The Board of Trustees of The City University of New York (CUNY) met on February 5, 2018 at Baruch College Vertical Campus, New York, New York, pursuant to a Notice sent by the Office of the Secretary of the Board on January 22, 2018.

**Trustees Present:** Chairperson William C. Thompson, Jr., Vice Chairperson Barry F. Schwartz, Michael Arvanites, Henry T. Berger, Una S. T-Clarke, Lorraine A. Cortés-Vázquez, Fernando Ferrer, Mayra Linares-Garcia, Kevin D. Kim, Jill O’Donnell-Tormey, Charles A. Shorter, Ken Sunshine, Sandra Wilkin, John Aderounmu, ex officio, and Katherine Conway, ex officio (non-voting)

**Others present:** Chancellor James B. Milliken, EVC and University Provost Vita Rabinowitz, SAC and Board Secretary Gayle M. Horwitz, General Counsel and VC Loretta P. Martinez, Interim Chief Operating Officer Marc V. Shaw, SVC&CFO Matthew Sapienza, Vice Chancellor Judy Bergtraum, Vice Chancellor Brigette A. Bryant, Vice Chancellor Brian Cohen, Interim Vice Chancellor Margaret Egan, Deputy Vice Chancellor Burton Sacks, Interim Vice Chancellor Christopher Rosa, and Associate Vice Chancellor Amy McIntosh; and President Michelle Anderson, President Vincent Boudreau, President Diane B. Call, Interim President Peter M. Cohen, President Rudolph Crew, President José Luiz Cruz, President Scott E. Evenbeck, President William J. Fritz, President David Gomez, President Russell K. Hotzler, President Thomas Isekenegbe, President Marcia V. Keizs, President Karol V. Mason, President Gail O. Mellow, President Antonio Pérez, President Jennifer Raab, President Felix V. Matos Rodriguez, President Mitchel Wallerstein, Dean Sarah Bartlett, Dean Mary Lu Bilek, Dean Ayman El-Mohandes, Dean Mary Pearl, University Dean John Mogulescu, and Research Foundation President Richard Rothbard

**CONVENING OF PUBLIC MEETING**
Chairperson William C. Thompson, Jr. called the Public meeting to order at 4:36 p.m. and announced that the Public Meeting is being transmitted live on cable Channel 75 and webcast live at [www.cuny.edu/livestream](http://www.cuny.edu/livestream). He also announced that the Public Meeting will be available as a podcast within 24 hours and can be accessed through the CUNY website.

Chairperson Thompson, Jr. moved to go into Executive Session at 4:36 p.m. The motion was seconded by Trustee Fernando Ferrer.
CONVENING OF EXECUTIVE SESSION
Chairperson Thompson, Jr. called for an Executive Session pursuant to Section 105, Article 7, of the Public Officers Law, to discuss matters pertaining to personnel, investigations and litigation. The Board met in Executive Session from 4:41 p.m. to 6:30 p.m.

Moved by Chairperson Thompson, Jr. and seconded by Vice Chairperson Barry Schwartz, the public session was reconvened at 6:35 p.m.

CHAIRPERSON'S REPORT
Chairperson Thompson, Jr. stated that on Monday, January 29, 2018, the Board held its Public Hearing chaired by Vice Chairperson Barry Schwartz who was joined by Trustees Henry Berger, Ken Sunshine, Kevin Kim, and Michael Arvanites, University Faculty Senate (UFS) Chair and Trustee Kay Conway, and University Student Senate (USS) Chair and Trustee John Aderounmu and members of the Chancellery. A summary of the January 29th hearing, including testimony, was circulated to the Trustees and the Chancellor's staff, and transcripts are available in the Office of the Secretary.

Chairperson Thompson, Jr. welcomed two new members of the Chancellery, Brigette Bryant, Vice Chancellor for University Advancement and Margaret Egan, Interim Vice Chancellor for Human Resources.

Chairperson Thompson, Jr. congratulated Chancellor James Milliken, Trustee Ken Sunshine, and Deputy Vice Chancellor Burt Sacks for being honored at City and State's Over 50 Lifetime Achievement Awards.

Chairperson Thompson, Jr. reported that on January 16th, Governor Andrew Cuomo released the Fiscal Year 2019 State Executive Budget, which provides significant investment in the University. CUNY students will continue to benefit from the groundbreaking Excelsior Scholarship initiative, which advances to its second year, and makes college more affordable and reduces debt for middle class students. The Executive Budget also includes the DREAM Act, which would extend financial aid to CUNY's many undocumented students. The Governor's proposal also provides necessary support for fringe benefit cost increases, the transition of the Joseph S. Murphy Institute to the CUNY School of Labor and Urban Studies, and much-needed critical maintenance funding. The University looks forward to continuing to work with the Governor, the New York State Assembly, and the New York State Senate during the budget process.

Chairperson Thompson, Jr. noted that Councilwoman Inez Barron was in attendance at the January 29th Public Hearing, and that the Councilwoman provided testimony addressing the Chancellor's search process. A copy of the testimony was provided to the Trustees.
COLLEGE AND FACULTY, AND STUDENT AND ALUMNI HONORS

Senior Advisor to the Chancellor and Secretary of the Board Gayle M. Horwitz announced the following:

1. Queens College alumnus and Brooklyn College professor, Arturo O’Farrill, won a fourth GRAMMY award for Best Instrumental Composition for his work, “Three Revolutions.”

2. Queensborough Community College was recently ranked in the Chronicle of Higher Education as a top ten two-year public college and a leading community college within CUNY for success in moving low-income students into the middle class and also named Queensborough Community College as a top producer of Fulbright Scholars and Students.

3. The Hispanic Outlook in Higher Education named Queensborough Community College among its 2017 list of Top 100 Colleges for Hispanics.

4. Pre-Law magazine ranked CUNY School of Law the number one Public Interest law school in the country. CUNY School of Law was also named one of the Best Law Schools for Diversity, and was the only school that ranked in the top ten on all three diversity lists: Best for African Americans, Best for Asians, and Best for Hispanics.

5. Several students at the Barry R. Feirstein Graduate School of Cinema got an opportunity to work on the production teams of two tv pilots that were created from winning screenplays in a citywide competition that called for stories by, for, or about women in New York City. The contest, called #GreenLightHer, and sponsored by the New York City Mayor’s Office of Media and Entertainment, is meant to encourage greater inclusion of women in the entertainment industry.

6. On November 30, 2017, Brooklyn College hosted “Weathering the Storm: The Caribbean, Puerto Rico, and the Diasporic Communities,” a daylong conference on the effects of and responses to this year’s hurricane season—the worst on record. Honorable Carmen Yulín Cruz Soto, Mayor of San Juan, Puerto Rico, delivered the keynote address at the event, which was sponsored by Brooklyn College and the CUNY Mellon Faculty Diversity Career Enhancement Initiative, in collaboration with the college’s Department of Puerto Rican and Latino Studies.

7. Hunter College professor Nancy Foner was awarded the ESS Merit Award which she will be receiving at the Eastern Sociological Society's annual meeting next month.

8. Hunter College faculty David Himmelstein and Stephanie Woolhandler's recent article on single-payer healthcare reform was selected by the editors of the Annals of Internal Medicine as the Best Article of 2017.
9. Hunter College adjunct professor Sana Musasama will be receiving the 2018 NCECA Outstanding Achievement Award for her humanitarian work in Cambodia.

10. Three CUNY School of Law students were awarded prestigious and competitive postgraduate fellowships focused on the public interest: Jessica Perry (SkaddenFellowship), Naomi Young (Equal Justice Works Fellowship), and Victor Cheng (Immigrant Justice Corps Fellowship).

GRANTS
Chairperson Thompson, Jr. presented for inclusion in the record the following list of grants and bequests of $100,000 or above received by the University subsequent to the December 4, 2017 Board meeting.

BRONX COMMUNITY COLLEGE

1. $1,145,587 NEW YORK STATE EDUCATION DEPARTMENT to Julia Oliva, for “Perkins IV/CTEIA Basic Grant”
2. $359,781 NEW YORK CITY HUMAN RESOURCE ADMINISTRATION to Barbara Martin, for “Student Affairs (COPE)”
3. $250,000 W.K. KELLOGG FOUNDATION to Julia Oliva, for CareerPath/Head Start Collaborative”
4. $240,000 JAMES AND JUDITH K. DIMON FOUNDATION to Julia Oliva, for “HERE to HERE”
5. $238,112 OFFICE OF ADULT CAREER AND CONTINUING EDUCATION SERVICES to Blanche Kellawon, for “Pre-College Program, WIA”
6. $225,000 OFFICE OF ADULT CAREER AND CONTINUING EDUCATION SERVICES to Blanche Kellawon, for “Pre-College Program”
7. $190,335 OFFICE OF HIGHER EDUCATION to Thomas Brennan, for “STEP”
8. $150,000 CAPITAL ONE to Julia Oliva, for “Cybersecurity and Networking Noncredit to Credit Training Program”
9. $138,733 OFFICE OF POSTSECONDARY EDUCATION to Alexander Ott, for “Pathway to STEM Success”
10. $110,452 NEW YORK STATE EDUCATION DEPARTMENT FOR EDUCATIONAL OPPORTUNITY CENTER to Thomas Jordan, for “Perkins IV/CTEIA Basic Grant”
11. $101,528 THE PINKERTON FOUNDATION to Orlando Lopez, for “CUNY Community Partnership”
12. $100,000 THE PINKERTON FOUNDATION to Elizabeth Payamps, for “Pre-College Program”
### BROOKLYN COLLEGE

1. **$284,428.99** [NEW YORK STATE RESEARCH AND DEVELOPMENT AUTHORITY (NYSEDRA)](new-york-state-research-and-development-authority-nycheda) to Adam Parris, for “Measuring Success: Establishing Metrics and Monitoring for Coastal Grew”
2. **$122,817** [EARTHWATCH INSTITUTE](earthwatch) to Brianne Smith, for “Rapid Assessment and Long-Term Monitoring of Urban Green Infrastructure with Citizen Scientists”

### CITY COLLEGE

1. **$900,000** [NEW YORK CITY DEPARTMENT OF SANITATION](new-york-city-department-of-sanitation) to Marco Castaldi, for “New York City Center for Materials Reuse”
2. **$755,163** [NATIONAL INSTITUTES OF HEALTH](national-institutes-of-health) to Mark Pezzano, for “Cellular/Molecular Basis of Development: Research Center”
3. **$462,752** [CITY COLLEGE 21ST CENTURY FOUNDATION](city-college-21st-century-foundation) to Vincent Boudreau, for “Colin Powell Center for Policy Studies”
4. **$450,000** [NEW YORK STATE EDUCATION DEPARTMENT](new-york-state-education-department) to Doris Cintron-Nabi, for “Science and Technology Entry Program (STEP)”
5. **$430,808** [NEW YORK CITY DEPARTMENT OF EDUCATION](new-york-city-department-of-education) to Richard Steinberg, for “Middle School Science Professional Development”
6. **$406,447** [UNIVERSITY OF WISCONSIN](university-of-wisconsin) to Felice Ghilardi, for “Do Single Neurons Need to Sleep and Why?”
7. **$400,000** [NEW YORK STATE EDUCATION DEPARTMENT](new-york-state-education-department) to Millicent Roth, for “College Science, Technology Entry Program”
8. **$341,211** [NATIONAL OCEANIC & ATMOSPHERIC ADMINISTRATION](national-oceanic-atmospheric-administration) to Reza Khanbilvardi, for “CSC-Earth System Sciences and Remote Sensing Technologies – ESSRST”
9. **$270,837** [NATIONAL INSTITUTES OF HEALTH](national-institutes-of-health) to Themis Lazaridis, for “Mechanism of Membrane Pore Formation by Antimicrobial Peptides”
10. **$263,037** [NEW YORK CITY DEPARTMENT OF SMALL BUSINESS SERVICES](new-york-city-department-of-small-business-services) to Michael Bobker, for “Building Operator Training”
11. **$229,552** [NEW JERSEY DEPARTMENT OF TRANSPORTATION](new-jersey-department-of-transportation) to Camille Kamga, for “University Transportation Research Center”
12. **$205,560** [UNIVERSITY OF TEXAS AT AUSTIN](university-of-texas-at-austin) to Ranajeet Ghose, for “Mechanism of Activation of eFK-2K, an Energy and Nutrient Sensor”
13. **$200,000** [NEW YORK STATE ENERGY RESEARCH & DEVELOPMENT AUTHORITY](new-york-state-energy-research-development-authority) to Camille Kamga, for “Virtual Transportation Management Strategies Demonstration for Smart Cities in NY”
14. $199,731  NEW YORK STATE ENERGY RESEARCH & DEVELOPMENT AUTHORITY  to Fereidun Moshary, for “Integrated Air Quality Monitoring for Improved Modeling and Forecasting of Particulate Pollution for Metropolitan New York Area”

15. $174,895  NATIONAL SCIENCE FOUNDATION  to Prathap Ramamurthy, for “RAPID: Impacts of Post-Hurricane Land-Atmosphere Interactions on Convective and Precipitation Processes in the Caribbean Region”

16. $173,378  MASSACHUSETTS GENERAL HOSPITAL  to John Tarbell, for “Targeting Glycocalyx-Mediated Mechanisms of Tumor Metastasis”

17. $172,978  NATIONAL AERONAUTICS SPACE ADMINISTRATION  to Maria Tzortziou, for “Ecological and Sociodemographic Determinants and Impacts of Urbanization and Restoration on Intertwined Urban-Wetland-Estuarine Systems”

18. $172,179  NEW YORK STATE EDUCATION DEPARTMENT  to Richard Steinberg, for “Teacher Leadership Quality Partnerships (TLQP)- Professional Development Program to Improve Teaching and Learning of Core Academic Subjects”

19. $167,238  NATIONAL INSTITUTES OF HEALTH  to Philip Smith, for “The TREND Partnership: Translational Research Education and Training to Eliminate Tobacco Disparities (1/2)”

20. $157,158  NATIONAL INSTITUTES OF HEALTH  to Jacek Dmochowski, for “Repetitive Transcranial Ultrasound Stimulation for Modulating Brain Rhythms”

21. $156,603  NATIONAL AERONAUTICS SPACE ADMINISTRATION  to Alex Gilerson, for “Retrieval of Characteristics of Water Constituents from Near Surface and Satellite Polarimetric Observations”

22. $119,000  UNIVERSITY OF MARYLAND  to Peter Romanov, for “Science and Management Support for NPP VIIRS Snow EDRs”

23. $103,013  UNIVERSITY OF MARYLAND  to Irina Gladkova, for “CICS: Cloud Mask and Quality Control (CM/QC) for Seasurface Temperature (SST) Products from VIIRS”

24. $100,000  UNIVERSITY OF MARYLAND  to Samir Ahmed, for “A New Technique for VIIRS Detection and Delineation of Karenia Bevis HABS in the West Florida Shelf without the Need for a Fluorescence Channel”

25. $100,000  UNIVERSITY OF MARYLAND  to Naira Chaouch, for “CICS: River and Lake Ice Mapping Using NPP/JPSS VIIRS Sensor to Support NOAA NWS”

26. $100,000  NATIONAL SCIENCE FOUNDATION  to Jorge Gonzalez, for “HSI Conference: Urbano-Increasing Access and Success in Urban STEM Program”
GRADUATE SCHOOL AND UNIVERSITY CENTER

1. $359,576 NATIONAL AERONAUTICS SPACE ADMINISTRATION to Charles Vorosmarty, Peter Groffman, Zachary Tessler, and Anthony Cak, for “Coastal Hypoxia Analysis and Risk Tracking (CHART) through Remote Sensing and Process-based Modeling in South and Southeast Asia”

2. $190,061 NEW YORK UNIVERSITY/NATIONAL SCIENCE FOUNDATION to Kate Menken, for “Leveraging Multilingualism to Support Computer Science Education through Translanguaging Pedagogies”

3. $110,000 ARBOR BROTHERS INC. to Michelle Fine, for “College Access: Research & Action Strategic Planning: YEAR 3”

HUNTER COLLEGE

1. $594,020 FLORIDA STATE UNIVERSITY/NATIONAL INSTITUTE OF CHILD HEALTH AND HUMAN DEVELOPMENT to Tyrel Starks, for “Scale It Up: Effectiveness-Implementation Research to Enhance HIV-Related Self-Management among Youth”

2. $560,944 NEW YORK CITY DEPARTMENT OF HEALTH & MENTAL HYGIENE to Ana Paulino, for “Mental Health Scholarship Program/One Year Residency”

3. $325,000 INSTITUTE OF INTERNATIONAL EDUCATION to Der-lin Chao, for “A Domestic Chinese Language Program under the Language Flagship, An Initiative for the National Security Education Program”

4. $274,639 NEW YORK CITY DEPARTMENT OF HEALTH & MENTAL HYGIENE to S.J. Dodd, for “Behavioral Health Care Coordination – Training”

5. $106,095 NEW YORK STATE EDUCATION DEPARTMENT to Sherryl Graves, for “Teacher Opportunity Corps”

JOHN JAY COLLEGE

1. $1,002,000 ROBIN HOOD FOUNDATION to Dara Byrne, for “Acceleration, Completion, Engagement (ACE) Program”

2. $130,763 NEW YORK CITY HUMAN RESOURCES ADMINISTRATION to Will Simpkins, for “John Jay CUNY EDGE (Educate, Develop, Graduate, Empower) Program”

3. $124,954 UNITED STATES DEPARTMENT OF JUSTICE - OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION to Jeffrey Butts, for “Estimating the Casual Relationships among Juvenile Justice Reform, Youth Crime, and Juvenile Confinement”

4. $100,000 NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES to Ann Jacobs, for “Prison to College Pipeline (P2CP)”
KINGSBOROUGH COMMUNITY COLLEGE

1. $408,085 NEW YORK STATE EDUCATION DEPARTMENT to Sharon Warren Cook, for “Liberty Partnerships Program”

LAGUARDIA COMMUNITY COLLEGE

1. $1,250,000 UNITED STATES DEPARTMENT OF EDUCATION/OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES to Robert Hills, for “Educational Studies: ASL- English Interpretation”
2. $129,452 HEALTH RESEARCH INCORPORATED to Karen Williams, for “Pathways to Success Program”

LEHMANN COLLEGE

1. $495,000 NATIONAL INSTITUTES OF HEALTH to Alison Behrman, for “Rhythmic Entrainment in Bilingual Speaker with Dysarthria”

QUEENS COLLEGE

1. $1,097,224 UNITED STATES DEPARTMENT OF EDUCATION to Eva Fernandez, for “STEM Bridges Across Eastern Queens”
2. $641,916 UNITED STATES DEPARTMENT OF ENERGY to Steven Markowitz, for “Former Worker Surveillance Program”
3. $599,342 NATIONAL INSTITUTES OF HEALTH to Sherry Baron, for “Safe and Just Cleaners: Reducing Exposure to Toxic Cleaning Chemical Products Among Low Wage Immigrant Latino Community Members”
4. $323,889 NEW YORK STATE EDUCATION DEPARTMENT to Craig Michaels, for “Teacher Opportunity Corps (TOC): My Brother’s Keeper Initiative”
5. $200,000 NEW YORK STATE EDUCATION DEPARTMENT to Soribel Genao and Patricia Velasco, for “Certification in Educational Leadership with a Focus on Academic Achievement of English Language Learner Student Populations”
6. $182,553 NEW YORK STATE DEPARTMENT OF LABOR to Sherry Baron, for “Training Consortium to Empower NYC Exploited Workers”
7. $175,063 NEW YORK STATE EDUCATION DEPARTMENT to Jennifer Eddy, for “World Language Pathways Curriculum and Assessment Initiative”
8. $166,801 NEW YORK CITY BOARD OF EDUCATION to Robin Hizme, for “Townsend Harris High School Collaboration Program”
9. $140,000  **MAX AND SELMA KUPFERBERG FAMILY FOUNDATION** to Vivian Charlop, for “Kupferberg Foundation Annual Gift”

**QUEENSBOROUGH COMMUNITY COLLEGE**

1. $121,201  **CAPITOL ONE FOUNDATION** to Jeffrey Chen, for “Queensborough Community College Strategies for Workforce Development”
2. $100,000  **CARROLL AND MILTON PETRIE FOUNDATION** to Rosemary Zins, for “Carroll and Milton Petrie Student Emergency Grant Fund”

**COLLEGE OF STATEN ISLAND**

1. $283,644  **NEW YORK STATE EDUCATION DEPARTMENT** to Ken Iwama, for “One Stop Vatea/Perkins”

**CHANCELLOR’S REPORT**

James B. Milliken’s Remarks:
“Tonight you will hear details about the exciting progress being made in implementing CUNY’s strategic plan and why it is helping the University to fulfill to an even greater degree, CUNY’s historic mission. It is a time of some optimism, despite all else that is going on. I want to thank my colleges around the table for the work that they are doing and I hope that the Board will share the pride in what is being accomplished at CUNY.

We know that there is skepticism around the country about the value of higher education, how much it costs, what it deliver. It is a debate about politics as much as policies. Of course institutions of higher education, particularly public higher education, should be accountable to the people they serve. The more thoughtful the discussions, the better, and CUNY is proving, year after year, to be one of the wisest long-term investments that the public can make in the University’s future.

One reason we can be optimistic is that, despite the unfortunate policy and budget decisions being made in Washington, CUNY continues to receive valuable support and encouragement from the state and the city. They share the University’s objectives, and deserve credit for funding and shepherding key programs in this year’s proposed budgets to provide needed support for continued success.

Governor Cuomo has staked out an important position of national leadership for New York’s public universities with the Excelsior scholarship program. The University’s enrollment and
applications are at record levels. That, together with the State legislature's demonstrated commitment to higher education, especially its support for CUNY’s historic mission of accessibility, inclusion, and high quality education, is a strong reason why the University's future looks good. We will be working closely with the legislature as Chairperson Thompson, Jr. mentioned on the budget over the next few months.

In addition, Mayor Bill de Blasio issued the City's Preliminary Budget for Fiscal Year 2019. It provides much needed funding for the current year and future increases in fringe benefits and building costs. The University will work with Council Member Inez Barron, members of the City Council and the administration on important elements of the next city budget.

The knowledge economy offers an array of exceptional career opportunities, but the most promising ones require a college degree and that trend will only accelerate. It is important that the University take the support and the strength it has in the city and the state of New York to Washington, where the administration and Congress are debating a reauthorization of the Higher Education Act which has enormous consequences for the City University of New York and other institutions across the country as well as other policy and budget decisions.

I met with the Secretary of Education to share the University’s success with social mobility and career readiness and the need for investment in CUNY, and President José Luis Cruz of Lehman College and Donna Linderman, University Dean for Student Success initiatives, have testified in Washington to make sure officials understand the ways in which CUNY and its models are succeeding and preparing its students.

The key to what the University is doing for its students is captured in the University’s strategic plans and Executive Vice Chancellor & University Provost (EVC&UP) Vita Rabinowitz and key members of her team will present a snapshot of the impressive advances that have been made. The three pillars of CUNY’s plan are improving student readiness and college access, increasing graduation rates, and expanding sharply workplace preparedness programs so that CUNY graduates can achieve career success. This is critical work, and I thank the Board for their support, encouragement, and commentary.

EVC&UP Vita Rabinowitz, Associate Vice Chancellor Amy McIntosh, University Dean for Student Success Donna Linderman, Associate University Provost for Academic Affairs David Crook, and Assistant Vice Chancellor for Strategic Partnerships Rachel Stephenson reported on the CUNY Strategic Framework Initiative, Connected CUNY: Focus on Completion: Implementation Overview.

***VIDEO PRESENTATION OF THE CUNY FRAMEWORK IN ACTION***

The link is available as follows: https://youtu.be/zMbMp1RWH3k
Trustee Kevin Kim inquired about the ACE program in relation to the retention and credit accumulation rate of the students at John Jay College.

**CHANCELLOR’S UNIVERSITY REPORT:** Chairperson Thompson, Jr. called for a motion to approve the Chancellor’s University Report for February 5, 2018, which was seconded by Trustee Una Clarke. He asked if there were any amendments. Upon hearing none, the item was adopted by the Board.

1. **Chancellor’s University Report:**

   RESOLVED, That the Chancellor’s University Report for February 5, 2018 (including Addendum and Errata Items) be approved.

**APPROVAL OF MINUTES:** Chairperson Thompson, Jr. called for a motion to approve the minutes of the regular Board Meeting and Executive Session of December 4, 2017, which was seconded by Trustee Henry Berger. He asked if there were any amendments. Upon hearing none, the item was adopted by the Board:

2. **Approval of Minutes:**

   RESOLVED, That the minutes of the regular Board Meeting and Executive Session of December 4, 2017 be approved.

3. **COMMITTEE ON FISCAL AFFAIRS:**

   Trustee Fernando Ferrer reported that the Committee on Fiscal Affairs met on January 17, 2018. After approval of the minutes of the November 13, 2017 and December 4, 2017 meetings, the Committee addressed the policy items on the agenda. After a presentation by Senior Vice Chancellor & Chief Financial Officer (SVC&CFO) Matthew Sapienza on the FY 2019 State Executive Budget and University FY 2018 Mid-Year Financial Report, and with no more items on the agenda, the meeting was adjourned.

   Moved by Trustee Ferrer and seconded by Trustee Berger, resolutions 3.A. through 3.C. were unanimously adopted:

   **A. Borough of Manhattan Community College - Purchase of Guard Services:**

   RESOLVED, That the Board of Trustees of The City University of New York authorize Borough of Manhattan Community College to issue purchase orders for Security Guard...
Services from Summit Security Services, under an existing New York State Contract, pursuant to law and University regulations. Such purchase shall not exceed $1,000,000 for the fiscal year ending June 30, 2018.

EXPLANATION: Borough of Manhattan Community College will use this contract to provide supplemental security services for the Main Building at 199 Chambers Street and campuses at 70 Murray Street, Fiterman Hall, 125 Street, and 25 Broadway. There has been an increasing need for contractual security officers over the last fiscal year due to a number of factors including an increase of coverage needed for weekends and a decrease in the available pool of peace officers and campus security assistants. The Full Time Equivalent (FTE) of security personnel needs has risen by 9% from 105 FTEs in FY’17 to 115 FTEs in FY’18. Pursuant to the terms and conditions of the State contract, Summit Security intends to subcontract 20% of the project to a New York State-certified MWBE firm.

B. Borough of Manhattan Community College - Purchase and Installation of Fan Coil Units and Maintenance Services:

RESOLVED, That the Board of Trustees of The City University of New York authorize Borough of Manhattan Community College to issue purchase orders to Trane US, Inc. for replacement of 31 ceiling-hung fan coil units at 199 Chambers Street and annual maintenance services at three (3) BMCC campuses against a Federal GSA Government Contract, pursuant to law and University regulations. Such purchases shall not exceed $750,000 for the fiscal year ending June 30, 2018.

EXPLANATION: Borough of Manhattan Community College (BMCC) will use this contract to replace 31 original-to-the building (33-year old) ceiling-hung fan coil units that have a limited useful life left. The new units will be more energy-efficient, as part of BMCC’s commitment to EO88 and sustainability. They have a 20-year useful life. The new fan coil units have multiple settings allowing the units to be turned off during periods of non-use. With purchase of fan coils, the vendor provides services that will be used for preventive maintenance and repairs as needed and approved on the new and existing HVAC units at 199 Chambers Street, Fiterman Hall and 25 Broadway campuses. While the Federal GSA Government Contract does not include local diversity participation goals, Trane US Inc. and the College are working to identify New York State-certified MWBE firms that could provide services under the terms and conditions of the Federal Government contract.

C. Borough of Manhattan Community College - Purchase of Furniture:

RESOLVED, That the Board of Trustees of The City University of New York authorize Borough of Manhattan Community College to issue purchase orders to Haworth Inc.,
Herman Miller Inc., and Steelcase Inc. against existing New York State and New York City contracts, pursuant to law and University regulations. Such purchases shall not exceed $1,800,000 for the fiscal year ending June 30, 2018.

EXPLANATION: Borough of Manhattan Community College will use these contracts to purchase furniture to replace old and worn existing stock throughout the campus including the One-Stop Student Center, Math Tutorial Center, Media Center (phase two), Upward Bound, Call Center, etc. All of these changes will improve both the learning and working environment within an aging property and will better serve the 27,000 students and workforce of 1,260 full-time and 1,600 part-time employees. The College intends to engage a NYS-certified MWBE firm as authorized resellers for an estimated 70% of the total project.

Moved by Trustee Ferrer and seconded by Trustee Clarke, the following resolution was unanimously adopted:

D. The City University of New York - Baruch College - Executive and Global Graduate Degree Programs:

WHEREAS, Baruch College has historically offered many executive and global graduate degree programs, which are structured to meet the needs of working professionals and business leaders; and

WHEREAS, Many of the degree programs at Baruch College have been ranked among the nation’s top graduate programs; and

WHEREAS, In an effort to increase transparency, Baruch College is seeking approval of program supplements for five (5) executive programs, which originated in the 1960s to 1990s, but have not been previously approved by the Board of Trustees; and

WHEREAS, Baruch College is seeking the approval of program supplements of five (5) new executive and global graduate degree programs; that will begin starting in the Fall of 2018; and

WHEREAS, Baruch College is seeking approval of revised program supplements of (5) previously approved programs; now therefore be it

RESOLVED, That The City University of New York approve the executive and global graduate degree programs, for Baruch College, including a schedule of program supplement charges; and be it further

RESOLVED, That students enrolled in Baruch executive and global graduate degree programs pay prevailing in-state graduate student rates for tuition, technology fees,
student activity fees and consolidated fees, as well as a separate program supplement, the sum total of which is not to exceed the amounts in the table below; and be it further

RESOLVED, That students enrolled in these programs receive waivers for academic excellence fees, which fund graduate student services and activities designed for students in graduate programs with traditional delivery and services rather than an executive or global format and the more costly services such a format entails; and be it further

RESOLVED, That Baruch College will deposit the program supplement in a designated bank account, and account for and report on the program supplement separately by program; and be it further

RESOLVED, The Baruch College will follow the University’s policies and procedures; including but not limited to those related to procurement, cash accountability and allowable expenditures use; and be it further

RESOLVED, That Baruch College will provide the University within 90 days of the approved resolution a policy and procedures manual related to the collection, accounting, spending, reporting and internal controls of these funds, and provide any updates annually; and be it further

RESOLVED, That Baruch College provide to the University by the end of August of each year, an accounting of the funds spent for each program in the prior fiscal year and an approved budget for the upcoming fiscal year, which shall include any surpluses from the prior year; and be it further

RESOLVED, That the use of the funds generated by the program supplement shall be used to support the direct costs of the program for which the funds were generated, or to support the school for which the program is housed.

EXPLANATION: Each executive and global graduate degree program offered by Baruch College charges a single total amount to all students in that program. The use of a single rate for an entire program is the standard pricing approach in comparable executive and global degree programs offered by competing institutions, and is essential to Baruch’s ability to market these programs.

The program supplement portion of the student payments covers additional costs related to delivering services for executive and global graduate degree programs and supports other strategic initiatives at the Zicklin, Weissman, and Marxe Schools, depending on where the programs are housed. The direct costs associated with delivery of these executive and global graduate degree programs include course books and materials,
class-day meals, weekend staffing and other amenities and for several of these programs also includes domestic or international group travel as part of the curriculum.

**SUMMARY OF EXECUTIVE AND GLOBAL GRADUATE DEGREE PROGRAMS**

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>Tuition and Fees at Current Rates</th>
<th>Program Supplement Maximum</th>
<th>Total Program Cost</th>
<th>Program Inception</th>
<th>Projected Annual Enrollment</th>
<th>Date Board Approved</th>
<th>Location(s) of Instruction Delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive MBA</td>
<td>28,293</td>
<td>58,207</td>
<td>86,500</td>
<td>1981</td>
<td>18</td>
<td>New Program</td>
<td>Baruch</td>
</tr>
<tr>
<td>Executive MBA - Healthcare Administration</td>
<td>33,665</td>
<td>38,835</td>
<td>72,500</td>
<td>1969</td>
<td>77</td>
<td>Not approved</td>
<td>Baruch</td>
</tr>
<tr>
<td>Executive MS - HR Management</td>
<td>13,668</td>
<td>34,832</td>
<td>48,500</td>
<td>1993</td>
<td>33</td>
<td>Not approved</td>
<td>Baruch</td>
</tr>
<tr>
<td>Executive MS - Finance NYC</td>
<td>9,482</td>
<td>29,019</td>
<td>38,500</td>
<td>1997</td>
<td>18</td>
<td>Not approved</td>
<td>Baruch (Mumbai in Fall 2018)</td>
</tr>
<tr>
<td>Executive MS - Marketing NYC</td>
<td>9,482</td>
<td>29,019</td>
<td>38,500</td>
<td>Fall 2018</td>
<td>18</td>
<td>New Program</td>
<td>Baruch &amp; Optional Sao Paulo</td>
</tr>
<tr>
<td>Executive MS - Finance Mumbai</td>
<td>10,809</td>
<td>4,191</td>
<td>15,000</td>
<td>Fall 2018</td>
<td>20</td>
<td>New Program</td>
<td>Mumbai &amp; Baruch</td>
</tr>
<tr>
<td>Executive MS - Marketing Sao Paulo</td>
<td>5,405</td>
<td>3,596</td>
<td>9,000</td>
<td>2019</td>
<td>20</td>
<td>New Program</td>
<td>Sao Paulo &amp; Optional Baruch</td>
</tr>
<tr>
<td>Executive Doctorate in Business</td>
<td>20,560</td>
<td>104,441</td>
<td>125,000</td>
<td>Fall 2017</td>
<td>12</td>
<td>June 2016</td>
<td>Baruch</td>
</tr>
<tr>
<td>Executive MPA</td>
<td>21,873</td>
<td>31,317</td>
<td>53,190</td>
<td>1983</td>
<td>47</td>
<td>Not approved</td>
<td>Baruch</td>
</tr>
<tr>
<td>Executive Global MBA</td>
<td>17,793</td>
<td>35,207</td>
<td>53,000</td>
<td>Fall 2019</td>
<td>16</td>
<td>New Program</td>
<td>Baruch, Paris &amp; Rio de Janeiro</td>
</tr>
<tr>
<td>Executive Global MS in Industrial Organization/Psychology</td>
<td>16,308</td>
<td>10,192</td>
<td>26,500</td>
<td>2019 Reinstatement</td>
<td>24</td>
<td>June 2009</td>
<td>Singapore</td>
</tr>
<tr>
<td>Global MS in Finance</td>
<td>12,298</td>
<td>4,790</td>
<td>17,088</td>
<td>Fall 2017</td>
<td>70</td>
<td>Shenzhen 2016</td>
<td>Shenzhen &amp; Baruch; Beijing &amp; Baruch; Bolzano &amp; Baruch; Padova &amp; Baruch</td>
</tr>
<tr>
<td>Global MS in Finance</td>
<td>14,286</td>
<td>5,686</td>
<td>19,972</td>
<td>Fall 2018</td>
<td>15</td>
<td>New Program</td>
<td>Xi’an &amp; Baruch</td>
</tr>
<tr>
<td>Global MS in Marketing</td>
<td>10,886</td>
<td>5,686</td>
<td>16,554</td>
<td>Fall 2018</td>
<td>35</td>
<td>June 2016</td>
<td>Shanghai &amp; Baruch</td>
</tr>
<tr>
<td>Global MS in Entrepreneurship</td>
<td>7,468</td>
<td>3,458</td>
<td>10,926</td>
<td>Fall 2017</td>
<td>15</td>
<td>June 2016</td>
<td>Tel Aviv &amp; Baruch</td>
</tr>
</tbody>
</table>
E. Brooklyn College - Barry R. Feirstein Graduate School of Cinema Academic Excellence Fee Request for the Master of Fine Arts (MFA) in Cinema Arts, the Master of Fine Arts (MFA) in Media Scoring, and the Master of Fine Arts (MFA) in Sonic Arts:

WHEREAS, The Board of Trustees approved a three-year academic excellence fee for Brooklyn College's Feirstein Graduate School of Cinema’s MFA Program when the school initially opened, with an annual increase of 4%. This approval covered the period from the Fall 2015 to the Fall 2017 semester; now therefore be it

RESOLVED, That The City University of New York adopt a revised schedule of academic excellence fees for students enrolled in the Master of Fine Arts (MFA) in Cinema Arts, Master of Fine Arts (MFA) in Media Scoring, and the Master of Fine Arts (MFA) in Sonic Arts at Brooklyn College's Feirstein Graduate School of Cinema, as detailed below:

**Fall and Spring Terms:**

**Effective Fall 2018**
- Resident and Non Resident Students: $4,738 per semester
  (MFA in Cinema Arts)
- Resident and Non Resident Full-Time Students: $4,738 per semester
  (12 or more credits; MFA in Sonic Arts or Media Scoring)
- Resident and Non Resident Part-Time Students: $3,554 per semester
  (9 – 11 credits; MFA in Sonic Arts or Media Scoring)
- Resident and Non Resident Part-Time Students: $2,369 per semester
  (Less than 9 credits; MFA in Sonic Arts or Media Scoring)

**Effective Fall 2019**
- Resident and Non Resident Students: $5,022 per semester
  (MFA in Cinema Arts)
- Resident and Non Resident Full-Time Students: $5,022 per semester
  (12 or more credits; MFA in Sonic Arts or Media Scoring)
- Resident and Non Resident Part-Time Students: $3,767 per semester
  (9 – 11 credits; MFA in Sonic Arts or Media Scoring)
Resident and Non Resident Part-Time Students: $2,511 per semester
(Less than 9 credits; MFA in Sonic Arts or Media Scoring)

**Effective Fall 2020**
Resident and Non Resident Students: $5,324 per semester
(MFA in Cinema Arts)

Resident and Non Resident Full-Time Students: $5,324 per semester
(12 or more credits; MFA in Sonic Arts or Media Scoring)

Resident and Non Resident Part-Time Students: $3,993 per semester
(9 – 11 credits; MFA in Sonic Arts or Media Scoring)

Resident and Non Resident Part-Time Students: $2,662 per semester
(Less than 9 credits; MFA in Sonic Arts or Media Scoring)

**Summer and Winter Terms:**

**Effective Summer 2018**
Resident and Non Resident Full or Part-Time Students: $1,100 per course
(MFA in Cinema Arts, Sonic Arts, or Media Scoring)

**Effective Winter 2019 and Summer 2019**
Resident and Non Resident Full or Part-time Students: $1,175 per course
(MFA in Cinema Arts, Sonic Arts, or Media Scoring)

**Effective Winter 2020 and Summer 2020**
Resident and Non Resident Full or Part-time Students: $1,250 per course
(MFA in Cinema Arts, Sonic Arts, or Media Scoring)

**EXPLANATION:** The Barry R. Feirstein Graduate School of Cinema opened at Steiner Studios at the Brooklyn Navy Yard in Fall 2015. The Feirstein School offers a 3-year specialized program in 6 disciplines leading to an MFA in Cinema Arts (Producing, Directing, Screenwriting, Cinematography, Post-Production, and Digital Animation and Visual Effects). The MFA program in Cinema Arts is a full-time program, while the MFAs in Media Scoring and in Sonic Arts can be taken on a full or part-time basis.

The Board of Trustees approved an Academic Excellence Fee when the Feirstein School opened. That fee request was for 3 academic years. This request is for the next 3 academic years.

Housed in a newly renovated 68,000 sq. foot, state-of-the-art facility on the Steiner Studios lot, the School is equipped with the most up-to-date production, post-production,
animation, motion capture, and other facilities and equipment. As such, it boasts a filmmaking environment comparable to the finest in the world.

Feirstein offers a top notch education in a superior facility. The Fall 2017 semester tuition and academic excellence fee for in-state residents is currently $9,695 which is significantly less than the Fall 2017 semester costs at comparable institutions such as NYU ($29,513), Columbia ($29,844), and the School of Visual Arts ($22,785- $25,980).

Feirstein is both the first public graduate school of cinema in New York and the only film school on a working film lot in the United States.

The comparative low cost of attendance further enhances the desirability of the Feirstein Graduate School of Cinema among New Yorkers, as well as out-of-state students, who will receive an education that is not only of exceptional quality, but that is also affordable, with some full and part-time scholarships available to those in need. The academic excellence fee funds will be used to fund the exceptional facility and programmatic expenses.

F. Brooklyn College - Barry R. Feirstein Graduate School of Cinema:

Academic Excellence Fee for the Master of Music (MM) Students:

WHEREAS, The City University of New York has adopted a schedule of academic excellence fees for students enrolled in the Master of Fine Arts (MFA) in Cinema Arts, Master of Fine Arts (MFA) in Media Scoring, and the Master of Fine Arts (MFA) in Sonic Arts at Brooklyn College’s Barry R. Feirstein Graduate School of Cinema; and

WHEREAS, The Barry R. Feirstein Graduate School of Cinema is housed in a newly renovated 68,000 sq. foot, state-of-the-art facility on the Steiner Studios lot, the School is equipped with the most up-to-date production, post-production, animation, motion capture, and other facilities and equipment; and

WHEREAS, A portion of the administrative excellence fees paid by the MFA students include supporting this state-of-the-art facility; and

WHEREAS, The Master of Music (MM) students at Brooklyn College may enroll in two courses a semester for a total of 12 credits to be held in the Feirstein Graduate School of Cinema; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York, approve the academic excellence fee per course for Brooklyn College students in the Masters of Music (MM) programs who enroll in courses in the Master of Fine Arts (MFA) in Media Scoring and the Master of Fine Arts (MFA) in Sonic Arts programs at the Feirstein Graduate School of Cinema per the fee schedule below:
Effective Fall 2018
Resident and Non Resident students per course: $1,100

Effective Fall 2019
Resident and Non Resident students per course: $1,175

Effective Fall 2020
Resident and Non Resident students per course: $1,250

EXPLANATION:
The Barry R. Feirstein Graduate School of Cinema opened at Steiner Studios at the Brooklyn Navy Yard in Fall 2015. The Board of Trustees approved an Academic Excellence Fee when the Feirstein School opened for three MFA programs (Cinema Arts, Media Scoring and Sonic Arts), for 3 academic years, and have requested an extension for another three years. At that time, an Academic Excellence fee was not requested for MM students who take classes at the new facility on a part-time basis.

Although the majority of MM courses are offered on the main Brooklyn College campus, students may enroll in no more than two courses per semester for a total of 12 credits of the MM degree, to be held off-site at the Feirstein Graduate School of Cinema, a state of the art facility with the most up-to-date equipment. The students enrolled in the MM program will pay a reduced Academic Excellence Fee compared to the fees currently charged to the MFA students.

Feirstein offers a top-notch education in a superior facility and the academic excellence fee funds will be used to fund the exceptional facility and programmatic expenses.

USS Chair and Trustee Aderounmu shared a few comments, noting that he is in opposition of Cal. Nos. 3.E. and 3.F. as the items will negatively impact recruitment, retention and graduation rates.

Trustee Ferrer commended SVC&CFO Sapienza on an operating budget that is developed, managed, and reported on a regular basis for transparency purposes, and inquired about the integration of the operating and capital budgets.

Chairperson Thompson asked for a vote. Cal. Nos. 3.E. and 3.F. were adopted. Trustee Lorraine Cortés-Vázquez abstained and USS Chair and Trustee John Aderounmu opposed.
4. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH: 
Trustee Jill O'Donnell-Tormey reported that at the January 17, 2018 meeting of the Committee on Academic Policy, Programs, and Research, the Committee approved the following resolutions, and she recommended their approval by the Board.

Moved by Trustee O'Donnell-Tormey and seconded by Trustee Clarke, resolutions 4.A. through 4.C. were unanimously adopted:

A. York College - MS in Nursing Education:

RESOLVED, That the program in Nursing Education leading to the Master of Science degree at York College be approved effective February 5, 2018 subject to financial ability.

EXPLANATION: This proposed program will prepare registered nurses to enroll in doctoral programs in nursing, teach at some post-secondary institutions and provide in-house professional development in hospitals and other employment settings. With this proposal, York College seeks to expand its portfolio of graduate programs in the applied health and health research arenas. Graduate programs already in existence include Occupational Therapy, Physician Assistant, Pharmaceutical Science and Business, and the recently approved Clinical Trial Management as well as the MSW. Adding a graduate program in Nursing Education just as New York State increases the educational requirements for its nursing professionals is strategic enrollment decision for York, and the right answer to a professional need to advance nursing education today, and create the nursing workforce of tomorrow.

B. Medgar Evers College - AA in African Diaspora Literature:

RESOLVED, That the program in African Diaspora Literature leading to the Associate of Arts degree at Medgar Evers College be approved effective February 5, 2018 subject to financial ability.

EXPLANATION: Medgar Evers College's Department of English proposes to establish an associate's degree in the literature of the African Diaspora which will also consist of coursework in creative and professional writing. The success of MEC’s Center for Black Literature, founded in 2003 and the strength of the English Department faculty will assure the success of this program. The sixty-credit program will completely articulate with the college’s existing BA in English, allowing for seamless transfer.
C. **HONORARY DEGREE:** RESOLVED, That the following honorary degree, approved by the appropriate faculty body, the college president and recommended by the Chancellor, be presented at the commencement exercise as specified:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>DEGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>QUEENS COLLEGE</td>
<td></td>
</tr>
<tr>
<td>Alan Schoenfeld ’68</td>
<td>Doctor of Science</td>
</tr>
<tr>
<td>(To be conferred at the commencement ceremony on May 31, 2018)</td>
<td></td>
</tr>
</tbody>
</table>

Moved by Chairperson Thompson, Jr. and seconded by Trustee Cortés-Vázquez, the following resolution was presented and opened for discussion:

5. **The City University of New York - Amendments to the Guidelines for Chancellor Searches:**

WHEREAS, Policy 2.03 of the Board of Trustees Manual of General Policy has not been updated since 1997; now therefore be it

RESOLVED, That the Board of Trustees of the City University of New York approve a revised Policy 2.03 of the Manual of General Policy.

EXPLANATION: The proposed amendments to Policy 2.03 have been updated to reflect CUNY’s deep commitment to diversity and inclusion in its hiring practices. The policy has also been amended to ensure the integrity and confidentiality of the screening process.

II **BOARD OF TRUSTEES > Policy 2.03 Chancellor Searches**

**Policy 2.03 Chancellor Searches**

The Education Law of the State of New York invests in the Board of Trustees of the University the authority to appoint and dismiss an appointed executive when warranted. (BTM,1997,11-24,008,._B)

The City University of New York is an Affirmative Action-Equal Opportunity Employer and shall seek to identify qualified women and minorities for consideration by the Search Committee. (BTM,1997,11-24,008,._B)

Diversity and inclusion are core values of The City University of New York and as such we encourage applications from individuals with disabilities, veterans, women and those from traditionally underrepresented groups, including Italian Americans. We prohibit
1 Roles and Responsibilities

When a vacancy occurs, or is certain to occur, the Chairperson of the Board of Trustees shall establish a Search Committee to seek a new chancellor. (BTM,1997,11-24,008,_B)

An interim chancellor shall not be a candidate for chancellor. (BTM,1997,11-24,008,_B)

A primary responsibility of the Search Committee shall be to attract and recruit highly qualified candidates, emphasizing to them the advantages of working at the University and the benefits of living in New York City. Members of the Board, the presidents, the faculty, staff, and students of the University, as well as community and academic leaders from outside the University may submit nominations to the Search Committee. (BTM,1997,11-24,008,_B)

1.1 Composition of the Committee

In order to provide for adequate participation by representatives of the institution, the Chairperson of the Board of Trustees shall establish a Chancellor's Search Committee. The Search Committee shall be composed of the following members (BTM,1997,11-24,008,_B):

Board Members: at least five members of the Board of Trustees, appointed by the Chairperson of the Board. The Chairperson of the Board of Trustees shall serve as Chairperson of the Search Committee and the Vice Chairperson of the Board of Trustees shall serve as Vice Chairperson of the Search Committee. Board members appointed to the Search Committee should reside in each of the five boroughs. (BTM,1997,11-24,008,_B)

Faculty: Two faculty members, the Chairperson of the University Faculty Senate and one other faculty member. Only faculty as defined in the Board Bylaws may serve as faculty representatives on the Search Committee. Whenever possible, one faculty representative should be from a senior college, and one faculty representative should be from a community college. (BTM,1997,11-24,008,_B)

Students: Two students, the Chairperson of the University Student Senate and one other student representative appointed by the Chairperson of the Board of Trustees. Generally, but not necessarily, a president of a student government, or another elected student leader should serve as the second student representative. Whenever possible, one student representative should be from a senior college and one student representative should be from a community college. (BTM,1997,11-24,008,_B)

Alumni: The Chancellor, The Chairperson or in his or her absence, the Chairperson of the Council of Presidents' Committee on Student Affairs, may recommend one alumnus—generally, but not necessarily, the President of an alumni organization—to be appointed by
the Chairperson of the Board of Trustees to serve on the Search Committee. (BTM,1997,11-24,008,_B)

President: The presidents of two of the colleges of the University, one from a senior college and one from a community college, appointed by the Chairperson of the Board of Trustees. (BTM,1997,11-24,008,_B)

1.2 Internal Staffing and Outside Consultants
Staff support shall be provided to the Search Committee, on request, by the Office of Executive Search and Evaluation (OESE). Representatives from OESE, chosen to serve as indicated, shall be selected by the Chairperson of the Board and shall report to the Search Committee. Where deemed necessary, selected individuals including those from outside firms may be called upon to provide advice in matters pertaining to the search. (BTM,1997,11-24,008,_B)

2 Process
2.1 Announcing the Vacancy and Processing the Applications
Announcements of a chancellorship vacancy shall be placed in the appropriate media, and shall be communicated to educational and related institutions through correspondence and through targeted recruitment based on the findings of the pre-search report. (BTM,1997,11-24,008,_B)

All applications, with supporting materials as requested in the job description, are to be sent to: Secretary of the Board of Trustees, The City University of New York, 535 205 East 8042nd Street, Room 310 18th Floor, New York, NY 1001721. (BTM,1997,11-24,008,_B)

2.2 Screening of Applicants
The Search Committee shall reduce the applicant pool to approximately seven individuals. The candidates will be interviewed by the Search Committee upon the stated request of a minimum of five members of the Search Committee, at least three of whom must be members of the Board of Trustees. (BTM,1997,11-24,008,_B)

The work and communications of the Search Committee shall be conducted confidentially, with the understanding that members of the Search Committee are not to reveal any information concerning the identity of candidates, the contents of its deliberations or any other aspect of its work to persons outside of the Search Committee.

2.3 Final Interview
The candidates recommended by the Search Committee shall be interviewed by the entire Board of Trustees at some time prior to the next scheduled Board of Trustees meeting at which time a choice will be made in executive session. (BTM,1997,11-24,008,_B)
2.4 Appointment

As soon as possible after the Board has chosen its candidate, the Chairperson of the Board of Trustees will notify in writing the candidate of the Board of Trustees’ decision. A formal letter of appointment, together with the Board of Trustees resolution, which delineates the terms and conditions of employment, will be sent to the candidate as soon as he or she accepts the position. (BTM,1997,11-24,008,_B)

USS Chair and Trustee Aderounmu shared a few comments, noting that the USS was not provided an opportunity to review the policy and make recommendations prior to it being added to the Board calendar as it was not considered or approved by any Board Committee. He further expressed concern about faculty representatives not having a vote at the full Board of Trustees meeting.

Trustee Shorter shared a few thoughts, highlighting that all the candidates recommended by the search committee will be interviewed by the full Board as well as the Chancellor.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 5 was adopted. USS Chair and Trustee John Aderounmu opposed.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Cortés-Vázquez, the reconvened public session was adjourned at 7:31 p.m.
The Board of Trustees of The City University of New York (CUNY) met on March 19, 2018 at John Jay College of Criminal Justice, New York, New York, pursuant to a Notice sent by the Office of the Secretary of the Board on March 5, 2018.

