedicated, faithful and tireless” in the cause of education, upholding Queens College, helping “to hold it to its task,” and, in the course of her years of service, advising three presidents.

(c) On June 7, Clark University conferred the degree of Doctor of Letters, Honoris Causa, upon Dr. John W. Kneller, an alumnus, “in recognition of his fine accomplishments as a teacher, scholar, and administrator and in gratitude for his wise counsel on behalf of the trustees and faculty of Clark University.” He was cited for his showing of “more valor than discretion” in accepting the Brooklyn presidency and for facing the “challenges, burdens, and personal hazards” of office with “equanimity and keen sensitivity to student concerns and to the need of constructive change.”

B. RESIGNATION OF THE HONORABLE GEORGE D. BROWN: (a) The Chairman reported with regret the resignation of Mr. George D. Brown.

(b) Upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLVED, That the minutes of the meeting reflect the sincere gratitude of the members of the Board of Higher Education to the Honorable George D. Brown for his significant service as a member of the Board of Higher Education and that this expression of appreciation and the following resolution be spread upon the minutes:

WHEREAS, The Honorable George D. Brown was appointed as a member of the Board of Higher Education on June 11, 1965 and has served the Board and the colleges of the City University as Chairman of the Hunter and York College Committees, Co-Chairman of the Committee on Campus Planning and Development and member of various college, standing and special committees of the Board; and

WHEREAS, His knowledge of and experience in the field of architecture has been of inestimable value to the City University and its colleges; and

WHEREAS, Mr. Brown has asked that his term of office as a member of the Board be terminated as of June 30, 1970; therefore be it

RESOLVED, That the Board of Higher Education take official note of the Honorable George D. Brown’s devoted public service to and deep interest in The City University of New York and its constituent colleges, and be it further

RESOLVED, That the Chairman, on behalf of the Board, transmit to George D. Brown its high regard and good wishes for health and happiness.
NO. C. REPORT FROM DR. MURRAY H. BLOCK: At the request of the Board, Dr. Block, former president of the Borough of Manhattan Community College addressed the Board and presented a number of recommendations for consideration of the Board. (A complete copy of the recommendations are on file with these minutes in the Office of the Secretary of the Board')

NO. 1. COMMITTEE ON THE ACADEMIC PROGRAM: Upon motion duly made, seconded and carried, the following resolutions, presented by Mrs. Ingersoll on behalf of the Committee on the Academic Program, were adopted:

A. Hunter College (M.S. in Community Health Education):

RESOLVED, That the Community Health Education curriculum leading to the degree of Master of Science, to be given by Hunter College, be approved in principle, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Hunter College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This graduate program prepares students for careers as professional community health educators, for which there is an unprecedented demand. This is a result of the increasing emphasis on prevention of disease and disability. To meet this need, the American Public Health Association has moved to accredit programs in institutions other than Schools of Public Health. This curriculum was developed in consultation with the APHA and the Society of Public Health Educators.

B. Hunter College (M.S. in Environmental Health Sciences):

RESOLVED, That the Environmental Health Science curriculum leading to the degree of Master of Science, to be given by Hunter College, be approved in principle, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Hunter College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The proposed graduate program is designed for practitioners in the Environmental Health Science Field; for students planning doctoral studies in areas of the applied sciences; and for new graduates in biology, the physical sciences, and engineering.

Although the field has broadened considerably, there has been little or no attempt to relate chemical, physical and engineering training to the realities of the social environment. The result has been a lack of preparation toward comprehending the social impact of professional decisions at the policy-making level. There is no available Master's program that is fully comprehensive in terms of the many new aspects of Environmental Health Science that have grown out of rapid technological progress in industry and its impact on the community-at-large. The proposed program integrates the physical and social components of environmental control.
C. Hunter College (M.A. in Urban Affairs, M.S. (Urban Affairs)):

RESOLVED, That the Urban Affairs curriculum, leading to the Master of Arts (M.A.) or Master of Science (M.S.) degree, to be given by Hunter College, be approved in principle, effective September, 1971, subject to the approval of the New York State Board of Regents: and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Hunter College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This is a concentrated one-year graduate program which will seek to train urban generalists. Today there is an obvious need for urban generalists, but there are few training programs in existence that truly prepare such generalists. Customarily, training for urban work is tied to a given specialization and academic discipline with peripheral exploration of related fields. The proposed program will train people to operate at the middle and upper levels of program operation and development. The curriculum will achieve its goals: (1) through a tailored program in a special area of interest; and (2) through a common core program stressing problem solving capacities in a variety of interrelated substantive areas.

D. Hunter College (B.A. in Dance):

RESOLVED, That the Dance program leading to the B.A. degree, to be given by Hunter College, be approved, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The 1964 and 1968 Master Plans recognized the importance of the performing arts as an area for planned development in the expansion of curricula at the senior colleges. This curriculum is intended both to educate dancers to enter the concert dance field as performers or choreographers, and to prepare movement teachers for elementary schools who could plan, initiate and carry out good programs of education through dance.

E. Brooklyn College (M.A. in Art History):

RESOLVED, That the Art History curriculum, leading to the Master of Arts degree, to be given by Brooklyn College, be approved in principle, effective September 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Brooklyn College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This graduate program in Art History is intended primarily to prepare the student for a career of college teaching for which additional graduate study for the Ph.D. is normally required. The program will be linked with the City University doctoral program in Art History, in which the major campuses will offer separate M.A. degrees while the additional courses required for the Ph.D. will be offered at the University Graduate Center. The M.A. alone is often sufficient for the student considering entering secondary school education or museum work.

The curriculum is sufficiently flexible to give the student a general knowledge of the field yet affords the opportunity for specialized research. It is also structured to maximize contact between the graduate students and the museums of the city, thereby bringing the graduate students more directly into the world of the museum.
Although graduate students in Art History are trained in various phases of research throughout their residency, they receive little or no experience in college teaching, the profession in which most will be engaged. This program will offer this experience in the form of collaboration with the instructors of undergraduate courses.

F. Brooklyn College (Judaic Studies Program):

RESOLVED, That the Judaic Studies program, to be given by Brooklyn College, be approved, effective September 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The proposed program will enable students who would be majoring in a single department to transfer into an interdisciplinary area. The curriculum is intended to provide a sound basic background for liberal arts students who are interested in pursuing a teaching or scholarly career in Judaic Studies. This preparation responds to the growing demand in academic institutions of all kinds, both public and private, for teachers and scholars who are also trained in critical methodology and general Western culture. In addition the curricula will prepare students for professional careers in the Jewish Community as social workers, recreation specialists, community organizers and in vocational services.

G. The Bernard M. Baruch College (Four-year Bachelor of Arts (B.A.) Curriculum & 9 Majors: Economics, English, Education (elementary and secondary), History, Political Science, Psychology, Sociology and Anthropology, Statistics and Ad Hoc):

RESOLVED, That the Four-Year Bachelor of Arts (B.A.) Curriculum and proposed majors (Economics, English, Education (elementary and secondary), History, Political Science, Psychology, Sociology and Anthropology, Statistics and Ad Hoc), leading to the degree of B.A., to be given by The Bernard M. Baruch College, be approved, effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The proposed degree offering, encompassing eight departmental specializations and an Ad Hoc Major, brings into fruition the resolution of the Board of Higher Education creating a School of Liberal Arts and Science alongside the School of Business and Public Administration within The Bernard M. Baruch College. The Keppel Report (September 7, 1967), states that:

Education for administration and the business professions must be offered in close proximity to the liberal arts and within the broadest possible framework. Instruction of the highest quality in the liberal arts is as essential to the Baruch School's mission as instruction in the fields of specialization.

With the above enumerated specializations, the College is taking its first major step toward meeting its responsibility in the liberal arts as a senior college within The City University of New York. The proposed curriculum will be offered to all undergraduates, Day and Evening, registered in the School of Liberal Arts and Science of Baruch College.

H. Brooklyn College (Department of Afro-American Studies):

RESOLVED, That a Department of Afro-American Studies be established at Brooklyn College effective September, 1970.

EXPLANATION: This new department will develop and offer courses in Afro-American Studies. It will provide a corps of graduates competent in Afro-American community problems and development, as well as graduates able to direct and develop Afro-American Studies programs as they emerge across the country. The curriculum addresses itself to the need to rectify the dearth of research, training, and teaching in areas directly affecting the ethnic minority communities of the United States. It will attempt to provide a comprehensive and coherent focus on the experience and affairs of the Afro-American population.

I. Brooklyn College (Department of Puerto Rican Studies):

RESOLVED, That a Department of Puerto Rican Studies be established at Brooklyn College effective September, 1970.
EXPLANATION: The Department of Puerto Rican Studies will offer courses in Puerto Rican Studies. The proposed curriculum is designed to permit students to further their education and to allow them to enter professional careers. Many graduate schools have expressed interest in concentrations with academic background in Puerto Rican Studies. The curriculum which the Department will offer affords students the opportunity to learn about the culture, folklore, and history of Puerto Rico, and will also focus on its relation to the United States, and its role in the field of international development.

NO. 2. COMMITTEE ON LAW: (a) Mr. Ashe, on behalf of the Committee on Law, served notice of the following proposed bylaw amendments:

  Article VI—(Tenure)
  Article VII—(Academic Due Process)
  Article VIII—(Organization and Duties of the Faculty) Various sections
  Article IX—(Organization and Duties of Faculty Departments) Various sections

(b) Mr. Ashe, on behalf of the Committee on Law, reported on (1) the Committee's disposition of the memorandum issued by President Bassin and (2) cases pending before the State Commission on Human Rights.

NO. 3. COMMITTEE FOR GUIDELINES ON GOVERNANCE: The report of the Committee dated June 15, 1970, was rescinded.

Upon motion duly made, seconded and carried, it was agreed to hold a special meeting of the Board on July 22, 1970 to consider the report.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 4 through 53)

NO. 4. COMMITTEE ON TRUSTS AND GIFTS:

(a) RESOLVED, That the Bankers Trust Company of New York be reappointed as custodian and depository of all stocks, bonds, mortgages and other securities and evidences of indebtedness belonging to the Board of Higher Education and shall receive a fee at the same rate as last year.

(b) RESOLVED, That Brundage, Story and Rose, Investment Counsel, be reappointed for both the Investment Pool and Bernard M. Baruch Fund from July 1, 1970 to June 30, 1971, at a fee of $6,250 each, payable quarterly.

(c) RESOLVED, That the sum of $900 be appropriated out of unrestricted income to pay for temporary clerical help in the Accounting Unit of the Central Office at not more than $5.00 per hour, and for supplies.

(d) Report of transactions:
### INVESTMENT TRANSACTIONS

<table>
<thead>
<tr>
<th>Date</th>
<th>INVESTMENT POOL</th>
<th>5/1/69—4/30/70</th>
</tr>
</thead>
</table>

#### Purchases, Exchanges
- **$50,000** American Telephone Corp. Deb. 3 3/8% due 12/1/73
- **$100,000** Commonwealth Edison 1st Mtge. Bond 8% due 7/1/73
- **$4,000** Consumers Power 1st Mtge. Bonds 2 7/8% due 9/1/76
- **1,700 shs.** Crown Zellerbach Co.
- **2,000 shs.** International Nickel Co.
- **$50,000** Pacific Gas & Electric 1st Reg. 3% due 6/1/74
- **$50,000** Pan American World Airways Conv. Sub. Deb. 4 1/2% due 8/1/86
- **$100,000** U.S. Treasury Bills due 1/2/70
- **$140,000** U.S. Treasury Bills due 7/24/69
- **$280,000** U.S. Treasury Notes 6 3/8% due 8/15/70
- **$150,000** U.S. Treasury Notes 7 3/4% due 2/15/71
- **$50,000** U.S. Treasury Bills due 9/18/69

#### Sales, Maturities, Collections, Exchanges
- **1,308 shs.** Boise Cascade Corp.
- **1,816 shs.** Dow Chemical Co.
- **1,000 shs.** Firestone Tire & Rubber Co.
- **14 shs.** Kimberly-Clark Corp.
- **2,000 shs.** National Cash Register Co.
- **400 shs.** Standard Oil of New Jersey
- **$100,000** U.S. Treasury Bills due 1/2/70
- **$140,000** U.S. Treasury Notes due 5/8/69
- **$264,000** U.S. Treasury Bills due 7/24/69
- **$50,000** U.S. Treasury Notes 5 3/8% due 2/15/71
- **$30,000** U.S. Treasury Notes 5 3/8% due 11/15/71
- **$400,000** U.S. Treasury Notes 6 3/8% due 5/15/70
- **$280,000** U.S. Treasury Notes 6 3/8% due 8/15/70
- **$180,000** U.S. Treasury Notes 5 5/8% due 5/15/70
- **$5,000** U.S. Treasury Notes 7 3/4% due 2/15/71
- **$50,000** U.S. Treasury Bills due 9/18/69
- **2,000 shs.** Newmont Mining Corp.

#### Stocks Received, Dividends, Split
- **1,000 shs.** R.R. Donnelley & Sons Co. Split 3 for 2
- **2,200 shs.** Mead Corp. Split 2 for 1
- **2,500 shs.** Newmont Mining Split 2 for 1
- **2,500 shs.** Phillips Petroleum Co. Split 2 for 1
- **4,300 shs.** Union Camp Corp. Split 2 for 1

#### Purchases, Exchanges
- **$250,000** American Telephone & Telegraph Deb. 3 3/8% due 12/1/73
- **2,000 shs.** Cabot Corp.
- **180,000 shs.** Commonwealth Edison
- **185,000 shs.** Consumers Power Co.
- **$50,000** Detroit Edison Gen. & Mtge. 3% due 12/1/70
- **1,500 shs.** Dow Chemical Co.
- **2,000 shs.** Goodyear Tire & Rubber
- **6,000 shs.** International Nickel
- **3,100 shs.** Koppers Co. Inc.
- **300 shs.** Newmont Mining Corp.
- **$90,000** Pacific Gas & Electric First & Reg. Mtge. 3% due 6/1/74
- **$100,000** Pan American World Airways Con. Sub. Deb. 4 1/2% due 8/1/86
- **$160,000** Standard Oil of New Jersey Deb. 2 3/4% due 7/15/74
- **$50,000** Union Electric of Mo. First Mtge. & Coll. Tr. 3 3/8% due 5/1/71
- **$100,000** United Airlines Inc. Con. Sub. Deb. 4 1/2% due 7/1/92
- **$62,000** U.S. Treasury Notes 7 3/4% due 2/15/71
- **$1,000,000** U.S. Treasury Notes 8% due 5/15/71
- **$80,000** U.S. Treasury Bills due 2/5/70
- **$40,000** U.S. Treasury Notes 7 3/4% due 2/15/71

#### Sales, Maturities, Collections, Exchanges
- **94 shs.** Atlantic Richfield Sub. Deb. 6 1/4% Call 1991
- **56 shs.** Atlantic Richfield
- **2,000 shs.** Beatrice Food Co.
INVESTMENT TRANSACTIONS  INVESTMENT POOL  5/1/69—4/30/70

Sales, Maturities, Collections, Exchanges (continued)

1,000 shs.  Bemis Corp.
204 shs.  Xerox Corp.
40,000  Continental Baking Co. Conv. Sub. Deb. 4 5/8% due 11/15/83
2,018 shs.  Emhart Corp.
454 shs.  General Signal Corp.
3,712 shs.  H. J. Heinz Co.
1,668 shs.  Hershey Foods Corp.
4,590 shs.  International Silver Co.
1,000 shs.  Magna Copper Co. (converted to Newmont Mining Series A)
2,150 shs.  National Cash Register Co.
2,000 shs.  National Lead Co.
2,600 shs.  Noxell Corp. "B"
1,000 shs.  Occidental Petroleum Corp.
3,072 shs.  U.S. Tobacco Co.
$40,000  U.S. Treasury Bills due 9/25/69
$62,000  U.S. Treasury Notes 6% due 8/15/69 Exchanged
$1,000,000  U.S. Treasury Notes 4% due 10/1/69 Exchanged
$25,000  U.S. Treasury Notes 6 3/8% due 5/19/70
$80,000  U.S. Treasury Bills due 3/5/70

Stocks, Received, Dividends, Split

77 shs.  Copper Range Co. Stock Dividend
2,000 shs.  Crown Zellerbach Corp. Split 3 for 2
500 shs.  R.R. Donnelley & Sons Co. Split 2 for 1
9,000 shs.  Newmont Mining Corp. Split 2 1/2 for 1
3,000 shs.  Phillips Petroleum Co. Split 2 for 1
63 shs.  Sun Oil Co. Stock Dividend
5,500 shs.  Union Camp Corp. Split 2 for 1
136 shs.  Xerox Corp. Split 3 for 1

NO. 5. SIGNATURE AUTHORIZATION: RESOLVED, That the Chairman be empowered to designate alternates and substitutes for purposes of signing necessary papers, including documents from the City University Construction Fund and the Dormitory Authority, which require the signature of the Chairman of the Board.

In accordance with the above resolution, Mr. Burkhardt designated Mr. Francis Keppel, Mr. David I. Ashe and Mr. Jack I. Poses as substitutes and alternates for the purpose of signing necessary papers.

At this point Mayor Robert F. Wagner, Chairman of the Board’s Citizens’ Commission on the Future of The City University, presented an interim report.

NO. 6. SUPPLEMENTAL NOTE AGREEMENT NO. 16: RESOLVED, That the form and substance of Supplemental Note Agreement No. 16 dated as of May 19, 1970 between the Board of Higher Education, the Dormitory Authority and the City University Construction Fund be approved and the Chairman is authorized to execute the same; and be it further

RESOLVED, That prior to execution, minor changes, insertions, and omissions may be made by the Chairman, and the execution of Supplementary Note Agreement No. 16 by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: The approval and execution of Supplemental Note Agreement No. 16 will permit the funding by the Construction Fund and Dormitory Authority of various projects heretofore approved by the Board. The Agreement further provides for technical changes and corrections to projects included in prior Supplemental Note Agreements.
NO. 7. NEW SCIENCE FACILITY PRELIMINARY PLANS—YORK COLLEGE: RESOLVED, That the Board of Higher Education approve preliminary plans, outline specifications and preliminary estimate of cost of construction of $3,148,000 (as of April, 1970) for the York College Science Facility, as proposed by Snibbe-Tafel-Lindholm, Architects; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested

(a) to approve the aforesaid preliminary plans, outline specifications and preliminary estimate of cost, and

(b) to authorize the Dormitory Authority to undertake supervision of the preparation of final plans, specifications and final estimate of cost.

EXPLANATION: On October 27, 1969, Calendar No. 32, the Board approved a cost of construction of $2,759,600 (as of October, 1969) for this facility, a 62,071 square foot two-story plus basement structure. As of April 17, 1970 the cost of construction is estimated at $3,148,000. The differential of $388,400 between $3,148,000 and $2,759,600 may be accounted for partially by escalation at a rate of 1 1/2% per month ($2,759,600 times 9% equals $250,000).

The balance of the differential of some $138,400 may be accounted for by the fact that the original budget was established purely on a square foot basis without benefit of a detailed facility program. During the course of development of preliminaries, the architect has established the full equipment requirements for each area in great detail. Said differential for a project of this complexity should not be considered unusual. The cost per square foot of construction (including built-in equipment) as of October, 1969 was $2,649,600 divided by 62,500 equals $43.00. The cost as of April, 1970 is $3,083,000 divided by 62,500 equals $49.30 (Site work allowance of $65,000 has been deducted).

The Queens College Science Facility, for which bids were received on October 2, 1969, cost $49.60 per square foot (including built-in equipment and not including site work). The built-in equipment included in the Queens College job was estimated to cost $158,000; substantially less than in the facility now under construction. When the $49.60 cost is escalated at the rate of 1 1/2% a month from October to April (7 months), an increase of 10%, the present day bid would be $54.80.

On the basis of this comparison it appears that the present estimated cost for this facility is within acceptable limits.

The net assignable area of the building is 42,151 square feet. The gross to net ratio is therefore 62,071 divided by 42,151 equals 1.49, an acceptable factor. The preliminary plans and outline specifications have been examined by representatives of the College, the Office of Campus Planning and Development and the Dormitory Authority and are considered adequate as the basis for development of final working drawings.

It should be noted that the estimates of cost presented herewith make no allowance for special local market conditions which may affect the bids. As assessment of this element of bidding will be made at the time of preparation of final cost estimates.

NO. 8. CAPITAL BUDGET FOR 1971—1972: RESOLVED, That the recommendations of the Chancellor with respect to projects to be included in the NYC Capital Budget for 1971—1972 be approved; and be it further

RESOLVED, That the Chairman of the Board and the Chancellor be authorized to designate priorities of Capital Budget requests and initiate modifications of authorization within the total Capital Budget in the best interests of the City University.

EXPLANATION: In order to transmit to the City Planning Commission in early September the City University projects which are to be included for funding in the New York City Capital Budget for 1971—1972, the Board must at this time adopt a proposal. In anticipation of completion of plans, construction funds are requested for Borough of Manhattan Community College, Bronx Community College, Kingsborough Community College, Queensborough Community College and interim facilities for Community College IX in Long Island City. Planning money is provided for development or expansion of New York City, Hostos, Queensborough, and Staten Island Community Colleges as well as College Number VII and Community College Number X. In addition there is provision for continuing planning activities, data processing, site acquisition, and alterations found necessary in the existing campus physical plants.
<table>
<thead>
<tr>
<th>PROJECT HN</th>
<th>SHORT TITLE</th>
<th>AUTHORIZED UP TO 6/30/71</th>
<th>1971–1972 REQUEST</th>
<th>ACTIVITY REQUESTED</th>
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<tr>
<td>168</td>
<td>Borough of Manhattan CC New Campus</td>
<td>$1,500,000</td>
<td>$2,500,000 c</td>
<td>Construction</td>
</tr>
<tr>
<td>139</td>
<td>Bronx Comm. Coll. Permanent Campus</td>
<td>$18,386,975</td>
<td>$26,125,000 c</td>
<td>Construction</td>
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<tr>
<td>216</td>
<td>Brooklyn College Site Acquisition</td>
<td>-0-</td>
<td>CU</td>
<td>Site Acquisition</td>
</tr>
<tr>
<td>60</td>
<td>City University Campus Planning &amp; Development</td>
<td>Continuing project</td>
<td>$1,400,000</td>
<td>Management Programming</td>
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<tr>
<td>191</td>
<td>City University Data Processing, Senior Coll.</td>
<td>Continuing project</td>
<td>$1,500,000</td>
<td>Equipment</td>
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<td>192</td>
<td>City University Data Processing, Comm. Coll.</td>
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<td>General Consultant Services</td>
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<td>City University Alterations Senior Coll.</td>
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<td>City University Site Acquisition</td>
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<td>Site Acquisition</td>
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<td>206</td>
<td>City University Alterations Comm. Coll.</td>
<td>Continuing project</td>
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<td>207</td>
<td>Community College VII Brooklyn</td>
<td>(b)</td>
<td>$500,000 c</td>
<td>Planning</td>
</tr>
<tr>
<td>210</td>
<td>Community College IX Queens</td>
<td>(b)</td>
<td>$2,500,000 c</td>
<td>Renovation</td>
</tr>
<tr>
<td>211</td>
<td>Community College X</td>
<td>(b)</td>
<td>$500,000 c</td>
<td>Planning</td>
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<tr>
<td>208</td>
<td>Hostos Community College—New College</td>
<td>$400,000</td>
<td>$300,000 c</td>
<td>Planning</td>
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<td>Hunter College Window Replacement</td>
<td>$500,000</td>
<td>$3,387,500</td>
<td>Construction</td>
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<td>190</td>
<td>Kingsborough Comm. Coll. Perm. Campus Phase I</td>
<td>$1,500,000</td>
<td>$5,000,000 c</td>
<td>Construction</td>
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<tr>
<td>214</td>
<td>Kingsborough Comm. Coll. Perm. Campus Phase II</td>
<td>$500,000 c</td>
<td>$500,000 s</td>
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<tr>
<td>178</td>
<td>New York City Comm. Coll. Jay Street Building</td>
<td>$9,991,000</td>
<td>$1,400,000 c</td>
<td>Furnishings</td>
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<td>196</td>
<td>New York City Comm. Coll. Additional Facilities</td>
<td>(b)</td>
<td>$500,000 c</td>
<td>Planning</td>
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<tr>
<td>213</td>
<td>New York City Comm. Coll. Air Conditioning Namm Hall</td>
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<td>Design and Construction</td>
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<td>215</td>
<td>Queens College Air Cond. Soc. Sci. Bldg.</td>
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<td>130</td>
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<td>188</td>
<td>Staten Island Comm. Coll. Additional Facilities</td>
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<td>$162,500 c</td>
<td>Planning</td>
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</tbody>
</table>

**TOTAL CITY BUDGET REQUEST**

56,645,000

**TOTAL STATE BUDGET REQUEST**

48,857,500

**GRAND TOTAL**

105,502,500

(b) Costs for site acquisition included in Project HN-205; c City funds; s State funds.

THE CITY UNIVERSITY
(Calendar Nos. 10 through 15)

NO. 10. REPORTS OF THE CHANCELLOR: The Chancellor reported briefly on the status of distinguished professors in the University.

NO. 10A. BYLAW AMENDMENT: Mr. Burkhardt, on behalf of the Committee on the City University, served notice of proposed bylaw amendments to Article X with respect to the Division of Teacher Education.

NO. 11. OPERATING BUDGET MODIFICATIONS: The Chancellor's report of operating budget modifications (a) pending in the Budget Office and (b) approved by the Mayor was noted.

NO. 12. SCHEDULE OF MEETING DATES: RESOLVED, That the following schedule of meeting dates for the City University Committee and the Board of Higher Education be approved for the period September 1970 through June 1971:

<table>
<thead>
<tr>
<th>BOARD MEETINGS</th>
<th>CITY UNIVERSITY COMMITTEE MEETINGS</th>
<th>COLLEGE COMMITTEE MEETINGS</th>
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<td>9/28/70—Joint</td>
<td>9/15/70</td>
<td>9/7—11/70</td>
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<tr>
<td>10/26/70—Senior Colleges</td>
<td>10/13/70</td>
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<tr>
<td>11/22/70—Community Colleges</td>
<td>11/10/70</td>
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<tr>
<td>12/28/70—Senior Colleges</td>
<td>12/15/70</td>
<td>12/7—11/70</td>
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<tr>
<td>1/25/71—Community Colleges</td>
<td>1/12/71</td>
<td>1/4—8/71</td>
</tr>
<tr>
<td>2/22/71—Senior Colleges</td>
<td>2/9/71</td>
<td>2/1—5/71</td>
</tr>
<tr>
<td>3/22/71—Community Colleges</td>
<td>3/9/71</td>
<td>3/1—5/71</td>
</tr>
<tr>
<td>4/26/71—Senior Colleges</td>
<td>4/13/71</td>
<td>4/5—5/71</td>
</tr>
<tr>
<td>5/24/71—Joint</td>
<td>5/11/71</td>
<td>5/3—7/71</td>
</tr>
</tbody>
</table>

NO. 13. RENTAL OF SPACE—COLLEGE DISCOVERY PSYCHOLOGICAL AND SOCIAL SERVICES UNIT: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 2,000 square feet of space for the relocation and expansion of the College Discovery Psychological and Social Services Unit; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: The rental is proposed to relocate and expand the 1,200 square feet now leased at 135 Hamilton Place, Manhattan. The present facility, leased for a three-year period which began on January 1, 1969 at an annual rate of $3,180, has been proven to be inadequate for the needs of the Psychological Services Unit. Concurrent with the approval of a new lease arrangement the Department of Real Estate will negotiate for the termination of the present lease commitment at 135 Hamilton Place.

NO. 14. CONSIDERATION OF NON-MATRICULATED STUDENTS FOR FEDERAL AND STATE FINANCIAL AID PROGRAMS: RESOLVED, That non-matriculated students who file an intent to pursue a course of study leading to either an associate or baccalaureate degree and who meet the admissions requirements in effect for the Fall, 1970 semester be considered eligible for federal and state financial aid programs; and be it further
RESOLVED, That financial aid officers at the colleges be authorized to certify such students for financial aid purposes as may be required by state and federal law.

EXPLANATION: State scholar incentive programs and various state and federal scholarship and loan programs are limited to students who are certified by the college as qualified and who are actively pursuing study toward a degree. Arrangements have been made for all non-matriculated students who are actively pursuing study for a degree to file a declaration of intent with their registrar for Fall, 1970. Under this resolution, financial aid officers will be able to certify such students as required so that they may qualify for federal and state aid programs.

NO. 15. WAIVER OF BYLAWS FOR PERSONNEL ACTIONS: The Chancellor presented the following report of bylaw waiver requests for personnel actions:

PERSONNEL ACTIONS WITH WAIVER OF BYLAWS
SUMMARY REPORT—JUNE 1970

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THE CITY COLLEGE
(Calendar Nos. 16 and 17)

NO. 16. APPOINTMENT OF PROFESSOR: RESOLVED, That Dr. Ralph Norman Haber be appointed Professor in the Department of Psychology, for the period September 1, 1970 through August 31, 1971, at the salary rate of $27,900 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Haber be granted a special leave of absence, without pay, for the period September 1, 1970 through August 31, 1971.

NO. 17. APPOINTMENT OF ASSISTANT PROFESSOR WITH WAIVER OF THE BYLAWS: RESOLVED, That Mark Jay Mirsky be appointed as Assistant Professor in the Department of English, for the period September 1, 1970 through August 31, 1971, at the annual salary rate of $12,380, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Mirsky does not possess the Ph.D. degree.

EXPLANATION: Mr. Mirsky has been on the College staff, part or full-time, since 1966. As a classroom teacher and creative writer he has contributed substantially to the departmental program in creative writing. He has now assumed the responsibility for expanding, staffing and supervising this program.

His first novel, "Thou Worm Jacob," won critical praise, and as a result he has signed a contract for the publication of two more novels, already completed. In the area of creativity, there is a well established precedent for accepting creative work in lieu of the doctorate. On this basis, Mr. Mirsky's reappointment as an Assistant Professor with a waiver is strongly recommended.

NO. 17A. EXPRESSION OF APPRECIATION: RESOLVED, That the Board express its sincere thanks to Dr. Joseph J. Copeland for taking on the most difficult assignment of Acting President of The City College and for doing a truly remarkable job in view of all the handicaps.

HUNTER COLLEGE
(Calendar Nos. 18 through 22)

NO. 18. CHANGE OF NAME OF DIVISION AND TITLE OF DEAN: RESOLVED, That the name of the Division of Humanities be changed to the Division of Humanities and The Arts, and that the title of the Dean of Humanities be changed to the Dean of Humanities and The Arts.

EXPLANATION: The change of title is requested in order to give greater recognition to the fine arts component of the Division. In addition, this step is designed to prepare the way for the organization, within the Division, of the Fine Arts Departments into a Hunter College Center for the Arts.

NO. 19. ESTABLISHMENT OF DEPARTMENTS AND TRANSFER OF INSTRUCTIONAL STAFF: RESOLVED, That effective July 1, 1970, the Department of Speech and Theatre be divided into the Department of Communications and the Department of Theatre and Cinema, both departments to be within the Division of Humanities and The Arts; and be it further

RESOLVED, That effective July 1, 1970, the following members of the instructional staff of the present Department of Speech and Theatre be transferred to the new department as indicated below at their rank and salary as of 7/1/70; and be it further

RESOLVED, That those individuals named below who now have tenure in the present Department of Speech and Theatre be considered to have tenure in the new department listed below as of the date of the granting of tenure in the present Department of Speech and Theatre; and be it further

RESOLVED, That those individuals named below whom the Board of Higher Education has granted tenure in the Department of Speech and Theatre as of 9/1/70 shall be deemed to have tenure in the new department listed below; and be it further

RESOLVED, That in all other matters regarding any and all privileges, rights, and responsibilities to which the individuals listed below are now or will be entitled (including but not limited to salary, tenure, reappointment, rank, promotion, sabbatical and other leaves of absence) they shall for the purposes of determining these privileges, rights, and responsibilities, be deemed to have been members of the department listed below as of the application date in the present Department of Speech and Theatre.
Department of Communications

Professor
Callahan, Jennie
Reynolds, Ota

Associate Professor
Doob, Dorothy
Ross, Fulton F.

Assistant Professor
Franzwa, Helen
Hanks, William
Mader, Thomas
Otis, John (SJS)

Instructor
Goncher, Ruth*

Lecturer (Full-time)
Dooley, Patricia
Johnson, Mina*
Lazar, Martin*
MacLennan, Dorothy
Rosenberg, David
Statsinger, Rosalyn

Department of Theatre and Cinema

Professor
Elson, Charles
Roberts, Vera
Seiger, Marvin

Associate Professor
Dukore, Bernard

Assistant Professor
Roberts, Kenneth
Rutenberg, Michael
Wilson, E. Edwin

Instructor
Belknap, Craig
Johnson, Albert
Levitt, Harold*
Polsky, Milton*
Tompkins, Richard

Visiting Professor
Anthony, Joseph **
Clurman, Harold

*Appointment effective 9/1/70;
**Title changed 9/1/70 from Part-time Lecturer.

EXPLANATION: With the recent evolution of Speech as a discipline into the broader concept of Communications, both interpersonal and mass communications (a change that has been seen in other colleges and universities across the country), the union of Speech and Theatre in one department has become outmoded. Already certain other senior colleges of the City University have divided these fields of instruction. The size of the existing unit is such that the two resulting departments will each be of respectable size.

NO. 20. APPOINTMENT OF PROFESSOR: RESOLVED, That Richard C. Havel be appointed Professor in the Department of Health and Physical Education for the period 9/1/70 through 8/31/71, at the salary rate of $19,620 per annum, subject to financial ability.

NO. 21. LEAVES OF ABSENCE WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That a special leave of absence be granted to Alphonso Pinkney, Associate Professor in the Department of Sociology, for the period 9/1/70 through 8/31/71, without pay, but with increment credits and recommendation for retirement credit; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this leave of absence as Professor Pinkney is presently on Sabbatical leave of absence.

EXPLANATION: Professor Pinkney is on Sabbatical leave for the period 9/1/69-8/31/70. The bylaws state that applicant must serve at least one year at the expiration of the Sabbatical leave unless this provision is expressly waived by the Board. It is requested that the bylaws be waived since Professor Pinkney is doing research and writing which will result in two books to be published and this will enrich the resources and elevate the status of the department.

(b)RESOLVED, That a leave of absence due to illness be granted to Robert R. Zappacosta, Assistant Professor in the Institute of Health Sciences, for the period 4/3/70 through 6/30/70, with full pay; and be it further

RESOLVED, That the bylaws of the Board be waived to advance Professor Zappacosta twenty-one days sick leave.
EXPLANATION: Professor Zappacosta is an outstanding specialist in the medical records administration field, and an excellent instructor. It is requested that twenty-one days sick leave be advanced in order to grant him this leave.

NO. 22. APPOINTMENTS WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Bertram Gross be appointed Professor in the Department of Urban Affairs, for the period September 1, 1970 through August 31, 1971, at the salary rate of $26,650 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Gross does not possess the Ph.D. Degree.

EXPLANATION: Dr. Ruth G. Weintraub, Dean of the Social Sciences, in a letter of endorsement writes: "I am happy to endorse the nomination of Professor Bertram Gross as a Distinguished Professor of Urban Affairs and Planning. Professor Gross is internationally known both as a political scientist and a planner.

"His first book, 'The Legislative Struggle,' is a classic and won for him a most prestigious award. It has served as the basis for all subsequent research on the legislative process.

"His current theoretical work on social indicators has received wide recognition. I am delighted that we have finally succeeded in recruiting Professor Gross.

"Like Irving Howe, he never bothered to get the traditional Ph.D. In both instances, it would be completely irrelevant. Professor Gross, like Irving Howe, will be an ornament to the City University structure."

(b) RESOLVED, That James West be appointed Assistant Professor in the Department of Special Educational Services (Educational Media), for the period 9/1/69–8/31/70, at the annual salary rate of $13,000, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. West does not possess the Ph.D. degree.

EXPLANATION: Mr. West has had ten years’ experience as a director of audio-visual services in public school systems and colleges, the last two years at Hunter College. Mr. West was appointed because we had found it impossible over a five year period to find an adequately trained person in this field with a doctor’s degree. Mr. West has served in a highly effective manner and is presently working toward a doctorate which he hopes to earn before he is eligible for tenure.

(c) RESOLVED, That Laurie E. Selman be appointed Assistant Professor of Health Sciences in the Institute of Health Sciences for the period 9/1/70-8/31/71 at the annual salary of $12,380, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Professor Selman does not possess the Ph.D. degree.

EXPLANATION: There are probably fewer than a dozen physical therapists in the country who have a Ph.D. degree (usually in unrelated specialties). The situation in this case is similar to that in nursing.

(d) RESOLVED, That Edward H. Cole, Jr. be appointed Research Associate in the Department of Chemistry, for the period 9/1/70-6/30/70 and 9/1/70-8/31/71, at the annual salary rate of $14,000, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Cole does not possess a college degree.

EXPLANATION: The development of a highly successful graduate program in chemistry is dependent upon the availability of large reservoir of chemical instrumentation. The department now possesses instrumentation ranging from undergraduate student infrared spectrometers to graduate research spectrometers including nuclear magnetic resonance, electron-spin resonance, laser-excited Raman spectrometers, and mass spectrometers. Two newly received National Science Foundation grants will enable us to expand our instrumentation and, at the same time, begin to interface our instrumentation with computer facilities. It has become urgent that a man with Mr. Cole’s experience become an integral part of the functioning of our research program. His
abilities can be used to update, to service, and to adapt our instrumentation to keep it abreast of current research. His abilities can be used in the training of undergraduate and graduate students in chemical instrumentation and in the development of new courses and programs in chemical instrumentation. His abilities will enable our instrumentation to function at its highest capacity.

(e) RESOLVED, That Joseph Kiernan be appointed Assistant to the Business Manager in the Business Office (thereby terminating his appointment as Lecturer) for the period 2/15/70-6/30/70, at the salary rate of $12,455 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Kiernan does not possess the baccalaureate degree.

EXPLANATION: Mr. Kiernan was appointed as manager of the Purchasing Department on November 18, 1968. His appointment title was Lecturer, pending appointment as Assistant to the Business Manager. His Assistant to the Business Manager title has recently been approved by the City Budget Office.

In the 16 months Mr. Kiernan has been with the College he had demonstrated time and again his ability to cope with the demands and responsibilities of his assignment in the Purchasing Department. He came to the College after eleven years of service with a New Jersey public utility. His many years of experience as a Sales Representative and his managerial abilities have proved valuable in the performance of his duties.

He has accumulated more than half the credits necessary toward his B.A. degree and will continue the required studies. The request that the degree requirement for his appointment to the title of Assistant to the Business Manager be waived is made for the good of the institution.

BROOKLYN COLLEGE
(Calendar Nos. 23 through 29)

NO. 23. DESIGNATION AS ASSISTANT DEANS: RESOLVED, That the following be designated as Assistant Deans in the Office of the Dean of Students, for the period July 1, 1970 through June 30, 1971, with additional compensation of $2,000 per annum over and above their regular annual salaries, subject to financial ability:

(a) JUSTIN DUNN, Assistant Professor in the Department of Counseling, who will serve as Director of Admissions.

(b) MAURICE EASTMOND, Assistant Professor in the Department of English, who will have direct responsibility for academic services and the administration of college regulations concerning academic standing.

(c) NATHANIEL JONES, Assistant Professor in the Department of Counseling, who will have direct responsibility in the areas of student financial aid, placement and career guidance programs as well as serving as Executive Officer for the Planning and Development Unit of the Office of the Dean of Students.

EXPLANATION: These recommendations are being made as part of a reorganization of the Office of the Dean of Students in an attempt to provide the best possible services to Brooklyn College students. The necessary financial ability to provide for these assistant deanships is available since they will replace, with revised responsibilities, former Assistant and Associate Deans who have resigned or retired.

NO. 24. Item withdrawn.

NO. 25. SABBATICAL LEAVE OF ABSENCE WITH WAIVER OF THE BYLAWS: RESOLVED, That the bylaws of the Board be waived in order that a Sabbatical leave of absence for restoration of health may be granted to Theodore A. Rosequist, Assistant Professor in the Department of Health & Physical Education (Men).
EXPLANATION: Professor Rosequist is seriously ill and it will be necessary for him to retire. However, since he is not yet 65 years of age, in order to retire he must have completed 25 years of service. He now has 24 years of service and, in order to provide this necessary additional year of service it is recommended that he be granted a Sabbatical leave of absence for one year. The granting of this request necessitates the waiver of two provisions in connection with the granting of Sabbatical leaves. First, Professor Rosequist does not have the necessary six years of service exclusive of leaves for other purposes. Although it is seven years since his last Sabbatical, he has completed only five years of active service because he had been on sick leave intermittently during these years. Second, it will be necessary to waive the provision that he return to active service for one year after the leave since his health will not permit it.

Professor Rosequist has served the college and his department faithfully for the past twenty-four years and we are anxious to do all that we can to enable him to meet the requirements for retirement.

NO. 26. CONTINUATION OF EDUCATIONAL OPPORTUNITY PROGRAM: WHEREAS, Approval for the launching of a discretionary admissions program was granted by the Board of Higher Education at its meeting on May 27, 1968, Cal. No. 36; and

WHEREAS, The record of this program (the Educational Opportunity Program) at Brooklyn College over the last two years has been eminently successful in bringing to the college many students who might not have otherwise attended college; and

WHEREAS, The academic achievement has been such that both the students and the college can be proud of this program; therefore be it

RESOLVED, That the Board of Higher Education hereby authorizes Brooklyn College to continue its Educational Opportunity Program and to directly recruit up to 300 additional students primarily from poverty areas for admission as matriculated students in the Fall semester of 1970.

EXPLANATION: As a result of the action taken by the Brooklyn College Faculty Council and the Board of Higher Education two years ago, an Educational Opportunity Program was established under which 450 disadvantaged students were admitted to Brooklyn College over a two-year period.

The record of this program over this period fully justifies its extension. A substantial majority of the 450 students in this program have achieved academic success. During the Fall 1968, 77.84% passing grades, 15.67% Failing grades, and 6.64% "other" grades (including "J"--dropped without penalty, and absent) were received. For the Spring 1969 semester, the breakdown was: 67.89% passing grades, 10.05% failing grades, 14.52% "other" grades, and 7.63% "no grades" or "incomplete grades." The academic records for the Fall 1969 Class are: students with an A average--3 (1.65%), students with a B average--35 (19.23%), students with a C average--111 (60.95%), students with a D average--26 (14.9%), students with an F average--7 (3.85%). To look at the statistics in another way, about 96% of the students in this program have achieved academic success. During the Fall 1968 semester, 77.84% passing grades, 15.67% failing grades, and 6.64% "other" grades (including "J"--dropped without penalty, and absent) were received. For the Spring 1969 semester, the breakdown was: 67.89% passing grades, 10.05% failing grades, 14.52% "other" grades, and 7.63% "no grades" or "incomplete grades." The academic records for the Fall 1969 Class are: students with an A average--3 (1.65%), students with a B average--35 (19.23%), students with a C average--111 (60.95%), students with a D average--26 (14.9%), students with an F average--7 (3.85%). To look at the statistics in another way, about 96% of the students who enrolled in the Fall 1968 achieved passing grades. Of the 168 students accepted for the program in the Fall Semester 1968 and the Spring Semester 1969, 82% registered for the Fall Semester 1969. Those failing to register left for a variety of reasons: personal (e.g. need to work, family problems, marriage, illness of parents--15; transfers to other colleges--7; military service--2; illness--1; failure--13.

As in the past, students will be brought to the college at least one month prior to the commencement of the regular term for a basic skills workshop designed to start them off on the proper footing. These students will be permitted to take twelve credits of work in the Fall Semester 1970 and will receive, where needed, tutoring on a one-to-one basis.

Present guidelines for admission to the Educational Opportunity Program will be retained. They are:

Minimum high school average of 75; or, SAT score of 450 on either verbal or mathematical section.

Successful completion of 14 specific high school units (1--American history, 1--social studies, 3--foreign language, 1--science, 4--English, 4--electives).

Residence in a poverty area.

The continuation of the Educational Opportunity Program will afford an excellent educational and professional opportunity for comparing approaches to open admissions.

NO. 27. ESTABLISHMENT OF A NEW INSTRUCTIONAL DEPARTMENT: RESOLVED, That there be established at Brooklyn College a new instructional department, effective September 1, 1970, namely: Department of Informational Science; and be it further
RESOLVED, That effective September 1, 1970, on the designation of the President of Brooklyn College, Melvin Ferentz, Professor of Physics who is in charge of Computer Assistant Instruction, be designated to serve as Acting Chairman of the Department of Informational Science until such time as someone else is named to the post by the President; and be it further

RESOLVED, That this department be administered in the same way as all other instructional departments, except that, until there are sufficient members in the department to vote for an Appointments Committee, the Appointments Committee of the department be composed of the Chairman (or Acting Chairman), the Dean of the Faculties and three staff members designated by the President of Brooklyn College.

NOTE: The staff for this new department is being recruited mainly from sources outside the college. If, however, any regular members of the Brooklyn College staff are to be transferred to this department, the transfers will be duly reported to the Board.

NO. 27A. DESIGNATION—CHAIRMAN AND ACTING CHAIRMAN: RESOLVED, That effective September 1, 1970, on the designation of the President of Brooklyn College, the following staff members be designated as Chairman or Acting Chairman of their respective departments:

(a) JOSEPHINE NIEVES, Professor and Director of the Puerto Rican Institute, Chairman of the Department of Puerto Rican Studies for three-year period ending 6/30/73.

(b) DANIEL E. MAYERS, Assistant Professor of English and Interim Coordinator of the Afro-American Institute, to serve as Acting Chairman of the Department of Afro-American Studies until such time as a Director of the Institute, who will also serve as Chairman of the Department, can be secured.

The above action is approved subject to the approval of the Committee on Expanded Educational Opportunity.

NO. 28. APPOINTMENTS WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Felipe Pedraza (currently serving as a Lecturer in the SEEK Program) be appointed Assistant Professor in the Department of Educational Services for the period 7/1/70-8/31/71, with salary at the rate of $12,380 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Pedraza does not possess the Ph.D. degree.

(NOTE: This recommendation is approved, subject to the approval of the Committee on Expanded Educational Opportunity.)

EXPLANATION: Mr. Pedraza does not have a masters degree, however, Mr. Pedraza has demonstrated during his tenure as instructor at Brooklyn College his ability to function as an administrator and coordinator. As his vita would show, Mr. Pedraza has helped to develop and coordinate the Puerto Rican Institute here at Brooklyn College, has served on numerous committees, including the Presidential Advisory Committee on E.O.P. and has worked with many of the special projects that now form the new Department of Educational Services. It is the college's view that Mr. Pedraza's experience and demonstrated expertise warrant waiver of the bylaws.

The President concurs in this recommendation as being for the good of the College.

(b) RESOLVED, That Louis Walker be appointed Assistant Professor in the Department of Educational Services for the period 7/1/70-8/31/71, with salary at the rate of $18,380 per annum, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Walker does not possess the Ph.D. degree.

(NOTE: This recommendation is approved subject to the approval of the Committee on Expanded Educational Opportunity.)

EXPLANATION: Mr. Walker does not have a masters degree, however, Mr. Walker's highly specialized experience as assistant principal of P.S. 85, one of the special schools for those youngsters who are not able to make it in the regular school system, plus his diversified additional experiences in related fields and his knowledge of the type of student that this Department primarily will serve, in our view gives Mr. Walker that special insight and expertise which his position as Assistant Director for Curriculum Planning and Design of this Department warrants.

NO. 29. APPOINTMENT OF PROFESSORS: (a) RESOLVED, That Miroslav Rensky be appointed Professor in the Department of English for the period 9/1/70-8/31/71, at the salary rate of $21,620 per annum, subject to financial ability.

(b) RESOLVED, That Kirk W. McVoy be appointed Visiting Professor in the Department of Physics, for the period 9/1/70-8/31/71, at the salary rate of $27,900 per annum, subject to financial ability.

(c) RESOLVED, That Robert P. Fountain be appointed Professor in the Department of Music for the period 9/1/70-8/31/71, at the salary rate of $27,900 per annum, subject to financial ability.

NOTE: In accordance with the bylaws of the Board, Mr. Fountain meets the requirements for appointment in his particular field of Music.

QUEENS COLLEGE
(Calendar Nos. 30 through 34)

NO. 30. CHANGE OF DESIGNATION—DEPARTMENT OF GEOLOGY: RESOLVED, That the name of the Department of Geology be changed to the Department of Earth and Environmental Sciences, effective September 1, 1970.

EXPLANATION: During the past five years the department's interests and personnel have expanded to include areas beyond the usually defined confines of geology. For example, courses are already being offered in Physical Geography, Oceanography, Meteorology, Geomorphology, Sedimentation, Geo-chemistry, Economic Geology, Geophysics, and Map Interpretation. In addition, courses have been given in Hydrology and next semester, a graduate course in Environmental Geology will be given.

The chairman and other members of the Department of Geology have for some time been routinely engaged in research activities beyond the ken of geology. Two are involved in moon studies, two in oceanography, and two in environmental chemistry. Other professors in the department are involved in natural resource exploration and evaluation, atmospheric quality and circulation, climatology, shoreline conservation and urban and regional planning. Several faculty members and their students are involved in marine, estuarine and environmental studies. It is understandable that the department's faculty has become restive concerning the rather restrictive scope of the term "geology" and feel the need of a broader cloak reflecting the department's broader indisciplinary interests.

The Department of Geology urges that its cosmopolitan interests and offerings be formally recognized by approval of the recommendation.

NO. 31. REQUEST FOR TUITION WAIVER: RESOLVED, That the Board approve a tuition waiver for Miss Josephine Davila, a student in the SEEK Program at City College, in order that she may attend the Queens College English Language Institute for the period 6/8/70-8/28/70.

EXPLANATION: Miss Davila graduated from high school in Puerto Rico and her progress has been limited by her deficiency in English. In exploring different alternatives for her, it has been concluded by Dr. I. Branman, of the City College Speech Department, that she can achieve a greater degree of progress if she attends an intensive course in English. It is felt that Miss Davila will not have any difficulty as soon as she improves her English. Queens College is the only college within the City University with a program such as the English Language Institute provides. However, this request for a tuition waiver is made with the understanding that it will not set a precedent.
NO. 32. APPOINTMENTS WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Morris Schrier be appointed Assistant Professor of Romance Languages in the School of General Studies for the period 9/1/70-8/31/71, at the annual salary rate of $12,380, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Schreier does not possess the Ph.D. degree.

EXPLANATION: Mr. Schreier has been teaching in French in the School of General Studies since 1957. He is extremely reliable, is an excellent teacher, and for the past five years has been invaluable as the assistant to the supervisor of the Department of Romance Languages in the School of General Studies. His duties include consulting with students, helping with registration and class visitations of instructors. Mr. Schreier's 36 years of teaching experience and his ability as a teacher and administrator more than compensate for the lack of a Ph.D.

(b) RESOLVED, That Ursula Behrens be appointed Research Associate in Biology for the period 9/1/70-8/31/71 at an annual salary rate of $13,400, subject to financial ability; and it be further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Miss Behrens does not possess the Ph.D. degree.

EXPLANATION: The President's recommendation for a waiver of the Ph.D. requirement is based on the following statement of the department chairman which is supported by the Associate Dean of the Faculty for the Science Division:

"Miss Ursula Behrens fulfills the broadest aspects of the position of Research Associate in the Biology Department. Before joining the Biology Department at Queens College, Miss Behrens had extensive research experience in electron microscopy at the Rockefeller University where she collaborated with senior staff scientists. Miss Behrens is thoroughly familiar with the operation of several different types of instruments in the field and has instructed several of our staff members on the use of two principal electron microscopes. The skills which she brings to her work include the ability to analyze and interpret electron micrographs as well as to prepare and edit various materials submitted for publication in professional scientific journals.

"Ursula Behrens currently collaborates in research investigations with several staff members and is coequal in all aspects of the work which involves the application and analyses provided by electron microscopy. Since a considerable portion of her time is spent in highly technical research areas, she often works alone and is effective in these endeavors."

NO. 33. DESIGNATION OF DEAN OF THE FACULTY: RESOLVED, That Nathaniel H. Siegel, Professor of Sociology and Associate Dean of the Faculty, be designated as Acting Dean of the Faculty for the period June 1, 1970 through June 30, 1970 and as Dean of the Faculty for the period July 1, 1970 through June 30, 1971, with compensation at the rate of $4,000 per annum, in addition to his academic annual salary, subject to financial ability.

Mr. d'Heilly asked to be recorded as voting "NO."

NO. 34. DESIGNATION OF DEAN OF STUDENTS: (a) RESOLVED, That E. Richard Covert, Associate Professor of Student Personnel be designated as Dean of Students for the period July 1, 1970 through June 30, 1971, with compensation of $4,000 per annum, in addition to his academic annual salary, subject to financial ability.

Mr. d'Heilly asked to be recorded as voting "NO."

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
(Calendar Nos. 35 through 37)

NO. 35. DESIGNATION OF ASSOCIATE DEAN OF FACULTY: RESOLVED, That Claire S. Sprague, Associate Professor of English, be designated as Associate Dean of Faculty, for the period
Minutes of Proceedings, June 22, 1970

9/1/70-6/30/71, with compensation of $3,000 per annum in addition to academic salary, subject to financial ability. (Professor Sprague is on special leave from Brooklyn College.)

NO. 36. APPOINTMENT OF PROFESSORS WITH TENURE: (a) RESOLVED, That Sidney H. Aronson be appointed Professor of Sociology, with tenure, effective September 1, 1970, at the annual salary rate of $21,620, subject to financial ability.

(b) RESOLVED, That Martin P. Golding be appointed Professor of Philosophy, with tenure, effective September 1, 1970, at the annual salary rate of $20,620, subject to financial ability.

NO. 37. APPOINTMENT OF PROFESSOR: RESOLVED, That Harold D. Lasswell be appointed Professor of Police Sciences, for the period 9/1/70-8/31/71, at the salary rate of $24,150 per annum, subject to financial ability.

YORK COLLEGE
(Calendar Nos. 38 and 39)

NO. 38. DESIGNATION OF ASSOCIATE DEAN: RESOLVED, That Sidney Rosenberg be designated Associate Dean for the Division of Social Sciences for the period July 1, 1970 through June 30, 1971, with compensation of $3,000 per annum in addition to his academic salary, subject to financial ability.

NO. 39. CHARTER, YORK COLLEGE SENATE: RESOLVED, That the Board approve on an interim basis the Charter creating a York College Senate.