**Trustees Present:** Chairperson William C. Thompson, Jr., Vice Chairperson Barry F. Schwartz, Michael Arvanites, Henry T. Berger, Una S. T-Clarke, Lorraine A. Cortés-Vázquez, Fernando Ferrer, Mayra Linares-Garcia, Kevin D. Kim, Brian D. Obergfell, Charles A. Shorter, Ken Sunshine, Sandra Wilkin, John Aderounmu, ex officio, and Katherine Conway, ex officio (non-voting)

**Others present:** Chancellor James B. Milliken, EVC and University Provost Vita Rabinowitz, SAC and Board Secretary Gayle M. Horwitz, General Counsel and VC Loretta P. Martinez, Interim Chief Operating Officer Marc V. Shaw, SVC&CFO Matthew Sapienza, Vice Chancellor Judy Bergtraum, Vice Chancellor Brigitte A. Bryant, Vice Chancellor Brian Cohen, Interim Vice Chancellor Margaret Egan, Deputy Vice Chancellor Burton Sacks, Interim Vice Chancellor Christopher Rosa, and Associate Vice Chancellor Amy McIntosh; and President Michelle Anderson, President Vincent Boudreau, President Diane B. Call, Interim President Peter M. Cohen, President Rudolph Crew, President Scott E. Evenbeck, President William J. Fritz, President David Gomez, President Russell K. Hotzler, President Thomas Isekenegbe, President Marcia V. Keizs, President Karol V. Mason, President Gail O. Mellow, President Antonio Pérez, President Jennifer Raab, President Chase Robinson, President Felix V. Matos Rodriguez, President Mitchel Wallerstein, Dean Sarah Bartlett, Dean Mary Lu Bilek, Dean Mary Pearl, University Dean John Mogulescu, and Research Foundation President Richard Rothbard

**CONVENING OF PUBLIC MEETING**
Chairperson William C. Thompson, Jr. called the Public meeting to order at 4:36 p.m. and announced that the Public Meeting is being transmitted live on cable Channel 75 and webcast live at [www.cuny.edu/livestream](http://www.cuny.edu/livestream). He also announced that the Public Meeting will be available as a podcast within 24 hours and can be accessed through the CUNY website.

Chairperson Thompson, Jr. moved to go into Executive Session at 4:36 p.m. The motion was seconded by Trustee Una Clarke.
CONVENING OF EXECUTIVE SESSION
Chairperson Thompson, Jr. called for an Executive Session pursuant to Section 105, Article 7, of the Public Officers Law, to discuss matters pertaining to personnel, investigations and litigation. The Board met in Executive Session from 4:39 p.m. to 6:05 p.m.

Moved by Chairperson Thompson, Jr. and seconded by Vice Chairperson Barry Schwartz, the public session was reconvened at 6:16 p.m.

CHAIRPERSON’S REPORT
Chairperson Thompson, Jr. stated that on Monday, March 12, 2018, the Board held its Brooklyn Borough Hearing and Public Hearing chaired by Trustees Fernando Ferrer and Henry Berger. They were joined by Thompson, Trustees Kevin Kim, Michael Arvanites, Una Clarke, and Ken Sunshine, University Faculty Senate Chair and Trustee Kay Conway, and University Student Senate Chair and Trustee John Aderounmu. Members of the Chancellery and the Presidents of Brooklyn College, Kingsborough Community College, Medgar Evers College, and New York City College of Technology also attended the hearing.

Chairperson Thompson, Jr. noted that 113 speakers signed up to speak and 66 speakers testified.

Chairperson Thompson, Jr. shared that speakers expressed opposition to the possible restructuring of the student activity fees, as well as concern for the lack of information and transparency from the Student Activity Fees Task Force committee. Other speakers testified in support of increasing the adjunct professor salary to $7,000 per course. A number of food services workers and advocates, voiced concern about low wages, benefits and poor working conditions for workers employed by external food services vendors operating on CUNY’s campuses.

Chairperson Thompson, Jr. further noted that the format of the hearing was not a Town Hall style meeting and as a result, he read the following statement—the Trustees were not in a position to address the concerns directly at the Brooklyn Borough Hearing and Public Hearing—as those issues are very important to the future of CUNY.

Remarks of Chairperson Thompson, Jr.:
“First, the Student Activity Fee Policy review. I preface my comments on this review by first stating unequivocally that the Board is not taking any action on this issue today, so there will be more opportunities for discussion and comment on any proposed changes. I reiterate that no action is being taken today. The Board has heard from various students that they think something is being voted on today, and some students who think a vote has already taken place. Both are, as they say, "fake news." To be clear, the Board has not been asked and will not be voting on any changes TODAY.
Any vote to be taken in the future will include extensive input from all relevant constituencies. CUNY and this Board of Trustees is committed to continuing the longstanding tradition of students shaping the ways in which student activity fees support student life and essential student services.

To honor this commitment, the Board and the University wants to ensure that the student activity fees are administered in ways that are consistent with prevailing laws and best practices. Like many of the policies and procedures at CUNY, many of which this Board has begun to update, the governing documents, policies, and procedures of the college associations and student governments have not been updated in many, many years. As such, at the October 23, 2017 Board of Trustees meeting, the Board adopted a resolution directing the Office of General Counsel and the Office of Student Affairs to perform a comprehensive review of CUNY’s student activity fee policy infrastructure and allocation process via a Task Force, to be co-chaired by the University Student Senate Chairperson for the purpose of making recommendations for changes in the system, in compliance with prevailing laws and best practices. The Board asked that changes be implemented in time for the 2018-2019 school year.

The Task Force is made up of 13 members including – 6 USS/SGA student representatives, 1 UFS faculty representative, 2 Presidents and 4 campus student affairs officers. An internal Working Group of the Task Force was also established comprised of administrators from legal, student affairs and finance as well as representative Presidents, students and faculty. The Task Force, whose primary purpose is to provide input and advice throughout the review process, was charged to work with relevant constituents to share information and solicit feedback on proposed recommendations to be presented to the Board for approval. Since its inception this fall, the Task Force and its Working Group have held 13 meetings.

It has become clear over the past few weeks that, in spite of the extensive efforts of the Task Force and its representatives, students and faculty feel that there has been a lack of information and transparency regarding the changes to be made. The Board appreciates the concerns that have been brought directly to us via testimony at the recent hearing, a letter from the PSC and a resolution of the USS which very specifically addresses the lack of support for these changes at this time. In order to address these concerns and to clarify the recommendations the Task Force has presented to the Board’s Committee on Student Affairs for discussion, the Board has instructed Interim Vice Chancellor Christopher Rosa to develop a communications and outreach plan to clearly identify the specific changes being recommended and the reasons for these changes. The plan will include a website where all relevant documents, including meeting minutes will be posted. Further, this plan will include an open letter to every college newspaper.

The Task Force and the Board Committee on Student Affairs will continue to meet to discuss recommendations. This may mean the process could extend beyond the 2018-2019 school year, but it is imperative that the process is deliberative, inclusive and thoughtful.
The Board looks forward to a continuing dialogue on this important issue and we encourage students to follow the progress of these efforts by reaching out to the student task force reps and reading the materials that will be posted on-line. I reiterate today that the Board of Trustees is committed to working with the CUNY community to develop a student activity fee structure that will benefit student groups while also complying with the law.

Also at the public hearing, a number of food services workers and advocates voiced concern for low wages, benefits and poor working conditions for workers employed by external food services vendors operating on CUNY’s campuses. Complaints ranged from health and safety violations, failure to provide paid sick leave, failure to pay overtime and harassment and discrimination.

The Board has been concerned about this issue since the November 29, 2017 hearing when it asked the General Counsel to advise the College Presidents of these allegations and remind them that their Auxiliaries are responsible for monitoring vendor compliance with contract and law, including employment practices, and further asked them to investigate specific allegations. Additionally, on December 18, 2017, the Office of General Counsel wrote to each of the University’s food service providers, advising them of the allegations raised at the public hearing and that the Colleges and their Auxiliaries would be conducting a review of their operations to confirm, among other things the payment of New York State minimum wages, compliance with the New York City Earned Sick Time Act, required meal and other breaks, and documentation of such.

Based on the findings of these reviews, the Board has been advised that the Central Office has formed a Committee, consisting of Central Office staff and campus representatives, to craft an RFP for the selection of a CUNY-wide food service vendor. Any such award will include strong language regarding compliance with employment laws, audit rights for CUNY, and a labor harmony agreement to help protect the rights of food service workers.

I want to take a moment to thank the Retail Action Project for highlighting their concerns in a recent report and for working with CUNY to ensure appropriate working standards. We have a responsibility of ensuring the safety and security for everyone on CUNY campuses and let me say that this Board is committed to ensuring that food service workers enjoy dignity in their workplaces on the campuses. And to all of the workers who bravely came forward, we stand with you and are committed to addressing these issues. Thank you for your courage.”

Chairperson Thompson, Jr. further stated that, Governor Andrew Cuomo announced a new effort to help Puerto Rico rebuild after last year’s hurricanes, called the New York Stands with Puerto Rico Recovery and Rebuilding Initiative. Teams of experts from New York will assist local officials with rebuilding plans and students from CUNY schools will travel to Puerto Rico this summer to work on recovery efforts.
Lastly, the Chancellery have been working and reaching out to the elected officials and legislative leaders in Albany on behalf of CUNY about budget concerns. They are well aware of CUNY’s priorities and concerns and the University is very hopeful that in this budget process CUNY will do well. The full expectation is that there will be a budget in place by April 1st.

COLLEGE, FACULTY, STUDENT AND ALUMNI HONORS
Senior Advisor to the Chancellor and Secretary of the Board Gayle M. Horwitz announced the following:

1. College of Staten Island English professor, Patricia Smith, has won the prestigious $100,000 Kingsley Tufts Poetry Award, expanding the ranks of exceptionally accomplished CUNY poets whose works have drawn the highest honors, including two Pulitzer Prizes in three years.

2. *Military Advanced Education and Transition (MAE&T)* has awarded the College of Staten Island the designation of a Top School in its *2018 Guide to Colleges & Universities*, measuring most effective methods in military and veteran education.

3. The CSI Men’s Basketball team has won its second straight CUNYAC Championship. The win earned the Dolphins entry into the exclusive 64-team NCAA Division III National Championship Tournament for the 13th time in team history.

4. Allyson Sheffield, PhD, associate professor of physics at LaGuardia Community College, is co-author of a new paper in the leading science journal Nature, titled, “Two chemically similar stellar over densities on opposite sides of the plane of the Galactic disk,” which is expected to expand understanding, the Milky Way Galaxy—how it came to be, and how certain stars are located within it. Dr. Sheffield and an international team of astronomers found compelling evidence that some of the stars in the halo of the Milky Way Galaxy might not be leftover debris from invading galaxies but rather originate from the Milky Way’s disk itself!

5. York College’s Margaret Vendryes was awarded a 2018 SU-CASA Grant of $5,500 by Queen Council on the Arts to create and coordinate a visual art project for senior citizens at the Rockdale Village Senior Center.

6. Hunter College Professor Tracey Revenson of the Department of Psychology has been named as a Fellow of the European Health Psychology Society. The Society accepts only one Fellow per year. Hunter College professor Harold Holzer, the Jonathan F. Fanton Director of the Roosevelt House Public Policy Institute, received a 2018 City & State Lifetime Achievement Award; and, Hunter College High School principal Tony Fisher received the
2018 Our Town Thanks You (OTIY) Award from Our Town, a local newspaper covering the Upper East Side, for his many contributions to the community.

7. Hunter College alumna Inez Barron ’67 was reappointed chair of the New York City Council’s Higher Education Committee. And at this year’s Academy Awards, Robert Lopez, a Hunter College High School graduate, became the first person in history to "double EGOT," that is to win at least two Emmys, Grammys, Oscars and Tony’s. Just four years ago, at 39, he was the youngest person ever to achieve the single EGOT.

8. Recently, Medgar Evers College (MEC) and CUNY approved a Study Abroad proposal to the Galapagos Islands and Ecuador. This three-week course set for July is open to all MEC and CUNY students. The curriculum will allow students to walk in the footsteps of Charles Darwin, learn about species preservation, biodiversity, and explore the geography, language and cultures of people.

9. The Medgar Evers College Psychology Department has seen tremendous growth over the last 4 years with a 65% increase in enrollment.

10. Once again, Hostos Community College has been invited to participate in the Edinburgh Festival Fringe in Scotland, in August 2018. This is the most prestigious theater festival in the world, and Hostos is the only community college troupe participating.

11. United States Artists Awards Conservator of Music Distinguished to Brooklyn College Professor Tania León $50,000 Fellowship. The award given by United States Artists, an organization that grants up to 50 fellowships each year.

12. Brooklyn College Art Professor Patricia Cronin’s Sculpture was acquired by National Portrait Gallery. Professor Cronin’s incredible Memorial to a Marriage (2002) has been acquired by the National Portrait Gallery and will be on display through November 4, 2018.

13. Brooklyn College MFA in Creative Writing Student Alexander Borinsky ’17 has been selected for the Orchard Project NYC Greenhouse, a new NYC-based accelerator for directors, writers, composers and other generative artists to seed ambitious and unexpected work, form new relationships and develop a new generation of theatrical arts.

14. Brooklyn Bulldogs Win First CUNYAC Title in 38 Years. For the first time in nearly 40 years, the Brooklyn College Women’s Basketball team has won the CUNYAC Championship, defeating the College of Staten Island 59–50 in the tournament final Friday.

15. The Graduate Center alumna Carrie Rebora Barratt will become the first woman to lead the New York Botanical Garden. Dr. Barratt, who earned her PhD in Art History is an art scholar and administrator and will serve as president of the Botanical Gardens, the largest botanical garden in any city in the United States and a leader in plant research and conservation.
16. The Graduate Center alumnus J. Phillip Thompson, PhD, Class of ’90 in Political Science, an urban planner known for his success as a coalition builder is returning to his New York City roots. In February, Mayor Bill de Blasio named Thompson the new Deputy Mayor for Strategic Policy Initiatives, a key role that oversees such as the City's Pre-K program and the Thrive New York City Mental Health Initiative. At The Graduate Center Thompson studied under Distinguished Professor John Mollenkopf who also directs the Center for Urban Research.

GRANTS
Chairperson Thompson, Jr. presented for inclusion in the record the following list of grants and bequests of $100,000 or above received by the University subsequent to the February 5, 2018 Board meeting.

BRONX COMMUNITY COLLEGE

1. $100,000 DEPARTMENT OF LABOR to Ruby Chua, for “Unemployed Worker Training”

CITY COLLEGE

1. $750,000 NEW YORK STATE OFFICE OF SCIENCE, TECHNOLOGY & ACADEMIC RESEARCH to John Blaho, for “Incubator & Innovation Hot Spot Support Program”

2. $401,937 NEW YORK CITY DEPARTMENT OF TRANSPORTATION to Camille Kamga, for “Transportation Systems Development Agreement- Active Traffic Demand Management”

3. $149,990 NEW YORK STATE ENERGY RESEARCH & DEVELOPMENT AUTHORITY to Camille Kamga, for “University Transportation Research Center”

4. $125,000 NEW YORK STATE OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE to Robert Melara, for “College Environmental Prevention”

5. $100,000 CORPORATIVO BIMBO S.A. DE C.V. to George John, for “Next Generation Multifunctional Oil Structuring Agents/Rheology Modifiers from Medium Chain Sugar Amphiphiles: Oil Thickening Technology-Phase II”
GRADUATE SCHOOL AND UNIVERSITY CENTER

1. $366,120  NATIONAL INSTITUTES OF HEALTH to Patrizia Casaccia, for “Histone Deacetylation in Oligodendrocyte Differentiation”

2. $188,400  NATIONAL INSTITUTES OF HEALTH/UNIVERSITY OF MICHIGAN to Bruce Johnson, for “The Center for HIV RNA Studies (CRNA)”

HUNTER COLLEGE

1. $218,000  NEW YORK COMMUNITY TRUST to Gail McCain, for “Hunter-Bellevue Nursing Fund”

2. $179,960  UNIVERSITY OF NORTH CAROLINA – CHAPEL HILL/ NATIONAL INSTITUTES OF HEALTH to Jeffrey Parsons, for “Adolescent Medicine Trails Network for HIV/AIDS Interventions Coordinating Center – Tech Steps”

JOHN JAY COLLEGE

1. $900,000  NATIONAL SCIENCE FOUNDATION to Phillip Goff, for “IBBS-L Under the Hood of Policing: Examining How Procedural Mechanisms Produce Systematic Inequality in Municipal Law Enforcement”

2. $873,508  UNITED STATES DEPARTMENT OF JUSTICE - NATIONAL INSTITUTE OF JUSTICE (NIJ) to Meredith Dank, for “An Exploratory Study of Labor Trafficking Among U.S. Citizen Victims”

3. $300,000  THE JOYCE FOUNDATION to David Kennedy, for “Improving Law Enforcement Discretion in the Interest of Criminal Justice Reform”

4. $257,608  NEW YORK CITY DEPARTMENT OF HEALTH AND MENTAL HYGIENE VIA NEW YORK CITY POLICE DEPARTMENT to Roblin Meeks, for “Emergency Psychology Technician (EPT) Program”

5. $200,000  PRITZKER FOUNDATION to David Kennedy, for “National Network for Safe Communities Operating Support”

6. $150,000  BANK OF NEW YORK – MELLON to Dara Byrne, for “The John Jay College STEM Acceleration Pilot”

7. $150,000  TEAGLE FOUNDATION to Ann Jacobs, for “Liberal Arts Education Beyond the Academy”
<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
<th>Organization</th>
<th>Recipient</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>$149,976</td>
<td>THE FREEDOM FUND</td>
<td>Meredith Dank</td>
<td>“Measuring the Prevalence of Minors in the Adult Entertainment Sector and in Commercial Sexual Exploitation in Kathmandu”</td>
</tr>
<tr>
<td>9</td>
<td>$119,417</td>
<td>UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT (USAID) VIA AMERICAN INSTITUTES FOR RESEARCH</td>
<td>David Kennedy</td>
<td>“Youth Power Evidence and Evaluation: Latin America and the Caribbean - Youth Violence Prevention”</td>
</tr>
<tr>
<td>10</td>
<td>$117,943</td>
<td>NEW YORK STATE OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES (OASAS)</td>
<td>Dana Trimboli</td>
<td>OASAS College Environmental Prevention: Using the Strategic Prevention Framework to Prevent and Reduce Underage Drinking and Drug Use</td>
</tr>
<tr>
<td>11</td>
<td>$104,757</td>
<td>UBS OPTIMUS FOUNDATION</td>
<td>Meredith Dank</td>
<td>“An Outcomes Evaluation and Case Study of an Anti-Sex Trafficking Program in Bangalore, India”</td>
</tr>
<tr>
<td>12</td>
<td>$100,000</td>
<td>NEW YORK DEPARTMENT OF STATE</td>
<td>Ann Jacobs</td>
<td>“Prison to College Pipeline (P2CP)”</td>
</tr>
</tbody>
</table>

**KINGSBOROUGH COMMUNITY COLLEGE**

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
<th>Organization</th>
<th>Recipient</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$581,987</td>
<td>HECKSCHER FOUNDATION FOR CHILDREN</td>
<td>Joanne Russell</td>
<td>“Strategic Partnerships for Achievement and Retention at Kingsborough”</td>
</tr>
<tr>
<td>2</td>
<td>$149,218</td>
<td>CAPITAL ONE FOUNDATION</td>
<td>Babette Audant</td>
<td>“Data Tracking Strategy to Inform Institutional Growth &amp; Improve Student Outcomes (year 2)”</td>
</tr>
</tbody>
</table>

**LAGUARDIA COMMUNITY COLLEGE**

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
<th>Organization</th>
<th>Recipient</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$327,692</td>
<td>NEW YORK CITY DEPARTMENT OF PROBATION</td>
<td>Claudia Baldonedo</td>
<td>“Young Adult Justice Program”</td>
</tr>
<tr>
<td>2</td>
<td>$300,000</td>
<td>UNITED STATES DEFENSE LOGISTICS AGENCY</td>
<td>Edgard Hernandez</td>
<td>“LaGuardia Community College Procurement Technical Assistance Center (PTAC) Program”</td>
</tr>
<tr>
<td>3</td>
<td>$129,628</td>
<td>NEW YORK CITY DEPARTMENT OF PROBATION</td>
<td>Claudia Baldonedo</td>
<td>“Young Adult Justice Plus Program”</td>
</tr>
</tbody>
</table>
LEHMANN COLLEGE

1. $235,000  NEW YORK CITY COUNCIL to Jose Higuera-Lopez, for “Jaime Lucero Mexican Studies Institute”

NEW YORK CITY COLLEGE OF TECHNOLOGY

1. $333,674  UNITED STATES DEPARTMENT OF EDUCATION to Wendy Woods, for “Early Start and Extended Day Preschool”

2. $200,000  NEW YORK STATE DEPARTMENT OF EDUCATION to Bonne August, for “Teacher Leader Quality Partnership Program”

3. $196,748  UNITED STATES SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION to Carmel Dato, for “Educating Nursing and Human Services Students”

QUEENS COLLEGE

1. $1,000,000  UNITED STATES DEPARTMENT OF ENERGY to Steven Markowitz, for “Former Worker Surveillance Program”

2. $220,000  NEW YORK COMMUNITY BANCORP, INC. to Vivian Charlop, for “Kupferberg Center Performances Sponsorship Activities”

3. $150,064  NEW YORK STATE EDUCATION DEPARTMENT to Patricia Velasco, for “English Language Learners (ELLs)/Multilingual Learners (MLLs)”

COLLEGE OF STATEN ISLAND

1. $898,595  NEW YORK STATE DEPARTMENT OF HEALTH to Maria Knikou, for “Accelerate Research Translation (PART) and Innovative Developmental or Exploratory Activities (IDEA) in Spinal Cord Injury”

2. $449,858  NATIONAL INSTITUTES OF HEALTH to Alejandra Alonso, for “Mechanism of Tau Pathological”

3. $400,495  NATIONAL INSTITUTES OF HEALTH to Jennifer Wagner, for “R15: Autonomic Activity and Relations with Social Development in Infants at Low and High Risk for Autism Spectrum Disorder”
CHANCELLOR’S REPORT

James B. Milliken’s Remarks:
“This is, of course, a busy and somewhat anxious time as the University navigate the State budget process that the Chairperson referred to, moving towards its conclusion in a couple of weeks. The Chancellery is engaged with the Governor’s Office, the Assembly and the Senate in the advocacy of the request adopted by the Board of Trustees that advances CUNY’s indispensable mission.

Overall, there is much positive on that front. The Governor’s executive budget was favorable for CUNY, his Excelsior scholarship program is a big help, and support for mandatory expenses and the investment in critical maintenance is very positive.

There are also positive elements in the “one house” bills from each legislative chamber, as you know from my communications with the Board. The Assembly and Senate are both recommending a $100 per student full-time equivalent increase in base aid for community colleges which would generate $6.3 million for the CUNY’s 7 institutions.

For the senior colleges, the Senate and Assembly proposals each include additional funds for operating support. And on capital, both houses propose additional funds, the Assembly for strategic initiatives and the Senate for additional critical maintenance.

The State of New York’s investment has never been more critical, and CUNY appreciates the leadership of the Governor, as well as the Assembly and Senate. This is especially true when taking stock of the actions and the debate at the federal level. One need to look no farther than this morning’s lead editorial in the New York Times, which complained about the federal Education Department’s policies on student loan collection. A new policy statement appears to make it more difficult for states to institute measures that protect student borrowers and prevent deceptive loan collection practices. This is a critical issue and there is much at stake, given that there is now $1.4 trillion in outstanding student debt and some are seeing their career prospects damaged by tough payback terms.

As states such as New York resist federal efforts, CUNY provides a critical path: not only do the University has among the lowest tuition rates in the country for a major university, more than 60 percent of CUNY students pay no tuition because, coming from low income households, they receive substantial state and federal support. The vast majority do not take out federal loans.

Also in Washington, a critical battle is underway to persuade Congress to continue the DACA program for undocumented immigrants brought to this country as children. These Dreamers, as they are known, have found a welcoming home at CUNY. The University has thousands of DACA students and they are among the most disciplined, hardest-working, and talented at CUNY colleges. They are exactly the kinds of people we should want as colleagues, neighbors, friends, and leaders.
Finally, with regard to Washington, I am deeply concerned about the legislation reauthorizing the Higher Education Act, which was approved by the House Committee on Education and Workforce in December. New conditions included in this legislation, known as the PROSPER Act, would have a terrible impact on CUNY by eliminating student grants from the Supplemental Educational Opportunity Grant (SEOG) program, worth millions of dollars in support for needy students. Also, proposed changes in funding formula for federal work-study program would hit CUNY students harder than any other university system in the entire country. The loss could be devastating, especially to graduate students. The Chancellery has made sure that legislative leaders and the New York delegation understand how important these issues are to CUNY and to New York.

CUNY’s arguments for adequate funding are made much stronger by the many successes the University is realizing from implementing its plans and marketing the University to prospective students. CUNY’s freshman applications have been rising in recent years and remain remarkably strong. As of today, applications are up 8 percent for the fall, over this time last year, when the University had a record number of applications in the spring and went on to enroll a record 38,000 new students.

I am pleased to report that this success is possible, in part, because CUNY admissions and enrollment operations are functioning much more efficiently and smoothly. When compared to this time last year, the office has processed more than 13 percent more freshmen applications and more than 29 percent more transfer applications. It represents excellent improvement in the department, overseen by Senior Vice Chancellor and Chief Financial Officer (SVC&CFO) Matthew Sapienza.

You have heard me before discuss the exceptional improvements in performance the University is enjoying due to the implementation of the strategic plans. At the last meeting, there was a presentation on the substantial early achievements from the University’s completion initiatives taking place at each campus. The Board should all take great pride in the consistent increases in the graduation rates, which are steadily moving towards its goals. The great beneficiaries, of course, are the students who will be graduating sooner and enjoying the life-changing benefits of a degree earlier.

Today, you will hear why the University is very optimistic about the planning and implementation programs for expanding workplace preparation and career placement initiatives. Angie Kamath, the indefatigable leader of these efforts, will provide an overview of the excellent work being done in sharply increasing paid internships in the most promising sectors of the economy, in building wide, two-way avenues of communication with employers, ensuring CUNY students are being trained the skills they require, and making the graduates more competitive in winning the best jobs and succeeding, and what is particularly heartening is this work is just starting and more progress is to come.”
University Dean for Continuing Education and Workforce Development Angie Kamath presented an update on workforce programs and continuing education for CUNY students.

***VIDEO PRESENTATION ON CUNY CAREER SUCCESS***

Trustee Kevin Kim inquired about donor recipients of the University relating to fundraising.

CHANCELLOR’S UNIVERSITY REPORT: Chairperson Thompson, Jr. called for a motion to approve the Chancellor’s University Report for March 19, 2018, which was seconded by Trustee Clarke. He asked if there were any amendments. Upon hearing none, the item was adopted by the Board.

1. Chancellor's University Report:

   RESOLVED, That the Chancellor’s University Report for March 19, 2018 (including Addendum and Errata Items) be approved.

APPROVAL OF MINUTES: Chairperson Thompson, Jr. called for a motion to approve the minutes of the regular Board Meeting and Executive Session of February 5, 2018, which was seconded by Vice Chairperson Schwartz. He asked if there were any amendments. Upon hearing none, the item was adopted by the Board:

2. Approval of Minutes:

   RESOLVED, That the minutes of the regular Board Meeting and Executive Session of February 5, 2018 be approved.

3. COMMITTEE ON FISCAL AFFAIRS:
Trustee Fernando Ferrer reported that the Committee on Fiscal Affairs met on February 26, 2018. After approval of the minutes of the January 17, 2018 meeting, the Committee addressed the policy items on the agenda. After a presentation by SVC&CFO Matthew Sapienza of the University’s Preliminary Fiscal Year 2019 Initial Budget Allocation, and with no more items on the agenda, the Committee went into Executive Session.
Moved by Trustee Ferrer and seconded by Trustee Kevin Kim, resolutions 3.A. and 3.B. were adopted. *USS Chair and Trustee Aderounmu opposed.*

**A. The CUNY Graduate School of Public Health and Health Policy - Nutrition and Dietetic Internship Program Fees:**

WHEREAS, It is anticipated that faculty and staff will need to review and rank upwards of 100 to 150 applications for candidates interested in the Nutrition and Dietetic Internship Programs at the CUNY Graduate School of Public Health and Health Policy (GSPHHP); and

WHEREAS, All interns enrolled in the program will be provided with study materials purchased through the program, in the interest of maintaining availability of current and consistent information for all interns, as well as preparing them to take and pass the Registered Dietitian Examination, which is required for the Registered Dietitian Nutritionist (RDN) credential and is a major evaluation criterion in maintaining the program’s accreditation; and

WHEREAS, The above-mentioned fees will be applied as described above, to support this valuable and uniquely flexible, workforce development initiative at the GSPHHP; now therefore be it

RESOLVED, That The Board of Trustees of The City University of New York adopt an Internship Application Fee of $100 per applicant and an Internship Course Fee of $150 for each accepted and enrolled Intern to commence in the Fall 2018 semester. These monies will be applied toward the operating expenses of the Internship Program.

EXPLANATION: There is a strong local and national demand for healthcare staff and managers who hold the RDN credential. This credential is recognized nationally by many healthcare organizations. To obtain the RDN credential, an accredited internship program must be completed. Traditionally, these Internships were undertaken shortly after completing an accredited baccalaureate degree program, before assuming further life responsibilities.

This unique Nutrition and Dietetic Internship program at the School of Public Health is consistent with the City University of New York Strategic Framework, which states in part, “We are expanding and developing innovative internships and experiential learning programs, giving students increased workplace experience as well as workplace networks that can improve job and career prospects.” Having such a program available in this format allows career changers and career developers to build their own program around their other responsibilities.
The fees proposed herein are consistent with the reasonable and customary fees of comparable programs, as reported by the Nutrition Educators and Preceptors practice group in their annual “Applicant Guide to Supervised Practice”

B. **Hunter College, School of Education - Academic Excellence Fee for Graduate Programs:**

WHEREAS, The Hunter College School of Education offers programs in teacher preparation and counseling at the graduate level that lead to master’s degrees or advanced certificates; and

WHEREAS, These programs are nationally recognized for their outstanding quality, selectivity, are consistently viewed as among the best in their fields in the New York area, are accredited by the specialized program associations in their respective fields, and are highly competitive programs in which to gain admissions; and

WHEREAS, At its meeting on October 1, 2015, the Board of Trustees of the City University of New York approved a schedule of academic excellence fees for students in certain graduate programs in the School of Education at Hunter College, effective with the Spring 2016 semester. The academic excellence fees were applied to those programs that prepare candidates for initial certification in general and special education, across Adolescent, Childhood, and Early Childhood levels and the K-12 certification areas of Creative Arts Education and TESOL, as well as School Counseling and Mental Health Counseling, effective with the Spring 2016 semester; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the extension of the schedule of academic excellence fees to students in all master’s level graduate programs in the School of Education at Hunter College. The academic excellence fee would be applied to those master’s and advanced certificate programs which prepare candidates for professional, alternative, and additional certification in general and special education across Adolescent, Childhood, Early Childhood, and K-12 certification areas, as well as those master’s and advanced certificate programs which lead to licensure and/or certification for School Building and School District Leadership, Applied Behavioral Analysis, Educational Psychology, and Rehabilitation Counseling and Visual Rehabilitation and Orientation and Mobility Teaching, effective with the new students in the Fall 2018 semester and as detailed below:

Masters of Arts, Masters of Science, and Advanced Certificates in the categories of:
- General Education across Adolescent, Childhood, and Early Childhood levels
- Special Education across Adolescent, Childhood, and Early Childhood levels
- Creative Arts Education and TESOL across K-12 levels
- School Building Leadership and School District Leadership
• Applied Behavioral Analysis
• Educational Psychology
• Rehabilitation Counseling and Visual Rehabilitation and Orientation and Mobility Teaching

Resident Full-time students: $50 per credit
Resident Part-time students: $50 per credit
Non-Resident students: $50 per credit

EXPLANATION: In October 2015, the Board of Trustees approved academic excellence fees for the Hunter College’s School of Education, specifically in programs that prepared students for initial certification in general and special education, as well as school counseling and mental health counseling. The academic excellence fees included herein would be applied to all remaining master’s and advanced certificate programs in the Hunter College School of Education.

Hunter’s nearest competitors are the Steinhardt School at NYU and Teachers College of Columbia University, both of which have much higher tuitions. New York State has the most stringent teacher certification requirements in the country, and the extension of this academic excellence fee to all master’s level graduate programs will allow Hunter to provide the quality of support to its’ clinically rich programs to ensure the candidates’ success. To date, the current academic excellence fees have greatly expanded the support for candidates in initial certification programs by adding needed full-time clinical/field staff and expanding curricular initiatives and access to technology so that students can practice and improve their professional skills. With an academic excellence fee for all master’s level programs, graduate students across the School of Education will continue to receive a Hunter education that is of exceptional quality, but it will be an education that is greatly enhanced in and out of the classroom – and still be financially affordable relative to other comparable programs in New York.

Moved by Trustee Ferrer and seconded by Trustee Kim, the following resolution was presented and opened for discussion as amended:

C. The City University of New York - Central Office - Administrative Excellence Initiative:

WHEREAS, The City University of New York (CUNY) has committed to meet the goals of increasing student retention and graduation rates, in part by, reallocating funding from its administrative functions, while at the same time creating efficiencies in operations; and

WHEREAS, CUNY launched the Administrative Excellence Initiative in Fiscal Year 2018 committing to saving approximately $75 million over four years; and
WHEREAS, The mission of the CUNY Institute for State and Local Governance (CUNY ISLG) is to work with government and non-government organizations to improve systems to produce better results that are worthy of public investment and trust; now therefore be it

RESOLVED, The University will engage the CUNY ISLG operations management team to develop and implement a strategic plan to meet the goals of the Administrative Excellence Initiative. CUNY ISLG will work closely with CUNY administrative staff to identify initiatives, research best practice, analyze fiscal impact and develop implementation plans for those priority initiatives; and be it further

RESOLVED, CUNY ISLG will identify and implement priority initiatives, in partnership with CUNY administration staff, over the next four years to bring best practice to the administrative functions that support the academic mission, making every effort to be lean and resourceful in all areas of operations and administration; and be it further

RESOLVED, CUNY ISLG, in partnership with CUNY administrative staff, will conduct their work in four phases, at a total cost not to exceed $5.7 million, with the implementation of these initiatives beginning in the Spring of 2018 and continuing through Fiscal Year 2021. This cost is exclusive of the cost of contractors that CUNY ISLG may engage to provide functional expertise where necessary. Overall, the four-year initiative will achieve over $75 million savings for reinvestment in academic priorities identified in the 2016-2017 Master Plan. Any additional consultant costs that may arise during this engagement will be presented for approval to the Board Fiscal Committee as per established Board policies.

EXPLANATION: The Administrative Excellence Initiative builds on diagnostic work conducted for CUNY identifying areas of opportunity to generate savings in the following functional areas: Human Resources, Procurement, Finance, Information Technology, Enrollment Management, Facility Management and Capital Programs. CUNY seeks to engage the CUNY ISLG to develop and implement a strategic plan under the Administrative Excellence Initiative, across multiple functional areas, to institute best practice, achieve savings and improve efficiency. This work will continue and expand CUNY’s university-wide efforts to standardize, consolidate and automate processes and systems in ways that integrate best practice and improve efficiency. It will prioritize initiatives that foster the efficient and effective delivery of systems, services, and technologies that are integral to the university’s function.

The CUNY ISLG is well positioned to take leadership of these efforts, as the Institute has expertise in developing data-driven approaches to the challenges and opportunities confronting government. The ISLG staff working on this engagement have many years...
of public service experience, many of whom held senior positions in State and City
governments.

In terms of deliverables, the ISLG will produce a detailed multi-year plan to identify and
implement opportunities for best practice, cost savings and efficiencies, such as
reducing the duplication of administrative functions. Best practice calls on increasing
effectiveness and efficiency by taking full advantage of opportunities for consolidation,
collaboration and connectivity across the CUNY system.

CUNY ISLG will conduct further analysis to identify priorities in each functional area, and
will develop timelines for implementation and a range of costs to implement these
priorities (operating and capital costs), as well as a range of annual anticipated savings.

In order to ensure the successful implementation of the identified priorities, CUNY ISLG
will identify and eliminate performance gaps, promote collaboration, and cross-functional
teams to reduce duplication of services and maximize problem solving in each functional
area. CUNY ISLG will also evaluate and increase the functional area capacity for project
management and business redesign as well as identify and implement key performance
indicators to measure success.

The cost of this engagement will not exceed $5,659,924 over the next four fiscal years
(fiscal years 2018 through 2021), excluding any consultant costs to support the goals of
the Master Plan. Over that same timeframe, the University’s approved Four-Year
Financial Plan calls for the Administrative Excellence Initiative to result in the reallocation
of $74.5 million.

<table>
<thead>
<tr>
<th>Phase</th>
<th>FY</th>
<th>Timeline</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase I</td>
<td>2018</td>
<td>September 2017 - January 2018</td>
<td>$393,486</td>
</tr>
<tr>
<td>Phase II</td>
<td>2018</td>
<td>February 2018 - June 2018</td>
<td>$657,810</td>
</tr>
<tr>
<td>Phase II</td>
<td>2019</td>
<td>July 2018 - June 2019</td>
<td>$1,643,627</td>
</tr>
<tr>
<td>Phase III</td>
<td>2020</td>
<td>July 2019 - June 2020</td>
<td>$1,482,500</td>
</tr>
<tr>
<td>Phase IV</td>
<td>2021</td>
<td>July 2020 - June 2021</td>
<td>$1,482,500</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>$5,659,924</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Phase</th>
<th>FY</th>
<th>FINANCIAL PLAN SAVINGS TARGETS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase I</td>
<td>2018</td>
<td>$14,000,000</td>
</tr>
<tr>
<td>Phase II</td>
<td>2019</td>
<td>$18,000,000</td>
</tr>
<tr>
<td>Phase III</td>
<td>2020</td>
<td>$20,000,000</td>
</tr>
<tr>
<td>Phase IV</td>
<td>2021</td>
<td>$22,500,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$74,500,000</td>
</tr>
</tbody>
</table>

Trustee Ferrer made an amendment to the resolution moving the sentence “Any additional
consultant costs that may arise during this engagement will be presented for approval to the Board
Fiscal Committee as per established Board policies.” from the explanation section (final
paragraph, last sentence) to the resolved section (final paragraph, last sentence).
Chairperson Thompson, Jr. asked for a vote. Cal. No. 3.C. was unanimously adopted.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Ferrer, the following resolution was unanimously adopted:

D. The City University of New York - Revised Investment Policy Statement:

RESOLVED, That the Board of Trustees approve a revised Investment Policy Statement, which replaces all prior policies adopted by the Board of Trustees relating to investments.

EXPLANATION: The revised Investment Policy Statement was drafted in consultation with the University’s new Outsourced Chief Investment Officer (“OCIO”), Meketa Fiduciary Management. The following is a summary of its principal provisions and substantive changes from the previous Investment Policy:

With respect to governance, the revised Investment Policy Statement provides that, except for the adoption and amendments thereto and the selection of the OCIO, the Board of Trustees delegates to the Committee on Fiscal Affairs and its Subcommittee on Investment, acting as fiduciaries for the Board, the responsibilities for overseeing the investment program. Those responsibilities rest primarily with the Subcommittee on Investment, which has broad authority, within the guidelines set forth in the Investment Policy Statement, to make decisions, with the advice of the OCIO and the related University Management and Staff, in such areas as asset allocation and regular monitoring of the portfolio. Reflecting the move from a non-discretionary consulting relationship to an OCIO, the Policy now permits the OCIO discretion to select managers within the approved asset allocation. The revised policy also adds MWBE/SDVOB targets to manager selection.

The Investment Policy Statement establishes a new asset allocation that provides the University the opportunity for enhanced diversification within asset classes. Reflecting this, the Investment Policy Statement adds additional language on risk management and mitigation. As a result of these revisions, it is expected that the allocation will increase diversification, while further protecting the portfolio from risk in its various forms.
4. COMMITTEE ON AUDIT:
Chairperson Thompson, Jr. reported that at the February 26, 2018 meeting of the Committee on Audit, the Committee approved the following resolution, and he recommended their approval by the Board.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Ferrer, the following resolution was unanimously adopted:

A. The City University of New York - Approval of the Fiscal Year 2017 Uniform Guidance Report:

RESOLVED, That the Board of Trustees of the City University of New York approves the Fiscal Year 2017 Uniform Guidance (formerly A-133 Audit) Report as presented by the University’s external auditor, KPMG.

EXPLANATION: The Audit Committee, as part of its responsibilities, must review the Uniform Guidance Report as presented by the external auditors. The Uniform Guidance report is an annual audit report on compliance for major federal programs; on internal controls over compliance; and on the supplementary schedule of expenditures of federal awards. This year’s report is primarily related to federal financial aid and residual FEMA disaster relief expenditures related to Superstorm Sandy. The Uniform Guidance is required to be filed with the federal government by March 31st annually. The University’s auditors, KPMG, are issuing an Unmodified (i.e. “Clean”) Opinion with no findings.

5. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH:
Trustee Fernando reported that at the February 26, 2018 meeting of the Committee on Academic Policy, Programs, and Research, the Committee approved the following resolutions, and Trustee Jill O’Donnell-Tormey recommended their approval by the Board.

Moved by Trustee Ferrer and seconded by Trustee Henry Berger, the following resolution was unanimously adopted:

A. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body, the college president and recommended by the Chancellor, be presented at the commencement exercise as specified:
COLLEGE | DEGREE

BARUCH COLLEGE

Jane Chu | Doctor of Humane Letters
Austin W. Marxe ’65 | Doctor of Humane Letters
(To be conferred at the commencement ceremony on May 30, 2018)

CUNY SCHOOL OF LAW

Paul Butler | Doctor of Laws
(To be conferred at the commencement ceremony on May 11, 2018)

LEHMAN COLLEGE

Jacob Judd | Doctor of Humane Letters
(To be conferred at the commencement ceremony on May 31, 2018)

BROOKLYN COLLEGE

Judith Heumann | Doctor of Humane Letters
(To be conferred at the commencement ceremony on May 31, 2018)

JOHN JAY COLLEGE

Rashida Manjoo | Doctor of Humane Letters
Ronald V. Clarke | Doctor of Science
(To be conferred at the commencement ceremony on May 30, 2018)

QUEENS COLLEGE

Cristina Jiménez Moreta ’07 | Doctor of Humane Letters
Jon Favreau | Doctor of Humane Letters
Jill Barad ’73 | Doctor of Humane Letters
(To be conferred at the commencement ceremony on May 31, 2018)
6. COMMITTEE ON FACULTY, STAFF AND ADMINISTRATION:

Trustee Lorraine Cortés-Vázquez reported that at the February 26, 2018 meeting of the Committee on Faculty, Staff and Administration, the Committee approved the following resolutions, and she recommended their approval by the Board.

Moved by Trustee Lorraine Cortés-Vázquez and seconded by Trustee Brian Obergfell, the following resolution was unanimously adopted:

A. The City University of New York - Continuation of Military Leave and Employer-Paid Health And Welfare Benefits Coverage for University Employees Recalled from the Reserves to Active Military Service:


and

WHEREAS, There is a continuing need for University employees in the National Guard and Reserves to be activated for Military Service in response to the events of September 11, 2001 and the wider campaign against terror; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York hereby authorizes the continuation of Military Leave and Health and Welfare Benefits through December 31, 2018 for University employees recalled from the Reserves to active military service, in accordance with the following policies. These policies shall apply to employees of The City University of New York who are members of the National Guard, Reserve forces, or Reserve components of the Armed Forces of the United States.

1. Supplemental Military Leave

(a) The City University of New York will provide a temporary leave category called Supplemental Military Leave at full pay. Employees of The City University of New York who have been federally activated or activated by the Governor of New York State for military service between September 11, 2001 and December 31, 2018 will be granted Supplemental Military Leave with full pay after the exhaustion of military leave with full pay pursuant to Section 242 of the New York State Military Law. While on such Supplemental Military Leave, the eligible employee will be in full pay status for a period not exceeding 30 work days, in addition to the leave that had been granted pursuant to Section 242 of the New York State Military Law. The Statutory Entitlement period is 30
work days for all Public Servant Soldiers of the City of New York in compliance with Chapter 238 of the laws of 2008.

(b) Employees shall be eligible to receive Supplemental Military Leave through December 31, 2018. Supplemental Military Leave shall not be granted for military service performed after December 31, 2018. In no event shall more than one such grant of Supplemental Military Leave be credited to any employee for activation related to the war on terror regardless of the number of times the employee is activated between September 11, 2001 and December 31, 2018.

2. Military Leave at Reduced Pay

(a) Employees shall be eligible to receive Military Leave at Reduced Pay through December 31, 2018. Military Leave at Reduced Pay status commences after the employee has exhausted Military Leave pursuant to Section 242 of the New York State Military Law, Supplemental Military Leave as set forth in paragraph 1 above, and any leave credits other than temporary disability leave or sick leave which the employee elects to use.

(b) Employees in Military Leave at Reduced Pay status will be paid their regular City University of New York salary (base pay) reduced by military pay (base pay plus housing and food allowances). The determination of rate of payment for the Military Leave at Reduced Pay will be based upon the employee's regular City University of New York salary as of his/her last day in full pay status and the employee's military pay on the first day of his/her activation, and shall not be subject to adjustment during the period of leave at reduced pay.

(c) Employees eligible for Military Leave at Reduced Pay will not be eligible to earn annual and temporary disability leave/sick leave accruals or to receive credit for holidays.

(d) In no event shall Military Leave at Reduced Pay be granted for military service performed after December 31, 2018.

3. Continued Health Insurance Coverage

Covered dependents of eligible employees of The City University of New York, who are currently enrolled in a health plan with family coverage through The City University of New York and who have been federally activated or activated by the Governor of New York State for military service related to the war on terror shall continue to receive health insurance coverage with no employee contribution for a period not to exceed 12 months from the date of activation as long as the employee remains in full-pay status. If the employee is on unpaid leave, health insurance coverage will terminate at the end of 4
months. Contribution-free health insurance coverage will end at such time as the
employee's active duty is terminated or the employee returns to City University of New
York employment or December 31, 2018, whichever occurs first.

4. Other Provisions

The provisions of this resolution shall not apply to those employees who have voluntarily
separated from City University of New York service or who are terminated for cause.
Furthermore, the provisions of this resolution shall apply only for the period of time that
the employee has an appointment with The City University of New York.

EXPLANATION: This resolution, consistent with the policies being followed by the State
of New York for its employees, authorizes, under certain conditions, the continuation of
Supplemental Military Leave at full pay for 30 work days, in addition to the Military Leave
provided pursuant to Section 242 of the New York State Military

Law. Further, after exhaustion of the Supplemental Military Leave, this resolution
authorizes a Military Leave at Reduced Pay for military service performed through
December 31, 2018, whereby the employee will receive salary from The City University
of New York equal to the difference between the employee's regular CUNY salary and
the military pay he/she is receiving. Finally, this resolution authorizes the continuation
(through December 31, 2018) of dependent health care coverage, under certain
conditions, for employees recalled to active service related to the war on terrorism (less
any period in which the employee remains in full-pay status).

Moved by Trustee Cortés-Vázquez and seconded by Trustee Berger, the following resolution
was unanimously adopted:

B. Hunter College - Amendments to the Charter for Governance:

RESOLVED, That the proposed amendments to the Charter for the Governance of
Hunter College be adopted, effective March 19, 2018.

EXPLANATION: The proposed amendments to the Charter for the Governance of
Hunter College ("Governance Plan") were adopted by the Hunter College Senate on
May 17, 2017 and are recommended by the College President.

The first amendment, to Article VIII, Section 12, would conform the stated jurisdiction of
the Committee on Governance with actual Committee practice, making it clear that the
Committee has governance authority not only with respect to departments of the College
but also with respect to divisions, schools, and all degree and/or certificate granting
programs of the College. Accordingly, conforming changes would be made to the name
of the Committee, the composition of the Committee and to the charge of the Committee.

The second amendment, to Article VIII, Section 21, would broaden the charge of the Committee on Food Services and Facilities to include jurisdiction over non-food services facilities and not solely food services facilities. As a result, the Committee would also be responsible for making recommendations to the College's administration with respect to all College facilities, including but not limited to the state of classrooms and other teaching facilities, common areas, and access (including but not limited to corridors, doorways, elevators, and escalators), particularly in regard to the teaching/learning activities of the College. In addition, Committee membership would be expanded to include one staff member represented by the HEO Forum and one staff member not represented by the HEO Forum, and the Committee would explicitly be charged to meet at least once per semester, and report to the Senate at least once per year.

CHARTER FOR THE GOVERNANCE OF HUNTER COLLEGE
September 1970

ARTICLE I

Section 1

The Hunter College Senate was established as the legislative body of the College with authority to determine College policy on all matters not reserved now or hereafter by Education Law or Board of Trustees Bylaws to the President of Hunter College, to other officers or duly constituted bodies of the College or The City University, or the Board of Trustees.

Section 2 (Initial Meeting)

Effective as of the first meeting of the Senate, the present Hunter College Faculty Council was considered dissolved and its powers assumed by the College Senate under terms of this Charter.

ARTICLE II

Section 1

As the College legislative agency, the Senate shall have policy-making powers in the following areas:

A. Curriculum and related education matters.
B. Academic requirements and standards of academic standing.
C. College development, review and forward planning of facilities, staff, and fiscal requirements.
D. Instruction and the evaluation of teaching.
E. Safeguarding the academic freedom of ALL members of the Hunter community.
F. Other matters which may be subsequently assigned to the legislative prerogatives of Hunter College.
Section 2

In addition to its legislative powers, the Senate shall have the right to express itself formally as an advisory body in any area it considers important, and to transmit its recommendations to the appropriate authorities.

ARTICLE III

Section 1

The Hunter College Senate shall have 100 Senators and Alternates sufficient in number to provide two faculty alternates for each department, being composed of 57% faculty members, 38% students and 5% representatives of the administration, with seats reserved in the following proportions:

- 44% Professors, Associate Professors, Assistant Professors, Instructors on full-time appointments, and Lecturers on full-time appointments.
- 13% Lecturers (part-time), Adjunct faculty, and all other part-time members of the teaching faculty who are not also serving in full-time appointments, Clinical Professors, Distinguished Lecturers, and non-faculty department members in the title series College Laboratory Technician and Higher Education Officer.
- 14% Full-time Undergraduate students, other than students in the SEEK Program.
- 11% Part-time Undergraduate students.
- 2% Undergraduate students – SEEK Program.
- 11% Graduate students.
- 5% Administration.

Section 2

Senators shall have full voting rights in the Senate. Alternates may vote and be counted as part of the quorum only when properly seated according to Senate procedures.

Section 3

Ex officio nonvoting membership shall be extended to:

a. the Presidents of the Hunter College Undergraduate Student Government and the Graduate Student Association;
b. the President of the Hunter College Alumni Association;
c. the Presidents of the Hunter College HEO Forum and the College Laboratory Technician Council;

or designee of any of the preceding.

These members shall have full floor rights but no voting rights; they shall not be eligible to become officers of the Senate (Article V).

Section 4

The College Senate shall schedule regular nominations and elections once a year during the last four weeks of classes in the spring semester; and it shall convene following such elections no later than June 1. The faculty and the student bodies shall be responsible, through duly constituted organizations, for conducting the elections of their respective representatives in accordance with the terms of this Charter.
ARTICLE IV

Section 1

A. Hunter College is an institution organized into schools, divisions, and departments, the structure and titles of which may change as the needs of its students change. It also has an administrative structure and administrative officers which change in title and function as the college develops. Therefore, wherever the Charter refers to a specific administrative officer (e.g. Dean, Registrar, etc.), or academic unit (e.g. department, school, divisions, etc.), or academic position (e.g. instructor, lecturer, etc.), such language should be construed to include any equivalent officer, academic unit, or academic position regardless of the particular language that is currently in use. In all such instances not fixed by the Charter, the equivalencies shall be determined by the Administrative Committee of the Senate and approved by the Senate.

B. For the purposes of the Charter, the following equivalencies shall apply:

   (i) The word "department" shall mean any unit of the college that elects members to its Personnel & Budget Committee, and shall include as well the School of Nursing, School of Urban Public Health, School of Social Work and the Library. In addition, for the purposes of Article IV, Student Services shall be included as a department.

   (ii) The word "division" shall mean any unit of the college that has a P & B Committee consisting of representatives of more than one department but fewer than all the departments. They include Humanities and the Arts, Sciences and Mathematics, and Social Sciences (which form the School of Arts and Sciences), School of Education. Together, the Schools of Nursing, Health Professions, and Urban Public Health comprise a division.

Section 2

A. The 44 Senate seats reserved for representatives in the ranks of Professor, Associate Professor, Assistant Professor, Instructors on full-time appointments, and Lecturers on full-time appointments shall be filled as follows:

   (i) All departments shall be rank-ordered by the number of such faculty in the department. Each department shall be allocated 1 seat, and the remaining seats shall be allocated by assigning one additional seat to each department from the top of the list down, until the available number is exhausted.

   (ii) Each department will fill its allocated seats by nominations from and elections by its faculty members in the ranks of Professor, Associate Professor, Assistant Professor, Instructor on full-time appointment, and Lecturer on full-time appointment.

B. The 13 Senate seats reserved for representatives in the ranks of Lecturer (part-time), Adjunct faculty, any other part-time members of the teaching faculty who are not also serving in full-time appointments, Clinical Professor, Distinguished Lecturer, and department members in the title series College Laboratory Technician and Higher Education Officer shall be filled as follows:

   (i) One seat shall be reserved for Student Services, and shall be filled by nomination and election among the department members in these ranks.
(ii) Each of the departments that include members in these ranks may elect from among their number one nominee for one of the 12 remaining Senate seats.

(iii) The remaining 12 seats shall then be filled by an at-large election from among the nominees selected according to paragraph B (ii) above. In this election, votes shall be cast only by the members of the departments to which B (ii) applies who are in the ranks of Lecturer (part-time), Adjunct faculty, any other part-time members of the teaching faculty who are not also serving in full-time appointments, or department members in the title series College Laboratory Technician and Higher Education Officer.

C. The 14 Senate seats reserved for Full-time undergraduate students, other than students in the SEEK Program, shall be filled as follows:

(i) Of these seats, 9 shall be reserved for Full-time department majors. Toward their election, each department will elect, from nominations made within its own ranks, 1 nominee for these seats. All Full-time Seniors, Juniors, and Sophomores who have declared their major will elect the required number of representatives by an at-large vote among these nominees.

(ii) The remaining 5 Senate seats shall be reserved for Full-time Freshmen and Sophomores who have not as yet declared their major. Candidacy at-large shall be declared by filing a petition meeting the requirements established by the Senate. From the pool of such candidates, the Full-time Freshmen and non-major Sophomores will elect the required number of representatives by an at-large election.

D. The 11 Senate seats reserved for Part-time undergraduate students shall be filled as follows:

Candidacy at-large shall be declared by filing a petition meeting the requirements established by the Senate. From the pool of such candidates, the Part-time undergraduate students will elect the required number of representatives by an at-large election.

E. All graduate student positions shall be filled by the Graduate Student Association of Hunter College (GSA) according to the representational requirements outlined below and in Article III.1 and Article IV.4.B.

In the event that the GSA decides not to put forth a sufficient number of students to fulfill the representational requirements outlined in Article III.1 and Article IV, Section 2.E of the College Charter, or fails to do so by the first regularly scheduled meeting of a new Senate (at the end of the spring semester), nominations can be made by the Senate Administrative Committee or any seated Senator during a regular Senate meeting. In addition, candidacy at-large can be declared by filing a petition meeting the requirements established by the Senate. From the pool of such candidates, graduate student representatives shall be elected by a vote of the full Senate during a regular meeting.

The 11 Senate seats reserved for graduate students shall be filled as follows:
(i) 6 seats shall be filled by graduate students matriculated in programs offered in the various divisions (as defined in Article IV.1.B.ii) and the School of Social Work; one seat to each division and the School of Social Work.

(ii) There shall be 4 representatives who are matriculated graduate students and are elected by the matriculated graduate students in an at-large election.

(iii) There shall also be 1 non-matriculated graduate student representative.

F. Two Senate seats shall be filled by nominations and elections from among and by the students in the SEEK Program.

G. 5 representatives of the administration, one of whom shall be in the title series HEO or CLT, shall be appointed by the President of Hunter College.

H. (i) A Senate seat reserved for faculty members with specific rank, or other qualifications (as outlined in Article IV, Sections 2A and B), that remains vacant after the elections scheduled for such seats, shall be filled for the remainder of the regular term by a faculty election conducted by a process approved by the Senate.

(ii) A Senate seat reserved for students with specific major-non-major, graduate-undergraduate or other qualifications (as outlined in Article IV, Sections C, D, E, and F) that remains vacant after the elections scheduled for such seats, shall be filled for the remainder of the regular term by a student election conducted by a process approved by the Senate.

Section 3

Each department shall be allocated one seat for a faculty alternate. The faculty alternates shall be elected in accordance with the specified nomination and election procedures of Article IV. The student alternates shall be elected by a process approved by the Senate. The administration alternates shall be appointed by the President.

Section 4

For each of the constituencies, defined by the election procedures of Article IV, Section 2, the eligibility to serve and the right to vote shall be based on the same qualifications:

A. For every such category, eligibility to be nominated or elected to the Senate, or to vote in Senate elections, shall require one full semester of service in the specified rank, position, and/or status preceding the semester in which such nominations are made or the elections take place.

B. Students shall be in good standing. Graduate students shall have completed at least 3 hours of credit. Part-time Undergraduate students shall have completed at least 6 hours of credit.

C. Those holding appointment to the instructional staff while enrolled in a graduate program at Hunter College under conditions that make them eligible to stand for election to the Senate and to vote in Senate elections as graduate students shall not be eligible for nominations or election to the senate or to vote in Senate elections as
faculty members. If ineligible as graduate students, enrollment in graduate courses shall not affect eligibility as faculty members.

Section 5

In College-wide referenda and other votes conducted among all members of the instructional staff combined, a ballot cast by a faculty member in the rank of Professor, Associate Professor, Assistant Professor, Instructor, or Lecturer (full-time) on full-time annual appointment, or cast by department members in the title series College Laboratory Technician and Higher Education Officer, shall be tallied as a full vote. A ballot cast by a faculty member in the ranks of Lecturer (part-time), Adjunct Lecturer, or any other part-time member of the teaching faculty not also serving on a full-time appointment shall be tallied as a half vote.

Section 6

Certification as to class, status, and standing of students shall be made by the Registrar. Certification as to rank, position, and status of faculty shall be made by the Chief Academic Officer. Appointed representatives of the administration shall be certified to the Senate by name and administrative title.

ARTICLE V

Section 1

At each of its first annual meetings following the new elections, the Senate shall elect from among its voting members a Chair, a Vice-Chair, a Secretary, and such other officers as it deems necessary. Their term of office shall be one year, and the Chair and Vice-Chair shall not serve in their respective offices for more than four consecutive terms.

Section 2

The Chair may, if he or she so desires, appoint a recording secretary with the responsibility for preparing the minutes and keeping the papers of the Senate in order.

Section 3

The Chair, Vice Chair, and Secretary of the Senate, together with the Chair of the Evening Council (Article VIII. Section 16) shall constitute the Administrative Committee of the Senate. The Chair of the Senate shall be the Chair of this Committee which will:

A. Prepare the agenda for regular and special meetings, causing it to be published in the College no less than 10 days before the meeting.

B. Be responsible for having prepared an Administrative Report, presenting the recommendations of the various Senate Committees that are considered routine, this report to be distributed to the representatives 10 days in advance of the meeting. Unless exceptions are taken, this Report will be handled as a single item on the Agenda.

C. Assure continuity of the Senate's business between meetings.
ARTICLE VI

Section 1

The regular term of office for representatives shall be 2 years, extending from May of the first year to just prior to the first meeting of the new Senate the following year, in keeping with the calendar approved by the Senate. From the members, elected in the initial election, however, one-half shall be selected by lot in each category to serve a single year only. Hence, in the future, one-half of the Senate seats will be filled by the annual elections. Unexpired terms shall be filled at the next scheduled elections.

Section 2

A vote for recall of a representative may be petitioned either by one-half or by 20 members of the representative's constituency, whichever is smaller. For this purpose, the constituency shall be defined as consisting of no less than the number of votes cast in the election of the representative. Seats vacated by recall shall be filled at the time of the next election for whatever portion may remain of the unexpired term.

ARTICLE VII

Section 1

The Senate shall be empowered to regulate the conduct of its business, including the establishment of a schedule for regular meetings and procedures for calling special meetings. The calendar of regular meetings shall be established sufficiently far in advance to permit its publication in the Registrar's annual College Calendar. The Senate shall develop practical election provisions with a view towards keeping itself as nearly as possible at full strength. It shall have the right to extend the mandated committee structure (Article VIII) by establishing additional standing, special or ad-hoc Committees; and it shall set its own rules of procedure and operation, being governed until it does so by Robert's Rules of Order, latest edition.

Section 2

The regular meetings of the Senate shall be open to all members of the Hunter College community, and all of such members shall have the right to be recognized under procedures to be established by the Senate.

Section 3

A quorum of the Senate and its Committees shall consist of no less than one-half of their voting membership plus one, unless otherwise prescribed in this Charter or specified under procedures established by the Senate.

ARTICLE VIII

Section 1

A. All committees of the Senate shall preserve the spirit of equity regarding sessional, divisional, and other representation of students and faculty, and in the scheduling of meetings. Committee membership shall be open to all members of the faculty and to all students who are eligible for membership on the Senate. They shall be elected by the Senate from among nominations made by a Nominating Committee (Article IX) and/or nominations from the floor.
B. When a committee vacancy cannot be filled with a faculty member or student with specified qualifications that vacancy shall be first reported to the Senate and then may be filled by a faculty member or student, respectively, without regard to the qualification specified.

C. Senate committees report to the Senate

D. Alternate members on committees may only vote and be counted in the quorum when regular members are absent.

E. Each committee has two faculty alternates.

Section 2

In reorganizations of the Hunter College administration, Academic Administrators designated to serve ex-officio on standing committees of the Senate shall have responsibility, as nearly as possible, for the same functions as those who are currently designated to serve in such capacity.

Section 3

In the exercise of its responsibility for the design and modification of Hunter College curricula the Senate shall establish two Committees on Course of Study, one graduate and one undergraduate. These committees shall be constituted as follows:

A. The Graduate Course of Study and Academic Requirements Committee

Six faculty members who teach in the graduate program, at least one faculty member from each of the divisions (as defined in Article IV.1.B.ii); a faculty member from the School of Social Work; 2 graduate students and 2 graduate student alternates; and serving without vote the Registrar, the Deans of the divisions and/or schools or designees, the Chief Academic Officer or designee, and the Chief Librarian or designee.

B. The Undergraduate Course of Study Committee

One faculty representative from each of the divisions (as defined in Article IV.1.B.ii), a faculty member from the School of Social Work, and two from the divisions serving at-large; 3 students and 3 student alternates; and, serving without vote, the Chief Academic Officer or designee, the Deans of the divisions and/or schools or designees, the Director of Student Services, and the Chief Librarian or designee.

C. Both of these Committees shall be chaired by faculty members elected by the voting members of the Committee.

D. Both of these Committees shall have Deputy Chairs elected by the voting members of the Committee.

E. There shall also be Committees on Curriculum in the School of Arts and Sciences, the Division of the School of Health Professions, the School of Education, and the School of Social Work. These committees shall be composed of the dean (with vote) and one faculty member from each department in the school or division, elected by the department as it may decree in its By-laws (see Article XI), and 3 students and 3
student alternates. The School of Arts and Sciences Curriculum Committee shall also include one faculty and one student representative from two of the interdisciplinary programs. These Committees shall review proposals initiated by departments or programs or may initiate their own proposals for programs or curriculum changes, submitting such proposals for consideration to the appropriate Senate Committee on Course of Study.

The Curriculum Committees shall have the right to act on curriculum proposals, in accordance with the Procedures for Preparing and Submitting Curriculum Proposals for College Approval approved by the Hunter College Senate. Decisions by these Committees may be appealed by the departments or programs to the relevant Senate Committee on Course of Study. Matters on which appeals are pending shall not be forwarded to the Senate, and a two-thirds majority of the Senate Committee members present and voting shall be required to override such divisional decisions.

Section 4

A. The Undergraduate Course of Study Committee shall have oversight authority on all undergraduate curricular matters. It shall also concern itself through study and research with policies relating to the undergraduate curricular organizations. All proposals pertaining to:

(i) General Education Requirements.
(ii) New Majors.
(iii) New Minors.
(iv) Credit and Major or Minor concentrations.
(v) Degree Requirements.
(vi) Interdisciplinary Program.
(vii) Experimental courses

shall be submitted to the Undergraduate Course of Study Committee for action. Final decision on all curricular matters is to be made by the College Senate, except in cases where final authority is vested in the Undergraduate Course of Study Committee by the Senate.

B. The Graduate Course of Study and Academic Requirements Committee shall review all Master's and Doctoral Programs and graduate courses to be listed in the Hunter College Bulletin on graduate studies, whether on the Master's or the Doctoral level. Its functions shall also include the review and coordination of graduate academic requirements, the formulation of policy, for adoption by the Senate, regarding the methods of grading, admissions, attendance, withdrawal, maintenance of academic standards, accreditation of work done at other institutions. The Director of Admissions, Vice President for Student Affairs (or designee), and other resource persons as deemed necessary, are requested to attend all meetings of the committee concerning graduate academic requirements as non-voting members.

Section 5

There shall be a Committee on Undergraduate Academic Requirements consisting of one faculty member from each of the divisions (as defined in IV.1.B.ii), a faculty member from the School of Social Work, and two faculty members from the divisions serving at-large; 3 students and 3 student alternates. The Dean of Students, the Chief Academic Officer or designee, a Director of Advising, a representative of Student Services, and the
Registrar shall serve without vote. The Chair shall be a faculty member elected by the voting membership of the Committee. Its functions shall include the formulation of policy regarding methods of grading, requirements of student attendance, regulations relating to withdrawal from courses, and admissions not specified by Board of Trustees By-laws.

Section 6

There shall be a Committee on Student Standing, consisting of 5 faculty members including a representative from the SEEK Program. The Dean of Students or designee, the Director of Advising and a representative of Student Services shall serve without vote. The Chair of the Committee shall be elected by its voting membership. The Committee shall be responsible for the evaluation of student records, for recommending to the Senate the award of degrees to qualified students, and for formulating policy, for adoption by the Senate, on the retention of students and the maintenance of academic standards.

Section 7

In order to insure effectiveness, compatible procedures and comparable standards in the evaluation of teaching and teachers by the students throughout the departments (Article XI), and to assure the formal consideration of the results of such appraisals in the professional evaluation of members of the teaching faculty, the Senate shall establish a Committee on Evaluation of Teaching. This Committee will, among other things, be responsible for: the preparation of standard guides for an evaluation questionnaire to provide opportunities, under its supervision, for some departmental variation in the details of the evaluation procedure; continuing review of the scope, validity, content, and efficacy of the questionnaires actually utilized; and the compilation, analysis, and publication of the data produced by such questionnaires in order to facilitate widespread understanding of the purposes and results of the evaluation procedure.

The Senate Committee on Evaluation of Teaching will consist of 12 members, all with vote: 7 students and 5 faculty members. If a student has been elected to the Administrative Committee of the Senate, that student will serve as a committee member, and chair the committee.

Section 8

There shall be established a Master Plan Committee of the Senate, consisting of one faculty member from each division (as defined in IV.1.B.ii), and the School of Social Work; 3 students and 3 student alternates, and a Chair, elected by the Senate without constraint as to category. In addition, the Chief Academic Officer and the Vice President for Administration or their designees shall serve as non-voting members. This Committee will be the general College development planning group, concerning itself with the priorities that affect long term projections as regards programs and facilities. It will make policy recommendations on these matters for adoption by the Senate, and it will be responsible for drafting the annual revision of the Hunter College portion in the CUNY Master Plan, submitting such draft for approval to the Senate.

Section 9

There shall be a Committee on the Budget, consisting of one faculty member from each division (as defined in IV.1.B.ii) and the School of Social Work; the Director of SEEK; 2 students and 2 student alternates; and a Chair elected by the Senate without constraint
as to category. The Chief Academic Officer, the Vice President for Administration and
designee will serve ex-officio without vote.

The Committee on the Budget shall annually develop the guidelines which, on review by
the Senate and approved by the President of Hunter College, will be followed by the
departments in the preparation of their projected budgets. It will review the resulting con-
solidated annual budget of the College and report on it to the Senate.

In addition, it will advise the President, at the latter's discretion, on the apportionment of
instructional resources, budget, and space allocated to the College.

Section 10

The Senate shall establish a Committee on Grade Appeals, consisting of 4 faculty
members, and 3 students and 3 student alternates. The Committee on Grade Appeals
will consider grade appeals in which the student or faculty member involved takes
exception to the decision of the Departmental Grade Appeals Committee. The
Committee on Grade Appeals shall establish guidelines for procedures to be followed in
its review of grade appeals and will report its decisions in each case to the parties
concerned, the Department Chair, and to the Registrar. The decision of the Grade
Appeals Committee is final.

The Committee shall also make an annual statistical report to the Senate.

Section 11

There shall be a Committee on the Calendar, consisting of one faculty member from
each of the divisions (as defined in IV.1.B.ii), a faculty member from School of Social
Work, and 2 students and 2 student alternates. The Dean of Students or designee, the
Director of Advising, the Registrar, and the Director of Financial Aid shall serve without
vote. The Committee on the Calendar will make recommendations on the College
Calendar, and, in consultation with the Faculty Personnel & Budget Committee, on the
Bell Schedule. The Committee will also evaluate existing registration procedures and
make recommendations regarding changes in registration procedures.

Section 12

There shall be a Committee on Departmental Governance, consisting of one faculty
member from each division (as defined in IV.1.B.ii), 2 students and 2 student alternates,
one HEO representative from an academic unit, and one member of the administration
(all with vote). The Committee on Departmental Governance shall: (a) make rec-
ommendations to the Senate on standards for Departmental By-laws for divisions,
schools, departments, and all degree and/or certificate granting programs; (b) review
Departmental By-laws and Amendments approved by divisions, schools, departments,
and all degree and/or certificate granting programs, and make recommendations for
Senate action; (c) make recommendations to the Senate on alleged infractions of
Departmental By-laws of divisions, schools, departments, or degree and/or certificate
granting programs.

Section 13

Administrative Search Committees shall be constituted for all administrators (full deans
and above) who, because of the nature of their policy making, have a significant impact
on academic affairs and on the rights and welfare of the students and the faculty. The proceedings of search committees shall be confidential.

Different search committee staffing procedures may be appropriate for administrators who have college-wide impact and those who affect primarily only their divisions (as defined in IV.1.B.ii). In any procedure adopted, the Senate shall be responsible for nominating the panel of search committee candidates and search committee Chairs from whom the College President or the CUNY Board of Trustees, as appropriate, will select the search committee and the search committee Chair. This section shall be read consistent with applicable CUNY Board of Trustees policy on presidential search committees.

The search committee shall have the responsibility of nominating candidates for administrative positions to the College President who shall have the final authority to make recommendations to the CUNY Board of Trustees.

**Section 14**

There shall be a Committee on Charter Review, consisting of one faculty member from each division (as defined in IV.1.B.ii); a faculty member from the School of Social Work; 3 students and 3 student alternates; one member of the Administration to be designated by the President who shall serve ex-officio; and a Chair elected by the Senate.

The Committee shall be empowered to review the composition, structure and functions of the Hunter College Senate and to propose to the Senate amendments to the Governance Plan in accordance with the provisions of Article XIII, Section 2.

**Section 15**

The Senate shall establish a Committee on Computing and Technology, consisting of one faculty member from each of the divisions (as defined in IV.1.B.ii), the School of Social Work, the Library, and one faculty member at-large who conducts research that depends on computers and who complements and diversifies the knowledge base of the committee; and 2 students and 2 student alternates. Two members of the staff, the Director of ICIT, and the Provost (or designee) shall serve without vote.

The committee shall both propose and review computing technology plans and strategies as they impact on the instructional, research, and administrative functions at the College. The committee will consult with all affected communities before issuing proposals or review documents. Goals of this committee would include using technology to improve all aspects of the College functioning in a manner which enhances productivity for all members of the College community and spreads both the benefits and costs of these technologies equitably among the members of the community.

Specifically, this committee shall be asked to address strategies to assure appropriate hardware and software access for students, faculty, and staff including part-time faculty and staff both on campus and remote locations; the use of computing to enhance the instructional mission of the College; the means to provide computer-based student services and administrative functions; allocations and expenditures of college resources intended for computing and technology; college efforts to obtain external resources for enhancing the college's capabilities in the area.
Section 16

The Senate shall establish an Evening Council, consisting of one faculty member from each of the divisions (as defined in Article IV. 1. B. ii) and two faculty members from the divisions serving at-large who teach a course(s) in the evening; one faculty member from the Library; 2 students and 2 student alternates who take course(s) in the evening; and a Chair elected by the Senate. In addition the Director of Evening Student Services, the Registrar, the Director of Admissions, the Director of Financial Aid, and the Evening Affairs Commissioner of the Undergraduate Student Government, shall serve ex-officio without vote.

The Evening Council shall have the following responsibilities:

A. To develop and recommend to the President of Hunter College required improvements in the supporting services (library, business office, registrar, etc.) during the evening hours.

B. To provide the Administrative Committee of the College Senate with agenda items of concern to the Evening Council that are not the responsibility of other Senate committees.

C. To identify, review, and give focus to matters of interest to the evening students and faculty, with the right to express itself as an advisory body on these matters and to transmit its recommendations to the cognizant authorities.

Section 17

The Senate shall establish a Committee on the Library, consisting of one faculty member from each of the divisions (as defined in Article IV. 1. B. ii), the School of Social Work, Main Library, Branch Library, 2 students and two student alternates, and the Chief Librarian who shall serve ex-officio without vote.

The Committee shall function in an advisory capacity to the Chief Librarian and as a liaison between the Library and the College community. It shall encourage periodic review of immediate and long-term needs of the Library and library needs of individual departments and disciplines. The committee shall review an annual summary of the status of library resources and services to be provided by the Chief Librarian, and report on it to the Senate in the Fall semester.

Section 18

There shall be a Committee on Academic Freedom consisting of one faculty member from each of the divisions (as defined in the Charter IV.1.B.ii), the School of Social Work, the Library, and one faculty member at-large, one member of the HEO staff, two students, and two faculty alternates, one HEO alternate, and two student alternates. The Provost (or designee) shall serve ex-officio without vote. The chair shall be a faculty member elected by the voting membership of the committee.

The charge of the committee shall include: to monitor, examine and report annually to the Senate on the status of academic freedom at the college; to make appropriate recommendations regarding academic freedom policies and practices to the college’s governance bodies and, as appropriate, through those bodies to the University Faculty Senate; to investigate possible violations of academic freedom.
In order to ensure a secure and protected environment for individuals who wish to bring cases of abridgement of academic freedom before the committee, such charges will be examined by a subcommittee of two members chosen by the committee chair in consultation with the rest of the committee. In addition, the committee chair shall be recused from serving on the subcommittee.

Section 19

There shall be a **Standing Committee on Academic Assessment and Evaluation**, consisting of one full-time faculty from each division of the School of Arts and Sciences, three full-time faculty members at-large from the School of Arts and Sciences, one faculty from each of the Schools of Education, Social Work, Nursing and Health Professions, two students-at-large from the School of Arts and Sciences, the Director of Assessment, a HEO representative and a HEO Alternate, and, serving ex-officio without vote the Deans of the schools of Arts and Sciences, Social Work, Nursing and Health Professions, Education (or their respective designees); the Chief Academic Officer and the Vice President of Student Affairs (or their respective designees); and the Director of Institutional Research. The Chair shall be a faculty member elected by the voting membership of the Committee, the Deputy Chair shall be a voting member elected by the voting membership of the Committee.

The specific charges to the committee shall include to develop, implement, review, and approve all college policies and procedures related to academic assessment; to seek necessary support (logistical and otherwise) for the proper implementation of approved college assessment processes and policies; to coordinate with other Senate committees to ensure that all policies and procedures related to academic assessment are faculty-driven; to serve as an assessment advisory committee for academic departments and programs, and work with all relevant constituencies as needed; to inform the academic community about accreditation standards as presented by the Middle States Commission on Higher Education; and to deliver regular reports to the Hunter Senate.

Section 20

There shall be a **Committee on General Education**, consisting of one full-time faculty member from each division of the School of Arts and Sciences, three full-time faculty members at-large from the School of Arts and Sciences, one full-time faculty member from each of the professional schools with undergraduate degree programs, two students-at-large, the Chair, who shall be a full-time faculty member elected by the voting membership of the Senate, and, serving ex-officio without vote: Dean of the School of Arts and Sciences (or designee), the Provost (or designee), the Director of Assessment, the Chair of the Undergraduate Course of Study Committee (or designee), the Chair of the Committee on Academic Assessment and Evaluation (or designee), the Registrar (or designee), and the Director of Advising Services (or designee).

The specific charges to the committee shall include: Develop, review, and approve all college policies and procedures pertaining to the general education program (including related graduation requirements) and curriculum; determine course approval guidelines for courses to be included in general education; review and make recommendations about such proposals; lead and coordinate periodic review of courses in general education; devise programmatic assessment for general education; receive and review programmatic assessment data and make recommendations on the basis thereof; encourage and facilitate faculty participation in general education curriculum development and teaching; advise the administration on matters of implementation of general
education requirements as passed by the Senate; collaborate with other Senate committees, especially Undergraduate Course of Study and the Committee on Academic Assessment and Evaluation, to ensure that all policies and procedures related to general education are faculty-driven; and deliver regular reports to the Hunter Senate.

Section 21

There shall be a Committee on Food Services and Facilities, consisting of three faculty members, three students, one staff member represented by the HEO Forum and one staff member not represented by the HEO Forum, and the College Business Manager to serve as a Chairperson ex-officio, all Committee members to have a vote. The Committee will meet at least once per semester, and report to the Senate at least once per year. The Committee shall be responsible for advising the administration concerning all food services at the College, including the quality, variety, prices, and presentation of the food, as well as dining facilities. An annual review of all contracted food services shall be part of the Committee’s responsibility. The Committee shall also be responsible for making recommendations to the Administration on the college facilities, including but not limited to the state of classrooms and other teaching facilities, common areas, and access (including but not limited to corridors, doorways, elevators, and escalators), particularly in regard to the teaching/learning activities of the College.

ARTICLE IX
The Founding of the Hunter College Senate in 1970

Section 1

It shall be the responsibility of the President of Hunter College to set the place and time of the first election within thirty days of the ratification (Article XIV) of this Charter, to convene the newly elected Senate for its first meeting, and to function as its Chair until the first slate of officers has been elected.

Section 2

The next order of business shall be the review and adoption of the Evening Session Council By-laws and the seating of the student representatives at-large, elected by the electoral college of Evening Session Council student members, provided such elections are found to have taken place in consonance with the approved By-laws.

Section 3

The Senate shall then proceed with the election of a Nominating Committee, so that nominations for membership on the standing committees can be made. This committee shall be composed of 4 faculty representatives, 4 student representatives, and one Chair without vote. Ties shall be reported to the Senate.

ARTICLE X

Nothing in the terms of this Charter shall be construed to prevent the continuation, or the establishment in the future, of student government and faculty organizations under instruments of governance which do not arrogate onto such bodies the exercise of functions properly mandated by this Charter to the College Senate, or any body or committee thereof.
ARTICLE XI

Section 1

It shall be the responsibility of individual departments to devise, to change as required, and – after approval by the Senate – to publish their own Bylaws, providing for a departmental policy committee or committees, a Committee on the Evaluation of Teaching, and such other committees as College and Board of Trustee By-laws may require or departmental preference may indicate.

Section 2

It is the intent that departments, given the differences in their size and variations in their programs, shall have and exercise substantial latitude in devising their policy making structures, provided that they assure by representation and schedule opportunity for participation of day, evening, and graduate students and faculty. Large departments may find it expedient to have separate departmental policy committees for undergraduate and graduate sessions, capped by an appropriate arrangement for coordination between them. Departmental policy bodies shall include equal numbers of voting faculty and student members, and there shall be one among them whose duties include that of reviewing the adequacy of departmental governance and to initiate proposals for change if deemed necessary.

Departmental By-laws shall also provide for the review of curriculum proposals. In small departments, this may be assigned as one of its duties to the Departmental Policy Committee. In larger departments, a distinct curriculum committee, or even separate committees on the graduate and the undergraduate curriculum, may be specified.

Section 3

An important departmental function is the evaluation of faculty course work, to be governed by the following basic considerations:

A. Student evaluation of faculty teaching and course handling is to be a significant factor in the professional appraisal of faculty performance for purposes of reappointment, promotion, and tenure.

B. Student evaluations of faculty should be made routinely each semester in all college courses.

C. A standing Departmental Committee on the Evaluation of Teaching, composed almost entirely of student majors in the Department but including a single faculty member with an alternate to insure faculty/student liaison within the Department, shall be responsible for the distribution of the questionnaire and the management of the evaluation in each department. Its purview is to extend to all matters of administration and interpretation of the adopted teacher evaluation procedures.

D. Each semester's questionnaire results are to be submitted to the Department Chair by the Chair of the Committee on Evaluation of Teachers for use in the duly constituted procedures of professional appraisal.

E. There is also to be a faculty evaluation of course handling, based on observation and interview of all faculty members in the Department.
F. As to non-tenured faculty:

(i) A strongly negative student questionnaire response for a faculty member for a semester is to be the basis for discussion of the results by the Chair of the department or a designee with the faculty member before reappointment for a second year.

(ii) Strongly negative student questionnaire responses for a faculty member for 5 successive semesters are to be a strongly presumptive basis for a departmental recommendation of non-reappointment of this faculty member. Such a questionnaire response record shall be the basis for a detailed review of a faculty member's prospect for further appointment by the department after consultation with the department Teaching Evaluation Committee and the faculty member.

If after such consultation the Department Personnel & Budget Committee concludes that the questionnaire responses are a valid reflection of the level of classroom competence of the faculty member, it will not recommend reappointment. If a department decides to recommend the reappointment of a faculty member with such a negative response record, the department Student Evaluation Committee shall have the right immediately to appeal this recommendation to the appropriate Dean and if necessary to the President. Pending the outcome of such appeals, any action to reappoint will be held in abeyance.

(iii) The same procedures are to be applied to untenured faculty who are being considered for reappointment with tenure.

(iv) Strongly positive questionnaire responses for a faculty member during the time periods indicated in F. (i) and (ii) above, shall be a strongly presumptive basis for reappointment of the faculty member; such reappointment may be denied by the department if it concludes that the faculty member is not demonstrating prospects of achieving professional growth within the discipline.

(v) Reappointment with tenure shall also be based on other required and significant criteria of professional accomplishments and standing.

G. As to tenured faculty:

Strongly negative student questionnaire responses for a faculty member for 5 successive semesters can be assumed to have given ample opportunity for the kind of reviews, spelled out in the preceding paragraphs of this Article.

They shall therefore be taken as a strongly presumptive basis for a departmental recommendation that the faculty member: (1) either be assigned to non-teaching duties he or she is demonstrably competent to perform; or (2) be brought up on charges of incompetence, with due recognition of all rights under law under applicable collectively negotiated contracts.

Section 4

1. The Procedure for Promotion to Full Professor will begin with nominations and requests for consideration for promotion to full professor being directed to the President of Hunter College by the date announced by the President's Office. This
date will be included in the Schedule of Promotions for Full Professors disseminated each year by the Provost's office to deans and department chairs. Nominations may be made by the Department Chair, the Department P&B, or any Full Professor. Copies of the nomination or request for consideration will be directed also to the Provost, the Dean of the candidate's respective school or division, and the Chairperson of his or her respective department.

2. When the chair of a department is a candidate for promotion to full professor, all of the chair's duties in the promotion process for all candidates for promotion to full professor shall be assumed by a chair pro tem. This includes having voice and vote on the departmental P&B, the appropriate divisional or school P&B, and the college-wide Committee on Faculty Personnel and Budget (FP&B) when such bodies consider the issue of promotion to full professor. For the purposes of this section, the Ancillary Units (including the Library), shall be regarded as a division, the FP&B Subcommittee on Personnel in Ancillary Units as the divisional P&B, and the chair of the Subcommittee on Personnel in Ancillary Units as the divisional dean. The chair will have neither voice nor vote on any P&B when it considers any aspect of the process for promotion to full professor. The chair pro tem shall be elected at the first departmental meeting after the deadline date announced by the President for receiving nominations and requests for consideration for promotion to full professor. The chair pro tem will be elected by the full time faculty of the department who would ordinarily be eligible to vote for department chair, and will need a majority vote of all such members of the department for election. Hereafter references to the chair will be understood to apply either to the department chair, if that person is not a candidate for promotion to full professor, or to the chair pro tem.

3. The departmental P&B committee will be responsible for reviewing the files, scholarship materials, and letters of outside evaluation for all the candidates for promotion to full professor within the department and to make a recommendation as to whether the candidate should be endorsed for promotion.

4. The departmental P&B committee shall compile the list of external evaluators. Although the candidate shall be invited to submit names for this list, the final determination of who shall be contacted is the responsibility of the departmental P&B committee and the department Chair.

5. The Chair of the candidate's department shall on behalf of the departmental P&B committee perform such administrative tasks as contacting outside evaluators, sending them the candidates' appropriate materials, receiving the evaluations, and transmitting them to the departmental P&B committee. The Chair shall write the Chair's report summarizing the candidate's record.

6. The departmental P&B committee shall make its recommendation to the respective school or divisional Personnel and Budget Committee via the office of the respective Dean. The candidate will be informed of the recommendation and, if negative, may elect to withdraw or to continue in the process.

7. The responsibilities of the Dean shall include, but not be limited to, scheduling meetings of the respective personnel and budget committee; scheduling interviews with candidates and the respective personnel and budget committee; duplicating the candidates' curriculum vitae, external evaluations, and any other pertinent materials; maintaining the files on the candidate; and placing candidates' publications in the Archives.
8. The appropriate divisional or school personnel and budget committee shall review all supporting documents for the candidate's promotion. An interview before this committee may be requested by the candidate or the committee. Refusal to meet with the committee shall not be prejudicial to the candidate. However, the committee shall not refuse to meet with the candidate once such a meeting is requested in writing by the candidate. The committee may ask any member of the full-time faculty to serve as a resource in gathering pertinent information on the candidate's relevant discipline, including members from the candidate's department and/or school or division.

9. The appropriate divisional or school personnel and budget committee will judge whether to recommend or not recommend each candidate falling within its purview. The committee will vote by secret ballot and minutes of the meeting shall be kept pursuant to Robert's Rules, newly revised. All affirmative recommendations must be by a majority of the committee. The Dean shall transmit a report of the committee's recommendations to the President and Provost's Offices indicating those candidates recommended and those candidates not recommended. Each candidate will be informed of the recommendation and, if negative, may elect to withdraw or to continue in the process.

10. The Deans of each School or Division shall transmit to the President, Provost, and the Office of Personnel for duplication and distribution the *curriculum vitae*, chair's report, teaching evaluations, and external evaluations for each candidate. All members of the FP&B shall receive copies of the *curriculum vitae*, chair's report, and teaching evaluations. The Deans shall receive copies of the external evaluations for all candidates and shall make them available to members of the FP&B for review. The Deans shall place all other documents, including publications, in the Archives.

11. The President shall send a report of the recommendations to all members of the FP&B prior to the meeting designated to consider promotions to full professor. At that meeting, members of the FP&B shall deliberate and vote on the FP&B recommendation to the President concerning which candidates should be recommended to the Board of Trustees for promotion.

12. The President shall review the recommendations of the FP&B and notify the candidates, in writing, who the President will recommend to the CUNY Board of Trustees for promotion to full professor. The President also has the authority to make an independent recommendation for promotion after consultation with the appropriate departmental P&B Committee and with the FP&B.

13. The President shall notify in writing those candidates who will not be recommended to the Board of Trustees for promotion. After receipt of this notification, candidates not recommended for promotion to full professor may appeal, writing directly to the President.

**ARTICLE XII**

**Section 1**

The College shall establish the office of *Hunter College Ombuds Officer*, providing a full-time secretary and such assistants as the incumbent may choose to staff the operation.
Section 2

Any member of the College community eligible to serve on the Senate may be nominated or may nominate herself or himself for the position of Hunter College Ombuds Officer. Such nominations shall be addressed to the Nominations Committee of the Senate which may make its own nominations as well as soliciting them from the floor of the Senate. Each candidate shall be voted on individually by a for-or-against vote, the appointment going to the candidate with the highest plurality of “for” votes, provided their number exceeds two-thirds of the number of representatives present and voting.

Section 3

The appointment shall be for a term of three years, removal from office to occur only as the result of demonstrated inability to perform the duties of the office.

Section 4

The Hunter College Ombuds Officer shall consider complaints and grievances that are brought by any member of the Hunter College community, concerning a condition or problem in the College, may investigate the conditions giving rise to such complaints and may refer cases to others when the usual appeals procedures seem adequate. The Ombuds Officer will undertake independent investigations, in general, only if the usual procedures have proved inadequate or have been exhausted, and shall be empowered to recommend action to any officer or to any committee or organization of the College. The Ombuds Officer shall from time to time report on his or her work to the Hunter College Senate; and may otherwise publicize the results of investigations.

Section 5

The Ombuds Officer shall be responsible for causing an impartial review to be conducted of the structure and the functioning of the College Senate at the end of two years of operation, with a view to recommending such changes in structure, functions, operations, by-laws and the like as this review of Senate experience may indicate.

ARTICLE XIII

Section 1

Amendments to the Charter may be proposed for referendum by a three-fourth majority of the Senate members present and voting at any meeting, regular or special, provided that the text of the proposed amendment has been submitted in writing to the Senate membership no less than ten days prior to such meeting. To be approved, amendments shall require a majority vote in each constituency, faculty and students, with no less than 30% of each voting.

Petition for amendment may be filed either by 20% of the Senate membership or by 10% of either the student or the faculty voting constituency.

Section 2

This section is an amendment to Section 1 of Article XIII and, preserving the spirit of equity regarding sessional representation of students and faculty, governs the possible amendment of all articles of the Charter except the total percentages of the faculty, student, and administration representation as set forth in Article III, Section 1.
A. An amendment may be proposed by the Charter Review Committee or by written petition to the Administrative Committee bearing the signatures of not less than 20% of the Senate members or 200 members of the Hunter College community.

B. Upon receipt, the Administrative Committee will schedule as the first order of business, a First Reading of the proposed amendment, not later than the second regular meeting following its submission date, for discussion without vote.

C. A Second Reading will take place at the next Senate meeting, at least 27 days later, the complete text having been mailed to all Senate members and to the chief officer of the faculty organizations and the student governments. At such meeting, the proposed Amendment shall be subject to amendment from the floor by a 3/4 vote of those present and voting. After debate on the proposed Amendment as submitted and amended, the Amendment will be formally proposed if it receives a 3/4 vote of all those present.

D. A Third Reading will be the first order of business after the election of Senate Officers at the first meeting of the new Senate (Article VI. Section 1). Approval by written ballot by 3/4 of all those present shall constitute adoption, which shall be certified by the Chairperson to the President.

ARTICLE XIV

Ratification of this Charter will be completed when it has been:

A. Accepted by a majority of all students and a majority of the instructional staff of Hunter College; provided that at least 30% of each constituency votes.

B. Recommended by the President of Hunter College to the CUNY Board of Trustees.

C. Approved by the CUNY Board of Trustees

Moved by Trustee Cortés-Vázquez and seconded by Trustee Ferrer, the following resolution was unanimously adopted:

C. **The City University of New York - Appointment of Joy Connolly as Distinguished Professor at The Graduate Center:**

WHEREAS, Professor Joy Connolly is an internationally recognized classicist whose interdisciplinary interests span ancient rhetoric, Latin and Greek imperial literature, ancient and modern political thought, feminist theory and the classical tradition; and

WHEREAS, In addition to her widely acclaimed books, State of Speech: Rhetoric and Political Thought in Ancient Rome (2007) and Life of Roman Republicanism (2014), she has published 27 articles and book chapters, 37 reviews and short essays, and made over 30 conference presentations and 24 invited lectures since 2008; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York appoint Joy Connolly as Distinguished Professor of Classics at The Graduate Center effective April 1,
2018, with the compensation applicable to this title to take effect upon her return to the faculty from her current administrative position.

EXPLANATION: As one of her reviewers notes, Connolly's "writings in disparate fields collectively form part of an intellectually coherent and ongoing project, where ancient texts and reflection on them offer a vehicle for the development of a new and living political theory." One reviewer notes, "Her record of publication and of involvement in the Classics profession would be exemplary if she had not simultaneously been so actively involved in administration for the last ten years." As another review points out, not only is she "one of the most brilliant Latinists working at this moment" who is expert in the ways of traditional philology, but she has used her skills to create an entirely new field of scholarly inquiry: political theory in the Roman republic. She has uncovered genuine, even compelling political thought in Cicero's rhetorical treatises where no one thought to look for it. Her work is a brilliant example of how theory and reading across disciplines can produce new knowledge, even from oft-read texts.

Since 2016, Dr. Connolly has served as Provost and Senior Vice President and Professor of Classics at the Graduate Center. From 2012 to 2016, Dr. Connolly was Dean for the Humanities at New York University, where she joined the faculty as an Assistant Professor of Classics in 2004. She also served as Assistant Professor of Classics at Stanford University from 2000 to 2004 and the University of Washington from 1997 to 2000. Connolly earned her Ph.D. in Classical Studies from the University of Pennsylvania in 1997.

The Graduate Center and The City University of New York will be well-served by Dr. Connolly’s appointment as Distinguished Professor.

7. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:
Trustee Sandra Wilkin reported that at the February 26, 2018 meeting of the Committee Facilities Planning and Management, the Committee approved one resolution. One additional resolution was added subsequent the meeting, and she recommended their approval by the Board.

Moved by Trustee Wilkin and seconded by Trustee Mayra Linares-Garcia, resolutions 7.A. and 7.B. were unanimously adopted:

A. Baruch College - Amendment to the Architectural Services Contract for the Renovation of the Field Building at 17 Lexington Avenue:

RESOLVED, That the Board of Trustees of The City University of New York requests that the City University Construction Fund amend the previously approved contract by
the Board of Trustees of The City University of New York at the meeting of December 8, 2008, (Cal. No. 3.A.), for the execution of a consultant contract with the firm of Davis Brody Bond Aedas for professional design and construction-related services as required for the renovation of 17 Lexington Avenue, CUNY Project No. BA-CUCF-01-08. The amendment is to authorize an increase in the approved amount from $13.5M to $14.75M. The total contract cost shall be chargeable to the State Capital Construction Fund. The contract amendment shall be subject to approval as to form by the Fund’s General Counsel.

EXPLANATION: During the construction phase unanticipated field conditions needed to be addressed by the design team so as to not delay the construction schedule. These services were not anticipated as part of the agreement with Davis Brody Bond Aedas.

B. Hunter College - New Dorm at 334 East 79th Street:

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to enter into a new 30 year leasehold condominium transaction, along with any associated agreements, for a 165 bed dormitory at 334 East 79th Street, New York, New York, on behalf of Hunter College. The transaction documents shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: Hunter College currently offers three housing options to its students: 48 beds at East 92nd Street pursuant to a contract with the YMCA, 99 beds in a large dorm facility on East 97th Street pursuant to a contract with the property owner, and 672 beds at Hunter College’s Brookdale Campus. The University negotiated below market rates on the contract transactions due to market conditions at the time those transactions were signed. When those contracts expire, between June 2018 and June 2022, the costs of those beds will increase significantly as the rates will reset to market. So there is a dire need to replace those contract beds on a permanent basis.

The property at 334 East 79th Street is an 8 story, 32,886 gross square foot residential building midblock between Second and First Avenues on the Upper East Side. The building features a spacious lobby and waiting room, an elevator, a common laundry room in the basement with brand new machines, and an outdoor area. The Building’s one to three bedroom duplex and triplex apartments have been converted for dormitory use and feature hardwood floors, large open kitchens, updated bathrooms, high ceilings, and stainless steel appliances.

The property owner is willing to enter into a unique 30 year “leasehold condominium” ownership structure with the University for the entire property. The leasehold condominium ownership structure provides the University with an ownership interest in the entire property for the 30 year term of the transaction. The University’s ownership interest in the property will result in reduced occupancy costs since the University is a
tax-exempt entity. The savings to the University in real estate tax payments are estimated to be at least $364,000 dollars per year. As a result, the occupancy costs for the 30 year term of the transaction will be extremely advantageous to the University and will allow Hunter College to provide below market rate beds to its students.

The annual occupancy costs will start at $2,332,122 ($70.92/PSF) and will increase by approximately 2.2% every year. The property owner will be responsible for exterior, structural and HVAC repairs as well as capital improvements and regularly scheduled replacement of furniture. The University will be responsible for cleaning, security and student services.

The University strives to identify and provide affordable quality housing options as part of its mission to provide affordable quality education. The leasehold condominium structure at 334 East 79th Street will enable Hunter College to provide affordable quality student housing within walking distance to Hunter College’s campus with price and location stability over the next 30 years while generating sufficient revenue to cover all costs for the project.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Clarke, the reconvened public session was adjourned at 7:17 p.m.
Minutes of the Meeting of the Board of Trustees of The City University of New York
May 9, 2018

The Board of Trustees of The City University of New York (CUNY) met on May 9, 2018 at City College, New York, New York, pursuant to a Notice sent by the Office of the Secretary of the Board on April 23, 2018.

**Trustees Present:** Chairperson William C. Thompson, Jr., Vice Chairperson Barry F. Schwartz, Michael Arvanites, Henry T. Berger, Una S. T-Clarke, Lorraine A. Cortés-Vázquez, Kevin D. Kim, Robert F. Mujica, Jr., Brian D. Obergfell, Jill O'Donnell-Tormey, Charles A. Shorter, Ken Sunshine, Sandra Wilkin, John Aderounmu, ex officio, and Katherine Conway, ex officio (non-voting)

**Others present:** Chancellor James B. Milliken, EVC and University Provost Vita Rabinowitz, SAC and Board Secretary Gayle M. Horwitz, General Counsel and VC Loretta P. Martinez, Interim Chief Operating Officer Marc V. Shaw, SVC&CFO Matthew Sapienza, Vice Chancellor Brigette A. Bryant, Vice Chancellor Brian Cohen, Interim Vice Chancellor Margaret Egan, Interim Vice Chancellor Christopher Rosa, Vice Chancellor Pamela Silverblatt, Deputy Vice Chancellor Burton Sacks, Associate Vice Chancellor Andrea Shapiro Davis, and Associate Vice Chancellor Amy McIntosh; and President Vincent Boudreau, Interim President Peter M. Cohen, President Rudolph Crew, President José L. Cruz, President William J. Fritz, President Thomas Isekenegbe, President Marcia V. Keizs, President Karol V. Mason, President Gail O. Mellow, President Jennifer Raab, President Mitchel Wallerstein, Dean Sarah Bartlett, Dean Mary Lu Bilek, Dean Ayman El-Mohandes, University Dean John Mogulescu, and Research Foundation President Richard Rothbard

**CONVENING OF PUBLIC MEETING**
Chairperson William C. Thompson, Jr. called the Public meeting to order at 4:40 p.m. and announced that the Public Meeting is being transmitted live on cable Channel 75 and webcast live at [www.cuny.edu/livestream](http://www.cuny.edu/livestream). He also announced that the Public Meeting will be available as a podcast within 24 hours and can be accessed through the CUNY website.

Chairperson Thompson, Jr. moved to go into Executive Session at 4:41 p.m. The motion was seconded by Vice Chairperson Barry Schwartz.
CONVENING OF EXECUTIVE SESSION
Chairperson Thompson, Jr. called for an Executive Session pursuant to Section 105, Article 7, of the Public Officers Law, to discuss matters pertaining to investigations, litigation and the medical, financial, credit or employment history of a particular person or corporation. The Board met in Executive Session from 4:41 p.m. to 6:00 p.m.

Moved by Chairperson Thompson, Jr. and seconded by Vice Chairperson Schwartz, the public session was reconvened at 6:23 p.m.

CHAIRPERSON’S REPORT
Chairperson Thompson, Jr. stated that on Monday, April 30, 2018, the Board held its Queens Borough Hearing and Public Hearing chaired by Trustee Kevin Kim. Trustee Kim was joined by Vice Chairperson Schwartz, Trustees Michael Arvanites, Henry Berger, Lorraine Cortés-Vázquez, and Mayra Linares-Garcia, University Faculty Senate Chair and Trustee Katherine Conway, University Student Senate (USS) Chair and Trustee John Aderounmu, and members of the Chancellery. The Presidents of LaGuardia Community College, Queens College, and York College and the Dean of the CUNY School of Law also attended the hearing.

Chairperson Thompson, Jr. noted that 222 speakers signed up to speak and 58 speakers testified including Councilmember Inez Barron.

Chairperson Thompson, Jr. shared that the overwhelming majority of speakers expressed opposition to the possible restructuring of the student activity fees, as well as concern for the lack of information and transparency from the student activity fees task force committee.

Additional speakers addressed food service worker conditions, adjunct pay, and programs at their campuses including international study, technology internships and MCAT prep classes.

Chairperson Thompson, Jr. further noted that the format of the hearing was not a Town Hall style meeting and as a result, the Trustees were not in a position to address the concerns directly.

Remarks of Chairperson Thompson, Jr.:
“First, I want to clarify that Item No. 3 on the Calendar is only a vote on the notification of possible amendments to the Board Bylaws. The Board is not voting to change the Bylaws today. We are just voting on the notice of possible changes to the Bylaws.

As I mentioned last month, any vote to be taken in the future will include extensive input from all relevant constituencies. CUNY and this Board of Trustees is committed to continuing the longstanding tradition of students shaping the ways in which student activity fees support student life and essential student services. With that in mind, and as a result of the testimony heard at the Queens and
Brooklyn Borough Hearings, I asked several Board members to meet with student representatives to further understand their concerns with regard to the proposed Bylaw changes and to discuss possible resolutions.

I am happy to report that the students and Trustees agreed that amendments to Article 15 could move forward for a vote next month with the removal in Section 15. 2 of two words - and funding. The students and Trustees further agreed that Article 16 amendments would be delayed until the Fall so that students and Trustees could continue the dialogue on how to best structure student activity fees. So for today, we will simply vote on the notification for Article 15, as described above.

To all of the students of CUNY – we hear you. The Board appreciates your voices and urge you to continue to speak out on issues that concern you. We are listening.”

Chairperson Thompson, Jr. further stated that the CUNY Service Corps is offering students a unique opportunity to play a meaningful role in Governor Andrew Cuomo’s New York Stands with Puerto Rico Recovery and Rebuilding Effort. More than 1,200 students have applied to travel to Puerto Rico this summer and work with non-profit organizations already rebuilding on the ground. Lehman College has developed a 200-level, 3-credit course entitled, “Global Citizenship, Community Engagement and Service in Latin America and the Caribbean” specifically for this experience. Staff was on the ground in Puerto Rico working with the Governor’s office, SUNY and volunteer organizations last week as part of the Governor’s assessment team.

Chairperson Thompson, Jr. stated that last month, he attended a reception for the 2nd class of Lindsay Fellows in Government Leadership and Practice at the CUNY Institute for State and Local Governance (ISLG). Named for former Mayor John Lindsay, the fellowship engages promising New York City leaders who have been elected to the city and state legislative bodies in the past four years. The program, which began in 2017, aims to deepen their understanding of the pressures and concerns that influence government decision-making and build the skills necessary to make an impact on the future of New York City. The 2018 class of Lindsay Fellows includes 15 members of the state and city legislatures.

Chairperson Thompson, Jr. stated that he was also pleased to attend the launch of the Advisory Council for CUNY’s LGBTQI leadership program, which is dedicated to providing LGBTQI students at CUNY the leadership development opportunities necessary to develop empowered senses of self and empower them to ultimately assume leadership roles in the city and state. He added that he is proud of CUNY’s prominence in the city’s LGBTQI community, serving as a hub of scholarship, advocacy, and culture creation.

Lastly, I would like to conclude my remarks today with a few words about Chancellor James B. Milliken, who today attends his last Board of Trustees meeting:

“Since Chancellor Milliken arrived at CUNY in 2014, he has actively pursued the University’s historic
mission of academic excellence, accessibility, inclusion and high quality.

His deep commitment will be felt for years to come.

It was on his watch that researchers from Stanford and Harvard—whose data was used in stellar rankings by the Chronicle of Higher Education and Money magazine—recognized CUNY’s broad success in propelling more low-income students into the middle class than any other public college system in the country.

Chancellor Milliken has championed CUNY’s most vulnerable students, by offering special support to foster children and—by partnering with TheDream.US—obtaining more private scholarships for DACA students than any other institution.