EXPLANATION: This Charter creates a York College Senate with specified representation for faculty, students, and administration, and thereby establishes a new framework for the governance of the College.

The Charter was submitted to student and faculty referenda during the week of April 20, 1970. 81% of the faculty voted: affirmative vote 83%, negative vote 17%. 41% of the students voted: 89% affirmative vote, 11% negative vote.

This Charter is the result of 15 months of deliberations involving students, faculty, and administrators. It is being recommended with the approval of the President.

NOTE: The complete Charter is on file with these minutes in the Office of the Secretary of the Board.

HERBERT H. LEHMAN COLLEGE
(Calendar Nos. 40 and 41)

NO. 40. APPOINTMENT OF PROFESSOR: RESOLVED, That Andrzej T. Wirth be appointed Professor in the Speech and Theatre Department, for the period 9/1/70-8/31/71, at the salary rate of $19,620 per annum, subject to financial ability.

NO. 41. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Laurence Warshaw be appointed Assistant Professor in the Department of Education for the period 9/1/70-8/31/71, at the salary rate of $15,380 per annum, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Warshaw does not possess the Ph.D. degree.

EXPLANATION: Mr. Warshaw is unusually qualified in the media area. He is a recognized artist, education and media specialist. The specialized nature of the work he performs does not require a doctorate. His background and experience highly qualifies him for a position as an assistant professor.

THE BERNARD M. BARUCH COLLEGE
(Calendar No. 42)

NO. 42. ESTABLISHMENT OF A SCHOOL OF LIBERAL ARTS AND SCIENCE: RESOLVED, That The Bernard M. Baruch College be authorized to establish a School of Liberal Arts and Science with a curriculum leading to the degrees of Bachelor of Arts and Bachelor of Science; and be it further

RESOLVED, That the establishment of this School be as of July 1, 1968, the date when The Bernard M. Baruch College was established.

EXPLANATION: Beginning with the Keppel Report and continuing through the period of planning and establishing The Bernard M. Baruch College, all plans have included provisions for a School of Liberal Arts and Science. This resolution is for the purpose of putting on record a formal Board approval.

UNIVERSITY GRADUATE DIVISION
(Calendar Nos. 43 and 44)

NO. 43. PROFESSORIAL APPOINTMENTS: RESOLVED, That the following appointments as Professor be approved, as indicated, subject to financial ability:

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>NAME</th>
<th>PERIOD</th>
<th>ANNUAL SALARY RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUNY: Brooklyn</td>
<td>Dankwart A. Rustow</td>
<td>9/1/70*</td>
<td>$27,900*</td>
</tr>
<tr>
<td>Political Science</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CUNY: UGC History</td>
<td>Hans Hillerbrand</td>
<td>9/1/71-8/31/71</td>
<td>25,400</td>
</tr>
<tr>
<td>CUNY: UGC Speech</td>
<td>Katherine Harris</td>
<td>9/1/70-8/31/71</td>
<td>24,150</td>
</tr>
<tr>
<td>CUNY: UGC Psychology</td>
<td>Irwin Katz</td>
<td>9/1/70**</td>
<td>27,900</td>
</tr>
<tr>
<td>CUNY: Brooklyn Biology</td>
<td>David Wilkie</td>
<td>5/1/70-8/31/70</td>
<td>25,400</td>
</tr>
</tbody>
</table>

*With tenure at Brooklyn College
**With Tenure in the University Graduate Division.

NO. 44. ALLOCATION OF FUNDS TO BE RECEIVED FROM THE NATIONAL SCIENCE FOUNDATION AND FROM THE OFFICE OF EDUCATION: RESOLVED, That the Board authorize the President of the University Graduate Division to allocate approximately $272,500, consisting of funds to be received from the National Science Foundation in support of science related Ph.D. programs, and additional funds to be received from the Office of Education under the NDEA Title IV Fellowship program as follows:

Tuition and Fees 1970-71 for students holding Fellowships under the two programs ........................................... $89,000

Matching funds obligated for the National Science Foundation Departmental Grant of $765,000 to the Physics Department of City College ................................................ $100,000
Minutes of Proceedings, June 22, 1970

Revolving Loan Fund for short-term loans to Doctoral Students $82,000

EXPLANATION: The funds to be allocated (approximately $77,500 from NSF and $195,000 from the Office of Education) are part of two grants reported in the June 22, 1970 Chancellor's Report, page D.22.1.

a. The payment of $89,000 for tuition and fees for student recipients of the Traineeships and Fellowships is mandatory.

b. The allocation of $100,000 to the Physics Department of City College completes our obligation under the NSF Departmental grant.

c. Many doctoral students rely on earnings through the year for payment of their tuition and fees. Funds previously used by the Graduate Division to provide short-term loans to its students are no longer available. Relief in the form of a revolving loan fund is necessary if students are not to be subjected to unreasonable hardship.

THE CITY UNIVERSITY
(Calendar Nos. 45 and 46)

NO. 45. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report (including Addendum Items) for the month of June, 1970, be approved as amended as follows:

Part A—University Graduate Division, approved except for the following:

Item A—1.22.1.—Appointments
Item A—1.22.1.—Appointments (Other Than Full-Time)
Item A—1.22.4—Reappointments (Other Than Full-Time)

Part E—Item E.2.3. The City College and Part E—Item E.10.5. Baruch College—add the sentence “This has the approval of the Deputy Chancellor.”

NOTE: Actions affecting personnel in the title Lecturer (full-time, part-time, or adjunct) for the period beginning July 1, 1970, listed throughout the June Chancellor’s Report are laid over because of pending arbitration with respect to this title.

NO. 46. GENERAL DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: It was agreed to call an early meeting of the Executive Committee to which all members of the Board would be invited to discuss the “Open Admissions Progress Report.”

COLLEGE IN BEDFORD-STUYVESANT
(Calendar Nos. 47 and 48)

NO. 47. APPOINTMENT OF PROFESSORS AND DESIGNATION OF DEANS: (a) RESOLVED, That Marcus A. Hairstone be appointed Professor for the period July 1, 1970 through June 30, 1971 at the salary rate of $27,900 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Hairstone be designated Dean of the Faculties for the period July 1, 1970 through June 30, 1971, with compensation at the rate of $4,000 per annum, subject to financial ability.

(b) RESOLVED, That Don O. Watkins be appointed Professor for the period September 1, 1970 through August 31, 1970 at the salary rate of $22,620 per annum, subject to financial ability; and be it further
RESOLVED, That Dr. Watkins be designated Dean of Planning and Development for the period September 1, 1970 through June 30, 1971, with compensation at the rate of $4,000 per annum, subject to financial ability.

NOTE: Departmental designations will be reported to the Board at a later date.

NO. 48. APPOINTMENT OF PROFESSORS: RESOLVED, That Thomas Rodman Goethals and Charles B. Romain be appointed Professors for the period September 1, 1970 through August 31, 1971, at the salary rate of $21,600 per annum, subject to financial ability.

NOTE: Departmental designations will be reported to the Board at a later date.

NO. 49. RENTAL OF SPACE—THE CITY COLLEGE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 4,000 square feet of space for City College; and be it further RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: The space is required to supplement the 13,000 square feet leased at 3328 Broadway to meet the space needs of the College for September 1971.

NO. 50. PROPOSED FEE STRUCTURE:

I. UNIVERSITY FEES

WHEREAS, The Mayor’s Executive Budget Required that the University increase its fee income by $14.6 million in 1970-71 over the amount projected to be received in that year; and

WHEREAS, The Expense Budget of the City of New York for 1970-71, as adopted by the Board of Estimate and City Council on June 15, 1970, allocated an additional $7.5 million in State and City funds on the understanding that undergraduate fees would not be raised; and

WHEREAS, The University must still increase its fee income by $7.6 million; and

WHEREAS, The only alternative to raising fees is a corresponding cutback in the University’s programs; and

WHEREAS, The Board has considered the views of various groups on the most equitable method of increasing the University’s fee income; therefore, be it

RESOLVED, That the Board approve the changes in fees described in the following resolutions, to be effective on the date specified in each case:
A. GRADUATE FEES

(1) RESOLVED, That instructional fees be made uniform for all graduate students and raised from present levels to the rates shown below effective the Fall semester 1970:

<table>
<thead>
<tr>
<th>Teacher Education</th>
<th>Present Rate Per Credit</th>
<th>Proposed Rate Per Semester or Per Credit*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matriculants</td>
<td>$10</td>
<td>$450</td>
</tr>
<tr>
<td>Non-Matriculants</td>
<td>35</td>
<td>450</td>
</tr>
<tr>
<td>Doctoral</td>
<td>35</td>
<td>45</td>
</tr>
<tr>
<td>All Other Graduate</td>
<td>35</td>
<td>45</td>
</tr>
</tbody>
</table>

*whichever is the lesser.

(2) RESOLVED, That general fees required of all graduate students, both full-time and part-time, enrolled in the Fall and Spring sessions of any unit of the University be increased from the present rate of $18 per semester to $50 per semester, effective beginning with the Fall semester, 1970.

(3) RESOLVED, That consolidated fees to be paid by graduate students be established to reflect the foregoing resolutions, as shown in the following table:

| PRESENT AND PROPOSED CONSOLIDATED FEE GRADUATE STUDENTS (FULL-TIME and PART-TIME) |
|---------------------------------|-------------------|-----------------|-----------------|-----------------|
|                                  | General Fee       | Student Activity Fee | Consolidated Fee | Proposed (a)    |
|                                  | Present          | Proposed (a)     | Present         | Proposed (a)   |
| University Graduate Division     | 18               | 50               | 5               | 23              |
| City College                     |                  |                  |                 |                 |
| Regular Sessions                 | 18               | 50               | 4               | 22              |
| Summer Session                   | 18               | 50               | 3               | 21              |
| Hunter College                   | 18               | 50               | 2               | 20              |
| Brooklyn College                 | 18               | 50               | 15              | 33              |
| Queens College                   | 18               | 50               | 16(b)           | 34              |
| John Jay College                 | 18               | 50               | 4               | 22              |
| Richmond College                 |                  |                  |                 |                 |
| Full-time                        | 18               | 50               | 24(c)           | 42              |
| Part-time (5-9 cr.)              | 18               | 50               | 15              | 33              |
| Part-time (4 cr. or less)        | 18               | 50               | 5               | 23              |
| Baruch College                   | 18               | 50               | 9.50            | 27.50           |
| Lehman College                   | 18               | 50               | 10              | 28              |
| York College                     |                  |                  |                 |                 |

(a) Effective Fall Semester, 1970
(b) Effective June 1970 (approved by Administrative Council on 4/13/70)—includes Student Union fee.
(c) Students taking 10 or more credits.

B. OUT-OF-CITY STATE STUDENTS

(1) RESOLVED, That all part-time out-of-City State students in the senior colleges, (including part-time matriculants who pay $10 per credit) be required to pay $18 per credit and $18 per hour for hours in excess of credits, effective at the beginning of the Fall semester, 1970.

(2) RESOLVED, That all part-time out-of-City State students in the community colleges (including part-time matriculants who now pay $10 per contact hour) be required to pay $15 per credit, effective at the beginning of the Fall semester, 1970.
C. OUT-OF-STATE STUDENTS

(1) RESOLVED, That all full-time out-of-State students in the senior colleges be required to pay an instructional fee at the rate of $450 per semester or $35 a credit, whichever is the lesser, and that all part-time out-of-State students be required to pay an instructional fee at the rate of $35 per credit, such fees to be effective for the Fall semester, 1970.

(2) RESOLVED, That all full-time out-of-State students in the community colleges continue to pay an instructional fee at the rate of $400 per semester and that all part-time out-of-State students be required to pay an instructional fee at the rate of $30 per credit, all new fees to be effective for the Fall semester, 1970.

D. SUMMER SESSION

RESOLVED, That there be approved a general fee of $9 for all students registering in a Summer Session of less than four (4) weeks duration, to be applicable to all units of the University, effective beginning with the Summer Session, 1971.

E. APPLICATION FEE

RESOLVED, That the application fee required of applicants for admission to the senior colleges, community colleges, and graduate programs be fixed at a uniform rate of $10 as compared with the present rate of $6, effective the Spring Semester, 1971.

F. FEE STATUS OF UNDERGRADUATE STUDENTS

RESOLVED, That, for the purpose of determining the status of undergraduate students with respect to payment of the general fee, all students registered in the day session shall be required to pay the full general fee and all students registered in the evening session, regardless of credit load, shall pay the part-time general fee established for students.

EXPLANATION: The changes in fees recommended in the foregoing resolutions are the outcome of a sincere effort to rationalize the University’s fee structure and to raise the required amount of fee income within the limitations imposed by the City. Since graduate education is the most expensive, it is reasonable to expect recipients of this education to bear an appropriate share of the cost. By establishing tuition charges for all graduate students at a uniform rate, the advantage heretofore enjoyed by matriculated teacher education students over their colleagues in other graduate disciplines will be removed. On the basis of the number of graduate students projected for 1970–71, the new schedule for tuition and for the general fee is expected to generate approximately $6.5 million of additional income.

Minor adjustments in tuition for special categories of student (such as out-of-City and out-of-State) should produce about $0.2 million more fee income. The balance needed to meet the $7.6 million mandated additional fee income is expected to be derived from an increase in general fee income attributable to the substantially higher enrollment anticipated under normal expansion and under open enrollment.

II. ESTABLISHMENT AND USE OF A SCHOLARSHIP FUND AND DELEGATION OF AUTHORITY ON FEE WAIVERS:

WHEREAS, The Board has approved certain fee increases for various categories of students, principally graduate students; and

WHEREAS, The Board has also approved the elimination of certain fee waivers, many of which relate to graduate students; therefore be it

RESOLVED, That the amount of $500,000 be established for the benefit of needy graduate students out of income expected to be received from the proposed increases commencing July 1, 1970; and be it further
RESOLVED, That the Board determines in principle, that if, using the City University need formula for the nine-month academic year, it is determined that a student desiring to register at the City University does not have the financial resources to pursue graduate studies for which he is qualified, the University will provide a tuition grant or waiver adequate to enable him to register for graduate study, the total not in excess of the fund provided for such purpose; and be it further

RESOLVED, That in subsequent fiscal years the amount of the Scholarship Fund shall be determined by the Chancellor annually prior to the beginning of each fiscal year; and be it further

RESOLVED, That the President of each college, including the University Graduate Division, and the University Dean of Teacher Education, be hereby granted authority to waive instructional and/or other fees levied on graduate students in instances other than those specifically authorized by Board action; and be it further

RESOLVED, That the President of each individual unit of the University be required to report all fee waivers granted by him for each semester and session.

EXPLANATION: Since tuition and the general fee are both being raised for graduate students, it is possible that some graduate students may find the cost of their education onerous. It, therefore, appears to be equitable to establish a Scholarship Fund to assist those students who cannot afford to pay the new fees.

Guidelines for the use of the Scholarship Fund will be issued. It is intended to allot each college president a portion of the Scholarship Fund for his discretionary use in meeting the needs of graduate students enrolled in his institution.

III. FEE WAIVERS BY THE UNIVERSITY

WHEREAS, A proposal for revising certain University fees has been presented to the Board; and

WHEREAS, Said proposal includes a recommendation to abolish certain fee waivers authorized under previous resolutions of the Board; and

WHEREAS, The Board has approved the proposed fee revisions; therefore be it

RESOLVED, That the Board approve rescinding the previously authorized fee waivers, listed below; and be it further

RESOLVED, That rescission of all fee waivers on said list be effective July 1, 1970 except that (1) students matriculated for a degree in any unit of the University prior to June 30, 1970 to whom one of these waivers has been granted be permitted to enjoy such waiver, if applicable, until graduation from said degree program, and (2) non-matriculated students in any unit of the University who have prior to June 30, 1970 received fee waivers for the summer session, 1970, and/or the fall semester, 1970, be permitted to exercise such waivers for such periods; and be it further

RESOLVED, That the adoption of the foregoing resolutions in no way negates the policy of the University to continue to grant fee waivers under the special conditions detailed below; and be it further

RESOLVED, That the following statement be adopted as general policy:

Whenever funds received by the University or an individual college from private, State or City sources specifically cover instructional and other costs for a special program of study or for a clearly defined special group of students, the Board may waive any tuition and fees which would otherwise be imposed on the affected students.
FEE WAIVERS TO BE ELIMINATED (1)

A. UNIVERSITY-WIDE FEE WAIVERS

(a) Auditors: (1) Tuition-free, auditing privileges in Schools of General Studies granted matriculated undergraduates. (Board Minutes, 1960, p. 141)

(2) Full-time graduate students may audit undergraduate courses without charge. (Administrative Council Minutes, 1964-65, p. 50)

(b) Community Colleges—Credits Beyond Requirements: Three tuition-free credits beyond requirements allowed matriculated community college students; transfer students may exceed the limit in final semester for courses accredited by the senior colleges. (Board Minutes 1964, p. S-184)

(c) Journalism Courses: Tuition waived for prescribed journalism courses taken without credit by students publishing college newspaper. (Board Minutes 1950, p. 138)

(d) Municipal Employees: Reduced tuition rate for undergraduate courses for municipal employees. (Board Minutes 1967, p. 418)

(e) Operation Reclaim—Expired February 1, 1970: Tuition waived for 30 credits for displaced teachers seeking eligibility to teach in New York City Schools. (Board Minutes 1965, p. 492)

(f) Special Teacher Training Program: Tuition and fees waived for B.A. holders seeking eligibility for beginning teaching license. (Board Minutes 1968, p. 85)

(g) SEEK Students: Non-Instructional fees currently waived for matriculated SEEK students at the University SEEK Center. (Board Minutes 1968, p. 204)

(1) In effect 1968–1969

B. INDIVIDUAL COLLEGE FEE WAIVERS

Waivers of various fees granted by individual colleges for students from poverty areas, for students in certain professional and technical programs, auditors, repetition of courses, etc.

FEE WAIVERS TO BE RETAINED

(a) Collective Bargaining Agreements: Waiver of charges required under collective bargaining agreements.

(b) Grants and Fellowships to Graduate Students: Fees waived when stipulated as a condition of the award.

(c) Grants from Outside Agencies for Graduate Students: Tuition waived if grants provide a direct contribution to the education cost. (Board Minutes 1964, p. 841)

(d) Auditors: Doctoral candidates who have completed all requirements except thesis may audit graduate courses tuition-free. (Board Minutes 1966, p. 165)
(e) Cooperating Teachers: Tuition waived for cooperating teachers limited to three successive terms. (Board Minutes February 27, 1967 and Administrative Council Minutes May 12, 1969)

(f) Application Fee: May be waived for undergraduate students if payment constitutes a hardship (Board Minutes 1968, pp. 136–37; June 23, 1969, p. S-86) Similar waiver for graduate students.

(g) Baccalaureate Degree Seniors Taking Graduate Courses: Tuition fees for graduate courses waived for seniors with a “B” average who apply credit received to baccalaureate degree requirements.

(h) Baccalaureate Degree Students Taking Courses in Two Senior Colleges: Baccalaureate matriculants may enroll in another University unit, tuition-free, if credits taken are included in degree requirements. Other fees also waived. (Board Minutes 1950, p. 635; Administrative Council Minutes 1954–55, p. 46)

(i) Community College Students Taking Teacher Education Course at a Senior College: Tuition waived if course is tuition-free for senior college students. (Board Minutes 1965, p. 53, p. S-26)

(j) Penalty Fees: Late registration, change in course, and special examination fees may be waived when student is not at fault. (Board Minutes 1964, p. 456, S-184)

(k) Graduate Students: Tuition waiver for graduate students employed half-time by University in field of matriculation. (Board Minutes 1963, p. 357)

IV. LIMITATION ON TUITION-FREE CREDITS

WHEREAS, It is Board policy to permit bona fide New York City residents to obtain their undergraduate degree on a tuition-free basis; and

WHEREAS, An increasingly large number of such students have in recent years enrolled tuition-free in courses whose aggregate credits substantially exceed the number required for a degree; therefore be it

RESOLVED, That New York City resident matriculated undergraduates may enroll tuition-free in courses carrying total credits equal to the number of credits required for their last-choice degree curriculum plus 4 credits in excess of such requirement, with the following conditions: This provision shall apply to (1) courses for which grades of W/F (withdrawal for failure) and X have been received, and (2) incompleted courses (other than withdrawals). A student who has been given an F (failure) shall be permitted to repeat the course without charge. Credits in excess of the number stipulated above as tuition-free shall be paid for at the rate of $18 per credit in both the senior and the community colleges. This provision shall be effective beginning with the fall semester, 1970; and be it further

RESOLVED, That a withdrawal cut-off date be established by each college, such date to be no later than the Monday of the eighth week of each term, prior to which date a student may withdraw without penalty; and be it further

RESOLVED, That, regardless of the practice heretofore followed by each individual college, (1) withdrawal by a student after the cut-off date established by the college shall be recorded on said student’s transcript; (2) the number of credits carried by the course from which said student has withdrawn shall be included in the number of tuition-free credits allowed him under the first resolution cited above; and (3) credits in excess of the tuition-free allowable shall be paid for at the established tuition rate, even if such credits represent courses required as replacement for incompleted courses as described in (1) and (2) above. This resolution shall be effective beginning with the fall semester, 1970.
EXPLANATION: In recent years large numbers of students have been using various stratagems to accumulate substantially more tuition-free credits than are needed for a degree. Some students do this by changing their degree curriculum after the first two years. Some students exploit their tuition-free status by withdrawing from courses late in the term, heretofore without penalty. These stratagems keep the students employing them in the colleges longer than necessary, exacerbate space shortages, and prevent other students from enrolling in legitimately chosen courses. The cost to the University is huge. It is anticipated that the penalties suggested will be effective in lessening abuses without penalizing those students with satisfactory reasons for changing their degree objective.

V. RESOLVED, That the Board express its support of the principle of free tuition for all undergraduate students, both matriculated and non-matriculated, and will devote its energies to seeking to obtain sufficient funds from City, State, and Federal Governments to achieve that goal.

Mr. d'Heilly asked to be recorded as voting "NO" on V above.

NO. 51. JOINT COMMITTEE ON THE PROFESSIONAL OBLIGATIONS OF THE FACULTY: Laid over.

At this point the Board went into Executive Session.

NO. 52. RESIGNATION OF DR. ROBERT C. WEAVER: RESOLVED, That the resignation of Dr. Robert C. Weaver as president of The Bernard M. Baruch College be accepted with deep regret effective August 31, 1970.

NO. 53. COLLEGE NAME: RESOLVED, That the name of the College in Bedford-Stuyvesant (College Number Seven) be named KINGS COLLEGE.
EXPLANATION: The college is named for the county in which it is located, Kings County, the name being recommended by both the College and the Community Committees.

Upon motion duly made, seconded and carried, the meeting adjourned at 11:45 p.m.

N. MICHAEL CARFORA
Secretary of the Board
The Chairman called the meeting to order at 4:00 p.m.

There were present the following members of the Executive Committee and other members of the Board and the Administrative Council who were invited to attend:

Francis Keppel, Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d’Heilly

James Oscar Lee
Jack I. Poses
Luis Otero Chiesa
Minneola P. Ingersoll
Robert Ross Johnson
Louis Nunez

N. Michael Carfora, Secretary of the Board

Chancellor Albert H. Bowker
Acting President Joseph J. Copeland
President John W. Kneller
President Joseph P. McMurray
President Donald H. Riddle
President Richard D. Trent
President Robert C. Weaver
President Jacqueline G. Wexler
President Milton G. Bassin
President William M. Birenbaum
Acting President Edgar G. Draper

President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Dr. Robert S. Hirschfield
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Timothy S. Healy
Vice-Chancellor T. Edward Hollander
Dean Benjamin Rosner

The absence of Mr. Burkhardt was excused.

Upon motion duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

**NO. 1. OPEN ADMISSIONS:** The Chancellor presented the following report:

There are several things to report about in connection with Open Admissions:

There’s the academic program, some space problems, and a few other things, but the most critical thing is the size of the freshman class and what to do about it, and I would like to talk about that and tell you how it looks to me and what the alternatives are.
Our own estimate of the freshman class is 34,445 students, and we are budgeted for about 30,000 students. The presidents have somewhat higher estimates than this which are based on the number of students who have accepted admission to each college. Experience is varied from college to college, but from 7 to 12% of the people who indicate an intention to come in the spring do not show up in the fall. The estimates may be off, but this is how it looks to us.

SENIOR COLLEGES

| Regular students | 10,785 |
| Remedial students | 6,740 |
| **Total** | **17,525** |

COMMUNITY COLLEGES

| Regular students | 4,900 |
| Remedial students | 8,470 |
| **Total** | **13,370** |

A regular student in the senior colleges is one whose high school grade average is over 80%, and a remedial student is one whose high school grade average is under 80%. In the fall of 1969 we admitted 8,800 regular freshmen. There is an 80% average now instead of an 82% one, but I don't think that explains the increase of almost 2,000 students.

A regular student in the community colleges is one with a high school grade average of 75% or better, and a remedial student is one with a high school grade average of less than 75%.

If you add to these totals 2,500 SEEK students and 1,050 in College Discovery, we come to a total of 34,445 students.

Now let me tell you where we are in terms of the budget allocations that have been made to the colleges at this point. On June 15 we distributed enough money to handle the following numbers of students:

**BUDGET ALLOCATIONS**

Senior Colleges

| Regular students | 9,080 |
| Remedial students | 5,210 |

Community Colleges

| Regular students | 3,950 |
| Remedial students | 6,460 |
| SEEK | 2,500 |
| College Discovery | 1,050 |
| **Total** | **28,250** |

SEEK and College Discovery admissions are controlled to make the number of admissions equal to available places.
We did not distribute the whole sum we had available. We were keeping a reserve. We have some additional money.

We are budgeted for about $1,350 per student. In addition to that, extra funds were given for remedial students. These are divided into Class A and Class B students depending upon how much remediation they need. Class A students have averages between 75% and 80%, and Class B students have averages below 75%. There is about $400 or $500 more per student for remedial students.

That represents a statement of where we are. Now the problem is what we should do about it. We have requested the Budget Office, and the Budget Office has placed before the Mayor an additional request for about $10,000,000; about $8,000,000 for distribution according to these formulas, and a couple of thousands for remediation and other things. We have not heard from the Mayor, and it is possible within the next week or two that the Mayor will move to give us some increased allocation. We are pessimistic about it. If we get it, we will keep it. The Governor has promised to match it. He is, however, a little bit reluctant about the community colleges, but in the senior colleges he is matching. We are asking money from the Mayor and from the City, and so far we have been asking this through conferences and administrative channels. The Mayor is aware of this meeting today. On the other hand, we haven’t really rattled the drum as much as we could in private.

I guess we have two alternatives. The first is that the Mayor perhaps will decide to give us all the money we need. That seems to me not likely to happen, but it is possible. We could fight for money and get it if the Mayor doesn’t give it to us, or we could cut back and fight at a later date, or we could live within the budget.

If we decide to fight, there are two things that bother me. One is the fact that we are operating in an area in which we don’t have much experience. Last year only two or three of the colleges achieved their estimated enrollment. If we end up with 31,000 students in the fall, we are going to look mighty foolish. The fact that makes me a little nervous about fighting is that most of the colleges, not all, had substantial unexpended balances at the end of the year. Some of this is desirable, and some is natural. Our budget comes late. Many positions are not filled. The Budget Office steals money from us one way or the other. But we are underspent by $10,000,000 this year. This comes largely from the fact that when the University creates positions, they are meant to be filled on July 1. Any position that we create from now on will not be filled on July 1. This has been true for a number of years. It happens when we ask for money at this time of year. That is neither here nor there.

On the other hand, we might be in real, real trouble in the fall. I guess what I think we ought to do if we decide to make a major effort for more money is to go ahead as close to normal as we can although we are spending more money than we have and try to find more money later.

Let me tell you what the alternatives will be if we live within our budget. We could put the students on a 12-hour program instead of a 15-hour program. If we did that, we would be spending within our budget. This would amount to about a 20% reduction in the budget, which is about our overage. The other possibility is to put a certain segment of the class on a reduced schedule. There would be a problem in deciding what segment of the freshman class should be on a reduced schedule. If we put the remedial students on a part-time schedule, it can be said that the Open Admissions students need more time and more help. On the other hand, if we go along and put the regular students on a part-time basis and put the Open Admission students on a full-time schedule, we would be going back on our promise that the students who would have entered by the regular admissions procedures would not be harmed in any way.

The other alternative is to enter the fall spending at an accelerated rate and when things come to a head, indicate that we don’t have enough money to see us through the year. And if we are serious in fighting for more money, I think we are much better off to fight in the fall with the students already in the University. If we fight now, we may drive the students out. There are plenty of private institutions who would take some students at this time. I think we are better off fighting in the fall.
NO. 2. THE CITY UNIVERSITY RESEARCH FOUNDATION: RESOLVED, That a Memorandum of Understanding between the City Budget Office, The City University Research Foundation and the City University be approved and that a contract between the Board of Higher Education and the Research Foundation which implements the Memorandum of Understanding also be approved.

EXPLANATION: On October 27, 1969, the Board of Higher Education resolved that the City University Foundation be assigned responsibility effective July 1, 1970, for administering all grants and contracts awarded to any unit in the University. This arrangement has been endorsed by City budget officials who have agreed to a partial retention of overhead and released time recoveries by the University as a means of encouraging and facilitating research. The memorandum of understanding and the contract formalize the understanding arrived at with City officials regarding the funding and administration of research activity.

NO. 3. FULL TIME TRAINING PROGRAM TO PREPARE DIRECTORS OF EDUCATIONAL RESEARCH—THE CITY COLLEGE: RESOLVED, That the Board of Higher Education approve a contract dated June 1, 1970, between The People of the State of New York acting through Ewald B. Nyquist, Commissioner of Education of the State of New York, and the Board of Higher Education on behalf of The City College of The City University of New York, to conduct a full time training program designed to prepare directors of educational research for a maximum of two (2) participants, in consideration of the sum of $14,200 paid by the State of New York to the Board of Higher Education, and that the Secretary of the Board be authorized to execute said contract on behalf of the Board of Higher Education and The City College.

EXPLANATION: Commencing June 1, 1970, and continuing through May 31, 1971, The City College will conduct a full time training program designed to prepare directors of educational research for a maximum of two (2) participants. In providing said training program The City College shall provide the following: those graduate courses approved by the Commissioner of Education; field experience which may be on or off campus; supervision of off-campus internship; submission of reports required; and the selection of participants, subject to the approval of the Commissioner of Education.

NO. 4. TEMPORARY BUILDING—BROOKLYN COLLEGE: RESOLVED, That the action taken by the Board of Higher Education at its meeting on February 24, 1970 (item G.1.8. of the Addendum to the Chancellor's Report—Rental of Temporary Structures—Brooklyn College) be amended to increase the estimated rental cost from $6.50 per square foot per year to $8.76 per square foot per year, and reduce the total square feet to be rented from approximately 31,000 square feet to 21,000 square feet.

EXPLANATION: Subsequent to the February 24, 1970 authorization, contract documents were prepared by the College for four temporary buildings. Although the original request indicated a need for 31,000 square feet development of plans indicated that only 21,000 square feet of one-story structures could be reasonably fitted to the site. It also became apparent as the plans were developed that four separate structures (not one or two) would be required and more extensive site utility work than originally anticipated would be required.

On April 24, 1970, a single bid was received for construction and rental of said temporary buildings. The five year total of rent was to be $1,049,000 ($9.92/square foot/year) with a purchase option at termination of $130,000. Removal would have been at no expense to the owner.

This bid was rejected. The plans were reviewed by the College and the Office of Campus Planning and Development and certain work was deleted from the contract documents without reducing the net usable area.

On June 25, 1970, bids were received from four bidders. The five year total of rent of the low bidder is $924,000 ($8.76/square foot/year) with a purchase option at termination of $1.00. Removal at termination would be at an expense of $40,000 to the owner.

It is felt that the low bid is reasonable and award is therefore recommended.

At this point the Committee went into executive session.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:00 p.m.

N. Michael Carfora
Secretary of the Board
The Chairman called the meeting to order at 4:00 p.m.

There were present:

Francis Keppel, Chairman
David I. Ashe
Herbert Berman

James Oscar Lee
Jack I. Poses
Luis Quero Chiesa

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein

Vice-Chancellor Timothy S. Healy
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Bernard Mintz

The absence of Mr. Burkhardt was excused.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

NO. 1. PROMOTION—QUEENS COLLEGE: Laid over to the July 16, 1970 meeting of the Executive Committee.

NO. 2. FEE FUND AUDITS: RESOLVED, That the firm of Peat, Marwick, Mitchell and Co., Certified Public Accountants, be engaged to conduct audits of fee funds and other non-tax levy receipts of City College, Hunter College, Brooklyn College, Queens College, John Jay College of Criminal Justice, Richmond College, York College, The Bernard M. Baruch College, Herbert H. Lehman College and the University Graduate Division, for the fiscal year ending June 30, 1970, at an estimated cost of $40,000, payable from budgeted funds.

NO. 3. ESTABLISHMENT OF BANK ACCOUNTS: RESOLVED, That the Board authorize the establishment of bank accounts at the Chemical Bank New York Trust to be known as “Board of Higher Education—Financial Aid A” and “Board of Higher Education—Financial Aid B.”
The authorized signatures on the above accounts to be: Bernard Mintz, Vice-Chancellor for Administration; Nathaniel H. Karol, Associate Dean for Administration; Andrew H. Esterly, Assistant Dean for Administration; Max Grossman, Chief Accounting Officer; James Kelly, Assistant Business Manager.

Facsimile signatures will be used to sign these checks.

EXPLANATION: The additional accounts are necessary to expedite the processing of student financial aid checks.

NO. 4. LEARNING RESOURCE CENTER—DIVISION OF TEACHER EDUCATION:
RESOLVED, That the Board of Higher Education enter into an agreement on behalf of the Division of Teacher Education with the Bureau of Education for the Handicapped United States Office of Education pursuant to which the Division of Teacher Education will operate during July 1, 1970—June 30, 1971 the Teaching Resource Center which will provide advice and technical services that will influence classroom teachers to modify their teaching behavior with reference to children who have learning problems and the Bureau of Education for the Handicapped will pay for such services the sum of $374,809.

The form of said agreement is to be approved by the General Counsel and when approved signed by the Secretary.

EXPLANATION: This agreement is a continuation of the original agreement authorized by the Board of Higher Education on July 22, 1969 (Cal. No. 22) under which the Division of Teacher Education established the Resource Center as authorized under Title VI of the Elementary and Secondary Education Amendments of 1967, Public Law 90-247.

NO. 5. SUMMER INSTITUTES—DIVISION OF TEACHER EDUCATION: (a) RESOLVED, That the Board of Higher Education in behalf of the Division of Teacher Education enter into an agreement with the New York State Education Department to conduct a six week institute which will assist New York City high school personnel develop skills which will enable them to be resource persons with specific concern for employment problems of young persons in disadvantaged areas and the New York State Education Department will pay for such services the sum of $47,760. The form of said agreement is to be approved by General Counsel and when approved signed by the Secretary.

EXPLANATION: Support for the program comes from the Education Professions Development Act, Section, 553, Part F., Public Law 90-35.

(b) RESOLVED, That the Board of Higher Education in behalf of the Division of Teacher Education enter into an agreement with the New York State Education Department to conduct a three week summer institute to improve the skill of New York City area community college business administration faculty who work with disadvantaged youth and the New York State Education Department will pay for such services the sum of $27,125.

EXPLANATION: Support for the program comes from the Education Professions Development Act, Section, 553, Part F., Public Law 90-35.

(c) RESOLVED, That the Board of Higher Education in behalf of the Division of Teacher Education enter into an agreement with the New York State Education Department to conduct a summer institute and follow-up program to improve the skill of New York City area community college engineering technology faculty who work with disadvantaged youth and the New York State Education Department will pay for such services the sum of $33,698.

EXPLANATION: Support for the program comes from the Education Professions Development Act, Section, 553, Part F., Public Law 90-35.
NO. 6. UNIVERSITY FEE SCHEDULE: WHEREAS, The Board of Higher Education on June 22, 1970 approved certain changes in basic tuition fees for graduate students, for undergraduate out-of-City State students, and for out-of-State students; therefore be it

RESOLVED, That the complete current schedule of tuition charges for graduate students, out-of-City students, and out-of-State students, taking into account the changes made on June 22, 1970, be restated for the record.

I. Graduate Students (University Graduate Division and Senior Colleges)

### Approved Rate (Effective Fall Semester 1970)

<table>
<thead>
<tr>
<th></th>
<th>Per Semester ( ^a ) or</th>
<th>Per Credit ( ^a )</th>
<th>Per Excess Contact Hour ( ^c )</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Teacher Education</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Matriculants</td>
<td>$450 ( ^b )</td>
<td>$45</td>
<td>$17.50</td>
</tr>
<tr>
<td>Non-Matriculants</td>
<td>$450 ( ^b )</td>
<td>$45</td>
<td>$17.50</td>
</tr>
<tr>
<td>Doctoral</td>
<td>$450 ( ^b )</td>
<td>$45</td>
<td>$17.50</td>
</tr>
<tr>
<td>All Other Graduate</td>
<td>$450 ( ^b )</td>
<td>$45</td>
<td>$17.50</td>
</tr>
</tbody>
</table>

a. Whichever is the lesser 
b. Maximum to be paid by any graduate student per semester 
c. In excess of credit hours; total of tuition per credit plus cost of excess contact hours limited to $450 per semester

II. Undergraduate Students

### Approved Rate (Effective Fall Semester 1970)

<table>
<thead>
<tr>
<th></th>
<th>Per Semester</th>
<th>Per Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. Senior Colleges</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. Out-of-City State
   a. Full-time Mitchell-Brooke with certificate of residence $200
   b. Part-time Mitchell-Brooke with certificate of residence

   c. Non-matriculants without certificate of residence
      Full-time $450
      Part-time

   $18 per credit, plus $10 for first additional contact hour in excess of credit hours plus $7 for each additional contact hour.

   $18 per credit, plus $18 for first additional contact hour in excess of credit hours and $12 per additional contact hour.
II. Undergraduate Students (Continued)

Approved Rate (Effective Fall Semester 1970)

<table>
<thead>
<tr>
<th>Per Semester</th>
<th>Per Credit</th>
</tr>
</thead>
</table>

2. Out-of-State
   a. Full-time
      Matriculants and Non-matriculants
      $450
   b. Part-time
      Matriculants and Non-matriculants
      $35 per credit plus $35 for first contact hour in excess of credit hours plus $23 for each additional contact hour.

B. Community Colleges

1. Out-of-City State
   a. Matriculated-Full-time
      with certificate of residence
      $200
      without certificate of residence*
      $400
   b. Matriculated-Part-time
      with certificate of residence
      $15 per contact hour.
      without certificate of residence*
      $30 per contact hour.
   c. Non-matriculated
      with certificate of residence
      $15 per contact hour.
      without certificate of residence*
      $30 per contact hour.

2. Out-of-State
   Matriculated-Full-time
   $400
   Matriculated-Part-time
   $30 per contact hour.
   Non-Matriculated
   $30 per contact hour.

*Rate for this category established at same rate as for Out-of-State Students.

NO. 7. FEE WAIVERS: RESOLVED, That the resolution approved by the Board of Higher Education at its meeting of June 22, 1970, Calendar Number 60 (k), be withdrawn and the following fee waiver be eliminated:

"Graduate Students: Tuition waiver for graduate students employed half-time by University in field of matriculation. (Board Minutes, 1963, p. 357)"

EXPLANATION: The original resolution in 1963 was intended to cover "graduate students employed half-time by the University." These people were in later years given the title of teaching assistant. In the course of the recent collective bargaining negotiations, a meaningful salary schedule has been established for this same function with a further change in title to lecturer (part-time)—$5,600 per annum. One of the factors involved in arriving at this level was the anticipation of a higher level of graduate tuition fees.

If the waiver is not withdrawn, the amount of fees lost will range upwards of $500,000.
NO. 8. CONSULTANT SERVICES: RESOLVED, That the Board enter into a contract with Peat, Marwick, Mitchell & Co. pursuant to which the latter will act as a Consultant, and provide staff support and services to the Citizens Commission on the Future of the City University and receive therefor compensation not exceeding the sum of $94,800. The form of said contract is to be approved by General Counsel and when approved, executed by the Secretary.

EXPLANATION: On November 10, 1969, Calendar A, the Board of Higher Education authorized the appointment of a Citizens Commission on the Future of the City University. The Commission has found a need for staff support and technical services especially in the areas of inter-governmental relations; future sources of funding; and accountability to funding agencies. The Commission has determined that these services can be adequately provided by the firm of Peat, Marwick, Mitchell & Co.

Mr. Ashe and Mr. Poses asked to be recorded as voting "No."

At this point the Committee met with the Executive Committee of the University Faculty Senate re the Alamac Center of the SEEK Program. No action taken.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:15 p.m.

N, Michael Carfora
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

JULY 27, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Francis Keppel, Chairman
David I. Ashe
Porter R. Chandler
Jean-Louis d’Héilly
Minneola P. Ingersoll
Robert Ross Johnson

Jack J. Poses
Luis Quero Chiesa

Benjamin F. McLaurin
Louis Nunez
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Acting President Joseph J. Copeland
President Dumont F. Kenny
President John W. Kneller
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Robert C. Weaver
President Jacqueline G. Wexler
President William M. Birenbaum
Acting President Edgar D. Draper
President James A. Colston

President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Dr. Robert S. Hirschfield
Mr. Richard Lewis

Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Bernard Mintz
Dean Benjamin Rosner

The absence of Mr. Berman, Mr. Burkhardt, and Dr. Lee was excused.

NO. A. AD HOC COMMITTEE FOR GUIDELINES ON GOVERNANCE: Laid over to the next
meeting of the full Board.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was
taken as noted:
NO. 1. RENTAL OF SPACE—HUNTER COLLEGE: RESOLVED, That the Board authorize the rental of approximately 13,000 square feet of space at the Religious School Building of Congregation Emanu-El, One East 65th Street, New York, New York, for a nine-month period from September 1, 1970 to May 28, 1971 for use by Hunter College at a cost of $3,500 per month; and be it further

RESOLVED, That the Department of Real Estate be requested to take appropriate steps to effect the aforesaid arrangement.

EXPLANATION: Congregation Emanu-El has offered to Hunter College use of two floors in the noted building, which floors contain 18 classrooms. The space would be available to the College for use for the school year from Monday through Friday from 8:00 a.m. to 10:30 p.m. (except until 6:00 p.m. on Fridays).

The cost of $3,500 per month is our estimate of the actual cost to the Congregation for providing the space and includes heat, light and power, cleaning services, guard services, etc. Use of the classroom furnishings is also included in the proposal.

NO. 2. RENTAL OF SPACE—BROOKLYN COLLEGE: RESOLVED, That the Board authorize, subject to approval of terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 40,000 square feet of space for use by Brooklyn College; and be it further

RESOLVED, That the New York City Department of Real Estate be requested to negotiate for the aforesaid lease.

EXPLANATION: The possibility of leasing the indicated amount of space in the immediate vicinity of the College to provide adequate facilities for a computer center and the Registrar's Office will permit reuse of on-campus space for needed additional instructional and office facilities in mid-1971.

NO. 3. AIR CONDITIONING—BROOKLYN COLLEGE LIBRARY: RESOLVED, That the Board approve Contract Documents for the replacement of existing defective movable louvers and defective sections of connecting metal ducts in the air cooling system serving the Brooklyn College library building (La Guardia Hall and its extension). The estimated cost of the work, including a five percent provision for contingencies, is $25,000 to be charged to Capital Project HN-203; and be it further

RESOLVED, That the Director of the Budget be requested to approve the aforesaid project with a cost limitation of $25,000 chargeable to HN-203.

EXPLANATION: The Board has just completed a Modification of Existing Air Conditioning System in La Guardia Hall, Brooklyn College, a project necessitated by the higher average temperature of the ground water used for cooling and by the deterioration of the existing system. In the course of construction it was found that full operational and maintenance efficiency could not be attained without rehabilitation of certain other components not covered in the original project. These are:

1. Provision for replacement of large movable vane louvers in the air supply chamber. The existing louvers and their mechanisms have suffered a great degree of corrosion from the moist conditions in the area.

2. Volume supply dampers and their controlling linkages, as well as the floors of the ducts in which they are located, have also been corroded by well water leaking from old pipes. The condition is so severe that the integrity of the insulation at these areas is endangered.

The condition causing the corrosion, as noted herein, has been corrected by the modification of the existing air conditioning system but the damage, having already been done, necessitates the work as proposed by this resolution.

A Change Order for this work was negotiated with the original contractors but by the time the Board of Estimate had given its approval to the amount over 5%, the contractors had increased the amounts in the original offers. Since the original job had been completed, it was decided not to do this work as an extra but to offer it for bidding as a new contract.
Minutes of Proceedings, July 27, 1970

NO. 4. RENOVATION OF FORMER MILES SHOE BUILDING–JOHN JAY COLLEGE OF CRIMINAL JUSTICE: RESOLVED, That the Board approves schematic plans, dated June 15, 1970, for the renovation of the former Miles Shoe Building as prepared by Emmanuel Turano, to accommodate the John Jay College of Criminal Justice; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve said plans and to authorize the Dormitory Authority to contract with architect for preparation of preliminary and final plans for renovation of the existing four floors and basement of said building, and to proceed immediately with certain demolition work by separate contract; and be it further

RESOLVED, That the estimated cost of the project included in the Supplemental Note Agreement be revised to read as follows:

ESTIMATED COST: (Subject to Final Determination of Acquisition Cost) .................. $16,633,300.00

EXPLANATION: On September 29, 1969 (Calendar No. 7) the Board approved the appointment of Emmanuel Turano, Architect, for design of the alteration work at 445 West 59th Street.

The architect has prepared schematic plans for renovation of the entire existing building and has also explored the possibility of adding two additional floors to the building. Although it has been shown to be feasible to add two floors to the building an enrollment of 4,882 students can be provided through renovation of the interior of the building and it is therefore recommended that only the interior renovation be designed at this time. Preparation of plans for the addition could be advanced some time in the future as conditions warrant.

The cost of construction, as of June 1970, of the renovation work has been estimated by the architect in several ways, as follows:

I. Third and Fourth Floors only (137,500 S.F. at $24.60/S.F.) ........................................... $3,395,400.00

II. Second, Third and Fourth Floors (206,250 S.F. at $24.40/S.F.) ................................... $5,042,800.00

III. First, Second, Third and Fourth Floors (275,000 S.F. at $24.90/S.F.) .............................. $6,852,700.00

The third and fourth floors are presently available for occupancy. The second floor and part of the first floor are expected to be available by January 31, 1971. The Miles Shoe Company expects its new offices to be ready by October 1971. The remainder of the first floor and basement would therefore be available for renovation immediately thereafter.

It is therefore proposed that the architect prepare plans for renovation of the second, third, and fourth floors to be advertised for bids in the fall of this year. Contract documents will specifically provide for work to begin immediately on the third and fourth floors with the second floor to become available for renovation by January 31, 1971.

Contract documents for first floor renovation will be completed by the architect within three months after completion of the plans for 2nd, 3rd, and 4th floors.

They will thus be available for advertisement for bids as early as appropriate; contingent on completion of the evacuation of the building by Miles Shoe Company.

The program, as reflected in the schematic plans, will provide for the student body which is a single group meeting in shifts at regularly scheduled sessions from 9:20 a.m. to 10:40 p.m. Therefore, in terms of full time equivalents it will provide for:

I. Upon completion of 2nd, 3rd, and 4th Floors .................................................. 3,850 students

II. Upon completion of 1st, 2nd, 3rd, and 4th Floors .............................................. 4,882 students

The plans have been reviewed by the staffs of the College, the Office of Campus Planning and Development and the Dormitory Authority and are considered acceptable and satisfactory to serve as the basis for development of preliminary plans. Approval of schematic plans and accompanying data and cost estimates dated June 15, 1970, is therefore recommended.

The estimated cost of $16,633,000.00 may be broken down as follows:

1. $5,700,000.00 plus such further amount, if any as may be ordered to be paid by the Supreme Court of New York in the condemnation proceedings pending in relation to the acquisition of the property at 445 West 59th Street, New York, New York ................................. $5,700,000.00

2. Cost of Construction (as of June 15, 1970) of renovation of the entire building .................. $6,852,700.00

3. Fees, Surveys, Printing and Miscellaneous Costs (15%) ............................................ $1,000,000.00

4. Escalation
(a) $3,395,400 x 2.76% =
   (7/1/70 to 10/1/70 at 0.92%/month) ........................................................... $93,600.00
(b) $1,674,400 \times 6.44\% = \\
(7/1/70 \text{ to } 2/1/71 \text{ at } 0.92\%/\text{month}) \\
........................................................................................................... $106,000.00

(c) $1,809,900 \times 13.8\% = \\
(7/1/70 \text{ to } 10/1/71 \text{ at } 0.92\%/\text{month}) \\
........................................................................................................... $250,000.00

5. Demolition (3rd and 4th Floors) \\
........................................................................................................... $165,000.00

6. Contingencies During Construction \\
3,395,700 + 95,600 = 3,491,300 \times 5\% = ......................................................... $174,665.00 \\
1,674,400 + 106,000 = 1,780,400 \times 5\% = ............................................................. $89,020.00 \\
1,809,900 + 250,000 = 2,059,900 \times 5\% = ............................................................. $103.00 0.00

7. Furniture and Movable Equipment (to be verified and substantiated) \\
........................................................................................................... $2,100,000.00

T O T A L 
........................................................................................................... $16,633,300.00

NO. 5. ALTERATIONS, PHASE II—QUEENS COLLEGE: RESOLVED, That the Board approve a contract for the Architect/Engineering Services of S. Cafarelli Associates, of Valley Stream, N. Y. for the Preparation of Complete Drawings (Preliminary and Final), Specifications, Estimates of Cost and Checking of Shop Drawings, the Supervision of Construction and Installation and Related Services for a group of alteration projects Phase II consisting of 11 items for Queens College as follows:

1. Air Conditioning, Remsen Hall
2. Spectro Meter Room, Remsen Hall (Room No. 102)
3. New Steps at Academic Building No. 102
4. Well for Watering Athletic Fields
5,6,7&8. Conversion of Laboratory Rooms, Remsen Hall
   a) Classroom 316 becomes a Biochemistry Laboratory
   b) Lab in Room 118 becomes a Biochemistry Laboratory
   c) Textile Lab in Room 302 becomes a Foods Laboratory
   d) Geology Lab in Room 307 becomes a Clothing Laboratory
9. Auxiliary Steam Line and Cross Connections
10. Expansion of Pax System (Internal Telephone)
11. Water Loop Connection

at a fee of $84,015 (based on a total construction cost estimate of $787,000), chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Director of the Budget be requested to approve said contract in the amount of $84,015, chargeable to Capital Project HN-203.

EXPLANATION: The request by Queens College for the 11 items of Alteration Projects Phase II may be described as follows:

1. Remsen Hall was completed in 1950 and has housed Science and Home Economics Departments ever since. There have been a number of requests for individual air conditioning units for various spaces but this has proven to be uneconomical. The present plan calls for Central Air Conditioning and has been approved by the staffs of the College and the Department of Design and Construction Management.

2. A mass spectrometer purchased for the Department of Chemistry needs a space for its installation and Room 102, a classroom in Remsen Hall, has been chosen. This work includes 208V 3 phase 16-KW AC and other utilities plus air conditioning.

3. New traffic patterns caused by the erection of new buildings have made some of the exterior campus steps inadequate. The steps proposed at the Southwest corner of Academic Building II are designed to alleviate some of the hazardous conditions.

4. A more efficient watering system is needed for proper maintenance of the College’s 17 acres of playing fields. The proposal is for a well and pump to augment the present water supply service and distribution.

5,6,7,8. Conversion of use of Existing Rooms in Remsen Hall. These conversions are to accommodate changes in enrollment over the years for certain courses given in Remsen Hall.
9. New Auxiliary Steam Line and Cross-Connections. This is to provide isolating valves and cross-connections in new and existing steam lines in the campus to make repairs when required and at the same time to permit other portions of the system to continue uninterrupted.

10. Expansion of Pax System (Internal Telephones). Increasing loads on internal telephone system, especially since the completion of Science Facility II, makes the proposed expansion necessary.

11. Water Loop Connection. At present, the college has only one water service connection on Kissena Boulevard. It is proposed to make a second connection on Reeves Avenue in effect creating a loop which will permit continued service in spite of possible breakdowns.

NO. 6. RENEWAL OF ALAMAC LEASE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the extension of a lease for approximately 91,250 square feet of space at the Alamac Hotel, 2054 Broadway, New York City, from July 1, 1970 to June 30, 1971, said space to continue to be used for the SEEK Program; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the renewal of the aforesaid space.

EXPLANATION: The Board initially occupied four floors in the hotel on July 1, 1968 and currently leases seven floors (approximately 91,250 square feet) for the SEEK Program. Four of the floors are used as dormitories, the balance for classrooms and offices.

Because of the prior method of funding, leases for the program were between the Board of Higher Education and the owner. The terms and conditions of the leases, however, were negotiated by the City Real Estate Department.

Since funds for the program are now included under the City Budget, procedures require Board of Estimate approval of a lease based on formal recommendation of the Department of Real Estate.

The present rental cost is $342,950 per annum and is paid under a month-to-month lease subject to 90-day cancellation notice by either owner or tenant.

NO. 7. EXTENSION OF CONTRACT—URBAN CENTERS: RESOLVED, That the Board of Higher Education approve the extension for one year of the contract with the State University of New York (1966-67 contract approved August 11, 1966, Calendar No. C7; 1967-1968 contract approved September 26, 1967, Calendar No. C9; 1968-69 contract approved August 19, 1968, Calendar No. CA; 1969-70 contract approved June 23, 1969, Calendar No. C15) for the operation of two Urban Centers, one in Brooklyn and the other in Manhattan; and be it further

RESOLVED, That President Milton G. Bassin and Acting President Edgar Draper respectively be authorized to sign the contract subject to the approval of the Chancellor and legal counsel as to form.

EXPLANATION: During the past four years, the two Urban Centers were operated by the Borough of Manhattan Community College and the New York City Community College under contract with the State University of New York. The above resolution provides for a one-year extension of the contract with the colleges receiving approximately $3.5 million from the State University of New York to cover all costs involved in the program which will serve about 2,000 students during the coming year.