Chancellor Milliken spent considerable time and effort on improving the operations of the University’s multi-billion-dollar enterprise as well. He launched a comprehensive Administrative Excellence Initiative, along with multi-year budgeting. This has improved performance and directed more resources to CUNY’s classrooms.

He worked to improve graduation rates at the community colleges and strengthened the University’s nationally recognized ASAP program.

Significantly, he appointed 12 of CUNY campus presidents — half of our total. I am pleased to note that eight are women and people of color.

Within CUNY, he may be best known for developing a strategic plan, which aims to adapt educational programs to the challenges of today’s economy. The wide-ranging initiative, called “Connected CUNY,” spans the college experience. At one end, it seeks to improve college-readiness among incoming high school students. At the other, it expands students’ awareness of career prospects through experiential learning, such as paid internships.

Take, for example, the CUNY Cultural Corps, funded over its first two years with $1.5 million from the City Department of Cultural Affairs and the Rockefeller Foundation.

CUNY students may be the most culturally diverse in the country, but many of the arts are far less so. The Cultural Corps set out to right that imbalance with paid internships — and to open cultural institutions to the broader populace.

As Jennifer Tetteh, a Lehman College student of color who interned at the Queens Museum, put it: “It’s important for the children, seeing us there.” She believes that youngsters who arrive on class trips — stepping foot in a museum for perhaps the first time in their lives — may well think: “If I go there, what am I going to learn?” Thanks to the students in the CUNY Cultural Corps, they have an answer.
Or take Chancellor Milliken’s joining with Verizon communications and Cornell Tech to launch Women in Technology and Entrepreneurship, or WITNY.

Consider Lehman College senior Kahalia Stanberry — winner of a Fulbright English Teaching assistantship to Spain, and one of 18 student Fulbrights for 2018. (and, let me add, Chancellor Milliken also has championed international education for CUNY students.)

Kahalia won a grant from WITNY as well. With the help of the CUNY Startups Business Accelerator — another innovation that came in under Chancellor Milliken’s tenure — she joined four other students in launching a still-fledgling enterprise. It matches student programmers who need credentials for their resumes with nonprofit organizations that need effective websites. “Win-win,” she says.

You could say as much for CUNY and Chancellor James B. Milliken.

Chancellor Milliken, the Board of Trustees thank you for your tireless dedication to public education and for helping the City University of New York retain its place among the world’s great universities.

You have been a true advocate, and we deeply appreciate everything you have done for CUNY. We wish you good health and great success in your next endeavors.”

COLLEGE, FACULTY, STUDENT AND ALUMNI HONORS
Senior Advisor to the Chancellor and Secretary of the Board Gayle M. Horwitz announced the following:

1. CUNY’s Joel Sati was named a winner of one of the nation’s most hard-earned academic honors, the Paul & Daisy Soros Fellowships for New Americans. This award is one of a host of prestigious honors for CUNY students and recent graduates so far this year. The list includes 15 Fulbright Scholarships that will send CUNY students to countries around the world for one-year research studies. And it includes nine National Science Foundation graduate research fellowships for graduate students in fields ranging from bioengineering to geophysics.

2. LaGuardia Community College student, Nayarit Alcantara, was named an ASPIRE Arts Leadership Fellow by the League of Resident Theaters (LORT).

3. LaGuardia Community College mechanical engineering major, Eleni Romano, has been selected as 1 of only 47 national Jack Kent Cooke Transfer Scholars for 2018. Eleni is LaGuardia's 9th Cooke Scholar, and will be receiving up to $40,000/year for up to 3 years for the completion of a bachelor’s degree.
4. Matthew Locastro, a Macaulay Honors College graduate ('17) at Hunter College, has won the Luce Scholarship for 2019. The Luce is awarded annually to between 15 and 20 candidates across the United States. Hunter College is one of only two public colleges in New York State and the only public college in New York City to have students considered for this distinction.

5. Hunter College junior, Safia Mahjebin, has just been named a Truman Scholar. Mahjebin is one of 59 new Truman Scholars selected from among 756 candidates at 311 colleges and universities nationwide. The Truman Scholarship is one of the most coveted of nationally competitive scholarships and supports two years of graduate study.

6. Hostos Community College officially turned 50 on April 22nd, and celebrated at its student scholarship benefit April 19th with honorees, including 10-time Grammy Award winner Eddie Palmieri, Philip Berry and alumna Dr. Capellán.

7. Hostos Community College Provost Dr. Christine Mangino has been awarded the prestigious Aspen Presidential Fellowship for Community College Excellence and Professor Yoel Rodríguez, Ph.D., has been awarded a William P. Kelly Research Fellowship for the 2018-19 academic year.

8. CUNY School of Public Health senior scholar Shoshanna Sofaer was selected by UC Berkeley’s School of Public Health as one of the 75 most influential graduates.

9. Bronx Community College student Victoria McEwen was named a 2018 Coca-Cola Academic Team Bronze Scholar and will receive a $1,000 scholarship – (she was also featured in a New York Times article “African Immigrants Find an Open Door at a Bronx College”.) This is based on academic achievement, leadership, and engagement in college and community service.

10. Bronx Community College students Malcolm Sowah and Victoria McEwen are part of the PTK All-State/All-USA Academic Team.

11. John Saeteros and his student team from Queensborough Community College were among the top five teams to receive the Impactful Social Business Award worldwide, and the only student team in the United States, after round one of the Social Business Creation competition. Their business idea, SafeBit, is an electronic tracking bracelet to ensure security and improve health tracking for the elderly and children with special needs. Teams from Mexico, Canada and India round out the top five.

12. Borough of Manhattan Community College (BMCC) students, faculty and staff celebrated the opening of the college’s new panther pantry. BMCC students facing a food emergency who visit the single-stop office for a needs assessment will now be able to take home a three-day supply of nutritionally balanced, nonperishable food from the panther pantry. Single-stop staff will also continue to work with and connect those students to sustainable food sources, primarily the Supplemental Nutrition Assistance Program, or SNAP.
13. Three CUNY School of Law graduates from the Class of 2018 will serve as Excelsior Public Service Fellows in New York State: Scott Bane, Melissa Britton and Sagar Sharma. Nationally, Victor Chang is one of 25 to serve as an Immigrant Justice Corps Fellow; he joins Jessica (JP) Perry who is one of 29 Skadden Fellows; and Susannah Maltz who has been selected to serve in the highly competitive honors fellows program at the U.S. Department of Labor.

14. CUNY School of Law alum Harvey Epstein ’94 won a special election to the New York State Assembly. Epstein brings the total of CUNY School of Law graduates in the New York State Assembly to five with two in the Senate. He is the second CUNY School of Law alum to take office in New York City this year with Alicka Ampry-Samuel ’05 serving the 41st City Council District.

15. Jesam Usani, a recent New York City College of Technology graduate, is one of eight recipients of a CityDoctors Scholarship, which will support her through medical school. The program is a partnership between the Health and Hospital Corporation and Saint George’s University in Grenada.

16. New York City College of Technology student, Mimi Chen, Department of Hospitality Management, and Chef Matthew Kirkley were selected to represent the United States as the 2019 Team USA in the prestigious Bocuse d’Or competition in Lyon, France.

17. The Queens College Knights women’s and men’s tennis teams claimed the NCAA East Region II championships.

18. Cristina Jiménez Moreta, Queens College Class of 2007, winner of the MacArthur Fellowship “Genius Award,” was named by Time magazine as one of the 100 most influential people of 2018.

19. Queens College has been ranked a 2018 America’s Best Value College by Forbes magazine, with special recognition for its success with upward mobility—the percentage of students from the bottom 20% income distribution who reach the top 20% as indicated by their salaries at mid-career.

20. York College biology professor Elizabeth Alter will be the first woman keynote speaker at this year’s DNA Learning Center Barcoding Symposium. Dr. Alter is a highly regarded professor and researcher, whose students graduate to M.D. and Ph.D. programs at Ivy League universities such as Harvard and Brown.

21. York College physics student Juanpablo Rodriguez, who has been on the York College Robotics Team for three years, completed an internship at Honeybee Robotics last year; and Clinton Ehidom, the 19 year-old valedictorian of the Class of 2018 has received 7 medical school offers.

22. Macaulay Honors College student Thamara Jean ’18 (Hunter College) won a Rhodes Scholarship. She will study at Oxford this fall. Three (3) of CUNY’s eight (8) Rhodes Scholars are Macaulay Honors College students.
23. Macaulay Honors College student Claire Lynch (City College), Victoria Ditomasso (Hunter College), Michael Mazzeo (Hunter College), and Marielle Ray (Hunter College), all Class of 2018, have received Fulbright English Teaching Grants.

24. Macaulay Honors College Janice Lee ’18 (Baruch College) won a Benjamin A. Gilman International Scholarship.

GRANTS
Chairperson Thompson, Jr. presented for inclusion in the record the following list of grants and bequests of $100,000 or above received by the University subsequent to the March 19, 2018 Board meeting.

BRONX COMMUNITY COLLEGE

1. $129,772 DEPARTMENT OF SMALL BUSINESS SERVICES to Kenneth Adams, for “Workforce Development”

BROOKLYN COLLEGE

1. $1,000,000 NEW YORK CITY MAYOR’S OFFICE OF MEDIA AND ENTERTAINMENT to Jonathan Wacks, for “Made in NY Women in TV Pilot Program, Feirstein School of Cinema”

2. $168,376 DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT/NEW YORK CITY to Erika Y. Niwa, for “SONYC Programs”

3. $157,000 DEPARTMENT OF HEALTH AND HUMAN SERVICES/NATIONAL INSTITUTE OF HEALTH to Mara Schvarzstein, for “Regulation of Chromosome and Centrosome Inheritance by HORMA Proteins in Meiosis”

4. $149,773 NPORG/NATIONAL INSTITUTE OF HEALTH to Luis Quadri, for “Small-Molecule Antibiotics Targeting Siderophore Biosynthesis”

CITY COLLEGE

1. $970,000 NEW YORK CITY COUNCIL to Ramona Hernandez, for “Libraries and Archives”

2. $832,421 NEW YORK STATE DEPARTMENT OF HEALTH to John Martin, for “Translational Research Projects In Spinal Cord Injury Research”
3. $561,128 NATIONAL INSTITUTES OF HEALTH to Mark Steinberg, for “Research Support for Biomedical Careers at CCNY”

4. $543,546 NATIONAL SCIENCE FOUNDATION to Alessandra Carriero, for “CAREER: Are Current Therapies Addressing the Disabilities of Osteogenesis Imperfecta Effectively?”

5. $353,250 NATIONAL INSTITUTES OF HEALTH to Mark Emerson, for “Transcriptional Regulation of Cone Photoreceptor Genesis”

6. $349,982 NUCLEAR REGULATORY COMMISSION to Masahiro Kawaji, for “CCNY Nuclear Research Fellowship Program”

7. $347,265 NATIONAL INSTITUTES OF HEALTH to Lesia Ruglass, for “Translational Research Training on Addictions for Racial/Ethnic Minorities”

8. $149,642 NATIONAL AERONAUTICS SPACE ADMINISTRATION to Shubha Govind, for “Spaceflight Research Opportunities in Space Biology”

9. $135,000 NATIONAL SCIENCE FOUNDATION to Hysell Oviedo, for “CAREER: Mechanisms of Lateralized Auditory Processing”

10. $131,510 DCS CORPORATION to Jacek Dmochowski, for “Technical ARL Collaborative Research Program: Cognition and Neuroergonomics Collaborative Technology Alliance (CaN CTA)”

11. $105,513 JOHNS HOPKINS UNIVERSITY to Ruth Stark, for “Biology of Fungal Melanin”

12. $104,455 UNIVERSITY OF PITTSBURGH to Zimei Bu, for “Hormonal Regulation of NHERF1 in Bone”

13. $103,884 NEW YORK CITY COUNCIL to Sophia Bogues, for “Middle Schools Visits”

GRADUATE SCHOOL AND UNIVERSITY CENTER

1. $600,000 GOVERNMENT OF THE NETHERLANDS to John Torpey, for “Netherlands Support for GCRtoP 2018-2020”

2. $181,302 BILL AND MELINDA GATES FOUNDATION to Paul Attewell, for “Early Leading Indicators of Student Success”
3. $166,236 **NATIONAL INSTITUTES OF HEALTH** to Patrizia Casaccia, for “Mechanism of Regulation of Progenitor Proliferation and Transformation”

**HUNTER COLLEGE**

1. $569,442 **NEW YORK STATE OFFICE OF TEMPORARY & DISABILITY ASSISTANCE** to Daniel Herman, for “Homeless Services Training Resources System”

2. $359,513 **FLORIDA STATE UNIVERSITY/NICHD** to Jeffrey Parsons, for “Scale It Up: Effectiveness-Implementation Research to Enhance HIV-Related Self-Management among Youth”

3. $266,760 **PHS/NIH/NATIONAL INSTITUTE ON DRUG ABUSE** to Tyrel Starks, for “Couples-Based Intervention to Reduce Drug use and HIV Transmission”

4. $228,959 **PHS/NIH/NATIONAL INSTITUTE OF MENTAL HEALTH** to Sarit Golub, for “Biomedical Preventive Adherence Dynamics in High Priority Population”

5. $187,630 **PHS/NIH/NATIONAL INSTITUTE ON DRUG ABUSE** to Jonathon Rendina, for “Developing a Mobile Emotion Regulation Intervention for HIV-Positive Men”

6. $183,222 **PHS/NIH/NATIONAL CANCER INSTITUTE** to Frida Kleiman, for “Role of mRNA 3’ Processing Factor Cst F-50 in Regulating the BRCA1/BARD1 E3 Ubiquitin Ligase Activity”

7. $161,310 **NEW YORK STATE OFFICE OF TEMPORARY & DISABILITY ASSISTANCE** to Ruth Finkelstein, for “Brookdale Center Training: Supervisory Training and Management Development Institute”

8. $112,500 **NATIONAL SECURITY AGENCY** to Der-lin Chao, for “STARTALK Honors Chinese Program for Grade 9-16”

9. $108,518 **COMMUNITY HEALTH PROJECT, INC./CALLEN LORDE COMMUNITY** to Sarit Golub, for “Consulting Services”

**JOHN JAY COLLEGE**

1. $166,502 **THE OAK FOUNDATION** to Ann Jacobs, for “Reform of New York City Housing Authority (NYCHA) Permanent Exclusions”
2. $138,150 OFFICE FOR THE ADMINISTRATION FOR CHILDREN & FAMILIES VIA THE OSBORNE ASSOCIATION, INC. to Jeffrey A. Butts, for “Responsible Fatherhood Opportunities for Reentry and Mobility”

3. $105,904 NATIONAL INSTITUTES OF HEALTH to Jason Rauceo, for “Pathogenic Yeast Stress Signaling Networks”

KINGSBOROUGH COMMUNITY COLLEGE

1. $147,000 NATIONAL AERONAUTICS SPACE ADMINISTRATION to Michael Weisberg, for “Origin and Thermal History of Enstatite Chondrites”

LEHMAN COLLEGE

1. $514,156 NATIONAL AERONAUTICS AND SPACE ADMINISTRATION to Luis Anchordoqui, for “EUSO-SPB2: Second Generation Extreme Universe Space Observatory (EUSO) on board a Super-Pressure Balloon (SPB), Lehman College City University of New York Co-I”

2. $152,498 NEW YORK STATE OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE to Jose Magdaleno, for “The Lehman College Communities Engaged in Alcohol and Drug use Prevention”

3. $104,000 NEW YORK COMMUNITY TRUST to Carl Mazza and Brenda Williams-Gray, for “Urban Social Work, a Peer–Review Journal”

NEW YORK CITY COLLEGE OF TECHNOLOGY

1. $303,289 NATIONAL INSTITUTES OF HEALTH to Evgenia Giannopoulou, for “City Tech-WCM Big Data Training Program”

2. $112,120 STAT-IN-MED to Huseyin Yuce, for “Burden Pulmonary Arterial Hypertension”

QUEENS COLLEGE

1. $1,604,931 STEELWORKERS CHARITABLE & EDUCATIONAL ORGANIZATION to Steven Markowitz, for “Medical Surveillance of Former DOE Workers”

2. $1,440,000 UNITED STATES DEPARTMENT OF ENERGY to Steven Markowitz, for “Former Worker Surveillance Program”
3. $462,000 NATIONAL INSTITUTES OF HEALTH to Jeff Beeler, for “Dissecting Contributions of Different D2R Populations to Activity and Appetite”

4. $450,000 NEW YORK CITY COUNCIL to Theodore Brown, for “Tech Incubator”

5. $214,580 NEW YORK CITY DEPARTMENT OF EDUCATION to Robin Hizme, for “Townsend Harris High School Collaboration Program”

6. $175,000 NATIONAL SCIENCE FOUNDATION to Mayank Goswami, for “CRII: AF: RUI: Faster and Cache-Efficient Similarity Filters and Searches for Big Data”

7. $131,337 UNITED STATES DEPARTMENT OF ENERGY to Seogjoo Jang, for “Molecular Level Characterization of Quantum Design Principles for Efficient and Robust Exciton and Charge Migration”

8. $109,898 ASPHALT GREEN to Holger Eisl, for “Asphalt Green Air Quality Monitoring Study”

QUEENSBOROUGH COMMUNITY COLLEGE

1. $100,000 NATIONAL SCIENCE FOUNDATION to Christine Mooney and John Blaho, for “CUNY STEM - Tools for Innovation & Entrepreneurial Success (Year 2 of 5)”

CHANCELLOR’S UNIVERSITY REPORT: Chairperson Thompson, Jr. called for a motion to approve the Chancellor’s University Report for May 9, 2018, including addendum, errata sections and an additional amendment for Hunter College, which was seconded by Trustee Berger. He asked if there were any amendments. Upon hearing none, the item was adopted by the Board.

1. Chancellor’s University Report:

RESOLVED, That the Chancellor’s University Report for May 9, 2018 (including Addendum and Errata Items) be approved.

APPROVAL OF MINUTES: Chairperson Thompson, Jr. called for a motion to approve the minutes of the regular Board Meeting and Executive Session of March 19, 2018, which was seconded by Trustee Cortés-Vázquez. He asked if there were any amendments. Upon hearing none, the item was adopted by the Board:
2. Approval of Minutes:

RESOLVED, That the minutes of the regular Board Meeting and Executive Session of March 19, 2018 be approved.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Kevin Kim, the following resolution was presented and opened for discussion:

3. The City University of New York – Notice of Amendment of the Board Bylaws:

WHEREAS, Article V, Section 5.1 of the Bylaws of the Board of Trustees of the City University of New York allows for an amendment of the Bylaws to be adopted at any regular or special meeting of the Board succeeding the regular or special meeting at which it was proposed, unless such provision is waived by the unanimous consent of the Board; now therefore be it

RESOLVED, That notice is hereby provided of proposed Amendments to Article XV, section 15.2 and 15.4, and Article XVI sections 16.1, 16.5, 16.6, 16.11 and 16.12 of the Bylaws, as follows:

NOTE: New material is underlined.

ARTICLE XV STUDENTS SECTION 15.0. PREAMBLE.

Academic institutions exist for the transmission of knowledge, the pursuit of truth, the development of students, and the general well-being of society. Student participation, responsibility, academic freedom, and due process are essential to the operation of the academic enterprise. As members of the academic community, students should be encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth. Freedom to learn and to explore major social, political, and economic issues are necessary adjuncts to student academic freedom, as is freedom from discrimination, as set forth in the university’s policies. Freedom to learn and freedom to teach are inseparable facets of academic freedom. The concomitant of this freedom is responsibility. If members of the academic community are to develop positively in their freedom; if these rights are to be secure, then students should exercise their freedom with responsibility.

SECTION 15.1. CONDUCT STANDARD DEFINED.

Each student enrolled or in attendance in any college, school or unit under the control of the board and every student organization, association, publication, club or chapter shall obey (1) the laws of the city, state and nation; (2) the bylaws and resolutions of the board, including the
rules and regulations for the maintenance of public order pursuant to article 129-a of the education law ("Henderson rules"); and (3) the governance plan, policies, regulations, and orders of the college. Such laws, bylaws, resolutions, policies, rules, regulations and orders shall, of course, be limited by the right of students to the freedoms of speech, press, assembly and petition as construed by the courts.

SECTION 15.2. STUDENT ORGANIZATIONS.

a. Any group of students may form a team (excluding intercollegiate athletics), student media/publications, organization, association, club or chapter by filing with the duly elected student government organization of the college or school at which they are enrolled or in attendance and with an officer to be designated by the chief student affairs officer of the college or school at which they are enrolled or in attendance (1) the name and purposes of the organization, association, club or chapter, (2) the names and addresses of its president and secretary or other officers corresponding in function to president and secretary.

The board recognizes that students have rights to free expression and association. At the same time, the board strongly believes that respect for all members of the university’s diverse community is an essential attribute of a great university and requires viewpoint neutrality in the recognition and funding of student teams, student media/publications, organizations, associations, clubs or chapters.

Each student leader and officer of student organizations recognized by or registered with the institution, as well as those seeking recognition by the institution, must complete training on domestic violence, dating violence, stalking, and sexual assault prevention and on CUNY’s Policy on Sexual Misconduct and Sex Discrimination prior to the organization receiving recognition or registration.

b. Extra-curricular activities at each college or school shall be regulated by the duly elected student government organization to insure the effective conduct of such college or school as an institution of higher learning and for the prevention of activities which are hereafter proscribed or which violate the standards of conduct of the character set forth in bylaw 15.1. Such powers shall include:

1. i. The power to charter or otherwise authorize teams (excluding intercollegiate athletics), student media/publications, organizations, associations, clubs or chapters, and, when appropriate in the exercise of such regulatory power, the power to refuse, suspend or revoke any charter or other authorization for cause after hearing on notice. All such decisions must be based upon viewpoint neutral criteria as detailed in the Fiscal Accountability Handbook and must be based upon the written submissions of the student team, publication, organization, association, club or chapter, which will describe its intent to conduct activities for the benefit of students. ii. All decisions declining a charter or authorization must be in writing and are appealable to the college or school’s chief student affairs officer or designee, who shall render a final written...
decisions on the appeal. iii. Appeals must be based upon one or both of the following two grounds: the denial was arbitrary and capricious or discriminated against the applicant based upon viewpoint.

2. The power to delegate responsibility for the effective implementation of its regulatory functions hereunder to any officer or committee which it may appoint.

c. 1. Any person or organization affiliated with the college may file a complaint with the chief student affairs officer if there is reason to believe that a student organization has violated any of the standards of conduct set forth in section 15.1 above. The chief student affairs officer shall promptly notify the affected organization, investigate any complaint and report the results of that investigation along with a recommendation for appropriate action to the complainant and the student government which shall take action as it deems appropriate, except that in the case of a complaint against the student government itself, the chief student affairs officer shall report the results of the investigation and the recommendation for appropriate action directly to the president.

2. The complainant or any student organization adversely affected pursuant to paragraph C (1) above may appeal to the president. The president may take such action as he or she deems appropriate and such action shall be final.

d. Each college shall establish a student elections review committee in consultation with the various student governments. The student elections review committee shall approve the election procedures and certify the results of elections for student governments, and student body referenda. Decisions of the student elections review committee may be appealed to the college president, whose decision shall be final. An appeal from the decision of the student elections review committee must be made in writing to the President within ten (10) calendar days of the decision. The President shall consult with the student elections review committee and render a decision as expeditiously as possible which may affirm, reverse, or modify the decision of the student elections review committee.

e. Student government elections shall be scheduled and conducted, and newly elected student governments shall take office, in accordance with policies of the board, and implementing regulations.

SECTION 15.3. THE UNIVERSITY STUDENT SENATE.
There shall be a university student senate responsible, subject to the board of trustees, for the formulation of university-wide student policy relating to the academic status, role, rights and freedoms of the student. The authority and duties of the university student senate shall not extend to areas of interest which fall exclusively within the domain of the student governments of the constituent units of the university. Consistent with the authority of the board of trustees in accordance with the education law and the bylaws of the board of
trustees, the university student senate shall make its own bylaws providing for the election of its own officers, the establishment of its own rules and procedures, for its internal administration and for such other matters as is necessary for its existence. The university student senate shall have the full rights and responsibilities accorded student organizations as provided in these bylaws. The delegates and alternate delegates to the university student senate shall be elected by their respective constituencies or by their student governments from the elected members of the respective student governments.

SECTION 15.4. STUDENT DISCIPLINARY PROCEDURES.

Complaint Procedures:

a. A University student, employee, organization, department or visitor who believes she/he/it is the victim of a student’s misconduct (hereinafter “complainant”) may make a charge, accusation, or allegation against a student (hereinafter “respondent”) which if proved, may subject the respondent to disciplinary action. Such charge, accusation, or allegation must be communicated to the chief student affairs officer of the college the respondent attends.

b. The chief student affairs officer of the college or her/his/its designee shall conduct an investigation in order to determine whether disciplinary charges should be preferred. The chief student affairs officer or her/ his/its designee shall advise the respondent of the allegation against her/ him/it, explain to the respondent and the complainant their rights, consult with other parties who may be involved or who have information regarding the incident, and review other relevant evidence. The complainant and the respondent will be allowed to provide names of potential witnesses as well as other possible evidence. The investigation shall be concluded within thirty (30) calendar days of the filing of the complaint, unless: (i) said complaint involves two or more complainants or respondents; (ii) said complaint involves a matter that is also under investigation by law enforcement authorities, in which case the investigation shall be completed within sixty (60) calendar days; or (iii) the matter has been previously investigated pursuant to the CUNY Policy on Sexual Misconduct and Sex Discrimination, in which case the chief student affairs officer shall rely on the report completed by the Title IX Coordinator. Following the completion of the investigation, the chief student affairs officer or designee shall provide the complainant and respondent with a copy of a written notice indicating whether any of the allegations were substantiated, and then shall take one of the following actions:

1. Dismiss the matter if there is no basis for the allegation(s) or the allegation(s) does not warrant disciplinary action. The individuals involved shall be notified that the complaint has been dismissed;

2. Refer the matter to mediation (except in cases involving allegations of sexual assault, stalking or other forms of sexual violence); or
3. Prefer formal disciplinary charges.

c. In cases involving the CUNY Policy on Sexual Misconduct and Sex Discrimination, both the complainant and respondent may be accompanied by an advisor of their choice (including an attorney) who may assist and advise throughout the entire process, including all meetings and hearings. Advisors may represent a party and fully participate at a hearing, but may not give testimony as a witness.

d. (1) In the event that a respondent withdraws from the college after disciplinary charges have been filed, the respondent is required to participate in the disciplinary hearing or otherwise to resolve the pending charges and shall be barred from attending any other unit of the university until a decision on the charges is made or the charges are otherwise resolved. Immediately following the issuance of formal charges, the college must place a notation on her/his/its transcript that she/he/it “withdrew with conduct charges pending.” If the respondent fails to appear, the college may proceed with the disciplinary hearing in absentia, and any decision and sanction shall be binding, and the transcript notation, if any, resulting from that decision and penalty shall replace the notation referred to above.

(2) In the event that a respondent withdraws, or discontinues enrollment, from the college after a complaint or allegation against a respondent has been made, but before disciplinary charges have been filed, the respondent shall be barred from attending any other unit of the university until an investigation into the complaint or allegation is complete. If the respondent refuses to participate in the investigation after withdrawing, or discontinuing enrollment, the college will conclude the investigation without the respondent’s participation. If the college determines after the investigation is complete that disciplinary charges are not warranted, then the respondent will be permitted to attend CUNY again from the time that decision is made, subject to, and in accordance with readmission policies. However, if disciplinary charges are filed, then section 15.4(d)(1) applies.

Mediation Conference:

e. The college may offer the respondent and the complainant the opportunity to participate in a mediation conference prior to the time the disciplinary hearing takes place in an effort to resolve the matter by mutual agreement (except in cases involving sexual assault, stalking and other forms of sexual violence). The conference shall be conducted by a qualified staff or faculty member designated by the chief student affairs officer. The following procedures shall be in effect at this conference:

1. An effort shall be made to resolve the matter by mutual agreement through such process as the mediator deems most appropriate; provided, however, that the respondent and complainant must be notified of her/his/its right to end the mediation at any time.
2. If an agreement is reached, the faculty or staff member conducting the conference shall report her/his/its recommendation to the chief student affairs officer for approval and, if approved, the complainant and the respondent shall be notified, and a written memorandum shall be created memorializing the resolution and any consequences for non-compliance.

3. If no agreement is reached within a reasonable time (which, in cases involving CUNY’s Policy on Sexual Misconduct and Sex Discrimination is fifteen calendar days after the mediation begins, or if the respondent fails to appear, the faculty or staff member conducting the conference shall refer the matter back to the chief student affairs officer who may prefer disciplinary charges, or, if charges have been preferred, proceed to a disciplinary hearing.

4. The faculty or staff member conducting the mediation conference is precluded from testifying at a college hearing regarding information received during the mediation conference, or presenting the case on behalf of the college.

Notice of Charges and Hearing:

f. Notice of the charge(s) and of the time and place of the hearing shall be personally delivered to the respondent, or sent by certified or overnight mail and email to the address appearing on the records of the college. Notice that the charges have been filed, and the time and place of the hearing, shall also be sent in a similar manner to the complainant to the extent the charges relate to her/him/it. The chief student affairs officer is also encouraged to send the notice of charges to any other e-mail address that he or she may have for the respondent and the complainant. The hearing shall be scheduled within a reasonable time following the filing of the charges or the mediation conference. Notice of at least ten (10) calendar days shall be given to the respondent in advance of the hearing unless the respondent consents to an earlier hearing. The respondent is permitted one (1) adjournment as of right. Additional requests for an adjournment must be made at least five (5) calendar days prior to the hearing date, and shall be granted or denied at the discretion of the chairperson of the faculty-student disciplinary committee. If the respondent fails to respond to the notice, appear on the adjourned date, or request an extension, the college may proceed in absentia, and any decision and sanction shall be binding.

g. The notice shall contain the following:
   1. A complete and itemized statement of the charge(s) being brought against the respondent including the rule, bylaw or regulation she/he/it is charged with violating, and the possible penalties for such violation.
   2. A statement that the respondent and the complainant have the right to attend and participate fully in the hearing including the right:
      (i) to present their side of the story;
(ii) to present witnesses and evidence on their behalf;
(iii) to cross-examine witnesses presenting evidence;
(iv) to remain silent without assumption of guilt; and
(v) to be assisted or represented by an advisor or legal counsel at their expense;
    if the respondent or the complainant requests it, the college shall assist in finding a legal counsel or advisor.

3. A warning that anything the respondent says may be used against her/him/it at a non-college hearing.

Pre-Hearing Document Inspection:

h. At least five (5) calendar days prior to the commencement of a student disciplinary hearing, the college shall provide the respondent and the complainant and/or their designated representative, with similar and timely access to review any documents or other tangible evidence that the college intends to use at the disciplinary hearing, consistent with the restrictions imposed by Family Educational Rights and Privacy Act ("FERPA"). Should the college seek to introduce additional documents or other tangible evidence during, or some time prior to, the disciplinary hearing, the respondent and the complainant shall be afforded the opportunity to review the additional documents or tangible evidence. If during the hearing the complainant or the respondent submits documentary evidence, the chairperson may, at the request of any other party grant an adjournment of the hearing as may be necessary in the interest of fairness to permit the requesting party time to review the newly produced evidence.

i.

Admission and Acceptance of Penalty Without Hearing:

j. At any time after receiving the notice of charges and hearing but prior to the commencement of a disciplinary hearing, the respondent may admit to the charges and accept the penalty that the chief student affairs officer or designee determines to be appropriate to address the misconduct. This agreed upon penalty shall be placed on the respondent’s transcript consistent with sections u and v herein. Before resolving a complaint in this manner, the chief student affairs officer must first consult with the complainant and provide the complainant an opportunity to object to the proposed resolution, orally and/or in writing. If a resolution is reached over the complainant’s objection, the chief student affairs officer or designee shall provide the complainant with a written statement of the reasons supporting such resolution, and the complainant may appeal the decision to enter into the resolution to the president. If the appeal to the president is not successful, a complainant may appeal to the board
committee on student affairs and special programs. The decision of the board committee shall be final.

Emergency Suspension:

k. The president or her/his/its designee may in emergency or extraordinary circumstances, temporarily suspend a student pending an early hearing to take place within twelve (12) calendar days, unless the student requests an adjournment. Such suspension shall be for conduct which impedes, obstructs, impairs or interferes with the orderly and continuous administration and operation of any college, school, or unit of the university in the use of its facilities or in the achievement of its purposes as an educational institution. Prior to the commencement of a temporary suspension of a student, the college shall give the student oral notice (which shall be confirmed via email to the address appearing on the records of the college) or written notice of the charges against her/him/it and, if she/he/it denies them, the college shall forthwith give the student an informal oral explanation of the evidence supporting the charges and the student may present informally her/his/its explanation or theory of the matter. When a student’s presence poses a continuing danger to person or property or an ongoing threat of disrupting the academic process, notice and opportunity for denial and explanation may follow suspension, but shall be given as soon as feasible thereafter. The complainant shall be notified in the event that an emergency suspension is imposed against a student, and/or when the suspension is subsequently lifted to the extent that the suspension involves the complainant in the same manner notice is given to the student.

Faculty-Student Disciplinary Committee Structure:

l. Each faculty-student disciplinary committee shall consist of two (2) faculty members or one (1) faculty member and one (1) member of the Higher Education Officer series (HEO), and two (2) student members and a chairperson, who shall be a faculty member. A quorum shall consist of the chairperson and any two (2) members, one of whom must be a student. Hearings shall be scheduled promptly (including during the summers) at a convenient time and efforts shall be made to insure full student and faculty representation.

m. The president shall select in consultation with the head of the appropriate campus governance body or where the president is the head of the governance body, its executive committee, three (3) members of the faculty of that college to receive training upon appointment and to serve in rotation as chairperson of the disciplinary committee. The following schools shall be required to select two (2) chairpersons: CUNY School of Law, CUNY School of Public Health and Health Policy; Guttman Community College, CUNY School of Professional Studies, and the CUNY School of
Journalism. If none of the chairpersons appointed from the campus can serve, the president, at her/his/its discretion, may request that a chairperson be selected by lottery from the entire group of chairpersons appointed by other colleges. The chairperson shall preside at all meetings of the faculty-student disciplinary committee and decide and make all rulings for the committee. She/he/it shall not be a voting member of the committee but shall vote in the event of a tie.

n. Faculty-Student Disciplinary Committee Selection:

1. The faculty members shall be selected by lot from a panel of six (6) elected biennially by the appropriate faculty body from among the persons having faculty rank or faculty status. CUNY School of Law, CUNY School of Public Health and Health Policy, Guttman Community College, CUNY School of Professional Studies, and the CUNY School of Journalism shall be required to select four (4) faculty members.

2. The HEO members shall be selected by lot from a panel of six (6) HEO appointed biennially by the president. CUNY School of Law, CUNY School of Public Health and Health Policy, Guttman Community College, CUNY School of Professional Studies, and the CUNY School of Journalism shall be required to select four (4) HEO's.

3. The student members shall be selected by lot from a panel of six (6) elected annually in an election in which all students registered at the college shall be eligible to vote. CUNY School of Law, CUNY School of Public Health and Health Policy, Guttman Community College, CUNY School of Professional Studies, and the CUNY School of Journalism shall be required to select four (4) students.

4. In the event that the student or faculty panel or both are not elected, or if more panel members are needed, the president shall have the duty to select the panel or panels which have not been elected. No individuals on the panel shall serve on the panel for more than four (4) consecutive years.

5. Notwithstanding the above, in cases of sexual assault, stalking and other forms of sexual violence, the president shall designate from the panels one (1) chairperson, two (2) faculty/HEO members, and two (2) students, who shall be specially trained on an annual basis, and who shall constitute the faculty-student disciplinary committee in all such cases.

o. If a chair is unable to serve a full term, the President will appoint a new chair to fulfill the remainder of the term. If a chair cannot continue during a hearing then the hearing is considered null and void and the matter is remanded with a new chair and committee assigned.

p. Each academic year, the chief student affairs officer, and her or his designee, shall appoint/identify one or more college employees to serve as presenters for the hearings. This list shall be forwarded to the Office of the Vice Chancellor for Student Affairs, and the Office of the General Counsel and Sr. Vice Chancellor for Legal Affairs prior to the first day of the academic year.

q. Persons who are to be participants in the hearings as witnesses or have been
involved in preferring the charges or who may participate in the appeals procedures or any other person having a direct interest in the outcome of the hearing shall be disqualified from serving on the committee.

Faculty-Student Disciplinary Committee Procedures:

r. The following procedures shall apply to faculty-student disciplinary proceedings: Hearing:

1. The hearing shall consist of a responsibility phase and a penalty phase. The chairperson shall preside at the hearing. The chairperson shall inform the respondent of the charges, the hearing procedures and her or his rights.

2. All faculty student disciplinary committee hearings are closed hearings unless the respondent requests an open public hearing. Notwithstanding such requests, the chairperson shall not permit an open hearing in cases involving allegations of sexual assault, stalking, or other forms of sexual violence. Furthermore, the chairperson has the right to deny the request and hold a closed hearing when an open public hearing would adversely affect and be disruptive to the committee's normal operations. In the event of an open hearing, the respondent must sign a written waiver acknowledging that those present will hear the evidence introduced at the hearing.

3. After informing the respondent of the charges, the hearing procedures, and her or his rights, the chairperson shall ask the respondent to respond. If the respondent admits the conduct charged, the committee will proceed to the penalty phase. If the respondent denies the conduct charged, the college shall present its case. At the conclusion of the college's case, the respondent may move to dismiss the charges. If the motion is denied by the committee, the respondent shall be given an opportunity to present her or his defense.

4. Prior to accepting testimony at the hearing, the chairperson shall rule on any motions questioning the impartiality of any committee member or the adequacy of the notice of the charge(s). Subsequent thereto, the chairperson may rule on the admissibility of the evidence and may exclude irrelevant, unreliable or unduly repetitive evidence. A copy of all exhibits introduced into evidence must be provided to all parties. In addition, if any party wishes to question the impartiality of a committee member on the basis of evidence which was not previously available at the inception of the hearing, the chairperson may rule on such a motion. The chairperson shall exclude from the hearing room all persons who are to appear as witnesses, except the respondent and the complainant. All hearing proceedings, including all evidence introduced, shall remain confidential.

5. The college shall make a record of each fact-finding hearing by some means such as a stenographic transcript, an audio recording or the equivalent. The college must assign a staff member for each hearing, with the sole responsibility of
ensuring that the hearing is recorded in its entirety. No other recording of the proceedings may be permitted. A respondent who has been found to have committed the conduct charged after a hearing is entitled upon request to a copy of such a record without cost upon the condition that it is not to be disseminated except to the respondent’s representative or attorney. In the event of an appeal, both the respondent and the complainant are entitled upon request to a copy of such a record without cost, upon the condition that it is not to be disseminated except to their representatives or attorneys.

6. The college bears the burden of proving the charge(s) by a preponderance of the evidence.

7. The role of the faculty-student disciplinary committee is to listen to the testimony, ask questions of the witnesses, review the testimony and evidence presented at the hearing and the papers filed by the parties and render a determination. In the event the respondent is found to have committed the conduct charged, the committee shall then determine the penalty to be imposed.

8. The college, the respondent and the complainant are permitted to have lawyers or other representatives or advisors act on their behalf during the pendency of a disciplinary action, which shall include the calling and examining of witnesses, and presenting other evidence. Any party intending to appear with an attorney shall give the other party 5 (five) calendar days’ notice of such representation. Failure to provide such notice may result in adjournment of the hearing.

9. The chairperson of the faculty-student disciplinary committee retains discretion to limit the number of witnesses and the time of testimony for the presentations by any party and/or their representative.

10. In the event that the respondent is charged with a sexual assault, stalking or other forms of sexual violence, neither the respondent nor the complainant shall be permitted to cross-examine the other directly. Rather, if they wish to, the respondent and the complainant may cross-examine each other only through a representative. If either or both of them do not have a representative, the college shall work with them to find a representative to conduct such cross-examination. In the alternative, the complainant and respondent may provide written questions to the chairperson to be posed to the witness.

11. In a case involving the CUNY Policy on Sexual Misconduct and Sex Discrimination:
   a) Evidence of the mental health diagnosis and/or treatment of a party may not be introduced.
   b) Evidence of either party’s prior sexual history may not be introduced except that (i) evidence of prior sexual history between complainant and respondent is admissible at any stage of the hearing, and (ii) past findings of domestic violence, dating violence, stalking, or sexual assault may be admissible in the
penalty phase of the hearing.

Responsibility Phase

12. The committee shall deliberate in closed session after all the evidence with respect to the allegations has been submitted. The decision with respect to responsibility shall be determined by a majority vote of the committee members. In the event of a tie, the chair casts the deciding vote. If the committee determines that the respondent is responsible for some or all of the charges, the committee will notify the parties and proceed to the penalty phase.

Penalty Phase

13. If the respondent has been found responsible, or has accepted responsibility at the hearing, then all parties may introduce evidence related to the respondent’s character including any past findings of a respondent’s responsibility for domestic violence, stalking, or sexual assault or any other sexual violence. The College may introduce a copy of the respondent’s previous disciplinary record, including records from any CUNY institution the respondent has attended, where applicable, provided the respondent was shown a copy of the record prior to the commencement of the hearing. The previous disciplinary record shall be submitted to the committee in a sealed envelope, bearing the respondent’s signature across the seal, and shall only be opened if the respondent has been found to have committed the conduct charged. The previous disciplinary records, as well as documents and character evidence introduced by the respondent, the complainant, and the college shall be opened and used by the committee for dispositional purposes, i.e., to determine an appropriate penalty if the charges are sustained. The complainant and respondent may also provide or make an impact statement. Such evidence and impact statements shall be used by the committee only for the purpose of determining an appropriate penalty if the charges are sustained. Penalties range from a warning to suspension, expulsion, or ejection from the University.

14. The decision with respect to the penalty shall be determined by a majority vote of the committee members. In the event of a tie, the chair casts the deciding vote.

Written Decision

15. After the conclusion of the penalty phase of hearing, or, if the respondent is found not responsible, after the conclusion of the responsibility phase of the hearing, the committee shall issue a written decision, which shall be based solely on the testimony, evidence and statements presented at both phases of the hearing and any other submissions filed by the parties.
16. The respondent shall be sent a copy of the faculty-student disciplinary committee’s decision, whether responsible or not responsible, within seven (7) calendar days of the conclusion of the penalty phase of hearing, or, if the respondent is found not responsible, within seven (7) calendar days of the conclusion of the responsibility phase of the hearing, by regular mail and e-mail to the address appearing on the records of the college. In cases involving two or more complainants or respondents, the respondent shall be sent a copy of faculty-student disciplinary committee's decision within fourteen (14) calendar days of the conclusion of the hearing. The chief student affairs officer is also encouraged to send the decision to any other e-mail address that he or she may have for the respondent. The decision shall be final subject to any appeal. In cases involving a crime of violence or a non-forcible sex offense, as set forth in FERPA, the complainant shall simultaneously receive notice of outcome of the faculty-student disciplinary committee's decision, whether responsible or not responsible, as it relates to the alleged offense(s) committed against the complainant, in the same manner as notice is given to the respondent. When a disciplinary hearing results in a penalty of dismissal or suspension for one term or more, the decision is a university-wide penalty and the respondent shall be barred from admission to, or attendance at, any other unit of the university while the penalty is being served.

Appeals

17. A respondent or a complainant may appeal a decision of the faculty-student disciplinary committee to the president on the following grounds: (i) procedural error, (ii) newly discovered evidence that was not reasonably available at the time of the hearing, or (iii) the disproportionate nature of the penalty. The president may remand for a new hearing or may modify the penalty either by decreasing it (on an appeal by the respondent) or increasing it (on an appeal by the complainant). If the president is a party to the dispute, her/his/its functions with respect to an appeal shall be discharged by an official of the university to be appointed by the chancellor or her or his designee. If the penalty after appeal to the president is one of dismissal or suspension for one term or more, a respondent or a complainant may appeal to the board committee on student affairs and special programs. The board may dispose of the appeal in the same manner as the president. Appeals to the board committee on student affairs and special programs must be directed to: City University of New York, 205 East 42nd Street, New York, New York 10017. Attn: Board Committee on Student Affairs and Special Programs

17.18. An appeal under this section shall be made in writing within fifteen (15) calendar days after the delivery of the decision appealed from.
requirement may be waived in a particular case for good cause by the president or the board committee as the case may be. Within three (3) calendar days of the receipt of any appeal, either to the president or the board committee on student affairs and special programs, the non-appealing party shall be sent a written notice of the other party's appeal. The written notice shall specify the grounds for appeal: (i) procedural error, (ii) newly discovered evidence that was not reasonably available at the time of the hearing, or (iii) the disproportionate nature of the penalty. In addition, the respondent and/or the complainant shall have the opportunity to submit a written opposition to the other party's appeal within fifteen (15) calendar days of the delivery of the notice of receipt of such appeal. The president shall decide and issue a decision within fifteen (15) calendar days of receiving the appeal or within fifteen (15) calendar days of receiving papers in opposition to the appeal, whichever is longer. Written notice of the outcome of the appeal to the president shall be provided to the respondent and complainant, if any, within seven calendar days from the time the President's decision is issued. The board committee shall decide and issue a decision within five (5) calendar days of the meeting at which it hears the appeal. Written notice of the outcome of the appeal to the board committee shall be provided to the respondent and complainant, if any, within seven calendar days from the time committee's decision is issued.

Notations on Transcripts

48.19. In cases in which a respondent has been found responsible for a Clery Act reportable crime of violence, the college must place a notation on her/his/its transcript stating that she/he/it was suspended or expelled after a finding of responsibility for a code of conduct violation. In all other cases, the college must place a notation of the findings and penalty on a respondent's transcript unless a mediation agreement under subparagraph e(2) herein, the determination of the chief student affairs officer or designee under subparagraph i herein, the committee's decision under subparagraph q(15) herein, or the decision on any appeal under subparagraphs q(17) - (19) herein expressly indicate otherwise.

49.20. A notation of expulsion after a respondent has been found responsible for a Clery Act reportable crime of violence shall not be removed. In all other cases, a notation of expulsion, suspension or any lesser disciplinary penalty shall be removed, as a matter of right, upon the request of the respondent to the Chief Student Affairs Officer made, four years after the conclusion of the disciplinary proceeding or one year after the conclusion of any suspension, whichever is longer. If a finding of responsibility for any violation is vacated for any reason, any such notation shall be removed.
SECTION 15.5. ACTION BY THE BOARD OF TRUSTEES.
Notwithstanding the foregoing provisions of this article, the board of trustees reserves full power to suspend or take other appropriate action against a student or a student organization for conduct which impedes, obstructs, or interferes with the orderly and continuous administration and operation of any college, school, or units of the university in the use of its facilities or in the achievement of its purposes as an educational institution in accordance with procedures established by the board of trustees.

SECTION 15.6. COLLEGE GOVERNANCE PLANS.
The provisions in a duly adopted college governance plan shall not be inconsistent with the provisions contained in this article.

ARTICLE XVI STUDENT ACTIVITY FEES AND AUXILIARY ENTERPRISES

SECTION 16.1. STUDENT ACTIVITY FEE.
The student activity fee is the total of the fees collected for student government, student activities, and student services and programs. Student activity fees, including student government fees collected by a college of the university shall be deposited in a college central depository and, except where earmarked, allocated by a college association budget committee subject to review by the college association as required in these bylaws. In colleges without a college association, such allocation will be done by an equivalent budget and review committee.

SECTION 16.2. STUDENT ACTIVITY FEES USE - EXPENDITURE CATEGORIES.
Student activity fee funds shall be allocated and expended only for the following purposes:
1. Extracurricular educational programs;
2. Cultural and social activities;
3. Recreational and athletic programs;
4. Student government;
5. Publications and other media;
6. Assistance to registered student organizations;
7. Community service programs;
8. Enhancement of the college and university environment;
9. Transportation, administration and insurance related to the implementation of these activities;
10. Student services to supplement or add to those provided by the university;
11. Stipends to student leaders.
SECTION 16.3. STUDENT GOVERNMENT FEE.
The student government fee is that portion of the student activity fee levied by resolution of
the board which has been established for the support of student government activities. The
existing student government fees now in effect shall continue until changed. Student
government fees shall be allocated by the duly elected student government, or each
student government where more than one duly elected student government exists, for its
own use and for the use of student organizations, as specified in section 15.2. of these
bylaws, provided, however, that the allocation is based on a budget approved by the duly
elected student government after notice and hearing, subject to the review of the college
association. Where more than one duly elected student government exists, the college
association shall apportion the student government fees to each student government in
direct proportion to the amount collected from members of each student government.

SECTION 16.4. STUDENT GOVERNMENT ACTIVITY DEFINED.
a. A student government activity is any activity operated by and for the students enrolled
at any unit of the university provided, (1) such activity is for the direct benefit of students
enrolled at the college, (2) that participation in the activity and the benefit thereof is
available to all students enrolled in the unit or student government thereof, and (3) that the
activity does not contravene the laws of the city, state or nation, or the published rules,
regulations, and orders of the university or the duly established college authorities.

SECTION 16.5. COLLEGE ASSOCIATION OR EQUIVALENT.
a. The college association shall have responsibility for the supervision and review over
college student activity fee supported budgets. All budgets of college student activity fees,
except where earmarked by the board to be allocated by another body, shall be developed
by a college association budget committee and recommended to the college association
for review prior to expenditure. The college association shall review all college student
activity fees, including student government fee allocations and expenditures for
conformance with the expenditure categories defined in Section 16.2. of this article and the
college association shall disapprove any allocation or expenditure it finds does not so
conform, or is inappropriate, improper, or inequitable. In colleges without a college
association, an equivalent budget and review committee shall perform the duties specified
above.
b. A college association shall be considered approved for purposes of this article if it
consists of thirteen (13) regular, voting members and up to six (6) alternates, its governing
documents are approved by the college president and the below requirements are met.
Notwithstanding the foregoing, a college association that is not separately-incorporated may
have a governing board of thirteen (13) members consisting of the individuals listed in 1(i)
through 1(iv) below, plus one additional administrative member and one additional faculty
member, and is not required to have the audit committee referenced in 3 below:
1. The governing board of the college association is composed of:
(i) The college president or his/her designee as chair.
(ii) Two administrative members and one administrative alternate, appointed by the college president.
(iii) Two faculty members and up to two faculty alternates appointed by the college president from a panel whose size is twice the number of seats (including the alternates) to be filled and the panel is elected by the appropriate college faculty governance body.
(iv) Six student members and up to three student alternates comprised of the student government president(s) and other elected students with the student seats allocated on a basis which will provide representation to each government, where more than one exists, as nearly as practicable in proportion to the student activity fees provided by the students from the respective constituencies.
(v) Two independent directors appointed by the college president. An independent director shall be a former employee of the college or the association, a college alum, a community member, or any other individual, who, pursuant to Section 102 of the Not-for-Profit Corporations Law: (A) has not been within three years of his or her appointment to the governing board of the association, an employee of the association, CUNY or the Research Foundation of CUNY; and (B) does not have a relative who is, or has been within three years of the individual's appointment to the governing board, a key employee of the association, CUNY or the Research Foundation of CUNY; and (C) has not received, and does not have a relative who has received, in any of the three fiscal years prior to the individual's appointment to the governing board, more than $10,000 in direct compensation from the association, CUNY or the Research Foundation of CUNY (other than reimbursement for expenses reasonably incurred as a director or reasonable compensation for service as a director as permitted by the Not-for-Profit Corporations Law); and (D) is not a current employee of or does not have a substantial financial interest in, and does not have relative who is a current officer of or has a substantial financial interest in, any entity that has made payments to, or received payments from, the association, CUNY or the Research Foundation of CUNY for property or services in an amount which, in any of the three fiscal years prior to the individual's appointment to the governing board, exceeds the lesser of $25,000 or 2% of such entity's consolidated gross revenues. For purposes of this definition, "payment" does not include charitable contributions.
(vi) The alternates may attend meetings of the governing board, and each shall be entitled to vote on such matters that come before the governing board to the extent that the alternate is substituting for an absent member of the same constituency.

2. The college association structure provides a budget committee composed of members of the governing board, at least a majority of whom are students selected in accordance with section 16.5.(b) (1)(iv) of these bylaws. The budget committee shall be empowered to receive and review student activity fee budget requests and to develop a budget subject to the review of the college association. The college association may choose to not approve
the budget or portions of the budget if in their opinion such items are inappropriate, improper, or inequitable. The budget shall be returned to the budget committee with the specific concerns of the college association noted for further deliberation by the budget committee and subsequent resubmittal to the college association. If the budget is not approved within thirty (30) days those portions of the budget voted upon and approved by the college association board will be allocated. The remainder shall be held until the college association and the budget committee agree.