NO. 8. FRINGE BENEFITS—CUNY RESEARCH FOUNDATION: RESOLVED, That the Board of the Faculty Welfare Fund be requested to include all professional and senior administrative employees (i.e. those who occupy positions equivalent to instructional titles) of the Research Foundation of the City University with contributions to be made by the Research Foundation on equivalent basis to those currently being made by the city for city employees.

EXPLANATION: The Board of Directors of the Research Foundation of the City University in approving a compensation plan for all Foundation employees determined that it would be desirable to achieve the closest possible comparability in salary and fringe benefits as between Foundation employees and their University counterparts. As a means of achieving this objective and minimizing the cost of fringe benefits, it was recommended that the Foundation take advantage of existing contractual arrangements which the Faculty Welfare Fund has already made with the understanding that it would then be required to make a fringe benefit contribution equivalent to that made by the city for its employees.
NO. 9. APPLICATION FEE FOR GRADUATE STUDENTS: No action taken.

NO. 10. RENTAL OF SPACE—JOHN JAY COLLEGE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the continued rental for a one-year period, on a month-to-month basis, of approximately 2,000 square feet of space at 828 Broadway, Borough of Manhattan, for John Jay College; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: The College has been occupying this space since August 1, 1969 under a lease negotiated by the Department of Real Estate. Since the lease will terminate on July 31, 1970, a new lease will have to be negotiated through the City Real Estate Department. The space is currently housing the entire law collection of the College and will be required until a more appropriate location can be found.

NO. 11. RENTAL OF DATA PROCESSING EQUIPMENT—QUEENS COLLEGE: RESOLVED, That on the basis of efficiency, economy and standardization the Board approve the contract documents for the rental by Queens College of Data Processing Equipment as manufactured by International Business Machines Corporation at an estimated cost of $207,000 for the period July 1, 1970 to June 30, 1971 chargeable to code 42-4600-413-01-71 and/or such other funds as may be available, subject to financial ability. (See also Cat. No. 2(b), 4/20/64, B.H.E.)

EXPLANATION: Equipment as manufactured by International Business Machines Corporation is currently in use at the College, and to avoid any interruption of service the College wishes to maintain this particular equipment.

NO. 12. CONTRACTS—THE BERNARD M. BARUCH COLLEGE: RESOLVED, That The Bernard M. Baruch College of The City University of New York be authorized to advertise, receive and open bids, and award contracts to the lowest responsible bidder:

(a) For translating the Basic English curriculum materials for Computer Assisted Instruction into detailed computer programs at an estimated cost of $30,000, chargeable to code 042-5200-400-01-71.

(b) For rental of the necessary computer and related hardware, including transmission control unit and tele-communication terminals at an estimated cost of $25,000, chargeable to code 042-5200-413-01-71.

(c) For rental of the data sets required for implementing the above at an estimated cost of $10,000, chargeable to code 042-5200-402-01-71.

EXPLANATION: This resolution involves contract authorizations for the installation of a computer-aided instructional program at The Bernard M. Baruch College. The Board has previously authorized a contract between the Hostos Community College and the Computer Curriculum Corporation for the preparation of a detailed Basic English Curriculum. The performance under this contract is almost complete and the University has available to it the basic design of the curriculum. The cost of the contract was approximately $100,000.

We are now at the stage where this curriculum should be translated into detailed computer programs, which then must be installed, tested, debugged and made operational. Both Baruch and Hostos are interested in establishing the CAI program as soon as possible, and Baruch has agreed to use its computer (IBM 360/40) for this purpose.

The estimated costs of the computer software, the computer hardware and tele-communication units are set forth above.

This is an important project and represents the University's first basic remedial instruction program using computer techniques.

This project is being initiated with the concurrence of the Deputy Chancellor.
NO. 13. ROOM ALTERATIONS—HUNTER COLLEGE: RESOLVED, That the Board approve the contract drawings, including plans and specifications and estimate in the amount of $12,500 for labor and materials for alterations to rooms 318, 319, 320, 321 such costs chargeable to code 042-4400-408-01-71; and be it further RESOLVED, That the Board approve said plans and specifications with a cost limitation of $13,125 which includes 5% for contingencies.

EXPLANATION: The proposed reconstruction of the room 320 area is absolutely necessary to take care of the increased enrollments in theatre. It will give us two studio theatre spaces instead of the one we now have by amalgamating two small storage rooms and part of a third into active classroom/studio space. The resulting spaces will be more satisfactory than the present room 320 in that they will be flexible, able to be arranged in a variety of ways for a variety of theatre experiences more in keeping with modern trends in theatre education. The addition of three sections of an Introductory Workshop in Theatre and Film (especially planned for incoming Level A and Level B students), plus two and a half times as many sections of theatre courses (as per the recently completed pre-registration for Fall, 1970) puts the utmost urgency on the restructuring of this space in time for the opening of classes in September.

NO. 14. AWARD OF DEGREES—YORK COLLEGE: Laid over to the next meeting of the full Board.

NO. 15. RENTAL OF SPACE—THE BERNARD M. BARUCH COLLEGE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 25,000 additional square feet of space for The Bernard M. Baruch College; and be it further RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space. EXPLANATION: The response to the Open Admissions Program has indicated the need to rent an additional 25,000 square feet of space in the vicinity of Baruch College. The space would be used principally for faculty and other office purposes.

At this point the Board heard the following re the proposed Board Statement on Maintenance of Campus Order:

Miss Gail Pressberg, Hunter College student.
Mr. William Leicht, Hunter College faculty member.

NO. 15A. MAINTENANCE OF CAMPUS ORDER: Laid over to the next meeting of the full Board.

NO. 15B. VACANCIES ON THE BOARD: RESOLVED, That the Mayor be urged to fill the vacancies on the Board which result from two resignations and the expiration of term of office of three members. EXPLANATION: Because of the two resignations and the three expirations it is almost impossible for the Board to get a quorum for meetings which require action on matters of policy.

NO. 16. CONSTRUCTION OF A COMBINED ADMINISTRATIVE OFFICE AND FACULTY RESIDENCE: Laid over to the next meeting of the full Board.

NO. 17. STUDENT SERVICES CORPORATION—QUEENS COLLEGE: (a) RESOLVED, That as required by paragraph 5 of the Agreement between the City of New York and Queens College Student Services
RESOLVED, That as required by paragraph 10 of said agreement, dated February 23, 1967, between the City and Queens College Student Services Corporation with reference to the construction of the aforesaid Student Union Building, the Board approve and consent to the execution of mortgages not exceeding the sum of $7,200,000 by Queens College Student Services Corporation to secure loans to be made to it to finance the cost of construction and other incidental costs of said Student Union Building, of which not more than $3,300,000 will be loaned to it by the United States Department of Housing and Urban Development and mature on or before fifty years after date of execution and bear interest at 3% per annum payable semi-annually together with installments of amortization and not more than $3,900,000 will be loaned to it by purchasers of bonds to be issued by Queens College Student Services Corporation which bonds will mature on or before 2001 and bear interest at approximately 8% per annum payable semi-annually together with installments of amortization; and be it further

RESOLVED, That the Agreement entered into between the Board of Higher Education and the Queens College Student Services Corporation on March 23, 1970 be and the same hereby is deemed amended accordingly; and be it further

RESOLVED, That the Board of Estimate be requested to approve the execution of the foregoing mortgages by Queens College Student Services Corporation and to subordinate the reversionary interest of the City to the lands upon which the said Student Union Building is built to said mortgages.

EXPLANATION: Because of rising costs, it became necessary to amend the plans to lower the cost of the project and also to obtain larger financing.

(b) RESOLVED, That the Board authorize the Committee on Trusts and Gifts to lend to Queens College Student Services Corporation the sum of $300,000 to be evidenced by its promissory note which loan and note will be subject to the following terms and conditions:

1. The Note evidencing the loan will bear interest at the rate of 6 1/2% per annum; interest accrued at that rate will be paid on June 1, 1973; and the principal and interest on the Note will be paid on each June 1, 1974 to 1978, inclusive, in equal installments of $72,190.36.

2. Payment of installments of principal and interest on said loan will be subordinated to the payment of principal and interest and premium, if any, on the Student Union Facility Bonds and to the other payments and deposits required by the Indenture governing said bonds being issued by Queens College Student Corporation. No payment shall be made if and so long as it is in default (without regard to any period of grace) under the Indenture. Unpaid installments will bear interest at the rate of 6 1/2% per annum;

3. If the loan is made, Queens College Student Services Corporation will not issue the additional $3,000,000 HUD Bonds. It may issue, pursuant to the Indenture, Additional Parity Bonds to which the loan will be subordinated as provided above.

4. If HUD purchases more than $3,000,000 but less than $3,300,000 principal amount of Bonds, the amount of the loan will be reduced accordingly.
NO. 18. GOVERNANCE–HUNTER COLLEGE: Laid over to the next meeting of the full Board.

NO. 19. BILINGUAL PROGRAM–HERBERT H. LEHMAN COLLEGE AND BRONX COMMUNITY COLLEGE: RESOLVED, That Bronx Community College be authorized to begin immediately to phase out its Bilingual Program and that Herbert H. Lehman College be authorized to establish a new Bilingual Program in September 1970 with the same goals and methods; and be it further

RESOLVED, That students currently enrolled in the Bilingual Program at Bronx Community College who have not yet been admitted to regular Bronx Community College programs be automatically eligible to enter the new Bilingual Program at Herbert H. Lehman College and that their records shall be immediately transferred to Herbert H. Lehman College. Bilingual students at Bronx Community College already eligible for regular college programs and now classified as special matriculants may remain at Bronx Community College and will become eligible for transfer to a City University Senior College in accordance with existing Board of Higher Education transfer regulations. Bilingual students who transfer to Herbert H. Lehman College will, upon satisfactory completion of the Bilingual Program, be eligible to (a) continue their studies towards a baccalaureate degree at Lehman College or (b) transfer to a community college in a career program; and be it further

RESOLVED, That the balance of unexpended funds granted by the Ford Foundation for the operation of the Bilingual Program at Bronx Community College and additional funds necessary and available from College Discovery and other Central Office sources, as agreed between Presidents Colston and Lief and approved by the Chancellor, be transferred to the new Bilingual Program at Herbert H. Lehman College.

NO. 20. RESEARCH EVALUATION OF OPEN ADMISSIONS: RESOLVED, That the Board of Higher Education enter into a contract in an amount not exceeding $594,372 to be awarded to the American Council on Education for the purpose of conducting a research evaluation of open admissions at the City University. The form of said contract is to be approved by General Counsel and when approved executed by the Secretary of the Board.

EXPLANATION: Major innovations or modifications in educational programs are usually conceived of and implemented without any formal plan for systematic evaluation. As a consequence, adequate evaluative data concerning the impact of most new programs are typically impossible to obtain. In the case of CUNY’s open admissions program such data is critical to: introduction of necessary modifications to the program at a sufficiently early stage, obtaining financial support for the program and serving as a model for other city and state systems throughout the country. The use of a prestigious outside agency such as the American Council on Education to conduct the evaluation is also important to the credibility of the evaluation. The University administration has determined that to meet this need evaluative research should be designed and implemented concurrently with the program itself. Efforts are being made to obtain funding from private foundation sources and final word is expected by October.

NO. 21. RENTAL OF TAPE DRIVES–THE CITY UNIVERSITY: RESOLVED, That the Board authorize the expenditure of $21,298 approximately, from code 042-2000-413-01-71 for the rental of Tape Drives type RCA 70/445-1, RCA 70/451-1 with compatibility feature and Video Data Terminals RCA 70/752 as manufactured by RCA based on educational necessity and efficiency.

EXPLANATION: This equipment is required to intermember with the RCA Spectra 70/46 to be installed at the Central Office and is being obtained with the approval of Deputy Chancellor Seymour C. Hyman.

NO. 23. RENEWAL OF TENNIS COURT AREAS—HERBERT H. LEHMAN COLLEGE:
RESOLVED, That the Board approve the contract documents, plans and specifications for the reconstruction of the tennis courts at Herbert H. Lehman College of the City University at an estimated cost of $25,000, chargeable to Capital Project HN-203; and be it further

RESOLVED, That the Director of the Budget be requested to approve the scope and estimated cost in the amount of $25,000, chargeable to Capital Project HN-203.

EXPLANATION: On its meeting of May 22, 1967, Cal. No. 34, project was approved by the Board and sent to the Bureau of the Budget where it was turned down because it was felt the subsurface condition would require future repairs to the pavement.

However, the Board wishes to renew its request on the ground that the increased student population due to the new open admissions policy makes the need for rehabilitation of this unused and hazardous area more dire than ever. It is felt that, though the Master Plan calls for future building on this area, this will not take place sooner than the Fall of 1973 in the light of present knowledge. Therefore every advantage must be taken in this period of time to provide space and facilities for the increased population until the Master Plan begins to be implemented. Minor adjustments due to subsurface conditions can be overcome by the use of fill, the net result being an efficient use of the college grounds in the interim period of three to five years before major building takes place. The increased estimate of cost over the original resolution makes allowances for escalation of costs and for contingencies.

NO. 24. FINAL APPROVAL PART I OF PHASE II ALTERATIONS—HUNTER COLLEGE:
RESOLVED, That the Board approve contract documents and final estimate of cost of Part I, Phase II Alterations at Hunter College, Park Avenue, as prepared by Shreve, Lamb and Harmon, Architects. This part includes three (3) projects: New Herculite Entrance Doors, Rehabilitation of the Emergency Exit from the Playhouse, and modernization of Business Education Laboratories. The cost limitation for construction of these projects is $112,100. The final estimate of this is $101,680 as of December 15, 1969. This will allow us five percent for escalation and five percent for contingencies in construction.

EXPLANATION: On May 28, 1969 the Board approved a contract with Shreve, Lamb and Harmon, Architects, for a group of six (6) Alteration Projects at Hunter College which was subsequently approved by the Bureau of the Budget. Due to the importance of the three projects named above, the College and the Architects expedited the contract documents for these. On March 27, 1970 the Bureau of the Budget issued a certificate approving the scope of the work for these three projects, with a cost limitation as indicated above. The documents have now been finalized and checked by the College and City University staff, and the resolution is submitted to permit award of the contract after bids are taken.

NO. 25. FINAL PHASE I ALTERATIONS—LEHMAN COLLEGE: RESOLVED, That the Board approve contract documents and final estimate of cost for a group of six (6) alterations (Phase I) for Lehman College as prepared and presented by Baker and Blake, Architects, with a total cost of within $433,860, chargeable to Capital Project HN-203. These projects include:

a. Resurfacing Reservoir Parking Lot.
b. Rehabilitation of Exterior Wall Surfaces, Student Hall and Gymnasium Building.
c. New Front Steps, Student Hall.
d. Lighting Conversion, Gillet and Davis Halls, Gymnasium and Underground Passageways.
e. Replacement of Elevators, Gillett and Davis Halls.

EXPLANATION: Preliminaries for the above group of projects were approved by the Bureau of the Budget under Certificate CP-4049 dated September 24, 1969 with a cost limitation of $418,000. The cost of $433,860 as given in the resolution represents a total of low bids taken on July 3, 1970 which have been examined by the College staff and the Architects and judged to be the best prices available. It is the intention of the College to award contracts up to an amount within the cost limitation as given in the Budget Certificate ($418,000) and arrange for a request to the Bureau of the Budget for an increase in cost limitation to cover the low bids and 5% for contingencies and permit the award of the remaining contracts. To accomplish this the present resolution is necessary.
NO. 26. AMENDMENT OF THE BYLAWS: Laid over to the next meeting of the full Board.

NO. 27. APPOINTMENT OF ARCHITECTS AND PLANNING CONSULTANTS—THE CITY COLLEGE: RESOLVED, That the Board approve the appointment of John Carl Warnecke, F.A.I.A., Architects and Planning Consultants, for the design of the first phase of new facilities (North Academic Complex) to be constructed on the City College Campus, said first phase to include the revised program of requirements dated June 11, 1970, as follows:

<table>
<thead>
<tr>
<th>Assignable Square Feet</th>
<th>Estimated Construction Cost—June 1970</th>
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</thead>
<tbody>
<tr>
<td>Academic Program</td>
<td>633,721</td>
</tr>
<tr>
<td>Galleri</td>
<td>75,000</td>
</tr>
<tr>
<td>Boiler Plant</td>
<td>65,000</td>
</tr>
<tr>
<td></td>
<td>1,191,976</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the Dormitory Authority to execute a contract with the Architect noted for the design of the facilities indicated: and be it further

RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution, prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinafter set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be inclusive evidence of such approval; and be it further

RESOLVED, That such item is as follows:

Note Facility—

Description: North Academic Complex including space for the Departments of Education, Computer Sciences, Social Sciences and Music, a Central Library, Campus Center, Auditorium, etc.

Location: East side of Amsterdam Avenue between West 135th Street and 138th Street, Borough of Manhattan.

Estimated Cost: $3,400,000 (Planning & other miscellaneous costs only)

Estimated Occupancy Date: 1974

RESOLVED, That the item hereinabove set forth is included in the Master Plan of the City University, as approved by the Board of Regents and incorporated into the Regents Plan or general revision thereof for the expansion and development of higher education in the State and as thereafter approved by the Governor; and be it further.

RESOLVED, That the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement; and be it further.

RESOLVED, That this resolution shall take effect immediately.

EXPLANATION: On October 27, 1969 (Cal. No. 4), the Board adopted a resolution indicating its general acceptance of the July 1969 Master Plan Report and Recommendations for the Development of Physical Facilities for the City College Campus as prepared by John Carl Warnecke, Architects and Planning Consultants.

In the year since the development of the Master Plan Report, the College, with the advice and assistance of the University, has been developing and refining with the assistance of the Master Planner and an Educational Space and Facilities Consultant, a detailed facilities program for the new campus. Furthermore, the College, with its President Designate Robert Marshak, has been reevaluating the location and priority of facilities development as set forth on the Master Plan Report.

The result of this reevaluation has indicated that within the total 994,212 net square feet of new academic facilities, the following adjustments were appropriate:

<table>
<thead>
<tr>
<th></th>
<th>From</th>
<th>To</th>
</tr>
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<tbody>
<tr>
<td>North Academic Complex</td>
<td>554,226</td>
<td>633,721</td>
</tr>
<tr>
<td>South Academic Complex</td>
<td>439,986</td>
<td>360,491</td>
</tr>
<tr>
<td>Total</td>
<td>994,212</td>
<td>994,212</td>
</tr>
</tbody>
</table>

Included in the North Academic Complex, as refined, are the following new space alterations:

- Education Department: 123,891
- Computer Science Department: 22,196
- Central Library: 180,321
- Social Sciences: 147,096
- Forum: 12,000
- Music Department: 16,789
- Campus Center: 114,360
- Auditorium: 42,200
- Little Theatre: 9,700
- Program Total: 666,533

Deduct classrooms included in Baskerville Hall, Compton Hall, Goethals Hall & Harris Hall: 32,832

Net Worth Academic Complex: 633,721

The provision of major parking facilities has been reallocated to the South Campus Complex which, together with the additions to the North Academic Complex of the indicated assignable academic area, has the total effect of reducing the gross area in the North Academic Complex from 1,359,000 square feet to 1,191,976 square feet.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the following resolution was adopted:

**NO. 28. RESIGNATION OF PRESIDENT DUMONT F. KENNY YORK COLLEGE:** (a) The Executive Committee, on behalf of the Board, noted with regret the request of President Dumont F. Kenny of York College, to be relieved of his duties as President and Professor of Philosophy as of September 1, 1970 and his intention to retire as of March 1, 1971.
(b) Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That President Kenny be relieved of his duties as President of York College and Professor of Philosophy as of September 1, 1970; and be it further

RESOLVED, That President Kenny be granted an appropriate terminal leave of absence.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
AUGUST 13, 1970
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET–BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 4:10 p.m.

There were present:

David I. Ashe
Herbert Berman
Porter R. Chandler

Jean-Louis d'Heilly
Jack I. Poses
Luis Quero Chiesa

Marguerite V. Rich, Acting Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Deputy Chancellor Seymour C. Hyman

Upon motion duly made, seconded and carried, Mr. Poses was elected Acting Chairman.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

NO. 1. LETTERS FOR THE INFORMATION OF THE EXECUTIVE COMMITTEE: The Committee noted correspondence from Mayor Lindsay, dated 8/4/70, and First Deputy Comptroller, James D. Carroll, dated 8/4/70, re campus disruption and disorder and the question of compensating teachers who had absented themselves on the day colleges were officially open.

NO. 2. REPORT OF THE LAW COMMITTEE: (a) RESOLVED, That the following Interim Statement on the Maintenance of Campus Order be adopted pending bylaw revision.
INTERIM STATEMENT BY THE BOARD
ON THE MAINTENANCE OF CAMPUS ORDER
PENDING BYLAW REVISION

In adopting the "student due process bylaws" (Article XV) it was the intention of this Board to provide the means to enable the administration, faculty, and students of each college of the University to administer a system of student conduct and discipline designed to maintain campus order and protect the rights of members of the college community.

The legislation creating the Board of Higher Education granted to the Board the power and the responsibility to govern and administer the college system under its jurisdiction and to prescribe the conditions of student admission, attendance and discharge. Accordingly, the Board, mindful of this responsibility provided in the bylaws (Section 15.5) that "The Board reserves full power to dismiss or suspend a student or suspend a student organization for conduct which impedes, obstructs or interferes with the orderly and continuous administration and operation of any college, school, or unit of the University in the use of its facilities or in the achievement of its purposes as an educational institution."

The Board believes that in situations involving the enforcement of its Rules and Regulations for the maintenance of Public Order pursuant to Article 129A of the Education Law (popularly known as the "Henderson Rules"), the procedures outlined in Article XV will be inadequate to the protection of individual rights and the maintenance of order at a particular campus and that in such cases the Board has the responsibility to exercise the powers reserved in Section 15.5.

Accordingly, the Board now serves notice that it will exercise its powers under Section 15.5 when a President certifies to the Chancellor or the Chancellor determines that a violation of the Henderson Rules exists. In such cases the Board will invoke the following procedures:

1. Written charges signed by the President, the Acting President or a full dean will be served upon the student involved.

2. Along with the charges, there shall be served upon the student involved a written direction to appear at a time and place therein designated for a hearing upon such charges. The hearing shall be scheduled for not later than five school days after service of charges.

3. The service of the charges and the notice of hearing shall be made in such manner as will reasonably bring the matter to the attention of the student.

4. At the hearing the proof in support of the charges will be adduced and the student, with such advisor as he deems appropriate, shall have the opportunity to controvert the charges or to make such explanation as he deems appropriate. Both sides may introduce evidence and cross-examine witnesses. In the event the student does not appear the hearing nevertheless shall proceed.

5. A record of each such hearing by some means such as a stenographic transcript, a tape recording or the equivalent shall be made. The student involved is entitled upon request to a copy of such a transcript without cost.

6. The hearing shall be public or private as the hearing panel as hereinafter provided shall determine, except that the hearing shall be private if the student so requests.
7. As soon after the conclusion of the hearing as may be practical the hearing panel shall make a decision and shall communicate it to the President and to each student involved. The decision shall be that the charges or any of them are sustained or dismissed. If the charges or any of them are sustained, the hearing panel shall state the penalty therefor. The penalty may consist of censure, disciplinary probation, restitution, suspension for a period of time or expulsion. The decision of the hearing panel shall be final except that a suspension for a year or longer or expulsion shall be appealable to a committee designated by the Board. Any appeal under this section shall be made in writing within fifteen days after the delivery of the hearing panel's decision. This requirement may be waived in a particular case for good cause by the Board Committee.

8. The hearing panel shall consist of such persons as the Chancellor may designate. One such person shall be designated by the Chancellor as the presiding officer. One person shall be a student selected from a roster submitted by the University Student Senate, but such student shall not be from the college attended by the student under charges. One person shall be a member of the permanent instructional staff selected from a roster submitted by the University Faculty Senate, but such faculty member shall not be from the college attended by the student under charges. In the event that no roster has been submitted by the University Student Senate or by the University Faculty Senate, or in the event that no person on one or the other of such rosters is available or willing to serve in a particular case, the Chancellor shall designate a student or a member of the permanent instructional staff, as the case may be, to serve on the hearing panel. The presiding officer shall be in charge of the hearing and shall make such rulings in the course of the hearing as he deems appropriate for a fair hearing. The presiding officer shall be empowered to proceed in the absence of the faculty member or student member, or both.

9. The determination that a violation of the "Henderson Rules" exists shall not affect the power of a president or full dean temporarily to suspend a student or temporarily suspend the privileges of a student organization as provided in Section 15.5 of the bylaws.

10. In the event that a student is suspended or expelled under these procedures or the procedures of Section 15.3 of the bylaws and the suspension or expulsion is subsequently vacated on appeal or by the courts, the college will provide at no cost to the student the academic services lost as a result of the suspension or expulsion.

(b) Report of proposed bylaw amendments noted.

NO. 3. GRADUATE CENTER—CAPITAL FUNDING: RESOLVED, That the Board approve the following changes in the Dormitory Authority note facility: C20.01 in the next supplemental note agreement.

Estimated Cost: $6,000,000 [of which not exceeding $3,500,000 is estimated] to be expended as follows: (a) for payments of the costs and expenses of such renovation and equipment of such parts of the Graduate Center, including planning, designing, architectural, other incidental costs in connection therewith and the payment of the principal of any notes hereafter issued to the extent the proceeds thereof were used to pay such costs and expenses of such renovation and equipment; and [the balance of $2,500,000 is estimated] (b) to pay for other costs and expenses including: (i) payment and discharge of the principal of and interest on certain notes of the Authority designated Bond Anticipation Notes, The City University of New York Note Issue, Series I, dated December 19, 1967 and maturing December 13, 1968, or the payment and discharge of the principal of and interest on any notes thereafter issued to pay and discharge such Bond Anticipation Notes; (ii) the payment and discharge of the principal of and interest on any other notes thereafter issued by the Authority for payment of costs and expenditures relating to such renovation and equipment, (iii) payment of a fee to the Authority for its administrative and supervisory expenses in connection with such renovation and equipment; and (iv) expenses incurred by the Authority in connection with any financing by the Authority for the purposes of the items hereinbefore set forth.
NOTE: Matter in brackets to be deleted; matter underlined is new.

EXPLANATION: This transfer of funds necessitates no increase in the estimated total cost of the Graduate Center facility as previously approved. It is requested that the amount originally reserved for interest and other costs on the $2,000,000 in notes be used for additional construction and equipment required to complete the Graduate Center facility.

NO. 4. AUTHORIZATION FOR RENTAL—BOROUGH OF MANHATTAN COMMUNITY COLLEGE: RESOLVED, That the Board authorize the rental of approximately 125,000 square feet of space for the Borough of Manhattan Community College, subject to approval of the terms and conditions of the lease by the Committee on Campus Planning and Development; and be it further

RESOLVED, That the Department of Real Estate be requested to complete negotiations for the rental of the indicated amount of space.

EXPLANATION: The Borough of Manhattan Community College has for the past three years been unable to conclude an arrangement for the rental of additional space. The College's annual enrollment expansion during this period has caused it to become the most over-utilized unit in the University.

The additional space is required to provide some measure of relief to the existing condition, as well as to enable the College to meet its space requirements for the additional students entering under the open admissions program.

NO. 5. SUPPLEMENTAL NOTE AGREEMENT NO. 17: RESOLVED, That the form and substance of Supplemental Note Agreement No. 17, dated as of July 21, 1970 between the Board of Higher Education, the Dormitory Authority and the City University Construction Fund, be approved and the Chairman is authorized to execute the same; and be it further

RESOLVED, That prior to execution minor changes, insertions, and omissions may be made by the Chairman, and the execution of Supplementary Note Agreement No. 17 by the Chairman and attested by the Secretary shall be conclusive evidence of approval.

EXPLANATION: Supplemental Note Agreement No. 17 amends No. 16 by providing for the following:

A. Inclusion as note facilities of the following items with regard to Lehman College; i.e. new gymnasium including site work; renovation of Shuster Hall and link expansion; renovations and additions to Student Hall; bookstore; music and auditorium building; library; speech and theatre building; Central plant; Site construction and planting and site utilities.

B. Increase the estimated cost for note facility C19.01 by $175,000 (temporary facility for John Jay College).

C. Provide for the elimination and withdrawal of facilities C11.02; C12.02 and C14.05 to take effect when conveyance of the Authority's right, title and interest is made (12 temporary buildings at City College; temporary buildings for Lehman College and renovation of existing building on Glenwood Road for Brooklyn College).

At this point the Committee went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 5:30 p.m.

MARGUERITE V. RICH
Acting Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK
HELD
SEPTEMBER 2, 1970
AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

There were present:

David I. Ashe
Jean-Louis d'Heilly
Herbert Berman
Jack I. Poses
Porter R. Chandler
Luis Quero Chiesa

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

The absence of Mr. Burkhardt, Mr. Keppel and Dr. Lee was excused.

Upon motion duly made, seconded and carried, Mr. Poses was elected Acting Chairman.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was
taken as noted:

NO. 1. APPOINTMENT OF ACTING PRESIDENT—BARUCH COLLEGE: RESOLVED, That
Jerome B. Cohen, Professor of Economics and Finance, be appointed Acting President and Dean of Graduate
Studies of The Bernard M. Baruch College effective September 3, 1970, at the salary rate of $35,900 per annum
($27,900 as Professor, plus $8,000) subject to financial ability.

NO. 2. APPOINTMENT OF ACTING PRESIDENT—YORK COLLEGE: RESOLVED, That David
Newton be appointed Professor of Education and Acting President of York College effective September 3, 1970,
at the salary rate of $35,900 per annum ($27,900 as Professor, plus $8,000) subject to financial ability; and be it
further

RESOLVED, That Dr. Newton be granted a leave of absence from his position as Professor of Education and
Dean, Central Services, The City University, effective September 3, 1970, and until such time as a president of
York College has been appointed.

Mr. Ashe asked to be recorded as "Not Voting."

It was noted that in accordance with established procedure an acting president would not be considered for the
presidency of the institution at which he is serving as acting president.

At this point Acting President Edgar Draper reported briefly on the present status of the Borough of
Manhattan Community College.

Upon motion duly made, seconded and carried, the meeting was adjourned.

N. MICHAEL CARFORA
Secretary of the Board
Minutes of Proceedings, September 28, 1970

MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

SEPTEMBER 28, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Porter R. Chandler
Fileno DeNovellis
Jean-Louis d'Heilly
Norman Henkin
Minneola P. Ingersoll
Robert Ross Johnson

Francis Keppel
James Oscar Lee
John A. Morsell
Louis Nunez
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President Leonard Lief
Dean Julius Manson
President Robert E. Marshak
Actg. Pres. David Newton
Dean George Peck
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
President Milton G. Bassin
President William M. Birenbaum

President James A. Colston
Actg. Pres. Edgar D. Draper
President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Dr. Robert S. Hirschfield
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Bernard Mintz
NO. A. INTRODUCTIONS: The Chairman introduced Mrs. Thacher, Mrs. Weiss, Mr. DeNovellis, Mr. Morsell and Mr. Wessell, newly appointed members of the Board and President Marshak and Acting President Newton.

NO. B. HONOR: The Chairman reported that President Mina Rees has received the following Honorary Degrees: Sc.D. from the University of Michigan and the LL.D. from Miami University, Ohio.

NO. C. COMMITTEE ASSIGNMENTS: The Chairman reported that he has appointed the following presidential search committees:

COMMITTEE TO SEEK A PRESIDENT FOR QUEENS COLLEGE

Honorable Herbert Berman, Chairman
Honorable John A. Morsell
Honorable Luis Queo Chiesa
Honorable Eve Weiss
Honorable Frederick Burkhardt, ex officio

COMMITTEE TO SEEK A PRESIDENT FOR YORK COLLEGE

Honorable Robert Ross Johnson, Chairman
Honorable Maria Josefa Canino
Honorable Norman E. Henkin
Honorable Minneola P. Ingersoll
Honorable Frederick Burkhardt, ex officio

COMMITTEE TO SEEK A PRESIDENT FOR THE BERNARD M. BARUCH COLLEGE

Honorable Jack I. Poses, Chairman
Honorable David I. Ashe
Honorable Jean-Louis d’Heilly
Honorable Nils Y. Wessel
Honorable Francis Keppel, ex officio

COMMITTEE TO SEEK A PRESIDENT FOR BOROUGH OF MANHATTAN COMMUNITY COLLEGE

Honorable Louis Nunez, Chairman
Honorable Porter R. Chandler
Honorable James Oscar Lee
Honorable Arleigh B. Williamson
Honorable Francis Keppel, ex officio
NO. 1. NEW BOARD MEMBERS: The Chairman's report was noted of the appointment of the following new Board members by the Mayor:

Honorable Barbara A. Thacher (for a term expiring June 30, 1979)
Honorable Eve Weiss (for a term expiring June 30, 1979)
Honorable Fileno DeNovellis (for a term expiring June 30, 1971)
Honorable John A. Morsell (for a term expiring June 30, 1976)
Honorable Nils Wesell (for a term expiring June 30, 1974)

NO. 2. APPROVAL OF MINUTES: RESOLVED, That the minutes of the following meetings (regular Board meetings, special Board meetings, and Executive Committee meetings) be approved:

April 28, 1969 June 23, 1969 October 14, 1969
May 9, 1969 July 9, 1969 November 12, 1969
June 2, 1969 September 4, 1969
June 10, 1969 September 16, 1969
June 16, 1969 September 29, 1969
June 18, 1969 October 2, 1969

NO. 2A. COMMITTEE ON LAW: (a) At this point Mr. DeMelas, representing the United Federation of College Teachers and Dr. Hirschfield, representing the University Faculty Senate presented their views on the proposed bylaw amendments. It was requested that the proposals be submitted in writing to the Committee on Law for study.

Upon motion duly made, seconded and carried, the following amendments to the bylaws were adopted: (See pages 175-199)

(b) Mr. Ashe, on behalf of the Committee on Law, served notice of proposed bylaw amendments to Sections 9.2, 8.13, 11.34 and Articles XV and XVI.

In accordance with established procedure, the proposed bylaw amendments will be circulated to the members of the Board ten days before the next regularly scheduled meeting of the Board.

NO. 3. JOINT COMMITTEE ON THE PROFESSIONAL OBLIGATIONS OF THE FACULTY: Laid over to the next regularly scheduled meeting of the Board.

Upon motions duly made, seconded and carried, the following actions which were laid over at the Executive Committee meeting held 7/27/70, were adopted or action was taken as noted: (Calendar Nos. 4 through 6)

NO. 4. AD HOC COMMITTEE FOR GUIDELINES ON GOVERNANCE: Laid over. It was agreed to hold a special meeting of the Board to consider the report.

NO. 5. AWARD OF DEGREES - YORK COLLEGE. RESOLVED, That degrees be conferred by York College upon students who have completed full courses of study and who have cleared their accounts with the College, except in cases where the name shall be stricken from the list for cause, beginning as of September 1, 1970 with the College's first candidates and continuing thereafter at the appropriate times. (Lists of candidates will be on file in the President's Office.)
NO. 6. AMENDMENT OF THE BYLAWS: RESOLVED, That Article X - The University Staff and The Division of Teacher Education be amended to read as follows:

ARTICLE X - THE UNIVERSITY STAFF [ AND THE DIVISION OF TEACHER EDUCATION]

Section 10.1 THE UNIVERSITY STAFF. There is hereby established as an educational unit under the Board of Higher Education that portion of The City University of New York which is administered centrally by the Chancellor, either directly or through a Deputy Chancellor, Vice-Chancellor or University Dean directly responsible to him. Such educational unit shall be known as the "University Staff" and shall consist of the Central Office staff and the staff of such other programs as are not otherwise provided for and which are not part of any of the existing senior or community colleges under the jurisdiction of the Board of Higher Education. Persons holding positions on the University Staff shall, for the purposes of public reference, be deemed to hold positions in The City University of New York.

Section 10.2 UNIVERSITY STAFF REVIEW COMMITTEE. a. There shall be a University Staff Review Committee consisting of the Deputy Chancellor and the Vice-Chancellors. The chairman of the committee shall be the Deputy Chancellor.

b. This committee shall receive recommendations from the respective department supervisory boards relating to the University Staff as provided in Section 10.1 as to appointments, reappointments, reappointments with tenure, promotions and compensation. It shall recommend action thereon to the Chancellor. The Chancellor shall consider such recommendations in making his own recommendations to the Board.

Section 10.3 THE DIVISION OF TEACHER EDUCATION. The Division of Teacher Education shall be an educational unit under the jurisdiction of the Board of Higher Education. It shall consist of a university dean and such instructional and administrative personnel as may be appointed to the office of the university dean of teacher education.

Section 10.4 RESPONSIBILITIES OF THE DIVISION OF TEACHER EDUCATION. The Division of Teacher Education shall, under the supervision of the Chancellor, exercise the following responsibilities:

a. coordinate and exercise advisory supervision of the programs of teacher education both graduate and undergraduate, offered in the colleges and at the Graduate Center;

b. aid in the development of special facilities for teacher education;

c. administer centrally coordinated, instructional, research and developmental programs and such other services as may be established as a unified central facility;

d. prepare the tentative annual budget of the Division of Teacher Education, including new graduate teacher education programs;

e. discharge such other duties as may be assigned to it by resolution of the Board or by the Chancellor;

f. establish in one or more centers such auxiliary and instructional services as may be necessary for the improvement of teacher education.

Section 10.5 UNIVERSITY DEAN OF TEACHER EDUCATION. The University Dean of Teacher Education shall be advisor to the Chancellor in all matters pertaining to teacher education and his executive agent in administering the affairs of the Division of Teacher Education.

a. He shall confer regularly with the Committee on Coordination of Teacher Education concerning all matters of basic policy and procedure affecting the development of programs in teacher education conducted by the colleges.
b. He shall transmit to the Chancellor the findings, resolutions and reports of the Committee on Coordination of Teacher Education, together with its recommendations for action.

c. He shall report regularly to the Chancellor and to the Board concerning the progress made by the colleges and the Division in the development of programs in teacher education.

d. He shall appoint, with the concurrence of the President of the University Graduate Division and the appropriate College President, the Executive Officer of doctoral programs in Education.

e. He shall have such additional duties with respect to teacher education as may be specified by the Chancellor and approved by resolution of the Board as are appropriate to the discharge of his educational and administrative functions.

Section 10.6 COMMITTEE ON COORDINATION OF TEACHER EDUCATION. The Committee on Coordination of Teacher Education shall consist of the University Dean, who shall be chairman of the committee, a member of the staff of the Division designated by the Chancellor and one member from each college having a Teacher Education Program to be appointed by the respective presidents after consultation with the University Dean. The representatives of the colleges may be deans of teacher education in their respective colleges, heads of education departments, or other such persons as have major responsibility for teacher education programs.

Section 10.7 OTHER PERSONNEL. Persons appointed to the Division of Teacher Education shall have such duties with respect to the Division as may be prescribed by the University Dean of Teacher Education, subject to review by the Chancellor.

Section 10.8 APPOINTMENTS, REAPPOINTMENTS AND PROMOTIONS. For processing appointments, reappointments and promotions to positions on the instructional staff in the central office of the Division of Teacher Education, there shall be a Committee on Appointments and Personnel, consisting of the following members:

The University Dean of Teacher Education
The University Associate Dean of Teacher Education
Director, Center for Advanced Study in Education
Director, Office of Institutional Research and Program Evaluation
Director, Office of Program Development and Administration

Recommendations made by this committee shall be forwarded by the University Dean of Teacher Education to the Chancellor for consideration and action. The Chancellor, if he approves such recommendations, shall submit them to the Board for action.

NOTE: This amendment shall take effect immediately. Matter in brackets to be deleted.

EXPLANATION: The Chancellor proposes a revision of the bylaws to adjust the structure of the University central office with respect to the Teacher Education Division. The elimination of the bylaw provisions for the Division of Teacher Education is primarily an acknowledgement that this portion of the University’s structure needs to be modernized. Originally set up to deal with a separately funded and a separately accountable operation in support of teacher education, the Division should be reorganized to perform its present functions.

The original functions included receipt of State funds, their allocation to the colleges, the hiring of faculty for the campuses and other major operational activities. This justified a business office, an institutional research and statistical function and a direct relationship to the Board and later to the Chancellor. The sizable influence of this operation made the Division a factor in the then much smaller Administrative Council.

These operational functions were terminated in July, 1966 when the State funding pattern was changed to an overall 50-50 basis and the direct support of teacher education ended.
The separate business office and personnel office of the Teacher Education Division should be combined with the existing offices servicing the Chancellor’s staff for economy and efficiency. The University should consolidate the research units that have grown in many divisions and departments. These dispersed institutional research units have grown expensive but have not been focussed on major University problems. The Teacher Education Division is not the proper location for a University institutional research activity. Finally, the University must strive constantly to reduce the growth of overhead staffs. Any centralization creates them, and while decentralization can hardly eliminate them altogether, it does inhibit their proliferation. We should eliminate the overhead dedicated to the vestigial function of “coordinate and exercise advisory supervision” of all college teacher education programs.

The proposed change does not diminish the function of the Deanship of Teacher Education. The proposal does shift the Dean’s role away from operative controls to the much more effective role of auditor and innovator. No segment of the college faculties is more in need of thorough overhaul. In this task much of the Dean’s skill and time would be well spent.

In addition to the various special projects and grants which must, by their nature, be under a central control, the Dean also has the opportunity to face a problem central to the City University’s well-being. That is the University’s relation to the City’s high schools and elementary schools. Open admissions could be devoured by its remedial component; necessary but in its present form untenable for any great length of time. What must change before the University is overwhelmed is the immediate substructure of the University, its feeder high schools. Since the University has influence over the majority of the teachers and administrators going into these high schools, the responsibility for some of the necessary changes rests squarely upon CUNY. The Dean must undertake the long diplomatic task of dealing with the Board of Education. It is difficult to imagine a task which the City University faces which has a higher priority.

The Chancellor believes that the University Dean for Teacher Education could function more effectively if he occupied a more appropriate relationship to the campuses and to the Chancellor and Vice-Chancellors. This bylaw revision would be a step in that direction and would provide a structure similar to that for the University Dean for Community Colleges and the University Dean for Academic Development.

Notice of amendment was given at the meeting of the Board held June 22, 1970, Calendar No. 10A.

NO. 7. CONSTRUCTION OF A COMBINED ADMINISTRATIVE OFFICE AND FACULTY RESIDENCE: RESOLVED, That the Board approve the construction of a combined administrative office and faculty residence structure for use of The City University of New York; and be it further

RESOLVED, That the Board authorize the Chancellor to pursue with appropriate public agencies the implementation of the aforesaid project; and be it further

RESOLVED, That Table 12-2 of the 1968 Master Plan of the Board of Higher Education of The City University of New York be modified to add under the listing OTHER FACILITIES the following project:

<table>
<thead>
<tr>
<th>Title</th>
<th>Approximate Gross Area</th>
<th>Tentative Construction Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Combined office and faculty residence for The City University of New York</td>
<td>106,000 sq. ft.</td>
<td>$5,300,000</td>
</tr>
</tbody>
</table>

EXPLANATION: The 1968 City University Master Plan included a project entitled “Ancillary Facilities” with a tentative space requirement of 100,000 sq. ft. The basis for this inclusion was a recognition of the very apparent overutilization of central office facilities at 535 East 80th Street and the rented offices at 430 East 80th Street. The acquisition of two relatively small structures in the midtown area has been proposed and will provide some short term relief to the overcrowding. The need to supplement these facilities has and will become more
imperative as the central office staff of the University continues to grow. Consideration of various alternatives has resulted in a decision to construct additional office space in close proximity to the present headquarters buildings.

The need to provide housing for faculty has been recognized by the University for some time and indeed the Board has adopted a resolution endorsing, in principle, the construction of self-supporting faculty and staff housing and further included its endorsement thereof in its 1967 Revision of the 1964 CUNY Master Plan. Responding to this in its 1967 Progress Report on the 1964 Regents Statewide Plan for the Expansion and Development of Higher Education, the Board of Regents stated, "With regard to housing for faculty and staff (for the City University) it will be possible to give serious consideration to the plans as more detailed information is provided, including proposals as to the method of financing of such construction."

The plan to combine office space and housing in a single structure is based on a recognition of (1) the need to conform to local zoning requirements limiting the amount of office space that may be constructed on a given lot, (2) the relatively high land values in Manhattan which would demand maximum site utilization and (3) the fact that the area in the vicinity of the present headquarters building is of a high quality residential nature and would undoubtedly attract strong faculty interest from several CUNY institutions.

Dr. Lee and Mr. d’Heilly asked to be recorded as “Not voting.”

NO. 8. AMENDMENT OF MINUTES: RESOLVED, That Calendar No. 28(b) of the minutes of the Executive Committee meeting held July 27, 1970, be amended to read as follows:

RESOLVED, That President Kenny be relieved of his duties as President of York College and Professor of Philosophy as of September 1, 1970; and be it further

RESOLVED, That President Kenny be granted a terminal leave of absence from November 1, 1970 through February 28, 1971 with pay and retirement credit.

EXPLANATION: President Kenny will be on paid annual leave, to which he is entitled, during the months of September and October, 1970. The terminal leave is based on 74 days of accumulated sick leave.

NOTE: Matter in bold type new.

Upon motions duly made, seconded and carried, the following resolutions, approved by the Committee on Campus Planning and Development, were adopted or action was taken as noted:

NO. 9. ACQUISITION OF PROPERTY: RESOLVED, That the Board approve the acquisition of the federal surplus site and building located at 30 West 44th Street; and be it further

RESOLVED, That the Board authorize the Chancellor to communicate with the General Services Administration to secure the acquisition of the noted property; and be it further

RESOLVED, That the Board approve the acquisition of the former Wendel Willkie Foundation Building, 20 West 40th Street, at a price to be negotiated; and be it further

RESOLVED, That the City University Construction Fund be requested to authorize the expenditure by the Dormitory Authority of funds required for the acquisition of the latter building together with miscellaneous expenditures as may be needed to acquire each facility and to develop preliminary plans for their renovation; and be it further
RESOLVED, That the following item is hereby approved and shall be made a part of the Note Project (City University Note Issue) by appropriate inclusion in a future Supplemental Note Agreement supplementing the Note Agreement by and among the Dormitory Authority of the State of New York, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967. The Chairman of the Board of Higher Education in the City of New York is hereby authorized and directed to execute a Supplemental Note Agreement including such item and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal; and be it further

RESOLVED, That notwithstanding any other provision of this resolution prior to the execution of any such Supplemental Note Agreement, changes, insertions and omissions may be made to the description of such item as hereinabove set forth as may be approved by the Chairman of the Board of Higher Education in the City of New York, and the execution by said Chairman of any such Supplemental Note Agreement containing such item with such changes, insertions and omissions shall be conclusive evidence of such approval; and be it further

RESOLVED, That such item is as follows:

Note Facility:

Description: Acquisition, renovation and furnishing of additional central office facilities for the City University.

Locations: 30 West 44th Street, New York, N.Y. and 20 West 40th Street, New York, N.Y.

Estimated Occupancy Dates: Various

Estimated Cost: $1,500,000 (acquisition and preliminary planning only)

and be it further

RESOLVED, That the item hereinabove set forth is included in the Master Plan of the City University, as approved by the Board of Regents and incorporated into the Regents Plan or general revision thereof for the expansion and development of higher education in the State and as thereafter approved by the Governor, and that with respect to such item the appropriate reference thereto is as follows:

Included under Other Facilities as item 8 Ancillary Facilities on page 170 of the 1968 Master Plan of The City University of New York as approved in the 1968 Progress Report on the Regents Statewide Plan (page 78)

and be it further

RESOLVED, The the City University Construction Fund and the Dormitory Authority are hereby requested to approve such item as hereinabove set forth and to take appropriate action to authorize the inclusion thereof in a future Supplemental Note Agreement; and be it further

RESOLVED, That this resolution shall take effect immediately.

EXPLANATION: The present and projected space needs for central office activities of the City University have made it imperative that additional facilities be acquired. This resolution proposed the acquisition of two units of space in the midtown area which will provide a measure of relief to the situation.
The first building located at 30 West 44th Street has a 50 foot street frontage and is 100 feet in depth. It contains a gross floor area of 40,699 square feet in 12 stories. The building was constructed in 1902 and was most recently occupied by the Army for office purposes. The building has been declared surplus by the federal government and a determination as to its disposition is now being considered by the Office of Surplus Property Utilization of the Department of Health, Education and Welfare. It is recognized that although the building would have no acquisition cost, substantial renovation work will be required prior to its use by the University.

The Willkie Foundation Building, 20 West 40th Street, offered for sale at $1.4 million contains on a 54 foot by 100 foot site a 9 story office building with a gross floor area of 46,880 square feet. Although the building was built in 1890 it has been well maintained and could be used by the University with relatively little improvement. It is presently utilized by a number of tenants on a month-to-month basis and it would appear that it could be put to University use almost immediately after its acquisition.

NO. 10. FORMAT OF RESOLUTION BY GOVERNING BOARD FOR ON-SITE SURPLUS REAL PROPERTY: WHEREAS, Certain real property owned by the United States, located in the County of New York, State of New York, has been declared surplus and is subject to assignment for disposal for educational or public health purposes by the Secretary of Health, Education, and Welfare, under the provisions of Section 203(k)(l) of the Federal Property and Administrative Services Act of 1949 (63 Stat. 377), as amended, and rules and regulations promulgated pursuant thereto, more particularly described as follows:

Site and Building located at 30 West 44th Street, New York, New York. The site is located on the southerly side of West 44th Street and has a frontage of 50' 2" and a depth of 100' 5" containing an area of approximately 0.12 acres. It is improved with a 12 story and full basement office type building containing an approximate gross area of 40,699 square feet.

WHEREAS, The Board of Higher Education of the City of New York, needs and can utilize said property for Educational purposes as set forth in its application and in accordance with the requirements of said Act and the rules and regulations promulgated thereunder:

Now, Therefore, Be It Resolved, that said Board of Higher Education of the City of New York shall make application to the Secretary of Health, Education, and Welfare, for and secure the transfer to it of the above-mentioned property for said use upon and subject to such exceptions, reservations, terms, covenants, agreements, conditions, and restrictions as the Secretary of Health, Education, and Welfare, or his authorized representative, may require in connection with the disposal of said property under said Act and the rules and regulations issued pursuant thereto; and

Be It Further Resolved that the Board of Higher Education of the City of New York is willing and is in a position to assume immediate care and maintenance of the property, and that Albert H. Bowker, Chancellor of The City University of New York be and he is hereby authorized, for and on behalf of the Board of Higher Education, to do and perform any and all acts and things which may be necessary to carry out the foregoing resolution, including the preparing, making, and filing of plans, applications, reports, and other documents, the execution, acceptance, delivery, and recordation of agreements, deeds, and other instruments pertaining to the transfer of said property, and the payment of any and all sums necessary on account of the purchase price thereof or fees or costs incurred in connection with the transfer of said property for surveys, title searches, appraisals, recordation of instruments, or escrow costs.

EXPLANATION: The foregoing form of resolution is required by the Department of Health, Education and Welfare and the General Services Administration in connection with the application for acquisition of the indicated surplus federal property.
NO. 11. MODIFICATION OF MASTER PLAN: RESOLVED, That Table 12-2 of the 1968 Master Plan of the Board of Higher Education for The City University of New York (which table lists planned physical facilities) be modified to delete the item listed under COMMUNITY COLLEGES as Item 7: "Community College VII, Mid Brooklyn" and list in lieu thereof under SENIOR COLLEGES, a new Item 10: "College XVII, Mid-Brooklyn, Initial Facilities, Estimated Cost: $10,000,000."

EXPLANATION: On January 27, 1969 (Cal. No. 3), the Board approved the establishment of an experimental four-year college of professional studies offering both career and transfer associate degrees and the baccalaureate degree, to be located in the Bedford Stuyvesant area of Brooklyn, said college to be established in place of a previously approved but not started new Community College VII, and further directed that the City University Master Plan be amended accordingly. This action was endorsed by action of the Regents on March 20, 1970 and further approved by the Governor on July 30, 1970.

The present resolution is to further amend the City University Master Plan to make provision for acquisition of suitable facilities with which the college can begin operations.

NO. 12. MASTER PLAN AMENDMENT FOR LIBRARY SPACE: RESOLVED, That with respect to the space allocations for libraries included in each of the senior college campus master plans, the Board approve, as a minimum basis for further planning, the following provision of net assignable square feet to be included in library facilities on each campus in 1975:

<table>
<thead>
<tr>
<th>College</th>
<th>1975 FTED*</th>
<th>No. of Seats</th>
<th>1989 Collection Size Vols.</th>
<th>Total NASF**</th>
<th>Previously Approved NASF</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>15,305</td>
<td>3,177</td>
<td>1,570,471</td>
<td>238,038</td>
<td>248,645</td>
</tr>
<tr>
<td>Brooklyn</td>
<td>13,458</td>
<td>2,739</td>
<td>1,163,642</td>
<td>192,706</td>
<td>123,505</td>
</tr>
<tr>
<td>Lehman</td>
<td>9,046</td>
<td>1,876</td>
<td>603,889</td>
<td>121,482</td>
<td>77,855</td>
</tr>
<tr>
<td>Hunter</td>
<td>9,008</td>
<td>1,811</td>
<td>753,080</td>
<td>132,402</td>
<td>150,000</td>
</tr>
<tr>
<td>Baruch</td>
<td>7,050</td>
<td>1,431</td>
<td>450,148</td>
<td>95,341</td>
<td></td>
</tr>
<tr>
<td>Richmond</td>
<td>6,400</td>
<td>1,353</td>
<td>440,592</td>
<td>94,709</td>
<td></td>
</tr>
<tr>
<td>York</td>
<td>6,253</td>
<td>1,123</td>
<td>342,622</td>
<td>77,246</td>
<td></td>
</tr>
<tr>
<td>Queens</td>
<td>18,170</td>
<td>3,712</td>
<td>1,214,839</td>
<td>221,861</td>
<td></td>
</tr>
</tbody>
</table>

* Full time equivalent day session student
**Net assignable square feet

and be it further

RESOLVED, That each of the Senior College Campus Master Plans heretofore approved by the Board as amendments to the 1968 CUNY Master Plan (City, Brooklyn, Lehman and Hunter) be appropriately amended to reflect the foregoing; and be it further

RESOLVED, That the Regents and the Governor be requested to concur in the foregoing statement of policy with respect to the development of physical facilities for the City University Senior Colleges’ Libraries and approve the indicated master plan amendment.