3. Every separately-incorporated college association shall have an audit committee consisting of the two independent directors and one student member elected by the governing board who meets the criteria for independence set forth in 16.5.(b)(1)(v)(A) through (D). The audit committee shall oversee the accounting and financial reporting processes of the association and the audit of the association's financial statements and shall have such other duties as set forth in Section 712-a of the Not-for-Profit Corporations Law.

4. The governing documents of the college association have been reviewed by the board's general counsel and approved by the board.

SECTION 16.6. MANAGEMENT AND DISBURSEMENT OF FUNDS.

a. The college and all student activity fee allocating bodies shall employ generally accepted accounting and investment procedures in the management of all funds. All funds for the support of student activities are to be disbursed only in accordance with approved budgets and university fiscal policies and must be based on written documentation. A requisition for disbursement of funds must contain two signatures; one, the signature of a person with responsibility for the program; the other the signature of an approved representative of the allocating body.

b. Student activity fee funds may not be contributed to or paid directly to separately incorporated organizations outside the college or school unless such organizations are providing goods or services under a contract approved through university procurement and purchasing processes.

SECTION 16.7. REVENUES.

All revenues generated by student activities funded through student activity fees shall be placed in a college central depository subject to the control of the allocating body. The application of such revenues to the account of the income generating organization shall require the specific authorization of the allocating body.

SECTION 16.8. FISCAL ACCOUNTABILITY HANDBOOK.

The chancellor or his/her designee shall promulgate regulations in a fiscal accountability handbook, to regulate all aspects of the collection, deposit, financial disclosure, accounting procedures, financial payments, documentation, contracts, travel vouchers, investments and surpluses of student activity fees and all other procedural and documentary aspects
necessary, as determined by the chancellor or his/her designee to protect the integrity and accountability of all student activity fee funds.

SECTION 16.9. COLLEGE PURPOSES FUND.

a. A college purposes fund may be established at each college and shall be allocated by the college president. This fund may have up to twenty-five (25) percent of the unearmarked portion of the student activity fee earmarked to it by resolution of the board, upon the presentation to the board of a list of activities that may be properly funded by student activity fees that are deemed essential by the college president.

b. Expenditures from the college purposes fund shall be subject to full disclosure under section 16.13. of these bylaws.

c. Referenda of the student body with respect to the use and amount of the college purposes fund shall be permitted under the procedures and requirements of section 16.12. of these bylaws.

SECTION 16.10. AUXILIARY ENTERPRISE CORPORATION.

a. The auxiliary enterprise corporation shall have responsibility for the oversight, supervision and review over college auxiliary enterprises. All budgets of auxiliary enterprise funds and all contracts for auxiliary enterprises shall be reviewed by the auxiliary enterprise corporation prior to expenditure or execution.

b. The auxiliary enterprise corporation shall be considered approved for the purposes of this article if it consists of at least eleven (11) members, its governing documents are approved by the college president and the following requirements are met:

1. The governing board is composed of the college president or his/her designee as chair, plus an equal number of students and the combined total of faculty and administrative members, and two independent directors.

2. The administrative members are appointed by the college president.

3. The faculty members are appointed by the college president from a panel whose size is twice the number of seats to be filled and the panel is elected by the appropriate college faculty governance body.

4. The student members are the student government president(s) and other elected students and the student seats are allocated on a basis which will provide representation to each government, where more than one exists, as nearly as practicable, in proportion to the student enrollment by headcount from the respective constituencies.

5. The independent directors are appointed by the college president. An independent director shall be a former employee of the college or the auxiliary enterprises corporation, a college alum, a community member, or any other individual, who, pursuant to Section 102 of the Not-for-Profit Corporations Law: (A) has not been within three years of his or her appointment to the governing board of the auxiliary enterprises corporation, an employee of the auxiliary enterprises corporation, CUNY or the Research Foundation of CUNY; and (B) does not have a relative who is, or has been within three years of the individual's
appointment to the governing board, a key employee of the auxiliary enterprises corporation, CUNY or the Research Foundation of CUNY; and (C) has not received, and does not have a relative who has received, in any of the three fiscal years prior to the individual's appointment to the governing board, more than $10,000 in direct compensation from the auxiliary enterprises corporation, CUNY or the Research Foundation of CUNY (other than reimbursement for expenses reasonably incurred as a director or reasonable compensation for service as a director as permitted by the Not-for-Profit Corporations Law); and (D) is not a current employee of or does not have a substantial financial interest in, and does not have relative who is a current officer of or has a substantial financial interest in, any entity that has made payments to, or received payments from, the auxiliary enterprises corporation, CUNY or the Research Foundation of CUNY for property or services in an amount which, in any of the three fiscal years prior to the individual's appointment to the governing board, exceeds the lesser of $25,000 or 2% of such entity's consolidated gross revenues.

For purposes of this definition, "payment" does not include charitable contributions.

6. The auxiliary enterprises corporation shall have an audit committee consisting of the two independent directors and one student member elected by the governing board who meets the criteria for independence set forth in 16.10.(b)(5)(A) through (D). The audit committee shall oversee the accounting and financial reporting processes of the auxiliary enterprises corporation and the audit of the auxiliary enterprises corporation's financial statements and shall have such other duties as set forth in Section 712-a of the Not-for-Profit Corporations Law.

7. The governing documents of the auxiliary enterprise corporation have been reviewed by the board's general counsel and approved by the board.

SECTION 16.11. THE REVIEW AUTHORITY OF COLLEGE PRESIDENTS OVER STUDENT ACTIVITY FEE ALLOCATING BODIES AND AUXILIARY ENTERPRISE CORPORATIONS.

a. The president of the college shall have the authority to disapprove any student activity fee, including student government fee, or auxiliary enterprise allocation or expenditure, which in his or her opinion contravenes the laws of the city, state, or nation or any bylaw or policy of the university or any policy, regulation, or order of the college. If the college president chooses to disapprove an allocation or expenditure, he or she shall consult with the general counsel and vice chancellor for legal affairs and thereafter communicate his/her decision to the allocating body or auxiliary enterprise board.

b. The president of the college shall have the authority to suspend and send back for further review any student activity fee, including student government fee, allocation or expenditure which in his or her opinion is not within the expenditure categories defined in section 16.2. of this article. The college association shall, within ten (10) days of receiving a proposed allocation or expenditure for further review, study it and make a recommendation to the president with respect to it. The college president shall thereafter consider the recommendation, shall consult with the general counsel and vice chancellor
for legal affairs, and thereafter communicate his/her final decision to the allocating body as to whether the allocation or expenditure is disapproved.

c. The chancellor or his/her designee shall have the same review authority with respect to university student activity fees that the college president has with respect to college student activity fees.

d. All disapprovals exercised under this section shall be filed with the general counsel and vice chancellor for legal affairs.

e. Recipients of extramural student activity fees shall present an annual report to the chancellor for the appropriate board committee detailing the activities, benefits and finances of the extramural body as they pertain to the colleges where students are paying an extramural fee.

SECTION 16.12. REFERENDA.

A referendum proposing an increase or decrease to the student activity fee shall be initiated by a petition of at least ten (10) percent of the appropriate student body or by a 2/3 majority vote of the student government association after consultation with the college president or school dean. Such referenda shall be and voted upon in conjunction with student government elections unless otherwise specified in the referendum.

a. Where a referendum seeks to earmark student activity fees for a specific service or program purpose or organization without changing the total student activity fee, the results of the referendum shall be sent to the college association for implementation.

b. Where a referendum seeks to earmark student activity fees for a specific service or program purpose or organization by changing the total student activity fee, the results of such referendum shall be sent to the board by the president of the college together with his/her recommendation.

c. Where a referendum seeks to increase or decrease the amount of student activity fees available for all student activities enumerated in section 15.2, the results of such referendum shall be sent to the board by the president of the college together with the president’s recommendation. A referendum may not earmark student activity fees for any student organization or other student activity enumerated in section 15.2 other than the student government association. The funding for all such student activities will be allocated annually in accordance with the detailed viewpoint neutral criteria enumerated in the CUNY Fiscal Handbook for the Control and Accountability of Student Activity Fees.

c. At the initiation of a petition of at least ten (10) percent of the appropriate student body, the college president may schedule a student referendum at a convenient time other than in conjunction with student government elections.

d. Where the referendum seeks to affect the use or amount of student activity fees in the college purposes fund, the results of the referendum shall be sent to the board by the college president together with his/her recommendation.
SECTION 16.13. DISCLOSURE.

a. The college president shall be responsible for the full disclosure to each of the student governments of the college of all financial information with respect to student activity fees.
b. The student governments shall be responsible for the full disclosure to their constituents of all financial information with respect to student government fees.
c. The student activity fee allocating bodies shall be responsible for the full disclosure of all financial information to its membership, to the college and to the student governments with respect to all of its activities.
d. The auxiliary enterprise corporation shall be responsible for the full disclosure of all financial information to its membership, to the college and to the student governments with respect to auxiliary enterprises.
e. For purposes of the foregoing paragraphs, full disclosure shall mean the presentation each semester of written financial statements which shall include, but need not be limited to, the source of all fee income by constituency, income from other sources creditable to student activity fee accounts, disbursements, transfers, past reserves, surplus accounts, contingency and stabilization funds. Certified independent audits performed by a public auditing firm shall be conducted at least once each year.

SECTION 16.14. STIPENDS.

The payment of stipends to student leaders is permitted only within those time limits and amounts authorized by the board.

EXPLANATION:

On October 23, 2017, the Board of Trustees passed a resolution calling for a review of the student activity fee (SAF) infrastructure and recommendations to address legal compliance and policy/best practices concerns. A Task Force was convened as well as an internal working group composed of administrators from legal, student affairs and finance as well as representative presidents, students and faculty. The Task Force and working groups have met numerous times, and have discussed the problems and benefits of the current SAF infrastructure and proposed changes. The Student Affairs and Special Programs Committee of the Board has also received several updates on the SAF initiative and the draft bylaws amendments attached at their March 16, 2018 meeting. The attached proposed language makes certain changes to the existing policy infrastructure governing SAFs, most notably in requiring all recognition and allocation processes to student organizations to be viewpoint neutral and appealable, allowing the use of referenda only to raise or lower fees versus earmarking funds that are allocated to student organizations, and disallowing the contribution or payment of SAFs to outside organizations unless purchasing and procurement procedures are followed.
USS Chair and Trustee Aderounmu made a motion to amend Item No. 3 to decouple Article 15 and Article 16 and remove Article 16 from the notification until the trustees and students have completed their review and discussions. He further moved to amend Article 15, Section 15.2 to remove the words – and funding – from the last sentence of the first paragraph. Trustee Cortés-Vázquez seconded the motions.

USS Chair and Trustee Aderounmu further outlined his concerns to the proposed changes to Article 15 and Article 16, noting that changes to Article 15 are important in protecting students’ rights to charter organizations regardless of viewpoint.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 3 as amended was unanimously adopted.

4. COMMITTEE ON FISCAL AFFAIRS:
Trustee Fernando Ferrer reported that the Committee on Fiscal Affairs met on April 16, 2018. After approval of the minutes of the February 26, 2018 meeting, the Committee addressed the policy items on the agenda. After a presentation by SVC&CFO Matthew Sapienza on the 2019 State Enacted Budget and on the University’s third quarter Financial Report, and with no more items on the agenda, the meeting was adjourned.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Brian Obergfell, the following resolution was presented and opened for discussion:

A. The CUNY Graduate Center - Academic Excellence Fees – Master’s Programs:

WHEREAS, The Graduate Center’s Master’s Programs offer students outstanding academic and professional opportunities, are innovative and interdisciplinary in their visions and curriculum, and are distinctive within the University; and

WHEREAS, These Master’s Programs aim to integrate learning opportunities, skills, and experiences that best train students for a wide range of future careers into their curriculum and into the overall student experience; and

WHEREAS, Specialized academic advising, specialized career services, expert research support, library services, networking services, and other relevant curricular projects are costly activities, but are key to advancing Master’s students inside and outside of academia; and

WHEREAS, Additional resources are necessary to maintain and enhance the excellence of these Master’s offerings; now therefore be it
RESOLVED, That the Board of Trustees adopt academic excellence fees to students in eight interdisciplinary master’s programs at the Graduate Center. The fees will be effective in the Fall 2018 semester for entering students and will be $100 per credit. They fees will apply to the following master's programs:

- MS in Cognitive Neuroscience
- MA in International Migration Studies
- MA in Liberal Studies
- MA in Middle Eastern Studies
- MS in Data Science
- MS in Quantitative Methods in the Social Sciences
- MS in Data Analysis and Visualization
- MA in Digital Humanities

and be it further

RESOLVED, That the CUNY Graduate Center will deposit the Academic Excellence Fees in its’ Tuition and Fee Account, and account for and report on the Academic Excellence Fees separately by program; and be it further

RESOLVED, That the CUNY Graduate Center will provide periodic reports to the Board of Trustees Fiscal Committee that will include the collection of academic excellence fees and associated spending to date. By the end of September of each year, the CUNY Graduate Center will provide the Board of Trustees Fiscal Committee with a full accounting of the academic excellence fees spent in the prior fiscal year.

EXPLANATION: The Graduate Center is ideally situated to offer Master’s students a premium experience, thereby providing the students with exceptional value for their tuition. Master’s students are taught by full-time faculty members with outstanding academic records, and the students additionally benefit from interaction with the Graduate Center’s highly selective pool of advanced, research-active doctoral students. Even with the excellence fee, the students will pay much lower tuition than at other leading institutions in the area. The academic excellence fee is being sought only for interdisciplinary programs involving significant additional costs in technology, advising, and research support. Decisions about specific fee allocations will be made in consultation with program faculty and students.

USS Chair and Trustee Aderounmu and Trustee Cortés-Vázquez expressed concern about the schedule of academic excellence fees for students in eight interdisciplinary Master’s programs at The Graduate Center.

*Chairperson Thompson, Jr. asked for a vote. Cal. No. 4.A. was adopted. Trustees Kim and Cortés-Vázquez abstained and USS Chair and Trustee Aderounmu opposed.*
Moved by Chairperson Thompson, Jr. and seconded by Trustee Obergfell, the following resolution was presented and opened for discussion:

**B. The City College of New York - Academic Excellence Fee for Graduate Programs in the Bernard and Anne Spitzer School of Architecture:**

WHEREAS, Rapidly expanding demands on architectural professional education are causing steadily increasing cost pressures on the schools of architecture throughout the country and particularly on the Spitzer School at City College; and

WHEREAS, The City College of New York’s Spitzer School of Architecture requires additional resources to meet the steadily increasing costs of educating professional school students, and to meet the demands of progressively complex, competitive, and demanding public, financial and regulatory environments in which Architecture students will find themselves as they enter the profession and become licensed architects; and

WHEREAS, The current tuition revenue generated by the Spitzer School of Architecture is not enough to cover programmatic costs; and

WHEREAS, The median salary of architects is $76,930 per year nationally; now therefore be it

RESOLVED, That The City College of New York will deposit the Academic Excellence Fees in its’ Tuition and Fee Account, and account for and report on the Academic Excellence Fees separately by program; and be it further

RESOLVED, That The City College of New York will provide periodic reports to the Board of Trustees Fiscal Committee that will include the collection of academic excellence fees and associated spending to date. By the end of September of each year, The City College of New York will provide the Board of Trustees Fiscal Committee with a full accounting of the academic excellence fees spent in the prior fiscal year.

**EXPLANATION:** The City College of New York proposes an Academic Excellence Fee of $500 per semester for graduate students in the School of Architecture. This fee is necessary for the College to be able to offer competitive salaries to professionally licensed faculty members and make upgrades to ever changing technology. In addition, architectural schools are under pressure to provide students with increasingly complex and costly technology required to practice architecture and support sophisticated construction practices. It is becoming more difficult to adequately prepare these students for success as they enter a rapidly changing profession with increasing responsibility to lead environmental stewardship, positive societal impacts, and progressive construction and technological innovation.
With the revenues generated from this Academic Excellence Fee, City College commits to making the following investments:

1. **Supplement regular full-time and adjunct course instruction with classroom specialists and consultants-experts.** Visiting experts are increasingly necessary to provide special seminars and instruction through in-studio consultation directly to students over and above standard classroom teaching thus enhancing the student’s capabilities to engage in an expansive and comprehensive process of design;

2. **Maintain (and in some areas, reduce) section sizes particularly in required studio courses to allow maximum opportunities for student learning with optimal faculty contact;**

3. **Provide widespread student access to sophisticated technology throughout the programs.** Industry and professional trends involving digital and automated technologies put demands on architecture programs and present a number of increasing financial pressures that were not present just a few years ago. To adequately serve the students’ learning needs, the College will add new technologies and update existing equipment and systems on a regular basis;

4. **Expand student travel experiences.** It is now a norm for professional architecture, landscape architecture, and urban design programs to organize studio and other course trips as an integral part of class activity. Travel, in-city and beyond, allows our students to remain competitive and stay current with globalizing trends and evolving professional opportunities.

This proposal would not apply to the Joint Degree Program in Sustainability in the Urban Environment since it is a collaborative program based in multiple divisions of the college.

USS Chair and Trustee Aderounmu expressed concern about the schedule of academic excellence fees for all students in graduate programs at the Spitzer School of Architecture at City College.

**Chairperson Thompson, Jr. asked for a vote. Cal. No. 4.B. was adopted. Trustee Cortés-Vázquez abstained and USS Chair and Trustee Aderounmu opposed.**

Moved by Chairperson Thompson, Jr. and seconded by Trustee Berger, the following resolution was presented and opened for discussion:

**C. The CUNY Graduate School of Public Health and Health Policy - Differential Tuition Request for the Masters and Doctorate in Public Health:**

WHEREAS, The CUNY Graduate School of Public Health and Health Policy (GSPHHP) requires a differential tuition increase in order to provide optimal support and opportunity to our students and to sustain competitive educational programs; and
WHEREAS, GSPHHP degrees are highly marketable, with over 90% of recent graduates attaining employment or continuing their studies, 85% working in a field related to their graduate degree, and over 65% earning $60,000 or more annually within a year of graduation; and

WHEREAS, The current tuition revenue generated by the Masters and Doctorate in Public Health (MPH and DPH, respectively), is not enough to cover programmatic costs at an optimal level; and

WHEREAS, The New York State Education Law Sec. 6206 allows The City University of New York to charge differential tuition rates as long as there is no differential among like degree programs; and

WHEREAS, The MPH/DPH program at the CUNY Graduate School of Public Health and Health Policy is the only such program at the City University of New York; now therefore be it

RESOLVED, That the Board of Trustees adopt a differential tuition charge for the Masters and Doctorate in Public Health at the CUNY Graduate School of Public Health and Health Policy, effective with the Fall 2018 semester as set forth in the schedule below; and be it further

RESOLVED, That the CUNY Graduate School of Public Health and Health Policy will deposit the Differential Tuition Charges in its’ Tuition and Fee Account, and account for and report on the Differential Tuition Charges separately by program; and be it further

RESOLVED, That the CUNY Graduate School of Public Health and Health Policy will provide periodic reports to the Board of Trustees Fiscal Committee that will include the collection of Differential Tuition Charges and associated spending to date. By the end of September of each year, the CUNY Graduate School of Public Health and Health Policy will provide the Board of Trustees Fiscal Committee with a full accounting of the Differential Tuition Charges spent in the prior fiscal year.
EXPLANATION: This increase in funding will be used to improve not only the quality of the instruction and services offered to students, but also enhance the college's appeal in order to stand out amongst its local and national peers.

The increased tuition revenue will be used solely for the support of the Masters of Public Health (MPH) and Doctorate in Public Health (DPH) programs, including more scholarships for students, increased staffing in order to strengthen services to students (such as career, internship, fieldwork opportunities and academic advisement as well as industry outreach) and to meet the technical needs of the program which are over and above the amounts prescribed for general masters/doctoral-level study.

When compared to other CUNY colleges and other local comparable colleges and universities who provide specialized graduate and doctoral degrees, GSPHHP has among the lowest tuition rates. However, the College will continue to provide financial aid funding to assist eligible New York State residents to afford the increase in tuition.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 4.C. was adopted. USS Chair and Trustee Aderounmu opposed.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Cortés-Vázquez, the following resolution was presented and opened for discussion:

D. The City University of New York - Predictive Analytic Software System to Support Academic Advisement:

WHEREAS, Academic advisement and predictive analytics systems are being adopted by colleges and universities across the nation, to great effect. According to a research snapshot from EDUCAUSE, 21-40% of higher education institutions had deployed academic advisement and predictive analytics solutions as of 2016; and

WHEREAS, The Lincoln Report by the American Academy of Arts and Sciences lists ten recommendations for public research universities that seek to improve student outcomes, one of which is to “track student performance in real time and intervene appropriately to improve student success.” The report references an article in The Atlantic that cites Georgia State University’s remarkable success in raising retention and graduation rates, and lauds their use of academic advisement and predictive analytics technology to improve outcomes; and

WHEREAS, A comprehensive academic advisement and predictive analytics solution for our senior colleges is an important component of CUNY’s academic technology strategy in support of college completion goals; now therefore be it
RESOLVED, That the Board of Trustees authorize the General Counsel to execute a contract with Education Advisory Board to provide an academic advisement and predictive analytic software system and related consulting services to CUNY’s senior colleges. The contract is being awarded on the basis of best value to a responsible and responsive offeror after public advertisement and timely submission of sealed proposals pursuant to law and University Regulations. The contract term shall be five year. CUNY’s purchase of software and services under the contract shall not exceed an aggregate of $10,851,000 over the contract term, chargeable to appropriate funding sources during the applicable fiscal year or years. The contract shall be subject to approval as to form by the Office of General Counsel.

EXPLANATION: This predictive analytic software system and the affiliated services will support academic advisement and data-based decision making at CUNY senior colleges to better facilitate students’ timely progress toward degree completion.

The system is a comprehensive software and consulting services solution that encompasses academic advisement caseload management, predictive analytics, early warning, student communications tools, student-facing mobile application for student onboarding, and support resources. The solution will:

- Enhance college efforts to enable students to make timely progress toward their degrees with a combination of technology, analytics, and consulting informed by best practice research.
- Help colleges use data and analytics to measurably improve student outcomes and close achievement gaps.
- Help academic advisors and administrators apply the insight they gain from data analyses and individual student assessments to provide advice and support to students.
- Provide timely data to identify individual students and sub-populations at academic risk early enough for faculty and staff to intervene by offering appropriate and coordinated support services.
- Enable administrators, advisors and faculty to monitor and measure the effectiveness of interventions and services, and make timely changes in approach as needed.
- Provide in-person and web-based and resources for faculty and staff on proven best practices to give them an array of tools and strategies for reaching and supporting at-risk and struggling students precisely when that support is most needed and most effective.
- Provide a robust, databased academic “early warning” system for academically at-risk students.
- Provide timely data, analytics, and career path information to academic advisors to help them guide students into academic areas that may be better suited to their skills, abilities, interests and career goals.
- Provide information to students about campus academic support resources and
services.

The system will work in conjunction with CUNY’s existing Degree Works and CUNYfirst systems and will complement those systems.

USS Chair and Trustee Aderounmu shared a few comments, noting the excitement of students for having additional infrastructure for advisement capabilities on campus.

_Chairperson Thompson, Jr. asked for a vote. Cal. No. 4.D. was unanimously adopted._

Moved by Chairperson Thompson, Jr. and seconded by Trustee Berger, the following resolution was unanimously adopted:

**E. The City University of New York - Investment Portfolio Expenditure Appropriation:**

_WHEREAS, The University’s policies and procedures with respect to spending from its Investment Portfolio shall comply with the New York Prudent Management of Institutional Funds Act (NYPMIFA); and_

_WHEREAS, In order to ensure compliance with NYPMIFA, the funds in CUNY’s Investment Portfolio are categorized into groups of similarly situated funds according to purpose; and_

_WHEREAS, Decisions with respect to spending from the Investment Portfolio shall be made by CUNY’s Board of Trustees on recommendation from the Board’s Subcommittee on Investments; and_

_WHEREAS, That in making this determination, the Board of Trustees, and its Subcommittee on Investments, have acted in good faith and with the care that an ordinarily prudent person in a like position would exercise under similar circumstances; now therefore be it_

_RESOLVED, That the Board of Trustees has determined, in accordance with the University’s Investment Policy, that it is prudent and appropriate to maintain an expenditure appropriation of 4.5% for the funds in the Investment Portfolio for the fiscal year ending June 30, 2019._

**EXPLANATION:** The CUNY Investment Portfolio is a pooled investment vehicle for multiple individual accounts that include both endowed and non-endowed funds. The sources of the Portfolio are funds received by CUNY for its general purposes, funds received by CUNY for the benefit of a specific college, and funds belonging to one or more of the College Foundations that have chosen to invest in the Portfolio.
In making this expenditure appropriation determination, the Board’s Subcommittee on Investments has reviewed the categories and the composition of each group to ensure funds are properly classified. It has deliberated on the prudence of the spending rate for each of the categories based upon the eight prudence factors mandated by NYPMIFA, and listed in Exhibit B Subsection 1A of the Investment Policy, prior to making its recommendation to the Board for Fiscal Year 2019.

5. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH:
Trustee Jill O’Donnell-Tormey reported that at the April 16, 2018 meeting of the Committee on Academic Policy, Programs, and Research, the Committee approved the following resolutions, and Trustee Ferrer recommended their approval by the Board.

Moved by Trustee O’Donnell-Tormey and seconded by Vice Chairperson Schwartz, resolutions 5.A. through 5.F. were presented and opened for discussion:

A. HONORARY DEGREES: RESOLVED, That the following honorary degrees, approved by the appropriate faculty body, the college president and recommended by the Chancellor, be presented at the commencement exercise as specified:

<table>
<thead>
<tr>
<th>COLLEGE</th>
<th>DEGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY COLLEGE</td>
<td></td>
</tr>
<tr>
<td>Anita Hall</td>
<td>Doctor of Humane Letters</td>
</tr>
<tr>
<td>Seymour L. Moskowitz ’54 ’54</td>
<td>Doctor of Science</td>
</tr>
<tr>
<td>(To be conferred at the commencement ceremony on June 1, 2018)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CUNY GRADUATE SCHOOL OF PUBLIC HEALTH AND HEALTH POLICY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cecile Richards</td>
</tr>
<tr>
<td>(To be conferred at the commencement ceremony on May 31, 2018)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MEDGAR EVERS COLLEGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deval Patrick</td>
</tr>
<tr>
<td>(To be conferred at the commencement ceremony on June 4, 2018)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MACAULAY HONORS COLLEGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Hayes</td>
</tr>
<tr>
<td>(To be conferred at the commencement ceremony on June 7, 2018)</td>
</tr>
</tbody>
</table>
B. Queensborough Community College – AS in Film and Media Production:

RESOLVED, That the program in Film and Media Production leading to the Associate of Science degree at Queensborough Community College be approved effective May 7, 2018 subject to financial ability.

EXPLANATION: This program, which leads to both direct employment and transfers seamlessly to Brooklyn College, will prepare students for careers in the growing fields of film and television production. There are currently 52 television series on a wide variety of platforms being shot in New York City. This combined with films and other projects such as advertising and game design provide significant employment opportunities for our graduates. This program was designed in part by a $30,000 grant from New York State Department of Labor.

C. Queensborough Community College – AA in Psychology:

RESOLVED, That the program in Psychology leading to the Associate of Arts degree at Queensborough Community College be approved effective May 7, 2018 subject to financial ability.

EXPLANATION: Psychology is one of the most popular undergraduate majors in the United States. Many students at Queensborough already pursue the study of this field. This program will allow us to better identify these students early on in their college career and provide better advising with faculty and professional staff. The curriculum has been structured to comply with both the CUNY Psychology Gateway Course initiative as well as with the recommendations of the American Psychological Association. An articulation agreement has already been signed with York College and others are being pursued.

D. Queens College – MS in ED in Early Childhood Special Education and Bilingual Education:

RESOLVED, That the program in Early Childhood Special Education and Bilingual Education leading to the Master of Science in Education degree at Queens College to be approved effective May 7, 2018 subject to financial ability.

EXPLANATION: Data show that more and more early intervention agencies and the New York
City Department of Education are increasingly seeking to hire dually certified teacher candidates, i.e., those certified in early childhood special education and bilingual education. If approved, Queens College will be the first institution in the New York metropolitan area that offers a fully integrated interdisciplinary program at the early childhood (Birth to 2nd grade) level. Most of the teacher preparation programs in the area offer bilingual education and early childhood special education as two distinct programs. The proposed 43-credit program will attract candidates from Queens College’s undergraduate childhood education program, as well as other undergraduate teacher preparation programs in the region. Our interdisciplinary program will be competitively positioned in comparison to other comparable teacher preparation programs in the area.

E. Medgar Evers and York Colleges – Establishing New Start-Up New York Initiatives:

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of Pienso to participate in the Start-Up NY program (the “Program”) through Medgar Evers College. The President of Medgar Evers College and the General Counsel are each authorized to execute and submit all documents that are necessary or useful to effectuate Pienso’s participation in the Program. Pienso’s participation in the Program shall be subject to all University and New York State requirements. All Program documents to be executed for the University shall be subject to approval as to form by the University Office of General Counsel. This action will be effective as of May 7, 2018; and be it further

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of iHealthScreen to participate in the Start-Up NY program (the “Program”) through York College. The President of York College and the General Counsel are each authorized to execute and submit all documents that are necessary or useful to effectuate iHealthscreen’s participation in the Program. iHealthscreen’s participation in the Program shall be subject to all University and New York State requirements. All Program documents to be executed for the University shall be subject to approval as to form by the University Office of General Counsel. This action will be effective as of May 7, 2018.

EXPLANATION: Pienso is the leading machine learning platform for non-programmers. Medgar Ever’s partnership with Pienso will provide the College with student mentors, internships and post-graduation employment as well as faculty research collaborators. iHealthscreen is a medical technology company seeking to develop and commercialize screening systems for a wide range of medical conditions. York’s partnership with iHealthscreen will provide the college with student mentors, philanthropic support, faculty engagement and post-graduation student employment.
F. City College – Reorganization of the School of Education:

RESOLVED, That the Board of Trustees of the City University of New York approves the dissolution of the Department of Teaching, Learning and Culture; the Department of Secondary Education; and the Department of Leadership and Special Education, effective July 1, 2018; and be it further

RESOLVED, That the Board of Trustees of the City University of New York approves the creation of the Department of Leadership and Human Development and the Department of Curriculum and Instruction, effective July 1, 2018; and be it further

RESOLVED, That the School of Education will consist of two departments, the Department of Leadership and Human Development and the Department of Curriculum and Instruction, effective July 1, 2018.

EXPLANATION: Pursuant to a ten-month process of academic and institutional planning with broad engagement of School of Education faculty, on November 9, 2017, the Acting Dean of the School of Education and the Personnel and Budget Committee (P&B) approved the above plan to restructure the academic departments of the School.

Over the last five years there has been a reduction in the number of full-time faculty in the School of Education, resulting in three departments of very unequal sizes. One in particular, Secondary Education, will have only six faculty members in September 2018. The present Department of Teaching Learning and Culture, is twice as large as the other two.

The profile of the graduate students in the School of Education working toward initial or professional certification as teachers, completing non-certification master’s degree programs, or taking courses for professional development, has changed over the last few years. Their numbers have also changed.

The needs and priorities of the New York City Department of Education and the New York State Department of Education, and their policy initiatives directed toward schools of education, have changed over the last few years, making collaborations among faculty who are now in separate departments more important than ever.

The proposed new departments, (1) Leadership and Human Development and (2) Curriculum and Instruction are relatively equal in size in regard to number of faculty, number of students and number of programs. There are opportunities for collaboration among existing programs and opportunities for the development of new programs to maintain or increase enrollment, such as one in Global Education that is under discussion at present with the Colin Powell School of Civic and Global Leadership.
There are no associated costs with the departmental reorganization. By separate resolution submitted as part of the Chancellor’s University Report, the faculty in the Department of Teaching, Learning and Culture; the Department of Secondary Education; and the Department of Leadership & Special Education will be transferred and appointed as appropriate to the new departments and advised of their seniority therein. Pending approval of the resolution by the Board of Trustees, Department Chairs and members of the Executive Committees will be elected in May 2018.

Trustee Kim requested additional information about data utilization, infrastructure of partnerships, and benefits of launching start-up programs at CUNY institutions.

*Chairperson Thompson, Jr. asked for a vote. Cal. Nos. 5.A. through 5.F. were unanimously adopted.*

6. **COMMITTEE ON FACULTY, STAFF AND ADMINISTRATION:**
Trustee Cortés-Vázquez reported that at the April 16, 2018 meeting of the Committee on Faculty, Staff and Administration, the Committee approved the following resolutions, and Trustee Ken Sunshine recommended their approval by the Board.

Moved by Trustee Cortés-Vázquez and seconded by Trustee Berger, the following resolution was unanimously adopted:

**A. Hostos Community College - Amendments to the Charter of Governance:**

WHEREAS, The Charter of Governance for Hostos Community College was last amended by the Board of Trustees on June 30, 2014, effective July 1, 2014; and

WHEREAS, Hostos Community College has proposed amendments to its Charter of Governance, including a role for adjunct faculty members in governance; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York adopt the proposed amendments to the Charter of Governance for Hostos Community College, effective May 8, 2018.

**NOTE:** A red-lined version of the changes may be obtained from the Office of the Secretary of the Board of Trustees upon request.

**EXPLANATION:** Hostos Community College (“the College”) has proposed amendments to its Charter of Governance (“Charter”) that were adopted by the College Senate on October 15, 2015 and December 15, 2015 and are recommended by the College President. Most notably,
the amendments add two adjunct faculty members to the voting membership of the Senate, to be elected by adjunct faculty members in at-large vote. Those adjuncts would serve for one academic year, in contrast to full-time faculty members, who serve for three academic years. The amendments also establish a timetable for elections.

In addition, the Charter would rename the "Public Administration Unit" the "Public Policy and Law Unit." This proposal is for a change in name only and would not create or eliminate any units. The Charter further adds a new unit, the "Media Design Unit," to the Department of Humanities.

Finally, the Grants Committee's revised function would allow for review of grant proposals at any stage, instead of only initial stages, and would provide for continual outreach to faculty to encourage and support their participation in grant writing to fund their research.

Amendments were adopted by the CUNY Board of Trustees on June 30, 2014, effective July 1, 2014. Past amendments were approved in April 1995. The Charter of Governance was originally approved on September 30, 1992.

Eugenio María de Hostos Community College
The City University of New York
CHARTER OF GOVERNANCE
Effective July 1, 2014

ARTICLE I: FUNCTIONS OF THE COLLEGE SENATE

SECTION 1
The College Senate will, in consultation with the administration and other groups in the College, recommend policy on all College matters, except for those within the domain of the President or any other Officer of the College or The City University of New York, as set forth in the By-laws of the Board of Trustees. The Senate shall be specifically responsible for the formulation of academic policy and for consultative and advisory functions related to the programs, standards, and goals of the College.

The College Senate shall:

A. Undertake any course of action within its authority, to help achieve the mission of the College within the College community and The City University.

B. Serve in an advisory capacity and have representation on all committees established by the President, the Vice Presidents, and/or the Deans to further the mission of the College, especially Search Committees established by the College.

C. Have the power to formulate new policy recommendations and to review already existing ones in areas including but not limited to the following:

1. Awarding of degrees, honors and credits
2. Degree requirements
3. Development of curricula
4. Development of new academic and student services programs (including interdisciplinary and exchange programs) and review of existing ones, as well as developing, reviewing, and implementing policies related to disabled students
5. Grading practices and standards

1 Amendments were adopted by the CUNY Board of Trustees on June 30, 2014, effective July 1, 2014. Past amendments were approved in April 1995. The Charter of Governance was originally approved on September 30, 1992.
6. College Library
7. College admission procedures and requirements
8. Evaluation of faculty
9. Affirmative Action/504 compliance
10. Budget and Finance
11. Grants
12. Facilities
13. Creating any standing, ad hoc, and special committees as it deems necessary
14. Proposing amendments to, and revisions of, the By-laws of the Board of Trustees
15. Recommending any other actions that the Senate may deem appropriate
D. Perform other functions including but not limited to participation in the search committees for Vice Presidents and all Deans.

SECTION 2 ATTENDANCE
A. Every member of the Senate undertakes the responsibility of attending Senate sessions. Members, who are absent more than three times per academic year without a reasonable explanation sent in writing to the Chairperson of the College Senate, will be removed from office and another representative shall be elected in their place.
B. All Senate and Senate committee meetings shall be conducted according to the latest edition of Robert's Rules of Order Newly Revised to the extent the same does not conflict with the Open Meetings Law.

ARTICLE II: MEMBERSHIP IN THE COLLEGE SENATE

SECTION 1 SENATE MEMBERSHIP
A. The Senate membership shall consist of representatives from the full-time faculty, adjunct faculty, non-teaching instructional staff, students, and classified staff (Gittlesons, campus peace officers, and maintenance).
B. In addition, there shall be ex-officio and non-voting members as specified herein.

SECTION 2 FULL-TIME FACULTY MEMBERSHIP
A. Whenever the term “faculty” is used in this article without further qualification, it refers to the full-time, non-adjunct faculty.
B. Senate members representing faculty must hold the rank of Professor, Associate Professor, Assistant Professor, Lecturer, or Instructor.
C. College departments shall be represented by one representative for each academic unit (where such units exist), who shall be nominated and elected by members of their units.
D. Departments without units (which for the purpose of representation on the Senate will include Counseling) shall be represented in proportion to their faculty members: one representative per every ten (10) faculty members or fraction thereof, who shall be elected by the members of their department.
E. There shall be faculty members At-large elected by general ballot according to the following ratio: one faculty member/alternate per every twenty (20) faculty members or fraction thereof. These shall be elected by the faculty in attendance at the Stated Meeting of the Faculty and Staff at the beginning of the academic year. Absent the scheduling of such meeting by the Office of the President by September 1st, the Executive Committee shall schedule said meeting during the month of September for the sole purpose of conducting this election.
F. Full-time faculty who are College representatives to the UFS are automatically members of the College Senate. They shall be elected according to the same procedures and criteria that apply to all other Senators.
G. The PSC Chapter Chairperson shall automatically be a member with full senatorial rights.

SECTION 3 NON-TEACHING INSTRUCTIONAL STAFF MEMBERSHIP
A. To be a member of the Senate representing the non-teaching instructional staff, a person must be in one of the following non-teaching instructional titles: College Laboratory Technician (CLT) or Higher
Education Officer (HEO).
B. Each category mentioned above shall be represented in proportion to its membership: one representative per every fifteen (15) members or fraction thereof.

SECTION 4 CLASSIFIED STAFF
A. Gittlesons (civil service staff) shall have one (1) representative to the College Senate.
B. All other classified staff shall have one (1) representative to the College Senate.

SECTION 5 STUDENT REPRESENTATIVES
A. Student representation will constitute one (1) student for every four (4), or major fraction thereof, of the non-student voting members of the Senate. Student representatives will be elected as provided by the Student Government Organization Constitution. Additional representatives shall be elected according to procedures for the election of officers stipulated in the Student Government Organization Constitution.
B. Every student representative to the Senate must be certified by the Registrar's Office as being a Hostos Community College student in good academic standing.

SECTION 6 EX-OFFICIO
Ex-Officio membership without a vote shall be:
A. The College Administration including:
   1. The President or designee, and
   2. The Vice Presidents, Deans, or designees;
B. The Chair of the HEO Organization; and
C. A Parliamentarian designated by the Executive Committee of the Senate, who is not a member of the Senate, but who will attend its meetings and rule on questions of procedure.

SECTION 7 ADJUNCT FACULTY MEMBERSHIP
The adjunct faculty shall be represented in the Senate by two (2) members, who shall be elected by means of general ballot by and from among such faculty.

SECTION 8 ELECTION PROCEDURES AND TERMS OF OFFICE
A. Staff members and full-time faculty members shall serve for a period of three academic years.
B. Adjunct faculty members shall serve for a period of one academic year.
C. Student representatives shall serve for a period of one academic year.
D. The Elections Committee shall carry out all the necessary elections for the Senate.
E. All election results shall be determined by a majority of those voting. If necessary, additional balloting will be conducted with the name(s) of candidate(s) having the fewest votes eliminated to the point of having twice as many candidates as positions until the vacant positions are filled. Notification of the election results must be promulgated no later than one week after the close of elections.
F. The Chair and the Senate Executive Committee (together and none individually) maybe removed from office by means of a petition signed by two-thirds of the members eligible to vote. Said petition is to be presented in a sealed envelope during a regularly scheduled meeting of the Senate to the Vice Chair or Secretary of the Executive Committee and turned over unread to the Senate Elections Committee meeting in emergency session and must be recorded in the official records of the Senate. Furthermore, it is to be verified by said committee at said meeting, and the committee is to provide for elections at the next regularly scheduled meeting of the (now) suspended Senate.

SECTION 9 TIME TABLE
A. For staff members and full-time faculty members:
   1. Regular elections shall be conducted during the second week of classes following the Spring Recess of the third year of the current Senate.
   2. Special elections for the remainder of the original term shall be held to fill any vacancies as they arise.
B. For adjunct faculty members:
   1. Regular elections shall be conducted in May of each year, after academic appointments have been made for the Fall semester.
2. If an elected adjunct faculty member fails to be reappointed to the College for the Spring semester, an election shall be held in December for his or her replacement, who shall take membership in the Senate on the first day of the Spring semester and serve the remainder of the original term.

3. Special elections for the remainder of the original term shall be held to fill any other vacancies as they arise.

C. On the last meeting of the Spring semester, the Senate shall hold annual elections to nominate a pool of faculty representatives to serve on the Hostos Association, Auxiliary Services, and Discipline committees. These names will be forwarded to the President, who will appoint members to the committees/bodies from the list.

SECTION 10 ELECTIONS OF OFFICERS AND THE COMMITTEE ON COMMITTEES

A. The Senate Chairperson shall have faculty rank or faculty status.

B. The Senate Chairperson and all members of both the Executive Committee and the Committee on Committees shall be nominated and elected by simple majority at the first meeting of the newly elected Senate to be called by the outgoing chairperson.

SECTION 11 THE EXECUTIVE COMMITTEE

A. Membership:
   1. The Executive Committee shall be composed of nine voting Senators: six (6) faculty, two (2) students, and one (1) member of the non-teaching instructional staff (HEOs or CLTs).
   2. The Chairperson of the Senate will be the Chair of the Executive Committee and one of its nine members.
   3. The Committee will elect a Vice Chairperson, a Recording Secretary, and a Corresponding Secretary from among its members. The term of the Recording Secretary shall be one year.
   4. Non-student members shall serve for three (3) years. Student members shall serve for one (1) year.

B. Functions of the Executive Committee:
   1. To serve as liaison between the President of the College and the Senate.
   2. To transact such business as maybe necessary between meetings of the Senate.
   3. To exercise any further powers and duties that may be conferred upon it by the Senate.
   4. To develop any procedures needed to implement any charge given to it and to review existing procedures when needed.
   5. To create ad hoc committees after consultation with the Senate.
   6. To meet at least once a month during the academic year and expedite Senate business.
   7. To schedule regular and special Senate meetings, to determine what is appropriate Senate business, and to prepare agendas for such meetings.

C. Functions of the Officers:
   1. Duties of the Chairperson shall include but not be limited to the following:
      (a) To conduct elections for the membership of the Executive Committee and Committee on Committees.
      (b) To preside at all meetings of the Senate and the Executive Committee.
      (c) To initiate election procedures to fill all vacancies of the Senate.
      (d) To make pro-temp appointments in the event of any Officer’s absence.
      (e) To represent the Senate at all academic and official functions.
      (f) After consultation with the Executive Committee, to appoint Senators to represent the Senate in non-Senate Committees.
   2. The Vice Chair shall serve as Acting Chairperson in the absence of the Chairperson.
   3. Duties of the Recording Secretary shall include:
      (a) The taking of minutes of Senate and Executive Committee meetings and submitting them to the Chairperson and the Committee on Committees.
      (b) Taking attendance at Executive Committee and Senate meetings.
      (c) Maintaining records of all Senate Executive Committee proceedings.
(d) Sending copies of all Senate Proceedings to the College Library.

4. Duties of the Corresponding Secretary shall include the distribution of minutes and agendas to appropriate committees or individuals.

ARTICLE III: SENATE MEETINGS

SECTION 1 REGULAR MEETINGS
A. The Senate shall hold regular meetings once a month during the academic year on the third Thursday of the month.
B. The notice of each monthly meeting shall include the agenda, together with a written statement regarding any policy matter to be presented at the meeting. Such documents shall be distributed to each Senator during the week prior to the meeting. Announcements of all Senate meetings shall be sent to the College-wide community and to the general public by press release one week prior to the meeting.

SECTION 2 PROCEDURES
A. The order of business at all meetings shall conform to the newest edition of Robert's Rules of Order Newly Revised.
B. The Chairperson, in consultation with the Parliamentarian, shall decide on all questions of quorum and parliamentary procedure, unless it is otherwise stipulated in this Charter.
C. The hour of adjournment shall be specified on the agenda and adhered to and no binding resolutions, motions or general discussions shall be considered beyond that hour without the approval of 2/3 of the voting members present.
D. All votes shall be by secret ballot except for routine matters by unanimous consent. The ballots shall be recorded and available to the public upon request.
E. All Senate meetings shall be open. Upon recognition by the Chair, all who attend the Senate meeting shall have the right to speak.

SECTION 3 MINUTES OF SENATE MEETINGS
The Recording Secretary will take and maintain minutes, which shall include attendance. A copy of the minutes of each meeting of the Senate shall be distributed to each of the members of the Senate at the same time that the notice of agenda of the meeting is distributed.

SECTION 4 SPECIAL MEETINGS
A. These meetings may be called by the Executive Committee of the Senate or by any ten (10) Senators upon presentation to the Chairperson of a written and signed request for the meeting.
B. Agendas for special meetings shall be distributed with the notice of such meetings.

ARTICLE IV: COLLEGE STRUCTURE

SECTION 1 DEPARTMENTS/DISCIPLINES
A. The structure of Hostos Community College shall be composed of divisions, each headed by a Vice President. At present, the College consists of the divisions of:
1. Academic Affairs,
2. Administration and Finance,
3. Continuing Education and Workforce Development,
4. Institutional Advancement, and
5. Student Development and Enrollment Management.
When altering the function of these divisions, the President of the College shall first consult with the Senate.
B. The Division of Academic Affairs shall be comprised of Departments, Units, and Programs of Study.
C. Within the context of the academic structure, a Department is an administrative entity composed of a single discipline or related disciplines or Programs of Study grouped together to represent the shared interests of the represented Units. A Department may or may not have Units.
D. An Academic Unit is an administrative entity within an Academic Department; the Unitis
SECTION 2 RESPONSIBILITIES OF THE SENATE
A. The Senate shall have the power to review proposals for, and recommend, the creation of new Academic Units and/or programs of study, the elimination of existing Academic Units or programs of study, and the transfer of Academic Units and/or Programs of Study from one Department to another.
B. The process to be followed for the implementation of such a proposal will be:
   1. Presentation of proposal to the Department(s) that houses (and/or will house) the Academic Unit or Program, followed by a Departmental vote.
   2. Presentation of the proposal for review to the appropriate Vice Presidents(s).
   3. Presentation of the proposal to the Senate.
   4. Senate vote and recommendation to the President of the College.
   5. Approval by the President.
   6. Transmission of the proposal by the President’s Office to the Board of Trustees, and the Board’s approval.
   7. When a transfer of an Academic Unit or Program of Study or faculty is from one Department to another, both Departments must approve the transfer.

ARTICLE V: COLLEGE-WIDE PERSONNEL AND BUDGET COMMITTEE
SECTION 1 MEMBERSHIP OF PERSONNEL AND BUDGET COMMITTEE
The College-Wide Committee on Personnel and Budget shall be composed of the following members:
A. The President of the College;
B. The Provost and Vice President for Academic Affairs;
C. All Department Chairpersons;
D. Four At-Large faculty members elected from and by qualified faculty. No At-Large representative shall be from the same unit as the Departmental Chairperson; and
E. The Vice President for Student Development and Enrollment Management.

SECTION 2 CHAIRPERSON
A. The President of the College shall serve as Chairperson of the College-Wide P & B; in his/her absence, the Vice President for Academic Affairs shall serve as Chair.
B. The Labor Designee and a senior member of the administration designated by the President of the College shall sit with the College-Wide P & B at the invitation of the President.

SECTION 3 EXCEPTIONS
A. Teaching Faculty members holding or released to serve in an administrative position within the College and not teaching at least one course of their regular load are not eligible to serve as At-Large representatives.
B. Vice Presidents, Deans, and senior administrators cannot serve as At-Large representatives to the P & B.

SECTION 4 ELECTION OF AT-LARGE FACULTY
The selection and election of the four At-Large faculty representatives to the College-Wide P & B shall proceed as follows:
A. Each academic Department and the Division of Student Development and Enrollment Management shall nominate one candidate.
B. Such nomination shall occur at the time of Departmental elections.
C. All nominees must be tenured and hold professorial rank.
D. The names of all nominees will be submitted to the Elections Committee of the Senate, which will conduct the election with the assistance of the Division of Academic Affairs.
E. All faculty members with professorial ranks; lecturers (full-time) and instructors who have been reappointed on an annual salary basis for a third or later year of continuous full-time service; and tenured CLT’s shall be eligible to vote in College-Wide At-Large Faculty P & B elections.
F. All eligible voting members shall elect the four representatives by simple majority of valid votes cast.
G. In the event no candidates obtain a simple majority, a run-off election will be held. The two candidates with the fewest votes will be dropped.
H. These procedures shall be repeated until all four (4) At-Large candidates are elected.
I. There shall only be one (1) At-Large representative from any given Department at anytime.