EXPLANATION: One of the most difficult and important decisions of the University in establishing guidelines for space allocation for the senior college campuses has been the determination of the size of library facilities. The library has been traditionally the "life source" of the college campus and its importance may not be minimized. However, in planning for future buildings in the City University we note two important facts. The first is that in a University noted for its lack of adequate physical facilities, its library accommodations are one of its most deficient elements. This is clearly demonstrated by comparison with criteria used in space planning for public and private college libraries outside the CUNY system. The second inescapable fact is that when the costs to construct and operate library facilities which would meet these generally accepted space allocation criteria are realistically considered along with other college facility needs and the University’s potential funding ability, the implementation of a library development of such great magnitude cannot be supported as a 1975 facility requirement. It is
therefore the position of the University that the master plans incorporate only a first phase of library construction based on the specific criteria herein presented with the possibility that with the experience gained in the utilization of these facilities, or because of future developments in the storage, retrieval and use of library materials, or because of other factors, the guidelines will be amended at some future time to provide a basis for alteration or additional new construction. The architect/planners and project architects will be directed to incorporate this potential into their planning.

The guidelines have been developed with consideration of the three essential space elements: stack space (open or closed), seating (or study) space and support space. The guidelines which resulted in the noted campus space allocations are as follows:

1. STACK SPACE

Stack space will be designed to accommodate:

(A) the number of volumes the library had as of June 1969 plus
(B) the additional number it can expect to acquire by 1989 and
(C) an anticipated retirement or loss of volumes.

Item B minus C will be estimated as 2.5 volumes per year per projected 1975 FTED student.

With the quantity of volumes established, the required square footage is determined as follows:

\[
\text{Total Volumes} = (1969 \text{ volumes}) + (1975 \text{ FTED}) \times 2.5 \times \frac{\text{volumes}}{\text{FTED year}} \times 20 \text{ years}
\]

The space scheduled to accommodate volumes may be used for additional seating during the years prior to the acquisitions that will eventually fully use the stack space.

2. SEATING SPACE

Seating (or study) space will be designed to accommodate approximately 20 percent of the projected 1975 FTED. The following formulae will be used to establish seating (or study) space:

- Lower Division Undergraduates - 15% of FTED at 25 NASF, or 3.75 NASF per FTED
- Upper Division Undergraduates - 20% of FTED at 25 NASF, or 5.00 NASF per FTED
- Masters Candidates - 25% of FTED at 25 NASF, or 6.25 NASF per FTED
- Doctoral Candidates - 30% of FTED at 25 NASF, or 7.50 NASF per FTED
- Faculty Members - 20% of FTED at 25 NASF, or 5.00 NASF per FTED
3. Support Space

Support space, including office and work space for all librarians and technical personnel, will be accommodated in space equal to twenty-five percent of the space generated for stacks and seating. At this phase the accommodation of a standard NASF per technical library personnel will not be determined; it will be incorporated in Detailed Facilities Programming for each college.

4. TOTAL AREA

Finally, the total area (stack space + seating space + support space) will be increased or decreased depending upon the size of the institution:

- College of up to 6,000 FTED - add 5 percent
- 6 - 7,000 FTED - add 3 percent
- 7 - 9,000 FTED - use above developed NASF
- 9 - 11,000 FTED - subtract 1 percent
- 11 - 13,000 FTED - subtract 2 percent
- 13 - 15,000 FTED - subtract 3 percent
- 15 - 17,000 FTED - subtract 4 percent
- over 17,000 FTED - subtract 5 percent

NO. 13, RESOLUTION TO BROADEN AUTHORITY OF DEPUTY CHANCELLOR:

RESOLVED, That the Board delegate to the Deputy Chancellor the authority to request approvals from the Budget Director for service or consultants contracts, as well as borings, survey and other minor contracts in connection with the Building Program, with maximum individual fees no greater than $20,000, chargeable to the appropriate Capital Project.

EXPLANATION: On February 24, 1969, Calendar Nos. 5 and 12 the Board established the right of the Deputy Chancellor to request Budget Director approval of consultant fees up to $5,000 for projects under HN-203 (Senior Colleges) and HN-206 (Community Colleges). On January 28, 1970, Calendar No. 18 this fee limit was raised to $10,000. The procedures thereby set up were accepted by the Director of the Budget and have proven to be a very satisfactory and expeditious method of obtaining professional assistance to the Colleges and the University when needed.

It is now proposed that this procedure not be limited to HN-203 and HN-206 above but be extended to all Capital Projects in the Higher Education Budget to enable such services to be more appropriately charged to the various projects which they may directly serve. Furthermore, to provide greater flexibility it is proposed that the limit on maximum individual fees be raised to $20,000. It will be useful as well to also include not only service contracts but borings, survey and other minor contracts in connection with the Building Program.
NO. 14. EXTRA WORK ORDERS—HUNTER COLLEGE: RESOLVED, That the Board approve extra work in the amount of $75,026.06 for Contract No. 209066 with Phoenix Construction Corporation for replacement of windows and related work at Hunter College in Manhattan, such amount being $57,892.56 in excess of the allowable 5% ($17,133.50) of the original contract amount of $342,670, chargeable to Capital Project HN-181; and be it further
RESOLVED, That the Board of Estimate be requested to approve the extra work in the amount of $57,892.56 which is in excess of the allowable 5% of the contract amount, without public letting.

EXPLANATION: The contract for replacement of windows and related work, alluded to above, is the first phase of the total project which is for replacing windows and repaving the stonework on all the faces of Hunter College’s main building. A budget was authorized to provide only for the first phase of the work involving only $342,670 of an estimated cost of $3,780,255. In the course of construction, 17 change orders were found to be necessary. These are tabulated below with their explanations. In general it was found that actual job conditions varied from what was expected based on external observation and reference to the original plans. The nature of the work and the condition of the building at 695 Park Avenue is such that it required seventeen change orders.

<table>
<thead>
<tr>
<th>Change Order No.</th>
<th>Reason</th>
<th>Credit</th>
<th>Extra</th>
</tr>
</thead>
<tbody>
<tr>
<td>1, 6 &amp; Part of 14</td>
<td>After work commenced it was discovered that grills and ductwork which were to be replaced were in good condition and did not have to be removed and recalked.</td>
<td>$1,875.00</td>
<td></td>
</tr>
<tr>
<td>2, 3 &amp; 4</td>
<td>Anchorages of stonework adjacent to those which were to be reset, under the contract, were found to be loose, broken and rusted.</td>
<td></td>
<td>$5,550.00</td>
</tr>
<tr>
<td>5 &amp; 10</td>
<td>Air conditioning units had been added by the college after the contract was awarded causing additional alterations and reinstallations.</td>
<td></td>
<td>1,525.00</td>
</tr>
<tr>
<td>7</td>
<td>The window subcontractor advised redesign of new windows for better water tightness and maintenance. After consultation, this was agreed to by the Board and the Architects and heavier sections were used.</td>
<td></td>
<td>5,830.00</td>
</tr>
<tr>
<td>8</td>
<td>Special insulating glass was ordered for computer rooms.</td>
<td></td>
<td>994.46</td>
</tr>
<tr>
<td>9</td>
<td>After window details had been approved and manufacture begun it was discovered that, due to window sill heights, the operation of openable lights had to be changed. This necessitated new assembly and rewelding of finished material.</td>
<td></td>
<td>9,459.45</td>
</tr>
<tr>
<td>11</td>
<td>Lines of false windows which were supposed to have enough space behind them to allow for relocation of replacements to match the other windows, turned out to have concrete and brick masonry behind them requiring chopping away and rebuilding.</td>
<td></td>
<td>21,224.00</td>
</tr>
</tbody>
</table>
Change Order No. Reason Credit Extra
12 Windows shown on original details to be bolted in place were found to be welded and had to be burned out. 10,086.23
13 On the original details, steel lintels at heads of windows were shown to have a concrete facing. When the old windows were removed, these were found to be missing and their place had to be taken by new aluminum angles to form a water tight attachment for the new windows. 19,019.82
14 The College requested that existing wood window stools in the 11th floor library which had disintegrated be replaced with matching plastic laminate. 760.00
15 Due to job difficulties and student unrest, the rented Sidewalk Bridge had to be maintained ten months beyond contract time. 1,500.00
16 Additional electrical work was advised to make it easier for connection of motorized window operators in the next phase. 653.10
17 Additional aluminum members are required for mounting of 15 lightproof shades due to redesign of the windows. 300.00

| New Additional Cost | $1,875.00 | $7,630.06 | $7,502.06 |

NO. 15. RENOVATION OF MILES SHOE BUILDING-JOHN JAY COLLEGE: RESOLVED, That the Board approve preliminary plans, outline specifications and preliminary estimate of cost for the renovation of the former Miles Shoe Building as prepared by Emanuel Turano, Architect, to accommodate the John Jay College of Criminal Justice; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve said documents and to authorize the Dormitory Authority to proceed with the production of the working drawings.

EXPLANATION: On July 27, 1970, Calendar No. 4, the Board approved schematic plans and estimates of cost as of June 1970 for subject project as follows:

Construction Stage I

Phase I - Third and Fourth Floor
Phase II - Second Floor

(Bids to be taken for all work of this stage with work in Phase II not to proceed until February 1, 1971)

<table>
<thead>
<tr>
<th>Phase</th>
<th>Escalation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>(7/1/70-7/1/71)</td>
<td>$3,489,000</td>
</tr>
<tr>
<td>(Cost as of 6/70)</td>
<td>$3,395,400</td>
<td>$93,600</td>
</tr>
<tr>
<td>(137,500 S.F. @ $24.60/S.F.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Minutes of Proceedings, September 28, 1970**

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**Construction Stage I**

<table>
<thead>
<tr>
<th>Phase I</th>
<th>Escalation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase I Third and Fourth Floor Renovation</td>
<td>(7/1/70-2/1/71)</td>
<td>$3,394,202</td>
</tr>
<tr>
<td>(Cost as of 6/70)</td>
<td>$1,803,780</td>
<td>(137,500 S.F. @ $24.68/S.F.)</td>
</tr>
</tbody>
</table>

**Construction Stage II**

<table>
<thead>
<tr>
<th>Phase II Second Floor Renovation</th>
<th>Escalation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) $1,803,780</td>
<td>(7/1/70-10/1/71)</td>
<td>$50,000</td>
</tr>
<tr>
<td>(68,750 S.F. @ $25.99/S.F.)</td>
<td>$250,000</td>
<td>$1,853,780</td>
</tr>
</tbody>
</table>

(a) Escalation (11/1/70 to 2/1/71) = $50,000

(c) Total = $1,803,780 + $50,000 = $1,853,780

---

**First Floor Renovation**

<table>
<thead>
<tr>
<th>Phase II First Floor Renovation</th>
<th>Escalation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Cost as of 6/70)</td>
<td>(7/1/70-10/1/71)</td>
<td>$1,809,900</td>
</tr>
<tr>
<td>$1,809,900</td>
<td>$250,000</td>
<td>$2,059,900</td>
</tr>
</tbody>
</table>

(68,750 S.F. @ $26.30/S.F.)

Although there is some 18,500 square feet of area in the basement it was not included in the calculation since only a minimum of construction work is to be done in the basement. Primarily the basement is to be used for major mechanical installations only.

The architect's preliminary estimate of cost, as of November 1970, for the above noted construction stages is as follows:

---

**Construction Stage II**

<table>
<thead>
<tr>
<th>First Floor Renovation</th>
<th>Escalation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Cost as of 6/70)</td>
<td>(7/1/70-2/1/71)</td>
<td>$1,780,400</td>
</tr>
<tr>
<td>$1,647,400</td>
<td>$106,000</td>
<td>$1,780,400</td>
</tr>
</tbody>
</table>

(68,750 S.F. @ $24.15/S.F.)
A summary comparison of schematic and preliminary estimates is therefore as follows:

<table>
<thead>
<tr>
<th></th>
<th>Schematic</th>
<th>Preliminary</th>
<th>Differential</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stage I, Phase I</td>
<td>$3,489,000</td>
<td>$3,394,200</td>
<td>- $94,800</td>
</tr>
<tr>
<td>Stage I, Phase II</td>
<td>$1,780,450</td>
<td>$1,853,780</td>
<td>+ $73,380</td>
</tr>
<tr>
<td>Stage II</td>
<td>$2,059,800</td>
<td>$1,914,960</td>
<td>- $144,940</td>
</tr>
<tr>
<td>Total</td>
<td>$7,329,300</td>
<td>$7,162,940</td>
<td>- $166,360</td>
</tr>
</tbody>
</table>

Since the preliminary estimates are within the schematic estimates no revision to the total project estimated cost is required at this time.

The plans and specifications have been examined by the respective staffs of the College, the Office of Campus Planning and Development and the Dormitory Authority and are satisfactory and deemed to be suitable as the basis for proceeding with final plans and specifications for the project.

NO. 16. RENTAL OF SPACE - YORK COLLEGE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 60,000 square feet of space for York College; and be it further RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: With the completion of the renovation of the former Montgomery Ward Building (132,000 gross square feet), the Jamaica Jewish Center (45,000 gross square feet) and the new Science Building (65,000 gross square feet), the college will have a total of 242,000 gross square feet of space providing a net useable area of 170,000 square feet of space which is less than the 200,000 net square foot requirement projected by space consultants (Taylor Lieberfeld and Heldman Study, August 23, 1968) for a projected student body of 2,000.

With the student body already approaching that number and with a recognition that the enrollment will continue to grow, it is apparent that additional space will be required prior to completion of permanent campus facilities.

The space is needed particularly to provide some student dining and bookstore facilities (which are totally lacking in the three noted facilities) as well as for general classroom and office needs.
Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 17 through 58)

THE CITY UNIVERSITY
(Calendar Nos. 17 through 23)

NO. 17. ORAL REPORT OF THE CHANCELLOR: The Chancellor presented the following report:

I might say for the benefit of the new members of the Board that there are two Chancellor’s Reports. One is, believe it or not, a large compilation of routine items which are not on the agenda, and the other is the remarks that I make at this time. This is now called the Oral Report.

There are two or three things to talk about. Let me run through those that are not so important. We have had a lot of correspondence from graduate students who have protested about the fee raises that we put through in the spring. A couple asked to speak to the Board tonight but have not shown up. We probably will be hearing from them in the future.

The two-week vacation period before the election is more or less under way. We have been giving some attention in the Administrative Council as to how to treat the two-week period. As most of you know, this does not represent an extra vacation. We started earlier and have the same number of class days this year as we had last year. The Administrative Council discussed this and have decided to handle the two-week period before election as if it were Christmas vacation. Libraries will be open. Most facilities will be closed. My own judgment is that nothing is very likely to happen which will embarrass the institution. Nothing seems to be happening at all. We had a session this past weekend with former Mayor Wagner and Mr. Zaretski. Mr. Edelstein spoke to nobody. There is considerable apathy. The students wanted it, and we went along with it. I really don’t think the kinds of questions that are likely to come up are going to be serious. We are a public institution and have all kinds of regulations about when facilities can be used for meetings.

We are appointing a panel to hear the case of some students at Kingsborough Community College, which is the first test of our new disciplinary procedure. It is an interesting case. I would like, when we get to the Hunter College report, to have the President talk briefly about the progress on governance, which is another interesting thing. The big problem which we have this month deals with the City College construction projects, and when we get to City College, I’d like to speak some more on that.

I have a summary on the enrollment we had in the various colleges under Open Admissions. Our total enrollment in all categories this fall is 196,000 students, about 24,000 more than last year. The total full-time day undergraduate enrollment is 102,000, an increase of about 9,000 in freshmen and about 5,500 in returning students, in the senior colleges. For the University as a whole this is an increase over Fall 1969 of about 24,000 students. From many points of view the size of the increase is not as important as is the comparison of the increase with our estimates of what it would be. The SEEK Program is running 6,000 this fall compared to 4,000 last fall, which is about what we had expected. The College Discovery Program is running about 2,600 this fall compared to 2,200 last year. While the SEEK freshmen increased by a very substantial percentage, the total enrollment didn’t go up quite as much. The total freshman class, you can see in Table IV, is up about 16,000 over last year, which is about what we had originally anticipated. We predicted, as you know, a freshman class of 35,000. We got about 35,395, as Table V indicates. We now have about 5,600 freshmen over the amount for which we are budgeted, and so we have to go to the City Fathers for money on the basis of 5,000 or 6,000 additional students. As you know, we have been solving this problem by using our budget in the first semester at an accelerated rate.

The major problems are space as well as budget – how to get through the rest of the year. I would like to ask Deputy Chancellor Hyman and Vice-Chancellor Hollander to speak to these problems.
The Chancellor completed his report by speaking again about graduate fees:

The problem is that up until 1966 the full cost of Teacher Education was paid by the State of New York and that included a free master's degree. In 1966 the formula for support of the City University was changed in the senior colleges to a fifty-fifty basis. This, of course, meant the end of the free master's degree in Teacher Education. There are no free master's degrees in other specializations. The degrees were financed at this time entirely by tuition fees.

Now the graduate students are all charged the same tuition. It happened very rapidly in Teacher Education. We maintained free tuition for one year, put in a small fee the second year, and then brought it up to the other graduate fees. We have taken a lot of criticism about this. It is really hard to argue that if we are going to have tuition, it should not be the same for every one. The City has never made any commitment to support graduate work in the colleges.

At this point Deputy Chancellor Hyman presented the following report:

The problem of space does appear to be a most serious threat to the wellbeing of the University. Last year the University expanded its space by one million square feet. This expansion of one million square feet was in two parts, 550,000 square feet in terms of new building facilities that had been under construction and is coming into use now, and we rented 450,000 square feet of space. These are enormous numbers and represent a terrific achievement by the staff of City University and the staff of the colleges and represents a tremendous contribution by the Department of Real Estate, the City Government, etc. This puts our rental bill up to the annual rate of 8.7 million dollars a year. As a result of this effort, we are almost holding our own in our space problem.

The space distribution is not uniform amongst our colleges. For next year we anticipate the acquisition of 1,300,000 square feet of new construction space. In addition, we anticipate the need to rent approximately one million square feet. That will increase our rental bill by another $8,000,000 a year. The problem will be to find a million square feet of rental space of the right kinds and in the right places. We have to find ways to acquire the space we need.

At this point Vice-Chancellor Hollander presented the following report:

When we submitted our budget request for 1970-71 we did so on the assumption that we would have an entering class of 35,000 freshmen. The Mayor's staff felt we would only get 32,500. The Governor's staff came up with 30,000 students. The Mayor was delighted with the Governor's projection and accepted it forthwith. As we predicted, we have 35,000 freshmen. We now need an additional $11,000,000. I believe we will get some additional money. The Governor has committed himself to give us the extra five and a half million dollars, and we must now get five and a half million dollars from the Mayor. The Governor's money is contingent on the Mayor's. He has committed himself to a contingency appropriation if the Mayor gives us the money.

NO. 18. OPERATING BUDGET MODIFICATIONS: The Chancellor's report was noted of the operating budget modifications (a) pending in the Budget Office and (b) approved by the Mayor.

NO. 19. CONTRACT WITH THE MANPOWER AND CAREER DEVELOPMENT AGENCY:

RESOLVED, That the Chancellor or his designee be empowered to sign, with the approval of the Board's legal Counsel as to form, a contract with the Manpower and Career Development Agency of the City of New York for approximately $6,500,000 for the operation of the educational and training components of eleven (11) Regional Opportunity Centers for 1970-71. Approximately 6,000 unemployed adults will be served in these centers.

EXPLANATION: Since February, 1969 the City University, through its community colleges as authorized by the Board of Higher Education resolutions of 12/23/68, Cal. No. C10 and 6/23/69, Cal. No. C16, has been providing basic education through high school equivalency preparation to about 3,500 adult trainees enrolled in the Regional Opportunity Center Program. On May 1, 1970, the City University expanded its role, as authorized by the Board of Higher Education resolution of 5/29/70, Cal. No. C11, by assuming responsibility for the conduct of vocational training classes in basic office practice, keypunch operation, air conditioning and heating service and building rehabilitation and construction.

The entire cost of the program is provided by the Manpower and Career Development Agency.

NO. 20. APPOINTMENT WITH WAIVER OF THE BYLAWS: Referred to the Committee on The City University with power to act.
NO. 21. GUIDELINES FOR TRAVEL EXPENDITURES: RESOLVED, That the Board resolution of October 23, 1967, Calendar No. 14, be rescinded and the following substituted:

RESOLVED, That consistent with the Mayor's Executive Order No. 19, dated July 9, 1970, and at the recommendation of the Administrative Council:

(1) Expenditures incurred for lodging and meals shall be limited to a maximum of $32.00 per day for persons while traveling out-of-town on official business. The maximum allowance for a hotel room is $20.00 per day per person and for meals $12.00 per person for a 24-hour period. Meals consumed while aboard a train or otherwise enroute are to be considered as part of the transportation cost.

(2) Claims for the reimbursement of all traveling expenses shall be submitted on the regularly authorized form and must be itemized and stated in chronological order. The expenses as incurred must be supported by receipted bills for every expense for which a receipt can be obtained.

(3) In all cases travel shall be authorized by the President and/or his appointed designee.

(4) Federal tax exempt certificates shall be used for all transportation where applicable.

(5) This resolution shall be effective September 28, 1970.

EXPLANATION: The purpose of this resolution is to increase the per diem allowance for out-of-town travel from $22.00 a day to $32.00 per day consistent with the Mayor's Executive Order No. 19, dated July 19, 1970.

At this point the Board heard Miss Barbara Boylan (Hunter College) and Mr. Joel Sieder (Baruch College) re the proposed Guidelines for Financing Student Activities.

NO. 22. FINANCING STUDENT ACTIVITIES: Referred to the Committee on The City University for study and report to the Board.


NOTE: A complete set of the revisions is on file with these minutes in the Office of the Secretary of the Board.
NO. 24. APPOINTMENT OF VICE PRESIDENT: RESOLVED, That Dr. Abraham Schwartz, Professor in the Department of Mathematics, be appointed Vice President of The City College, for the period 9/1/70-8/31/71, with compensation at the rate of $6,090 per annum for his services as Vice President in addition to his academic salary, subject to financial ability.

NO. 25. APPOINTMENT OF PROFESSOR WITH TENURE AND DESIGNATION AS DEAN OF THE COLLEGE OF LIBERAL ARTS AND SCIENCE: RESOLVED, That Dr. Oscar L. Chavarria-Aguilar be appointed Professor in the Department of Romance Languages, with tenure, effective February 1, 1971, at the salary rate of $29,800 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Chavarria-Aguilar be designated Dean of the College of Liberal Arts and Science for the period 2/1/71-6/30/71, with compensation at the rate of $4,000 per annum for his services as Dean in addition to his academic salary, subject to financial ability.

NO. 26. DESIGNATION OF DEANS: RESOLVED, That the following members of the instructional staff be designated deans with compensation, as indicated for the period September 1, 1970 through June 30, 1971, subject to financial ability:

<table>
<thead>
<tr>
<th>Dept. &amp; Title &amp; Name</th>
<th>Designation</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geology</td>
<td>Assistant Professor</td>
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<td></td>
<td>Charles Baskerville</td>
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<td>Alan Fiellin</td>
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<td>Paul Karmel</td>
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<td>Classical Languages &amp; Hebrew</td>
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<td></td>
<td>John M. Lowe</td>
<td></td>
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<tr>
<td></td>
<td>Asst. Dean of the School of General Studies</td>
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<td></td>
<td>Assoc. Dean, Coll. of Lib. Arts &amp; Science</td>
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<tr>
<td></td>
<td>Asst. Dean, School of Engineering</td>
<td>$2,000</td>
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</table>

*In addition to annual academic salary.

NO. 27. DESIGNATION AS PRESIDENT EMERITUS: WHEREAS, President Buell G. Gallagher, who was granted a terminal leave of absence from September 1, 1969 through January 31, 1970, by action of the Board of Higher Education at its meeting of September 29, 1969, and a special leave of absence without pay, effective February 1, 1970, by action of the Board at its meeting on March 23, 1970, is retiring as of August 11, 1970 after completing seventeen years of distinguished service to The City College as its President; and

WHEREAS, He worked tirelessly to enhance academic, intellectual and spiritual values, winning his way into the hearts of all branches of the college community in his seventeen years as President of The City College; and

WHEREAS, President Gallagher devoted himself to meeting the challenge of an expanding college within an expanding University while maintaining and enhancing the stature and reputation of the oldest and largest college in the City University system; and

WHEREAS, He presided over the most dramatic physical expansion in the college’s history, incorporating the South Campus, establishing the Student Center thereon, doubling the college’s physical area, initiating construction of a new library, a new technology building, a building to house administrative offices, and encouraging the development of a Master Plan for the expansion of the college to meet the challenge of future needs; and
WHEREAS, President Gallagher encouraged the revision of campus governance to increase faculty and student participation, assisted in the implementation of the graduate program and encouraged the modernization of curricula while taking care not to impose his views on others, encouraging discussion and spirited debate; and

WHEREAS, He achieved recognition in the broader community of city, state and nation as a champion of civil liberties and equal opportunity for citizens of all races and origins; and

WHEREAS, President Gallagher acquired the enduring affection, admiration and deep respect of students, faculty, administrators and alumni over seventeen stimulating and productive years as President of The City College;

NOW, THEREFORE, BE IT

RESOLVED, That in recognition of his career of exceptional service to The City College of The City University of New York, Dr. Buell G. Gallagher be named Emeritus, Professor of Education and President of The City College, effective August 12, 1970.

NO. 28. SALE OF UNUSED PLATINUM-WARE - CHEMISTRY DEPARTMENT: RESOLVED, That the Chemistry Department of The City College be authorized to sell by established City procedures a quantity of unused platinum-ware which has accumulated over the years and is of no usefulness and that the proceeds of said sale be accounted for to the Business Manager.

NO. 29. PROMOTION WITH WAIVER OF THE BYLAWS: Referred to the Committee on The City University with power to act.

NO. 30. PURCHASE OF 1,000,000 BYTES OF LARGE CORE STORAGE IBM 2361 MODEL 1: RESOLVED, That the City University purchase 1,000,000 bytes of large core storage IBM 2361 Model 1 or equivalent for The City College IBM 360/50 computer facility at an estimated cost of approximately $275,000 from HN-191, the University capital budget for Digital Computing equipment for the senior colleges; and be it further

RESOLVED, That the Mayor be requested to approve and authorize the expenditure of $275,000 for the equipment.

EXPLANATION: This large core storage is to be used to improve the capability of the installation to support remote users and to permit more flexible allocation of resources within the center. This purchase has been recommended by the college and has the concurrence of Deputy Chancellor Hyman.

At this point President Marshak reported briefly on the construction problems at The City College.

NO. 30A. FAIR EMPLOYMENT PRACTICES: Upon motion duly made, seconded, and carried, the following resolution was adopted:

WHEREAS, The Board of Higher Education is embarking on a major program of construction in order to provide necessary higher education facilities at the City University; and

WHEREAS, Such a program presents an almost unparalleled opportunity to enhance the employment of minority workers in the construction industry and the involvement of minority contractors in building projects; and

WHEREAS, The City University has been requested and urged by representative groups and organizations concerned with promoting anti-discriminatory employment practices in construction, particularly public construction, and to see to it that qualified Blacks and Puerto Ricans be given job opportunities in such construction; and
WHEREAS, Relatively few Blacks and Puerto Ricans are presently being employed in such construction, including the City University campus construction projects being undertaken by the Dormitory Authority; and

WHEREAS, The immediate focus of concern is the Science Building now under construction on The City College campus; therefore be it

RESOLVED, That the Board of Higher Education finds the demands for non-discrimination in jobs in construction projects to be morally and socially just and reasonable and extremely urgent; and be it further

RESOLVED, That the Board of Higher Education pledges all-out support of opening job opportunities to neighbors of our colleges . . . . . . The City College, York College and other colleges where construction projects are under way; and be it further

RESOLVED, That the Board of Higher Education urges that the State of New York and its agencies, including the State Dormitory Authority, which constructs facilities for the senior colleges of the City University, and the City of New York, which constructs community college facilities, develop affirmative action to guarantee fair employment of skilled minority workers, to train minority workers and to encourage bidding by minority contractors; and be it further

RESOLVED, That a Board of Higher Education committee (including representatives from interested groups and organizations) be formed to develop guidelines consistent with law. In its deliberations, this committee would consider, among others, the factors:

- a. The current extent of minority group participation in the trade, with particular reference to the proportion of minority group members in the geographic area covered by the New York City Building Trades Council.
- b. The availability of resident minority group persons for employment in such trade.
- c. The need for training programs in the area and/or the need to assure demand for those in or from existing training programs.
- d. The impact of the program upon the existing labor force.
- e. The availability of training funds.

HUNTER COLLEGE
(Calendar Nos. 31 through 35)

NO. 31. APPOINTMENT OF VICE PRESIDENT: RESOLVED, That Douglas Maynard be appointed Vice President for the period 9/1/70-6/30/71, with compensation at the rate of $6,000 per annum in addition to his academic salary, subject to financial ability.

EXPLANATION: Experience with the academic administration of the College has shown the need for a chief academic officer. This appointment is proposed after consultation with a faculty-student committee. Dr. Maynard has tenure as Professor of History. He will carry the internal title of Vice President and Provost.

NO. 32. DESIGNATION OF ASSISTANT DEAN OF STUDENTS: RESOLVED, That Anne-Marie Wiemer, Instructor, be designated Assistant Dean of Students for the period 9/1/70-6/30/71, with compensation at the rate of $2,000 per annum in addition to her academic salary, subject to financial ability.
Minutes of Proceedings, September 28, 1970

NO. 33. APPOINTMENTS WITH WAIVER OF THE BYLAWS: Referred to the Committee on The City University with power to act.

NO. 34. LEAVE OF ABSENCE WITH WAIVER OF THE BYLAWS: Referred to the Committee on The City University with power to act.

NO. 35. PURCHASE OF CONDOMINIUM: RESOLVED, That the Board approve the purchase of Apartment 31A in the St. Tropez Condominium, 340 East 64th Street, New York, New York as a residence for the President of Hunter College at a cost not to exceed $95,000; and be it further
RESOLVED, That the City University Construction Fund be requested to take appropriate steps to authorize the Dormitory Authority of the State of New York to purchase the noted condominium apartment; and be it further
RESOLVED, That the most recent Supplemental Note Agreement be appropriately amended to provide the additional funds required for the purchase.
EXPLANATION: In keeping with the Board’s policy of acquiring a residence facility for each of the senior college presidents, the acquisition of the noted facility for the President of Hunter College is recommended.

At this point President Wexler reported briefly on the report of the Task Force on Governance.

BROOKLYN COLLEGE
(Calendar Nos. 36 and 37)

NO. 36. DESIGNATION AS ASSOCIATE DEAN: RESOLVED, That Clyde R. Dillard, Professor of Chemistry, be designated as Associate Dean of the College, effective September 1, 1970 for the academic year 1970-71, with compensation of $3,000 per annum in addition to his academic salary, subject to financial ability.

NOTE: Professor Dillard is replacing Professor Murray Horowitz who has resigned as Associate Dean of the College.

NO. 37. APPOINTMENTS WITH WAIVER OF THE BYLAWS: Referred to the Committee on The City University with power to act.

QUEENS COLLEGE
(Calendar Nos. 38 through 41)

NO. 38. DESIGNATION OF ASSOCIATE DEAN OF THE FACULTY: RESOLVED, That Albert M. Levenson, Associate Professor of Economics, be designated as Associate Dean of the Faculty for the period 9/1/70-6/30/71, with compensation at the rate of $3,000 per annum in addition to his annual academic salary, subject to financial ability.

NOTE: Professor Dillard is replacing Professor Murray Horowitz who has resigned as Associate Dean of the College.

NO. 39. APPOINTMENT OF FULL PROFESSOR: RESOLVED, That Taro Takahashi be appointed Professor in the Department of Earth & Environmental Sciences for the period 2/1/71-8/31/71, at the annual salary rate of $29,800, subject to financial ability and schedule conditions. Professor Takahashi will serve as Distinguished Professor of Physical Sciences.

NO. 40. ACADEMIC SENATE ELECTION: RESOLVED, That the following portion of Section III C. of the Queens College Governance Report (approved by the Board on April 29, 1970, Cal. No. 36) be waived to permit the College to conduct elections for the Academic Senate in October of 1970, and to hold the first meeting as soon thereafter as possible, with the understanding that the election for the 1971-72 academic year will take place during the last three weeks of classes of the Spring semester as required:
Elections shall take place during the last three (3) weeks of classes of the Spring semester. The first meeting of the new Academic Senate shall take place no later than June 1 at which time it succeeds the preceding Academic Senate.

EXPLANATION: There was not sufficient time to hold elections for the Academic Senate between the date of the approval of the Governance Report by the Board and the end of the Spring semester. The waiver is requested in order that a governing body may be established as early in the semester as possible so that matters having to do with curriculum, granting of degrees and educational affairs customarily cared for by a college faculty can be properly considered.

NO. 41. APPOINTMENTS WITH WAIVER OF THE BYLAWS: Referred to the Committee on The City University with power to act.

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
(Calendar Nos. 42 through 44)

NO. 42. CHANGE OF NAME OF DIVISIONS: (a) RESOLVED, That the name of the Division of Humanities be changed to the Division of Arts and Languages.

EXPLANATION: The change of title is requested because the discipline of History was removed from the Division and it is believed that the new title reflects more accurately the nature of the Division.

(b) RESOLVED, That the name of the Division of Social Sciences be changed to the Division of Behavioral Sciences.

EXPLANATION: The change of title is requested since several of the Social Sciences are now located in the new Division.

NO. 43. ESTABLISHMENT OF A NEW DIVISION: RESOLVED, That a new division be established from existing disciplines in the Divisions of Humanities and Social Sciences to be called the Division of Government, History, and Economics.

EXPLANATION: The former divisions had become too large and unwieldy for administrative purposes. The combination of these disciplines in the new Division is a frequent one in other colleges and seems particularly appropriate here.

NO. 44. APPOINTMENT WITH WAIVER OF THE BYLAWS: Referred to the Committee on The City University with power to act.

RICHMOND COLLEGE
(Calendar No. 45)

NO. 45. APPOINTMENT AS PROFESSOR AND DESIGNATION AS DEAN: RESOLVED, That Joachim Bruhn, be appointed Professor for the period 9/1/70-8/31/71, at the salary rate of $26,650 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Bruhn be designated Dean of Studies for the period 9/1/70-6/30/71, with compensation at the rate of $4,000 per annum in addition to his academic salary, subject to financial ability.

YORK COLLEGE
(Calendar No. 46)

NO. 46. DESIGNATION OF ASSISTANT DEANS: (a) RESOLVED, That Emilia Doyaga, Associate Professor of Spanish, be designated Assistant Dean for the Division of the Humanities, for the period 8/1/70-6/30/71, with compensation at the rate of $2,000 per annum in addition to her academic salary, subject to financial ability.
(b) RESOLVED, That Daniel Stern, Assistant Professor of Psychology in the Division of Counseling and Student Development, be designated Assistant Dean in the Division of Counseling and Student Development for the period 8/1/70-6/30/71, with compensation at the rate of $2,000 per annum in addition to his academic salary, subject to financial ability.

THE BERNARD M. BARUCH COLLEGE
(Calendar No. 47)

NO. 47. APPOINTMENTS WITH WAIVER OF THE BYLAWS: Referred to the Committee on The City University with power to act.

UNIVERSITY GRADUATE DIVISION
(Calendar Nos. 48 through 52)

NO. 48. APPOINTMENT AS PROFESSORS: (a) RESOLVED, That Seymour J. Lindenbaum be appointed Professor of Physics (CUNY; City College) for the period 9/1/70-8/31/71, at the salary rate of $24,150 per annum, subject to financial ability.

(b) RESOLVED, That Jerome Schulman be appointed Professor of Microbiology (CUNY; Mount Sinai) for the period 7/1/70-6/30/71, at the salary rate of $27,900 per annum, subject to financial ability.

NO. 49. APPOINTMENT WITH WAIVER OF THE BYLAWS: Referred to the Committee on The City University with power to act.

NO. 50. USE OF FUNDS FOR INITIATION OF FOOD SERVICE AT THE GRADUATE CENTER: RESOLVED, That the University Graduate Division be authorized to use $20,000 of non-tax levy funds as a reserve to supplement, if necessary, the operational deficit and management fee of the food concessions at the Graduate Center for the fiscal year 1970-71.

EXPLANATION: All of the food concessionaires have indicated that it is difficult to project the volume of the food service operation required by the Graduate Center, and have requested a guarantee of the projected loss during the initial operation of the service.

NO. 51. CHANGES IN BYLAWS OF THE UNIVERSITY GRADUATE DIVISION: RESOLVED, That changes in the bylaws of the University Graduate Division, providing for graduate student participation in the governance of the Division, be approved.

NOTE: A complete set of bylaw changes is on file with these minutes in the Office of the Secretary of the Board.

EXPLANATION: In response to the Board resolution of May 5, 1969, in which the Board resolved that it would view with favor a new set of bylaws for those units wishing to propose a new governance structure, the President of the Graduate Division in May, 1969 appointed a committee composed of three faculty members (members of the Graduate Faculty Council Committee on Structure), three students (members of the President’s Student Advisory Committee), and three administrators. The committee submitted its proposed bylaws to the faculty and students of the Division. After providing opportunity for discussion by the students and faculty in each program and by the faculty in an open meeting of the Graduate Faculty Council, the committee incorporated some of the changes suggested as a result of these discussions into the proposed bylaws which were submitted for a vote to the entire doctoral faculty and to all students enrolled in the Graduate Division, during the last week of May and the first week of June.

The Board’s resolution of May 5, 1969, required that the proposed bylaws should receive the affirmative vote of 75% of those voting. The action now pending before the Board proposes to reduce this percentage to a majority, provided 30% of the eligible voters cast a ballot.
In the Graduate Division the faculty vote satisfies the newly proposed requirement while the student vote satisfies the requirement set in the resolution of May 5, 1969. Although the percentage of students voting does not quite meet the 30% requirement now under consideration, the President of the Graduate Division recommends approval of the proposed bylaws. This recommendation is based on her opinion that the proposed bylaws are reasonable and fair to all parties concerned and on the recognition of the difficulties arising from the geographic dispersal of the Division.

The substantial affirmative vote among both faculty and students appears to insure appropriate support for the recommended changes.

NO. 52. CHANGES IN BYLAWS OF THE UNIVERSITY GRADUATE DIVISION: RESOLVED, That the changes in the bylaws of the University Graduate Division, providing for Graduate Division jurisdiction over non-doctoral graduate educational programs located at the Graduate Center and normalizing representation of Teacher Education on the Graduate Faculty Council, be approved.

NOTE: A complete set of bylaw changes is on file with these minutes in the Office of the Secretary of the Board.

EXPLANATION: Master's Programs in Comparative Literature, German and Classics are presently offered at the Graduate Center. Until the present time no faculty body has been assigned responsibility for these programs. At its meeting of May 21, 1970, the Graduate Faculty Council approved and recommended to the Board changes in its bylaws which will give it jurisdiction over non-doctoral graduate programs at the Graduate Center. The President recommends adoption of these changes.

On May 8, 1969 the Graduate Faculty Council approved a resolution proposing normalization of representation of Teacher Education once Education was established as a separate doctoral program. A doctoral program in Education now exists and is represented on the Graduate Faculty Council in the same manner as other doctoral programs. The President recommends adoption of this change.

THE CITY UNIVERSITY
(Calendar Nos. 53 and 54)

NO. 53. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of September, 1970, be approved as amended, as follows:

Items listed in Part H. ERRATA, to be withdrawn.

Item G.1.3. Acquisition of Art Objects for Academic Building II-Queens College - withdrawn.

NOTE: A complete Chancellor's Report, including Part H. ERRATA, is on file with these minutes in the Office of the Secretary of the Board.

NO. 54. GENERAL DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: No further action.

YORK COLLEGE
(Calendar No. 55)

NO. 55. DESIGNATION OF DEANS: (a) RESOLVED, That Lewis J. Bodi, Professor of Chemistry and Associate Dean for the Division of Natural Sciences, be designated Dean of Faculty for the period 10/1/70-6/30/71, with compensation of $4,000 per annum as Dean, plus academic annual salary of $28,550, subject to financial ability.

(b) RESOLVED, That Richard E. Gruen, Associate Dean for the Division of Counseling and Student Development and Associate Professor of Psychology, be designated Dean for the Division of Counseling and Student Development for the period 10/1/70-6/30/71, with compensation of $4,000 per annum as Dean, plus academic annual salary of $22,240, subject to financial ability.
(c) RESOLVED, That Reatha C. King, Assistant Professor of Chemistry, be designated Assistant Dean for the Division of Natural Sciences, for the period 10/1/70-6/30/71, with compensation of $2,000 per annum as Acting Assistant Dean, plus academic annual salary of $17,760, subject to financial ability.

THE CITY UNIVERSITY
(Calendar Nos. 56 through 58)

NO. 56. TRANSFER AND DESIGNATION OF UNIVERSITY DEAN FOR COMMUNITY COLLEGE AFFAIRS: RESOLVED, That Leon M. Goldstein be transferred to the City University, Central Services, from New York City Community College as Professor with Tenure, effective 9/1/70; and be it further RESOLVED, That Leon M. Goldstein be designated University Dean for Community College Affairs, for the period 9/1/70-6/30/71, with compensation at the rate of $4,000 per annum for his services as Dean, in addition to his academic salary of $27,900 as full professor, subject to financial ability.

EXPLANATION: Leon M. Goldstein will replace Martin Meed who left the Central Office 8/31/70 to assume the position of Dean of Cooperative and Continuing Education for Community College Number Nine.

NO. 57. APPOINTMENT AND DESIGNATION OF UNIVERSITY DEAN FOR STUDENT SERVICES: RESOLVED, That J. Joseph Meng be appointed Associate Professor at the City University, Central Services, for the period 9/30/70-8/31/71, at the salary rate of $19,620 per annum, effective 9/30/70 and $21,240 per annum, effective 10/1/70, subject to financial ability; and be it further RESOLVED, That J. Joseph Meng be designated University Dean for Student Services, for the period 9/30/71-6/30/71, with compensation at the rate of $4,000 per annum for his services as Dean, in addition to his academic salary, subject to financial ability.

EXPLANATION: The University Dean for Student Services is a new position, which is being established to provide coordination for the student-related activities of the University. The Office of University Dean for Student Services will include the University Office of Student Financial Aid, the University Applications Processing Center and the University Office of Admissions Services. In addition, the University Dean for Student Affairs will serve as University liaison officer with the College Deans of Students, Registrars and Admissions Officers and with the University Student Senate.

Mr. Ashe asked to be recorded as voting "No" as to the appointment of Associate Professor.

Upon motion duly made, seconded and carried, the following resolution was adopted in Executive Session:

NO. 57A. COLLEGE NUMBER XVII - NAMING OF COLLEGE: RESOLVED, That College Number XVII be named the Medgar Evers College.

EXPLANATION: At the meeting of the Board held June 22, 1970, the college was named "Kings College." In a letter dated July 22, 1970 from the University of the State of New York to Dr. Bowker it was learned that the name could not be approved as there already exists in the State of New York an institution of higher education known as "The King's College."
NO. 58. WAIVER OF BYLAWS FOR PERSONNEL ACTIONS: The Chancellor’s Report of the following report of bylaw waiver requests for personnel actions, was noted:

PERSONNEL ACTIONS WITH WAIVER OF BYLAWS
SUMMARY REPORT - SEPTEMBER 1970

<table>
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<th>SENIOR COLLEGES AND GRADUATE DIVISION</th>
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<th>September 1970</th>
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<td>55</td>
<td>22</td>
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</table>

COMMUNITY COLLEGES

| Degree waivers                        | 23         | 7                 | 25             |
| Other waivers                         | 1          | 3                 | 0              |
| Waivers for administrators            | 6          | 6                 | 1              |
| Sub-total                             | 30         | 16                | 26             |

CENTRAL OFFICE

| Degree waivers                        | 0          | 0                 | 0              |
| Other waivers                         | 0          | 0                 | 0              |
| Waivers for administrators            | 2          | 0                 | 1              |
| Sub-total                             | 2          | 0                 | 1              |

TOTAL WAIVERS                         | 87         | 19                | 53             |

At this point the Board went into Executive Session.

Upon motions duly made, seconded and carried, the following resolutions with respect to retiring Board members were adopted:

NO. 59. HONORABLE RENATO J. AZZARI: RESOLVED, That the minutes of the meeting reflect the sincere gratitude of the members of the Board of Higher Education to the Honorable Renato J. Azzari for his significant service as a member of the Board of Higher Education and that this expression of appreciation and the following resolution be spread upon the minutes.

WHEREAS, The Honorable Renato J. Azzari was appointed as a member of the Board of Higher Education on November 17, 1948 and has served the Board and the colleges of the City University as Chairman of the John Jay College of Criminal Justice, Bronx Community College and Hostos Community College Committees, and member of various college, standing and special committees of the Board; and

WHEREAS, His knowledge of and experience in the field of medicine has been of inestimable value to the City University and its colleges; and
WHEREAS, Dr. Azzari's term of office expired on June 30, 1970, after more than twenty years of service; therefore be it

RESOLVED, That the Board of Higher Education take official note of the Honorable Renato J. Azzari's devoted public service to and deep interest in The City University of New York and its constituent colleges; and be it further

RESOLVED, That the Chairman, on behalf of the Board, transmit to Renato J. Azzari its high regard and good wishes for health and happiness; and be it further

RESOLVED, That Dr. Azzari be designated Member Emeritus of the Board of Higher Education, effective July 1, 1970.

NO. 60. HONORABLE BENJAMIN F. McLaurin: RESOLVED, That the minutes of the meeting reflect the sincere gratitude of the members of the Board of Higher Education to the Honorable Benjamin F. McLaurin for his significant service as a member of the Board of Higher Education and that this expression of appreciation and the following resolution be spread upon the minutes.

WHEREAS, The Honorable Benjamin F. McLaurin was appointed as a member of the Board of Higher Education on September 4, 1963 and has served the Board and the colleges of the City University as Chairman of the Bronx Community College Committee, Vice-Chairman of the Hunter College, Herbert H. Lehman and Borough of Manhattan Community College Committees and member of various college, standing and special committees of the Board; and

WHEREAS, His knowledge of and experience in labor management has been of value to the City University and its colleges; and

WHEREAS, Mr. McLaurin has asked that his term of office as a member of the Board be terminated as of August 31, 1970; therefore be it

RESOLVED, That the Board of Higher Education take official note of the Honorable Benjamin F. McLaurin's devoted public service; and be it further

RESOLVED, That the Chairman, on behalf of the Board, transmit to Benjamin F. McLaurin its high regard and good wishes for health and happiness and success in his new position as Director of the Mayor's Committee on Exploitation of Workers.

NO. 61. HONORABLE ELLA S. STREATOR: RESOLVED, That the minutes of the meeting reflect the sincere gratitude of the members of the Board of Higher Education to the Honorable Ella S. Streator for her significant service as a member of the Board of Higher Education and that this expression of appreciation and the following resolution be spread upon the minutes.

WHEREAS, Mrs. Streator's term of office expired on June 30, 1970, after more than twenty years of service; and

WHEREAS, Mrs. Streator has rendered outstandingly painstaking, wise and creative service to the Board of Higher Education, to the colleges of the City University and to the young people of this city since her first appointment to this Board in 1947, and throughout her two reappointments since that date; and

WHEREAS, Mrs. Streator during this period has been a member of various committees, and for fifteen years Chairman of the Queens College Committee, fourteen years Chairman of the Executive Committee and Chairman of the Queensborough Community College Committee for two years; and
WHEREAS, Her signal contribution to the welfare of students and faculty has been attested by the award to her of the Honorary Degree of LL.D. from Queens College; therefore be it

RESOLVED, That the Board of Higher Education take official note of the Honorable Ella S. Streator's devoted public service to and deep interest in The City University of New York and its constituent colleges; and be it further

RESOLVED, That the Chairman, on behalf of the Board, transmit to Ella S. Streator its high regard and good wishes for health and happiness; and be it further

RESOLVED, That Mrs. Streator be designated Member Emerita of the Board of Higher Education, effective July 1, 1970.

NO. 62. HONORABLE RUTH S. SHOUP: WHEREAS, The Board of Higher Education notes with profound regret the resignation, as of September 17, 1970, of our revered colleague Ruth S. Shoup; and

WHEREAS, In consideration of her more than thirty years of distinguished and devoted service to the youth of The City of New York as a member of the Board, and for sixteen years Secretary of the Board; and

WHEREAS, As a working member of the famous "Committee of Five" which was appointed in 1937 to reorganize the faculty structure and to establish tenure and, as a result of the work of the Committee, the bylaws on Faculty Organization and Tenure were adopted; and

WHEREAS, Mrs. Shoup served as Chairman of the Committee on Personnel status, which was appointed to "study the whole problem of appointment, evaluation, promotion, tenure and salary of the teaching, clerical and administrative staffs" and numerous college, standing and special committees, serving as Chairman of the following committees: Hunter College, Hunter College in the Bronx, Herbert H. Lehman College and the Borough of Manhattan Community College; and

WHEREAS, In addition to her devotion of time and energy to the work of the Board of Higher Education, Mrs. Shoup has been active in the League of Women Voters and in civic and cultural affairs; therefore be it

RESOLVED, That this Board, speaking not only for itself, but also for the students, faculty, presidents, Chancellor and staffs of the University, express its unstinting gratitude to Ruth S. Shoup for her devoted service to higher education in The City of New York, and in recognition thereof designate her Member Emerita of the Board of Higher Education, effective September 28, 1970.

Upon motion duly made, seconded and carried, the meeting adjourned at 11:15 P.M.

N. MICHAEL CARFORA
Secretary of the Board
DEFINITIONS

a. "Board" shall mean the Board of Higher Education in the City of New York.

b. "Department" means an instructional department of a college or a Ph.D. program in the University Graduate Division; if the instructional work of the college is organized into divisions, it shall mean a division.

c. "Department Chairman" shall be deemed to include a department head as such title is used in the community college.

d. "Instructional staff" titles in the community colleges shall be deemed to have included therein and be preceded by the phrase "Community College."

e. "Tenure" is the right of a person to hold his position during good behavior and efficient and competent service, and not to be removed therefrom except for cause in the manner provided for in these bylaws.

f. "Senior College" shall mean a four-year college, an upper division college, or the University Graduate Division.

g. "Community College" shall mean a two-year college offering Associate Degrees.

h. "College" shall be deemed to include a senior college, a community college, or the University Graduate Division.

i. "President" shall be deemed to include the Chancellor, the President of a College, or anyone acting in such capacity as the sense of the provision may be appropriate.

j. "Educational Unit" shall mean a senior college, a community college, the University staff, or the University Graduate Division.

k. "Promotion" is an advancement from a title on the permanent instructional staff to another title on the permanent instructional staff requiring increased responsibility and salary.
ARTICLE VI--THE INSTRUCTIONAL STAFF

Section 6.1 INSTRUCTIONAL STAFF. The Instructional Staff shall consist of the persons employed in the following titles:

- Chancellor
- Deputy Chancellor
- Vice-Chancellor
- President
- Vice-President
- University Dean
- University Associate Dean
- University Assistant Dean
- Dean
- Associate Dean
- Assistant Dean
- Distinguished Professor
- Professor
- Associate Professor
- Assistant Professor
- Visiting Professor
- Visiting Associate Professor
- Visiting Assistant Professor
- Adjunct Professor
- Adjunct Associate Professor
- Registrar's Assistant
- Assistant Registrar
- College Laboratory Technician
- Chief College Physician
- College Physician
- Adjunct Professor
- Lecturer (Full-Time)
- Lecturer (Part-Time)
- Instructor
- Instructor (Nursing Science)
- Research Associate
- Research Assistant
- Clinical Assistant
- Registrar
- Assistant to Higher Education Officer
- Higher Education Officer
- Education Officer
- Assistant Business Manager
- Business Manager
- Assistant to Business Manager

and

in the Hunter College Elementary School and Hunter College High School:

- Principal
- Chairman of Department
- Teacher
- Assistant Teacher
- Substitute Teacher
- Temporary Teacher
- Guidance Counselor
- Librarian
- College Laboratory Technician

and

in the Early Childhood Centers:

- Teacher
- Assistant Teacher

Section 6.2 PERMANENT INSTRUCTIONAL STAFF--TENURE. The permanent instructional staff shall consist of those persons who have been granted tenure under any of the provisions enumerated in subds. a, b, c, d, e, and f below and in Section 6.3, subds. a, b, and d.
a. Appointments after June 16, 1968—A person employed after June 16, 1968, full time on an annual salary in the title of professor, associate professor, assistant professor, instructor (nursing science), registrar, associate registrar, assistant registrar, college laboratory technician, and in the Hunter College high school and Hunter College elementary school (but not in the Early Childhood Center Program), principal, chairman of department, teacher, guidance counselor and librarian, or in any grade or position which the Board in its discretion may add hereto, who after serving on an annual salary in any of the above titles for five full years continuously, has been appointed or shall be appointed for a sixth full year, shall have tenure effective on the first day of September following his reappointment for the sixth full year.

b. A distinguished person of proven record appointed initially to the title of professor, who had tenure in another accredited institution of higher learning, may be appointed with immediate tenure by the Board in its discretion.

c. A person appointed to the title of professor, associate professor or assistant professor after prior service in a position on the instructional staff may be granted tenure by the Board in its discretion, under these bylaws, after not less than one nor more than five years of continuous full-time satisfactory service on an annual salary basis.

d. A person who has attained tenure under one of the provisions of Section 6.2 or Section 6.3 of these bylaws in an educational unit under the jurisdiction of the Board of Higher Education, and who is subsequently appointed to a comparable position on an annual salary basis in another educational unit under the jurisdiction of the Board, shall retain his tenure.

e. The decision of the Board to reappoint with tenure shall be communicated in writing to the person affected not later than December first preceding the expiration of the fifth full year of service. Where an appointee begins his service after September thirtieth, the tenure period shall not begin until the succeeding September first; and when an appointment is made during the month of September, the appointment shall date as of September first of that year for the purposes of tenure.

f. A person in a title on the permanent instructional staff who interrupts her service for a maternity leave duly granted to her by the Board shall not suffer from an interruption of the service period required for tenure. A period of creditable service immediately preceding such absence shall be counted in computing the years of service required by this section.