ARTICLE VI: ACADEMIC DEPARTMENTAL STRUCTURE

SECTION 1 DEPARTMENTS AND UNITS
The following shall constitute the College's Departments and Units (disciplines or programs) within Departments:
A. Allied Health Sciences Department
   1. Dental Hygiene Unit
   2. Radiologic Technology Unit
   3. Nursing Unit
B. Behavioral and Social Sciences Department
   1. Behavioral Sciences Unit
   2. Social Sciences Unit
   3. Public Policy and Law Unit
C. Business Department
   1. Business Management/Accounting Unit
   2. Office Technology Unit
D. English Department
E. Education Department
   1. Early Childhood Education Unit
   2. Gerontology Unit
   3. Physical Education Unit
   4. Health Unit
F. Humanities Department
   1. Black Studies Unit
   2. Latin American and Caribbean Studies Unit
   3. Modern Languages Unit
   4. Visual and Performing Arts Unit
   5. Media Design Unit
G. Language and Cognition Department
H. Library Department
I. Mathematics Department
J. Natural Sciences Department
   1. Biology Unit
   2. Physical Sciences Unit

SECTION 2 DEPARTMENTAL CHAIRPERSONS
A. Each Department shall have a Chairperson (who may also serve as Unit Coordinator). In accordance with the By-laws, the Chairperson of the Library Department will be appointed by the President of the College.
B. All Chairpersons, except the Chairperson of the Library Department, shall be elected by secret ballot for a term of three years by a majority vote of all eligible voting members of the instructional staff in the Department.
C. In Departments other than the Library, all professorial ranks with tenure shall be eligible to run for Departmental Chairperson. Exceptions may be made only when a Chairperson without tenure is recruited from outside the College.
D. Voting shall take place during the first full week in May. There shall be discussion prior to the vote.
E. All professorial ranks (professors, associate professors, and assistant professors); lecturers (full-time) and instructors who have been reappointed on an annual salary basis for a third or later year of
continuous full service; and tenured CLT’s are eligible to vote in Departmental elections.
F. The duties of a Chairperson shall follow CUNY By-Laws definition, except as amended by this
governance plan.
G. Duties of Department Chairperson
   The Department Chairperson shall be the executive officer of his/her Department and shall carry out
   the Department’s policies as well as those of the faculty and the board that are related to it. He/she shall:
   1. Be responsible for Departmental records and preside at meetings of the Department.
   2. Assign courses to and arrange programs of instructional staff members of the Department. (The
      execution of this duty may be delegated to the Unit Coordinators.)
   3. Initiate Departmental policy and actions concerning the recruitment of faculty and other
      Departmental affairs subject to the powers delegated by these by-laws to the staff of the
      Department in regard to educational policy, and to the appropriate Departmental committees in
      the matter of promotions.
   4. Represent the Department before the faculty and the Board.
   5. Serve as chair of the Department’s Committee on Personnel and Budget.
   6. After receiving the tentative unit budgets, prepare the tentative Departmental budget, subject to
      the approval by the Department’s Committee on Personnel and Budget. Transmit the tentative
      Departmental budget to the Vice President for Academic Affairs with his/her own
      recommendations.
   7. Arrange for careful observation and guidance of the department’s instructional staff members. This
      duty may be delegated by the Department Chairperson to the Unit Coordinator or to a tenured
      professorial member in accordance with the collective bargaining agreement.
   8. Make a full report to the President and to the College-Wide Personnel and Budget Committee of
      the action taken by the Department Committee on Personnel and Budget when recommending an
      appointee for tenure.
   9. Hold an annual evaluation conference with every member of the department, other than full
      professors, after observation and prepare a memorandum thereof. This duty may be assigned to
      a qualified member of the Departmental Committee on Personnel and Budget in accordance with
      the collective bargaining agreement. Tenured full professors may be evaluated.
   10. Generally supervise and administer the department. The Chairperson may delegate some
       specific duties to the Unit Coordinators.
   11. Hold Departmental meetings at least once a month.
   12. Promote collegial relations and intradepartmental collaboration.
   13. Represent all units within the Department and act as liaison for the Department and its units to
       other departments and units.
H. Acting Chairpersons
   1. In case of a temporary vacancy, the Department will nominate candidates from a list of
      eligible faculty members coming from the Departmental P & B.
   2. The name of the Departmental candidate for Acting Chairperson, voted on by the
      Department, shall be submitted to the President.
   3. If the President should reject the candidate, the process will be repeated until a suitable
      candidate is selected.
SECTION 3 UNIT COORDINATORS
A. Each Unit shall have a Coordinator who shall be elected by that Unit for a three-year term.
B. The election of Unit Coordinators shall take place following that of the Department Chairperson
   during the first full week of May.
C. All professorial ranks, tenured and untenured, and lecturers with Certificates of Continuous
   Employment shall be eligible to run for Unit Coordinators. The Department Chairperson may also be
   elected as a Coordinator. There can only be one (1) Coordinator who is untenured in any given
   department. Tenured CLT’s can vote in this election.
D. Duties of Unit Coordinators
1. Unit Coordinators shall serve as the primary administrators for matters pertaining to their respective units.
2. Supervise the Unit’s curriculum.
3. Assign courses to and arrange programs of instructional staff members of the Unit as delegated by the Department Chairperson.
4. Arrange for careful observation and guidance of the Unit instructional staff members in consultation with the Department Chairperson.
5. Prepare the tentative Unit budget.
6. Be responsible for the Unit’s records.
7. Disseminate information to and from staff members within the Unit.
8. Initiate action concerning the recruitment of Unit faculty as assigned by the Department Chairperson.
9. Represent the Unit in the Departmental P & B Committee.
10. Coordinate program accreditation (where applicable).

SECTION 4 DEPARTMENTAL PERSONNEL AND BUDGET COMMITTEE
A. All constituted Departments shall have a Departmental Personnel and Budget Committee (P & B) to review matters in their purview.
B. The membership of Departmental P & B shall consist of:
   1. The Chairperson;
   2. Unit Coordinators, where applicable;
   3. In Departments with fewer than five (5) Units, where possible, there shall be five (5) members, except where the total full and part-time faculty exceeds fifty (50), in which case there shall be seven (7) members. At-Large faculty members shall be elected as needed in order to reach the required membership; only one of these may be untenured, which person may be a lecturer with a certificate of continuous employment;
   4. In Departments with five (5) or more Units, the total membership of the P & B shall be to the nearest odd number, with the remaining positions to be elected At-Large. An untenured faculty member, who maybe a lecturer with a certificate of continuous employment, can only be elected to this position if all coordinators are tenured; and
   5. In Departments with two or more Units, no more than 60% of the membership of the Departmental P & B should come from one Unit.
C. Tenured CLT’s within a Department are eligible to vote in Departmental P & B elections but cannot be candidates.
D. All At-Large members of the Departmental P & B shall be elected at the same time as all other Departmental elections are held, for a term of office of (3) years.
E. The functions of the Departmental Personnel and Budget Committee shall include but not be limited to:
   1. Recommendations of all actions concerning initial appointments, reappointments, tenure, CCE, and promotions (except full professor).
   2. Interviewing of all prospective faculty and instructional staff candidates for employment.
   3. Approval of all actions concerning travel money allocations, Departmental budget, the Departmental plan for the year, and budget allocations to units within the department.
F. New units will get automatic representation in Departmental P & B Committees as soon as they have been formally approved by all appropriate governance structures.

ARTICLE VII: SENATE COMMITTEES
SECTION 1 STANDING COMMITTEES OF THE SENATE
The standing Committees of the Senate shall include but not be limited to the following:
A. The Committee on Committees
B. Academic Standards Committee
C. Admission and Retention Committee  
D. Affirmative Action Committee  
E. Budget and Finance Committee  
F. Committee on Disability Issues  
G. Curriculum Committee  
H. Elections Committee  
I. Executive Committee  
J. Facilities  
K. Grants Committee  
L. Institutional Research Committee  
M. Instructional Evaluations Committee  
N. Library Committee  
O. Scholarship and Awards Committee  

SECTION 2 RULES CONCERNING SENATE STANDING COMMITTEES  
A. All Senate committees shall record and maintain minutes of their meetings and submit copies of them to the Executive Committee and the Committee on Committees.  
B. All Senate standing committees shall follow the Charter as to their functions.  
C. All Senate standing committees shall prepare annual summaries of their activities to be submitted to the Executive Committee no later than the last scheduled meeting of the Senate each academic year.  
D. All Senate committees shall elect their own officers, with the understanding that ex-officio members shall not be eligible to run for office of any standing, ad hoc, or special committee.  
E. Unless otherwise stipulated in the Charter or sanctioned by the Senate, each of the standing committees shall consist of not less than six (6) and not more than twelve (12) members.  
F. Unless otherwise stipulated, on each standing committee there will be two (2) student members and two (2) members representing the non-teaching instructional staff. Student members will serve for a term of one (1) year.  

SECTION 3 ATTENDANCE AT STANDING COMMITTEES MEETINGS  
Any member who is absent from three (3) meetings without written notification shall be asked to resign and will be replaced by the Committee on Committees.  

SECTION 4 THE COMMITTEE ON COMMITTEES  
A. Membership:  
1. The Committee on Committees shall be composed of nine (9) Senate members, including two (2) student members and one (1) member from the non-teaching instructional staff, elected by the members of the Senate.  
2. Student members will be elected every year at the first meeting of the Senate. Other members will be elected at the first meeting of each newly formed Senate.  

B. Function:  
1. To assign members from different College constituencies to the specific Senate standing committees before the second meeting of the Senate for the academic year.  
2. To determine the number of members to be assigned to each committee, unless otherwise specified in the Charter of Governance.  
3. To advise all Senate Committees in the development of internal operating procedures and to submit these procedures to the Senate for approval.  
4. To consider and resolve issues relating to membership status and replacement of any committee member.  
5. To disseminate information about opportunities for service on all standing and ad-hoc committees.  
6. To maintain current lists of membership in all Senate Committees.  
7. To maintain a file of the minutes of all Standing Committee meetings.  

SECTION 5 ACADEMIC STANDARDS COMMITTEE  
A. Membership:
The membership of the Academic Standards Committee will be assigned by the Committee on Committees.

B. Function:
It is the charge of the Academic Standards Committee to preserve and maintain the academic policy and procedures of the College. The Academic Standards Committee shall:
1. Recommend to the Senate policy regarding academic probation, attendance, graduation, honors, grading, and other issues related to academic standards.
2. Hold hearings on student appeals regarding academic dismissal. Appeals of dismissal shall be processed by the Office of the Dean of Students in collaboration with the Chairperson of the Academic Standards Committee. Specific procedures are outlined in detail in the Hostos Community College Catalog.

SECTION 6 ADMISSIONS AND RETENTION COMMITTEE

A. Membership:
Membership shall be determined by the Committee on Committees to include regular faculty and the following:
1. Director of Admissions and Recruitment
2. Office of the Registrar
3. Vice President for Student Development and Enrollment Management
4. One Counselor
5. One Student representative
6. Two HEOs

B. Function:
1. (a) To review and recommend to the Senate College-wide policies regarding admission and retention.
   (b) To review and recommend to the Senate policies regarding the matriculation of non-degree students.
   (c) To review and recommend to the Senate College-wide policies on the acceptance of external course work towards a Hostos Community College Associate’s Degree.
2. In consultation with all appropriate parties, to hear and act upon those student appeals that result from the policies set forth in the above areas.
3. To maintain liaison with University personnel responsible for developing or changing admission, matriculation, and transfer credit criteria on a University-wide basis, and to report any proposals for such changes to the Senate.
4. To maintain liaison with College and University personnel responsible for developing special programs that might affect admission and external course work policies.
5. To make recommendations to the Hostos Senate on ways to increase the recruitment of students and maximize the retention of students.

SECTION 7 AFFIRMATIVE ACTION COMMITTEE

A. Membership:
1. Membership shall be determined by the Committee on Committees.
2. The Affirmative Action Officer shall serve as an ex-officio member.

B. Function:
1. To advise and assist the College Affirmative Action Officer in the implementation of affirmative action regulations and policies at the College, including hiring, tenure and termination of employment.
2. To meet regularly with the President in matters concerning the progress of affirmative action.

SECTION 8 BUDGET AND FINANCE COMMITTEE

A. Membership:
Membership will be chosen by the Committee on Committees.

B. Function:
To research, inform, and make recommendations to the Senate and the College community on...
SECTION 9 COMMITTEE ON DISABILITY ISSUES
A. Membership:
1. Membership shall be determined by the Committee on Committees.
2. The Coordinator of Services for Students with Disabilities shall serve as an ex-officio member.
B. Function:
1. To review existing college policies and procedures related to disability and to recommend to appropriate college offices and governance entities changes in such policies and procedures for the purposes of:
   (a) achieving institutional compliance with federal, state, and local laws regarding non-discrimination on the basis of disability; and
   (b) recommending ways of eliminating all barriers that might hinder or even prevent the fullest functioning of individuals who are students and/or employees of the College.
2. To collaborate in the development and provision of educational activities regarding disability issues of importance to the College community.

SECTION 10 CURRICULUM COMMITTEE
A. Membership:
1. The membership of the Curriculum Committee shall be composed of one tenured or CCE representative from each academic Department of the College, one (1) 13.3B HEO, and two elected Student Senate representatives duly certified by the Vice President for Student Development and Enrollment Management.
2. The representatives shall be elected by each Department from its Curriculum Committee and by the Division of Student Development and Enrollment Management, and their names submitted to the Committee on Committees for final approval.
3. The Vice President for Academic Affairs or his/her designee and the Registrar shall serve as ex-officio members.
B. Function:
The Curriculum Committee shall have the following duties:
1. To evaluate and recommend new courses in accordance with Board of Trustees guidelines.
2. To evaluate and recommend any modifications of current courses in the curriculum, including credits, hours, titles, course descriptions, language of instruction, prerequisites, co-requisites, etc.
3. To review and recommend approval of degree requirements and distribution requirements for existing departments.
4. To review and recommend approval of all Letters of Intent and final proposals for all degree and certificate programs.
5. To review Letters of Warning and apprise the Senate.
6. To recommend to the College Senate the creation of subcommittees as the need arises, to cover such areas as skills across the curriculum, program review, etc.
7. To present to the College Senate, for its approval, any items voted upon and recommended by the committee.
C. Charges of the College-Wide Curriculum Committee:
1. To establish and maintain the standards and integrity of the College curricula.
2. To review existing curricula periodically and recommend changes where appropriate.
3. To encourage the development of new courses, concentrations, and programs consistent with the mission of the College by providing a College-wide forum for consideration of all new courses and program proposals.
4. To review all curriculum proposals for their conformity to the College mission and objectives of the Department.
5. To review and approve the final draft of the curricular offerings in the College Catalog.
6. To preserve the institutional history of the Committee by yearly submitting the minutes,
records, and reports to the College Archives housed in the Library.

7. To make recommendations regarding all curriculum proposals, and to transmit all such recommendations to the Executive Committee of the College Senate and the College Senate at large.

SECTION 11 ELECTIONS COMMITTEE
A. Membership:
   Membership will be chosen by the Committee on Committees.
B. Function:
   1. To develop and recommend procedures for elections pertaining to the Senate that are otherwise not described in this Charter.
   2. To implement those election procedures approved by the Senate.

SECTION 12 EXECUTIVE COMMITTEE
(For membership and functions, see Article II, Section 11.)

SECTION 13 FACILITIES COMMITTEE
A. Membership:
   1. Membership to be determined by Committee on Committees.
   2. The Director of Campus Facilities serves as an ex-officio member of this committee.
B. Function:
   1. To assess and consult on whether existing College facilities are being utilized to optimal capacity.
   2. To forecast future College needs in regard to facilities.
   3. To recommend policy regarding utilization and allocation of existing space.
   4. To make recommendations regarding acquisition of new space.
   5. To investigate complaints regarding the improper use of facilities.
   6. To report to the Senate on its findings.

SECTION 14 GRANTS COMMITTEE
A. Membership:
   1. Membership to be determined by Committee on Committees.
   2. The Grants Officer shall serve as an ex-officio member of this committee.
B. Function:
   1. To review grant proposals at any stage at the request of the faculty.
   2. May make suggestions for grants to be initiated at the college.
   3. To inform the Senate as to the purpose and nature of all grants awarded to the College.
   4. To provide leadership, encourage, promote, and support expanding grant opportunities on campus.

SECTION 15 INSTITUTIONAL RESEARCH COMMITTEE
A. Membership:
   1. Membership to be determined by the Committee on Committees.
   2. The committee will include an equal number of faculty members from Liberal Arts and Career Programs and one (1) faculty member from the Division of Student Development and Enrollment Management.
   3. A representative from the Office of Institutional Research will be an ex-officio member.
B. Function:
   1. The committee will facilitate research bearing on College educational programs and retention. To that end, it will assist research conducted in the College in compliance with the provisions of the Committee on Human Subjects, request data on behalf of research projects, recommend that studies be undertaken, submit all recommendations for research to the full Senate for approval, and disseminate results to the College community.
   2. The committee will collaborate with and serve as a resource for other committees.
   3. The committee will regularly report its findings to the Senate.

SECTION 16 INSTRUCTIONAL EVALUATIONS COMMITTEE
A. Membership:
Membership to be determined by the Committee on Committees.

B. Function:
1. To develop procedures and instruments for the classroom observation of faculty members by peers.
2. To develop procedures and instruments for the student evaluation of faculty.
3. To review the student evaluation process and the tabulation of results, and make recommendations thereon.
4. To report to the Senate on the procedures and instruments.

SECTION 17 LIBRARY COMMITTEE

A. Membership:
1. Every academic Department shall select one of its members to serve on this committee. That member will then function as the liaison between his or her Department and the Library. One of the members must be a member of the Library faculty.
2. The Chief Librarian shall serve as an ex-officio member of this committee.

B. Function:
1. To evaluate current Library holdings and media services as they relate to the current and future needs of each Department, Unit, and Program.
2. To make recommendations.
3. To report to the Senate on the recommendations.

SECTION 18 SCHOLARSHIPS AND AWARDS COMMITTEE

A. Membership:
Membership to be determined by the Committee on Committees.

B. Function:
1. To serve as an in-house resource to individuals or groups.
2. To develop standard criteria for selection of candidates and recipients of scholarships and awards.
3. To determine the recipients of Hostos scholarships and prizes in accordance with established criteria.
4. To locate and obtain additional resources for scholarships and awards.

SECTION 19 AD HOC COMMITTEES
The Executive Committee of the Senate shall create ad hoc committees as the need arises, and shall delineate their functions and membership.

ARTICLE VIII: REVISION AND AMENDMENT PROCEDURES

Any modification of this Charter as presently accepted shall be made according to the following procedures:

SECTION 1
Motions to amend this Charter may be proposed by the Executive Committee or by the written petition of no fewer than ten (10) Senators.

SECTION 2
Such motions to amend must be discussed at two (2) consecutive meetings of the Senate before being brought to a vote.

SECTION 3
Such motions must be approved by two-thirds (2/3) of the total membership of the Senate.

SECTION 4
Approved amendments shall be submitted to the President for approval and recommendation to the Board of Trustees.
Moved by Trustee Cortés-Vázquez and seconded by Trustee Berger, the following resolution was unanimously adopted:

B. **College of Staten Island - Amendments to the Governance Plan:**

WHEREAS, The College of Staten Island’s Governance Plan was last amended by the Board of Trustees effective November 23, 2009; and

WHEREAS, The College of Staten Island has proposed amendments to its Governance Plan; now therefore be it

RESOLVED, That the proposed amendments to the Governance Plan of the College of Staten Island be adopted, effective May 8, 2018.

**EXPLANATION:** The proposed amendments to the Governance Plan of the College of Staten Island (“the College”) were approved on March 19, 2018 by referendum of the Instructional Staff conducted at the initiative of the President and are recommended by the President.

The amendments create several new Faculty Senate Committees, including the Academic Facilities Committee, the Academic Freedom Committee, the Academic Technology Committee, the Faculty Personnel Policy Committee, and Admissions Committee. They further would add a Facilities Committee to the Committees of the College Council.

Additionally, the amendments memorialize the existing schools and programs at the College, maintaining the Division of Humanities and Social Sciences and the Division of Science and Technology, while recognizing the Schools of Business, Education, and Health Sciences. They further identify the College’s Undergraduate Interdisciplinary Programs, which include African and African Diaspora Studies; American Studies; Certificate in Latin American, Caribbean, and Latina/o Studies; Disability Studies; International Studies; Science, Letters and Society; East Asian Studies; Women's, Gender, and Sexuality Studies; Computer Science/Mathematics; and Information Systems and Informatics.

Under the proposed amendments, the Library Department Faculty would be empowered to elect a Chair of the Library Appointments Committee if the Chief Librarian were ineligible to serve on that Committee. If the Chief Librarian were a member of the Executive Compensation Plan, the Chief would not be able to serve on that Committee.

The amendments also limit the number of members of the Faculty Senate to 54 to ensure orderly debate and efficient operations of the Senate, while providing for representation of each Department.
The amendments propose general election procedures for the Council, providing a schedule of elections and a plurality voting procedure to be used in selecting members of all committees of the Council and Faculty Senate, except for, most notably, Executive Committees of the Council and Senate. Under the voting procedures, open seats for each body would be filled by the person with the highest number of votes among the remaining eligible candidates.

Finally, the proposed amendments incorporate editorial changes to clarify the Plan’s provisions.

COLLEGE OF STATEN ISLAND
GOVERNANCE PLAN

PREAMBLE

The College of Staten Island (“CSI” or “College”) is a unit of The City University of New York (“CUNY” or “University”) under the jurisdiction of the Board of Trustees, its policies and bylaws, the collective bargaining agreements, and applicable laws/legal statutes. The College is an educational community that offers a full range of bachelor’s degree programs, master’s degrees in a number of liberal arts and sciences and professional disciplines, and, in selected fields, associate’s degrees that articulate with upper-division curricula. In addition, the College is a doctoral-degree-granting institution that also participates in the consortial doctoral programs offered by the CUNY Graduate Center.

Everyone participating in the College community means that everyone has important, legitimate, and respected roles and responsibilities in sustaining and furthering the goals of the College. This governance Plan (also referred to herein as Bylaws) intends was created in order to preserve the opportunity for voice and vote to the on behalf of all constituencies of the College, and to further the ideals of collegiate governance, which define institutions of higher learning. As a public, urban college, the College of Staten Island of The City University of New York believes that the intellectual, personal, ethical, professional, and civic development of students remains at the heart of its mission. Equally, the College must support the intellectual, and scholarly, and professional development of faculty and staff in order to advance the course of knowledge. As the only public institution of higher learning on Staten Island, it must serve the wider community by providing continuing education, community programs, cultural and artistic events, and athletic opportunities.

GOVERNANCE OF THE COLLEGE COMMUNITY
ARTICLE I. LEGISLATIVE BODIES
THE COLLEGE COUNCIL AND THE FACULTY SENATE

Section 1. The College Council:

Section 1a.: Establishment and Purpose

The College Council (“Council”) shall be responsible for furthering the general interests of the College community; for the preservation of academic freedom; for the committees that it supervises; for the convocation of the whole community in town meetings; for debate and recommendations on issues.
concerning College organization, institutional planning, and budget; and to receive and responding to information regarding larger educational and political issues affecting the College and University.

The operation of the Council shall be governed by the latest edition of ROBERT'S RULES OF ORDER, except where it conflicts with express provisions of the Governance Plan.

A quorum shall consist of more than half of the voting membership.

Seats for which vacancies exist shall not count for the purpose of computing a quorum.

Section 1ba. Council Membership

The Council shall consist of the following seventy-four members (“Members”).

(1) The fifty-four Members of the Faculty Senate: Members and alternates will be selected as described in (see Section 2ca). (Includes the College President (“President”), College Chief Academic Officer, and two Full Academic Deans designated by the President.)

(2) The seven-member Steering Committee of the Higher Education Officer’s series: members and alternates will be selected as described in Sections 4 and 1d(2). (See Section 3).

(3) The President of the Student Senate (or designee) and seven student representatives, elected by the student body (see Article IV). Student representatives shall serve for one-year terms. Election of alternates for the student representatives is recommended.

(4) Five additional Members of the College Administration selected by: the President. The President may also select alternates for these Members.

(5) Alternate members (“Alternates”) may be enfranchised as described in Section 1c(4).

Chief Academic Officer, Deans of Science and Technology and of Humanities and Social Sciences, and five additional administrators selected by the President.

Section 1bc. Eligibility Requirements and Election Proceedings for the Council and Other Governance Bodies

The following policies apply to all Governance Bodies described herein or created pursuant to this Governance Plan, unless stated otherwise.

(a1) All full-time members of the instructional staff, except those serving in visiting or substitute titles, and those on retirement leave, and those identified in paragraph (2) of this section, are eligible to serve and to vote participate in the elections.

(b2) A member of the instructional staff who has received a notice of non-reappointment or submitted a resignation shall not be eligible to serve or to participate in the election procedures.

(c3) Student representatives on the Council, and on committees of the Council or Faculty Senate must have a minimum grade point average of 2.50 at the time of their election and during their terms of office.

(4) When Governance Bodies require or allow Alternates, these shall be selected in the same manner as Members (by election or appointment). An Alternate is authorized to vote at a meeting only when requested to do so by a Member (who is unable to vote at the meeting), or by the Chair or Convener if necessary, unless the given body has a different procedure. The Member or Alternate must notify the Chair or Convener of the substitution.

(5d) Elections shall occur in May of each year for vacancies anticipated in the following academic year except that elections for student representatives shall occur when Student Government...
elected by leaves, retirements, resignations, terminations, or failure to maintain eligibility requirements shall be filled by Alternates, when possible, selected as described in Sections 1b, 2c, 1c(4) and/or 1d(2). In the absence of an Alternate, a new member shall be selected by the same procedure used for the original Member, special election and/or designation, in accordance with the procedure used to fill the position formerly occupied by the Council member.

(e) Vacancies in the Council Membership (including Faculty Senate members) created by leaves, retirements, resignations, terminations, or failure to maintain eligibility requirements shall be filled by Alternates, when possible, selected as described in Sections 1b, 2c, 1c(4) and/or 1d(2). In the absence of an Alternate, a new member shall be selected by the same procedure used for the original Member, special election and/or designation, in accordance with the procedure used to fill the position formerly occupied by the Council member.

(f) Elections shall be supervised by the Committee on Organization of the College Council (see below).

(g) Council members may be recalled by a vote of two-thirds of the constituency they represent. A vacancy created by such recall shall be filled in accordance with the provisions of paragraph (d5) of this section.

Section 1d. Election Procedures for the Council and other Governance Bodies

(1) Elections shall occur in the spring semester of each academic year for vacancies anticipated in the following semester, except that elections for student representatives shall occur when Student Government elections are held and elections for academic Department representatives shall occur when Departmental elections for Chair and/or appointments committees are held in accordance with Sections 2a(4) and 2b(2). Elections will be effective the first day of the following fall semester.

(2) When selecting members of Governance Bodies by election, the following plurality-voting procedures will be used, except for the Executive Committees of the Council and Faculty Senate, or if stated otherwise.

(2.1) For each body, after votes are tallied, each open seat will be filled by the person with the highest number of votes among the remaining (not yet elected) eligible candidates. Alternates shall be selected from the list of candidates still remaining, using the same procedure.

(2.2) If there are ties, a runoff election will be held as soon as possible.

(2.3) If additional Members or Alternates are needed, a new election will be held as soon as possible.

(2.4) Any problems that arise will be resolved by the appropriate Executive Committee (Council or Faculty Senate). Vacancies may be filled on an interim basis by the appropriate Executive Committee.

(3) Elections shall be supervised by the Committee on Organization (Section 1g(1)), unless stated otherwise. (h) Elected delegates to the Faculty Senate and the Steering Committee of the Higher Education Officers shall include alternates to serve in the absence of the official representative. Alternates for the departmental chair and departmental representatives shall be elected in each department. Alternates are to be informed in a timely manner to attend and vote in the Council and Senate in the event of an absence of a representative and are urged to attend all other meetings without vote and without counting as part of the whole number for the purpose of determining whether a quorum is present or a majority have approved an action.

Section 1gc. Organization and Meetings of the College Council

(2) The College Council shall meet at least once a month during the fall and spring semesters, academic year and/or more often as its business requires.

(3b) A special meeting may be called either upon petition to the Executive Committee of the College Council by at least 20% of the membership of the body, or by the President. A petition shall state the purpose of the meeting.

(4c) A quorum is a majority (more than half) of the whole membership, notwithstanding absences and vacancies. A quorum is necessary to conduct a meeting, carry a motion, or take any action.

(5) The College Council shall devise and adopt its own bylaws, consistent with the provisions of the Governance Plan, and the applicable the bylaws and policies of the CUNY Board of Trustees, and the policies of the Board.

(6) Meetings of the Council may be audio- or video-recorded. In addition to actions taken, minutes of the proceedings may include transcripts or summaries of selected discussions.

Section 1f. Executive Committee of the Council

(d) Upon approval of the Governance Plan by the Board of Trustees, the Executive Committee of the current College Council shall serve as an organization committee, and shall move with deliberate speed to develop procedures to assume responsibility for the development of procedures to implement the provisions of this document.

(1) Selection:

(e) There shall be an Executive Committee the members of which shall be elected by and from the membership of the College Council. Each member is to be elected for a two-year term. The election process shall occur at the organizational meeting of the Council’s first meeting of the academic year, to be held in September, or as soon as possible thereafter. The composition is as follows:

Chairperson
Vice Chairperson
Secretary
Two members serving at-large (elected in alternate years)
Chairperson of the Faculty Senate, ex-officio with vote, elected in the Faculty Senate (Section 2f(1))

Except for the Chair of the Faculty Senate, members are elected in the order above and take office immediately. To be elected, a candidate must receive a majority of the votes of the whole Council membership, notwithstanding absences and vacancies. Repeated or runoff elections will be held if necessary.

Terms: Terms shall be staggered on the adoption of this charter with the length of term for the at-large representative initially set at one year.

(2) Duties of the Executive Committee:

(2.1) To carry out the business of the College Council between meetings.
(2.2) To implement resolutions, policy statements, and recommendations of the College Council.
(2.3) To prepare an agenda for the approval of the College Council and to provide minutes of meetings.
(2.4) To consult with the President on a monthly basis with regard to general College business and the selection of search committees for members of the Executive Pay Compensation Plan. Report on these consultations in the Council.
(2.5) To consult with the Chief Academic Officer regarding matters of general
academic interest. Report on these consultations in the Council.

(2.6) Convene Council committees whose chair has not yet been selected or cannot perform her/his duties.

(2.7) At its option, appoint a Parliamentarian who may vote only if already a voting member of the Council. The Parliamentarian shall use the latest edition of Robert’s Rules of Order, Newly Revised to advise the Council on questions of procedure.

(3) Duties of Members of the Executive Committee:

Officers:

(a3.1) The Chairperson shall preside over the College Council and its Executive Committee, and represent the Council to all groups, both within and outside the College.

(b3.2) The Vice Chairperson shall preside over the College Council in the absence of the Chairperson, and, in the event that the Chairperson cannot continue in office, shall assume the position of Chair. The Vice Chairperson shall ensure that the standing committees of the Council meet regularly and perform their duties. In the absence of a designated committee chair, the Vice Chair shall act as convener, without vote.

(3.3e) The Secretary shall take the minutes of the College Council and Executive Committee meetings; to conduct Executive Committee correspondence at the direction of the Executive Committee, and to preside over the College Council in the absence of the Chairperson and Vice Chairperson. In the absence of the Secretary, one of the at-large members of the Executive Committee shall fulfill these duties.

Section 1g.(f) Committees of the College Council

All committee members shall serve three-year terms, unless otherwise noted, and except that student committee members shall serve one-year terms. All committee members are eligible for re-election unless otherwise noted.

None of the Council committees are policy-making bodies, which means that all recommendations by the committees regarding College policy are either advisory, or must be forwarded to the Council, or other governance body, for evaluation and consideration before further action.

When needed, Alternates will be selected as described in Sections 1d(2) and/or 1c(4) and may be enfranchised as described in Section 1c(4).

(1) Committee on Organization

(1.1) Purpose:

(1.1.1) Solicit nominations and conduct elections for Members and Alternates of the following, using appropriate voting procedures (see Sections 1c and 1d): To oversee the operation of the Charter and bylaws of the governance of the College.

To solicit nominations for elected positions (1.1.1.a) All elected bodies enumerated in this Governance Plan except for those within Departments (Article III) and the Student Government (Article IV), including committees mandated by CUNY (Article VI), To conduct elections for Council and Committee positions.

(1.1.1.b) Ad hoc elected committees established by the College Council or Faculty Senate.
CSI representatives to the CUNY University Faculty Senate (Section 3).

(1.1.2) Oversee and facilitate elections, verify eligibility of voters and candidates, and ensure that the seats in the Council, the Faculty Senate, and their respective committees, are filled in accordance with the current Governance Plan.

(1.1.3) Maintain records of nominations, votes, and election participation, and summarize them in a report to the Executive Committee of the Council at least once each year.

(1.1.4) Oversee a Council/Faculty Senate website, accessible to all members of the college community which includes links to notices of deadlines for nominations and voting, nomination forms, information on election-candidate eligibility, names of current members and chairs of Governance Bodies, with their term expiration dates, and items submitted for posting by the Executive Committees of the Council or Faculty Senate or the Chairs of governance committees. To recommend the membership composition of Council Committees.

To solicit nominations for Committees enumerated in Article V. (1.2) Membership:

Five members to be elected from the College community by the College Council. Chair to be elected by the Committee on Organization.

Support for the activities of the committee (such as dissemination of election materials and website maintenance) shall be provided by the Office of the President.

(2) Bylaws Committee

(2.1) Purpose:

(2.1.1) To conduct ongoing periodic reviews of the Governance Plan of the College and to recommend revisions and bylaw changes to the Plan.

(2.1.2) To develop procedures for recommendations on the transformation of existing departments, and creation of new departments, and modification of the College’s division or school structure, in conjunction with the Institutional Planning Committee. Develop guidelines or templates for the preparation of proposals for recommendations on the creation, modification, or dissolution of academic units.

(2.2) Membership:

- Four members to be elected at large; Chairs of the College Council, ex officio with vote, Chair of the Bylaws Committee, Chair of the Faculty Senate, ex officio with vote, a Co-Chair of the Higher Education Officer Steering Committee, ex officio with vote, (to be selected by that committee);
- Two members appointed by the President;
- One student selected by the Student Senate and approved by the President;
- Four members elected at large by and from the full-time instructional staff.

(3) Administrative Review and Evaluation Committee

(3.1) Purpose:
In consultation with the Executive Committee of the Council, t—To conduct ongoing evaluation of administrative posts and their incumbents and report the confidential findings to the Executive Committee of the Council and appropriate supervisors.

(3.2) Membership:
Five members elected at large by and from the full-time instructional staff. Chair to be elected by the Administrative Review and Evaluation Committee.

(4) Institutional Planning Committee
(4.1) Purpose:
Review and assess the mission, goals, and strategic plans of the College; substantial and recommend changes in academic offerings and new educational programs, proposals for the creation, reorganization, or dissolution of centers, Departments, Schools, Divisions, or new types of academic units; and major administrative initiatives in finance, technology, economic development, enrollment management, community relations, student affairs, and institutional advancement.

(4.2) Membership:
(4.2.1) The President, Chair.
(4.2.2) Six faculty members to be elected at large elected by and from the full-time faculty, with at least three from each per Department and at most no more than one from each per Division or School.
(4.2.3) Five members appointed by the President. Chair: The President.

(5) Budget Committee
(5.1) Purpose:
To work with the Administration on the formulation of the budget request; to advise on priorities for expenditure and to propose reallocation as necessary; to report to the College Council about budget and fiscal issues affecting the College and the University.

(5.2) Membership:
Five members to be appointed by the Council Executive Committee. Chair appointed from the Committee membership by the Executive Committee.

(6) Facilities Committee
(6.1) Purpose:
Make recommendations to the College Administration regarding current conditions of campus facilities and their utilization. Participate in the planning for expansion or reconfiguration of campus facilities.

(6.2) Membership:
Vice President of Finance and Administration.
Two members appointed by the President.
One member elected by and from the Higher Education Officer Series.
One student elected by the Student Senate and approved by the College President.
Members of the Academic Facilities Committee (Section 2h(5)).
Chair of the Academic Facilities Committee (Section 2h(5)) to chair Facilities Committee.
Section 2. The Faculty Senate: Establishment and Purpose

Section 2a. Purpose

The Faculty Senate shall be responsible for the principal academic policy decisions of the College including admissions criteria, academic programs, degree requirements, and graduation requirements, and shall participate in decisions on Departmental reorganizations, and academic reorganizations at the college, division, or school level. The faculty consists of all full-time members of the instructional staff serving in the titles of professor, associate professor, assistant professor, instructor, and lecturer. Recommendations from the Faculty Senate regarding educational matters shall be forwarded to the College Council for information and/or to the Administration for action and/or implementation, as appropriate.

Section 2b. Faculty and Academic Units

The following definitions are used throughout this Governance Plan.

(2) An academic unit is a group of Faculty Members within the College who have curricular and/or scholarly responsibilities. The academic units of the College include the following:

- "Department": The unit to which each Faculty Member is appointed and considered for promotion and tenure or a certificate of continuous employment. Responsible for developing, teaching, and assessing a curriculum leading to one or more degrees and/or certificates. Headed by an elected Chair (except for the Library Department), and having a specific organization and duties as enumerated in Article III. 
- "Departmental or Interdisciplinary Program": A set of Faculty Members from one or more Departments who are responsible for developing, teaching, and assessing a curriculum that may lead to degrees and/or certificates. No formal role in faculty appointment, tenure, and promotion. Headed by an elected or appointed Director.
- "Division": A collection of Departments with a broad but related array of disciplines, with an emphasis on the liberal arts and/or sciences. Headed by a Dean with a faculty appointment at CSI.

(1) "Faculty Members" (also referred to as "full-time faculty") The faculty consists of all full-time members of the instructional staff serving in the titles of distinguished professor, professor, associate professor, assistant professor, clinical professor, instructor, distinguished lecturer, and/or lecturer. A quorum shall consist of more than half of the voting membership. Seats for which vacancies exist shall not count for the purpose of computing a quorum.

(2) An academic unit is a group of Faculty Members within the College who have curricular and/or scholarly responsibilities. The academic units of the College include the following:

- "Department": The unit to which each Faculty Member is appointed and considered for promotion and tenure or a certificate of continuous employment. Responsible for developing, teaching, and assessing a curriculum leading to one or more degrees and/or certificates. Headed by an elected Chair (except for the Library Department; see Article III, Section 2f), and having a specific organization and duties as enumerated in Article III. The Chief Librarian is appointed by the President (Article III, Section 2f).
- "Departmental or Interdisciplinary Program": A set of Faculty Members from one or more Departments who are responsible for developing, teaching, and assessing a curriculum that may lead to degrees and/or certificates. No formal role in faculty appointment, tenure, and promotion. Headed by an elected or appointed Director.
- "Division": A collection of Departments with a broad but related array of disciplines, with an emphasis on the liberal arts and/or sciences. Headed by a Dean with a faculty appointment at CSI.
- "School": A set of one or more Departments with a specific focus or theme, often
associated with a profession, or related by similar accreditation needs. Headed by a Dean with a faculty appointment at CSI.

If additional types of academic units are approved, this list will be updated to reflect the changes.

(3) Divisions, Schools, and Programs

The two divisions are: **Division of Humanities and Social Sciences**: Business; Education; (the Departments of English/World Literature; History; Media Culture; Modern Languages; Performing and Creative Arts; Philosophy; Political Science and Global Affairs; Economics, and Philosophy; Psychology; Sociology and Anthropology; and Social Work; World Languages and Literatures; Student Services).

**Division of Science and Technology**: (the Departments of Biology; Chemistry; Computer Science; Engineering Science and Physics; and Library; Mathematics; Nursing).

When new departments are established they shall be assigned to a division or if abolished, removed therefrom.

**School of Business** (the Departments of Accounting and Finance, Economics, Management, and Marketing).

**School of Education** (the Departments of Curriculum and Instruction and Educational Studies).

**School of Health Sciences** (the Departments of Nursing, Physical Therapy, and Social Work).

To enable representation on governance bodies, the Library Department will be treated as a member of the Division of Science and Technology.

When changes in academic units are approved, this list will be updated to reflect the changes.

(4) The Undergraduate Interdisciplinary Programs are African and African Diaspora Studies; American Studies; Certificate in Latin American, Caribbean, and Latina/o Studies; Disability Studies; International Studies; Science, Letters and Society; East Asian Studies; Women's, Gender, and Sexuality Studies; Computer Science/Mathematics; and Information Systems and Informatics.

When interdisciplinary program changes are approved, this list will be updated to reflect the changes.

Section 2ca. Faculty Senate Membership

(1) For each Department, including the Library Department, one Departmental Representative elected by and from the Department faculty for a three-year term. Election of an Alternate for each is recommended.

(1) One full-time Faculty Member elected by and from the Directors of the Undergraduate Interdisciplinary Programs, elected for a three-year term. The elected individual may not continue to serve in this position if, during the term of office, the individual ceases to serve as a Director. Chairs of academic departments, and one representative elected by each department, to serve for three-year terms.

(2) A cohort of Faculty Members-at-large elected by and from the full-time faculty for three-year terms. The cohort size plus the number of Departments shall total forty-five. At least one-fifth of the members shall be from the Division of Humanities and Social Sciences, at least one-fifth shall be from the Division of Science and Technology, and at least one-fifth shall be from the faculty from the Schools.

The two divisions are: **Division of Humanities and Social Sciences**: Business; Education; English/World Literature; History; Media Culture; Modern Languages; Performing & Creative Arts; Political Science, Economics, and Philosophy; Psychology.
Sociology, Anthropology, and Social Work; Student Services.
Division of Science and Technology: Biology; Chemistry; Computer Science; Engineering Science and Physics; Library; Mathematics; Nursing.
When new departments are established they shall be assigned to a division or if abolished, removed therefrom.

(3)(4) Two employees serving members-at-large elected by and from the full-time employees serving in titles in the College Laboratory Technician series elected by all full-time employees serving in titles in the College Laboratory Technician series to serve for three-year terms.

(4)(5) Two teaching adjunct faculty members elected by and from the adjunct faculty for one-year terms. All teaching adjunct members of the instructional staff are eligible to serve as representatives of the adjunct staff provided they remain active members of the adjunct teaching staff, and do not hold full-time titles at the College.

(6) The President, ex officio with vote.

(7) The Chief Academic Officer, ex officio with vote.

(8) and the Two divisional of the full Academic Deans who head the Divisions and Schools, ex officio with vote, to be designated by the President. The remaining Academic Deans shall serve ex officio without vote, and may serve as Alternates for the voting Deans, as described in Section 1c(4).

(5)(9) For members in categories (2)-(5), Alternates will be elected as described in Section 1d(2). Alternates may be enfranchised as described in Section 1c(4).

Section 2bd. Eligibility and Timing of Elections and Eligibility

(1) Elections for Departmental representatives and alternates shall occur when spring semester elections are held for Department Chairs and/or appointments committees (Article III, Sections 2a and 2b) and are effective the first day of the following fall semester, shall coincide with elections for Chairpersons.

(2) General elections shall occur in the spring semester and are effective the first day of the following fall semester. At large elections shall occur in May of the preceding academic year.

(3)(2) Faculty Members on visiting or substitute lines and faculty on retirement leave are ineligible to vote or hold office.

(4)(3) A Faculty Member of the faculty who has received a notice of non-reappointment submitted a resignation shall not be eligible to participate in the election procedure, vote or hold office.

Section 2ec. Organization and Meetings of the Faculty Senate

The College Faculty Senate shall devise and adopt its own Bylaws, consistent with the provisions of the Governance Plan, the bylaws of the Board of Trustees, and the policies of the Board.

Upon approval of the Governance Plan by the Board of Trustees, the current Executive Committee of the general faculty shall serve as an organization committee, and shall move with deliberate speed to develop procedures to assume responsibility for the development of procedures to implement the provisions of this document.

(4) The operation of the Faculty Senate shall be governed by the latest edition of Robert’s Rules of Order, Newly Revised, except where it conflicts with express The College Faculty Senate shall devise and adopt its own Bylaws, consistent with the provisions of the Governance Plan or the laws of the State of New York, the bylaws of the Board of Trustees, and the policies of the Board.

(2)(1)
Meetings of the Faculty Senate shall occur be held monthly during the academic year fall and spring semesters, or more often as its business requires. Meeting dates and times will be coordinated with College Council meetings where possible. A special meeting may be called either upon petition to the Faculty Senate Executive Committee by at least 20% of the membership of the body, or by the President. A petition shall state the purpose of the meeting.

Upon approval of the Governance Plan by the Board of Trustees, the current Executive Committee of the general faculty shall serve as an organization committee, and shall move with deliberate speed to develop procedures to assume responsibility for the development of procedures to implement the provisions of this document.

A quorum is a majority (more than half) of the whole membership, notwithstanding absences and vacancies. A quorum is necessary to conduct a meeting, carry a motion, or take any action.

The College Faculty Senate shall may devise and adopt its own bylaws, consistent with the provisions of the Governance Plan and, the bylaws and policies of the Board of Trustees, and the policies of the Board.

Meetings of the Senate may be audio- or video-recorded. In addition to actions taken, minutes of the proceedings may include transcripts or summaries of selected discussions.

Section 2f. Executive Committee of the Faculty Senate

Selection:
There shall be a Faculty Senate Executive Committee, with members elected by and from the Senate for two-year terms at the organizational first meeting of the Senate in September of the academic year, to be held in September or as soon as possible thereafter. The Executive Committee shall consist of:

A Chair
A Vice Chair
A Secretary
One at large

Members are elected in the order above, and take office immediately. To be elected, a candidate must receive a majority of the votes of the whole Faculty Senate membership. Repeated or runoff elections will be held if necessary.

Duties of the Executive Committee:

(2.1) Carry out the business of the Faculty Senate between meetings.
(2.2) Review curriculum proposals and other resolutions or recommendations for the Faculty Senate.
(2.3) Take appropriate action on resolutions, policy statements, and recommendations of the Senate.
(2.4) Prepare agendas and minutes for Faculty Senate meetings, for approval by the Senate. The Chairperson will preside over the meetings of the Senate and represent the faculty to groups within and without the College as needed. The Executive Committee shall prepare the agenda for the Senate, shall consult with the Chief Academic Officer and other academic officials on a monthly basis. Report on these consultations in the Faculty Senate, shall review curriculum proposals, and shall provide minutes of decisions taken by the Senate.
(2.6) Convene Faculty Senate committees whose chair has not yet been selected or is absent. (2.7) May appoint a Parliamentarian, who may vote only if already a voting member.
(3) Duties of the Members of the Executive Committee:

(3.1) The Chair shall preside over the meetings of the Senate and represent the faculty to groups within and outside of the College.

(3.2) The Vice Chair shall preside over the Faculty Senate in the absence of the Chair, and, in the event that the Chair cannot continue in office, shall assume the position of Chair. The Vice Chair shall ensure that Faculty Senate committees meet regularly and perform their duties. In the absence of a designated committee chair, the Vice Chair shall act as convener.

(3.3) The Secretary shall take the minutes of the Faculty Senate and Executive Committee meetings, conduct Executive Committee correspondence at the direction of the Committee, and preside over the Faculty Senate in the absence of the Chair and Vice Chair. In the absence of the Secretary, the member-at-large shall fulfill these duties. The Executive Committee shall prepare the agenda for the Senate, shall consult with the Chief Academic Officer and other academic officials, shall review curriculum proposals, and shall provide minutes of decisions taken by the Senate.

Meetings of the Faculty Senate shall occur monthly during the academic year or more often as its business requires. Meeting dates and times will be coordinated with College Council meetings where possible. A special meeting may be called either upon petition to the Executive Committee by at least 20% of the membership of the body, or by the President. A petition shall state the purpose of the meeting.

Section 2q. d. Committees of the Faculty Senate

Admissions Committee

Purpose: The Admissions Committee shall consider all matters affecting the admission of students to the College.

Membership: 1. Six faculty to be elected at large, with at least two from each division for a three-year term.
2. Chair to be elected from members of the Committee.
3. Three Staff members (without vote) The Director of Admissions
   The Director of Testing
   The Director of Advisement

Curriculum Committees of the Faculty Senate

The Faculty Senate is the primary body responsible for formulating policy on academic matters and, in particular, curriculum. To facilitate its work on curriculum, it employs several committees. Decisions reached by the curriculum committees are forwarded to the Executive Committee of the Faculty Senate for review of, presentation to, and action by the Faculty Senate. Approved items are forwarded to the administration for action and/or implementation.

The College Faculty Senate Curriculum Committees (“Curriculum Committees”) shall review, evaluate, and make recommendations concerning all departmental and interdepartmental undergraduate programs including majors, minors, pre-majors, and concentrations, and the courses within such programs. All departmental-curricular-programs-proposals shall originate in the appropriate
Department or program, including the Macaulay Honors College and Verrazano School. Each Division or School may create internal bodies to forward items from Departments to the appropriate Curriculum Committee of the Faculty Senate. Interdisciplinary courses and programs shall be considered by all involved Departments and appropriate subcommittees.

All Curriculum Committee members shall serve three-year terms, unless otherwise noted, except that student members shall serve one-year terms. All members are eligible for re-election unless otherwise noted. None of the Faculty Senate Curriculum Committees are policy-making bodies, and all recommendations made by such Curriculum Committees are subject to review for further action in accordance with the Governance Plan; that is, all recommendations from Decisions reached by the Curriculum Committees regarding curriculum or policy are must be forwarded to the Executive Committee of the Faculty Senate for evaluation and consideration, and for any further action.

When needed, Alternates will be selected as described in Sections 1d(2) and/or 1c(4) and may be enfranchised as described in Section 1c(4) presentation to and action by the Faculty Senate.

(1A) General Education Committee

(1.1) Purpose:
Review, The General Education Committee shall recommend, evaluate, and make review recommendations concerning all College-wide curricular requirements including the courses that satisfy such requirements. May recommend policies on general education.

(1.2) Membership:
(1.2.1) The Chair shall be the Chief Academic Officer or a designee selected from faculty appointed to academic departments, elected by and from the General Education Committee at the first meeting of the fall semester.

(1.2.2) One representative from each academic Department that chooses to have a member, elected for a one-year term. This election should be made prior to the end of the previous spring semester so that a representative can be in place for the first meeting in the fall and the committee membership is clearly defined.

(1.2.3) One member elected by the Directors of the Undergraduate Interdisciplinary Programs from the full-time faculty. One faculty member elected in each academic department for a three-year term.

(1.2.4) One undergraduate student elected for a one-year term by the College Council-Student Senate and approved by the Provost for a one-year term.

(2B) Undergraduate Curriculum Committee

(2.1) Purpose:
Review, The Undergraduate Curriculum Committee shall recommend, evaluate, and make review recommendations concerning all departmental, interdepartmental, and interdisciplinary undergraduate programs including majors, minors, pre-majors, certificates, and concentrations, and the courses within such programs. All departmental programs curricular proposals shall originate in the appropriate Department or program.

(2.2) Membership:
(2.2.1) The Chair shall be elected by and from the committee at the first
(2.2.2) Each Divisional Academic Dean who shall serve as Co-Chair, heading a Division or School, _ex officio_, without vote.

(2.2.3) Associate Provost overseeing undergraduate studies, or Provost's designee, _ex officio_, without vote.

(2.2.4) One representative from each academic Department that chooses to have a member, elected for a one-year term. This election should be made prior to the end of the previous spring semester so that a representative can be in place for the first meeting in the fall and the committee membership is clearly defined. One faculty member elected in each academic department for a three-year term.

(3.2.5) Two representatives. One member elected by the coordinators, Directors of the Undergraduate Interdisciplinary Programs from the full-time faculty.

(4.2.6) One undergraduate student member elected for a one-year term by the College Council/Student Senate and approved by the Provost for a one-year term.

(3C) Graduate Studies Committee

(3.1) **Purpose:**

The Graduate Studies Committee shall review, evaluate, and make recommendations concerning all graduate programs and courses. Departmental Programs shall originate in the appropriate Department or program. In addition, the Graduate Studies Committee shall consider all matters affecting the academic standing of graduate students at the College. Decisions related to individual students are final.

(3.2) **Membership:**

(3.2.1) The Chair shall be elected by and from the Graduate Studies Committee at the first meeting of the fall semester.

(3.2.2) Membership shall be composed of Coordinators of graduate programs.

(3.2.3) One faculty member _ex officio_ from the Library elected by the full-time faculty.

(3.2.4) One graduate student elected by the Faculty Senate (one-year term).

(3.2.5) Associate Provost overseeing graduate studies, or Provost's designee, _ex officio_, without vote.

(3.2.6) Divisional Academic Dean heading a Division or School, _ex officio_, without vote.

(4) One graduate student elected by the College Council for a one-year term.

Section 2hd. Other Committees of the Faculty Senate

All committee members shall serve three-year terms, unless otherwise noted, except that student members shall serve one-year terms. All members are eligible for re-election unless otherwise noted.

None of the Faculty Senate committees are policy-making bodies, and all recommendations made by
such committees are subject to review for further action in accordance with the Governance Plan, except that decisions related to individual students are final; that is, all recommendations by the committees regarding College policy are either advisory or must be forwarded to the Faculty Senate, or other governance body, for evaluation and consideration and for any further action.

When needed, Alternates will be selected as described in Sections 1d(2) or 1c(4) and may be enfranchised as described in Section 1c(4).

(1) Admissions Committee

(1.1) Purpose:
The Admissions Committee shall consider all matters affecting the admission of students to the College.

(1.2) Membership:

(1.2.1) The Chair shall be elected by and from the Admissions Committee at the first meeting of the fall semester.

(1.2.2) From each Division and School, one representative elected from the full-time faculty of that unit and by the full-time faculty.

(1.2.3) Six faculty members to be elected at-large elected, with at least two from each division for a three-year term, by and from the full-time faculty.

(1.2.4) Vice President overseeing enrollment management, ex officio, without vote.

(1.2.5) Three Staff members, ex officio, (without vote) The Director of Admissions, The Director of Testing, The Director of Advisement.

(2) Course and Standing Committee

(2.1) Purpose:
The Course and Standing Committee shall consider all matters affecting the academic standing of undergraduate students at the College. Decisions relating to individual students are final.

(2.2) Membership:

(2.2.1) The Chair shall be elected by and from the Course and Standing Committee at the first meeting of the fall semester.

(2.2.2) Two representatives from each Division and one representative from each School, elected from the full-time faculty of that unit by the full-time faculty.

(2.2.3) Six members-at-large elected by and from the full-time faculty.

(2.2.4) Of the members in categories (2.2.1), (2.2.2), and (2.2.3) combined, there shall be at most one from any Department.

(2.2.5) One undergraduate student elected for a one-year term by the Student Senate and approved by the Provost.