Section 6.3 PERMANENT INSTRUCTIONAL STAFF—TENURE—PAST PROVISIONS. a. Appointments before June 16, 1968—A person employed and serving prior to June 16, 1968, full time on an annual salary in the title of professor, associate professor, assistant professor, instructor, lecturer (nursing science), registrar, associate registrar,
assistant registrar, registrar’s assistant, college science assistant, college science technician, college engineering technician, teacher or educational and vocational counselor who, after serving on an annual salary in any of the titles or positions enumerated in this subparagraph for three full years continuously, has been appointed or shall be appointed for a fourth full year, shall have tenure effective on the first day of September following his reappointment for the fourth full year.

b. A person employed and serving on a full-time annual salary basis in one of the titles listed in subdivision “a” hereof during the period from June 17, 1968, through October 1, 1968, and who has served on an annual salary basis in any of these titles for three full years continuously and who shall have been reappointed for a fourth full year, shall have tenure under these bylaws effective on the first day of September following his reappointment for the fourth full year.

c. Service as department head, senior instructor, instructor or junior instructor in a community college during the period from September 1, 1956, to September 30, 1959, shall be credited toward tenure in the positions of professor, associate professor, assistant professor or instructor, respectively.

d. All persons employed on an annual salary in the day session in the senior colleges in the positions of professor, associate and assistant professor, instructor, tutor, registrar, librarian, associate and assistant librarian, library assistant, assistant teacher, instructor, critic teacher or teacher who, on September 1, 1938, were serving in any of these positions and had completed at least four full years of continuous service on an annual salary from the date of their appointment to any of the positions above enumerated, or who had served at least three full years and had been appointed for a fourth full year, are members of the permanent instructional staff.

Section 6.4 ADMINISTRATIVE CERTIFICATE OF CONTINUOUS EMPLOYMENT. a. Persons who have been employed and have served as teachers or counselors in the title of lecturer continuously on a full-time basis for five or more years, or for ten or more semesters, and who were paid from tax levy funds, and who were reappointed effective as of September 1, 1969, for a sixth, or more, full-time continuous year, or for an eleventh, or more, full-time continuous semester, shall be granted an administrative certificate of continuous employment which shall be effective September 1, 1969.

b. Persons who have been employed and who have served as teachers or counselors in the title of lecturer on a full-time basis for five, or more, years cumulatively since 1961 and who were employed to teach on a full-time basis in the title of lecturer effective as of September 1, 1969, may, upon their next reappointment to a teaching or counseling position in the title of lecturer (full-time), be granted an administrative certificate of continuous employment. (This provision shall be operative until September 1, 1971.)

c. Persons who have been employed and have served as teachers or counselors for five full years and who are reappointed for a sixth full year of continuous full-time service in the title of lecturer (full-time) shall be granted an administrative certificate of continuous employment.
Where an appointee begins his service at any time after September thirtieth, the time toward the award of an administrative certificate of continuous employment shall not start to accrue until the first of September following the appointment, except that an appointment made during the month of September shall be deemed to be an appointment as of September 1 of that year for purposes of an administrative certificate of continuous employment.

d. The administrative certificate of continuous employment shall be valid only in that college which issues the certification and shall carry with it the guarantee of full-time reappointment in that college subject to continued satisfactory performance, stability in academic program, sufficiency of registration and financial ability.

Section 6.5 APPOINTMENTS WITHOUT TENURE. Nothing contained in this article shall be construed as conferring or permitting tenure, or service credit toward the achievement of tenure in the positions of chancellor, deputy chancellor, vice-chancellor, president, vice-president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, department chairman, chief librarian, principal, supervisor, distinguished professor, visiting professor, visiting associate professor, visiting assistant professor, adjunct professor, adjunct associate professor, adjunct assistant professor, adjunct lecturer, higher education officer, higher education associate, higher education assistant, assistant to higher education officer, research associate, research assistant, clinical assistant, lecturer (full-time), lecturer (part-time), instructor appointed after October 1, 1968; business manager, assistant business manager, assistant to business manager, all positions in the Early Childhood Centers Programs, or any other instructional position not included on the permanent instructional staff, except that prior service as a full-time lecturer may be considered toward the award of tenure to persons in a title on the permanent instructional staff. Appointment to any such nontenure-bearing position, or removal therefrom, however, shall not deprive the person so appointed or removed of tenure in the highest position on the staff held with tenure prior to his appointment to such office, or conjointly with such office, nor shall such appointment or removal deprive any person of service credit toward the achievement of tenure under the provisions of this article. All persons appointed chancellor, deputy chancellor, president, vice-chancellor, vice-president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, or principal, if not already appointed to a position on the permanent instructional staff, may be appointed to an appropriate instructional position.

Section 6.6 APPOINTMENTS TO THE INSTRUCTIONAL STAFF—NOTICES. 

a. All appointments to the instructional staff, except as otherwise provided, shall be made by the Board upon the recommendation of the President.

b. Except for the appointment of persons whose sole educational duties shall be administrative, all original appointments to the instructional staff shall be made to a department. All such original appointments shall be for one year or less.
c. In the case of the appointment or removal of a chancellor, deputy chancellor, president, vice-chancellor, university dean, university associate dean, university assistant dean, dean associate or assistant dean, or principal, the affirmative vote of a majority of all members of the Board shall be required.

d. Appointment of a president of a community college shall be subject to the approval of the Board of Trustees of the State University of New York.

e. Each appointment shall terminate at the terminal date specified in the appointment. The notice of appointment shall state specifically that the appointment is of a temporary nature; shall give terminal date of the appointment and shall add that services beyond the period indicated in the notice of appointment are possible only if the Board takes affirmative action to that effect.

f. Notice of reappointment or nonreappointment shall be given by the President or his designee to the appointee in writing not later than April 1st preceding the expiration of the first year of service and not later than December 1st of each succeeding year of service. In the position of instructor appointed after October 1, 1968 there shall be no more than four successive annual reappointments.

g. The decision of the Board to reappoint with tenure or to reappoint with an administrative certificate of continuous employment shall be communicated in writing by the proper college authority to the person affected not later than December first preceding the expiration of the fifth full year of service.

h. In the event of adverse Board action on a recommendation for appointment or reappointment, or reappointment with tenure, or reappointment with an administrative certificate of continuous employment, notice of intention not to reappoint shall be given to the candidate as soon thereafter as practicable.

i. Appointments and reappointments to a position on the instructional staff shall be considered final when formally approved by the Board.

Section 6.7 NONREAPPOINTMENT IN THE ADJUNCT TITLES. a. The services of employees in adjunct titles may be terminated and they shall be notified of nonreappointment or rescission of previously proferred appointment in accordance with the following timetable:

1. Those employees who are not to be reappointed because of poor evaluation shall be notified in the Fall semester not later than December 15, and in the Spring semester not later than May 15.

2. Those employees who are not to be reappointed because of insufficient registration, financial inability or changes in curriculum shall be notified as soon as the college administration is aware of the situation.
Section 6.8 TRANSFERS, REASSIGNMENTS, PROMOTIONS.  a. Neither tenure nor the period requisite for the achievement of tenure shall be affected by transfer within the City University from one community college to another community college, nor from one senior college to another senior college, nor by promotion or change of title, except that a person upon whom tenure has been conferred and who may be transferred or promoted to any position in the City University, or whose title may be changed, shall have tenure in his new position, provided such position is on the permanent instructional staff, and further provided that the transfer does not involve a change from the administrative staff to the instructional staff.

b. Nothing herein contained shall be construed to prevent the Board from assigning any person having tenure to any appropriate position on the staff, but no such assignment shall carry with it a reduction in rank or a reduction in salary other than the elimination of any additional emolument provided for administrative positions.

c. An administrative certificate of continuous employment shall be valid only in that college which issues the certificate or makes the sixth continuous appointment.

Section 6.9 DISCONTINUANCE OF POSITION.  a. Where a position in a department is to be abolished or discontinued, a person in a title on the permanent instructional staff who does not have tenure in that department shall be dismissed before a person in a title on the permanent instructional staff who does have tenure in that department.

b. A position held by a person upon the permanent instructional staff may be abolished or discontinued by the Board for reasons which are not discriminatory against a particular person or persons. In the event that a position in a department is to be abolished or discontinued, such position shall be that of the person last granted tenure in such department, save that, for special educational reasons which are not discriminatory against a particular person or persons, the Board may continue the services of a tenured person or persons whose position or positions would otherwise be abolished or discontinued, and abolish or discontinue the position or positions of the person or persons next most recently granted tenure in such department.

c. If the Board abolishes or discontinues the position of a person upon whom tenure is conferred and can find no position in the senior college or community college, as the case may be, in which such person has been serving which can be efficiently and capably filled by such person, then his name shall be placed and shall remain for three years upon a preferred eligible list of candidates for reappointment to fill a vacancy, or newly-created position may thereafter occur which can be efficiently and capably filled by such person.

d. There shall be a separate preferred eligible list for each title in each department in each college. Each such list shall be applicable only to the title, department and college for which it was created. Reappointments shall be made from such preferred
eligible lists so that the person or persons whose position or positions were most recently discontinued shall be the first person or persons reappointed, provided that for special educational reasons which are not discriminatory against a particular person or persons, the person or persons whose position or positions were next most recently discontinued may be the first person or persons reappointed. Any person reappointed from a preferred eligible list shall be reappointed at a salary not less than that which he was receiving when his position was abolished or discontinued.

e. A member of the permanent instructional staff whose name is placed on a preferred eligible list shall be deemed to have a leave of absence without pay or increment credit during the time he is on such eligible list.

f. A position held by a person who has received an administrative certificate of continuous employment may be abolished or discontinued by the Board for reasons which are not discriminatory against a particular person or persons. In the event that the position of a lecturer (full-time) in a department is to be abolished or discontinued, the person who last received his administrative certificate of continuous employment shall be the person whose position is first to be abolished, except that for special educational reasons which are not discriminatory against a particular person or persons, this rule may be waived by the Board.

If the position of a lecturer (full-time) is abolished or discontinued, the names of the persons whose positions were so abolished shall be placed and shall remain for three years on a departmental preferential eligible list to fill a vacancy that may thereafter occur in that department which can be capably and efficiently filled by said person.

Reappointments shall be made from such preferred eligible list so that the person or persons who first received the administrative certificate of continuous employment shall be the first to be re-hired, except that for special educational reasons that are not discriminatory against a person or persons, this rule may be waived by the Board.

No person reappointed from a preferred eligible list shall be reappointed at a salary which is less than he was receiving when his position was abolished or discontinued.

g. Where a position held by a person in an adjunct title is abolished or discontinued because of the cancellation of a class due to financial inability, insufficient enrollment or changes in curriculum, the person whose position has been abolished or discontinued shall be granted preferential re-hiring rights within the department for identical or remedial courses which he has taught.

All individuals affected by such a reduction in force shall be placed on a departmental preferential re-hiring list established by date of initial employment.

The individual's name on a departmental preferential re-hiring list shall be deleted after three years.
ARTICLE VII—ACADEMIC DUE PROCESS

Section 7.1 GROUNDS FOR REMOVAL OR SUSPENSION. Members of the instructional staff may be suspended or removed for one or more of the following reasons:

a. Incompetent or inefficient service.
b. Neglect of duty.
c. Physical or mental incapacity.
d. Conduct unbecoming a member of the staff. This provision shall not be so interpreted as to constitute interference with academic freedom.

Section 7.2 PRESENTATION OF CHARGES. a. Charges against a member of the instructional staff may be made by a president, vice-president, dean, department chairman, principal, member of the Board, a committee of the Board, or the Board itself. Charges shall in the first instance be presented in writing to the president together with such evidence as would support the charges. It shall be the duty of the president if he determines the charges are substantial, to serve the person involved with a notice setting forth all the charges and the specifications thereof pending against him. The president shall forthwith send a copy of the charges and specifications to the College Personnel & Budget Committee, or a faculty committee designated by it, together with a statement as to when the charges and specifications were served on the person involved.

Section 7.3 SUSPENSION UNDER CHARGES. Any person against whom charges have been made may at any time during the pendency of the charges be suspended with pay by the president of the college.

Section 7.4 SERVICE OF CHARGES. a. Service of the charges and specifications by the president shall be made in the following manner:

1) By personal delivery to the person involved, or

2) If personal delivery cannot be made with reasonable diligence, by registered or certified mail or by leaving a copy with some person of an age of discretion at the place of residence of the person involved and by notifying such person of the nature of the papers and by leaving a duplicate of such charges and specifications at the college or school where such person is assigned with some person of discretion at the place where such person is accustomed to report for duty, or,

3) If service cannot, with reasonable diligence, be made as provided under paragraph 1 or 2 of this subdivision, by posting a copy of the charges and specifications upon the bulletin board of the college or school and of the department to which the person involved is assigned.
b) An affidavit by the person who has served such charges in any manner prescribed in “a” above shall be presumptive proof of the facts therein set forth.

Section 7.5 NOTICE OF INVESTIGATION AND HEARING. The College Personnel & Budget Committee, or a committee designated by it, shall immediately notify the person involved of a date at which a hearing and investigation of the charges shall be held. Said date shall be no later than 10 days from the date that notice of the charges was served by the president.

Section 7.6 INVESTIGATION AND HEARING. The committee shall conduct the investigation and hearing according to such rules as the College Personnel & Budget Committee may from time to time establish. The committee shall not be bound by the rules of evidence observed in courts of law.

Section 7.7 RIGHTS AND INVESTIGATION AND HEARING. The person involved shall be entitled to representation during the investigation and hearing by any person or persons of his choice.

Section 7.8 REPORT OF INVESTIGATION AND HEARING. a. The committee shall, upon the conclusion of the investigation and hearing, without unnecessary delay, make a report to the president, together with its recommendations. If the charges are sustained, the penalty may consist of a reprimand, suspension with or without pay or removal. The president shall make a report to the Board together with his recommendations. No member of the instructional staff shall be removed except at a regular or special meeting of the Board by an affirmative vote of the majority of all the members of the Board, except members ex officio.

b. Prior to the Board’s final determination and judgment, the person involved shall be entitled to an appeal before the Board on the record with the right of representation by any person or persons of his choice.
ARTICLE VIII — ORGANIZATION AND DUTIES OF THE FACULTY

Section 8.1 DEFINITION OF FACULTY RANK. The presidents, vice-presidents, deans, associate and assistant deans, the business managers and all persons who are employed full-time on an annual salary basis in titles on the permanent instructional staff, except college laboratory technicians shall have faculty rank. All persons having faculty rank shall have the right to vote both in the faculty of which they are members and in their respective departments provided, however, that they have not received notice of non-reappointment. Members with faculty rank in the Hunter College High School and the Hunter College Elementary School shall be subject to the limitations in Section 8.3 which refer to them.

Section 8.2 DEFINITION OF FACULTY STATUS. Those persons employed in the titles of instructor or lecturer (full-time) who have been reappointed on an annual salary basis for a third or later year of continuous full-time service shall have faculty status for the purposes hereinafter set forth.

Section 8.3 THE FACULTY, EXCEPT IN THE CITY COLLEGE AND THE UNIVERSITY GRADUATE DIVISION. The faculty (except in the City College and the University Graduate Division) shall consist of all persons having faculty rank or faculty status and such other individual members of the instructional staff as the faculty may add because of their educational responsibilities except that members with faculty rank in the Hunter College High School and the Hunter College Elementary School shall have membership in the faculties of their respective schools, and shall have membership in the faculty of Hunter College only if they have faculty rank or status concurrently in the Faculty of Hunter College.

Section 8.4 THE FACULTIES OF THE CONSTITUENT SCHOOLS OF THE CITY COLLEGE. The membership of the faculties of the respective schools of The City College shall be constituted as follows:

a. The faculty of the SCHOOL OF ENGINEERING shall include the president, the vice-president, the dean of the school, the dean of graduate studies of the school, the dean of administration, the dean of students, the dean of the school of general studies, the chairman of the Library Department, the registrar, the business manager and the members of the professional departments who have faculty rank, and in addition, two representatives each of the departments of chemistry, mathematics, and physics, and one representative of each of the other departments upon which the School of Engineering draws in its curriculum excepting that the president may, upon the recommendation of the dean of the School of Engineering, withdraw representation from any such department because of the limited participation of that department in the work of the school. Upon the recommendation of the dean of the school, the president shall also have the power to enlarge the representation
of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall have faculty rank and shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms, following the initial term of office to which they were elected.

b. The faculty of the SCHOOL OF EDUCATION shall include the president, the vice-president, the dean of the school, the dean of graduate studies of the school, the dean of administration, the dean of students, the dean of the school of general studies, the chairman of the Library Department, the registrar, the business manager and the members of the professional departments who have faculty rank, and one representative of faculty rank of each department in other schools of the college upon which the school of education draws for its curriculum excepting that the president may, upon the recommendation of the dean of the School of Education, withdraw representation from any such department because of the limited participation of that department in the work of the school. Upon recommendation of the dean of the school, the president shall also have the power to enlarge the representation of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms, following the initial term of office to which they were elected.

c. The faculty of the SCHOOL OF ARCHITECTURE shall include the president, the vice-president, the dean of the school, the dean of administration, the dean of students, the chairman of the Library Department, the registrar, the business manager and the members of the professional departments who have faculty rank, and one representative of faculty rank of each department in other schools of the college upon which the School of Architecture draws for its curriculum excepting that the president may, upon the recommendation of the dean of the School of Architecture, withdraw representation from any such department because of the limited participation of that department in the work of the school. Upon the recommendation of the dean of the school the president shall also have the power to enlarge the representation of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms following the initial term of office to which they were elected in nineteen hundred sixty-nine.

d. The faculty of the SCHOOL OF NURSING shall include the president, the vice-president, the dean of the school, the dean of administration, the dean of students, the chairman of the Library Department, the registrar, the business manager and the members of the professional departments who have faculty rank, and one representative of faculty rank of each department in other schools of the college upon which the School of Nursing draws
for its curriculum excepting that the president may, upon the recommendation of the dean of the School of Nursing, withdraw representation from any such department because of the limited participation of that department in the work of the School. Upon the recommendation of the dean of the school the president shall also have the power to enlarge the representation of any such department because of its participation in the special instruction of the school and to withdraw such additional representation. Subject to the right of the president to withdraw departmental representation as stated above, representatives elected by departments shall be elected by the members of faculty rank in each department and shall serve for staggered three-year terms, following the initial term of office to which they were elected in nineteen hundred sixty-nine.

e. The faculty of the COLLEGE OF LIBERAL ARTS AND SCIENCE shall include the president, the vice-president, the dean of the school, the dean of graduate studies of the school, the dean of administration, the dean of students, the dean of the school of general studies, the chairman of the Library Department, the registrar, the business manager and the members of the academic departments, including the library and student personnel services departments, who have faculty rank.

f. The faculties of the several schools shall have the power to add other individual members of the staff to the membership of their respective faculties because of their educational responsibilities.

Section 8.5 THE FACULTY OF THE UNIVERSITY GRADUATE DIVISION. The faculty of the University Graduate Division shall include the president of the University Graduate Division, the deans of the University Graduate Division, the registrar, the business manager and the members of the faculty in each doctoral program, as defined in Section 9.2, and such other individual members of the instructional staff as the faculty may add because of their educational responsibilities.

Section 8.6 DUTIES OF FACULTY. The faculty shall meet at least once in each semester, or oftener, upon call by the president, or by petition of ten per cent of its members. The faculty shall be responsible, subject to guidelines, if any, as established by the Board for the formulation of policy relating to the admission and retention of students including health and scholarship standards therefor, student attendance including leaves of absence, curriculum, awarding of college credit, granting of degrees. It shall make its own bylaws, consistent with these Bylaws, and conduct the educational affairs customarily cared for by a college faculty. The president shall preside at its meetings, or in his absence, the Dean of Faculty or a dean designated by the president.

Section 8.7 FACULTY COUNCILS, EXCEPT IN THE UNIVERSITY GRADUATE DIVISION. a. In every college or school of a college except in the University Graduate Division in which the faculty shall exceed one hundred members there shall be a
faculty council. The faculty council shall consist of the president, deans, the registrar, the business manager and two delegates from each department where available. One such delegate shall be the department chairman. The other shall be a person of faculty rank elected by the department. In addition, delegates-at-large, equal to the number of instructional departments, shall be elected. The method of nomination and election of delegates-at-large shall be determined in each college or school by the faculty council provided such delegates-at-large have faculty rank or faculty status. Vacancies shall be filled in the same manner for the unexpired term. Each of the above delegates, except the department chairman, shall be elected for a three-year term in May of the appropriate year by secret ballot of the members entitled to vote in each department, following the initial term of office to which they were elected.

b. The council shall have all the responsibilities of the faculty, subject only to the right of the faculty, upon its own motion, to reverse any specific vote of the faculty council by a two-thirds vote of those entitled to vote for delegates-at-large to the faculty council at a meeting duly called on notice of the action to be considered.

Section 8.8 FACULTY SENATE OF THE CITY COLLEGE. a. In The City College, in addition to the several faculties and the Faculty Council of the College of Liberal Arts and Science, there shall be a faculty senate composed of the president, the vice-president, all full deans, ex officiis, without vote, and both senior and junior senators. Senior senators shall be persons holding faculty rank, elected by vote of all the members of the instructional staff who hold such rank. Junior senators shall be persons holding teaching appointments who do not have faculty rank, elected by vote of all such persons. The number of senior senators shall annually be determined in accordance with a formula which would yield the following representation if elections were to be made by departments from among their own members, namely: departments having ten or fewer full-time persons of professorial rank, including the chairman, one senator; departments having eleven to twenty-five such persons, two senators; departments having twenty-six to fifty such persons, three senators; and departments having fifty-one or more such persons, four senators.

Senior senators elected in the first election shall be divided by lot into three classes with terms expiring June 30th, 1970, 1971 and 1972, respectively, and thereafter successive classes shall be elected in the spring for three-year terms. The junior senators shall be fifteen in number, elected at large in the spring for annual terms of office. In the first three elections both senior and junior senators shall be elected according to the Hare system of proportional representation applied separately to the three divisions of the College of Liberal Arts and Science and to each of the professional schools, but applied collectively to all junior senators without reference to school or division. Vacancies in unexpired terms shall be filled by majority vote of those present and voting at any regularly-called meeting of the Faculty Senate, due notice having been given. The senate shall determine whether to continue the Hare system or to use some other method of election for senior or junior senators, or both, as the fourth election or any subsequent annual election approaches. The senate may, by its own action, increase the ex officiis membership at any time.
b. The faculty senate of the City College shall, in respect to matters which affect The City College as a whole, have the same duties and powers as are set forth for the faculties in Section 8.6 hereof. Matters affecting the individual school or college only shall remain the responsibility of the respective faculties.

c. The faculty senate shall have power to adopt its own bylaws and procedures which shall not be inconsistent with these bylaws.

Section 8.9 THE GRADUATE FACULTY COUNCIL. a. The faculty council of the University Graduate Division shall be called the Graduate Faculty Council. The membership shall consist of elected and ex officio members as follows:

1. Members elected by the doctoral faculty: Each doctoral program shall elect representatives as follows: For each program with up to twenty-five faculty members — one representative. For each program with twenty-five or more and less than fifty faculty members — two representatives. For each program with fifty or more faculty members — three representatives.

2. Two members elected by the combined education faculties of all the colleges offering graduate programs in teacher education.

3. The ex officio and appointed members shall be: the President of the Graduate Division; one academic officer with major responsibility for graduate work from each constituent unit (i.e. college, school in a college having a graduate program except in education, Graduate Division) who shall be designated by the head of the unit; University Dean of Teacher Education or his designee; the Executive Officers of doctoral programs.

4. Elected members of the Graduate Faculty Council will be elected for a two-year term. Vacancies in the elected membership of the Graduate Faculty Council shall be filled in each instance, for the unexpired term, by the body which elected the member whose place has become vacant. Replacements for members absent on leave or otherwise for one semester or more shall also be named in each instance by the body which elected the absent member.

b. The functions of the Graduate Faculty Council shall be: To formulate educational policy for all graduate work in doctoral programs, including curriculum, standards of admission and academic performance, degree requirements, and in consultation with students discipline; to approve specific programs and curricula leading to the doctoral degree; to recommend to the Board of Higher Education the granting of the appropriate doctoral degrees to properly qualified candidates; and to consider any other matters pertaining to academic issues in the City University doctoral programs and make recommendations to the Board of Higher Education.
c. The officers of the Graduate Faculty Council shall be a Chairman and a Secretary. The President of the University Graduate division shall be its Chairman and shall preside over its meetings. In the absence of the Chairman, a deputy designated by the Chairman shall preside as Chairman Pro-Tem. The Secretary shall be appointed by the Chairman.

d. There shall be three stated meetings of the Graduate Faculty Council each year on dates to be determined by the President. Special meetings may be called by the President upon his own motion, and shall be called upon a written request to him by any ten members of the Council. The call for a special meeting shall specify the items to be acted upon at that meeting.

A majority of the membership of the Graduate Faculty Council shall constitute a quorum.

Section 8.10 COMMITTEE ON FACULTY PERSONNEL AND BUDGET, EXCEPT IN THE CITY COLLEGE AND THE UNIVERSITY GRADUATE DIVISION.

a. There shall be in each college, except in The City College and the University Graduate Division a committee on faculty personnel and budget or equivalent committee. The chairman of this committee shall be the president. The members of the committee shall be a dean designated by the President and the department chairmen.

b. This committee shall receive from the several departments all recommendations for appointments to the instructional staff, reappointments thereto, with or without tenure, and promotions therein, together with compensation; it shall recommend action thereon to the president. If the recommendations are adverse to the person concerned and if he considers himself aggrieved within the terms and conditions of an existing collective negotiation agreement, he may avail himself of the grievance procedures set forth in said agreement. The committee may also recommend to the president special salary increments. The president shall consider such recommendations in making his recommendations on such matters to the Board.

c. Within the period prescribed by the Chancellor, the president shall prepare the annual tentative budget and submit it to the committee for its recommendations; the committee shall make its recommendations within the period prescribed by the Chancellor; the president shall submit to the Chancellor, within the period prescribed by the Chancellor, such tentative annual budget, together with his comments and recommendations. Upon failure of the committee to act upon the budget within the period prescribed by the Chancellor, the president shall submit to the Chancellor his own recommendations, together with a statement of explanation.

Section 8.11 THE REVIEW COMMITTEE ON FACULTY PERSONNEL AND BUDGET IN THE CITY COLLEGE.

a. In The City College there shall be a Review Committee on Faculty Personnel and Budget. The chairman of this committee shall be the
president of the college. The members of this committee shall be the dean of students and the respective deans of faculty of the College of Liberal Arts and Science, the School of Education, the School of Engineering, the School of Architecture and the School of Nursing. This committee shall exercise the functions assigned in subdivisions b and c of Section 8.10 to the Committee on Faculty Personnel and Budget in the other colleges, except that the Review Committee on Faculty Personnel and Budget shall also receive and consider recommendations from the committees on Faculty Personnel and Budget of the several constituent schools of The City College.

b. The faculty of each school in The City College may establish a committee or committees on faculty personnel and budget. The manner of constituting the several committees and the procedure to be followed by them shall be subject to the approval of the president and the dean of the school concerned. If the recommendations of the Review Committee on Faculty Personnel and Budget are adverse to the person concerned and if he considers himself aggrieved within the terms and conditions of an existing collective negotiation agreement, he may avail himself of the grievance procedures set forth in said agreement.

Section 8.12 APPOINTMENTS AND PROMOTIONS IN THE UNIVERSITY GRADUATE DIVISION. All appointments financed by the Graduate Division budget shall be recommended to the Board of Higher Education by the President in the following manner:

a. When the line is assigned to one of the colleges, the appointment, reappointment, promotion, and tenure shall be processed in accordance with procedures followed at the respective college and shall require the approval of the President of the Graduate Division. The Executive Officer shall participate in all aspects of the appointment procedure and the Executive Committee of the appropriate program shall be consulted on recommendations for tenure and promotions of assistant, associate and full professors.

b. When the line is assigned to the Graduate Division for a doctorate program, the appointment, reappointment, promotion and tenure must first be recommended by the appropriate Executive Committee by a majority vote. If the recommendations are adverse to the person concerned and if he considers himself aggrieved within the terms and conditions of an existing collective negotiation agreement, he may avail himself of the grievance procedures set forth in said agreement.

c. The President, pursuant to his responsibility for conserving and enhancing the educational standards of the Graduate Division, may recommend an appointment to any professorial rank and upon such appointment may designate such person as Executive Officer for the program. Before recommending such original appointment or designation, the President shall confer with members of the program.
Section 8.13 UNIVERSITY FACULTY SENATE. There shall be a University Faculty Senate, responsible, subject to the Board, for the formulation of policy relating to the academic status, role, rights and freedoms of the faculty, University level educational and instructional matters, and research and scholarly activities of University-wide import. The powers and duties of the University Faculty Senate shall not extend to areas or interests which fall exclusively within the domain of the Faculty Councils of the constituent units of the University. Consistent with the powers of the Board of Higher Education in accordance with the Education Law and the bylaws of the Board of Higher Education, the University Faculty Senate shall make its own bylaws providing for the election of its own officers, the establishment of its own rules and procedures for the election of Senators, for its internal administration and for such other matters as is necessary for its continuing operations.
ARTICLE IX - ORGANIZATION AND DUTIES OF FACULTY DEPARTMENTS

Section 9.1 DEPARTMENT ORGANIZATION. a. Each department, subject to the approval of the faculty or faculty council, where existent, and subject to the provisions of other sections of these bylaws, shall have control of the educational policies of the department through the vote of all of its members who have faculty rank or faculty status; and if the department so desires, it may enfranchise distinguished professors, and persons in visiting professorial titles and other members, except substitutes, who have been appointed on an annual salary basis for a first or second year of full-time service to vote on departmental matters except for the election of department chairmen, departmental committee on personnel and budget or departmental committee on appointments. Each department shall cooperate with related departments and with college agencies in general in the development of college-wide interests.

b. The executive officer of the department shall be the department chairman who shall be a professor, associate professor, assistant professor or tenured instructor elected by secret ballot for a term of three years, except as provided below, by a majority vote of all the members of the instructional staff of the department who have faculty rank. Proxy or mail voting shall not be permitted. Such election shall be subject to the subsequent approval of the president and the Board. The present system of staggered departmental elections shall be continued. The successors of department chairmen shall be elected during the first full week in May at the expiration of the respective terms of office to take office as of July first of the year in which they are elected and at three-year intervals thereafter. Vacancies shall be filled by election for the unexpired term. Notwithstanding anything in the foregoing to the contrary, in the library department, the president of the college shall from time to time recommend a member of the department to the Board for designation as chairman.

c. In any case where the president does not approve the election of a department chairman, he shall confer with the department and thereafter shall report to the Board any subsequent action by the department with respect thereto, together with his own recommendation for a chairman. The recommendation by the president to the Board for the designation of the department chairman should take place only after careful consideration by the president of the qualifications of those selected by the respective departments. The president should base his recommendation on the capacity of the individual selected to act effectively as the departmental administrator and spokesman and as a participant in the formation, development and interpretation of college-wide interest and policy.

d. The Faculty, unless there be a Faculty Council, in which case the Faculty Council (except in The City College, in which case it shall be the Faculty Senate), shall have the option of determining whether the college shall operate under Plan No. One or Plan No. Two, as outlined below and in Section 9.7.

PLAN NO. ONE. - There shall be in each department a Committee on Appointments consisting, where possible, of the department chairman and four other
members who must have faculty rank, a majority of whom must be tenured. The department chairman shall be the chairman of the committee. The four members shall be elected by a majority vote of those persons in the department having faculty rank. Election shall be held at the same time that the Department Chairman is elected.

PLAN NO. TWO. - There shall be in each department a departmental Committee on Personnel and Budget, consisting, where possible, of the department chairman and four other members who must have faculty rank, a majority of whom must be tenured. The department chairman shall be the chairman of the committee. The four members shall be elected by a majority vote of those persons in the department having faculty rank. Election shall be held at the same time that the Department Chairman is elected.

e. There shall be a Committee on Personnel and Budget for the Hunter College Elementary School and a Committee on Personnel and Budget for the Hunter College High School. The committee in each school shall consist of the principal, as chairman, the chairman of the Department of Education of Hunter College, and three members of the instructional staff of the school, elected for a term of three years by members of the permanent instructional staff of the school. These committees shall have in each school, insofar as practicable, the same functions as are assigned by these bylaws to a Departmental Committee on Personnel and Budget in a college.

f. Each department may name such other committees as it chooses and shall have the fullest measure of autonomy consistent with the maintenance of general educational policy.

Section 9.3 DUTIES OF DEPARTMENT CHAIRMAN. a. The Department Chairman shall be the executive officer of his department and shall carry out the department's policies, as well as those of the faculty and the Board which are related to it. He shall:

1. Be responsible for departmental correspondence and departmental records.

2. Assign courses to and arrange programs of instructional staff members of the department.

3. Initiate policy and action concerning the recruitment of faculty and other departmental affairs subject to the powers delegated by these bylaws to the staff of the department in regard to educational policy, and to the appropriate departmental committees in the matter of promotions and appointments.

4. Represent the department before the Faculty Council or Faculty Senate, the faculty and the Board.

5. Preside at meetings of the department.
6. Prepare the tentative departmental budget, subject to the approval by the department's committee on appointments or the department's committee on personnel and budget.

7. Transmit the tentative departmental budget to the president with his own recommendations.

8. Arrange for careful observation and guidance of the department's instructional staff members.

9. Make a full report to the president and to the College Committee on Faculty Personnel and Budget of the action taken by the department committee on personnel and budget or department committee on appointments when recommending an appointee for tenure on the following:

   a. Teaching qualifications and classroom work.

   b. Relationship of the appointee with his students and colleagues.

   c. Appointee's professional and creative work.

10. Hold an annual evaluation conference with every member of the department after observation and prepare a memorandum thereof.

11. Generally supervise and administer the department.

b. Each library where size makes it practicable, shall constitute an instructional department of the college. The chairman thereof shall be designated by the president. Such chairman, in addition to the duties of department chairman as enumerated in paragraph "a" of this section, shall be charged with the administration of the library facilities of his college and shall perform such other duties as the president may assign. Such chairman is hereby authorized to use the additional title of "Chief Librarian."

c. Where student personnel services are constituted an instructional department of the college, the Dean of Students shall be the department chairman.

Section 9.4 PROGRAM STRUCTURE IN THE UNIVERSITY GRADUATE DIVISION. a. The faculty of each ongoing doctoral program shall be determined at the start of each academic year and shall consist of all full-time faculty members currently performing any of the following functions and of those who performed any of these functions at some time during the two academic years preceding the annual determination of the membership in September of each year: (1) teaching a course in the doctoral program; (2) serving on a dissertation committee or supervising a dissertation; (3) participating in a second doctoral examination.
With the approval of the President, the following faculty members, upon nomination by the program's Faculty Membership and Research Committee, may be added to the faculty of a doctoral program: (1) currently serving adjunct professors and adjunct associate professors; (2) professors, associate professors and assistant professors currently pursuing significant research relevant to the doctoral program; (3) in special circumstances, professors whose participation, or whose advice in some aspects of the program is particularly relevant.

These appointments will be reviewed annually by the President, beginning at the end of the academic year following the academic year in which they were made.

During the first two years of a program, the faculty shall be appointed by the President. Thereafter, the program's faculty shall be constituted as in the foregoing paragraph.

b. The faculty of each doctoral program shall meet at least once each semester. A quorum shall consist of 25 people or 50% of the faculty whichever is smaller. The faculty shall have overall responsibility for establishing policies for the program. It shall make recommendations to the Graduate Faculty Council with respect to curriculum, and to the President with respect to special program requirements for the admission and retention of students and for the granting of doctoral degrees, the awarding of University grants and fellowships, and any other matters affecting the welfare of the program. It shall be responsible for the policies governing the various qualifying examinations for the doctoral degree. The faculty shall elect representatives to the Graduate Faculty Council of the University as provided in Section 8.9a.

c. Each doctoral program shall have an Executive Officer responsible for administering the affairs of the program in accordance with the policies established by the program faculty, the Graduate Faculty Council and the Board of Higher Education. The Executive Officer shall be appointed by the President with the approval of the appropriate college president for a term not exceeding three years taking into account nominations received from the Executive Committee of the program. The Executive Officer may be reappointed.

In the case of education the Executive Officer shall be appointed by the University Dean of Teacher Education with the concurrence of the President and the appropriate college president.

d. There shall be established in each program an Executive Committee to be composed of at least five members. The structure and membership of each Executive Committee is to be determined by the program's faculty subject to approval by the President. It shall include at least one faculty member from each senior college substantially participating in the program ("substantially participating" shall be defined as having six members on the faculty of the program).
The Executive Committee shall have the authority for the operation of the program between the stated meetings of the program's faculty subject to the policies established by the faculty. It shall serve as a Committee on Committees to prepare slates of nominees for the program's representatives to the Graduate Faculty Council. It shall meet at least once a semester with the students matriculated in the program.

The Executive Officer shall serve as Chairman of the Executive Committee.

e. In programs drawing their faculty from departments of several colleges the Executive Officer and the Chairmen of all participating departments shall constitute the Coordinating Committee which shall be responsible for coordinating the schedule of courses to be offered in the program. In interdisciplinary programs, the Executive Committee of the interdisciplinary program shall serve as the Coordinating Committee.

f. With the approval of the President, and in the field of education with the concurrence of the University Dean of Teacher Education, specific aspects of the program structure and organization provided for in this section may be modified to meet exceptional conditions that may prevail in a doctoral program.

Section 9.5 DUTIES OF EXECUTIVE OFFICERS IN THE UNIVERSITY GRADUATE DIVISION. The Executive Officer shall preside at meetings of the program's faculty and of its Executive Committee. He shall have authority to initiate policies and action concerning the affairs of the program subject to the powers delegated by these bylaws to the program's faculty. He shall serve ex officio as a member of all program committees. He shall represent the program before the Graduate Faculty Council. He shall prepare the schedule of courses to be offered in the program after consultation with the Coordinating Committee.

Section 9.6 APPOINTMENTS. a. Recommendations for appointments in a department shall be initiated (1) by the department or (2) to a professorial title by the president, pursuant to his responsibility for conserving and enhancing the educational standards of the college and schools under his jurisdiction. The president may recommend that such appointee be designated as department chairman. Such recommendation by the president for appointment and designation as department chairman may be made either at the time of election of department chairman or at such other time as the educational interests of the college may require. Before recommending such appointment or designation, the president shall confer with the members of the department and with the committee on faculty personnel and budget.

b. All appointments, reappointments, and reappointments with tenure to a department, except as above specified, shall be recommended to the college committee on faculty personnel and budget by the chairman of the department after consultation with the
president in accordance with the vote of the majority of the members of the department's committee on appointments, or departmental committee on personnel and budget, save that a minority of any committee on appointments or departmental committee on personnel and budget shall have power to submit a minority recommendation to the college committee on faculty personnel and budget.

c. In the Schools of General Studies and in the Evening Sessions of the community colleges, recommendations for appointment or reappointment to full-time positions on an annual salary basis, and for tenure, promotion and salary shall be made by the department involved and the dean of the School of General Studies, or the dean of the Evening Session in the community colleges. Such recommendations shall be submitted to the college committee on faculty personnel and budget and shall follow regular procedures set forth in these bylaws for full-time day session appointments.

Section 9.7 PROMOTIONS. a. PLAN NO. ONE. Promotions of tenured instructors to the rank of assistant professor shall be recommended to the college committee on faculty personnel and budget by the chairman of the department only after an affirmative vote of a majority of all members of the department who have professorial rank. Promotions to the rank of associate professor shall be recommended only after an affirmative vote of a majority of all associate professors and professors in the department. In departments where every professorial rank is not represented, recommendations for promotion shall be initiated by the committee on appointments of the department. This plan shall not apply in the case of promotion to a professorship.

PLAN NO. TWO. All promotions in the instructional staff, except promotions to professor, shall be recommended to the college committee on faculty personnel and budget by the chairman of the department only after a majority affirmative vote of the departmental committee on personnel and budget; provided, however, that no member of such committee shall vote on his own promotion.

A minority of any departmental committee on personnel and budget or any committee under Plan No. One of this section shall have the power to submit a minority recommendation to the college committee on faculty personnel and budget.

Promotion to the rank of professor shall be recommended by the faculty committee on personnel and budget. The president, however, shall have the power to make an independent recommendation for promotion in any rank to the Board, after consultation with the appropriate departmental committee and with the faculty committee on personnel and budget. In all instances no final action of departmental committees with regard to promotions shall be taken without consultation with the president.

b. Appointment and promotion of registrar or science assistant personnel shall conform with the spirit of these bylaws including the role of the president in initiating recommendations for appointments and promotions.
Section 9.8 TIE VOTES. A tie vote in a case affecting an appointment, a reappointment or a promotion shall be considered as a failure of the motion to prevail. Tie votes in the election of a department chairman or for representation on departmental committees on personnel and budget or committees on appointments or on the faculty council or faculty senate shall be resolved by action of the president.

Section 9.9 GRIEVANCE. Where a person is adversely affected by a decision of the department, or of any committee thereof, and he considers himself aggrieved within the terms and conditions of an existing collective negotiation agreement, he may avail himself of the procedures set forth in said agreement.

Section 9.10 NEW COLLEGES OR NEW SCHOOLS. Unless otherwise provided, the provisions of this article, insofar as they specify certain organizational duties and responsibilities of the instructional staff, shall not apply to a newly-created college or a newly-created school in a college until five years after its establishment unless the president, prior thereto, notifies the Board of its desire to be governed by these bylaws. However, insofar as practicable, the spirit of these bylaws shall be observed in the organization and operation of such new college or school.
The Chairman called the meeting to order at 5:00 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Maria Josefa Canino
Porter R. Chandler
Fileno DeNovellis
Jean-Louis d'Heilly
Norman Henkin
Minneola P. Ingersoll

Francis Keppel
James Oscar Lee
John A. Morsell
Louis Nunez
Jack I. Poses
Barbara Thacher
Eve Weiss
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Actg. Pres. Jerome B. Cohen
President George James
President Leonard Lief
President Robert E. Marshak
Actg. Pres. David Newton
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
President Milton G. Bassin

President William M. Birenbaum
Actg. Pres. Edgar D. Draper
President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Professor Robert S. Hirschfield
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz

The absence of Mr. Berman, Dr. Johnson, Mr. Quero Chiesa and Mr. Wessell was excused.

NO. 1. AD HOC COMMITTEE FOR GUIDELINES ON GOVERNANCE: At the meeting of the Board held September 28, 1970, Calendar No. 4, it was agreed that a special meeting of the Board be held to hear interested parties re the report of the Ad Hoc Committee.
At this point the Board heard the following persons with respect to the above report:

Faculty Council, College of Liberal Arts and Science, The City College
- Professor Howard Adelson
- Professor Julius A. Elias

University Faculty Senate
- Professor Robert Hirschfield

CUNY Ad Hoc Committee
- Mr. Howard Squadron

CUNY Council of the AAUP
- Professor Schmuckler

SEEK Advisory Committee
- Mr. Arthur Wright

Legislative Conference
- Professor Henry Eilbirt
- Mr. Alan Perl

Brooklyn College Alumni Assoc.
- Mr. Ira B. Harkavy

School of Education, The City College
- Professor Robert L. Schwartz
- Professor Ruth H. Grassman
- Professor William I. Peerman

Borough of Manhattan Community College
- Professor Mayer Rossabi

University Student Senate
- Mr. Richard Lewis

American Association of University Professors
- Mr. Finkin, Director

- Mr. Antony DeMelas
- Mr. Haig Bohogian

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

OCTOBER 26, 1970

AT THE UNIVERSITY GRADUATE DIVISION
33 WEST 42 STREET - BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David L. Ashe
Herbert Berman
Maria Josefa Canino
Porter R. Chandler
Fileno DeNovellis
Jean-Louis d'Heilly
Norman E. Henkin
Minneola P. Ingersoll

Francis Keppel
James Oscar Lee
John A. Morsell
Louis Nunez
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
President John W. Kneller
President Leonard Lief
Dean Julius J. Manson
President Robert E. Marshak
President Joseph P. McMurray
Actg. Pres. David Newton
Dean Harold M. Proshansky
President Donald H. Riddle
President Herbert Schuler
President Richard D. Trent

President Jacqueline G. Wexler
Actg. Pres. Edgar D. Draper
President Kurt R. Schmeller
President Joseph Shenker
Professor Robert S. Hirschfield
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Bernard Mintz

The absence of Dr. Johnson and Mrs. Weiss was excused.

NO. A. HONORS: The Chairman reported the following honors:

(a) Professor Arleigh B. Williamson received a merit award for his "dedication to the concept of the community college in higher education and his involvement in civic affairs," on October 8th from the Carnegie Institute.

(b) President Mine Roes has been elected a Senator at Large of the United Chapters of Phi Beta Kappa, for the term 1970-1976.
NO. 1. COMMITTEE ON LAW: (a) Upon motion duly made, seconded and carried, the following proposed amendments to Sections 9.2, 11.34 and Article XVI, were adopted: (Note: Notice of the proposed amendments was given at the September 28, 1970 meeting of the Board.)

(1) Sec. 9.2. PROCEDURES FOR DEPARTMENT COMMITTEES: Each department committee shall keep minutes of its proceedings conforming insofar as is practicable to Robert’s Rules of Order, Revised. It is the responsibility of the Department Chairman, except as specified below, to circulate the minutes of each departmental committee to all members of the department.

The actions of the appropriate committee concerned with instructional staff appointments, reappointments, reappointments with tenure and promotion shall be by secret ballot, and the result of the balloting shall be duly recorded in its minutes. All records of the proceedings with respect to a candidate shall be filed in the candidate’s Administration File, available only to the committees and individuals responsible for the review and recommendation of appointments, promotion, and tenure. It shall be the duty and responsibility of the Department Chairman to communicate to the candidate the action of the committee, but no reason shall be assigned for a negative recommendation. The affirmative recommendations of the committee shall be submitted by the Department Chairman to the President and appropriate college committee on Personnel & Budget in accordance with the procedures set forth in the Bylaws of the Board.

(2) Section 1. The Bylaws of the Board are hereby amended to add Sec. 11.34 to read as follows:

Sec. 11.34 FELLOW. Any provision of these bylaws to the contrary notwithstanding, the title of fellow shall be considered to be a title on the temporary instructional staff and all rights, privileges and benefits shall be governed by the provisions of this section only.

a. Position Definition: A fellow shall be a doctoral student engaged in full-time study at The City University of New York. The title shall be used only for a student qualifying for financial aid on the basis of need and on his potential for scholarship and teaching. In order to encourage a total time commitment to advanced study, the aid granted under this title shall not carry with it any obligation for teaching, research or administrative responsibilities.

b. Qualifications: For designation as a fellow, a doctoral student must be in good standing at City University engaged in study on a full-time basis and must meet such financial needs tests and academic qualifications as the University shall establish.

Section 2. This amendment shall take effect immediately.

(3) ARTICLE XVI -amended to read as follows:

Section 16.1c. to be deleted; Sections 16.1d,e. and f. to be relettered c,d. and e.

Section 16.2c to be reworded to read as follows:

He is a citizen of a foreign country who has earned the associate degree in a community college under the jurisdiction of the Board of Higher Education and is otherwise qualified for transfer to a senior college, provided that he was initially admitted prior to February 1971. on a tuition-free basis.

Section 16.3e to be deleted; Sections 16.3e,f. and g. to be relettered f,g. and h.

Section 16.3f to be reworded to read as follows:

A citizen of a foreign country who was admitted as a fee-paying student to a community college under the provisions of Section 16.5c and has earned an associate degree in the community college, and who is otherwise qualified, may be admitted on a space-available basis as a matriculated student upon payment of the required tuition as established by the Board.

Section 16.4c to be deleted; Sections 16.4d and e to be relettered c and d.

Section 16.5c to be reworded to read as follows:

A non-resident of New York State, except as provided in Section 16.4 above, may be admitted as a matriculated student toward an associate degree upon payment of the required tuition as established by the board.

Section 16.5e to be deleted; Section 16.5f to be relettered e.
NOTE: Amendments to Sections 16.3e and 16.5e are effective July 1, 1970, in accordance with action of the Board on June 22, 1970.

All other amendments to Article XVI shall be eff. 2/1/71.

Proposed amendment to Section 8.13 postponed until the next meeting. Proposed amendments to Article XV, withdrawn.

(b) Mr. Ashe, on behalf of the Committee on Law, served notice of proposed amendments to Sections 8.7, 8.11, 15.2, 6.5, 6.6h, 6.9f, 7.6 and 9.9.

In accordance with established procedure, the text of the proposed amendments will be circulated to members of the Board ten days before the next regularly scheduled meeting of the Board.

It was noted that proposed amendments to the Interim Statement by the Board of Higher Education on the Maintenance of Campus Order would be presented at the next regular meeting of the Board.

NO. 2. COMMITTEE ON THE ACADEMIC PROGRAM: Upon motion duly made, seconded and carried, the following resolutions presented by Mrs. Ingersoll, on behalf of the Committee on the Academic Program, were adopted:

A. THE CITY COLLEGE - SPECIAL ADMISSIONS PROGRAM FOR HIGH SCHOOL JUNIORS

RESOLVED, That the Special Admissions Program for High School Juniors, to be given by The City College, be approved effective September, 1970, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This is a program whereby approximately fifty high school juniors of demonstrated academic excellence will be admitted as fully matriculated students upon completion of eleventh year studies. The students will be enrolled through procedures established by a special faculty committee.

The criteria will include grade averages, letters of reference from high school teachers and personal interviews with applicants by members of the special admissions committee. It is expected that most of the students accepted in the program will come from the highest ten percent of their high school class in terms of grade average.

Students in this program will be enrolled in the Freshmen Honors Program, where they will be under the close supervision of faculty mentors who will serve on a voluntary basis.

B. HERBERT H. LEHMAN COLLEGE - B.S. - RECREATION EDUCATION PROGRAM

RESOLVED, That the Recreation Education Program leading to the Bachelor of Science (B.S.) degree, to be given by Herbert H. Lehman College, be approved effective February, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: There is a high-priority need for the Department of Health, Physical Education and Recreation at Lehman College to offer an undergraduate concentration in Recreation Education. The growing shortage of professionally trained personnel in both public and voluntary recreation agencies supports this need.

This area of concentration is designed with a twofold purpose: (a) to prepare individuals to enter the field of recreation service on a professional level, and (b) to prepare them to undertake graduate study within this field of service, or in allied fields.
This program is expected to enroll many students who have majored in recreation at Borough of Manhattan and Kingsborough Community Colleges, and is thus in keeping with the Board's policy of creating career ladders.

C. RICHMOND COLLEGE - M.A. IN POLYMER CHEMISTRY

RESOLVED, That the Polymer Chemistry program, leading to the Master of Arts (M.A.) degree, to be given by Richmond College, be approved in principle, effective February, 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Richmond College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The Polymer Chemistry program, leading to the M.A. degree, is intended to serve the needs of both students who are seeking an advanced terminal degree prior to entering industrial employment and those preparing for doctoral studies. The field of polymer chemistry deals with the science of macromolecules - the high molecular weight chemicals used by Man as rubbers, plastics, fibers, as well as the form in which biological materials such as proteins are found.

NO. 3. JOINT COMMITTEE ON THE PROFESSIONAL OBLIGATIONS OF THE FACULTY: Upon motion duly made, seconded and carried, the following resolution presented by Mr. Berman, on behalf of the Joint Committee on the Professional Obligations of the Faculty, was adopted:

RESOLVED, That the following statement with respect to the professional obligations of the faculty be approved:

PROFESSIONAL OBLIGATIONS OF THE FACULTY

1. PREAMBLE: Each full-time faculty member should view his appointment to a college or university faculty position within the City University as his major professional commitment. This commitment obliges the faculty member in two ways: he is at once a member of the national and international world of learning and a member of the City University community. Though his first responsibility to the City University is that of teaching, he should recognize the obligation to be regularly accessible for conferences with his students, to participate in appropriate extracurricular undertakings, and to serve on various college and university committees and as a member of college and university councils and other assemblies. He should constantly make all efforts to improve his professional standing through study and thought, and also through activities such as research, publication, attendance at professional conferences, and the giving of papers and lectures. Such professional involvements enhance his abilities as a teacher and as a member of the City University community; they should be undertaken with a view toward supporting the value of his activities on campus and equipping him to participate in significant educational innovation as well as toward furthering his professional stature.

2. MULTIPLE POSITIONS:

a. GENERAL POLICY AND PROCEDURES. Because appointment to a college or university faculty position is a full-time assignment, the faculty member should accept no employment or consultative work outside the City University unless this employment also improves his professional standing. Professional standing is the most important consideration, but it is also expected that no faculty member will engage in any occupation
or employment, whether for extra compensation or not, which will impair his services, to the institution or interfere with his ability to meet his commitments, to his college and the university. Each faculty member has a responsibility to observe professional standards of behavior in becoming involved in supplementary activities. Where supplemental activity is felt to be desirable; (that is, where the activity is closely related to professional interest, and especially when it strengthens professional competence and enriches professional performance) such activity is encouraged provided it does not involve more than an average of one day a week. The extent of the benefit, and the amount of time to be expended upon such work, should be decided by the faculty member in consultation with his departmental chairman, subject to the review of the college president.

b. EXTRA TEACHING WITHIN THE CITY UNIVERSITY. (1) Where the best interests of the college or university make it desirable or necessary to draw upon full-time personnel in one unit or branch for service in another, requests for such service should originate with the academic or administrative officer of the requesting unit and have the approval of the academic or administrative officer of the other unit. It is the policy of the university and its colleges to achieve exchanges of services, wherever possible, by budgetary interchange or by the balancing of interchanged services, with no additional academic load or extra remuneration for the individuals concerned. Where this is not possible, the desired assignment may be arranged as an overload with extra compensation. A maximum of one course per semester will be permissible. Variations from this norm will be allowed only with the special permission of the Chancellor, president, or designated deputy.

(2) Where the best interests of one of the units of the City University make it desirable or necessary to draw upon the services of full-time personnel of that unit as an overload, with extra compensation, a maximum of one course per semester will be permissible.

(3) During the academic year, full-time faculty appointed to participate in the doctoral program are expected not to engage in additional teaching. As a matter of general policy, faculty whose programs have been reduced to allow for their participation in the doctoral program are expected to adhere to this rule. Exceptions may be made only for the most powerful reasons bearing on the professional interests of college and university. The intent of preceding and succeeding paragraphs must apply to these exceptional cases.

3. THE SUMMER: It is recognized that periods of refreshment and rest are essential to effective work, and all full-time personnel are encouraged to take adequate vacations. Teaching in a summer session or in a special institute (such as NSF and the like) or working on a research grant or contract—shall not in any case exceed two-ninths of an academic year’s full-time commitment as measured both in time and in remuneration.

4. MULTIPLE EXTRA INVOLVEMENT: Where more than one type of involvement beyond the primary commitment is entered into (e.g., extra teaching plus consultation), the total extra involvement shall be controlled by the intent of the preceding paragraphs, jointly considered.

5. ANNUAL REPORT: At the regular June meeting, the Chancellor and the presidents shall report to the Board on the steps taken to implement these regulations and the extent of compliance with the limitations set. These reports shall contain details about all excesses over any of the guidelines herein stated, including the names of all persons involved and the specific reasons for the excesses.

Upon motion duly made, seconded and carried, the following resolution was adopted:

RESOLVED, That the Board of Higher Education approve the purchase of
(a) A painting, entitled "Lac Larongue IV," 19' x 13 1/2', painted by the Artist, Frank Stella, in 1969, from the Lawrence Rubin Art Gallery, located at 49 West 57 Street, New York, New York, at a cost of $25,000, payable from Capital Funds, Code HN-115; and

(b) A piece of sculpture, untitled, by James Rosati, to be made out of welded steel, painted to resist weathering, measuring approximately 16' long by 8' wide by 8 1/2' high, at a price of $36,000 which includes the cost of delivery and installation on the base already provided, payable out of Capital Funds, Code HN-115; and be it further

RESOLVED, That the Board of Estimate be requested to approve the same two items in the above resolution without public bidding because of their very nature.

EXPLANATION: The foregoing resolution was presented at the May 4 meeting of the Queens College Committee. The Committee at that time asked for written confirmation of the aesthetic and financial evaluation of both works from experts outside the College. Dean Hiller and Professor Finkelstein of the Art Department were charged with this task and have reaffirmed the original recommendation for the purchase.

Miss Canino, Mr. d’Heilly and Mr. Nunez asked to be recorded as voting “No.”

Upon motions duly made, seconded and carried, the following resolutions approved by the Committee on Campus Planning and Development were adopted: (Calendar Nos. 5 through 6A)

**NO. 5. SUPPLEMENTAL AGREEMENT D:** WHEREAS, The Agreement of Lease by and among the Dormitory Authority, the City University Construction Fund and the Board of Higher Education in the City of New York, dated as of June 12, 1967, has heretofore been executed, which Agreement of Lease provides that facilities to be acquired, designed, constructed, reconstructed, rehabilitated, improved or otherwise provided and furnished and equipped and to be made a part of the Project (as such term is defined in such Agreement of Lease) and certain other details with respect thereto, shall be determined by one or more Supplemental Agreements; and

WHEREAS, It is now desired to authorize the execution on behalf of the Board of Higher Education in the City of New York, of Supplemental Agreement D dated as of October 20, 1970; now, therefore, be it

RESOLVED, By the Board of Higher Education in the City of New York as follows:

SECTION 1. The form and substance of the proposed Supplemental Agreement D dated as of October 20, 1970, which document bears a title page which reads: "DORMITORY AUTHORITY OF THE STATE OF NEW YORK AND CITY UNIVERSITY CONSTRUCTION FUND AND BOARD OF HIGHER EDUCATION IN THE CITY OF NEW YORK SUPPLEMENTAL AGREEMENT D DATED AS OF OCTOBER 20, 1970 (CITY UNIVERSITY ISSUE, SERIES D)" is hereby approved. The Chairman of the Board of Higher Education in the City of New York, or any alternate designated by such Chairman pursuant to a resolution adopted by the Board of Higher Education on June 22, 1970 (Calendar No. 5), is hereby authorized and directed to execute such Supplemental Agreement D and to cause the seal of such Board to be affixed thereto. The Secretary of such Board is hereby authorized and directed to affix his signature thereto in attestation of such seal.

SECTION 2. Notwithstanding any other provisions of this resolution, the person executing such Supplemental Agreement D is hereby authorized to assent to minor changes, insertions, omissions and modifications of such Supplemental Agreement D in the event that the Authority or the Fund shall deem the same necessary prior to the execution thereto, and the execution of such Supplemental Agreement D by such person shall be deemed to be complete and full approval of any such changes, insertions, omissions or modifications.

SECTION 3. This resolution shall take effect immediately.
EXPLANATION: The foregoing resolution supplements the basic, underlying agreement between the Board of Higher Education, the Dormitory Authority and the City University Construction Fund, dated as of June 12, 1967, and will authorize the Dormitory Authority to issue its Series D Bonds in the sum of $14,230,000, to provide funds to permanently finance by the issuance of bonds the construction of Facility C15.01 (an addition to the existing dining hall for Queens College of the City University), whose estimated cost of construction and equipment is $2,614,193, Facility C15.03 (provision of a science research and related use facility for Queens College of the City University), whose estimated cost of construction and equipment is $3,719,124, and Facility C20.01 (completion of the Graduate Center of City University), to provide for the payment of the required amount to the Debt Service Reserve Fund, to provide for the capitalization of interest from July 1, 1970, to and including June 30, 1971, and to provide for the payment of other expenses incurred in connection with the issuance, sale and delivery of the Series D Bonds, whose estimated cost of construction and equipment is $6,000,000.

NO. 6. REVENUE BONDS, CITY UNIVERSITY ISSUE, SERIES D: WHEREAS, In connection with the sale of bonds of the Dormitory Authority of the State of New York, designated "REVENUE BONDS, CITY UNIVERSITY ISSUE, SERIES D," dated July 1, 1970, it is necessary that the Authority issue an Official Statement (initially in the form of a Proposed Official Statement and subsequent to the sale of such bonds in the form of a final Official Statement); and

WHEREAS, Such Official Statement, in both its proposed and final forms, must necessarily contain certain information relating to the Board of Higher Education in the City of New York; and

WHEREAS, The officers hereinafter set forth are best qualified to examine, appraise and approve the accuracy of any such statements in such Official Statement; NOW, THEREFORE, BE IT

RESOLVED, By the Board of Higher Education in the City of New York as follows:

SECTION 1. The following officers are hereby authorized and directed to examine any statements contained in the Official Statement of the Dormitory Authority relating to the Revenue Bonds, City University Issue, Series D, either in its proposed or final form, and, upon approval thereof, to deliver a letter to the Dormitory Authority of the State of New York signed by at least three of such officers, stating in substance that the material contained therein relating to the Board of Higher Education in the City of New York and The City University of New York is approved, which letter shall further state that in the opinion of the signers thereof such material is a fair and accurate statement relating to the Board of Higher Education in the City of New York and The City University of New York and that no material facts have been omitted. Such officers are as follows: The Chairman of the Board of Higher Education in the City of New York, the Chancellor of The City University of New York, the Deputy Chancellor and the Vice-Chancellor for Administration, respectively.

SECTION 2. This resolution shall take effect immediately.

NO. 6A. RENTAL OF SPACE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of a unit of approximately 170,000 square feet of space in Downtown Brooklyn to support the instruction program of The City University of New York; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: The space is required to establish a college facility in Downtown Brooklyn to partially meet the space needs of the University in September 1971. Tentative estimates of the total space needed to accommodate next fall's enrollment indicate a minimum requirement of about one million square feet of space in addition to the space now available or expected to be made available through new construction on the various campuses.
Upon motion duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 7 through 10)

THE CITY UNIVERSITY
(Calendar Nos. 7 through 10)

NO. 7. ORAL REPORTS OF THE CHANCELLOR:

I have two pieces of good news. First, nineteen of the twenty Distinguished Professor chairs have been filled. The twentieth will be filled at our next meeting. You may recall that these chairs were established in order to attract some of the most distinguished minds in the country. These chairs carry a $5,000 stipend above our maximum faculty salaries. The Distinguished Professors are:

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<td>CUNY</td>
<td>Prof. Kenneth Clark</td>
<td>Psychology</td>
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<td>CITY</td>
<td>Prof. Harry Bober</td>
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<td>CITY</td>
<td>Prof. Bunji Sakita</td>
<td>Theoretical Particle Physics</td>
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<td>Prof. Edgar Johnson</td>
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<td>Prof. Robert Fountain</td>
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<td>BROOKLYN</td>
<td>Prof. Martin Landau</td>
<td>Awarded E. Harris Harbison Award G. Teaching 1969-70</td>
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<td>BROOKLYN</td>
<td>Prof. Kirk McVoy</td>
<td>Nuclear Structure: Scattering Theory elementary particles</td>
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<td>Prof. J. H. Plumb</td>
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<td>Nationalism &amp; Political Modernization</td>
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<td>Prof. Emanuel Saxe</td>
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<td>Prof. Richard B. Braithwaite</td>
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<td>Prof. Raymond Firth</td>
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<td>Dist. Visiting Prof. Hans Gerth</td>
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<td>Prof. Irving Howe</td>
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<td>JOHN JAY</td>
<td>Prof. Harold Lasswell</td>
<td>Law, Political Science SocioScience</td>
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<td>QUEENS</td>
<td>Prof. Taro Takahaski</td>
<td>Geophysics &amp; Geochemistry Urban Affairs</td>
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<td>HUNTER</td>
<td>Prof. Bertram Gross</td>
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Of the nineteen, five are from our own faculties, and fourteen are from outside. They are all outstanding scholars and a fine asset to the University.
The other piece of good news also involves the faculty. As you all are well aware, faculty recruitment at the University is beset by many problems. A great deal of our problems are caused by uncertainties involving the budget. By the time our budgets are finally approved, most institutions have finished their recruitment efforts. With this in mind, I am pleased to announce that this year the City has agreed to our early recruitment of a substantial amount of our faculty. Within the next few days, we will be authorizing the colleges to recruit about 500 new assistant, associate, and full professors. We are asking that any appointment with waivers be referred to the Chancellor's Office before any commitment is made. This fact, combined with the Distinguished Professors—and I might add, in terms of distinction, we have Professor Arthur Schlesinger, who is not part of this—puts us in a pretty good position. We also have at Mount Sinai some very distinguished people. This is the year when academic jobs are hard to get around the country, and if we go out now and recruit hard, we can have one of the best faculties in the country.

The other matters that I would like to mention are all concerns that are currently being faced at the University.

First, I think we should all be prepared for the eventuality next fall that many of our colleges will have to operate in numerous locations. We were fortunate this fall in keeping most of our freshmen increases on campus.

The next matter concerns waivers of the bylaws. In 1968-69, there were 71 requests for waivers. The Board asked me to look at the problem of waivers, and I did by reporting to the Board each month on the status of waivers. In 1969-70 there were 165 waivers, and there have been 45 so far this year. In looking at the reasons for waivers, we found that Brooklyn College, which has had a fairly large number of waivers in the past, had a practice of appointing persons without a Ph.D. as an instructor. Thus, the Brooklyn College figures must be construed in that light. Nonetheless, we are still getting a great many requests for waivers. We must make a concerted effort in regard to waivers. I am not comfortable about having the central staff or the Board doing this decision-making. It should be done by the college presidents with faculty consultation. The problem is who shall make the decision.

We have also been considering the matter of tenure recently. Again, however, the question remains who is to be the responsible agency. It could be done administratively also, but this has led to trouble in large public systems like our own when such has been attempted. Much of the problem involves trade union strategy. There is a good deal of confusion between the instructor and lecturer categories right now. In addition, there are a great many requests for waivers. Thus, there is a certain amount of criticism about having the Board look into these matters, but there is also a certain amount of criticism about the Board not looking into these matters. In the final analysis, the ultimate question is how can constituencies best be represented in the most democratic manner with the proper amount of haste and fairness required.

The Chancellor then asked Vice-Chancellor Hollander to speak about the budget:

Each of you has received a copy of the printed proof of the budget. The Chancellor says this is the tightest budget in the history of the University. The only funds requested are mandatory. The budget request is for 462 million dollars, an increase of 140 million dollars above the current year, but remember, that covers the 500 additional freshmen not funded for this year. The City is facing a deficit of 150 to 200 million dollars. They have come down hard on all the agencies of city government. They came down hard on us, but they have been easing up. We will have trouble getting the money from them. However, we ended up with 330 million dollars this year, and I am optimistic that we will get money next year. I hope we will come somewhere close to the amount that we need.
NO. 8. PARAPROFESSIONAL TEACHER TRAINING PROGRAM: RESOLVED, That the Board of Higher Education approve the extension of the on-going agreement between the Manpower and Career Development Agency of the Human Resources Administration of the City of New York and the Division of Teacher Education as agent of the Board to provide for the education of paraprofessional personnel employed by the Board of Education of the City of New York for the period July 1, 1970 to June 30, 1971 for a total of $1,020,000.

EXPLANATION: The Executive Committee of the Board approved the initiation of the Paraprofessional Teacher Training Program at its meeting of February 13, 1968, Cal. No. 4. The Board resolved to renew the contract for the program through June 30, 1970 at its meeting of April 29, 1970, Cal. No. 7. Paraprofessional teacher education personnel employed by the New York City Board of Education are presently enrolled at six of the University's community colleges. The above resolution makes provision for continued support of the several programs.

NO. 9. VOCATIONAL-TECHNICAL TEACHER EDUCATION PROGRAM: RESOLVED, That the Board of Higher Education approve the extension of the on-going agreement between the New York State Education Department and the Division of Teacher Education as agent of the Board to provide for the operation of the regional Vocational-Technical Teacher Education Program for the period September 1, 1970 to August 31, 1971 for the sum of $220,000.

EXPLANATION: The Board approved the original agreement between the State Education Department and the City University for the operation of a regional Vocational-Technical Teacher Education program for the period 9/1/68-8/31/69 on March 25, 1968, Cal. No. 4. The annual renewal of the contract through August 31, 1971 was to be by agreement as to terms between the parties concerned. The above resolution completes the initial period of operation of the program.

NO. 10. ESTABLISHMENT OF A SPECIAL ANNUITY PROGRAM: RESOLVED, That pursuant to the provisions of Article 8-C of the State Education Law, the Board of Higher Education authorizes the establishment of a special annuity program for employees of the City University who have elected to participate in the Optional Retirement Program.

EXPLANATION: The City University currently provides through the New York City Teachers' Retirement System (TRS) a tax deferred or special annuity plan for employees who are members of that system. It is expected that a similar arrangement will be provided for employees who are members of the New York City Employees' Retirement System (ERS). The tax-deferred annuity plan now under consideration is for employees, mostly faculty members, who have elected to participate in the Optional Retirement Program underwritten by TIAA-CREF. The selection of an "insurer" as indicated in the State Education Law will be on the basis of public bidding.

THE CITY COLLEGE
(Calendar Nos. 11 and 12)

NO. 11. SPECIAL LEAVE OF ABSENCE FOLLOWING SABBATICAL LEAVE OF ABSENCE: RESOLVED, That Professor Arthur Golden, Associate Professor, Department of English, be granted a special leave of absence, without pay but with increment credit and recommendation for retirement credit, for the period 9/1/70-8/31/71; and be it further

RESOLVED, That the bylaw requirement that he return to the staff for a year of service after a sabbatical leave be waived to effectuate this special leave.

EXPLANATION: Professor Golden, our Whitman Scholar, has completed and published a textual analysis of Walt Whitman's "Blue Book." During his sabbatical 1969-70, Professor Golden made extensive progress on editing the Manuscript Section of the forthcoming four-volume Walt Whitman Variorum Edition of "Leaves of Grass." He will be co-editor of the Variorum, the only work of its kind in American literature. In order to complete the editing of the Manuscript, The Modern Language Association of America is prepared to pay Professor Golden's salary and benefits for the academic year 1970-71.
The waiving of the bylaws requiring Professor Golden to return to the staff for a year of service after a sabbatical is requested in order to permit Professor Golden to complete this work. Professor Golden will then return to the staff in September 1971 in order to fulfill his obligations and continue his career of teaching and research.

NO. 12. PROMOTION TO ASSISTANT BUSINESS MANAGER WITH WAIVER OF THE BYLAWS:
RESOLVED, That James F. McLaughlin, Assistant to the Business Manager, be promoted to Assistant Business Manager, effective 7/1/70, at the salary rate of $16,380 per annum, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this promotion as Mr. McLaughlin does not possess the baccalaureate degree.
EXPLANATION: Mr. McLaughlin has been an employee of The City College since 1938. From that time to the present, he has established an enviable reputation for loyalty to the college and a conscientious devotion to duty.
The performance of his duties as Personnel Officer in the Business Manager’s Office has been outstanding to the extent that he is constantly being sought by University Officials for important personnel and contract negotiating committee assignments.
Because of his exceptional qualifications and experience in the area of personnel relations, and the increasingly important and expanded role this function is playing in University affairs, Mr. McLaughlin is recommended for promotion to the position of Assistant Business Manager and a waiver of the bylaws is respectfully requested.

HUNTER COLLEGE
(Calendar Nos. 13 and 14)

NO. 13. APPOINTMENTS WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Milton L. Martin be appointed Associate Professor in Academic Skills for the period 9/15/70-8/31/71, at the salary rate of $22,620 per annum, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Martin does not possess the Ph.D. degree.
EXPLANATION: Professor Martin will serve as SEEK Director and in accordance with the regulations of the Board of Higher Education will serve as Chairman of the Department of Academic Skills.
Professor Martin’s training and experience with community groups and educational institutions qualify him for the position indicated.
NOTE: The above appointment has been approved by the Committee on Expanded Educational Opportunity.
(b) RESOLVED, That Joanne M. Brown be appointed Assistant Professor in the office of the Dean of Students, for the period 9/1/70-8/31/71, at the salary rate of $13,630 per annum, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Miss Brown does not possess the Ph.D. degree.
EXPLANATION: Miss Brown has the degree of Master of Social Work from the University of Chicago. She has had a significant amount of experience relevant to the position at Hunter College. Miss Brown came to Hunter College last year to work on the HEO program funded by the State Department of Education. Her rapport with students was immediately evident. She is able to work with students in a responsible and professional manner and at the same time communicate to them her empathy and understanding. She is outspoken but she works within the framework of professional behavior. She has been invaluable to Hunter College and has been especially requested for continuing service by students in the Department of Black and Puerto Rican Studies.
Miss Brown is the kind of professional person who is very much in demand and she has had many offers to move to positions which would provide her with salary and faculty rank comparable to those now requested for her. She would like to stay at Hunter College since she is a Hunter Alumna and is deeply involved in her work here. It is important to the College to keep her here.
(c) RESOLVED, That Daniel E. Brennan be appointed Higher Education Assistant in the Office of the President for the period 8/17/70-6/30/71, at the salary rate of $16,380 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Brennan does not possess the baccalaureate degree.

EXPLANATION: Mr. Brennan's background in working with the Mayor's Special Education Projects, and particularly his work here at Hunter College during the disturbances of last Spring, give strong evidence of his training and talent for the position we have defined as Assistant to the President for Community Affairs. He has maintained a high degree of credibility and trust with administrators, faculty, students, law enforcement personnel, and community agencies.

Mr. Brennan's appointment was approved by the HEO Screening Committee on September 29, 1970.

(d) RESOLVED, That Philip S. Amico be appointed Higher Education Assistant in the office of the Dean of Administration for the period 10/1/70-6/30/71, at the salary rate of $15,010 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Amico does not possess the baccalaureate degree.

EXPLANATION: Mr. Amico will become the Security Officer of Hunter College. He will be responsible for the general security of the College and will supervise the guard service in the seven different locations in which Hunter College courses are given.

Mr. Amico's experience and training qualify him for the position indicated.

This appointment was approved by the HEO Screening Committee on September 29, 1970.

NO. 14. DESIGNATION OF DEPUTY TO THE PRESIDENT: RESOLVED, That Douglas Maynard be designated Deputy to the President for the period 10/1/70-6/30/71 with compensation of $1,000 per annum in addition to his regular academic salary and his supplement as Dean, subject to financial ability.

EXPLANATION: At the Board meeting held September 28, 1970, Dean Maynard was appointed Vice President effective 9/1/70 with additional compensation of $6,000 per annum. Until such time as the City Budget Office approves this compensation, the President requests that he be designated Deputy to the President with compensation now available in the Budget.

HERBERT H. LEHMAN COLLEGE
(Calendar Nos. 15 through 17)

NO. 15. ESTABLISHMENT OF A DEPARTMENT OF NURSING: RESOLVED, That effective September 1, 1970, a Department of Nursing be established at Herbert H. Lehman College in accordance with BHE Cal. No. 5A(1), November 24, 1969, as amended, which approved the establishment of a B.S. in Nursing; and be it further

RESOLVED, That Professor Claire M. Fagin be transferred from the Office of the Dean of the Faculties to the Department of Nursing, and be designated Chairman of the department, effective 9/1/70.

EXPLANATION: Existing and projected needs for adequate nursing personnel to staff New York City hospitals are of such a magnitude that available programs are not able to meet the demand. This program which combines a liberal arts education with rigorous training in the theoretical and practical aspects of nursing will help to alleviate the shortage of nurses.

Professor Fagin worked actively during the 1969-1970 year in recruiting students and faculty and in development of curriculum. The baccalaureate program at Lehman College has attracted residents of the City of New York as well as residents of the neighboring counties. Approximately one hundred students representing most of the racial and ethnic groups of the metropolitan area constitute the freshman class.
Lehman College is in the uniquely advantageous geographic position of being located close to Montefiore Hospital and Medical Center. This facility which combines varied services of high quality with innovative patterns of health service delivery will afford the Lehman nursing faculty unmatched opportunities for training students.

**NO. 16. LEHMAN-MONTEFIORE AFFILIATION AGREEMENT: RESOLVED,** That an Affiliation Agreement approved as to form by the General Counsel to the Board, be approved between the Board of Higher Education, on behalf of Herbert H. Lehman College of The City University of New York and Montefiore Hospital and Medical Center with respect to the Nursing program.

**EXPLANATION:** Montefiore Hospital and Medical Center has a highly competent staff and excellent facilities for professional health service. The eagerness of the professional staff to work with our Department of Nursing presents a unique opportunity for the development of a top quality nursing program at Lehman College. The College shall have full control of and responsibility for the teaching program. Salaries of faculty members shall be paid by the College. The Medical Center shall have full responsibility for the nursing care of patients in the Medical Center.

**NO. 17. CONTRACT WITH THE BOARD OF EDUCATION:** RESOLVED, That the Board of Higher Education approve a contract between Herbert H. Lehman College and the New York City Board of Education under the Career Opportunities Program to provide courses of instruction and related services in the Team Teacher Training Program for approximately 30 students serving as paraprofessionals in the schools, the form of contract to be approved by the General Counsel to the Board and executed by the Secretary; and be it further

RESOLVED, That in accordance with established Board policy the Board approve the waiver of tuition and fees for students enrolled in this program.

**EXPLANATION:** The New York City Board of Education received a grant award from the U.S. Office of Education, Department of Health, Education and Welfare, No. OEG-0-70-4196, called the Career Opportunities Program Grant, under Public Law 90-35, Part D for the purposes of promoting instruction into the teaching profession of low income persons. The major aspect of this program will be the education of up to 700 persons who will attend various colleges and universities. The number at Lehman College will not exceed thirty. The number of credits or equivalent in contact hours will not exceed thirty per academic year for each participant.

The Board of Education will reimburse the college for total cost of the program including reimbursement for the cost of instruction, special counselling, tutoring, and administrative services.

The Board of Higher Education on June 22, 1970 resolved that, "Whenever funds received by the University or an individual college from private, State or City sources specifically cover instructional and other costs for a special program of study or a clearly defined special group of students, the Board may waive any tuition and fees which would otherwise be imposed on the affected students."

**THE BERNARD M. BARUCH COLLEGE**

(Calendar No. 18)

**NO. 18. DESIGNATION OF ACTING DEAN:** RESOLVED, That Julius J. Manson, Professor of Management, be designated Acting Dean of the School of Business and Public Administration of The Bernard M. Baruch College, for the period September 14, 1970 through June 30, 1971, with compensation of $4,000 per annum in addition to his professorial salary, subject to financial ability.

**UNIVERSITY GRADUATE DIVISION**

(Calendar Nos. 19 through 21)

**NO. 19. DESIGNATION OF DEPUTY TO THE PRESIDENT:** RESOLVED, That Harold M. Proshansky, Dean of the University Graduate Division, be designated Deputy to the President for the period October 1, 1970 through June 30, 1971, with compensation at the rate of $1000 per annum in addition to his academic salary and his supplement as Dean, subject to financial ability.
NO. 20. RENTAL OF SPACE: RESOLVED, That the Board authorize, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development, the rental of approximately 2,000 square feet of additional space for the Graduate Center; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: The additional space is required to meet the expanding needs of the Graduate Center.

Note: The above resolution was approved by the Committee on Campus Planning and Development at its meeting held September 24, 1970.

NO. 21. PROMOTION WITH WAIVER OF THE BYLAWS: RESOLVED, That Elmer Lokkins be promoted from Associate Registrar to Registrar effective September 1, 1970, at the salary rate of $17,980 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this promotion as Mr. Lokkins does not possess the Master’s degree.

EXPLANATION: Mr. Lokkins has been Associate Registrar since 7/1/66. As such, he has complete charge of the Registrar’s Office and is responsible to the Associate Dean of the Graduate Division. Currently, Mr. Lokkins is responsible for the centralized registration of some 1,900 Ph.D. candidates, the supervision of diverse functions and the utilization of computers. He fully qualifies for the position of Registrar.

THE CITY UNIVERSITY
(Calendar Nos. 22 through 24)

NO. 22. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report (including Addendum Items) for the month of October 1970, be approved as amended by withdrawing or changing items as listed in PART H. ERRATA.

NOTE: A complete copy of the Report is on file with these minutes in the Office of the Secretary of the Board.

NO. 23. GENERAL DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: (a) President Trent reported briefly on the progress of College No. XVII.

(b) It was agreed to hold a special meeting of the Board on November 16, 1970, to continue discussions on the report of the Ad Hoc Committee For Guidelines on Governance and such other matters that may come before the Board.

(c) At the request of Mr. Berman, the present status of Guard Service contracts for units of the University was discussed.

NO. 24. WAIVER OF BYLAWS FOR PERSONNEL ACTIONS: The Chancellor presented the following report of bylaw waiver requests for personnel actions:
PERSONNEL ACTIONS WITH WAIVER OF BYLAWS
SUMMARY REPORT—OCTOBER 1970

SENIOR COLLEGES AND GRADUATE DIVISION

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COMMUNITY COLLEGES

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CENTRAL OFFICE

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</table>

TOTAL WAIVERS 87 19 7

NO. 25. ESTABLISHMENT OF DEPARTMENT - QUEENS COLLEGE: RESOLVED, That there be established at Queens College a Department of Special Programs, this department to include counselors directly involved in the SEEK and other remedial programs, teachers of remedial reading, and other specialists outside the traditional academic disciplines who are hired as specialists to provide special services and assistance for the Special Programs; and be it further

RESOLVED, That this Department of Special Programs be administered in the same manner as any other department of the college except that for a transitional five-year period beginning September 1, 1969, the Chairman of the Department shall be the Director of the SEEK Program, as designated by the President, and that the Personnel and Budget Committee of the Department shall, for the same five-year period, be comprised of the Dean of the College of Liberal Arts and Science, the Chairman of the Department and three persons designated by the President. The Personnel and Budget Committee shall recommend persons for tenure and promotion to the President, who shall review appointments for tenure and promotion.

NOTE: The above resolution has been approved by the members of the Queens College Committee and the Committee on Expanded Educational Opportunity.

At this point the Board went into Executive Session.
Upon motion duly made, seconded and carried, the following resolution was adopted:

**NO. 26. REMOVAL OF DEAN OF ADMINISTRATION-JOHN JAY COLLEGE OF CRIMINAL JUSTICE:** RESOLVED, That, on the recommendation of President Donald H. Riddle, James T. Daniell be removed from his position as Dean of Administration at the John Jay College of Criminal Justice effective October 14, 1970.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:30 p.m.

N. MICHAEL CARFORA  
Secretary of the Board
Minutes of Proceedings, November 16, 1970

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

NOVEMBER 16, 1970

AT THE UNIVERSITY GRADUATE DIVISION
33 WEST 42 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:30 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Maria Josefa Canino
Porter R. Chandler
Jean-Louis d’Heilly
Norman E. Henkin
Minneola P. Ingersoll
Robert Ross Johnson

Francis Keppel
James Oscar Lee
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Acting President Jerome B. Cohen
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph P. McMurray
Acting President David Newton
President Mina Rees
President Donald H. Riddle
President Herbert Schueler
President Richard D. Trent

President Jacqueline G. Wexler
President James A. Colston
President Edgar D. Draper
President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Professor Robert S. Hirschfield
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor T. Edward Hollander

The absence of Mr. DeNovellis, Mr. Morsell and Mr. Nunez was excused.
NO. A. REPORT OF THE CHANCELLOR: The Chancellor reported briefly on various aspects of the report of the Ad Hoc Committee For Guidelines on Governance.

NO. 1. AD HOC COMMITTEE FOR GUIDELINES ON GOVERNANCE: At the meeting of the Board held October 26, 1970, it was agreed to hold a special meeting of the Board to continue discussions on the report of the Ad Hoc Committee For Guidelines on Governance.

Upon motions duly made, seconded and carried, actions were taken on various sections of the report with the understanding that once action is taken on the individual sections of the report, the whole report would come up for final action.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:30 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE MEETING OF THE BOARD OF HIGHER
EDUCATION OF THE CITY OF NEW YORK

HELD

NOVEMBER 23, 1970

AT THE STUDENT UNION BUILDING
BROOKLYN COLLEGE – BOROUGH OF BROOKLYN

The Chairman called the meeting to order at 6:10 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Porter R. Chandler
Jean-Louis d’heilly
Norman Henkin
Minneola P. Ingersoll
Robert Ross Johnson
Francis Keppel

James Oscar Lee
John A. Morsell
Jack I. Poses
Luis Quero Chiesa
Barbara A. Thacher
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Chancellor Albert H. Bowker
Actg. Pres. Jerome B. Cohen
President John W. Kneller
President Robert E. Marshak
President Joseph P. McMurray
Actg. Pres. David Newton
Dean Harold M. Proshansky
President Donald H. Riddle
President Herbert Schueler
President Richard Trent
President Jacqueline G. Wexler
President Milton G. Bassin
President William M. Birenbaum

President James A. Colston
President Edgar D. Draper
President Nasry Michelen
President Theodore Powell
President Kurt R. Schmeller
President Joseph Shenker
Dr. Robert S. Hirschfield
Mr. Richard Lewis
Deputy Chancellor Seymour C. Hyman
Vice-Chancellor Julius C.C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor T. Edward Hollander
Vice-Chancellor Bernard Mintz

The absence of Miss Canino, Mr. DeNovellis and Mr. Nunez was excused.
NO. 1. 1971-72 BUDGET REQUEST: Upon motion duly made, seconded and carried, the following resolution presented by Mr. Poses, on behalf of the Committee on Budget and Finance, was adopted:

WHEREAS, The Chancellor has submitted a Budget Request, after consultation with the Colleges, to the Committee on Budget and Finance; and

WHEREAS, The Board's Committee on Budget and Finance held a public hearing on the proposed budget on November 18, 1970; and

WHEREAS, The aforesaid Committee had made its own study of the Budget Request and has taken into account the views expressed at the public hearing; and

WHEREAS, The Committee had considered carefully the competing demands for funds for the Colleges and other programs of the University as well as the financial requirements for meeting the increased enrollment of the University in 1971-72; therefore be it

RESOLVED, That the Board of Higher Education approve an operating budget for the City University in the amount of $465.5 million for the fiscal year 1971-72, as detailed in the proposed budget; and be it further

RESOLVED, That the Board authorize the Chancellor to submit such approved budget to the Mayor on November 23, 1970.

EXPLANATION: The budget of $465.5 million recommended by the Committee on Budget and Finance for 1971-72 represents an increase of $142.6 million over the University's modified budget of $322.9 million for 1970-71.

The increase comprises the following increases (offset by decreases totaling $0.3 million):

- $47.2 million in mandatory increases (additional funds for obligatory salary increases and existing contracts)
- $84.0 million in increased workload (funds required for new enrollments under existing or approved programs)
- $9.7 million in deficiency adjustments (funds requested to overcome past deficiencies in the funding of University programs in relation to Master Plan goals or other established standards)
- $1.7 million for new programs (funds requested for development of new schools and addition of programs approved under the Master Plan)

The increase represents an additional $2.0 million over the increase recommended by the Chancellor to the Budget and Finance Committee and reflected in the Chancellor's Budget Request.

This increase comprises the following amounts:

- $1.9 million in mandatory increases for meeting interest and amortization of necessary debt service as reported in the Annual Report of the City University Construction Fund on November 15, 1970
- $7.0 million in increased workload for financial aid, representing funds required to gain an additional $3.5 million of Federal funds to support work study in the colleges.

NOTE: A complete copy of the Budget Request is on file with these minutes in the Office of the Secretary of the Board.
NO. 2. COMMITTEE ON LAW: (a) Upon motion duly made, seconded and carried, the following amendment to the bylaws was adopted:

Section 8.13. PROCEDURE FOR COLLEGE COMMITTEES ON FACULTY PERSONNEL AND BUDGET; ALL COMMITTEES ON FACULTY PERSONNEL AND BUDGET IN THE CITY COLLEGE; AND ALL COMMITTEES CONCERNED WITH APPOINTMENTS AND PROMOTIONS IN THE UNIVERSITY GRADUATE DIVISION: Each committee concerned with instructional staff appointments, reappointments, reappointments with tenure, and promotions, shall keep minutes of its proceedings conforming insofar as is practicable to Roberts’ Rules of Order, Revised. The actions of the committee shall be by secret ballot and the results of the balloting shall be duly recorded in its minutes. All records of the proceedings with respect to a candidate shall be filed in the candidate’s Administration File, available only to the committees and individuals responsible for the review and recommendation of appointments, reappointments, promotions, and tenure. It shall be the duty and responsibility of the president, or his designee, to communicate to the candidate the action of the committee but no reason shall be assigned for a negative recommendation. The affirmative recommendation of the committee shall be submitted to the president in accordance with the procedures set forth in the bylaws of the Board.

Section 8.13 is renumbered Section 8.14.

(b) (1) Upon motions duly made, seconded and carried, the following amendments to the bylaws were adopted:

Section 1. Section 6.5 of the bylaws is hereby amended to read as follows:

Section 6.5 APPOINTMENTS WITHOUT TENURE. Nothing contained in this article shall be construed as conferring or permitting tenure, or service credit toward the achievement of tenure in the positions of chancellor, deputy chancellor, vice-chancellor, president, vice-president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, department chairman, chief librarian, principal, supervisor, distinguished professor, visiting professor, visiting associate professor, visiting assistant professor, adjunct professor, adjunct associate professor, adjunct assistant professor, adjunct lecturer, higher education officer, higher education associate, higher education assistant, assistant to higher education officer, research associate, research assistant, clinical assistant, lecturer (full-time), lecturer (part-time), instructor appointed after October 1, 1968; business manager, assistant business manager, assistant to business manager, all positions in the Early Childhood Centers Programs, or any other instructional position not included on the permanent instructional staff, except that prior service as a full-time lecturer or lecturer (full-time) may be considered toward the award of tenure to persons in a title on the permanent instructional staff. Appointment to any such nontenure-bearing position, or removal therefrom, however, shall not deprive the person so appointed or removed of tenure in the highest position on the staff held with tenure prior to his appointment to such office, or conjointly with such office, nor shall such appointment or removal deprive any person of service credit toward the achievement of tenure under the provisions of this article. All persons appointed chancellor, deputy chancellor, president, vice-chancellor, vice-president, university dean, university associate dean, university assistant dean, dean, associate dean, assistant dean, or
principal, if not already appointed to a position on the permanent instructional staff, may be appointed to an appropriate instructional position.

Section 2. Subdivision h of Section 6.6 of the bylaws is hereby repealed.

[h. In the event of adverse Board action on a recommendation for appointment or reappointment, or reappointment with tenure, or reappointment with an administrative certificate of continuous employment, notice of intention not to reappoint shall be given to the candidate as soon thereafter as practicable.]

Section 3. Subdivision i of Section 6.6 is renumbered subdivision h.

Section 4. Subdivision f of Section 6.0 of the bylaws is hereby amended to read as follows:

f. A position held by a person who has received an administrative certificate of continuous employment may be abolished or discontinued by the Board for reasons which are not discriminatory against a particular person or persons. In the event that the position of a lecturer (full-time) in a department is to be abolished or discontinued, the person who last received his administrative certificate of continuous employment shall be the person whose position is first to be abolished, except that for special educational reasons which are not discriminatory against a particular person or persons, [this rule may be waived by the Board] the position of a person next most junior may be abolished or discontinued.

Section 5. Section 7.6 of the bylaws is hereby amended to read as follows:

Section 7.6 INVESTIGATION AND HEARING. The committee shall conduct the investigation and hearing according to such rules as the College Personnel & Budget Committee may from time to time establish. The committee shall not be bound by the rules of evidence observed in courts of law. There shall be a transcript of the hearing.

Section 6. Section 9.9 of the bylaws is hereby amended to read as follows:

Section 9.9 GRIEVANCE. Where a person is adversely affected by a decision of the department, or the college, or of any committee thereof, and he considers himself aggrieved within the terms and conditions of an existing collective negotiation agreement, he may avail himself of the procedures set forth in said agreement.

Section 7. These amendments shall take effect immediately.

Section 8. Subdivision a of Section 8.7 of the bylaws is hereby amended to read as follows:

Section 8.7 FACULTY COUNCILS, EXCEPT IN THE UNIVERSITY GRADUATE DIVISION. a. In every college or school of a college except in the University Graduate Division in which the faculty shall exceed one hundred members
there shall be a faculty council. The faculty council shall consist of the president, the vice-president, deans, the registrar, the business manager and two delegates from each department where available. One such delegate shall be the department chairman. The other shall be a person of faculty rank elected by the department. In addition, delegates-at-large, equal to the number of instructional departments, shall be elected. The method of nomination and election of delegates-at-large shall be determined in each college or school by the faculty council provided such delegates-at-large have faculty rank or faculty status. Vacancies shall be filled in the same manner for the unexpired term. Each of the above delegates, except the department chairman, shall be elected for a three-year term in May of the appropriate year by secret ballot of the members entitled to vote in each department, following the initial term of office to which they were elected.

Section 9. Subdivision a of Section 8.11 of the bylaws is hereby amended to read as follows:

Section 8.11 THE REVIEW COMMITTEE ON FACULTY PERSONNEL AND BUDGET IN THE CITY COLLEGE. a. In The City College there shall be a Review Committee on Faculty Personnel and Budget. The chairman of this committee shall be the president of the college. The members of this committee shall be the vice-president, the dean of students and the respective deans of faculty of the College of Liberal Arts and Science, The School of Education, the School of Engineering, the School of Architecture and the School of Nursing. This committee shall exercise the functions assigned in subdivisions b, c and d of Section 8.10 to the Committee on Faculty Personnel and Budget in the other colleges, except that the Review Committee on Faculty Personnel and Budget shall also receive and consider recommendations from the committees on Faculty Personnel and Budget of the several constituent schools of The City College.

Section 10. These amendments shall take effect immediately.

Section 11. Subdivision g of Section 15.3 is hereby amended to read as follows:

g. The Faculty-Student Disciplinary Committee shall consist of three faculty and three student members plus a chairman. The faculty members shall be selected by lot from a panel of six elected annually by the appropriate faculty body from among the persons having faculty rank or faculty status and the student members shall be selected by lot from a panel of six elected annually in an election in which all students registered at the college shall be eligible to vote. In the event that the Student or Faculty Panel, or both are not elected, the President shall have the duty to select the panel or panels which have not been elected. No member of the Committee shall serve more than two consecutive terms. The Chairman of the Committee shall be selected by the Committee from among the remaining members of the panels and shall have the power to vote in case of a tie. A quorum shall consist of at least two students-and two faculty members. Persons who are to be in the hearing as witnesses or have been involved in preferring charges or who may participate in appeals procedures or any other persons having a direct interest in the outcome of the hearing shall be disqualified from serving on the hearing panel. A lawyer from the General Counsel's Office of the Board may be present to act as legal advisor to the Committee.
Section 12. These amendments shall take effect immediately.

NOTE: Matter in brackets to be deleted, matter in bold type new.

(2) Upon motions duly made, seconded and carried, amendments to the bylaws adding subdivision 'I' to the definitions and amending Section 15.2 were tabled.

(c) No report given.

NO. 3. COMMITTEE ON TRUSTS AND GIFTS: Mr. Poses, on behalf of the Committee on Trusts and Gifts, presented the report of the Committee dated October 21, 1970.

NOTE: The report is on file with these minutes in the Office of the Secretary of the Board.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted:

NO. 4. SUBLEASE OF SPACE - COLLEGE DISCOVERY PSYCHOLOGICAL AND SOCIAL SERVICES UNIT: RESOLVED, That the Board authorize the sublease until June 30, 1973, of approximately 1,200 square feet of space at the Manhattan Urban Center, 2090 Seventh Avenue, New York, New York, for the relocation of the College Discovery Psychological and Social Services Unit at an annual rental of $5,700 plus an initial payment not to exceed $5,090 for renovation work required; and be it further

RESOLVED, That the Department of Real Estate be requested to arrange for the rental of the aforesaid space.

EXPLANATION: The rental is proposed to relocate the 1,200 square feet now leased at 135 Hamilton Place, Manhattan. The present location leased for a three year period which began on January 1, 1969 at an annual rate of $3,180 has proven to be inadequate for the needs of the Psychological and Social Services Unit. Concurrent with approval of a new lease arrangement the Department of Real Estate will negotiate for the termination of the present lease commitment at 135 Hamilton Place.

NO. 5. RENTAL OF SPACE - DIVISION OF TEACHER EDUCATION: RESOLVED, That the Board approve the rental of approximately 18,000 square feet of space to permit the consolidation of the units of the Division of Teacher Education (excluding the Doctoral Program) now located at 535 East 80th Street and 33 West 42nd Street, subject to approval of the terms and conditions of the lease by the Committee on Campus Planning and Development; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the space.

EXPLANATION: The consolidation of the Teacher Education Division, while representing a net reduction of space, will permit a more efficient operation. The space vacated at the Graduate Center and at Central Office will provide some relief for their activities.

NO. 6. RENTAL OF SPACE - CITY UNIVERSITY RESEARCH FOUNDATION: RESOLVED, That the Board approve the rental of approximately 7,000 square feet of space for the City University Research Foundation, subject to approval of the terms and conditions of the lease by the Committee on Campus Planning and Development; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the space.
EXPLANATION: The space needs of the Graduate Division have indicated the advisability of relocating the Research Foundation from 33 West 42nd Street. Moreover, the contract between the Research Foundation and the Board of Higher Education specifies that the Board will provide facilities and other supportive services to the Foundation. This space will provide for the staff enlargement undertaken during the past six months to meet the expanded mission assigned to the Foundation by the Board of Higher Education effective July 1, 1970.

RESOLVED, That the Board of Higher Education indicate its general acceptance of the Master Plan Report and Recommendations for the Development of Physical Facilities for the York College Campus as prepared by Snibbe, Tafel, Lindholm, Architect/Planner, in accordance with the terms of a contract for the development of said plan; and be it further

RESOLVED, That Table 12-2 of the 1968 Master Plan of the Board of Higher Education be modified to delete the tentatively listed indication for facilities under Senior Colleges, Item 8, York College, and in place thereof include the proposed new facilities indicated in the aforesaid Master Plan Report, as follows:

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</tbody>
</table>

| 2. Library, Humanities, Social Science, Education, SEEK, Instructional Resources and Student Center | 293,924 | 469,774 | 21,139,800 | 1,049,100 | 22,188,900 |
| 3. Natural Science and Mathematics | 169,337 | 284,624 | 14,800,500 | 181,800 | 14,982,300 |
| 4. Fine Arts-Theatre | 78,260 | 119,752 | 6,107,400 | 653,300 | 6,760,700 |
| 5. Auditorium | 25,850 | 38,775 | 1,977,500 | 148,300 | 2,125,800 |
| 6. Physical Education | 94,145 | 137,962 | 6,208,300 | 468,900 | 6,677,200 |

Classroom space distributed:

| 7. Bridge | 720,000 | 720,000 |
| 8. Garage | 4,747,700* | 246,000 | 246,000 |
| Parking Cars | 250 |
| 9. Dormitories, Commons | 282,580 | 12,794,300* | 276,000 | 276,000 |
| Garage | 97,920 |
| Athletics Tennis Courts | 6 |
| Fields-Acres | 2 |
| 10. Athletics Tennis Courts | 9 | 599,000 | 599,000 |
| Fields-Acres | 5 |
| 11. Parking Cars | 350 | 475,000 | 475,000 |
| 12. Paving-Planting-Acres | 3 | 270,000 | 270,000 |

| | 57,185,300* | 5,240,600 | 62,425,900 |

*Cost of garages and dormitories not included in total since source of financing is indeterminate.

EXPLANATION: The 1968 Master Plan of the Board of Higher Education included in Chapter 12, Planning for Physical Facilities, the following statement under Item 1, Basic Assumptions and Procedures:

"Nevertheless, the City University has embarked on implementation of a policy of master planning for each of its institutions. Utilizing the advice of a professional advisory committee, and following intensive interviews, the University has selected twelve architect/planner teams after an extensive search. Each of these teams has been assigned to develop a total architectural concept for a single campus. Their assignments range from institutions still in the site selection stage to the oldest establishments needing study of partial replacement as well as expansion of facilities. These architect/planner teams have direct and continuing contact with the president and faculty of the institution they are studying.

"The resulting campus master plan will be based on the academic program as developed within each institution. The office of the University Dean for Campus Planning and Development will introduce such guidance as may be needed to maintain congruence with the University's total enrollment, academic and financial commitments. The central authority has the further responsibility of developing space guidelines and bases of comparison so that space planning will be consistent within the University for similar uses. This complex study also involves justification of these space guidelines as compared to parameters utilized by other public and private institutions. The study of these basic planning assumptions is being carried on in cooperation with the New York State Education Department. A paramount consideration throughout is the active policy of the Board of Higher Education to encourage institutional autonomy and avoid stereotyping of programs."

Also in Chapter 12, under Item 3, Specific Building Plans, the following is indicated:

"Table 12-2 includes a revision of the listing of the specific projects as they appeared in previous issues of the City University Master Plan. The table has been revised only in those cases where planning or construction has advanced to a point where such revision is significant. Certain specific projects that have been advanced in plan -ing have been added."
"The University and the colleges are in the process of developing campus master plans. Therefore, it is not possible at this time to establish the total list of individual facilities needed for any one of the campuses. However, Table 12-2 does include many facilities that were identified as essential prior to the start of the local master planning processes. This table will be altered as the campus master plan for each institution develops."

A specific campus development plan for York College has now been completed by the indicated architect/planner firm under the direction of the University and in concert with the College.

The York College Master Plan, based on the 1968 Master Plan of the City University, is designed to accommodate an enrollment of 6,253 Full Time Equivalent Day students, including 5,000 full time day session undergraduates in 1975.

Approximately 1,195,715 gross square feet has been established to meet this program. As the College has no existing permanent facilities this will all be new construction. The cost for buildings and site development has been estimated as of November 1970 at $62,425,900.00.

The recommended plan provides an appropriate initial step prior to the detailed planning of new individual physical facilities for the York College Campus and the Board’s acceptance, in principle, of this overall plan is recommended in order that specific steps toward its implementation may proceed.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Calendar Nos. 8 through 39)

THE CITY UNIVERSITY
(Calendar Nos. 8 through 15)

NO. 8. ORAL REPORT OF THE CHANCELLOR: The Chancellor presented the following report:

I want to give a short report about tenure—because there has been a good deal of turmoil about it, as you know. I wrote to the Presidents asking that tenure be examined very carefully this year. Last year we examined the tenure recommendations and were not very impressed by the quality of the faculty that were being recommended for tenure. I suggest that as a general rule, we ought to have a policy of recommending for tenure approximately half the people originally appointed, and although the ratio isn’t quite right for this year—that would give us about 400, but we have 500 this year—it is about the right number that we ought to be tenuring.

There is a good deal of variety in the tenure recommendations both in percentage and in the basic quality. We will try to report on this in more detail. We have been getting tenure recommendations up to today. I would say that the quality of recommendations in the senior colleges seems to be substantially better this year. There were only a few people this year who were judged to be weak. We had in 1968 over 1,200, nearly 1,300 people who were appointed either to a tenure-bearing position or who were lecturers at that time and are eligible after five years for a certificate of continuous employment. Seven hundred and eighteen were in fact appointed this year and eligible for tenure, and of those, 536 have been recommended, a drop of only 182.

City College, as you can see, had the smallest percentage and had both this year and last year a pretty tight review, without any particular prompting, I might add. Lehman did a very good job in our judgment. Brooklyn and Queens had, in our opinion, too many in the field of Teacher Education. When you look at the tenure there are two fields that bother us. One is Teacher Education because we believe there are going to be big changes in that field in the future. And the sciences seem to be over-tenured.

The community college picture was somewhat different. We seem to have two kinds of faculty—outstanding and very outstanding. The teaching information that we get is almost worthless, and I am going to talk of that later because we do have to tighten up.
This is the picture. We are quite pleased with the recommendations and the results of review in the senior colleges on the whole. We have a long way to go in the community colleges.

**NO. 9. FEES FOR FOREIGN STUDENTS:** WHEREAS, The Board of Higher Education at its meeting of October 26, 1970, approved changes in the bylaws eliminating the one percent tuition-free quota for foreign students previously authorized by Article XVI, Section 16.1c and Section 16.4c; and

WHEREAS, The Board's bylaws (Article XVI, Section 16.3a and Section 16.4a) state that "qualified students who are not eligible for admission without payment may be admitted upon payment of an established tuition fee;" therefore be it

RESOLVED, That qualified students who are residents of a foreign country who are admitted as either full-time or part-time students in any unit of the University pay instructional fees at the same rates as are charged students who are not residents of New York State under the resolutions adopted by the Board on June 22, 1970 and restated by the Executive Committee on July 6, 1970, as follows:

<table>
<thead>
<tr>
<th>SENIOR COLLEGES</th>
<th>TUITION CHARGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>$450 per semester or $35 per credit, whichever is the lesser</td>
</tr>
<tr>
<td>Part-time</td>
<td>$35 per credit</td>
</tr>
<tr>
<td>COMMUNITY COLLEGES</td>
<td></td>
</tr>
<tr>
<td>Full-time</td>
<td>$400 per semester, or $30 per contact hour, whichever is the lesser</td>
</tr>
<tr>
<td>Part-time</td>
<td>$30 per contact hour</td>
</tr>
</tbody>
</table>

and be it further

RESOLVED, That the above resolution take effect beginning with the February 1971, semester for students enrolling in the University for the first time; and be it further

RESOLVED, That the foregoing resolutions do not apply to foreign students currently enrolled in the senior colleges who were admitted under Article XVI, Section 16.1c in existence prior to October 26, 1970, and furthermore, that they do not apply to foreign students enrolled in the community colleges who were admitted under Article XVI, Section 16.4c; and be it further

RESOLVED, That the foregoing resolutions do not alter the tuition-free status of foreign students currently enrolled in the senior colleges who transferred from the community college under the provisions of Article XVI, Section 16.2 as amended October 26, 1970.

EXPLANATION: One of the resolutions adopted by the Board on June 22, 1970, authorized an increase in the rate of tuition charged out-of-State students. The resolutions proposed above would require foreign students matriculating for the first time in the Spring of 1971 to pay tuition at the same rate as out-of-State students.
NO. 10. BLANKET TUITION AND FEE WAIVER: RESOLVED, That tuition be waived for students enrolled in graduate and undergraduate courses when such students are participating in or such courses are part of a grant or contract program, the terms of which grant or contract provide for full payment of the costs of the program; and be it further

RESOLVED, That such blanket waiver shall not take effect until a statement has been published in the information section of the CHANCELLOR’S REPORT setting forth: (1) the specific charges to be waived; (2) the number of students affected by the waiver; (3) the source of funds for the waiver; and (4) the amount to be provided out of the grant; and be it further

RESOLVED, That if the terms of the grant or contract include funds to cover the general fee, the college may waive the general fee at registration and receive the funds directly out of the grant; and be it further

RESOLVED, That the foregoing resolutions shall be applicable to grants or contracts affecting courses taken in the Fall semester, 1970, and thereafter.

EXPLANATION: The Board of Higher Education, on June 22, 1970, Calendar No. 60, adopted the following statement of general policy:

“Whenver funds received by the University or an individual college from private, State or City sources specifically cover instructional and other costs for a special program of study or for a clearly defined special group of students, the Board may waive any tuition and fees which would otherwise be imposed on the affected students.”

The above resolutions implement this policy through a blanket waiver and by specific conditions to be met in order that the waiver may become effective.

NO. 11. DEFERMENT OF PARAGRAPH IV. FISCAL RESPONSIBILITY OF THE SEEK AND COLLEGE DISCOVERY TRANSFER POLICY: RESOLVED, That the effectuation of Paragraph IV. FISCAL RESPONSIBILITY of the SEEK and College Discovery Transfer Policy, approved by the Board at its meeting held March 23, 1970, Calendar Nos. C7 and 6 be deferred, pending the submission of a substitute formulation.

EXPLANATION: Paragraph IV. FISCAL RESPONSIBILITY of the SEEK and College Discovery Transfer Policy reads as follows:

IV. FISCAL RESPONSIBILITY

1) All SEEK students so transferred will be counted as College Discovery students and will be supported by the College Discovery Program for purposes of stipending, books and fee coverage, and instructional costs. By knowing the number of students by March the College Discovery quotas assigned to the community colleges will take into account these numbers so as not to exceed the overall College Discovery quotas. SEEK students approved for transfer in the Spring Semester will replace the College Discovery students lost through attrition, graduation, and transfer.

2) College Discovery students graduating from the community colleges who are transferring to the senior colleges will have their stipends, books and fees provided by the SEEK Program. Such students are counted as part of that college’s overall enrollment and as such instructional costs will be carried in the regular college budget. Such transfer will be handled through the regular transfer policies currently operating, and it will be the responsibility of the College Discovery Coordinator at the sending college to notify the SEEK directors at the receiving college as to who will be transferring. The same time-table noted in Item III. will be followed. It will also be the College Discovery Coordinator’s responsibility to provide the SEEK Director with the necessary financial aid data.

Part IV. of the original policy did not take into account certain fiscal, organizational, and legal problems that only became apparent when the first implementation of the transfer policy was initiated. Some of these problems are as follows:

1) A principal eligibility requirement for entry into the SEEK Program is that the applicant reside in an officially designated poverty area in New York City. A principal eligibility requirement for entry into the College Discovery Program is a certain minimum income level for the applicant. A number of cases have been encountered that would result in the disqualification of a SEEK student transferring to College Discovery and vice-versa. This problem must be worked out.
2) Stipend levels for the two programs are not equal. Severe attitudinal problems would arise as a direct result of transferring students from one category to another.