(2.2.6) One representative from the Registrar’s office, ex officio, with vote.

(2.2.7) Associate Provost overseeing undergraduate studies, ex officio, without vote. The Committee shall consist of the Chief Academic Officer or a designee who is a member of the faculty serving as Chairperson (ex officio) without vote. One member shall be a member of the staff of.
(42) **Library Committee**

**Purpose:**

The Library Committee shall consider policy and serve as an advisory to the Chief Librarian on policies related to the Library.

**Membership:**

- (3.2.1) Chair and Convener: The Chief Librarian
- (3.2.2) One faculty member selected by and from each Department for a three-year term
- (3.2.3) One undergraduate student elected for a one-year term by the Student Senate and approved by the Provost
- (3.2.4) One graduate student selected for a one-year term by the Graduate Studies Committee and approved by the Provost
- (3.2.5) One member elected by the Directors of all Interdisciplinary Programs from the full-time faculty

(54) **Research Committee**

**Purpose:**

Review and assess and recommend directions for research development, and to advise the Administration about ways to encourage and expand research opportunities.

**Membership:**

- (4.2.1) The Chair shall be elected by and from the Research Committee at the first meeting of the fall semester.
- (4.2.2) Two representatives from each Division and one representative from each School elected from the full-time faculty of that unit by the full-time faculty.
- (4.2.3) Two members-at-large elected by and from the full-time faculty. Six faculty to be elected at-large with three from each division for three-year terms. Chair to be elected by membership.

(5) **Academic Facilities Committee**

**Purpose:**

Advise the College Council Facilities Committee of faculty requirements for teaching, research, office space, and related facility matters. Members are also on the College Council Facilities Committee.

**Membership:**

- (5.2.1) The Chair shall be elected by and from the Academic Facilities Committee at the first meeting of the fall semester.
- (5.2.2) From each Division and School, one representative elected from the full-time faculty of that unit by the full-time faculty.
- (5.2.3) Four members-at-large elected by and from the full-time faculty.

(6) **Academic Freedom Committee**

**Purpose:**

As stated in the 1940 Statement of Principles on Academic Freedom of the American Association of University Professors, adopted by the University’s Administrative Council on June 8, 1946, “to promote public understanding and support of academic freedom and tenure and agreement upon procedures and to assure them” in the College and University. Consistent with these purposes,
the Academic Freedom Committee will serve as a resource to the College community and may submit reports and recommendations to the Executive Committee of the Faculty Senate.

(6.2) Membership:
Five full-time faculty members holding the rank of tenured full professor appointed by the Executive Committee of the Faculty Senate.
Chair to be elected by the Committee.

(7) Academic Technology Committee

(7.1) Purpose:
Consider all matters related to the academic technology needs of faculty and students. Serves as liaison to CUNY-wide instructional technology committee.

(7.2) Membership:
(7.2.1) The Chair shall be elected by and from the Academic Technology Committee at the first meeting of the fall semester.
(7.2.2) The Chief Technology Officer, ex officio, with vote.
(7.2.3) Four members-at-large elected by and from the full-time faculty.
(7.2.4) One student elected by the Student Senate and approved by the Provost.

(8) Faculty Personnel Policy Committee

(8.1) Purpose:
The Faculty Personnel Policy Committee shall serve as the primary faculty consultative body to the Faculty Senate on matters related to personnel policies and practices. It is responsible for generating proposals for consideration concerning institutional policies and procedures that best support the work of the faculty at the College. The Faculty Personnel Policy Committee is subordinate to the Faculty Senate, and, as such, all policies and regulations recommended by the Faculty Personnel Policies Committee shall be presented to the Faculty Senate for approval, except for those matters that are specifically delegated to the Committee.

(8.2) Membership:
(8.2.1) The Chair shall be elected by and from the committee at the first meeting of the fall semester.
(8.2.2) The Chief Academic Officer, or designee.
(8.2.3) Two tenured full or associate professors from each of the Divisions, and one tenured full or associate professor from each School, each elected from the full-time faculty of that unit by the full-time faculty for three-year terms.
(8.3.4) One member from the Faculty Senate elected by the Faculty Senate for a three-year term.
(8.3.5) One member elected annually by and from the College Personnel and Budget Committee, who may be one of the previously listed members.

Section 3: Election of Representatives to the University Faculty Senate Representatives

The College of Staten Island shall elect a delegation, including Alternates, to the University Faculty Senate.
Senate of CUNY, the faculty governance body for academic matters of University-wide concern. The size of the delegation is to be determined by regulations of the University Faculty Senate. Full-time faculty elected to the University Faculty Senate should be tenured or serving in tenure-eligible titles and shall serve in staggered three-year terms. Membership: Full-time faculty elected to the University Faculty Senate shall serve in staggered three-year terms. Alternates shall be chosen from the recipients of the next highest vote after the election of delegates. The individual elected to represent the College Laboratory Technician series, adjunct faculty, and/or substitute faculty shall serve a one-year term. An alternate shall be chosen from the recipient of the next highest vote following the election of a delegate.

Section 4. The Higher Education Officer (HEO) Steering Committee

(4.1) **Purpose:**

The Higher Education Officer (HEO) series Steering Committee shall call and conduct meetings, coordinate HEO-series activities, establish ad hoc committees, receive and distribute to all employees in the HEO series (HEOs) reports of its committees, and serve as a vehicle for bringing HEO concerns to the President, College Council, and other appropriate College constituencies.

(4.2) **Membership:**

The Higher Education Officer (HEO) series Steering Committee shall be composed of seven elected members elected by and from the HEO-series staff, for staggered three-year terms, to be staggered in accordance with procedures to be developed by the organizational committee described in Section 1c (f)(1). Two Co-Chairs shall be elected by the Committee each academic year. Alternates shall be elected at the same time as Steering Committee Members, to act as substitutes on the Council and other committees when needed.

Section 5. Meeting of the College Community

A special meeting of the College community may be called either upon petition to the Executive Committee of the College Council by at least 10% of the instructional staff, or by the President. A petition shall state the purpose of the meeting.

**ARTICLE II. PERSONNEL AND BUDGET COMMITTEE AND THE APPEALS COMMITTEE**

**Section 1A. College Personnel and Budget Committee**

**Section 1a. Composition**

The College Personnel and Budget Committee shall receive recommendations for appointment, reappointment, reappointment with tenure, certificate of continuous employment, and promotion for members of the instructional staff in the titles of professor, associate professor, assistant professor, instructor, lecturer, and titles in the College Laboratory Technician series, and shall recommend action thereon to the President. It shall also hear appeals from negative Departmental recommendations. The Committee may also recommend to the President special salary increments. The Committee shall also make recommendations on the annual College Budget Request prepared by the President.
President shall consider these decisions in making recommendations on such matters to the Board.

Section 1b. Membership

(1) Voting members: There shall be a College-wide Personnel and Budget Committee composed of the elected Chairpersons of the academic Deaprtments and, the Chair of the Library Department Appointments Committee, and the Chairperson of the Department of Student Services as voting members.

(2) Non-voting members: The President, the Chief Academic Officer, and each of the other full academic Deans heading a Division or School. The President or, in the absence of the President, the Chief Academic Officer shall serve as Chairperson of the Committee.

Section 21c. Functions, Responsibilities, Meetings and Procedures

The Committee shall receive recommendations for appointment, reappointment, reappointment with tenure, certificate of continuous employment, and promotion for members of the instructional staff in the titles of professor, associate professor, assistant professor, instructor, lecturer, and titles in the College Laboratory Technician series, and shall recommend action thereon to the President. It shall also hear appeals from negative departmental recommendations. The Committee may also recommend to the President special salary increments. The President shall consider these decisions in making recommendations on such matters to the Board.

(1) Minutes of the proceedings of the Committee shall be kept. Proceedings of the Committee shall be governed by the latest edition of ROBERT'S RULES OF ORDER, Robert's Rules of Order, Newly Revised, except where it conflicts with express provisions of the Governance Plan. All actions of the Committee regarding the rank and status of full-time personnel will be voted by secret ballot, and the results of all actions shall be recorded in the minutes.

(2) All meetings are in Executive Session. Records of all proceedings regarding a candidate will be available only to the committee members and other individuals responsible for review and recommendations for appointments, reappointments, reappointments with tenure, certificates of continuous employment, and promotions.

(3) Actions of the committee shall be communicated to candidates by the President or the Chief Academic Officer, in accordance with procedures defined by the Board of Trustees. No reason shall be assigned for a negative recommendation. Affirmative recommendations shall be submitted to the President, as outlined in procedures defined by the Board of Trustees.

(4) A Committee member may not vote on a candidate in the member's Department.

(5) In any vote involving a recommendation for appointment, reappointment, reappointment with tenure, a certificate of continuous employment, and promotion, a majority of the whole number of eligible voting members must be present. Members may vote only if present and a majority of the whole number of eligible voting members, in a secret ballot, must vote affirmatively to pass a positive recommendation.

(4)(6) A candidate with a negative Departmental recommendation may appeal directly to the Committee. However, if the Committee decision is also negative, the candidate may not appeal to the Appeals Committee (Section 2).

Section 1d. Committees of the Personnel and Budget Committee
A three-member subcommittee, elected annually and including at least one member from each academic division, shall form the Budget Subcommittee of the College Personnel and Budget Committee, charged with participating in the formulation and allocation of the College budget and with proposing recommendations to the College Personnel and Budget Committee. The Budget Subcommittee shall review the annual College budget request prepared by the President for the central administration and make suggestions and recommendations in the appropriate time period.

A six-member subcommittee on the allocation of faculty lines shall be elected annually. It shall be composed of three faculty elected from among the Chairpersons (excluding the Chairperson of the Department of Student Services), the two divisional Deans, and the Chief Academic Officer.

Minutes of the proceedings of the Committee shall be kept. Proceedings of the Committee shall be governed by the latest edition of ROBERT'S RULES OF ORDER, except where it conflicts with express provisions of the Governance Plan. All actions of the Committee will be voted by secret ballot and the results recorded in the minutes.

Records of all proceedings regarding a candidate will be available only to the committees and individuals responsible for review and recommendations for appointments, reappointments, reappointments with tenure, certificates of continuous employment, and promotions.

Actions of the committee shall be communicated to candidates by the President or the Chief Academic Officer in accordance with procedures defined by the Board of Trustees. No reason shall be assigned for a negative recommendation. Affirmative recommendations shall be submitted to the President, as outlined in procedures defined by the Board of Trustees.

In any vote involving a recommendation for appointment, reappointment, reappointment with tenure, a certificate of continuous employment, and promotion, a majority of the whole number of voting members must be present and a majority of the whole number of voting members, in a secret ballot, must vote affirmatively to pass a positive recommendation.

The Personnel and Budget Committee may adopt internal procedures to aid in its deliberations consonant with bylaws and policies of the Board of Trustees. Such procedures could include using subcommittees of the whole reflecting disciplinary clusters in divisions to make recommendations regarding reappointment, tenure, and promotion to the Committee of the whole.

(1) Lines and Budget Subcommittee (of the College Personnel and Budget Committee)

(1.1) Purpose:
Make recommendations regarding the allocation of faculty lines and College Laboratory Technician lines. Participate in the formulation of the academic-affairs portion of the college budget, by reviewing the academic-affairs portion of the annual College Budget Request prepared by the President for the University Administration, and making suggestions and recommendations during the appropriate time period.

(1.2) Membership:
(1.2.1) The Chief Academic Officer, Chair,
(1.2.2) Each Academic Dean who heads a Division or School,
(1.2.3) Faculty members-at-large, in number equal to the number of
administrative members, elected by and from the (voting) Department Chairs on the College Personnel and Budget Committee, with at least two from each Division and at least one from the combined Schools.

(2) **Additional Subcommittees**
The Personnel and Budget Committee may create additional procedures or subcommittees to aid in its deliberations, consonant with bylaws and policies of the Board of Trustees.

**Section 2B. The Appeals Committee**

**Section 42a. Composition**

*The Appeals Committee shall receive and evaluate appeals resulting from negative recommendations of the College by the Personnel and Budget Committee rejecting positive departmental recommendations regarding reappointment, reappointment with tenure, certificates of continuous employment, and promotion, except when there has also been a negative Departmental recommendation [see Section 1c(6)].* The Committee shall make its recommendations to the President.

**Section 2b. Membership**

(1) The Appeals Committee shall be composed of six faculty to be elected by the faculty at large from the tenured associate and full professoriate in the College, and the Chief Academic Officer, *ex officio*, serving as Chairperson with full voting rights.

(2) Six faculty members-at-large, elected from the full-time tenured associate and full professors, by the full-time faculty. At least four members shall have the rank of full professor. There shall be at least two members from each Division, at least one member from the combined Schools, and at most one member per Department or School. The term of office shall be three years, and terms shall be staggered. Alternates shall be selected as described in Article I, Section 1d(2), except that when a vacancy must be filled, the only eligible candidates are those in a Department or School different from those of the remaining Committee members. It is desirable for this committee to have up to four Alternates at the rank of full professor.

Any faculty member serving as an administrator and/or in a title in the Executive Compensation Plan may not serve.

(3) Each of the Divisional academic Deans heading a Division or School, *ex officio*, without vote, shall serve as members of the Committee without vote.

(4) No voting member of the College Personnel and Budget Committee shall be a voting member of the Appeals Committee.

(4)(5) Faculty serving in visiting or substitute titles, on retirement leave, or who have received notice of non-reappointment or submitted their resignation are not eligible to serve on or to vote for faculty members of the Appeals Committee.

Two faculty shall be elected from each division with no more than one faculty member from each department. The term of office shall be three years, each term staggered at the outset by numbers of votes received. The individuals from each division receiving the next highest number of votes after the six faculty who are elected shall serve as alternates.

The Chief Academic Officer shall convene the Committee as needed.
Section 2. Function

The Appeals Committee shall receive appeals from decisions of the College Personnel and Budget Committee rejecting positive departmental recommendations regarding reappointment, reappointment with tenure, certificates of continuous employment, and promotion. The Committee shall make its recommendations to the President.

Section 32c. Procedures

(1) The Chief Academic Officer (Chair) shall convene the Committee as needed.

(2) The Appeals Committee shall keep minutes of its proceedings. Procedure shall conform to the latest edition of Robert's Rules of Order, Newly Revised, except where it conflicts with express provisions of the Governance Plan. Ballot results, obtained by secret ballot, will become part of the minutes. Records of proceedings with respect to a candidate shall be available only to committees and individuals responsible for review and recommendations on reappointments, promotion, certificates of continuous employment, and tenure.

(3) The President or the Chief Academic Officer shall communicate to the candidate the action of the Committee, in accordance with procedures outlined by the Board of Trustees. No reason shall be assigned for a negative recommendation. Affirmative recommendations shall be forwarded to the President in accordance with procedures defined by the Board of Trustees.

(4) In all votes a majority of the whole number of voting members must be present; members must be present to vote; and a majority of the whole number of voting members, in a secret ballot, must vote affirmatively to pass a positive recommendation.

(5) A faculty Committee member may not deliberate or vote on a candidate in the member's Department. (The number of votes required for recommendation is unchanged in such a case.) In such a case, the member should be absent from the discussion, with an eligible Alternate serving instead, if available.

(6) Associate professors shall recuse themselves from votes and discussion of cases related to promotion to full professor, with eligible alternates serving instead. If there are fewer than four eligible participants, a special election will be held. The quorum will reflect the number of eligible participants. For a positive recommendation, a majority, as in part (4), is needed.

ARTICLE III. ORGANIZATION AND DUTIES OF FACULTY DEPARTMENTS

Section 1. Department Membership and Voting Rights Organization

(a1) The “faculty members” of a Department are its full-time members of the instructional staff serving in the titles of distinguished professor, professor, associate professor, assistant professor, clinical professor, instructor, distinguished lecturer, and lecturer. Unless stated otherwise, all faculty members on paid status may vote and participate on Departmental committees.

(2) A faculty member who is retiring shall retain his or her voting rights during his or her the last year of service, before the commencement of retirement. A faculty member who has received notice of non-reappointment or submitted a resignation may not vote. Any faculty member serving as an administrator and/or in a title in the Executive Compensation Plan may not vote.

(3) Those in visiting and substitute professorial titles, or other members who have been appointed
May 9, 2018
Minutes of the Meeting of the Board of Trustees

Section 2. Department Organization and Elections

Each Department, subject to the provisions of the Board of Trustees bylaws and the College Governance Plan, shall have control of the educational-academic policies of the Department through the vote of all its faculty members, if the department so desires. It may, by a majority vote of the faculty, as defined in Article I, Section 2, of the department present and voting; a quorum being present, enfranchise persons in visiting and substitute professorial titles and other members who have been appointed on an annual salary basis to vote on departmental matters other than the election of the Appointments Committee and the election of the Chairperson. A faculty member who is retiring shall retain his or her voting rights during his or her last year of service before the commencement of retirement leave. A faculty member who has received notice of non-reappointment or submitted a resignation may not vote. Each academic Department shall cooperate with related academic Departments and with the College agencies-administration in general in the development and achievement of College-wide objectives.

Section 2a. Department Chair

(b1) The executive officer of the Department shall be the Department Chairperson, who shall be a tenured full professor or, associate professor, or assistant professor elected by secret ballot for a term of three years.

(2) In determining those eligible to vote in Departmental elections for Department Chair, no administrator serving in a title on the University’s Executive staff Compensation Plan shall participate in such proceedings, nor be counted among those eligible to vote during the period of service in such title. Proxy or mail voting shall not be permitted.

(3) The candidate for Department Chairperson must be tenured or have been approved by the Board for tenure at the time of election, except in Departments less than seven years old. When a Department has no eligible candidates, the Department may elect a member of professorial rank from a different Department, or may request that the President appoint a Chair from among the tenured full and associate professors in the College. All such elections for Chair shall be subject to the subsequent approval of the President and the Board of Trustees.

(4) The present system of staggered departmental elections shall be continued. Except for new Departments, each Department Chairperson shall be elected during the first full week in May, by the end of the first full week in May of the year of or at the expiration of the current term of office. At a meeting at which a majority of the whole number of members of the Department eligible to vote pursuant to Sections 1I (a) and (b) of this article are present, and a majority of the whole number of members eligible to vote, vote affirmatively.

(5) When new Departments are created, they will normally be established at the start of the first semester following approval by the Board. All elections usually held in May should be held at an initial Department meeting that takes place before the first Faculty Senate/College Council meeting of the academic year, normally held in September. The Provost shall be responsible for the appointment of a disinterested convener from outside the Department to oversee the elections. After the first year, elections revert to a staggered schedule, to be determined by the Dean of the Department’s academic unit.

(6) Should the Department’s choice not meet approval of the President, the Department may
hold a new election for Chair by the date of commencement of that year under the same voting regulations. The results of the new election shall be subject to the approval of the President and the Board of Trustees.

(7) Chairpersons shall take office as of July 1 of the year in which they are elected and at three-year intervals thereafter, in accordance with the procedures of paragraphs (3)-(6).

(8) Vacancies due to resignation shall be filled by election for the unexpired term. Vacancies due to academic leave, such as sabbatical leave, shall be filled by election for the term of the leave.

(4) (c) In any case where the President does not approve the (final) election of a Department Chairperson, or at such other time as the interests of the College may require the removal of a Chairperson, and the election or appointment of a new one, the President shall confer with the Department and thereafter shall report to the Board of Trustees any subsequent action by the Department with respect thereto, together with his/her own recommendation for a Chairperson, made in accordance with Section 9.1c of the University bylaws. In those cases where the Department disagrees with the President’s recommendation, it may submit its own report to the Board.

Section 2b. Appointments Committee

(d) The library shall constitute an academic department of the College. For purposes of divisional representation, the library will be a part of the Division of Science and Technology. The Chairperson thereof shall be designated by the President. Such Chairperson, in addition to the duties of department Chairperson as enumerated in Section 3 of this article, shall be charged with the administration of the library facilities of the College and shall perform such other duties as the President may assign. Such Chairperson is hereby authorized to use the additional title of Chief Librarian.

(e) The student services area shall constitute an academic department of the College. For the purposes of divisional representation, the Department of Student Services will be part of the Division of Humanities and Social Sciences. The Chairperson thereof shall be the Chief Student Affairs Officer and shall be designated by the President. Such Chairperson, in addition to the duties of department Chairperson as enumerated in Section 3 of this article, shall be charged with the administration of the student services of the College and shall perform such other duties as the President may assign.

The Department of Student Services includes the SEEK Program (Search for Education, Elevation, and Knowledge). The SEEK Director shall be appointed by the President of the College.

(f1) There shall be in each Department an Appointments Committee consisting of the Department Chairperson and of four other faculty members who are assistant, associate, or full professors. Four of the faculty members of the Appointments Committee must be tenured, except if the department has fewer than four such members. Faculty serving in visiting or substitute titles and those faculty on retirement leave, who have submitted a resignation or received notice of non-reappointment are not eligible to serve. The Department Chairperson shall be the Chairperson of the Committee.

(2) Each of the four faculty members shall be elected for a three-year term by a majority vote of the faculty in the Department. Election shall be by secret ballot and held at the same time that the Department Chairperson is elected. A vacancy in the office of the Chairperson prior to the expiration of the term of office when such vacancy necessitates a special election for a new Chairperson shall not affect the terms of the other
Committee members. Vacancies due to resignation shall be filled by election for the unexpired term. Vacancies due to academic leave, such as sabbatical leave, shall be filled by election for the term of the leave.

Departments with fewer than four-five tenured faculty members will elect remaining members from outside the Department. The President, after consultation with the President or designee, departmental faculty, shall appoint an ad hoc committee to make recommendations on appointments with tenure in lieu of an Appointments Committee.

Section 2c. Representatives for College-Wide Committees

When Department elections for the Chair and Appointments Committee are held, each Department shall elect a representative to the Faculty Senate/College Council and any other College or University committees that require Departmental representatives, along with an Alternate for each, to act as a substitute when needed. Departments are encouraged also to identify nominees for at-large positions at this time.

Section 2d. Promotion Committees

For each candidate eligible for promotion to the rank of associate or full professor, a Department promotion committee shall be formed consisting of all Department faculty whose rank is higher than the candidate’s current rank. Faculty serving in visiting or substitute titles, and faculty notified of non-reappointment, who have submitted resignations, or on retirement leave are not eligible to serve on a promotion committee. In Departments with fewer than three full professors, the promotion committee shall consist of all full and associate professors in the Department. The Chair of the Promotion Committee shall be the Department Chair. If the Chair does not have the appropriate rank, the Chair shall serve without vote.

Section 2e. Other Department Committees

Each Department may name such other committees as it chooses and shall have the fullest measure of autonomy consistent with the maintenance of general educational-academic policy.

Section 2f. Library Department

The library shall constitute an academic department of the College. For purposes of divisional governance representation, the Library will be a part of the Division of Science and Technology. The Chief Librarian Chairperson thereof shall be designated by the President. Such Chairperson, in addition to the duties of Department Chairperson as enumerated in Section 3b items 1, 2, 3, 6, 8, 9, and 13 of this article, shall be charged with the administration of the library facilities of the College and shall perform such other duties as the President may assign. Such Chairperson is hereby authorized to use the additional title of Chief Librarian.

The library shall also have a Chair of the Library Department Appointments Committee. This person will have duties 4, 5, 7, 10, 11, and 12 of a Department Chair, as enumerated in Section 4b of this article. If the Chief Librarian is not serving in a title in the Executive Compensation Plan, this shall be the Chief Librarian. Otherwise, the Department faculty will elect the Chair of the Library Department Appointments Committee following the procedures for electing a Chair. The elected Chair must be tenured and have the rank of Associate or Full Professor.
Section 23. Duties of the Departmental Appointments Committee

(1) The Departmental Appointments Committee shall be responsible for making recommendations for its faculty members and for those in titles in the College Laboratory Technician series concerning appointments, reappointments, tenure, and budget certificates of continuous employment. It shall also make recommendations to the Department Chair on the tentative Department budget request and serve as a Departmental Executive Committee. (The Department Chairperson shall serve as Chairperson of the Departmental Appointments Committee.)

(2) The Committee shall keep minutes of its proceedings. The proceedings shall conform to the latest edition of Robert’s Rules of Order, Newly Revised, unless otherwise specified.

(3) The actions of the Departmental Appointments Committee shall be by secret ballot and the results of the balloting shall be duly recorded in its minutes. All records of the proceedings with respect to a candidate shall be available only to the committees and individuals responsible for the review and recommendation of appointments, reappointments, certificates of continuous employment, tenure, promotions, and tenure.

(4) It shall be the duty and responsibility of the Chairperson to communicate to the candidate the action of the Committee in accordance with the procedures of the Board., but no reason shall be assigned for a negative recommendation.

(4) The affirmative recommendations of the Committee shall be submitted by the Department Chairperson to the President and the College Personnel and Budget Committee in accordance with the procedures set forth in the bylaws of the University.

Section 34. Duties of Department Chairperson

Section 4a. General Duties

The Department Chairperson shall be the executive officer of the Department and shall carry out the Department’s policies as well as those of the faculty and the Board of Trustees that are related to the Department. The Chairperson shall provide leadership in the areas of teaching effectiveness, curriculum, and program development, and in the fostering of collegial and professional relationships among the staff.

Section 4b. Specific Duties

More specifically, the Chairperson shall:

(1) be responsible for Departmental records;

(2) be responsible for assigning courses to and arranging programs of instructional staff members of the Department;

(3) be responsible for the recruitment of faculty subject to the approval of the Department Appointments Committee;

(4) represent the Department before the College Council and the Faculty Senate, if elected by the department to do so;

(5) represent the Department before the College Personnel and Budget Committee, the faculty, and the Board of Trustees;

(6) preside at meetings of the Department;

(7) be responsible for the work of the Department’s Appointments Committee;

(8) prepare the tentative Departmental budget, subject to the approval by the Department’s Executive Appointments Committee;
(89) transmit the tentative Departmental budget to the President with his/her own recommendation; (910) arrange for careful observation and guidance of the department’s instructional staff members, in accordance with the provisions of the collective bargaining agreement;

(91) make a full report to the President and to the College Personnel and Budget Committee of the action taken by the Department Appointments Committee when recommending an appointee for tenure on the following: (a) teaching effectiveness, (b) professional and creative work, (c) service to the Department, college, profession, and community;

(101) hold evaluation conferences (or delegate this duty to an Appointments Committee member) in accordance with the provisions of the collective bargaining agreement; and

(102) generally supervise and administer the Department.

Section 45. Procedures for Appointments

(See also Article II.)

(a1) Recommendations for appointment of faculty to a Department shall be initiated by the Department. The President may also initiate a recommendation for appointment in accordance with the responsibilities as listed in Section 11.4 of the bylaws of the University. The President may recommend that such appointee be designated as Department Chair in accordance with Section 9.1c of the bylaws of the University. Such recommendation by the President for appointment and designation as Department Chairperson may be made either at the time of election of Department Chairperson or at such other time as the educational interests of the College may require. Before recommending such appointment or designation, the President shall confer with the members of the Department and with the College Personnel and Budget Committee.

(b2) All appointments and reappointments of faculty and reappointments with a certificate of continuous employment or tenure to a Department shall be recommended to the College Personnel and Budget Committee by the Chairperson of the Department after consultation with the President in accordance with the vote of the majority of the members of the Department’s Appointments Committee. A minority of the Appointments Committee shall have the power to submit a minority recommendation to the College Personnel and Budget Committee.

(c3) A candidate who fails to receive an affirmative recommendation from the Department Appointments Committee shall have the right to appeal to the College Personnel and Budget Committee.

(c4) All appointments and reappointments of faculty and individuals in titles in the College Laboratory Technician series, and reappointments with tenure to a Department, shall be recommended to the President by the College Personnel and Budget Committee in accordance with Section 9.1c of the bylaws of the University. A minority of the Appointments Committee shall have the power to submit a minority recommendation to the College Personnel and Budget Committee.

(5) A candidate who was positively recommended by the Department appointments committee, but who fails to receive an affirmative recommendation from the College Personnel and Budget Committee, shall have the right to appeal to the Appeals Committee.

(6) Transfer of faculty from existing Departments must follow the procedures and established guidelines for reassignment of faculty, including preservation of tenure or certificate status, and the use of the date of first appointment to break ties in seniority, consistent with applicable law. (See Section 6212 of NY State Education Law.) Appeals from negative recommendations of the College Personnel and Budget Committee may be initiated pursuant to the provisions of Article II, Section B.

Section 65. Procedures for Promotions
Promotions to the rank of assistant professor, associate professor, and full professor shall be recommended to the College Personnel and Budget Committee by the Chairperson of the Department only after an affirmative vote of a majority of all faculty members of the department, as defined in Article I, Section 2, holding rank higher than the rank of the candidate under consideration on the corresponding promotion committee (see Section 2d). A minority of any Departmental promotion committee shall have the power to submit a minority recommendation to the College Personnel and Budget Committee. Faculty serving in visiting or substitute titles, and faculty notified of non-reappointment, who have submitted resignations, or on retirement leave are not eligible to serve on a promotions committee.

In departments containing fewer than three full professors, promotion to the rank of full professor shall be recommended by all full professors and associate professors in the department.

A minority of any departmental promotion committee shall have the power to submit a minority recommendation to the College Committee on Personnel and Budget. A candidate for promotion who fails to receive an affirmative recommendation from the Departmental promotion committee shall have the right to appeal to the College Personnel and Budget Committee.

A candidate for promotion who was positively recommended by the Department promotions committee, but who fails to receive an affirmative recommendation from the College Personnel and Budget Committee, shall have the right to appeal to the Appeals Committee.

Section 67. Voting Procedures

No administrator in a title in the University’s Executive staff Compensation Plan shall be eligible to serve as, or vote in, or be counted in determining a quorum or toward any required majority involving any departmental committee in the election of the Chair, including a member of the Appointments Committee, the office of the Chairperson, or a member of any Departmental committee, including a recommendation on Departmental promotion committee.

A vote of a simple majority of those present, a quorum being present, is necessary to enfranchise visiting and substitute faculty to vote on departmental matters, pursuant to Article III, Section 1(a), except that such faculty cannot be enfranchised to serve, or vote in the election of, the Chair or member of the Appointments Committee, nor to vote on any appointment or promotion.

In an election for department Chairperson and each member of the Department Appointments Committee, a majority of the whole number of members of the Department eligible to vote pursuant to Section 11(a) and (b) of this article, must be present at the time of the vote, and a majority of the whole number of members eligible to vote notwithstanding absences and vacancies must vote affirmatively.

Affirmative votes on appointments, reappointments, reappointments with tenure, and certificates of continuous employment. In any vote involving a recommendation for appointment, reappointment, reappointment with tenure, and a certificate of continuous employment, a majority of the whole number of voting members must be present, and a majority of the whole number of voting members, in secret ballot notwithstanding absences and vacancies, must vote affirmatively to pass a positive recommendation.

Affirmative votes on promotion. In any vote involving a Departmental recommendation for promotion, a majority of faculty eligible to vote pursuant to Sections 51 and 2d of this article...
must be present **and voting**, provided, however, that eligible faculty on fellowship leave or leave for special purpose who are not present at the time of the vote, shall not be counted to establish a quorum or the whole number of voting members. A majority of the whole number of voting members, in secret ballot, must vote affirmatively to pass a positive recommendation. An affirmative recommendation shall be by a majority vote.

(6) Tie votes: A tie vote in a case affecting an appointment, reappointment, or promotion shall be considered as a failure of the motion to prevail. Tie votes or a failure to achieve a majority in the election of department Chair, members of the Appointments Committee, or representatives to the Faculty Senate shall be resolved by action of the President.

In a vote involving a promotion recommendation by the College Personnel and Budget Committee and the College Appeals Committee, a majority of the whole number of voting members must be present, and a majority of the whole number of voting members, in secret ballot, must vote affirmatively to pass a positive recommendation.

**Section 8. Meetings of the Department and Its Committees**

(1) Each Department shall have regularly scheduled meetings during each semester, normally on the first Thursday of each month.

(2) The Department Appointments Committee and Promotion Committees will be convened by the Chair as needed.

(3f) **In meetings of the entire department, and other designated department committees,** the conduct of the proceedings, including the determination of a quorum and of a majority affirmative vote, shall conform to the latest edition of *Robert's Rules of Order, Newly Revised*, unless otherwise specified. **It is the responsibility of the Department Chairperson, except as specified above, to circulate the minutes of meetings of the entire Department of each departmental committee to all members of the Department.**

**ARTICLE IV. CONSTITUTION OF THE STUDENT GOVERNMENT**

**Section 4. Student Government**

a) **Membership**

The Student Government shall be composed of 25 representatives as follows: Four Freshman seats

Seven Sophomore seats

Six Junior seats

Five Senior seats

One Graduate seat

One President

One Vice President

b) **Elections**

An annual election shall be held during the month of April. At the annual election students shall be elected to serve on the Student Government into the specific seats as listed in Section (4) Membership. At the annual election, student representatives shall also be elected to serve on the following bodies: College Council, Faculty-Student Disciplinary Committee, Auxiliary Services Corporation and the CSI Association, Inc. Subsequent vacancies shall be filled by the Student Government at the second meeting in October by a majority vote of the senators currently serving on...
the Student Government after a minimum of two week’s appropriate notice, unless more than 1/5th (20%) of the seats are vacant and contested. In that case a special election (voted by the student body) will be held by the last week in October to fill the vacancies. In the spring semester, subsequent vacancies will be filled by the Student Government at the last meeting in February, by a majority vote of the senators currently serving on the Student Government after a minimum of two weeks appropriate notice.

c) Terms of Office
Senators elected in the annual election shall hold office beginning June 1 and ending May 31 of the following year. Senators elected by special election shall hold office for the remainder of the academic year. The term of office for all Senators shall automatically expire upon no longer meeting eligibility requirements, graduation, withdrawal, or dismissal from the college. Students may not serve in Student Government for more than a total of five years. Students shall be permitted to serve in the same office in Student Government for a maximum of two years. Senators are expected to attend all regular and special meetings. Any senator with a total of four unexcused absences during the fall semester which will include the first two meetings in June or three unexcused absences during the spring semester shall be automatically removed from office. An excused absence includes attending a meeting of a college committee or organization that s/he has been assigned or elected to in his/her capacity as a Student Government senator. Other excused absences are at the discretion of the President.

d) Meetings
1) Regular Meetings. The Student Government shall hold regular meetings during the first two weeks in June, the first week of the fall semester and at least every second week thereafter, and during the first week of the spring semester and at least every second week thereafter, except upon waiver by two-thirds of the Student Government.
2) Special Meetings. Special meetings may be called by the president of the Student Government, or by a petition signed by one-third of the Student Government, or by a petition signed by 500 members of the student body. Special meetings are defined as ones at which one item of business is discussed. Notification of such meetings must be made in writing to all senators at least three business days prior to such a meeting.
3) Student Government Open Forum. A Student Government Open Forum shall be held a minimum of one time per semester. The President of the Student Government shall be responsible for convening these meetings.
4) Quorum. One-half plus one of the total senators shall constitute a quorum.
5) Parliamentary Rules. Procedures shall accord with the latest edition of ROBERT’S RULES OF ORDER, except when inconsistent with this Constitution, Article XV of the Bylaws of the Board of Trustees and the laws of the City, State and Nation.

e) Duties and Responsibilities
The Student Government shall:
1) Elect the chairpersons of its commissions;
2) Approve the composition of commission memberships; (number of senators and students at large)
3) Consider disciplinary action against any officer, senator, commission member, or any other person responsible to and under the jurisdiction of the Student Government, on receipt of formal written charges by the Student Government.
The Student Government must act on the charges within ten days of receipt. The latest edition of ROBERT’S RULES OF ORDER shall prevail at hearings or trials.
4) Advise and inform the student body, the faculty, and the administration on pertinent matters; and advocate for the student body;
5) Investigate and act on any matter affecting the general welfare of the student body;
6) Direct the president of the Student Government as to the implementation of any measure enacted
by the Student Government;
7) Refer any pertinent matter to a referendum of the student body;
8) Call meetings of the student body, pursuant to Section 4(d) of this constitution;
9) Remove from office any senator who has a total of four unexcused absences during the fall
semester which will include the first two meetings in June or three unexcused absences during the
spring semester including special meetings;
10) Determine the disposition of the earmarked student activity fee where Student Government is
designated as the allocating body pursuant to Article XV and Article XVI of the Bylaws of the Board
of Trustees, which provide for a public hearing;
11) Charter or otherwise authorize teams (excluding intercollegiate), publications, organizations,
associations, clubs or chapters, and refuse, suspend, or revoke any charter or authorization for
cause after a hearing;
12) Delegate responsibility for the implementation of its specific functions hereunder to any officer or
committee it may appoint. Develop committees according to the needs of the student body such as,
but not limited to, International Affairs Committee, Community Service Committee and have the
following standing committees: Staffing and Publications.
13) Interpret this constitution by majority vote of its total currently serving membership.

Section 5. President of the Senate
a) Election and Term of Office
The President and Vice President must have a minimum GPA of 2.5. The president and vice-president
are elected by the student body in the general election. Upon resignation, dismissal, or incapacitation
of the president, the current vice president shall serve as president and an in-house election shall take
place to elect a new vice-president from amongst the members of the Senate, with the new president
and vice president serving until the end of the elected term of office of the outgoing president.

b) Duties and Responsibilities
The President of the Student Government, or the Vice President of the Student Government should the
President be unable to fill his/her duties shall:
1) Preside over meetings of the Student Government;
2) Give a timely report of all activities undertaken on behalf of the Student Government;
3) Prepare the agenda for meetings of the Student Government;
4) Implement measures enacted by the Student Government and submit periodic progress reports;
5) Preside over meetings of the student body;
6) Represent the student body at official functions;
7) Represent the student body in the College Council either directly or through a designee;
8) Prepare a transition document at the end of their term of office, which will provide an overview of
the Student Government’s accomplishments, ongoing initiatives and future goals.

Section 6. Commissioners
The Student Government shall elect one of its number as commissioner of each of eight standing
commissions charged with drafting legislation for consideration by the Student Government and
recommending methods of implementing such legislation. No senator shall hold more than one
commissioner position on the Student Government except in the case of a sudden vacancy whereby a
commissioner could hold a temporary commissioner position on another commission until such time as
the vacancy can be permanently filled. Each Commissioner shall appoint additional members, which
shall be reported to the Student Government prior to members taking their seat on the commission.
The Commissions are as follows: Commission on Finances, Commission on Clubs, Commission on
Campus Center and Student Facilities, Commission on Student Services, Commission on Academic
and Curricular Affairs, Commission on Elections, Commission on Part-time, Evening and Weekend
Students, Commission on Disabled Students & Veteran’s Affairs.
a) Election and Term of Office
Only Senators shall be eligible to serve as Commissioners. The election process for commissioners shall begin at the second meeting of the Student Government. Commissioners will be elected by majority vote of the Senators present and shall serve for a term of one year (June 1 - May 31).

b) Duties and Responsibilities
The Commissioners shall:
1) Submit to the Student Government the commission bylaws, membership and operating procedures by the second meeting of the fall semester and the meeting schedule for fall and spring by the second meeting of each semester.
2) Report a minimum of once per month to the Student Government on the operation, finances and activities of the commission;
3) Maintain the commission’s funds in conformity with the accounting procedure of The College of Staten Island Association, Inc.;
4) Report to the Student Government commission membership, which comprise no more than two senators, in addition to the Commissioner, including the appointment of a deputy commissioner who must be a Student Government senator, who will assume the duties of the commissioner should the commissioner be unavailable to fulfill said duties;
5) Prepare a transition document at the end of their term of office, which will provide an overview of the commission’s accomplishments, ongoing initiatives and future goals.
6) The Club Commissioner cannot be an officer of any chartered club; the Election Commissioner cannot serve on the Student Election Review Committee.

Section 7. Duties & Responsibilities of Student Government Members:
(a) Each semester Student Government senators shall establish office hours. Members shall furnish their availability for office hours to the Student Government Coordinator in writing by the second meeting of each semester.
(b) Each senator must serve on a minimum of one committee or commission, but no more than three commissions.

Section 8. Meetings of the Student Body
The Student Government may call discretionary meetings of the student body to inform the students of actions taken by the Student Government, to discuss other pertinent matters, and to solicit student opinion. Motions passed at such meetings shall be considered resolutions advising the Student Government, without binding effect.

ARTICLE V. AMENDMENTS

Section 1. Amendments to Articles I through III
A proposal to alter any provision of Articles I through III may be initiated by the President or by a two-thirds vote of the College Council. Such proposals shall then be submitted to a referendum of the instructional staff. The proposed amendment is to be deemed adopted if approved by a majority of those voting (provided that at least 30% vote), by the President, and by the Board of Trustees.

Section 2. Amendments to Article IV
Amendments to Article IV (Constitution of the Student Government) may be proposed by: a) a majority of the Senators present at a meeting of the Student Government, or b) a petition containing the signatures of 10% of the student body. An amendment shall be adopted when approved by majority vote of the student body in referendum, provided that at least 10% of the student body vote, by the
ARTICLE VI. COMMITTEES OF THE COLLEGE ESTABLISHED PURSUANT TO BOARD OF TRUSTEES BYLAWS OR UNIVERSITY POLICY

1. College Association
2. Faculty-Student Disciplinary Committee
3. Auxiliary Enterprises Board
4. Sexual Harassment Panel
5. Affirmative Action
6. Pluralism and Diversity
7. Americans with Disabilities


(f) Tie votes: A tie vote in a case affecting an appointment, a reappointment, or a promotion shall be considered as a failure of the motion to prevail. Tie votes or a failure to achieve a majority in the election of a department Chairperson or for representation on Appointments Committees or on the Faculty Senate shall be resolved by action of the President.

Section 7. Procedures for Department Committees

Each department committee shall keep minutes of its proceedings. The proceedings shall conform to the latest edition of ROBERT’S RULES OF ORDER. It is the responsibility of the Department Chairperson, except as specified above, to circulate the minutes of each departmental committee to all members of the department.

Moved by Trustee Cortés-Vázquez and seconded by Trustee Berger, the following resolution was unanimously adopted:

C. Queens College - Amendments to the Academic Senate Charter:

WHEREAS, The Queens College Academic Senate’s Charter was last amended by the Board of Trustees on January 26, 2015, effective March 3, 2015; and

WHEREAS, Queens College has proposed amendments to its Charter; now therefore be it

RESOLVED, That the proposed amendments to the Queens College Academic Senate’s Charter be adopted, effective May 8, 2018.

EXPLANATION: The proposed amendments to the Queens College Academic Senate’s Charter were approved by the Academic Senate on April 6, 2017 and are
recommended by the College President. The amendments would redistribute at-large seats that were specifically held for Adult Collegiate Education ("ACE") students and students from the Graduate Division. The change is proposed in light of declining enrollment in both the ACE program and the Graduate Division. ACE and Graduate students will still able to run for any of the at-large seats open to all students.

Additionally, the amendments would revise selection and review procedures for Academic Officers, including Academic Deans, the Provost, and the Chief Librarian. Specifically, the amendment would change review of incumbent Academic Officers' qualifications from every five (5) years to review on an "as-needed" basis. The amendments also would include Senate nominees on search committees for the selection of the Provost and Chief Librarian. These changes would allow the Senate more input into the College's selection of Academic Officers.

QUEENS COLLEGE ACADEMIC SENATE CHARTER

CONTENT

Section I Responsibilities of the Academic Senate
Section II Membership of the Academic Senate
Section III Election of Members
Section IV Meetings of the Academic Senate
Section V Rules of Order
Section VI Officers and Executive Committee
Section VII Term Limits for Officers
Section VIII Academic Senate Committees
Section IX College-Wide Committees
Section X Selection and Review of Academic Officers
Section XI Voting Rights of Lecturers, Promotion to Full Professor
Section XII Presidential Search Committees
Section XIII Amending the Academic Senate Charter

QUEENS COLLEGE ACADEMIC SENATE CHARTER

SECTION I – Responsibilities of the Academic Senate

The Academic Senate shall be responsible, subject to the Board of Trustees of the City University of New York, for the formulation of policy relating to the admission and retention of students, curriculum, granting of degrees, Campus Life, and the nomination of Academic (full) Deans (as outlined in Section X). The Academic Senate shall also be responsible for and shall establish rules governing the use of the College name by organizations and clubs. It shall make its own bylaws consistent with the Bylaws of the Board of Trustees, and conduct the educational affairs customarily cared for by a college faculty.
SECTION II – Membership of the Academic Senate

The Academic Senate shall be a representative body of 60 Senators and 60 Alternates elected by faculty and students, and of those ex officio nonvoting members designated in Section II, paragraph F of this Charter. For the purpose of this Charter, the faculty is defined as all full-time Queens College persons in the titles of Professor, Associate Professor, Assistant Professor, Instructor, and Lecturer; students are defined as all Queens College undergraduate and graduate students.

The 60 Senators shall be apportioned as follows:

A. Faculty - 40
   1. Each academic department shall elect one (1) Senator.
   2. The balance of the 40 faculty Senator seats shall be divided as follows:
      a) One (1) faculty Senator elected at large from the Division of the Arts.
      b) One (1) faculty Senator elected at large from the Division of the Social Sciences.
      c) One (1) faculty Senator elected at large from the Division of Mathematics and the Natural Sciences.
      d) One (1) faculty Senator elected at-large from the Division of Education.
      e) The remaining faculty Senators shall be elected at large, College-wide with one seat open for a member of the adjunct faculty of Queens College. If no adjunct faculty member runs for the seat, it will be filled by a member of the full time faculty.

B. Students -20

Students seeking office are subject to academic standards and requirements as set by CUNY Board of Trustees.

1. Undergraduate –Eleven (11– Ten (10)
   a. Three (3) undergraduate student Senators shall be elected by undergraduate students from each of the following groups:
      i. Lower sophomore, upper freshman, and lower freshman classes;
      ii. Lower junior and upper sophomore classes;
      iii. Upper senior, lower senior, and upper junior classes.
   b. One (1) SEEK student Senator shall be elected at large by SEEK students.
   c. One (1) ACE student Senator shall be elected at large by ACE students.

2. One (1) Graduate Division student Senator shall be elected at large by Graduate Division students.

3. Eight (8) At-Large Ten (10)
   a. Ten (10) student Senators shall be elected at large, College-wide, from all divisions and schools of the College.
C. Alternates may vote and be counted as part of the quorum when properly seated.

D. Faculty Senators and Alternates shall serve a term of two (2) years.
   a) Half of the faculty Senators and Alternates shall be elected each year.

E. Student Senators and Alternates shall serve a term of one (1) year.

F. 1. Ex officio nonvoting membership shall be extended to:
   a) chairpersons of Academic Senate committees, the Parliamentarian of the Academic Senate, and the Ombudsman;
   b) the College President, Provost, Vice-Presidents, Deans, Business Manager, and Registrar;
   c) the President of the Day Session, Evening, Graduate, ACE, and SEEK Student governments; Association
   d) the President of the Queens College Alumni Association;
   e) the chairperson of the Queens College chapter of the Professional Staff Congress;
   f) the Chief Librarian;
   g) or a designee of any of the preceding.

   2. These members shall have the privilege of the floor, the right to make motions, participate in debate, and all other privileges of membership in the Academic Senate, with the exception of voting or being an officer of the Academic Senate.

SECTION III – Election of Members

A. Election of Senators and Alternates shall take place during the spring semester.

B. 1. All full-time faculty members of academic departments may vote in departmental elections to fill departmental Academic Senate seats.

   2. All full-time faculty within an academic division may vote to fill their faculty divisional Academic Senate seats.

   3. All full-time faculty of Queens College may vote to fill College-wide at large Academic Senate seats.

C. The certification of class standing and faculty status shall be made by the Registrar and the Provost, respectively, or their designees.

D. 1. A vote to recall a Senator may be initiated by a petition signed by persons to the Senator's constituency. The number of valid signatures on such a petition must be not less than one-fourth of the total number of ballots cast in the Senator's category in the election at which the Senator was elected.

   2. If a majority of the ballots at the recall election are cast against the Senator, his/her seat shall be declared vacant, and a special election shall be held to fill the unexpired portion of his/her term.
3. The cost of a recall vote and special election shall be borne by those initiating the successful recall petition.

4. The Executive Committee shall be responsible for determining the validity of the petition, as well as resolving other questions relating to both elections.

E. The Academic Senate may adopt bylaws regarding the removal from office of habitually absent Senators.

SECTION IV – Meetings of the Academic Senate

A. The first meeting of a new Academic Senate shall take place no later than June 1st, if possible, at which time it succeeds the preceding Academic Senate.

B. This first meeting shall be convened by the Holder of the Chair of the Elections Committee, who shall serve as Holder of the Chair pro tempore, until a permanent Holder of the Chair is elected.

C. The Academic Senate shall meet regularly on the second Thursday of each month from October through May. The January meeting of the Academic Senate shall be optional at the discretion of the Academic Senate's Executive Committee.

D. Regular meetings of the Academic Senate shall be open to all members of the Queens College community, and all shall have the right to speak on the floor.

E. The Academic Senate may hold special meetings in accordance with its Bylaws.

F. The Academic Senate shall be free to hold executive sessions, without any nonmembers present, save such as may be invited.

SECTION V – Rules of Order

A. The business of the Academic Senate shall be conducted according to Robert's Rules of Order Revised (latest edition) unless, a quorum being present, a 2/3 majority of members present and voting deems otherwise.

B. A quorum shall consist of one more than one-half of the voting membership.

SECTION VI – Officers and Executive Committee

A. The Academic Senate shall elect annually from its elected voting membership its Holder of the Chair, Deputy Holder of the Chair, Secretary, and such other officers as it deems necessary. A Recording Secretary, not necessarily a member of the Academic Senate, may be appointed by the Holder of the Chair.

B. There shall be a nine-member Executive Committee of the Academic Senate which will be responsible for preparing an agenda for all meetings and for carrying on the business of the Academic Senate between regular meetings. It shall have such other duties as will be assigned to it by the members of the Academic Senate. The officers of the Academic Senate shall be members of the Executive Committee, with the remainder of the positions filled by election by the Academic Senate so that there shall be three (3) student members.
SECTION VII – Term Limits for Officers

Officers of the Academic Senate may serve no more than four (4) consecutive years in any one (1) office.

SECTION VIII – Academic Senate Committees

The Academic Senate shall create such standing, ad hoc, and special committees as it shall deem necessary.

A. Committee membership shall be open to all members of the instructional staff and to all students who have a cumulative index of at least 2.0 and are not on probation.

B. All committee members shall be elected by the Academic Senate in accordance with its Bylaws.

C. Committees normally shall be composed of an equal number of members of the instructional staff and students, except when otherwise considered appropriate because of the nature of the problem to which the committee will address itself. All committees shall report to the Academic Senate at least once each year.

D. Each committee shall elect from among its membership a Holder of the Chair or Co-holders of the Chair.

E. When feasible, appointments to all Senate committees shall be for a period of two years, on a rotating basis.

F. A person may not serve as a voting member on more than two Academic Senate Committees, of which only one can be a standing committee.

SECTION IX – College-Wide Committees

The Academic Senate shall create such College-wide committees as it deems necessary.

SECTION X – Selection and Review of Academic Officers

A. Academic (full) Divisional Deans shall be nominated in the following manner:

1. The Academic Senate will elect a Search Committee consisting of five (5) full-time faculty members and five (5) students who are members of or majors in the departments or divisions to be included within the constituency for which the dean being sought will be responsible. Students elected to Academic Senate Search Committees as representatives from the Division of Education may be either co-majors in Elementary and Early Childhood Education or [minors] majors in Secondary Education and Youth Services, or be matriculated in a graduate program in the Division. The Provost may appoint one (1) additional member to the Search Committee.

1. The Academic Senate shall elect an additional faculty member and an additional student, who are members of or majors in the Division of Education, to serve on the Search Committees for the Deans of Arts, Social Sciences, and Mathematics and Natural Sciences.
2. The Academic Senate shall elect an additional faculty member and an additional student, who are not members of or majors in the Division of Education, to serve on the Search Committee for the Dean of Education.

B

2. The Committee shall submit to the President a confidential list of three to five candidates from which the President shall nominate one to the Board of Trustees for approval. In the event the President rejects all the Search Committee's choices, the Committee will submit another list of names to the President for his or her consideration. This procedure shall be followed until a dean is selected.

C

3. The Search Committee shall follow procedures consistent with Affirmative Action guidelines and shall hear nominations from any member of the campus community for the position of dean and shall consider for candidacy any person with distinction within his or her chosen field of study and with demonstrated administrative skill.