3) The funding formula and the funding basis of the two programs are different. This raises inter-institutional transfer problems and the simple transfer of funds per capita becomes extremely complex. Time is needed to work this out.

4) The funding sources for the two programs differ raising substantial problems which must be resolved.

5) Students have developed strong allegiances and identifications with their particular program, be it SEEK or College Discovery. It is claimed that adjustment problems will arise when transfer takes place; this must be explored at the college level.

NO. 12. ADVANCED STANDING ADMISSIONS DEADLINE: RESOLVED, That a uniform date for advanced standing admissions deadline be established in all colleges, and that this date be November 1 for entrance in the Spring semester and March 15 for entrance in the Fall semester.

EXPLANATION: In March 1970, the Administrative Council and the Board passed a resolution establishing November 15 as the advanced standing admissions deadline for entrance in the Spring semester. At that time, the Council of Registrars had amended their request to call for a November 1 deadline since the November 15 deadline did not allow sufficient time for the processing of advanced standing applications. The request, however, did not reach the Office of the Vice-Chancellor for Academic Affairs in time for action in March, and subsequently action on the request was inadvertently delayed until now.

NO. 13. AMENDMENT TO INTERIM STATEMENT ON MAINTENANCE OF CAMPUS ORDER: RESOLVED, That the Interim Statement on Maintenance of Campus Order adopted by the Executive Committee of the Board of Higher Education at its meeting held August 13, 1970, be amended to read as follows:

STATEMENT BY THE BOARD OF HIGHER EDUCATION ON THE MAINTENANCE OF CAMPUS ORDER

(AMENDMENT TO THE INTERIM STATEMENT OF THE EXECUTIVE COMMITTEE DATED AUGUST 13, 1970)

In adopting the “student due process bylaws” (Article XV) it was the intention of this Board to provide the means to enable the administration, faculty, and students of each college of the University to administer a system of student conduct and discipline designed to maintain campus order and protect the rights of members of the college community.

The legislation creating the Board of Higher Education granted to the Board the power and the responsibility to govern and administer the college system under its jurisdiction and to prescribe the conditions of student admission, attendance and discharge. Accordingly, the Board, mindful of this responsibility provided in the Bylaws (Section 15.5) that "The Board reserves full power to dismiss or suspend a student or suspend a student organization for conduct which impedes, obstructs or interferes with the orderly and continuous administration and operation of any college, school, or unit of the University in the use of its facilities or in the achievement of its purposes as an educational institution."

The Board believes that in situations involving the enforcement of its Rules and Regulations for the maintenance of Public Order pursuant to Article 129A of the Education Law (popularly known as the “Hendersan Rules”), the procedures outlined in Article XV will be inadequate to the protection of individual rights and the maintenance of order at a particular campus and that in such cases the Board has the responsibility to exercise the powers reserved in Section 15.5.

Accordingly, the Board now serves notice that it will exercise its powers under Section 15.5 when the Chancellor determines, on his own motion or when a President so certifies to the Chancellor, that a violation of the Henderson Rules exists, and that such violation constitutes conduct which impedes, obstructs, or interferes with the orderly and continuous administration of a unit of the University in the use of its facilities or in the achievement of its purposes as an educational institution and requests the Chancellor to constitute a hearing panel as hereinafter described. In such cases the Board will invoke the following procedures:

1. Written charges signed by the President, the Acting President or a full dean shall be personally delivered or sent to the student at the address appearing on the records of the college by registered or certified mail. The charges shall contain a complete and itemized statement of the charges being brought against the student including the rule which he is charged with violating and the possible penalties for such violation.

2. Along with the charges, there shall be served upon the student involved a written direction to appear at a time and place to be designated by the Chairman of the hearing panel for a hearing upon such charges and statement of the students rights in the proceeding and possible consequence. The student shall be notified that anything he may say at the hearing may be used against him at a non-university hearing, that he may remain silent at the hearing without assumption of guilt, and that he has a right to have legal counsel and witnesses participate at the hearing.
3. The student shall be notified of the time, place and date of the hearing at least five school days prior thereto unless the student consents to an earlier hearing. The notice may be personally delivered or sent to the student by first-class mail to the address appearing on the college records. In the event the student has been temporarily suspended by the President or a full Dean the hearing shall be scheduled for a date not later than seven school days after the effective date of the suspension.

4. At the hearing the proof in support of the charges will be adduced and the student, with such advisor as he deems appropriate, shall have the opportunity to controvert the charges or to make such explanation as he deems appropriate. Both sides may introduce evidence and cross-examine witnesses. In the event the student does not appear the hearing nevertheless shall proceed.

5. A record of each such hearing by some means such as a stenographic transcript, a tape recording or the equivalent shall be made. The student involved is entitled upon request to a copy of such a transcript without cost.

6. The hearing shall be public or private as the hearing panel as hereinafter provided shall determine, except that the hearing shall be private if the student so requests.

7. As soon after the conclusion of the hearing as may be practical the hearing panel shall make a decision and shall communicate it to the President and to each student involved. The decision shall be that the charges or any of them are sustained or dismissed. If the charges or any of them are sustained, the hearing panel shall state the penalty therefor. The penalty may consist of censure, disciplinary probation, restitution, suspension for a period of time or expulsion. The decision of the hearing panel shall be final except that a suspension for a year or longer or expulsion shall be appealable to a committee designated by the Board. Any appeal under this section shall be made in writing within fifteen days after the delivery of the hearing panel's decision. This requirement may be waived in a particular case for good cause by the Board Committee.

8. The hearing panel shall consist of such persons as the Chancellor may designate. One such person shall be designated by the Chancellor as the presiding officer. One person shall be a student selected from a roster submitted by the University Student Senate, but such student shall not be from the college attended by the student under charges. One person shall be a member of the permanent instructional staff selected from a roster submitted by the University Faculty Senate, but such faculty member shall not be from the college attended by the student under charges. In the event that no roster has been submitted by the University Student Senate or by the University Faculty Senate, or in the event that no person on one or the other of such rosters is available or willing to serve in a particular case, the Chancellor shall designate a student or a member of the permanent instructional staff, as the case may be, to serve on the hearing panel. The presiding officer shall be in charge of the hearing and shall make such rulings in the course of the hearing as he deems appropriate for a fair hearing. The presiding officer shall be empowered to proceed in the absence of the faculty member or student member, or both.

9. A request by the President that a hearing panel be constituted under the provisions of this statement shall not affect the power of a president or full dean temporarily to suspend a student or temporarily suspend the privileges of a student organization as provided in Section 15.5 of the bylaws.

10. In the event that a student is suspended or expelled under these procedures or the procedures of Section 15.3 of the bylaws and the suspension or expulsion is subsequently vacated on appeal or by the courts, the college will provide at no cost to the student the academic services lost as a result and will delete the suspension or expulsion from the student’s academic record.

NO. 14. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Gerald Glick be appointed Assistant to Business Manager in the University Budget Office, Central Services, for the period 9/29/70-6/30/71, at the salary rate of $11,855 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Glick does not possess the baccalaureate degree.

EXPLANATION: The candidate for appointment has acquired 90 credits toward a degree by his attendance at New York City Community College and Baruch College. He has thirteen years experience in the area of accounting statistics and budget analysis for Schenley Industries, Inc. which has been verified.

The candidate's background suitably lends itself to the need of the University Budget Office for budget analysts. The candidate's duties and experience covered the supervisory nature of his assignment. He directed and instructed budget assistants in the preparation of budget reports for management. His assignment with the University Budget Office will be of a similar nature.

NO. 15. APPOINTMENT OF VICE-CHANCELLOR FOR BUDGET AND PLANNING: RESOLVED, That the Board approve the appointment of Frank J. Schultz as Vice-Chancellor for Budget and Planning at the salary of Professor, $29,800 per annum, plus $6,000 per annum as administrative supplement, for a total of $35,800, subject to financial ability, for the period 12/1/70-6/30/71, with duties and responsibilities defined as follows:
Minutes of Proceedings, November 23, 1970

To serve as the Chancellor’s Assistant in the area of budget and planning and to coordinate and expedite all actions centered in the Office of the Chancellor dealing with budget and planning.

HUNTER COLLEGE
(Calendar Nos. 16 through 19)

NO. 16. RENTAL OF SPACE: RESOLVED, That the Board authorize the rental of approximately 6,800 square feet of additional space for the Hunter College Institute of Health Sciences, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: Renovation work in 32,700 square feet at 100-106 East 107th Street and 105 East 106th Street, when completed in January 1971, will provide an initial facility for the Institute which is now functioning in the Hunter College building. The present proposal to lease an additional 6,800 square feet of space immediately adjacent to the 32,700 square feet will provide additional facilities to more adequately accommodate the faculty, administration and students of the Institute.

NO. 17. APPOINTMENT OF PROFESSOR: RESOLVED, That Elizabeth M. Sewell be appointed Professor in the Department of English for the period 2/1/71-8/31/71 (without pay 7/71), at the salary rate of $21,240 per annum, subject to financial ability.

NO. 18. APPOINTMENT OF ACTING PRINCIPAL OF THE ELEMENTARY SCHOOL: RESOLVED, That Gertrude K. Dever be appointed Acting Principal of the Hunter College Elementary School for the period 9/1/70-8/31/71, at the salary rate of $21,945 per annum, subject to financial ability; and be it further

RESOLVED, That Miss Dever be granted a leave of absence from her position as Critic Teacher in which tenure is held, without pay but with increment credit.

NO. 19. APPOINTMENT OF ADJUNCT ASSISTANT PROFESSORS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments as Adjunct Assistant Professors be approved for the period 9/1/70-1/31/71, as indicated, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not possess the Ph.D. degree.

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<thead>
<tr>
<th>NAME</th>
<th>DEPARTMENT</th>
<th>SALARY RATE</th>
</tr>
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<tbody>
<tr>
<td>Melser, John Daniel</td>
<td>Curriculum &amp; Teaching</td>
<td>6 SH, $300/SH</td>
</tr>
<tr>
<td>Gross, Alfred</td>
<td>Economics</td>
<td>90 hrs.; $19/hr.</td>
</tr>
<tr>
<td>Del Rio, German</td>
<td>Romance Languages</td>
<td>135 hrs., $20/hr.</td>
</tr>
</tbody>
</table>

EXPLANATION: MELSER, JOHN DANIEL: Mr. Melser comes from New Zealand and holds the equivalent of a doctoral degree from there. He will bring his expertise to the service of Hunter and CUNY.

GROSS, ALFRED: Mr. Gross has been deemed to have at least the equivalent of the Ph.D. by virtue of his possession of the following degrees and credentials: B.S., J.D., C.P.A.

DEL RIO, GERMAN: Mr. Del Rio will be an excellent new member of our teaching staff. He has a long, good record of teaching in five colleges. He expects his doctorate to be completed this year.
BROOKLYN COLLEGE
(Calendar Nos. 20 through 25)

NO. 20. REAPPOINTMENT WITH TENURE INVOLVING WAIVER OF THE BYLAWS:
Item tabled.

NO. 21. APPOINTMENT OF PROFESSOR: RESOLVED, That Marvin Fox be appointed
Professor of Judaic Studies, with tenure, effective 9/1/71, at the salary rate of $29,800 per annum, subject to
financial ability.

NO. 22. DESIGNATION AS DEAN OF STUDENTS: RESOLVED, That Hilary A. Gold,
Associate Professor of Education, be designated as Dean of Students for the period 2/1/71-6/30/71, with
compensation of $4,000 per annum over and above his regular academic salary, subject to financial ability. (Note:
Dean Gold has been serving as Dean of the School of General Studies.)

NO. 23. UNIFORMED GUARD SERVICE: RESOLVED, That the Board of Higher Education
approve the contract documents and authorize Brooklyn College to advertise for, receive and open bids, and
award a contract to the lowest bidder for furnishing uniformed guard service as required for the buildings and
campus areas of Brooklyn College, in the estimated amount of $130,000, chargeable to Brooklyn College tax levy
Code 042-4500-403-01/71, subject to financial ability; and be it further
RESOLVED, That the Mayor be requested to approve and authorize the expenditure of the estimated amount of
$130,000, for the proposed contract.
EXPLANATION: This contract will provide approximately 18 full-time uniformed guards through June 30, 1971. The number of
incidents, thefts, etc. in buildings and on campus indicate that a greater number is required, but limited financial ability does not
permit more. It is anticipated that the service provided will materially decrease incidents, thefts, etc.
It is understood that this authorization will cover Brooklyn College’s authority to issue all orders to release guarantee percentages,
issue extra work orders, and grant extensions of time in accordance with the provisions of Cal. No. 2b (Revised Contract
Procedures), clause No. (4), adopted by the Board on 4/20/64.

NO. 24. ESTABLISHMENT OF NEW DEPARTMENT: RESOLVED, That, effective September 1,
1971, there be established at Brooklyn College a new department to be called the Department of Judaic Studies;
and be it further
RESOLVED, That, pending the transfer of personnel to this department or the appointment of new staff
members, and the designation of a department chairman, an interim Appointments Committee, composed of the
Dean of the Faculties, the Coordinator of Interdisciplinary Program in Judaic Studies and three staff members
designated by the President of Brooklyn College, be established to make recommendations for appointments to
the new department.
EXPLANATION: On June 22, 1970 the Board of Higher Education approved “the first Interdisciplinary program in Judaic
Studies at the City University of New York.” At the opening of the fall term, 1970 Brooklyn College offered 21 courses in Judaic
Studies in which 1049 registrations were obtained. The Spring term of 1971 will offer 31 courses in Judaic Studies.
In order to respond to the students’ needs and interest it is essential that a Department of Judaic Studies be established. This
department then can fully implement the program approved by Faculty Council on March 17, 1970, when the Council established
a curriculum for a major in Judaic Studies.
Minutes of Proceedings, November 23, 1970

NO. 25. WAIVER OF BYLAWS ON ILLNESS LEAVE OF ABSENCE: RESOLVED, That the action taken by the Board on 2/24/70 (Item A-1.4.2 of the Chancellor's Report) in granting a Special leave of absence without pay for the period 5/2/70 through 7/31/70 to Betsy M. Carden, Assistant Professor in the Department of Health & Physical Education (Women), be rescinded; and be it further

RESOLVED, That Art. XVI, Sec. 16.2a of the bylaws of the Board of Higher Education be suspended in order that a leave of absence because of illness may be granted with full pay minus the pay of a substitute to Betsy M. Carden, Assistant Professor in the Department of Health & Physical Education (Women), for the period May 2 through May 28, 1970, which period is 19 working days over and above the 80 days with pay to which she is entitled under the bylaws of the Board.

EXPLANATION: Professor Carden developed serious complications during pregnancy; was on the critical list for a month and required hospitalization for three months. Medical insurance provided only scant coverage for blood plasma needs, physicians and private nurses. Inability of parents or relatives to help financially, made it necessary to borrow the maximum from teachers' retirement system and other loan sources.

Professor Carden has now returned to teaching but is heavily in debt and very worried about her finances. I consider this a hardship case and, therefore, on her behalf, appeal for a waiver of the bylaws.

In addition, I wish to point out that under the current bylaws, since she has accumulated 160 days to her credit, there would be no question concerning her pay for this brief period.

YORK COLLEGE
(Calendar No. 26)

NO. 26. RENTAL OF SPACE: RESOLVED, That the Board authorize the rental, on a short term basis, of 1,300 square feet of space for York College in Bayside for use as a Fine Arts studio, subject to approval of the terms and conditions of a lease by the Committee on Campus Planning and Development; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: Studio courses in Fine Arts which require the use of easels and drawing boards are currently meeting in an intolerably crowded trailer or, weather permitting, outdoors. The availability of suitable space in the vicinity of the Bayside campus will provide a more suitable facility for the four studio courses included in the curriculum.

HERBERT H. LEHMAN COLLEGE
(Calendar No. 27)

NO. 27. REAPPOINTMENTS WITH TENURE WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Jerome Charyn be reappointed Assistant Professor with tenure in the Department of English, effective September 1, 1971, at the salary rate of $18,760 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this reappointment as Professor Charyn does not possess the Ph.D. degree.

EXPLANATION: Professor Charyn was brought to Lehman College primarily to teach creative writing and to reorganize the creative writing curriculum, in both assignments he has functioned most effectively. In place of the doctorate, which is not directly relevant to his teaching and curricular assignments, Professor Charyn offers an impressive record of well received and respected publications: four novels (publishers: McGraw, Hill; Viking Press; Holt, Rinehart and Winston), a collection of short stories (publisher: Harper and Row), and two anthologies (publisher: Collier Books). In addition, he has published short stories and reviews in such publications as SATURDAY REVIEW, NEW YORK TIMES BOOK REVIEW, COMMENTARY, PARIS REVIEW, and TRANSATLANTIC REVIEW. Finally, he is coeditor of a new literary journal whose first issue is scheduled for publication in December of 1970. Professor Charyn's publications—directly relevant to his academic assignments—clearly warrant waiver of the doctoral requirement.
(b) RESOLVED, That Fausto Esteves be reappointed Assistant Professor with tenure in the Department of Romance Languages effective September 1, 1971, at the salary rate of $16,760 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this reappointment as Professor Esteves does not possess the Ph.D. degree.

EXPLANATION: Though Professor Esteves never formally completed his doctorate for reasons both personal and insurmountable, his graduate education here and in his native Portugal may easily be considered not only the equivalence of a doctorate but even education beyond the doctorate. He is learned not only in Portuguese language and literature but in French, Spanish, and Italian languages and literatures as well. In addition, he has been for many years a concertizing cellist: his knowledge of music and his performing skill enrich the lives not only of his students but of a wider segment of the campus community.

He is a superb teacher of Portuguese and of Spanish literature as well. Of one of his Spanish classes, his department chairman writes, "It was without exception the most thoroughly enjoyable as well as the most professional (in content and approach) of the dozen or more classes I have observed this fall." He has been most successful in establishing and building the College's Portuguese offerings. He has a justifiably loyal and enthusiastic student following and is—on the testimony of his chairman—"the most universally liked colleague in the Department." To replace him as a teacher of Portuguese (and Spanish) would be difficult enough; to deprive our students of contact with a man of his graciousness, humaneness, and culture is unthinkable. Our Department of Romance Languages cannot afford to lose his services.

Since its beginnings, Lehman College has held requests for waiver of the doctorate to an irreducible minimum; in the opinion of the President, a waiver for Professor Esteves is in the best interest of the College.

THE BERNARD M. BARUCH COLLEGE
(Calendar No. 28)

NO. 28. APPOINTMENT OF PROFESSOR: RESOLVED, That Theodore H. Lang be appointed Professor in the Department of Education, for the period 2/1/71-8/31/71, at the salary rate of $29,800 per annum, subject to financial ability.

UNIVERSITY GRADUATE DIVISION
(Calendar Nos. 29 and 30)

NO. 29. CONTRACT - GRADUATE CENTER CLEANING, MAINTENANCE AND UNIFORMED GUARD SERVICE: RESOLVED, That the University Graduate Division of The City University of New York be authorized to advertise for and receive, open bid and award to the lowest responsible bidder the contract for Cleaning-Maintenance-Guard Service for the University Graduate Center at 33 West 42 Street, New York, New York 10036. The contract to be for one year, renewable for a second and third year, at the option of the Board at an estimated cost not to exceed $672,000, chargeable to Codes 042-2200-400-01-72 (Cleaning-Maintenance) and 042-2200-403-01-72 (Guard Services).

EXPLANATION: The increased cost of these contractual services reflects Union negotiated wage increases with no change in the contract originally approved in June, 1968.

NO. 30. APPOINTMENTS WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Virginia White be appointed Associate Professor in the Dean's Office, CUNY, UGC, for the period 9/23/70-6/30/71, at the salary rate of $22,620 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Miss White does not possess the Ph.D. degree.
EXPLANATION: A temporary waiver of the bylaws is requested in order that Miss White, who does not have a Ph.D., may be paid as Associate Professor pending the approval of an H.E. Associate line by the Bureau of the Budget. The H.E. Associate title was approved for Miss White by the H.E.O. Screening Committee on September 29, 1970.

(b) RESOLVED, That Almira Coursey be appointed Associate Professor in the Urban Program and Policies, CUNY, UGC, for the period 7/1/70-6/30/71, at the salary rate of $17,380 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mrs. Coursey does not possess the Ph.D. degree.

EXPLANATION: A temporary waiver of the bylaws is requested in order that Mrs. Coursey, who does not have a Ph.D., may be paid as Associate Professor pending approval of H.E. Associate title by the H.E.O. Screening Committee.

Mr. Ashe asked to be recorded as "Not voting."

COLLEGE NUMBER 17
(Calendar Nos. 31 and 32)

NO. 31. PURCHASE OF MULTIMEDIA INSTRUCTIONAL LABORATORY EQUIPMENT:
RESOLVED, That the Board of Higher Education, on behalf of College No. 17, be authorized to advertise for, receive and open bids, and award a contract to the lowest responsible bidder for the purchase of multimedia instructional laboratory equipment at a cost not to exceed $240,000, chargeable to Code No. 42-2000-300-01-71, Equipment General.

EXPLANATION: The proposed expenditure is for the initial outfitting of multimedia instructional laboratories which will be utilized in instruction in all areas of the curriculum.

NO. 32. PURCHASE OF LIBRARY: RESOLVED, That the Board of Higher Education, on behalf of College No. 17, be authorized to advertise for receive and open bids, and award a contract to the lowest responsible bidder for the purchase of a library at a cost not to exceed $500,000, chargeable to Code No. 42-2000-338-01-71, Library Books.

EXPLANATION: The proposed expenditure is for the establishment of a Library for College No. 17.

THE CITY UNIVERSITY
(Calendar Nos. 33 and 34)

NO. 33. CHANCELLOR'S REPORT: RESOLVED, That the Chancellor's Report (including Addendum Items) for the month of November, 1970, be approved as amended, as follows:

Items listed in PART H. ERRATA, to be withdrawn or changed, as indicated.
Item A-1.4.1. Reappointments with Tenure—Brooklyn College—Delete the following:
Classics and Comp. Lit. (SGS), Instructor, Zaneteas, Peter
Library, Instructor, Betancourt, Jose
Library, Instructor, Maroscia, Marie
Add the following:
Education, Asst. Prof., Giddings, Morsley G.
Education, Asst. Prof., Stiller, Alfred
Education, Instructor, Berger, Gertrude

NO. 34. GENERAL DISCUSSION-POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: It was agreed to hold a special meeting of the Board early in January to continue discussions on the report of the Ad Hoc Committee For Guidelines on Governance.

HUNTER COLLEGE
(Calendar No. 35)

NO. 35. REAPPOINTMENTS WITH TENURE WITH WAIVER OF THE BYLAWS: (a) RESOLVED, That Carl Johnson be reappointed Assistant Professor in the Department of Educational Foundations, for the period 9/1/71-8/31/72, at the salary rate of $19,760 per annum, subject to financial ability; and that he be granted tenure effective 9/1/71; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate this reappointment with tenure as Professor Johnson does not possess the Ph.D. degree.

EXPLANATION: Mr. Johnson holds a Master of Social Work degree. A doctorate in Social Work would not be relevant to the function in the Department of Educational Foundations which he has been performing with distinction in the past five years.

Mr. Johnson has had experience both as a teacher and as a social worker in Harlem and South Bronx. In the important mission of preparing teachers for the inner city he has entree into the community and he has relationships with community agencies that are indispensable in pursuit of the objectives of the program. He has been an important part of Project 120, the program that has won Hunter College a national award because of its success in preparing teachers for junior high schools in disadvantaged areas. In this project he has helped orient teacher candidates to South Bronx in a way that no other member of the staff could. He has provided a similar service to members of the Hunter College National Teacher Corps unit and has also served a number of NDEA institutes which have focused in one way or another on preparing teachers for schools in difficult urban settings. In addition he has taught sections of the required course in School and Community with a rare insight into problems of relations with communities characterized by poverty and presence of large numbers of ethnic minority group members.

(b) RESOLVED, That Edwin Margolis be reappointed Assistant Professor in the Department of Urban Affairs, for the period 9/1/71-8/31/72, at the salary rate of $16,760 per annum, subject to financial ability; and that he be granted tenure effective 9/1/71; and be it further RESOLVED, That the bylaws of the Board be waived to effectuate this reappointment with tenure as Professor Margolis does not possess the Ph.D. degree.

EXPLANATION: Professor Edwin Margolis was brought into the Department of Urban Affairs when his availability was made possible by virtue of an assignment he was then assuming in the Chancellor's Office. The newly established Department of Urban Affairs was then seeking a person to further develop the law aspects and public finance policy aspects of the Graduate Program in planning curriculum. The criteria for the recruitment of such a person included legal training and experience and practical experience, the formulation of policy upon which the constraints of the planning tools and the opportunities for creative planning rests.

Mr. Margolis was almost a perfect fit for the criteria that had been established. He had a sound academic training including graduate work in the social sciences, a law degree, experience in the practice of local government level, and work experience which had given him intimate knowledge of the legislative process at City and State levels. Most significantly he had become a recognized expert in the drafting of the very kinds of public policy which required explanation and explication in the classroom as to substance and process.

It is totally unlikely that a person with a Ph.D. would be found with this kind of knowledge and experiential background. It would be gained by a person with a law degree who had extensive practical experience and long public service. Mr. Margolis has more than the equivalent of this training, especially with regard to the teaching and scholarly expectations the departmental needs impose upon him.
NO. 36. APPOINTMENT OF PROFESSOR AND DESIGNATION OF DEAN: RESOLVED, That Marcus A. Hairstone be appointed Professor of Biology for the period February 1, 1971 through August 31, 1971, at the salary rate of $26,050 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Hairstone be designated Dean of Continuing Education and Urban Affairs for the period February 1, 1971 through June 30, 1971, with compensation at the rate of $4,000 per annum, subject to financial ability.

NO. 37. RENOVATION OF THE MILES SHOE BUILDING-JOHN JAY COLLEGE: RESOLVED, That the Board approve final plans, specifications and final estimate of cost construction of $5,678,295 as of November 1, 1970 for the renovation of the 2nd, 3rd and 4th floors of the former Miles Shoe Building, as prepared by E.N. Turano, Architects, in compliance with the terms of their agreement with the Dormitory Authority of the State of New York for the preparation of contract documents; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve the aforesaid final plans, specifications and final construction cost estimate of $5,678,295, and to authorize the Dormitory Authority of the State of New York to invite bids and to award contracts for the construction of said facilities; and be it further

RESOLVED, That the Note Facility Project C 19.01 be revised to include the following text after the words "estimated cost":

"$5,700,000.00 for such acquisition plus such further amount, if any, as may be ordered to be paid by the Supreme Court of the State of New York in the condemnation proceeding now pending in relation to the acquisition of such property, and a further amount of $11,250,000 for planning, renovation, equipping and miscellaneous costs."

EXPLANATION: On July 27, 1970, Calendar No. 4, the Board of Higher Education adopted a resolution approving preliminary plans, outline specifications and preliminary estimate of cost of facility of $16,533,300 (subject to Final Determination of Acquisition Cost) to a projected date of October 1, 1970, for altering and equipping the building at 425-445 West 59th Street, formerly the Miles Shoe Building.

The final estimate of cost of construction work for renovation of the 2nd, 3rd and 4th floors only which are to be advanced at this time exceeds the preliminary estimate of $5,247,980 for said work by $80,315. This is not considered to be excessive.

To the $5,328,295 has been added an allowance of $350,000 for an on-the-job training program.

An on-the-job training program is to be conducted on this project. It is estimated that twenty-two trainees will be employed for the full duration of the project. Assuming a sixteen month period, including three months of punch list period, twenty-two trainees are estimated to cost $4,650 for each six month training period, including wages and fringe benefits; or a total of $284,000 for the sixteen month period. To this figure has been added approximately 30% for contractors' overhead and profit to be added to the wages and fringe benefits to be paid to the trainees.

It has been recommended that the funds to finance the training program be set up in the form of an allowance to provide for flexibility in arranging for assignment of trainees to the job and also to minimize contractors' uncertainties in estimating the project. A fractional part of this money may be reimbursed by the Manpower and Career Development Agency which is scheduled to undertake the supervision of the training program on the site.

The cost of $5,328,295 divided by the gross square footage of 206,250 sq. ft. = $25.83 per sq. ft. which is considered reasonable for this type of renovation. Although there is some 18,500 square feet of area in the basement it was not included in the calculation since only a minimum of construction work is to be done in the basement.
The plans and specifications have been examined and accepted by representatives of the College and the Office of Campus Planning and Development. The Dormitory Authority considers the documents to be complete and ready for bidding. The facilities are urgently needed and the plans meet our established requirements and therefore approval is recommended.

A summary of the total project costs is as follows:

$5,700,000 plus such further amount, if any, as may be ordered to be paid by the Supreme Court of New York in the condemnation proceeding pending in relation to the acquisition of the property at 445 West 59th Street, New York, New York: $5,700,000

Cost of Construction (as of November 1, 1970) of renovation of the 2nd, 3rd and 4th floors (including $350,000 for on-the-job training): 5,678,295

Cost of Construction (as of November 1, 1971) of renovation of the 1st floor (including $120,000 for on-the-job training): 1,987,316

Fees, Surveys, Printing and Miscellaneous Costs (15%): 1,000,000

Demolition: 100,000

Contingencies: $5,678,295 X 5% = 283,000

$1,987,316 X 5% = 99,000

Furniture and Movable Equipment (to be verified and substantiated): 2,100,000

TOTAL 16,947,011

NO. 38. NEW SCIENCE FACILITY—YORK COLLEGE: RESOLVED, That the Board approve final plans, specifications and final estimate of cost of construction of $3,844,000 for the York College New Science Facility as prepared by Snibbe-Tafel-Lindholm, Architects, in compliance with the terms of their agreement with the Dormitory Authority of the State of New York for preparation of contract documents; and be it further

RESOLVED, That the City University Construction Fund be and is hereby requested to approve the aforesaid final plans, specifications and final construction cost estimate of $3,844,000 as of November 1971 and to authorize the Dormitory Authority of the State of New York to invite bids and to award contracts for the construction of said facility; and be it further

RESOLVED, That the Note Facility Project C17.03 be revised to provide a total project estimated cost of $5,586,500.

EXPLANATION: On June 22, 1970, Calendar No. 7, the Board of Higher Education adopted a resolution approving preliminary plans, outline specifications and preliminary estimate of cost of construction of $3,148,000 (as of April 1970) for construction of the York College New Science Facility at 94-40 to 94-50 159th Street, Jamaica, Queens, New York. The final estimate of cost of construction of $3,844,000 exceeds the preliminary estimate of cost of $3,148,000 by an amount of $696,000. This differential may be broken down into three parts as follows:

a. Escalation: An escalation of $396,000 may be accounted for almost completely by a rate of escalation of 1.5% per month for a seven-month calendar period.

b. An increase of $50,000 for built-in equipment which originally was assigned to the loose equipment budget but in the best interests of the construction of the project, is felt should be included within the construction contracts.

c. An allowance of $250,000 for an on-the-job training program. An on-the-job training program is to be conducted on this project. It is estimated that fourteen trainees will be employed for the full duration of the project. Assuming an eighteen-month period, including three months of punch list period, fourteen trainees are estimated to cost $4,550 for each six-month training period, including wages and fringe benefits; or a total of $192,000 for the eighteen-month period. To this figure has been added approximately 30% for contractors' overhead and profit to be added to the wages and fringe benefits to be paid to the trainees.

It has been recommended that the funds to finance the training program be set up in the form of an allowance to provide for flexibility in arranging for assignment of trainees to the job and also to minimize contractors' uncertainties in estimating the project. A fractional part of this money may be reimbursed by the Manpower and Career Development Agency which is scheduled to undertake the supervision of training program on the site.
The plans and specifications have been examined and accepted by representatives of the College and the Office of Campus Planning and Development. The Dormitory Authority considers the documents to be complete and ready for bidding. The facilities are urgently needed and the plans meet our established requirements and approval is therefore recommended. A summary of the total project cost is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost of Construction</td>
<td>$3,584,000</td>
</tr>
<tr>
<td>Bid Allowance and Contingencies during Construction (10%)</td>
<td>350,000</td>
</tr>
<tr>
<td>Allowance for on-the-job training</td>
<td>250,000</td>
</tr>
<tr>
<td>Fees for design, supervision of construction, equipment design, and miscellaneous costs, such as printing, borings, surveys</td>
<td>422,500</td>
</tr>
<tr>
<td>Allowance for on-the-job training</td>
<td>250,000</td>
</tr>
<tr>
<td>Total</td>
<td>$5,586,500</td>
</tr>
</tbody>
</table>

Upon motion duly made, seconded and carried, the following resolution was adopted:

**NO. 39. AGREEMENT BETWEEN THE DORMITORY AUTHORITY THE CITY UNIVERSITY CONSTRUCTION FUND AND THE BOARD OF HIGHER EDUCATION:** RESOLVED, That the form and substance of an agreement dated November 1, 1970, entitled “Agreement between the Dormitory Authority of the State of New York, The City University Construction Fund and the Board of Higher Education in the City of New York preliminary to future withdrawal of note facilities” be approved and that the Chairman be authorized to execute the same and to affix the seal of the Board thereto.

EXPLANATION: The Annual Certificate of the City University Construction Fund dated October 26, 1970 provides that an amount of $16.9 million will be due the Dormitory Authority for its costs during the fiscal year ending June 30, 1972. Included in this amount is an amount of $1 million to retire Notes used to finance the acquisition of residences for the Chancellor and Presidents of the senior colleges. Adoption of this resolution will authorize the execution of an agreement by which the Authority will be permitted to discharge its obligation with respect to the payment of principal and interest when the aforesaid Notes reach maturity during the next fiscal year.

At this point the Board heard student and faculty representatives of the SEEK Program at Queens College.

Upon motion duly made, seconded and carried, the following actions were taken in Executive Session:

**NO. 40. QUEENS COLLEGE PRESIDENTIAL SEARCH COMMITTEE:** (a) The following report of the Committee was received and noted:

**REPORT OF THE QUEENS COLLEGE PRESIDENTIAL SEARCH COMMITTEE, NOVEMBER 17, 1970**

Hon. Herbert Berman, Chairman  
Hon. John A. Morsell  
Hon. Luis Quero Chiesa  
Hon. Eve Weiss  
Hon. Frederick Burkhardt, ex officio  
Chancellor Albert H. Bowker  
Dean Sidney Axelrad  
Professor John J. McDermott  
Professor Leo Zippin  
Mr. Warren Levy (student rep)  
Mr. Louis Reichardt (student rep)  
Mr. Glenn Singer (student rep)  
Mr. John J. Clabby (alumni rep)

The search for a president for Queens College began in June, 1970 shortly after Dr. Joseph P. McMurray informed the Board of Higher Education of his intention to resign from the presidency of the College.
The faculty, student and alumni advisors to the Search Committee were selected by their respective constituencies and met as a group with the Chancellor from June until late September. Because of the number of vacancies on the Board and the absence from the City during the summer months of many of the Board members, a formal Board search committee was not appointed by the Chairman of the Board until September 16, 1970. Prior to that time, the Executive Committee of the Board was kept advised by the Chancellor of the activities of the student-faculty-alumni advisory group. (Simultaneously, presidential searches were being conducted for Borough of Manhattan Community College, Baruch College, and York College).

The Committee considered during the course of its deliberations the credentials of more than fifty candidates and of this number interviewed four. The Committee agreed that Queens College was in need of a president with imagination, drive and outstanding administrative ability. Beyond this, it was felt that the needs of the College could be served only by a man who could win the support of the students and faculty by providing outstanding academic leadership for the College.

It is the unanimous opinion of the advisory group and your Committee that Dr. Joseph S. Murphy possesses those qualities and abilities described above and that he would be not only an excellent president for Queens College but also a most impressive asset to the City University of New York.

Therefore, your Committee recommends unanimously that Dr. Joseph S. Murphy be appointed to the presidency of Queens College, effective February 15, 1971, and recommends for the approval of the Board the following:

RESOLVED, That Dr. Joseph S. Murphy be appointed President of Queens College and Professor of Political Science, with tenure, effective February 15, 1971 at an annual salary of $39,800 ($29,800 plus $10,000), subject to financial ability.

(b) Resolution adopted as follows:

RESOLVED, That Dr. Joseph S. Murphy be appointed President of Queens College and Professor of Political Science, with tenure, effective February 15, 1971 at an annual salary of $39,800 ($29,800 plus $10,000), subject to financial ability.

Upon motion duly made, seconded and carried, the meeting adjourned at 10:30 p.m.

N. MICHAEL CARFORA
Secretary of the Board
MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

DECEMBER 15, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET – BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 6:00 p.m.

There were present:

Francis Keppel, Chairman
David I. Ashe
Herbert Berman

Frederick Burkhardt
Jack I. Poses

Deputy Chancellor Seymour C. Hyman

The absence of Dr. Lee and Mr. Quero Chiesa was excused.

Upon motion duly made, seconded and carried, the following resolution was adopted:

NO. 1. PRESIDENTIAL HOUSING: RESOLVED, That the Board of Higher Education pay the rent for the apartment “D” occupied by the President of the University Graduate Division at 301 East 66 Street, Borough of Manhattan, for the period January 1, 1971 to June 30, 1972 (or until her retirement, whichever is earlier), payable from the University Fund.

EXPLANATION: In order to maintain the Board's present policy on presidential apartments, the Board's Counsel suggests that the present lease of the President of the University Graduate Division be taken over by the University for the above period of time. After this time the lease will be returned to Dr. Rees.

Upon motion duly made, seconded and carried, the meeting adjourned at 6:30 p.m.

FRANCIS KEPPEL
Chairman of the Committee
Minutes of Proceedings, December 28, 1970

MINUTES OF THE MEETING OF THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK

HELD

DECEMBER 28, 1970

AT THE BOARD HEADQUARTERS BUILDING
535 EAST 80 STREET—BOROUGH OF MANHATTAN

The Chairman called the meeting to order at 5:45 p.m.

There were present:

Frederick Burkhardt, Chairman
David I. Ashe
Herbert Berman
Alexander A. Delle Cese
Fileno DeNovellis
Jean-Louis d'Heilly
Frederick O'R. Hayes
Minneola P. Ingersoll
Robert Ross Johnson
Francis Keppel
James Oscar Lee
John A. Mersell
Luis Quero Chiesa
Barbara A. Thatcher
Eve Weiss
Nils Y. Wessell
Arleigh B. Williamson

N. Michael Carfora, Secretary of the Board
Arthur H. Kahn, General Counsel

Deputy Chancellor Seymour C. Hyman
Acting President Jerome B. Cohen
President John W. Kneller
President Leonard Lief
President Robert E. Marshak
President Joseph P. McMurray
Acting President David Newton
Dean Harold Proshansky
Dean Gerald W. Lynch
President Herbert Schueler
President Richard D. Trent
President Jacqueline G. Wexler
President Milton G. Bassin
President James A. Colston
President Edgar D. Draper
President Nasry Michelen
President Kurt R. Schmeller
President Joseph Shenker
Professor Ralph Sleeper
Mr. Richard Lewis
Vice-Chancellor Julius C. C. Edelstein
Vice-Chancellor Timothy S. Healy
Vice-Chancellor Bernard Mintz

The absence of Miss Canino, Mr. Henkin, Mr. Nunez and Mr. Poses was excused.
NO. A. NEW AND EMERITI BOARD MEMBERS: Mayor Lindsay attended the meeting and swore in Mr. Alexander A. Delle Cese and Mr. Frederick O'R Hayes, newly appointed members of the Board and distributed to Dr. Azzari, Mr. Chandler, Mrs. Shoup and Mrs. Streator Certificates of Merit from the City of New York for their long years of service on the Board of Higher Education.

NO. 1. COMMITTEE ON THE ACADEMIC PROGRAM: Upon motion duly made, seconded and carried, the following resolutions presented by Mrs. Ingersoll, on behalf of the Committee on the Academic Program, were adopted:

A. THE CITY COLLEGE - B.A.-M.A. IN ROMANCE LANGUAGES

RESOLVED, That the Romance Languages Major, leading to the combined Bachelor of Arts and Master of Arts (B.A. - M.A.) degree, to be given by The City College, be approved in principle effective February 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of The City College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This B.A.-M.A. degree program in the Romance Languages conforms to the guidelines established by the Board of Higher Education in December 1969. The program will be offered to students of superior academic achievement and strong motivation. A detailed course of study amounting to about 150 credits will be planned by each student, with the advice and guidance of faculty advisors.

The program emphasizes a year of study in an appropriate foreign country. The City University Program for Study Abroad will greatly facilitate the functioning of this aspect of the program.

B. BROOKLYN COLLEGE - B.A. - M.A. IN BIOLOGY

RESOLVED, That the Biology Program leading to the combined Bachelor of Arts (B.A.) - Master of Arts (M.A.) degree, to be given at Brooklyn College, be approved effective September 1971, subject to approval in principle of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Brooklyn College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is designed to offer students with superior academic qualifications and demonstrated scholarly potential the opportunity to complete the requirements for the B.A. degree and concurrently to qualify for the Master of Arts degree in Biology.
This will be accomplished by taking advantage of existing provisions for advanced placement and exemption examinations where appropriate; and by substituting graduate courses for advanced undergraduate electives in Biology. Normally, the student will qualify for the B.A. and M.A. degrees simultaneously after four years of study.

An anticipated advantage of this program is that it will attract superior students of limited means. Such students are often discouraged from pursuing advanced studies because of the economic pressure to become self-supporting as soon as possible.

C. BROOKLYN COLLEGE - B.A. - M.A. IN PHYSICS

RESOLVED, That the combined program in Physics, leading to the Bachelor of Arts and Master of Arts (B.A. - M.A.) degree, to be given by Brooklyn College, be approved in principle, effective February 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of Brooklyn College; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This four-year B.A. - M.A. program in Physics is designed to attract the more advanced undergraduate student who expects to continue study at the doctoral level. Study indicates that the decline in enrollment of Physics majors at Brooklyn College may be attributable to the significant financial assistance out-of-city schools offer exceptional New York City high school students. The program will aid the College in attracting this type of outstanding student.

D. HERBERT H. LEHMAN COLLEGE - M.A. IN MATHEMATICS

RESOLVED, That the Mathematics Program leading to the Master of Arts (M.A.) degree, given at Herbert H. Lehman College, be approved in principle, effective September 1968, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review in consultation with the President of Herbert H. Lehman College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will initiate a substantive review in consultation with the President of Herbert H. Lehman College; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is offered for three categories of students: those who may eventually work for a doctorate in mathematics; those who seek a M.A. as a terminal degree; and those qualified students who wish to take individual courses. This approved graduate program was offered at the college when it was still the Bronx Campus of Hunter College. Inasmuch as enrollment continues at past levels, the Herbert H. Lehman College is requesting independent authorization to offer the degree.

E. HERBERT H. LEHMAN COLLEGE - M.A. IN PHILOSOPHY

RESOLVED, That the Philosophy Program leading to the Master of Arts (M.A.) degree, given at Herbert H. Lehman College, be approved in principle, effective September 1968, subject to the approval of the New York State Board of Regents; and be it further
RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review in consultation with the President of Herbert H. Lehman College; and be it further

RESOLVED, That five years after initiation of the program, the Committee on the Academic Program will initiate a substantive review in consultation with the President of Herbert H. Lehman College; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: This program is offered jointly by Lehman College, Hunter College, Brooklyn College, and The City College and a student may matriculate in any one of the four institutions. Control and student guidance will be invested in the matriculating institution.

This approved graduate program was offered at the college when it was still the Bronx Campus of Hunter College. Inasmuch as the enrollment continues at past levels, the Herbert H. Lehman College is requesting independent authorization to offer the degree.

F. UNIVERSITY GRADUATE DIVISION - Ph.D. IN ART HISTORY

RESOLVED, That the Art History Program, leading to the Doctor of Philosophy (Ph.D.) degree, to be given by the University Graduate Division of The City University of New York, be approved in principle, effective September 1971, subject to the approval of the New York State Board of Regents; and be it further

RESOLVED, That two years after approval in principle, the Committee on the Academic Program will initiate a preliminary review of the program in consultation with the President of the University Graduate Division; and be it further

RESOLVED, That five years after the initiation of the program, the Committee on the Academic Program will act on final approval; and be it further

RESOLVED, That the Master Plan be so amended.

EXPLANATION: The proposed doctoral program in Art History is the result of an exceptional growth of interest in Modern and American Art. Universities have not yet made adequate adjustments to meet the demonstrated need in these two areas of concentration. Consequently there is an acute shortage of scholars and teachers in these fields. The City University of New York can mount a unique Ph.D. program in Art History because of: (1) existing master programs in Art History at the constituent units; and (2) the number of art institutions in the city which have offered to cooperate in the development of the program.

The curriculum will initially provide a thorough professional training in Art History with a concentration in the specialized fields of American Art, Modern Art and Criticism. From this base, the program will gradually expand to cover the more traditional areas of specialization in Art History.

Thus, for example, students will be assigned to work projects involving research and writing in connection with the organization of exhibitions in museums and galleries; to art publishing houses for research and editorial experience; to art journals for experience in writing articles and reviews; to the Archives of American Art for training in documentary research and collection of material, including interviewing; to the Landmarks Commission for experience in research and conservation of monuments.

NO. 2. COMMITTEE ON LAW: Mr. Ashe, on behalf of the Committee on Law, served notice of the following proposed bylaw amendments:

(a) Creation of a University Institute of Oceanography
(b) Sections 6.6 b. and c. Appointments to the Instructional Staff–Notices
(c) Section 13.5 c. Annual Leave

In accordance with established procedure the complete text of the proposed amendments will be circulated ten days before the next regularly scheduled meeting of the Board.
NO. 3. COMMITTEE ON EXPANDED EDUCATIONAL OPPORTUNITY: (a) Report of the Committee on Expanded Educational Opportunity accepted.

(Note: A complete copy of the report is on file with these minutes in the Office of the Secretary of the Board.)

(b) Upon motion duly made, seconded and carried, the Board Guidelines for SEEK were amended to read as follows:

BOARD GUIDELINES FOR SEEK

Amendment of Board Guidelines originally adopted on July 9, 1969 by the Board.

[For the past several years, the SEEK Program at City College and other units of the University has operated outside the regular college departmental structure. This ad-hoc arrangement, which was established to permit rapid expansion during the early phases of the program's development, is no longer adequate to meet the need of the program. In particular, some means must be found for appointing instructors and counsellors in the SEEK Program in a departmental structure so that they can be considered for promotion and tenure in the same way as other members of the instructional staff. We therefore direct the following:]

(a) Each senior college shall establish a department which shall include counsellors in the SEEK Program and other programs of similar nature. At the option of the President, teachers of remedial reading and other specialists outside the traditional academic disciplines who are hired to provide special services for SEEK and similar programs may either be included in this department, in a separate Department of Fundamental Education if such exists, or in a program of fundamental or remedial education in an existing department.

(b) The Department shall be administered in the same manner as any other department of a college except that for a transitional five-year period, beginning September 1, 1969, the Chairman of this Department shall be the Director of the Budget Committee of the Department shall, for the same five-year period, be comprised of [the Dean of Faculty of the school or college, the Chairman of the Department and three persons designated by the President.] the Chairman of the Department, a senior college administrator appointed by the President and three additional members of the instructional staff, who need not be faculty members who are tenured, appointed by the President. The Personnel and Budget Committee shall recommend persons for tenure and promotion to the President of each college, who shall review appointments for tenure and promotion in consultation with the University.

(c) All persons teaching a subject for which there is an academic department in the college shall be hired by that academic department in accordance with established procedures in consultation with the chairman of the department described in paragraph (a). Any exceptions to the above must be reported to, and approved by, the Committee on Expanded Educational Opportunity and the Board of Higher Education. In regard to reappointment, classroom evaluation shall be conducted either jointly by the academic department concerned, in conjunction with the SEEK Director or his designee(s), or separately; the evaluation by the SEEK Director as to the faculty member's teaching ability and communications skills with respect to the special student population in the program, shall be given full weight along with competence in subject matter, etc. A negative evaluation by either shall have the same force and effect as a negative evaluation by the department in the case of nonSEEK faculty, except that a proposal for reappointment may be disapproved by either the academic department or the SEEK Director. In such cases, the recommendations shall be referred to the President for special consideration and determination of the college.
(d) The department described in paragraph (a) shall strive to accelerate those enrolled in the program to begin study in the regular college curriculum as rapidly as possible. Thus, with the exception of courses which combine remedial with course credit work, it should not offer credit courses. Where credit is given in such combined courses, it shall be only for the academic content and be approved by the appropriate academic department.

(e) The President may submit to the Committee on Expanded Educational Opportunity, for the consideration of the Board, proposals for experimentally structured deviations from the SEEK Guidelines. Any such proposed deviation is to be clearly experimental in nature, with the experimental purposes being sufficiently described and defined; the proposed experimental deviation shall be clearly terminable following the completion of the experimental period. Each such proposal shall include provision for a suitable evaluation mechanism, described in the proposal, and an adequate description of the transferability and referability of the results of the experimental deviation in question. Budgetary allocations to the colleges shall take into account and reflect, to the extent practicable, authorizations by the Board pursuant to this paragraph.

[f(e)] (f) The colleges have authority to develop student and faculty committees to advise on matters of curriculum, student activities, and faculty recruitment.

NOTE: Matter underlined is new; matter in brackets to be deleted.

Mr. Ashe and Mr. d'Heilly asked to be recorded as voting "NO."

Upon motions duly made, seconded and carried, the following resolutions presented by the Committee on Campus Planning and Development were adopted or action was taken as noted:

NO. 4. AMENDMENT TO CAPITAL BUDGET FOR 1970-71: RESOLVED, That the Board of Higher Education request the Mayor to initiate an amendment to the Capital Budget for 1970-71 revising the Budget as follows:

<table>
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<tr>
<th>LINE</th>
<th>PROJECT</th>
<th>TITLE</th>
<th>1970-1971 CAPITAL BUDGET</th>
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<tr>
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<td>$1,100,000</td>
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<tr>
<td>178</td>
<td>HN-60</td>
<td>City University, Staff and Administrative Expenses of the Departments of College Programming Services and Design and Construction Management in Connection with Building Program</td>
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<tr>
<td>178</td>
<td>HN-60</td>
<td>City University, Staff and Administrative Expenses of the Office of Campus Planning and Development and the Campus Facilities Offices of the Senior Colleges</td>
<td></td>
</tr>
</tbody>
</table>
FROM

180 HN-203 City University, Alterations to Existing Buildings, Campuses and Equipment, Senior Colleges, All Boroughs (Individual Projects Not to Exceed $800,000) $600,000

0607

TO

180 HN-203 City University, Alterations to Existing Buildings, Campuses and Equipment Including Acquisition of Library Books, Educational and Office Equipment, and Related Costs, Senior Colleges, All Boroughs (Individual Projects Not to Exceed $800,000) $8,000,000

0607

EXPLANATION: Under Section 6215 of the Education Law, as amended by Chapter 163, Laws of 1970, the City is now permitted to issue bonds or notes for certain expenditures for senior colleges which were formerly chargeable to the tax levy budget. Included are library books, educational and office equipment, campus planning staffs and the cost of minor rehabilitation projects. In the preparation of the expense budget for 1970-71 funding for these items was excluded by the City since it was assumed that the capital budget funding for these items (approximately $8.3 million) would be forthcoming by appropriate amendment.

In order to provide the $8.3 million in the 1970-71 Capital Budget an amendment thereto is now proposed.

This amendment provides that: (1) Capital Project HN-60 which formerly included funding for the Central University Office of Campus Planning and Development be expanded by the amount of $900,000 to also include financing for the Senior College Campus Facilities Officers and their staffs and (2) Capital Project HN-203 which formerly provides only for major rehabilitation work on the senior college campuses (funded in the amount of $600,000 for 1970-71) be expanded to make provision for items totalling $7.4 million which had been originally proposed for Expense Budget funding. Included under this category are library books, educational and office equipment and minor rehabilitation work.

As indicated, the titles for the two Projects have been broadened to encompass the new areas of capital expenditure.

NO. 5. CONVERSION TO ALTERNATING CURRENT, STAGE 1, HUNTER COLLEGE: Item withdrawn.

NO. 6. RENTAL OF SPACE - QUEENS COLLEGE: RESOLVED, That the Board authorize the rental of approximately 2,500 square feet of space for the Theatre Department of Queens College; and be it further

RESOLVED, That the Department of Real Estate be requested to negotiate for the rental of the aforesaid space.

EXPLANATION: Creation of an independent Theatre Department of Queens College requires additional space not anticipated when the Queens College Theatre facilities were designed. A building nearby the College will meet the current instructional needs of the new department. The first floor when cleared completely will provide a multi-purpose area to be used for acting classes 74 and 75, for free-hour use, for studio theatre presentations, and as rehearsal space for Queens College Theatre presentations. It will supplement room 115 in King Hall as classroom space.

The basement can be divided into two areas: a storeroom for theatrical properties and supplies, and a larger space to be set up permanently as a theatre design studio for courses 175, 176, and 177, as well as for small graduate seminars. The existing office should be retained for storage of classroom materials and files.

NOTE: Resolution approved by the Committee on Campus Planning and Development at its meeting on November 21, 1970.
NO. 7. RENTAL OF TEMPORARY STEEL BUILDING - LEHMAN COLLEGE: RESOLVED, That the Board of Higher Education approve a contract for a rental of a temporary steel building of approximately 8,100 square feet, to be located on the Herbert H. Lehman College campus, for a total of five years, chargeable to the appropriate tax levied code, subject to the availability of funds and subject to the approval of the Committee on Campus Planning and Development.

EXPLANATION: The temporary structure will be used to supplement the existing dining facilities at Herbert H. Lehman College. Preliminary plans call for this facility to provide a seating capacity of approximately 450. During the peak dining period it will accommodate approximately 1350 persons. The completion of this structure is essential to accommodate the College's projected enrollment for the 1971-72 academic year.

NO. 8. RENTAL OF SPACE—RICHMOND COLLEGE: Item withdrawn.

NO. 9. AMENDMENT TO THE BYLAWS: Item tabled.

Mr. Ashe and Mr. Berman asked to be recorded as voting "NO."

At this point the Board heard Mr. Lewis (University Student Senate) and Mr. Sharfman (Student, University Graduate Division) re Calendar No. 9.

Upon motions duly made, seconded and carried, the following resolutions were adopted or action was taken as noted: (Cal. Nos. 10 through 42)

THE CITY UNIVERSITY
(Calendar Nos. 10 through 14)

NO. 10. ORAL REPORT OF THE DEPUTY CHANCELLOR:

I want to mention two or three things in terms of news items. You have all received a copy of Mayor Lindsay's December 1 letter addressed to Governor Rockefeller, which deals with the University's budget. This letter certifies the University's budget, and in it the Mayor makes a statement as to his belief that a very large sum of money will be necessary to finance the City University's operations for next year. However, the Mayor went on to say that he would commit the City only for the same amount it provided for the University last year and asked the state to increase its share of the City University's budget. This poses a matter for negotiation with the Governor's Office and a matter for legislation if there is to be any change in the funding formula. The Governor's budget, in which he will indicate the amount he is prepared to support, appears in mid-January. Then we will get the next significant indication of what our budget situation is. At the moment our situation is one which is discouraging and bleak. There may be serious problems in the offing, but there is no point in discussing them now. Any more except to say that we have a more than usual uphill fight. Apparently, the City and the State have more real difficulties than they had in the past—with all due respect to Mr. Hayes and his difficulties in the past.

The next item that I want to mention is that arrangements for the merger of the Voorhees Technical Institute with the City University are proceeding. As usual, it is turning out that the complexities are greater than expected, but in many cases they are resolvable. I would say it is a matter of six weeks to work this out.
I want to mention that Lehman College's faculty, with the concurrence of the President, has agreed to reduce the number of credits required for a baccalaureate degree from 128 to 120, a minimum required by the State of New York. However, this is not at all unusual since many large and reputable institutions in the State of New York have had this as a degree-granting requirement.

The next thing I want to mention is that at the last meeting the Board asked the Presidents to make a report to the Board on the recruitment practices for the 600 lines authorized. A complete set of these reports will be mailed to you.

**NO. 11. AMENDMENT OF MINUTES:** RESOLVED, That Calendar No. 5 of the minutes of the meeting held March 15, 1965, be amended to read as follows:

RESOLVED, That the Board, in the exercise of its judgment, grant public and private hearings on such items on the agenda as university-wide implication and which are the subject of written requests for such hearings addressed to its chairman. In like manner items which are not of university-wide implication shall be referred by the Chairman to an appropriate committee of the Board or to the Chancellor.

NOTE: Matter in brackets to be deleted; matter underlined is new.

**NO. 12. DESIGNATION OF UNIVERSITY DEAN FOR BUSINESS AND RESEARCH ADMINISTRATION:** RESOLVED, That Nathaniel H. Karol, Professor of Education and presently University Associate Dean for Administration, be designated University Dean for Business and Research Administration, at an annual rate of compensation of $33,800 (salary $29,800, plus $4,000 additional supplementation), for the period January 1, 1971 through June 30, 1971, subject to financial ability.

EXPLANATION: Dean Karol was appointed in June 1969 with initial responsibilities confined to the area of grants and contracts administration, with the understanding that his responsibilities would subsequently be expanded with a commensurate change in title. In November 1969 Dean Karol was assigned additional responsibilities for central university office support functions: accounting, payroll, budget, personnel, purchasing and building management. His duties bring him into contact with City, State and Federal officials, as well as with Board members and college presidents. For a period of a year he has discharged his expanded responsibilities effectively, and he has displayed a high degree of managerial skill. Dean Karol is compensated currently at an annual rate of $32,800 (salary $29,800, plus $3,000 additional compensation).

**NO. 13. UNIVERSITY INSTITUTE OF OCEANOGRAPHY:** RESOLVED, That the University Committee on Oceanography be reconstituted as a policy council of the University Institute of Oceanography; and be it further

RESOLVED, That the Chancellor shall appoint members of the policy council each to serve for a period of three years; and be it further

RESOLVED, That the University Institute of Oceanography operate in accordance with the set of bylaws attached hereto and as they may be amended in accordance with the procedures established in these bylaws subject to informal acceptance of minor revisions to be made by an ad hoc committee composed of Presidents Rees and Marshak and Mr. Lewis.

EXPLANATION: By a resolution approved at its meeting of December 9, 1968, the Administrative Council created the University Committee on Oceanography and authorized it to operate common facilities and to act to strengthen University efforts in oceanography.
It has become increasingly clear that the mission of the Committee does not match its structure. Too many students applying in oceanography must be denied admission because of a lack of appropriate degree programs. Faculty must hold departmental appointments and hence must first meet department needs. Consequently, oceanographers representing specialties of interest to the program are oftentimes not appointed because they fail to suit the needs of an individual department. Oceanography is a unique discipline in that it really is several disciplines in one. Many of its goals and needs do not coincide with those of any single department, and the Institute proposed herein represents the suggestions of the University Committee on Oceanography. In the view of the Committee the reorganization suggested here will aid in bringing the oceanography program at The City University of New York into national prominence. The establishment of a clear management plan, as outlined here, will also assist in the successful search for federal support, such as through the Office of Sea Grant Program.

The City University of New York
The City College

UNIVERSITY INSTITUTE OF OCEANOGRAPHY

BYLAWS

SECTION 1 THE INSTITUTE

Section 1.1 PURPOSES. There shall be a University Institute of Oceanography within the organization of The City College. Its purpose shall be to coordinate and integrate, at all degree levels, existing training, research and advisory service programs in oceanography and marine resources, at whatever campus of The City University of New York and the organization, at all degree levels, of new programs.

Section 1.2 ORIENTATION. The duties and functions of the Institute shall be to recommend sites and places of operation; to administer the funds of the Institute whether provided by the University or by outside sources; to initiate course offerings and recommending them to the Faculty Council at the appropriate college; to review all programs in oceanography and marine resources in the University, and make appropriate recommendations thereon to college faculties, the Chancellor, and the Board of Higher Education; to administer advisory services; to establish and offer a graduate program leading to graduate degrees in oceanography where no appropriate degree program currently exists, subject to the Bylaws of the University Graduate Division. In addition to other activities, special emphasis shall be on a mission directed program in marine and estuarine studies of the maritime/metropolitan interface—one designed to explore problems of shoreline usage, pollution, recreation, port economics, regional fisheries and opportunities for industrial development. In addition to other activities, the training aspect shall develop programs for the disadvantaged and be available to schools other than colleges, and throughout the tri-state area.

SECTION 2 THE FACULTY

Section 2.1 FACULTY MEMBERSHIP. The faculty of the Institute shall consist of the members of the Policy Council and additional faculty shall be elected by the faculty of the Institute annually from among the instructional staff of the University and the professional staff in affiliated programs at other institutions. Membership shall be based upon a demonstrable interest in, and commitment to, oceanography and the utilization of marine resources. All instructional staff receiving their initial appointment from the Institute shall be members of the faculty of the Institute for as long as they hold appointment through the Institute. Election to the faculty of the Institute shall be reviewed annually.

Section 2.2 FACULTY RESPONSIBILITIES. The faculty shall meet at least twice each year and receive a report from the Director. A quorum shall consist of 50% of the faculty. The faculty shall have responsibility for recommending to the Director and the Policy Council on any matters affecting the welfare of the Institute and its programs.
SECTION 3 THE POLICY COUNCIL

Section 3.1 APPOINTMENT OF THE POLICY COUNCIL. The Chancellor shall appoint the members of the Policy Council; each member of the Policy Council will serve for a period of three years, and be subject to reappointment.

Section 3.2 RESPONSIBILITIES OF THE POLICY COUNCIL. The Policy Council shall act between the stated meetings of the Faculty of the Institute to accomplish the purposes of the Institute as stated above and in the Bylaws of the Board of Higher Education. The Policy Council shall act also as a Committee on Appointments for faculty members appointed directly to the Institute, who might otherwise not be integrated into existing departments in recommending persons for initial appointment, tenure and promotion to the President of City College; and receive recommendations from the faculty of the Institute and the Director of the Institute. The Policy Council shall establish such standing committees as it deems necessary.

Section 3.3 STRUCTURE OF THE POLICY COUNCIL. The Director shall be chairman of the Policy Council.

SECTION 4 THE DIRECTOR

Section 4.1 APPOINTMENT OF THE DIRECTOR. The President of The City College, taking into account nominations received from the Policy Council, shall appoint the Director for a period of three years. The Director may be reappointed.

Section 4.2 RESPONSIBILITIES OF THE DIRECTOR. The Director shall preside at all meetings of the faculty of the Institute and of the Policy Council. It shall be the duty of the Director to conduct the daily affairs of the program within the policy guidelines established by the Policy Council and the faculty. The Director shall initiate such actions as he deems appropriate in meeting the instructions and wishes of the Policy Council.

SECTION 5 THE GRADUATE STUDENTS

Section 5.1 STUDENT AFFAIRS. Subject to the bylaws of the University Graduate Division, the Institute shall accept qualified graduate students whose interest does not fit that of existing departments or programs, provide them with courses not offered by existing departments or programs, and supervise their studies leading to graduate degrees.

Section 5.2 STUDENT RESPONSIBILITIES. Graduate student responsibilities shall include all those enumerated in the bylaws of the University Graduate Division. Student representatives may be invited by the Policy Council to be voting members of the Council.

SECTION 6 AMENDMENTS AND REVIEW

Section 6.1 AMENDING PROCEDURE. These bylaws may be amended by a two-thirds affirmative vote of the faculty members present at any stated or special meeting of the faculty of the Institute, provided that notice shall have been given of the proposed amendment at least thirty (30) days before the meeting at which the vote is to be taken.

Section 6.2 PROCEDURE FOR REVIEW. Every second year the Policy Council shall present to the faculty at its first meeting of the academic year an analysis of the operation of the bylaws, with recommendations for change, when necessary.
Section 6.3 RULES OF ORDER. Whenever the question is raised, Robert's RULES OF ORDER, REVISED, shall be the basis of order, except when inconsistent with these bylaws and/or those of the Board of Higher Education.

**NO. 14. EQUAL EMPLOYMENT OPPORTUNITY:** RESOLVED, That the City University and its component units reaffirm their support for the principle of Equal Employment Opportunity and commit themselves to a Program of Affirmative Action aimed at increasing employment and promotional opportunities for members of minority groups by adopting the attached Affirmative Action Compliance Program.

EXPLANATION: The federal government requires by virtue of Executive Orders 11246 and 11375 that all institutions which employ more than fifty people and are recipients of federal contracts of $50,000 or more must establish an Affirmative Action Program which includes a periodic inventory of minority group representation in all levels and segments of the institute coupled with efforts to improve employment and promotional opportunities in areas where ratios of minority group members do not appear to be commensurate with or proportionate to their availability. While the City University has traditionally adhered to the concept of nondiscrimination in its employment practices and exemplifies in its Open Enrollment Policy a major commitment to provide greater opportunities for the financially disadvantaged, most of whom are equally members of minority groups, it is nonetheless necessary in order to satisfy federal requirements that a formal Affirmative Action Program be instituted.

Note: The Administrative Council passed this action at its meeting of November 9, 1970

The City University of New York
Affirmative Action Compliance Program

**Statement of Policy**

It is the policy of the Board of Higher Education and its component colleges and units of The City University of New York to recruit, employ, retain and promote employees without regard to sex, age, race, color or creed.

As a public college system, the City University believes in a policy of nondiscrimination and of providing educational opportunities for the disadvantaged as a means of facilitating their access to a broader range of employment opportunities. Moreover, the City University recognizes that the adoption of a vigorous program of action is required if meaningful strides are to be made in the direction of improved employment opportunities for groups which have been disadvantaged in the past. It also recognizes that the employment opportunities created by the open enrollment policy create a unique opportunity to implement such a program. To this end the Board of Higher Education by its action of September 28, 1970 (Calendar No. 30A) committed itself, in connection with its construction program, to the objective of enhancing employment of minority workers in the construction industry and of involving minority contractors in building projects. By this policy statement the University is now committed to a comprehensive program encompassing both contractual relationships, such as construction awards, and internal employment practices aimed at insuring minority groups of all kinds equal opportunity for employment, for on-the-job-training and for advancement in responsibilities and remuneration.

**Program Components:**

1. Each college will develop its own Affirmative Action Program in implementation of this policy with overall coordination and monitoring to be performed by the University.

2. The policy on nondiscrimination will be communicated periodically to all employees through suitable media. Unions which have contracts with the University or with the City of New York covering employees of the University shall be similarly informed and their cooperation requested and the University policy will also be suitably published to external groups.
3. The Equal Opportunity clause will be incorporated in all purchase orders, contracts and leases with a face value of $5,000 or more.

4. A self evaluation inventory will be conducted periodically to determine the extent to which the University is achieving equal employment objectives, and actions will be initiated as required to expand employment and promotion opportunities available to minority groups and other categories of persons previously discriminated against in employment.

University Responsibilities

1. The Chancellor will establish a Committee with university-wide representation to provide policy direction for the University's Affirmative Action Program and will include in his committee designations a senior member of his staff to whom college program coordinators will report.

2. The Chancellor's staff representative will keep informed on federal, state and city policies and requirements in order to provide guidance and assistance to college coordinators, and will maintain appropriate liaison with responsible federal officials and counterparts at other Universities.

3. The University Committee will review the programs of the individual colleges and the self evaluation inventories and will recommend appropriate policies and actions based on such reviews.

4. The Chancellor will establish procedures for the university-wide collection of data required for compliance with the Affirmative Action program.

5. The University Central Office will develop an Affirmative Action Program predicted on the needs of the University and the community needs and characteristics, and in compliance with the general requirements stipulated in this policy.

College Responsibilities

1. Each college will develop an Affirmative Action Program predicated on local campus and community needs and characteristics and in compliance with the general requirements stipulated in this policy.

2. Each College and University Center will appoint a campus Affirmative Action Program Coordinator. The individual designated shall be a senior college official who reports directly to the President and has sufficient authority to insure that the college program is effectively carried out. Where contract activity, particularly in the construction area, warrants it may be appropriate to supplement this appointment by Designating two assistant coordinators, one for construction and other contracts and the other for administrative staff, faculty members and other college employees.

3. The advisory committee mechanism should be appropriately utilized as a means of securing community participation and support. Where the amount of construction activity at the college is significant an advisory group should be established with representation from prime contractors, the construction trades, other unions, the building contractors' association, community representatives and college representatives. Similarly, an advisory group with composition appropriate to its purposes should be established to provide advice and assistance in connection with college personnel policies.

4. Colleges will review their personnel policies and practices with a view toward effecting such changes as are necessary to implement an effective affirmative action program. The college affirmative action program policy will be appropriately disseminated through campus publications and manuals, posters, recruitment advertisements
and other suitable media. Recruitment efforts should emphasize sources of employees in the concerned categories. Thus, it is to be noted that it is not sufficient for the college to identify a minority group member as a potential employee. It is equally essential that such individuals be given a full opportunity to compete for a job. Similarly training and promotion policies and practices should be linked with a view toward providing improved advancement opportunities for the groups and categories in question.

THE CITY COLLEGE
(Calendar Nos. 15 through 19)

NO. 15. APPOINTMENT OF ASSISTANT PROFESSOR WITH WAIVER OF THE BYLAWS AND DESIGNATION AS ASSOCIATE DEAN FOR COMMUNITY AFFAIRS AND ASSOCIATED STUDENT PROGRAMS: RESOLVED, That Bernard R. Gifford be appointed Assistant Professor in the Department of Urban and Ethnic Studies for the period May 1, 1971 through August 31, 1971, at the salary rate of $18,760 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Gifford does not possess a doctorate degree; and be it further

RESOLVED, That Mr. Gifford be designated Associate Dean for Community Affairs and Associated Student Programs for the period May 1, 1971 through June 30, 1971 with compensation at the rate of $3,000 per annum, subject to financial ability.

EXPLANATION: Mr. Gifford comes to The City College with the highest recommendations. The City College Provost Search Committee and the Search Committee for a Provost for Community Affairs commissioned by the Faculty Senate have recommended Mr. Gifford for the position of Associate Dean for Community Affairs and Associated Student Programs. Their recommendations have been strongly reinforced by letters of recommendation sent in support of this appointment. The Appointments Committee of the Department of Urban and Ethnic Studies has recommended his appointment as Assistant Professor in that department.

Mr. Gifford was in his final year of study for the Ph.D. in Biophysics at the University of Rochester’s School of Medicine and Dentistry when he was first elected to serve as the third President of FIGHT (Freedom, Independence, God, Honor, Today—a non-profit social and educational organization) in June of 1969. This organization was formed as a direct result of the Rochester rebellion of July 1964. Mr. Gifford became involved with the FIGHT Organization in 1966 organizing its first government funded program which trained minority group citizens for Civil Service employment. Other areas now under his jurisdiction are FIGHTON, a subsidiary of FIGHT, involved in on-the-job training programs; FIGHT SQUARE Housing Development Fund; Drug Abuse Prevention Programs; FIGHT’S non-profit Economic Development Corporation whose programs are supported by a $675,000 grant from the Office of Economic Opportunity.

In view of Mr. Gifford’s outstanding success in developing the FIGHT Organization into a federation of 105 different organizations and self-help groups, he is more than qualified to work for and with The City College and the community as Associate Dean for Community Affairs. We are convinced he can play an invaluable role at The City College and respectfully request that the bylaw requirement of a Ph.D. degree be waived.

NO. 16. APPOINTMENT OF ASSISTANT PROFESSOR AND DESIGNATION AS ASSISTANT DEAN: RESOLVED, That Theodore M. Brown be appointed Assistant Professor in the Department of Physics for the period February 1, 1971 through August 31, 1971 at the salary of $16,760 per annum, subject to financial ability; and be it further

RESOLVED, That Dr. Brown be designated Assistant Dean in the College of Liberal Arts and Science for the period February 1, 1971 through June 30, 1971, with compensation of $2,000 per annum for services as Dean, subject to financial ability.
Minutes of Proceedings, December 28, 1970

NO. 17. APPOINTMENT OF ASSISTANT PROFESSOR WITH WAIVER OF THE BYLAWS:
RESOLVED, That Arthur Symes be appointed Assistant Professor in the Department of Architecture, School of Architecture, for the period September 1, 1970 through August 31, 1971, at the salary rate of $15,380 per annum, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Symes does not possess the Ph.D. degree.

EXPLANATION: Mr. Symes has been the Executive Director of the Architects Renewal Committee in Harlem (ARCH) for more than two years, leading that organization in the establishment of many new programs. ARCH is, of course, the original advocacy planning organization. It has contributed professional services to community organizations and individuals, so that they have been able to express themselves and their plans and goals articulately to City, State and Federal agencies, that finance (and therefore dominate) improvements to local environment. Such pioneer professional advocacy services have made the poor and disadvantaged contribute to the improvement of their own lot, without cost to them: any cost comprising an insurmountable barrier.

Mr. Symes has served as consultant to the National organization of the American Institute of Architects and the Association of Collegiate Schools of Architecture on both minorities' training and advocacy planning. Such recognition by the professional organization, and the educational organization in the field of architecture, is a credential equal to the highest earned degree available. Mr. Symes has created and managed the ARCH-AIA program to employ and motivate minority young people to enter architectural schools, supplying a work experience in architectural offices in New York City, followed by scholarship aid in college courses leading to a professional degree.

His work with minorities has been in the time period normally filled by apprenticeship to a practicing architect. Such apprenticeship is a technical prerequisite to registration in architecture. We believe, therefore, that Mr. Symes, having directed his energies to education of the community and young adults, has made a critical contribution to architecture and the environment that serves as a credential at least equal to registration. We recommend, therefore, that the requirement for registration be waived in this instance for the benefit of the School of Architecture.

NO. 18. PROMOTION WITH WAIVER OF THE BYLAWS: RESOLVED, That Associate Professor James R. McDermott, Department of Secondary Education, School of Education, be promoted to the rank of Professor, effective January 1, 1971, at the salary rate of $24,240 per annum, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this promotion as Professor McDermott does not possess the Ph.D. degree.

EXPLANATION: Professor McDermott came to The City College in 1950 when the Industrial Arts Program was instituted in the School of Education. He has served as Chairman of this program for the past eight years and should be given considerable credit for increasing the enrollment in the program by approximately three times the number registered in 1962. The Industrial Arts Department has become the major source of teachers of industrial arts for New York City. The reputation of industrial arts at The City College has become known throughout the state. There is a definite relationship between the growth in enrollment at The City College and the decrease in enrollment at New York University, the only other institution in this part of the state which offers work in this field. During the past eight years our professional relationships with the Bureau of Industrial Arts Education of the State Education Department have been greatly strengthened through his efforts. During this time, Professor McDermott has found time to write. The Bruce Publishing Company requested him to revise his book, "Comprehensive General Shop I," for a second printing. He has also found time to do a very effective job of teaching. In both classroom and shop his classes are conducted in a way that serves as a model for men who are being trained in this area.

When Professor McDermott assumed the chairmanship of the Industrial Arts the severe demands made upon his time and energy necessitated the cessation of his progress towards the doctorate. However, his growth as an educator and as a widely known and respected leader in the industrial arts field have more than compensated for the absence of the doctorate. The experience and knowledge he has acquired undoubtedly exceed what he could have acquired through additional formal graduate study. Professor McDermott well merits every possible consideration for promotion to full professor.

NO. 19. WAIVER OF YEAR OF SERVICE FOLLOWING SABBATICAL LEAVE: RESOLVED, That Professor William Gettel, Department of Music, be granted permission to take his terminal leave upon completion of his sabbatical leave (1/31/71) and that the bylaw requirements that he return to the staff for a year of service after a sabbatical leave be waived.
EXPLANATION: Professor Gettel was granted a sabbatical leave for the fall term 1970 for the purpose of study and writing. This was his first sabbatical in his 24 years of service with the college. His success during his sabbatical is best described in his own words: "I am eager to continue the writing I have begun during my sabbatical—which is incidentally, my first. I believe that considerable publishable material can be developed from my course notes and syllabi but I know from past experience that it cannot be adequately prepared while I am involved with classes, supervision and other duties associated with full time teaching."

Professor Gettel has therefore applied for a waiver of the year of full time service following a sabbatical, in order to take his terminal leave in the spring and continue the work, initiated during the fall term. In view of his years of service as an outstanding teacher, his efforts in shaping the growth and development of the Department of Music, and his contributions to a wide range of departmental and college committees, approval of Professor Gettel's request has been acted on favorably by the Review Committee and transmitted with a recommendation for approval.

HUNTER COLLEGE
(Calendar Nos. 20 through 23)

NO. 20. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved, as indicated, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not possess the Ph.D. degree:

<table>
<thead>
<tr>
<th>Dept., Title &amp; Name</th>
<th>Period</th>
<th>Salary Rate</th>
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<tr>
<td>Classics (Chinese Division)</td>
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<tr>
<td>Assistant Professor Tsao, Lionel</td>
<td>9/1/70-8/31/71</td>
<td>$17,380</td>
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<tr>
<td>Political Science</td>
<td></td>
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<tr>
<td>Visiting Professor Golar, Simeon</td>
<td>9/1/70-1/31/71</td>
<td>1/4 of $22,620</td>
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<td>Black &amp; Puerto Rican Studies</td>
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<td>Visiting Assoc. Prof. Andreu-Iglesias, Cesar</td>
<td>9/1/70-8/31/71</td>
<td>$16,380</td>
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<tr>
<td>Kagombe, Maina D.</td>
<td>9/1/70-1/31/71 &amp; 7/71</td>
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<td>1/4 program</td>
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<td>Visiting Asst. Prof. Haughton, James</td>
<td>9/1/70-1/31/71</td>
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<tr>
<td></td>
<td>4/15 program</td>
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EXPLANATION: LIONEL TSAO: Professor Tsao, although he does not hold the doctorate, has recognized high standing among Sinologists, as evidenced, for example, by his election as a Fellow of the Royal Asiatic Society, and his having enjoyed full professorial rank as one of the most senior officials concerned with Chinese language and culture within the Federal Government. Further, it is not unusual to find professorial rank conferred on scholars without the degree in the field of Chinese Language and Literature (e.g. at Berkeley, Georgetown, Illinois, Connecticut, Columbia). In the three years since the inauguration of the Hunter Chinese program, Professor Tsao's great learning as well as his courtesy and concern towards students has helped make Hunter's enrollment in the first Chinese courses one of the largest in the New York area.

SIMEON GOLAR: Mr. Golar is an expert in Urban Affairs, and is Commissioner of Housing of the City of New York. Mr. Golar is a member of the New York Bar, and an expert on minority problems. It is important for the Political Science Department to have outstanding practitioners as visiting professors. The President considers him to have the equivalency of the Ph.D.

CESAR ANDREU-IGLESIAS: Mr. Iglesias is a prominent Puerto Rican journalist, with several published novels, critical essays, and other literary works to his credit. Professor Iglesias does not have a Ph.D., but has demonstrated superior competence in the Puerto Rican Socio-political scene. In the light of research which he plans to undertake in the Puerto Rican community in New York, his presence here will be an asset both to Hunter College and the Department of Black and Puerto Rican Studies.
MAIN A D. KAGOMBE: Mr. Kagombe was formerly director of Afro-American Studies at Manhattan Community College in the rank of Associate Professor. This appointment is in keeping with that rank.

JAMES HAUGHTON: Mr. Haughton is recommended for appointment to teach a highly specialized course for which an instructor of his experience and background is mandatory. His qualifications for this course are equivalent to those of an earned Ph.D.

NO. 21. AUTHORIZATION OF RENTAL OF SPACE: RESOLVED, That the Board authorize, subject to approval of terms and conditions of a lease by the Committee on Campus Planning and Development, the rental, purchase or acquisition by condemnation, of approximately 35,000 square feet of space for Hunter College; and be it further

RESOLVED, That the New York City Department of Real Estate be requested to negotiate for the aforesaid rental.
EXPLANATION: The additional space is required to provide for an expanded College enrollment in September 1971.

NO. 22. EXCHANGE PROGRAM WITH FINCH COLLEGE: RESOLVED, That an experimental reciprocal Student Exchange Program with Finch College be introduced in which a limited number of students from each campus be permitted to take a limited number of credits per semester at the other College; the program to be only of one or two year's duration.

EXPLANATION: The Faculty Council of Hunter College approved the above resolution on October 8, 1970, under the following guidelines:

A. The exchange would not exceed 60 student credit hours per term, in each direction, e.g., 20 students of one institution each taking one 3-credit course at the other institution (except that a larger number would be permitted to use up an accumulated favorable balance of credits).

B. The students exchanged would be screened with the right of veto by proper authorities in both the sending and receiving institution.

C. The receiving institution could specify courses or sections to which students would be admitted. (It would be Hunter's practice to admit Finch students only to courses in which there were vacancies. No new sections would be created.)

D. At the end of each year a balance would be taken of the interchange of credits and in the following year an attempt would be made to even the exchange. At the termination of the program any outstanding balance would be met by cash payment at the appropriate credit fee. (It is anticipated that Hunter would use the reciprocal exchange sparingly and would so control the outflow of Hunter students that no cash payment by Hunter would be required.)

NO. 23. HUNTER COLLEGE GOVERNANCE PLAN: WHEREAS, Mail ballots having been submitted to all eligible instructional staff and students of Hunter College, The City University of New York, and more than 30% of the eligible persons in each of the foregoing constituencies responding by returning mailed ballots, and a substantial majority of those responding in each of the above constituencies having approved the document submitted herewith entitled "Charter For A Governance For Hunter College" which document is dated September 1970; and

WHEREAS, The President of Hunter College has recommended to the Board of Higher Education the approval of such a Charter as described above, by the Board of Higher Education; therefore be it

RESOLVED, That the Board of Higher Education authorize and approve the document recommended by the President of Hunter College entitled "Charter For A Governance of Hunter College" dated September 1970; and be it further
RESOLVED, That the said Charter of Governance shall take effect immediately upon certification by the President of Hunter College to the Chairman of the Board of Higher Education that in accordance with Article I, Section 2, of said Charter, the Senate has completed its first meeting.

EXPLANATION: After the failure of the task force on governance to prepare a governance plan in the spring of 1970, the President of Hunter College requested the assistance of the American Arbitration Association. Mr. Willoughby Abner of that association proposed a set of guidelines for establishing an ad hoc governance drafting committee composed of students, faculty and administrators, and representing diverse elements within the College community. The President implemented that plan on July 27, 1970. A copy of the summary of the President's plan is enclosed. The Committee agreed upon Mr. Arthur Singer, Vice President of the Sloan Foundation as the moderator of their sessions. The Committee completed its work in early September and faculty and student groups arranged for discussion of the plan by their constituencies. Mail ballots were submitted to all eligible instructional staff and students of Hunter College. The referendum was supervised by the Elections Division of the American Arbitration Association and a copy of their report of the results of the referendum is also attached.

NOTE: A copy of the “Charter For A Governance of Hunter College” is on file with these minutes in the Office of the Secretary of the Board.

The following statements from the Legislative Conference and the United Federation of College Teachers were received:

THE LEGISLATIVE CONFERENCE

The Legislative Conference has analyzed and evaluated the charter for a Governance of Hunter College.

We find that it is impossible to anticipate how various sections of this report are to be implemented. Under certain circumstances it is conceivable that the provisions might be implemented in a manner which could interfere with and derogate the right of exclusive representation of the Legislative Conference as collective bargaining agent of members of the instructional staff of Hunter College, or which could in some other respect violate the contract between the Legislative Conference and the Board of Higher Education.

We do not wish, however, to appear to oppose the charter as a whole. Accordingly, we wish at this time merely to go on record as reserving all our rights to protest any portion of the charter which in its implementation and administration in any manner detracts from or fails to recognize the exclusivity of the Legislative Conference to represent the instructional staff in the area of its competence under the law and under the contract, or which in any other respect violates the contract between the Legislative Conference and the Board of Higher Education.

UNITED FEDERATION OF COLLEGE TEACHERS

The United Federation of College Teachers commends Hunter for creating and accepting in college-wide referendum a new governance charter. These charters may be useful and necessary documents. They may provide guide lines for college operation which have historically been lacking or ignored within each unit. They may help to clarify and enforce the rights and duties of faculty and students. Their salutary effects will depend, of course, not only upon appropriate ordering of governance tasks, but especially upon the degree to which they provide the widest representation of teachers, non-administrative ranks, and the several levels of students. We believe that it is a good sign that some colleges, including now Hunter College, have begun this process which we hope will assure an equitable voice in governance for all members of the educational institutions but would like to remind the CUNY community that we have only begun to move toward this objective and there is far to go.

We invite the new Senate of Hunter College to consult closely on personnel matters with organizations representing faculty, particularly on teacher and course evaluation, to encourage a maximum of critical dialogue. The resulting understanding will help to ensure the acceptance and validity of the Senate's actions.
The UFCT approves of separate charters for each unit of CUNY and urges the BHE to accept that principle, provided that the process of collective bargaining and the contracts resulting therefrom are fully honored and protected.

Specifically with regard to the proposed Hunter Charter:

1. We approve its obvious emphasis on mechanisms to improve the quality of undergraduate teaching. This is in line with CUNY’s first mission as a teaching university. This is a responsibility which calls for extensive cooperation between faculty and students involving joint interpretation of the results of evaluative devices. The fundamental basis of teacher evaluation must not be punitive, but rather the improvement of instruction.

2. We are pleased that the document has been presented as a test arrangement and that it will be subject to continual mandatory review resulting after three years in another “constitutional convention.” We wish to emphasize to the Administration and to the new Senate that this review procedure is critical and must be given resources adequate to its task.

The UFCT urges the BHE to accept the Hunter document only with the changes indicated below:

1. The provision with reference to student evaluation of teaching for both tenured and non-tenured personnel does not specify that to be valid student judgment must be based on the expressed opinion of an overwhelming proportion of students in each class.

2. The procedures for amendment are defective. It should be possible for any member of the Senate (not just a 3/4 majority) to offer an amendment to the charter. Such an offered amendment should be mandated for referendum upon receiving a 2/3 majority vote of the Senate. The amendment procedures by petition from the respective constituencies are valid.

3. We note that lecturers, instructors and non-tenured professors form the vast majority of the teaching staff of the College. The first category has received only a token 13% of the total Senate representation and the last two have no effective voice in governance because of their junior positions. That does not constitute just representation of the governed.

4. Article XI, Section 3, is loosely and imperfectly drawn and we offer the following changes:

   a. Student evaluations of faculty teaching must be based upon questionnaires and other devices which are specific in the information they elicit regarding nature of the course itself; class size and other teaching and learning conditions; and fully protective of the academic freedom of the teacher. There must also be room for open-ended comments by students which may be helpful.

   b. All student questionnaire results shall be given to the instructional staff member and placed in his personnel file with an opportunity for appending comments.

   c. In the event that strongly negative student responses with respect to non-tenured personnel nevertheless result in reappointment, the students may appeal to an impartial student-faculty panel for final decision.

Should strongly negative student responses with respect to non-tenured personnel result in non-reappointment, the faculty member may appeal to an impartial student-faculty panel for final decision. In the event that this non-appointment allegedly violates the collective bargaining agreement, final recourse will be outside, binding arbitration.
Pending the outcome of all such appeals the faculty member shall be retained in his position.

d. If strongly positive student questionnaire responses nevertheless result in non-reappointment, the faculty member may avail himself of the above-mentioned appeals procedure.

e. As for tenured faculty members who are subject to the provision of strongly negative student responses, their reassignment, suspension or termination shall be subject to the grievance procedure, due process under law, and outside, binding, impartial arbitration.

BROOKLYN COLLEGE
(Calendar No. 24)

NO. 24. APPOINTMENTS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following appointments be approved, as indicated, for the period 9/1/70-8/31/71, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate these appointments as the candidates do not possess the Ph.D. degree.

<table>
<thead>
<tr>
<th>Dept. &amp; Rank</th>
<th>Name</th>
<th>Ann. Sal. Rate</th>
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<tbody>
<tr>
<td>Counseling</td>
<td>Cartey, Desmond H. *</td>
<td>$16,380</td>
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<tr>
<td>Asst. Prof.</td>
<td>Barton, W. Alexander</td>
<td>$14,380</td>
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<tr>
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<td>Cole, Booker **</td>
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<tr>
<td>Asst. Prof.</td>
<td>Obler, Martin **</td>
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</tr>
<tr>
<td>Educational Services</td>
<td>Waller, Clarence **</td>
<td>$12,380</td>
</tr>
</tbody>
</table>

*Waiver contingent on attainment of Ph.D. degree by 9/1/71
**Waiver for probationary period only, not for tenure and not beyond 9/1/75

Mr. Ashe asked to be recorded as voting “NO” with respect to the appointments of Desmond H. Cartey and Martin Obler.

EXPLANATION: DESMOND H. CARTEY: I should like to request a waiver of the bylaw on Ph.d. requirement for Mr. Cartey. J. E. S. Braithwaite, University of the West Indies, the adviser on Mr. Cartey’s doctoral dissertation, Crime and Delinquency in Trinidad and Tobago, has informed me that his thesis has been submitted. Final revisions have been completed, and only a possible oral defense remains for completion of the degree. For this, and for reasons that follow, I would recommend a one year waiver.

Two chapters from the dissertation which deal with the social effects of migration to the United States from Trinidad and Tobago have been selected for inclusion in a volume to be published by Doubleday in the spring of 1971. The volume is edited by Helen Jackson and has as its working title, People from the Caribbean Area in the United States. Mr. Cartey is previously represented in print as the contributor of an article, “How Black Enterprisers Do Their Thing: An Odyssey Through Ghetto Capitalism,” appearing in the Participant Observer, edited by Glenn Jacobs, and published by George Braziller, New York, 1970.

As Director of Financial Aid and Placement at Brooklyn College, in the financial aid area, Mr. Cartey directs ten professional counselors and fifteen clerical personnel in administering services to 4,000 students. More than 10,000 students, including those from SEEK, EOP, College Discovery and the undergraduate and graduate divisions, have been previously screened before the start of this academic year for such programs as financial aid, Work Study, Office of Economic Opportunity grants, National Student Defense Loans, New York State Higher Education Loans and Brooklyn College Emergency Loans. Under new procedures, reporting on and distribution of such items as SEEK stipends, in amounts determined by the Department of Educational Services, have also been centralized in his office.
In the placement area, he directs the college’s assistance to the entire student body in securing part-time employment and to graduating seniors in securing part-time employment. Career Counseling is also available to any student seeking it.

In addition to his excellent performance in this demanding capacity, he is also serving the college as a member of the Steering Committee of the Afro-American Institute and as its consultant on Caribbean studies. He is currently teaching a course on the Caribbean area for the institute. Last year he taught a course in the Department of Education on the Afro-American Heritage and Schools in the United States.

The combination of his special academic training and personal background with his administrative experiences at the college provides Mr. Carter with unique counseling expertise and strengths which are especially valuable to the college with the advent of open admissions and the changing nature of the needs of a rapidly increasing number of the college’s students.

W. ALEXANDER BARTON: The position that Mr. W. Alexander Barton is recommended for, requires broad and expert knowledge and skill in counseling, administrative decision-making and in interpersonal relationships. In these areas Mr. Barton has demonstrated great sensitivity in exploring ways to help our special student to succeed in this college community. It is our opinion that Mr. Barton’s vast professional experience and personal expertise will greatly improve our services to students and, in addition, enrich the total college community.

BOOKER T. COLE: The expansion of the Department of Educational Services to include SEEK, E.O.P. and now those students who have been admitted to Brooklyn College under Open Admissions and who have an average below 80 have greatly increased the responsibility of the counseling component of our Department. In order to meet this challenge we have assigned the administrative counseling aspect to Mr. Booker Cole. Mr. Cole has been a professional Social Worker since 1959 and has demonstrated rare ability and commitment. He is the possessor of the exceptional combination of being both an excellent counselor and administrator. We believe that the nature of his new duties warrants his appointment as an Assistant Professor.

MARTIN OBLER: The new direction being charted by the Department of Educational Services requires special utilization of those staff members who are uniquely qualified. One of the outstanding features of our plan for compensatory education and counseling of SEEK and Open Admission students is our experimental Teacher-Mentor-Counseling program. Mr. Obler who has demonstrated great sensitivity in exploring ways to help our special student to succeed in this college community will coordinate this program.

We are requesting this waiver in recognition of the imminence of his completing the requirements for the Ph.D. Mr. Obler’s special qualifications were clearly demonstrated in the competent manner in which he resolved the difficulties in scheduling and registration that we anticipated for the coming school year.

CLARENCE WALLER: With the expansion and new dimensions of the Department of Educational Services, the position of Head Counselor in the SEEK Department has evolved into a highly sensitive position. It is one that requires a unique ability to communicate with over 20 people of diverse backgrounds and diverse academic expertise and status. In recommending that Clarence Waller be Head Counselor with the title of Assistant Professor and in fact asking for a waiver of the By-laws, we do so in recognition of his competency and ability to function in a responsible manner reassured that the position will be expertly and professionally handled. Not only is the supervision of the counseling department a heavy responsibility, but more important is the relationship that must be developed between counseling staff and student must be one of originality, sensitivity and flexibility. Clarence Waller from the present staff has worked with our counselors and with our students. We believe that he is the person who can best handle this difficult task.

QUEENS COLLEGE
(Calendar Nos. 25 through 27)

NO. 25. APPOINTMENT OF FULL PROFESSOR WITH TENURE: RESOLVED, That Vera S. Dunham be appointed Professor of Slavic Languages or the period 9/1/70-8/31/71, with tenure effective 9/1/70, at an annual salary rate of $27,900, subject to financial ability and schedule conditions.
EXPLANATION: This recommendation for tenure is in accordance with the amended education law which states "that persons of proven record who have achieved tenure at another recognized institution of higher learning and whose initial appointment is to the rank of Professor may be granted tenure immediately on appointment." Since Professor Dunham meets this requirement, it is recommended that she be given tenure effective with her appointment on 9/1/70.

NO. 26. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That Salvatore Oliva be appointed Instructor in the Department of Computer Science for the period 9/1/70-8/31/71 at an annual salary rate of $14,255, subject to financial ability and schedule conditions; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Oliva does not possess the Master's degree.

EXPLANATION: Mr. Oliva has a unique background in systems programming and teaching computer science. The lack of advanced degrees is, in the opinion of the Department Chairman, a direct result of the lack of such degree programs in the past. Some of Mr. Oliva's work has been of highest professional accomplishment and would make him an asset to any Department of Computer Science.

NO. 27. INSTITUTE IN NARCOTICS EDUCATION: RESOLVED, That the Board of Higher Education authorize Queens College to conduct an Institute in Narcotics Education for a maximum of forty elementary, junior and senior high school teachers, for the 1971 spring semester.

EXPLANATION: A Summer Institute in Narcotics Education was authorized by the Board in 1968, 1969 and 1970. It is the College's desire to continue to offer the Institute in conjunction with other concerned public and private agencies.

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
(Calendar Nos. 28 through 30)

NO. 28. APPOINTMENT OF PROFESSOR WITH WAIVER OF THE BYLAWS AND DESIGNATION AS DEAN OF ADMINISTRATION: RESOLVED, That Richard Pearson be appointed Professor of Education for the period November 16, 1970 through June 30, 1971, at the salary rate of $27,300 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Pearson does not possess an earned doctorate; and be it further

RESOLVED, That Mr. Pearson be designated Dean of Administration for the period November 16, 1970 through June 30, 1971, with compensation at the rate of $4,000 per annum in addition to his academic salary, subject to financial ability.

EXPLANATION: Mr. Pearson has had wide experience in education and as an administrator. Both will be of real value to the College as it continues to expand. The appointment with waiver of the bylaws is clearly for the good of the College.

NO. 29. PROMOTION TO FULL PROFESSOR: RESOLVED, That Ruth S. Lefkowitz be promoted from Associate Professor of Mathematics to Professor of Mathematics, effective January 1, 1971, at the salary rate of $23,240 per annum, subject to financial ability.

NO. 30. PROMOTION TO ASSISTANT PROFESSOR WITH WAIVER OF THE BYLAWS: RESOLVED, That Shirley Dakin be promoted from Instructor to Assistant Professor in the Library, effective January 1, 1971, at the salary rate of $15,010, subject to financial ability; and be it further
RESOLVED, That the bylaws of the Board be waived to effectuate this promotion as Miss Dakin does not possess the Ph.D. or the second Master's degree.

EXPLANATION: This promotion is strongly recommended by the Library Personnel and Budget Committee and concurred in by the College Personnel Committee. Miss Dakin is an experienced librarian from the New York Public Library, from which she retired, and is one of those old line professional librarians, who is contributing significantly to the development of the library. The promotion is for the good of the College.

RICHMOND COLLEGE
(Calendar No. 31)

NO. 31. DESIGNATION AS ASSISTANT DEAN: RESOLVED, That Thomas Prapas, Lecturer in the Division of Social Sciences, be designated Assistant Dean of Faculties for the period January 1, 1971 to June 30, 1971, with compensation of $2,000 per annum in addition to his academic salary, subject to financial ability.

YORK COLLEGE
(Calendar No. 32)

NO. 32. DESIGNATION AS ASSISTANT DEAN: RESOLVED, That Venis R. Marsh, Instructor in Reading in the SEEK Program, be designated Assistant Dean of Students in the Division of Counseling and Student Development for the period January 1, 1971 through June 30, 1971 with compensation of $2,000 per annum in addition to his academic annual salary of $15,210, subject to financial ability.

HERBERT H. LEHMAN COLLEGE
(Calendar No. 33)

NO. 33. APPOINTMENT WITH WAIVER OF THE BYLAWS: RESOLVED, That LeRoy E. Bonaparte be appointed Assistant to Higher Education Officer in the Department of Academic Skills for the period July 1, 1970 through June 30, 1971, at the salary rate of $11,005 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment, as Mr. Bonaparte does not possess the baccalaureate degree.

EXPLANATION: Mr. Bonaparte's appointment is recommended in response to a directive from Vice-Chancellors Edelstein and Hollander "that a qualified financial officer be designated from the SEEK Program at each college to supervise the financial aspects of granting stipends." Although Mr. Bonaparte does not have a baccalaureate degree, he has had nine years of experience as an accountant. He has worked in the SEEK Program since November, 1969, and during that time was instrumental in reorganizing SEEK financial procedures and establishing an orderly system of accounts. At the same time Mr. Bonaparte has been attending New York City Community College where he has completed all the requirements for an Associate Degree in accounting. He plans to go on for the baccalaureate degree. His appointment as SEEK Financial Aid Officer, in the title of Assistant to Higher Education Officer, was approved by the HEO Screening Committee on May 25, 1970.

THE BERNARD M. BARUCH COLLEGE
(Calendar Nos. 34 and 35)

NO. 34. DESIGNATION OF ACTING ASSOCIATE DEAN OF ADMINISTRATION: RESOLVED, That Aaron Sklar, Business Manager, be designated Acting Associate Dean of Administration for the period December 1, 1970 through June 30, 1971, to be paid as professor, at an annual salary rate of $23,240 per annum plus compensation of $3,000 per annum for services as dean, subject to financial ability.
EXPLANATION: This is an emergency appointment occasioned by the sudden death of Dean Lester Rosner, Dean of Administration.

Mr. Sklar has been Business Manager since the inception of the Baruch College in July of 1968 as a separate college and has worked closely with Dean Rosner. His work as Business Manager and his experience in conferring with Dean Rosner in the various matters handled by the Dean of Administration mean that he is thoroughly familiar with the operations of the office of the Dean of Administration.

NO. 35. PROMOTIONS WITH WAIVER OF THE BYLAWS: RESOLVED, That the following promotions be approved, as indicated, effective January 1, 1971, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate these promotions as the candidates do not possess the required degrees:

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Annual Salary Rate</th>
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<tbody>
<tr>
<td>FROM ASSOCIATE PROFESSOR TO PROFESSOR</td>
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<tr>
<td>Library</td>
<td>Harold Eiberson</td>
<td>$22,240 $21,240</td>
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<tr>
<td>Mathematics</td>
<td>Edwin Hill</td>
<td>$24,240 $24,240</td>
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<tr>
<td>FROM INSTRUCTOR TO ASSISTANT PROFESSOR</td>
<td></td>
<td></td>
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<tr>
<td>Management</td>
<td>Harry Koob</td>
<td>$16,760 $16,410</td>
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EXPLANATION: HAROLD EIBERSON: Professor Eiberson has served the College with dedication and distinction since joining its staff in 1933. As divisional head of the Baruch School Library of The City College and later as the Chief Librarian of Baruch College, he has expertly and professionally guided its transition into a full-fledged college library. He has demonstrated his ability to administer a growing complex of library and audio-visual services, plan new library areas, develop imaginative yet practical projections for the Master Plan, and deal effectively with accrediting agencies. Under his direction, a major move of the library to a new site is being planned, involving the purchase of equipment, allocation of services and the movement of over 100,000 volumes. He has been active for many years on a University-wide basis in the effort to upgrade library services by raising the standards for appointment to the library staffs of the University.

Author of a widely used manual of municipal research ("Sources for the Study of the New York Area"), instructor, part-time, in the Political Science department, an active member of the Council of Chief Librarians of the City University, and indefatigable mentor of the Liberal Arts and Science Personnel and Budget Committee as its first and only Secretary, Professor Eiberson has earned the respect of his colleagues on the faculty and in the administration.

EDWIN A. HILL: Since his promotion to the rank of Associate Professor in 1963, Professor Hill has been eminently active in the affairs and activities of the Department of Mathematics and of the college as a whole. In the spring of 1969, Professor Hill was elected Chairman of the Mathematics Department after serving for one term as the Acting Chairman. He has served with distinction as the head of his department. During his tenure of office, new courses were introduced, new syllabi prepared for the department's regular courses and for the remedial courses taken by students entering under Open Admissions, and the graduate program radically revised to better fit the needs of the students. He was most active in recruiting the many new members the department had to take on to accommodate the large number of students entering in the fall. Under his able guidance the department has functioned smoothly and effectively and has successfully met the many challenges presented by the new admission policies of the University. It is also to be noted that Professor Hill has for many years served as Supervisor of the Department of Mathematics in the Evening and in the Summer Sessions.

Professor Hill's services and activities in the Bernard M. Baruch School of Business and Public Administration and in the Bernard M. Baruch College have been manifold and diverse. During the years 1964 to 1967, one of the most crucial period in the School's history, he served as Secretary of the Faculty of the School of Business. From 1963 to 1965 he was the President of the Epsilon Chapter of Beta Gamma Sigma, the honorary society of collegiate schools of business. He was for many years an active member of the Faculty Committee on Student Activities and served on many sub-committees of that committee. At the present time he is Chairman of the Committee on Committees of the General Faculty and is a member of the Curriculum Committee of the School of Liberal Arts and Science, of the Liberal Arts Personnel and Budget Committee, and of the Policy Council on Open Admissions of which body he is now serving as Secretary.

Professor Hill is highly respected both by his colleagues and students, and is recognized as one of the most stimulating and effective teachers in the college. In 1964 he was honored as the first recipient of the Student Council Respicie-Adspice-Prosprise Award for enhancing the climate for learning at the college. He is a versatile, well-rounded educator who has served this institution with energy, loyalty and devotion. I am of the opinion that Professor Hill's promotion to the rank of Professor would not only be a just reward for his long and significant service but would prove of genuine benefit to the college.
NO. 36. APPOINTMENT AS PROFESSOR WITH TENURE: RESOLVED, That Harry E. Rauch be appointed Professor, with Tenure, in the Mathematics Department (CUNY, UGC), effective September 1, 1971, at the salary rate of $29,800 per annum, subject to financial ability.

NO. 37. ADMISSIONS DROPOUT PROGRAM: RESOLVED, That the President of Medgar Evers College be authorized to establish for a two-year experimental period (9/1/71-6/30/73) a college dropout program under the direction of the Dean of the Evening School, involving a total of not more than 200 FTE’s admitted as freshmen to the University system in September 1970 or later, and be it further RESOLVED, That in the spring of 1973 a special evaluation team appointed by the Chancellor shall assess the program and report its findings to the Chancellor.

EXPLANATION: This program is designed to provide a second opportunity to achieve college success for students admitted to the various units of the University under the Open Admissions program and who dropped out for various reasons.

Beyond providing students with a second opportunity, the program will enable the University to identify the factors that are associated with dropping out and to evaluate measures designed to counteract such factors. This identification and evaluation during the early stages of the open admissions program will provide the University with information that should prove helpful in the further development of the program. Further, the allocation of 200 FTE’s for the purpose specified will enable Medgar Evers College to register from 300-400 students in the college dropout program, thereby increasing the productivity of the College.

NO. 38. CHANCELLOR’S REPORT: RESOLVED, That the Chancellor’s Report (including Addendum Items) for the month of December 1970, be approved as amended, as follows: Items listed in Part H. ERRATA, to be withdrawn or changed, as indicated.

NO. 39. GENERAL DISCUSSION–POLICY PROPOSALS FOR FUTURE BOARD CONSIDERATION: It was agreed that a Special Meeting of the Board be scheduled for January 18, 1971, to continue discussions on the report of the Ad Hoc Committee For Guidelines on Governance.


NO. 41. DESIGNATION OF ASSOCIATE DEAN-YORK COLLEGE: RESOLVED, That Emilia Doyaga, Associate Professor of Spanish, and Assistant Dean for the Division of the Humanities, be designated Associate Dean for the Division of the Humanities, for the period January 1, 1971 through June 30, 1971, with compensation of $3,000 per annum as Associate Dean, in addition to academic salary, subject to financial ability.
NO. 42. APPOINTMENT WITH WAIVER OF THE BYLAWS-SEEK PROGRAM, CENTRAL OFFICE: RESOLVED, That Samuel Brown be appointed Lecturer (Full Time) in the SEEK Program, Central Office, for the period July 1, 1970 through June 30, 1971, at the salary rate of $14,850 per annum, subject to financial ability; and be it further

RESOLVED, That the bylaws of the Board be waived to effectuate this appointment as Mr. Brown does not possess the baccalaureate degree.

EXPLANATION: Mr. Brown serves as Director of the SEEK Residence Hall. His unique experience and training in the field have enable him to bring a special sensitivity to the position. Because of his past counseling, tutoring, teaching and supervisory responsibilities, particularly in relation to young men and women, he seems highly qualified to direct the Residence Hall.

Over the past year and a half, Mr. Brown has demonstrated leadership over a counseling staff with appropriate college backgrounds, as well as over students. His previous contact with students, his leadership and experience in the street academies, his intensive life and work experiences are more than equivalent to a bachelor's degree.

At this point the Board went into Executive Session.

Upon motion duly made, seconded and carried, the following resolution was adopted:

NO. 43. HONORABLE PORTER R. CHANDLER:

WHEREAS, Porter R. Chandler has served his City as a diligent and creative member of the Board of Higher Education for eighteen years, since October 31, 1952; and

WHEREAS, He served as the first Vice-Chairman of the Board of Higher Education from May to September, 1966; and

WHEREAS, As Chairman for three years from September, 1966 to September, 1969, he led with wit and wisdom during a period of expansion, crisis, and innovation, culminating in the five-year acceleration of open admissions; and

WHEREAS, In recent months as Chairman of the Ad Hoc Committee on Guidelines on Governance, he has patiently shepherded consideration of necessary reforms through committee and Board deliberations, projecting a more manageable and more responsive structure; and

WHEREAS, He has served faithfully through the years on The City College and Brooklyn College Committees, the Committee for the College of Police Science, and the University Graduate Committee; and

WHEREAS, He has brought the weight of his professional stature to the Committee on Law, dealing with legislative and bylaw matters, including the recent augmentation of due process for students; and

WHEREAS, He has been a member of many special committees charged with critical and sensitive missions, among them the Special Committee on Section 903 of the Feinberg Law, which safeguarded both compliance and privacy, the Committee on Administrative Reorganization, which in the fifties recommended the creation of the Office of Chancellor; the Committee to Look to the Future, which first projected the municipal colleges into the seventies and later recommended the formation of the University structure; the Committee to Devise Remedies Against Future Misunderstandings and the Committee to Review the Procedures of the Board, both of which contributed to the forward movement of the University after a period of crisis; and
WHEREAS, The annals of City University record his continuing contribution to the growth of the City's institutions from four to twenty in number and from 68,000 to 190,000 in enrollment; the development of massive and creative programs for disadvantaged and minority students; and the incorporation of the University-wide Faculty and Student Senates into Board bylaws and procedures; and

WHEREAS, He now retires to a more remote interest in higher education and the merited enjoyment of grandchildren, farming, and history, his hobbies; therefore be it

RESOLVED, That this Board, speaking not only for itself, but also for the chancellor, presidents and staff of the University, express its unstinting gratitude to Porter R. Chandler for his devoted service, and in recognition thereof designate him Member Emeritus of the Board of Higher Education, effective December 28, 1970.

Upon motion duly made, seconded and carried, the meeting adjourned at 11:00 p.m.

N. MICHAEL CARFORA
Secretary of the Board