D

B. Review of Dean's qualifications:

1. At the beginning of every fifth year of a Dean's term1. As needed or upon request, a Committee (the composition of which shall correspond to the composition of the Search Committee) shall be elected by the Academic Senate to review the Dean's performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Dean's performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than May 30 of every fifth year of the Dean's term60 days after the appointment of the committee.

2. If the President does not reappoint the Dean, the Review Committee shall constitute itself as a Search Committee, as outlined above, and nominate additional candidates to the President for consideration.

3. The term "Dean" in the above section refers to all Full Academic Divisional Deans.

E. Review of the Provost:

C. At the beginning of every fifth year of the Provost's term Provost Search:

1. The Academic Senate shall elect (4) faculty members, one from each division, and four (4) students and transmit their names to the President for consideration as members of the Provost Search Committee. The President shall either choose at least two faculty and two students from the list submitted by the Senate or seek more nominations from the Senate which will be sent to the President by end of the next Senate Meeting. If no nominations are sent to the President by the Senate or the President declines to appoint any of the nominations that are sent, the President may fill the search committee without such nominations. The President shall determine the size and appoint the rest of the Provost Search Committee.

2. The Committee shall submit to the President a confidential list of three to five
candidates from which the President shall nominate one to the Board of Trustees for approval. In the event the President rejects all the Search Committee’s choices, the Committee will submit another list of names to the President for his or her consideration. This procedure shall be followed until a Provost is selected or the President selects a new Search Committee following the procedure set forth in paragraph 1 above.

3. The Search Committee shall follow procedures consistent with Affirmative Action guidelines and shall hear nominations from any member of the campus community for the position of Provost and shall consider for candidacy any person with distinction within his or her chosen field of study and with demonstrated administrative skill.

D. Review of the Provost’s qualifications:

1. As needed or upon request, a Committee (the composition of which shall correspond to the composition of a Dean’s Provost’s Search Committee) shall be elected by the Academic Senate appointed as described in paragraph C above to review the Provost’s performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Provost’s performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than May 30th of every fifth year of the Provost’s term 60 days after the appointment of the committee.

E. Chief Librarian Search:

1. The Academic Senate shall elect four (4) full-time faculty, including two (2) librarians, one (1) Graduate School of Library and Information Studies member, one (1) other faculty member, and two (2) students to serve on the Search Committee. The President may appoint up to 5 additional members to the Committee.

4. The Committee shall submit to the President a confidential list of three to five candidates from which the President shall nominate one to the Board of Trustees for approval. In the event the President rejects all the Search Committee’s choices, the Committee will submit another list of names to the President for his or her consideration. This procedure shall be followed until a Chief Librarian is selected or the President selects a new Search Committee following the procedure set forth in paragraph 1 above.

5. The Search Committee shall follow procedures consistent with Affirmative Action guidelines and shall hear nominations from any member of the campus community for the position of Chief Librarian and shall consider for candidacy any person with distinction within his or her chosen field of study and with demonstrated administrative skill.

F. Review of the Chief Librarian:
At the beginning of every fifth year of the Chief Librarian's term, as needed or upon request, a Committee (the composition of which shall correspond to the composition of a Dean's Chief Librarian's Search Committee) shall be elected by the Academic Senate to review the Chief Librarian's performance through confidential consultations with departmental chairpeople, program directors, and other persons who are in a position to comment knowledgeably on the Chief Librarian's performance. The Review Committee will then make a confidential report to the President including a recommendation for or against continued appointment. Investigations of the Review Committee shall be conducted with the strictest confidentiality. The findings of the Review Committee shall be reported to the President no later than May 30th of every fifth year of the Chief Librarian's term, 60 days after the appointment of the committee.

SECTION XI – Voting Rights of Lecturers, Promotion to Full Professor

A. In addition to those faculty members authorized by the Bylaws of the City University of New York to vote in departmental elections for chair and for members of the departmental Personnel and Budget Committee, those lecturers who hold Certificates of Continuous Employment shall be entitled to vote.

B. Nominations for promotion to Professor shall be forwarded to the College Committee on Personnel and Budget by the chairperson of the department together with the recommendation of the departmental Committee on Personnel and Budget.

SECTION XII – Presidential Search Committees

Representatives of the Queens College faculty on Presidential Search Committees shall be elected as follows:

Faculty representatives, of a number to be designated by the Board of Trustees, shall be nominated either by the College Personnel and Budget Committee or by advance, written nomination ballot. Election of the faculty members to the Search Committee shall be by majority vote of the faculty representatives of the Academic Senate. The students will have no vote on faculty representatives.

SECTION XIII – Amending the Academic Senate Charter

Proposed amendments to the Queens College Academic Senate Charter shall take the form of a resolution, directed to the Board of Trustees, requesting such amendment be enacted. The resolution shall be by a 2/3 majority vote, a quorum being present at a meeting no less than seven (7) calendar days following the written announcement of said proposed amendment.
7. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:
Trustee Brian Obergfell reported that at the April 16, 2018 meeting of the Committee Facilities Planning and Management, the Committee approved the following resolution, and he recommended its approval by the Board.

Moved by Trustee Obergfell and seconded by Vice Chairperson Schwartz, the following resolution was presented and opened for discussion:

A. Queens College – Security System Upgrade:

RESOLVED, That the Board of Trustees of The City University of New York requests that the City University Construction Fund (the “Fund”) to execute a purchase order under a State OGS contract to Johnson Controls (JCI) to design and install security cameras and related work at Queens College. The cost of the purchase order shall be chargeable to the State Capital Construction Fund, DASNY Project # 3418509999, for an amount not to exceed $800,000. The contract shall be subject to approval as to form by the Fund’s General Counsel.

EXPLANATION: The Fund, on behalf of the City University of New York, has selected the firm of Jonson Controls to install new security camera equipment with cabling, while incorporating existing camera equipment, into a new centralized video management system at Queens College. The new cameras will be positioned to monitor activities in the college parking lots, the Campus quad and large public spaces on the campus.

Trustee Michael Arvanites shared a few thoughts, requesting the review of all security systems at the CUNY campuses.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 7.A. was unanimously adopted.

Moved by Trustee Una Clarke and seconded by Trustee Sunshine, the following resolution was unanimously adopted:

8. Salk Scholarships:

WHEREAS, Created by the Board of Estimate of the City of New York in 1955 to honor the City College graduate who developed the first anti-polio vaccine, the Jonas Salk scholarships are awarded annually to eight graduates of the CUNY senior colleges; and

WHEREAS, The scholarships are awarded to students who have been accepted to a U.S. medical school and have performed scientific research as an undergraduate; and
WHEREAS, The student’s research papers are reviewed and recipients are selected for their potential to make significant contributions to medical research; now therefore be it

RESOLVED, That the Board of Trustees approve the award of the Jonas E. Salk Scholarships to the following graduates who have been recommended by the Chancellor:

WITH STIPEND

<table>
<thead>
<tr>
<th>Name</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisset A. Duran</td>
<td>Macaulay Honors College at John Jay College</td>
</tr>
<tr>
<td>Kevin Christian Gonzalez</td>
<td>The City College of New York</td>
</tr>
<tr>
<td>Elizabeth Gorodetsky</td>
<td>Hunter College</td>
</tr>
<tr>
<td>Jack Jnani</td>
<td>Hunter College</td>
</tr>
<tr>
<td>Anan Kazi</td>
<td>Macaulay Honors College at The City College of New York</td>
</tr>
<tr>
<td>Marharyta Labkovich</td>
<td>Hunter College</td>
</tr>
<tr>
<td>Daniela Mikhaylov</td>
<td>Macaulay Honors College at Hunter College</td>
</tr>
<tr>
<td>Lee</td>
<td>Macaulay Honors College at Brooklyn College</td>
</tr>
<tr>
<td>Iqra Nadeem</td>
<td>Brooklyn College</td>
</tr>
</tbody>
</table>

Moved by Chairperson Thompson, Jr. and seconded by Vice Chairperson Schwartz, the following resolution was presented and unanimously adopted:

9. The City University of New York – Appointment of Interim Chancellor:

WHEREAS, Chancellor James B. Milliken announced that he is stepping down as Chancellor effective May 31, 2018; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Vita Carulli Rabinowitz as Interim Chancellor effective June 1, 2018 at a salary to be determined by the Board, subject to financial ability; and be it further

RESOLVED, That during the period Dr. Rabinowitz serves as Interim Chancellor, she shall be on leave as Executive Vice Chancellor for Academic Affairs and University Provost.

EXPLANATION:

Dr. Vita Carulli Rabinowitz is currently the Executive Vice Chancellor for Academic Affairs and University Provost, a position she has held at CUNY since July 1, 2015. Previously, Dr. Rabinowitz served as Provost and Vice President for Academic Affairs at Hunter College from 2005
until her appointment. She has held a number of other positions at Hunter College, including that of Chair of the Psychology Department and has been a member of the doctoral program in psychology at The Graduate Center since 1989. Dr. Rabinowitz has published widely, and has been the recipient of a number of significant grants including a National Science Foundation Institutional Transformation Award in the amount of $4,500,000 (with Professor Virginia Valian) for what became known as the Gender Equity Project. Dr. Rabinowitz earned a Bachelor’s degree from Douglas College and a Master’s degree and Ph.D. from Northwestern University.

CHANCELLOR’S REPORT

James B. Milliken’s Remarks:
“First, I want to thank Chairperson Thompson, Jr. for his gracious remarks earlier and to all of you for your kind response. Second, I want to congratulate the Board on the wise action naming my colleague Executive Vice Chancellor and University Provost Vita Rabinowitz as Interim Chancellor. No one cares more about CUNY’s students and faculty, no one has devoted more intellect and energy to improving CUNY’s policies and programs, and there is no one I would trust more with this important assignment.

Finally, I want to add a few personal comments. Thirty years ago, I left a comfortable law practice in New York to embark on a new career in higher education. It was sometimes difficult and certainly not a seamless transition, but taking that road has made all the difference. It eventually brought me back to New York to serve as Chancellor of this incomparable institution. No one in this room has to ask what’s special about CUNY. We are all reminded every day that the students we serve give New York City much of its talent, creativity, and vitality.

Here is our challenge: Although talent is distributed equally, without regard to demographic distinctions or socioeconomic strata, opportunity is still stubbornly highly correlated with wealth. The different maker in the largest city in the country—now recognized as the nation’s greatest engine of social and economic mobility—is CUNY. I have been lucky much of my life, but never so much as when I was given the opportunity to work with all of you to do the essential work of CUNY.

As I wind down this academic year, I will attend six commencements, to savor on my last days as Chancellor: the outpouring of emotion from students and their families, the sense of pride and accomplishment—and possibility—that fills the rooms, and the deep satisfaction and genuine happiness of the faculty who help make this possible. I am grateful for the chance of a lifetime—one not many people get—to do work I love and affect the lives of so many. Thank you to the Board of Trustees, to my colleagues and partners—the presidents and senior CUNY leadership, to the outstanding, committed faculty of CUNY, and especially to the students who inspire all of us every day, for making the last four years such an incredibly rewarding experience.
Trustees Cortés-Vázquez and Clarke thanked Chancellor Milliken for his service at CUNY and highlighted his successes during his tenure.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Clarke, the reconvened public session was adjourned at 7:20 p.m.
Minutes of the Special Meeting of the Board of Trustees
of The City University of New York
June 4, 2018

The Board of Trustees of The City University of New York (CUNY) met on June 4, 2018 at The Central Office (Headquarters), New York, New York, pursuant to a Notice sent by the Office of the Secretary of the Board on May 25, 2018.

Trustees Present: Chairperson William C. Thompson, Jr., Vice Chairperson Barry F. Schwartz, Michael Arvanites, Henry T. Berger, Una S. T-Clarke, Lorraine A. Cortés-Vázquez, Fernando Ferrer, Kevin D. Kim, Robert F. Mujica, Jr., Charles A. Shorter, Ken Sunshine, Sandra Wilkin, John Aderounmu, ex officio, and Martin Burke, ex officio (non-voting)

Trustees Absent: Brian D. Obergfell, Mayra Linares-Garcia, and Jill O'Donnell-Tormey

Others present: Interim Chancellor Vita C. Rabinowitz, SAC and Board Secretary Gayle M. Horwitz, General Counsel and VC Loretta P. Martinez, Interim Chief Operating Officer Marc V. Shaw, Vice Chancellor Brigette A. Bryant, and Dean Sarah Bartlett

CONVENING OF PUBLIC MEETING
Chairperson William C. Thompson, Jr. called the Public meeting to order at 6:25 p.m. and moved to go into Executive Session. The motion was seconded by Vice Chairperson Barry Schwartz.

CONVENING OF EXECUTIVE SESSION
Chairperson Thompson, Jr. called for an Executive Session pursuant to Section 105, Article 7, of the Public Officers Law, to discuss matters pertaining to investigations, litigation and the medical, financial, credit or employment history of a particular person or corporation.
The following items were considered:

RESOLUTION ACCEPTING A GIFT AND NAMING OF CUNY’S GRADUATE SCHOOL OF JOURNALISM:

WHEREAS, The Board of Directors of the CUNY Graduate School of Journalism Foundation (“Foundation”) has reviewed the terms of a proposed gift of $20 million by the Craig Newmark Foundation for the purpose of providing a permanent endowment to support the Graduate School of Journalism (“School”); and

WHEREAS, The Foundation Board has determined that the gift would provide unprecedented and ongoing financial security for the School; and

WHEREAS, On May 9, 2018, the Foundation Board approved and accepted the gift subject to approval by the Board of Trustees of the City University of New York; now therefore be it

RESOLVED, That the Board of Trustees accepts the gift of $20 million dollars from the Craig Newmark Foundation pursuant to the terms and conditions contained in the Gift Agreement; and be it further

RESOLVED, That in recognition of such gift, the Board of Trustees agrees to name CUNY’s Graduate School of Journalism the “Craig Newmark Graduate School of Journalism at the City University of New York.”

EXPLANATION: Craig Newmark, the Founder of Craigslist has been involved with the CUNY Graduate School of Journalism for some time, has previously donated money to the School, and sits on the School’s Foundation Board. In the past several months, Dean Sarah Bartlett has negotiated a gift agreement with Mr. Newmark for a 20 million dollar lump sum gift to establish an endowment for the School’s benefit and a variety of purposes contained in the Gift Agreement. The background pertaining to this gift and the major provisions of the gift agreement have previously been discussed by the Board in executive session. Thorough due diligence has been performed in relation to the donor. The amount of the gift resulting in the naming complies with minimum gift guidelines under the current CUNY naming policy. The resolution was approved. Trustees Clarke and Mujica abstained.

CENTRAL OFFICE - APPOINTMENT OF ELINA GORELIK AS ASSOCIATE VICE CHANCELLOR FOR ADVANCEMENT OPERATIONS:

WHEREAS, Elina Gorelik is a seasoned professional with extensive experience in advancement services and development operations with a non-profit background heavily rooted in higher education. She has advanced knowledge of prospect research and management, gift processing, and donor services. Ms. Gorelik is recognized for leading system integrations to achieve system efficiencies and to standardize operations; and
WHEREAS, As a member of the Chancellory, Ms. Gorelik will oversee planning and implementation of the shared services model for constituent and gift record management, prospect research and tracking as well as data analytics in support of CUNY’s philanthropic goals and initiatives; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Ms. Gorelik as Associate Vice Chancellor for Advancement Operations in the Office of University Advancement, effective June 5, 2018.

EXPLANATION: Ms. Gorelik has been serving as Director of Client Data Services at Russ Reid since 2015. Her prior service includes her role as an independent consultant focused on advancement services and development operations across a variety of sectors including higher education, public radio, museums and the arts. Ms. Gorelik has served as the lead advancement services professional at the Art Center College of Design and the Music Center. For eight years, Ms. Gorelik served as an analyst in technology services and development and donor services for two higher education institutions: Roosevelt University and Loyola University, respectively. Ms. Gorelik brings 16 years of diversified experience in advancement operations in complex organizations as well as experience with shared service models, database configuration, report standardization and implementation of best practices.

Ms. Gorelik holds a Bachelor’s degree from University of Illinois at Chicago in Mathematics and Computer Science.

The Central Office was assisted in this search by Freeman Philanthropy Services LLC, an executive recruitment and consulting firm specializing in the not-for-profit sector. The search firm developed a comprehensive recruitment strategy that included placement of ads in national journals, online postings, notices to job boards, and the dissemination of the position announcement to a number of professional organizations. The resolution was unanimously approved.

Moved by Chairperson Thompson, Jr. and seconded by Vice Chairperson Schwartz, the public session was reconvened at 7:15 p.m. The public session was immediately adjourned.
The Board of Trustees of The City University of New York (CUNY) met on June 25, 2018 at Baruch College Vertical Campus, New York, New York, pursuant to a Notice sent by the Office of the Secretary of the Board on June 11, 2018.

Trustees Present: Chairperson William C. Thompson, Jr., Vice Chairperson Barry F. Schwartz, Henry T. Berger, Lorraine A. Cortés-Vázquez, Fernando Ferrer, Kevin D. Kim, Mayra Linares-Garcia, Robert F. Mujica, Jr., Jill O’Donnell-Tormey, Ken Sunshine, Sandra Wilkin, John Aderounmu, ex officio, and Martin Burke, ex officio (non-voting)

Trustees Absent: Michael Arvanites, Una S. T-Clarke, Brian D. Obergfell, and Charles A. Shorter

Others present: Interim Chancellor Vita C. Rabinowitz, IEVC and University Provost Jane Bowers, SAC and Board Secretary Gayle M. Horwitz, General Counsel and VC Loretta P. Martinez, Interim Chief Operating Officer Marc V. Shaw, SVC&CFO Matthew Sapienza, Vice Chancellor Judy Bergtraum, Vice Chancellor Brigette A. Bryant, Vice Chancellor Brian Cohen, Interim Vice Chancellor Margaret Egan, Interim Vice Chancellor Christopher Rosa, Vice Chancellor Pamela Silverblatt, and Associate Vice Chancellor Andrea Shapiro Davis; and President Michelle Anderson, President Diane Bova Call, Interim President Peter M. Cohen, President Rudolph Crew, President José L. Cruz, President Scott E. Evenbeck, President William J. Fritz, President Russell K. Hotzler, President Thomas Isekenegbe, President Marcia V. Keizs, President Karol V. Mason, President Gail O. Mellow, President Antonio Perez, President Jennifer Raab, President Chase F. Robinson, President Felix V. Matos Rodriguez, President Mitchel Wallerstein, Dean Sarah Bartlett, Dean Mary Lu Bilek, Dean Ayman El-Mohandes, and Dean Mary C. Pearl

CONVENING OF PUBLIC MEETING
Chairperson William C. Thompson, Jr. called the Public meeting to order at 4:35 p.m. and announced that the Public Meeting is being transmitted live on cable Channel 75 and webcast live at www.cuny.edu/livestream. He also announced that the Public Meeting will be available as a podcast within 24 hours and can be accessed through the CUNY website.

Chairperson Thompson, Jr. moved to go into Executive Session at 4:36 p.m. The motion was seconded by Vice Chairperson Barry Schwartz.
CONVENING OF EXECUTIVE SESSION
Chairperson Thompson, Jr. called for an Executive Session pursuant to Section 105, Article 7, of the Public Officers Law, to discuss matters pertaining to personnel, investigations and litigation. The Board met in Executive Session from 4:36 p.m. to 5:15 p.m.

Moved by Chairperson Thompson, Jr. and seconded by Vice Chairperson Schwartz, the public session was reconvened at 5:22 p.m.

CHAIRPERSON’S REPORT
Chairperson Thompson, Jr. stated that on Monday, June 18, 2018, the Board held its Bronx Borough Hearing and Public Hearing chaired by Trustee Fernando Ferrer. Trustee Ferrer was joined by Trustees Michael Arvanites, Henry Berger, Kevin Kim, Lorraine Cortés-Vázquez, and Mayra Linares-Garcia, University Faculty Senate (UFS) Chair and Trustee Martin Burke, University Student Senate (USS) Chair and Trustee John Aderounmu, and members of the Chancellery. The Presidents of Hostos Community College, Lehman College, and Bronx Community College also attended the hearing.

Chairperson Thompson, Jr. noted that 57 speakers signed up to speak and 44 speakers testified.

Chairperson Thompson, Jr. shared that speakers testified in support of increasing the adjunct professor salary to $7,000 and requested that CUNY offer paid family leave for adjuncts.

Students from various CUNY colleges spoke about the benefits of the Accelerated Study in Associate Programs (ASAP) and the need to continue funding the program. Students also requested more aid for DACA students and continued aid for the very successful Student Leadership Academy at Hostos Community College. Student representatives from the Lehman College in the Provinces Program spoke about their experiences on various Cuba missions and the importance of Lehman College’s Peace Corps Prep Program, which increases student’s chances of acceptance into the Peace Corps Program.

Chairperson Thompson, Jr. stated that a summary of the June 18th hearing, including testimony, was circulated to the Trustees and the Chancellor’s staff, and transcripts are available in the Office of the Secretary.

Chairperson Thompson, Jr. further shared that he had the pleasure of attending the Bronx Community College commencement ceremony, and his fellow Board of Trustees, who also attended various ceremonies, joined him in a hearty congratulations to all of CUNY’s 2018 graduates! Over the past month, thousands and thousands of students graduated from all of our schools. Hostos Community College had their largest graduating class in the school’s history.
Chairperson Thompson, Jr. stated that on behalf of the CUNY Board of Trustees, best wishes to all of the graduates for a bright and successful future.

Chairperson Thompson, Jr. further noted that on June 17th, the first cohort of students deployed as part of the NY Stands with Puerto Rico Recovery and Rebuilding Initiative. Over eight weeks, a total of 250 CUNY Service Corps students will depart for the island, where they will stay for two weeks, volunteering with different nonprofits rebuilding homes, including repairing doors, windows and roofs, and removing mold.

The University takes great pride in the students who have volunteered to make an impact on the lives of the fellow citizen in Puerto Rico.

COLLEGE, FACULTY, STUDENT AND ALUMNI HONORS
Senior Advisor to the Chancellor and Secretary of the Board Gayle M. Horwitz announced the following:

1. LaGuardia Community College received $1.499 million from the U.S. Department of Education to increase childcare slots to meet growing demand and to provide better linkages with services for students needing early intervention assessments, referrals and supports. LaGuardia Community College’s childcare program has served the community for 38 years and is CUNY’s largest with an average enrollment of 185 children per semester.

2. Hunter College junior, Safia Mahjebin, has been named a Truman Scholar. Mahjebin is one of 59 new Truman Scholars selected from among 756 candidates at 311 colleges and universities nationwide.

3. Hunter College High School recent graduate Benjamin Firester won the top prize of $250,000 in the Regeneron Science Talent Search 2018 for the development of a mathematical weather model to predict the spreading of the Late Blight Fungus, Irish Potato Famine disease that still causes billions of dollars in crop damages today.

4. Hunter College alumnus, Van C. Tran ’04 was named a Nancy Weiss Malkeil Scholar through the Woodrow Wilson Foundation.

5. Queens College freshman, Renuka Surujnarain was awarded the prestigious Jeannette K. Watson Fellowship. She is studying education, anthropology, and neuroscience and will begin her internship at the Institute of International Education in Manhattan this summer.

6. Queens College alumna, Cristina Jiménez Moreta was the featured speaker at the college’s commencement and was named one of TIME Magazine’s 100 Most Influential People of 2018.
7. Hostos Community College student Chafane Robinson was awarded the prestigious Peter Jennings Laurel Scholarship for 2018 on June 19th. She received a scholarship of $1,500 to help defray the cost of her education.

8. On April 27th, Hostos Community College animation professor Andy London, who also teaches at Harvard University, brought 16 Hostos Community College students to the Cambridge campus where they co-screened their work. The experience was an eye-opener for all involved, as they discovered that no matter your background or college of choice, it takes extraordinary dedication to be an animator.

9. The College of Staten Island Tech Incubator is receiving almost $250,000 from National Grid’s Economic Development Program to create the CSI JumpStart Entrepreneurial Program. The grant is the largest awarded to date by National Grid in the New York Metro area. National Grid’s Economic Development Program offers matching grants for eligible projects that help retain and create quality jobs, promote sustainable development, and incorporate energy efficiency and renewable energy technologies.

10. The U.S. Government Printing Office (GPO) designated the College of Staten Island (CSI) as a Federal Depository Library (FDL). The GPO distributes physical and digital government documents to FDLs nationwide for use by the public. FDLs provide free access to their federal collections, as well as staff, to help the public research information.

11. CSI’s Guadalupe Cuenca is a 2018 Peter Jennings Laurel Award Scholarship recipient. She attended the Adult Learning Center at CSI and earned a high school equivalency diploma in 2017. She is currently a student in the CUNY Start Program and hopes to pursue a degree in education/art at CSI.

12. Fatu Amara, a junior in The Verrazano School Honors Program and the Collegiate Science and Technology Entry Program (CSTEP) at CSI, has been awarded a 2018 Jeannette K. Watson Fellowship.

To see additional honors, please take a look at the most recent edition of CUNY Matters, which you will find in your materials today.
GRANTS
Chairperson Thompson, Jr. presented for inclusion in the record the following list of grants and bequests of $100,000 or above received by the University subsequent to the May 9, 2018 Board meeting.

BARUCH COLLEGE
1. **$284,446** NPORG/RESEARCH FOUNDATION SUNY to Neftci Ulas Center, for “The Baruch College Small Business Development Center (SBDC) provides Management and Technical Assistance to Start-Up and Existing Businesses across New York City”

2. **$232,500** NPORG/NEW YORK COMMUNITY TRUST to Michael Seltzer, for “To Ensure that Tomorrow’s Nonprofit Organizations have the Human Capital to Flourish and Advance their Missions on behalf of the People of our Metropolitan Area”

3. **$131,000** DEPARTMENT OF ENERGY/OFFICE OF SCIENCE to Stefan Bathe, for “The Object of this Study is Contributions towards Revealing the Structure of the Quark-Gluon Plasms. It will be achieved by Studying Parton-Medium Interactions”

BRONX COMMUNITY COLLEGE
1. **$316,160** JOB LINKAGE INCENTIVE to Luis Montenegro and Katherine Acevedo-Coppa, for “Academic and Student Success”

BROOKLYN COLLEGE
1. **$392,500** DEPARTMENT OF HEALTH AND HUMAN SERVICES to Ryan Murelli, for “Biological Studies of Alpha-Hydroxytropolones”

2. **$317,925** NATIONAL INSTITUTES OF HEALTH to Amy Ikui, for “Cell Cycle Regulation in Response to Plasma Membrane Stress in S. Cerevisiae”

3. **$157,000** DEPARTMENT OF HEALTH AND HUMAN SERVICES to Aneta J. Czajkowska Nee Mieszawska, for “Theranostic Nanoparticles for Dual Modality Cancer Therapy”

4. **$149,316** NPORG/SLOAN-KETTERING MEMORIAL CANCER CENTER to Luis Quadri, for “Small-Molecule Antibiotics Targeting Siderophore Biosynthesis”
5. $117,844  NATIONAL SCIENCE FOUNDATION to Laura Rabin, for “REU Site: Intensive Mentored Research Experiences for Undergraduates (REU) in Psychology and Neuroscience at an Urban Public College”

6. $100,000  VITAL PROJECTS FUND, INC. to Alex Vitale, for “Social Justice”

CITY COLLEGE

1. $10,000,000  NEW YORK CITY DEPARTMENT OF ENVIRONMENTAL PROTECTION to John Fillos, for “Research & Development Projects to Optimize WWTP Operations”

2. $386,800  NATIONAL INSTITUTES OF HEALTH to Shireen Saleque, for “Molecular Regulation of Mammalian Erythro-Megakaryocytic Development”

3. $343,438  NATIONAL INSTITUTES OF HEALTH to Marom Bikson, for “The Coupled Vascular Hypothesis for Transcranial Direct Current Stimulation (tDCS)”

4. $339,905  NATIONAL INSTITUTES OF HEALTH to Lucas Parra, for “Effects of Direct-Current Stimulation on Synaptic Plasticity”

5. $330,000  NEW YORK STATE DEPARTMENT OF HEALTH to John Martin, for “Collaborations to Accelerate Research Translation (CART) and Innovative, Developmental or Exploratory Activities (IDEA) in Spinal Cord Injury Research”

6. $310,860  NATIONAL INSTITUTES OF HEALTH to Mitchell Schaffler, for “Osteocyte Integrity and Bone Remodeling”

7. $276,985  ALBERT EINSTEIN COLLEGE OF MEDICINE to Jun Yoshioka, for “A New Molecular Pathway for Diabetic Cardiomyopathy”

8. $244,163  NATIONAL SCIENCE FOUNDATION to Dorthe Eisele, for “CAREER: Unraveling Excitation-Energy Transfer Processes in Excitonic Light-Harvesting Systems”

9. $230,000  NATIONAL INSTITUTES OF HEALTH to Amr Soliman, for “Cancer Epidemiology Education in Special Populations (CEESP)”

10. $145,642  NEW YORK STATE ENERGY RESEARCH & DEVELOPMENT AUTHORITY to Sanjoy Banerjee, for “A Deep Cycling, High Energy Density Birnessite for Grid Storage”
11. $135,733  **BRIGHAM AND WOMEN’S HOSPITAL, INC.** to Luis Cardoso, for “Macrophage-Derived Microcalcifications”

12. $132,000  **SANDIA NATIONAL LABORATORIES** to Sanjoy Banerjee, for “Stable Zinc Anodes for High-Energy-Density Rechargeable Aqueous Batteries”

13. $123,421  **NEW YORK CITY DEPARTMENT OF BUILDINGS** to Yiannis Andreopoulos, for “New York City Built Environment: Wind Effects and Public Safety in a Changing Climate”

14. $106,719  **NEW YORK CITY HOUSING AUTHORITY** to Sharon Mackey-McGee, for “High School Equivalency Prep and Computer Institute”

**GRADUATE SCHOOL AND UNIVERSITY CENTER**

1. $783,525  **NATIONAL INSTITUTES OF HEALTH** to Patrizia Casaccia, for “Histone Deacetylation in Oligodendrocyte Differentiation”

**CUNY SCHOOL OF PROFESSIONAL STUDIES**

1. $5,376,037  **NEW YORK CITY ADMINISTRATION FOR CHILDREN’S SERVICES** to John Mogulescu, for “ACS Onboarding Initiatives”

2. $3,398,000  **NEW YORK CITY HUMAN RESOURCES ADMINISTRATION, OFFICE OF CHILD SUPPORT SERVICES** to John Mogulescu, for “OCSS-CUNY Training Program”

3. $1,149,000  **NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES** to John Mogulescu, for “Distance Learning, Training Management Systems Development, Training Needs Assessment and Evaluation”

4. $280,000  **NEW YORK CITY MAYOR’S OFFICE OF HOUSING RECOVERY OPERATIONS** to John Mogulescu, for “Staff Development and Issue Resolution”

5. $207,799  **NEW YORK CITY DEPARTMENT OF HOMELESS SERVICES** to John Mogulescu, for “Financial Literacy for Adult Shelter Case Workers”

**HUNTER COLLEGE**

1. $387,609  **NORTHWESTERN UNIVERSITY/NIH** to Jeffrey Parsons, for “A Pragmatic Trail of an Adaptive eHealth HIV Prevention Program for Diverse Adolescent
<table>
<thead>
<tr>
<th>No.</th>
<th>Amount</th>
<th>Organization/Institution</th>
<th>Principal Investigator</th>
<th>Project Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>$351,000</td>
<td>PHS/NIH/NATIONAL INSTITUTE OF MENTAL HEALTH</td>
<td>Regina Miranda</td>
<td>“Persistent Versus Brief Suicidal Ideation Subtypes in Risk for Adolescent Suicide Attempts”</td>
</tr>
<tr>
<td>3.</td>
<td>$233,876</td>
<td>FLORIDA STATE UNIVERSITY/NICHD</td>
<td>Jeffrey Parsons</td>
<td>“Scale It Up: Effectiveness- Implementation Research to Enhance HIV-Related Self-Management among Youth”</td>
</tr>
<tr>
<td>4.</td>
<td>$156,000</td>
<td>PHS/NIH/NATIONAL INSTITUTE OF GENERAL MEDICAL SCIENCES</td>
<td>Allyson Friedman</td>
<td>“Neurophysiological Mechanisms of Stress Coping Behaviors”</td>
</tr>
<tr>
<td>5.</td>
<td>$156,000</td>
<td>PHS/NIH/NATIONAL INSTITUTE OF GENERAL MEDICAL SCIENCES</td>
<td>Steven Trasino</td>
<td>“The Treatment of Alcohol Liver Disease with Retinoid Beta Agonists”</td>
</tr>
</tbody>
</table>

**JOHN JAY COLLEGE**

<table>
<thead>
<tr>
<th>No.</th>
<th>Amount</th>
<th>Organization/Institution</th>
<th>Principal Investigator</th>
<th>Project Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>$728,000</td>
<td>THE PINKERTON FOUNDATION</td>
<td>Ann Jacobs</td>
<td>“Pinkerton Fellowship Initiative”</td>
</tr>
<tr>
<td>2.</td>
<td>$200,000</td>
<td>THE ANDREW W. MELLON FOUNDATION</td>
<td>Ann Jacobs</td>
<td>“Expanding Access to Higher Education for People Incarcerated in New York State Prison”</td>
</tr>
<tr>
<td>3.</td>
<td>$157,403</td>
<td>CITY OF JACKSONVILLE, FLORIDA</td>
<td>David Kennedy</td>
<td>“Reducing Serious Crime in Jacksonville, Florida”</td>
</tr>
<tr>
<td>4.</td>
<td>$144,156</td>
<td>ECMC FOUNDATION</td>
<td>Ann Jacobs</td>
<td>“Program Evaluation of Prisoner Reentry Institute College Initiative”</td>
</tr>
<tr>
<td>5.</td>
<td>$124,991</td>
<td>ALFRED P. SLOAN FOUNDATION</td>
<td>Silvia Mazzula</td>
<td>“Creating a Community for Women Graduate Students in STEM through Theater, Mentorship and Dialogue”</td>
</tr>
<tr>
<td>6.</td>
<td>$110,000</td>
<td>ANNIE E. CASEY FOUNDATION</td>
<td>Jeffrey A. Butts</td>
<td>“Research and Consultation on the Development of an Ecological Approach to Risk in Juvenile Justice”</td>
</tr>
</tbody>
</table>
LAGUARDIA COMMUNITY COLLEGE

1. $1,463,447  GOLDMAN SACHS FOUNDATION to Jane Schulman, for “10,000 Small Businesses”

2. $799,500  NEW YORK CITY DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT to Adjoa Gzifa, for “Summer Youth Employment Program Older Youth”

3. $564,514  NEW YORK CITY DEPARTMENT OF SMALL BUSINESS SERVICES to Hannah Weinstock, for “Bilingual Medical Assistant Training Program”

4. $258,000  NEW YORK CITY DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT to Adjoa Gzifa, for “Summer Youth Employment Program Vulnerable Youth”

5. $211,250  NEW YORK CITY DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT to Adjoa Gzifa, for “Summer Youth Employment Program Younger Youth”

6. $203,148  NEW YORK CITY DEPARTMENT OF SMALL BUSINESS SERVICES to Kimberly Kendall, for “Medical Billing Specialist Training”

7. $113,910  THE NORTH HIGHLAND COMPANY to Kimberly Kendall, for “Testing Center”

LEHMAN COLLEGE

1. $597,945  UNITED STATES AIR FORCE: OFFICE OF SCIENTIFIC RESEARCH to Christopher Gerry, for “Quantum Enhanced Precision and Stability of Atomic Clocks”

NEW YORK CITY COLLEGE OF TECHNOLOGY

1. $385,153  UNITED STATES SMALL BUSINESS ADMINISTRATION VIA RF SUNY to Robert Piechota, for “New York Small Business Development Center”

QUEENS COLLEGE

1. $419,750  NEW YORK CITY DEPARTMENT OF HEALTH & MENTAL HYGIENE to Steven Markowitz, for “New York Community Air Survey Program”
2. $182,553  NEW YORK STATE DEPARTMENT OF LABOR to Sherry Baron, for “Training Consortium to Empower NYC Exploited Workers - Phase 2”

3. $170,000  UNITED STATES DEPARTMENT OF ENERGY to Michael Mirkin, for “Electrochemical Kinetics and Mass-Transport at Single Catalytic Nanoparticles”

4. $166,470  NEW YORK CITY BOARD OF EDUCATION to Robin Hizme, for “Townsend Harris High School Collaboration Program”

5. $154,000  NATIONAL INSTITUTES OF HEALTH to Jennifer Stewart, for “Biomarkers of Risky Decision Making in College Student Marijuana Users”

6. $135,850  UNIVERSITY OF DELAWARE/NATIONAL INSTITUTES OF HEALTH to John Dennehy, for “Consequences and Control of Randomness in Timing of Intracellular Events”

7. $129,262  NEW YORK CITY DEPARTMENT OF SMALL BUSINESS SERVICES to Eva Fernandez, for “New York City Tech Talent Pipeline Residency at Queens College”

8. $115,500  NATIONAL INSTITUTES OF HEALTH to Joshua Brumberg, for “Influence of Perineuronal Nets on Cortical Neurons”

COLLEGE OF STATEN ISLAND

1. $462,545  NATIONAL SCIENCE FOUNDATION to Sharon Loverde, for “CAREER: Multiscale Modeling of Polymersomes”

CHANCELLOR’S REPORT

Vita C. Rabinowitz’ Remarks:
“Thank you, Chairperson Thompson and members of the Board of Trustees, for honoring me with this interim appointment. My relationship to this University extends to my late father, Vito Carulli, who attended City College’s School of Engineering as a first-generation Italian immigrant in 1940. Although he never took a degree, his pride in attending City College stayed with him all his life, and instilled in him and later in me a lifelong reverence for higher learning and a belief in the transformative impact of higher education. His example, and the mission, students, faculty and staff of this University have inspired and motivated me every day of my 40-year career at CUNY, an indispensable driver of mobility and innovation in New York and the nation.”
I pledge to bring my all to this position in a time of transition, to work closely with the Board, the Chancellery, the Presidents and key constituents to keep the University moving forward on our many shared goals for academic excellence, student success, and administrative effectiveness. I am deeply moved by the opportunity to answer this call to serve the institution of my life and help enable our next Chancellor to make the best possible start in CUNY’s next era.

Again, I thank you for entrusting me with this extraordinary honor.

One of the strategic priorities that I want to continue to move forward with during the transition is the imperative of career readiness for our students, ensuring they are prepared to compete for good career opportunities in the field of their choice right after graduation. Angie Kamath, our University Dean for Continuing Education and Workforce programs, shared with you earlier this year some of the new strategies we are undertaking in this area. We recently reached an important milestone in this work when we awarded almost $1M in philanthropic funding to 21 proposals across 16 colleges with innovative projects to improve student career success. Today I have asked Angie and Presidents Felix Matos Rodriguez of Queens College and Scott Evenbeck of Guttman Community College to talk about how campuses and faculty are taking up this challenge.”

University Dean Angie Kamath gave a brief overview on the University’s Career Success Initiatives.

Presidents Matos Rodriguez and Evenbeck shared their experiences regarding career readiness, including the implementation of strategies.

Vita C. Rabinowitz’ Remarks, continued:

“Finally, colleagues, I would be remiss if I did not acknowledge the fact that, after nearly 17 years as President of the Research Foundation (RF), President Richard Rothbard has announced his retirement this summer.

Most of Richard Rothbard’s adult life has been spent at CUNY, beginning as an undergraduate at Queen College in 1969, then in progressively responsible positions over twenty-five years, culminating as Vice Chancellor for Budget, Finance & Information Services in the Central Office.

Richard came to the RF a month after the 9/11 terrorist attacks destroyed BMCC’s Fiterman Hall, the building that housed the RF’s brand new offices at the time. The challenges of tending to the trauma that was experienced by everyone, coupled with the need to get the RF back up and running in temporary quarters, made for some uncertain times that fall. But under Richard’s leadership, everyone rallied and with the help of colleagues from across CUNY, the RF met the challenge and was back in business in short order.

The years between then and now have brought enormous change to the University and the RF. In 2001, total award activity was in the $200 million range. This year we may very well cross the $500
The RF has managed the volume and increasing complexity of those awards well, thanks to Richard’s leadership, the hard work of a dedicated staff and the innovative use of web-based and other technologies, and despite taking on significant added responsibilities. One new responsibility was the management of over $70 million in funding for support of displaced World Trade Center workers which led the RF into new territory, helping non-profits manage their grants through the creation of GrantsPlus. Over time, the RF added more pre-award services to increase grant-getting. And of course, all the while the RF has responded effectively to the ever-growing volume of external mandates in the increasingly complex legal and regulatory environments of sponsored grants and programs.

Richard, you have ably led this essential University-wide asset through times of growth and change into the modern era. The University thanks you for your extraordinary service and wishes you all best in your retirement.”

**CHANCELLOR’S UNIVERSITY REPORT:** Chairperson Thompson, Jr. called for a motion to approve the Chancellor’s University Report for June 25, 2018, including addendum and errata sections, which was seconded by Trustee Ferrer. He asked if there were any amendments. Upon hearing none, the item was adopted by the Board.

1. **Chancellor’s University Report:**

RESOLVED, That the Chancellor’s University Report for June 25, 2018 (including Addendum and Errata Items) be approved.

**APPROVAL OF MINUTES:** Chairperson Thompson, Jr. called for a motion to approve the minutes of the regular Board Meeting and Executive Session of May 9, 2018, which was seconded by Trustee Sandra Wilkin. He asked if there were any amendments. Upon hearing none, the item was adopted by the Board:

2. **Approval of Minutes:**

RESOLVED, That the minutes of the regular Board Meeting and Executive Session of May 9, 2018 be approved.
Moved by Chairperson Thompson, Jr. and seconded by Trustee Ken Sunshine, the following resolution was presented and opened for discussion:

3. The City University of New York – Amendment to Article XV of the Bylaws of the Board of Trustees:

SECTION 15.2. STUDENT ORGANIZATIONS.

a. Any group of students may form a team (excluding intercollegiate athletics), student media/publications, organization, association, club or chapter by filing with the duly elected student government organization of the college or school at which they are enrolled or in attendance and with an officer to be designated by the chief student affairs officer of the college or school at which they are enrolled or in attendance (1) the name and purposes of the organization, association, club or chapter, (2) the names and addresses of its president and secretary or other officers corresponding in function to president and secretary.

The board recognizes that students have rights to free expression and association. At the same time, the board strongly believes that respect for all members of the university’s diverse community is an essential attribute of a great university and requires viewpoint neutrality in the recognition and funding of student teams, student media/publications, organizations, associations, clubs or chapters.

Each student leader and officer of student organizations recognized by or registered with the institution, as well as those seeking recognition by the institution, must complete training on domestic violence, dating violence, stalking, and sexual assault prevention and on CUNY’s Policy on Sexual Misconduct and Sex Discrimination prior to the organization receiving recognition or registration.

b. Extra-curricular activities at each college or school shall be regulated by the duly elected student government organization to insure the effective conduct of such college or school as an institution of higher learning and for the prevention of activities which are hereafter proscribed or which violate the standards of conduct of the character set forth in bylaw 15.1. Such powers shall include:

1. i. The power to charter or otherwise authorize teams (excluding intercollegiate athletics), student media/publications, organizations, associations, clubs or chapters, and, when appropriate in the exercise of such regulatory power, the power to refuse, suspend or revoke any charter or other authorization for cause after hearing on notice. All such decisions must be based upon viewpoint neutral criteria as detailed in the Fiscal Accountability Handbook and must be based upon the written submissions of the student team, publication, organization, association, club or chapter, which will describe its intent to conduct activities for the benefit of students. ii. All decisions declining a charter or authorization must be in writing and are appealable to the college or school’s chief student affairs officer or designee, who shall render a final written decision on the appeal. iii. 
Appeals must be based upon one or both of the following two grounds: the denial was arbitrary and capricious or discriminated against the applicant based upon viewpoint.

2. The power to delegate responsibility for the effective implementation of its regulatory functions hereunder to any officer or committee which it may appoint.

c.

1. Any person or organization affiliated with the college may file a complaint with the chief student affairs officer if there is reason to believe that a student organization has violated any of the standards of conduct set forth in section 15.1 above. The chief student affairs officer shall promptly notify the affected organization, investigate any complaint and report the results of that investigation along with a recommendation for appropriate action to the complainant and the student government which shall take action as it deems appropriate, except that in the case of a complaint against the student government itself, the chief student affairs officer shall report the results of the investigation and the recommendation for appropriate action directly to the president.

2. The complainant or any student organization adversely affected pursuant to paragraph C (1) above may appeal to the president. The president may take such action as he or she deems appropriate and such action shall be final.

d. Each college shall establish a student elections review committee in consultation with the various student governments. The student elections review committee shall approve the election procedures and certify the results of elections for student governments, and student body referenda. Decisions of the student elections review committee may be appealed to the college president, whose decision shall be final. An appeal from the decision of the student elections review committee must be made in writing to the President within ten (10) calendar days of the decision. The President shall consult with the student elections review committee and render a decision as expeditiously as possible which may affirm, reverse, or modify the decision of the student elections review committee.

e. Student government elections shall be scheduled and conducted, and newly elected student governments shall take office, in accordance with policies of the board, and implementing regulations.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 3 was unanimously adopted.
4. COMMITTEE ON AUDIT:
Chairperson Thompson, Jr. reported that at the June 4, 2018 meeting of the Committee on Audit, the Committee approved the following resolutions, and he recommended their approval by the Board.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Cortés-Vázquez, the following resolution was presented and opened for discussion:

A. The City University of New York - Approval of Fiscal Year 2018 External Audit Plan:

WHEREAS, Article IV Section 4.02 of The City University of New York Board of Trustees Audit Committee Charter requires the Audit Committee to oversee the external auditors which includes their proposed Audit Plans; and

WHEREAS, The University’s external auditors, KPMG, have prepared an Audit Plan for review by the Audit Committee; now therefore be it

RESOLVED, That the Audit Committee approves the FY 2018 external audit plan, as presented by KPMG.

EXPLANATION: The University is required to have its financial statements and federal programs externally audited on an annual basis. Each year, the University’s external auditors meet with management to review and discuss the proposed audit plan and approach and presents the draft external audit plan to the Audit Committee for approval prior to commencing the external audit.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 4.A. was unanimously adopted.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Cortés-Vázquez, the following resolution was presented and opened for discussion:

B. The City University of New York - Approval of Fiscal Year 2019 Internal Audit Plan:

WHEREAS, Article IV Section 4.02 of The City University of New York Board of Trustees Audit Committee Charter requires that the Audit Committee approve the annual internal audit plan; and

WHEREAS, The University’s Chief Audit Executive presented to the Audit Committee a proposed Fiscal Year 2019 internal audit plan developed in contemplation of the University’s strategic vision; now therefore be it
RESOLVED, The Audit Committee approves the Fiscal Year 2019 internal audit plan after due
deliberation was had thereon.

EXPLANATION: Pursuant to Article IV Section 4.02 of The City University of New York Board of
Trustees Audit Committee Charter, the Audit Committee is responsible for approving the annual
internal audit plan and all major changes to the plan. The Chief Audit Executive may make
minor changes to the plan, as may be warranted by supervening University or Board priorities.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 4.B. was unanimously adopted.

5. COMMITTEE ON FISCAL AFFAIRS:
Trustee Ferrer reported that at the June 4, 2018 meeting of the Committee on Fiscal Affairs, the
Committee approved the following resolutions, and he recommended their approval by the Board.

Moved by Trustee Ferrer and seconded by Trustee Berger, the following resolution was presented and
opened for discussion:

A. The City University of New York - 3-Credit Tuition and Fee Waiver for Students
Enrolled in Course Affiliated with Service Corps – Puerto Rico Program and $500
Stipend for All Students Participating in Service Corps – Puerto Rico Program:

WHEREAS, Puerto Rico and the U.S. Virgin Islands were devastated by Hurricanes
Irma and Maria; and

WHEREAS, Governor Cuomo has established the New York Stands with Puerto Rico
Recovery and Rebuilding Initiative; and

WHEREAS, Governor Cuomo has called upon The City University of New York to send
250 students to rebuild in Puerto Rico starting this summer; and

WHEREAS, Governor Cuomo has required that participating students be afforded the
opportunity to earn credits for their service in Puerto Rico; and

WHEREAS, Lehman College has created the 3-credit Experimental Course LAC (LTS)
270 called Global Citizenship, Community Engagement, and Service in Latin America
and the Caribbean specifically for students participating in Service Corps – Puerto Rico
program; and

WHEREAS, additional CUNY colleges are identifying local 3-credit courses for students
participating in Service Corps – Puerto Rico program; and
WHEREAS, CUNY students participating in the Service Corps – Puerto Rico program will not be expected to cover major program expenses such as travel, lodging, and food as well as course tuition and fees; and

WHEREAS, many CUNY students are contributors to their households; now therefore be it

RESOLVED, That the Board of Trustees authorizes The City University of New York to provide Service Corps – Puerto Rico students a 3-credit tuition waiver and a waiver for all associated fees for Experimental Course LAC (LTS) 270 at Lehman College or any other CUNY course that they enroll in as part of this program; and be it further

RESOLVED, That the Board of Trustees authorizes The City University of New York to provide a $500 stipend to all students who participate in the Service Corps – Puerto Rico program.

EXPLANATION: Hurricanes Irma and Maria had a devastating impact on Puerto Rico and the U.S. Virgin Islands. As part of Governor Cuomo’s New York Stands with Puerto Rico Recovery and Rebuilding Initiative, 250 CUNY students will rebuild in Puerto Rico starting this summer. Governor Cuomo has required that participating students be afforded the opportunity to earn credits for their service in Puerto Rico. Therefore, The City University of New York will provide a 3-credit tuition and fee waiver for Service Corps – Puerto Rico students enrolled in Experimental Course LAC (LTS) 270 at Lehman College or any CUNY course officially affiliated with the program. CUNY will also provide a $500 stipend to all students who participate in the Service Corps – Puerto Rico program. These actions will allow participating students to avoid bearing the burden of major expenses associated with this program.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 5.A. was unanimously adopted.

Moved by Trustee Ferrer and seconded by Trustee Berger, the following resolution was presented and opened for discussion:

B. Queens College - International Student Success Program Authorization of Contract with Navitas New York LLC:

WHEREAS, Enhancing and diversifying the international experience of the Queens College community is a central component of the College’s strategic plan; and
WHEREAS, The addition of an international student success program is expected to bring hundreds of new students to Queens, thereby increasing the size and diversity of the student population; now therefore be it

RESOLVED, That the Board of Trustees of the City University of New York authorize a contract with Navitas New York LLC, for the purpose of developing an International Student Success Program (ISSP) to identify prospective international students and assist these students to successfully matriculate and succeed at Queens College, at both the undergraduate and graduate levels. The initial term of the contract shall be five years, and the contract shall include five one-year options for the University to renew at its discretion. The value of the contract is dependent upon student enrollment in the ISSP, and the revenue generated and retained by Navitas shall not exceed an estimated $6,000,000 annually for the initial five-year term.

EXPLANATION: Queens College is located in the Borough of Queens, America’s most ethnically diverse county, and has students from more than 150 nations. Enhancing and diversifying the international experiences of the Queens College community is a central component of the College’s 2015-2020 Strategic Plan. The addition of the ISSP is expected to bring hundreds of new students to Queens, thereby increasing the size and diversity of the student population. Along with a rigorous (for-credit) academic program, the ISSP will provide a full range of support services enabling students new to the United States successfully navigate life in a new country. The ISSP is to be a yearlong program (summer and two semesters) that provides services to international students to ensure their academic success while allowing them to receive up to one year of college credit. The larger goal is to provide support from arrival to graduation with success measured by rates of retention, progression, and four-year graduation for these students. In all aspects of the program, Queens College faculty and administration will be full partners to ensure a comprehensive and rigorous program of success.

The vendor was selected after a thorough review by an evaluation committee consisting of faculty and administration at Queens College. The vendor is aware of the importance of diversity for the City University of New York and will comply fully with all mandates of the University.

The cost of the ISSP is based on a percentage of the tuition revenue generated by new full-time international students during their entire study at Queens College. For the initial five-year term, the estimated tuition revenue is $12,000,000 annually.

The contract is being awarded based on best value after public advertisement and timely submission of sealed proposals pursuant to law and University regulations, and shall be subject to approval as to form by the University Office of General Counsel.
Moved by Trustee Ferrer and seconded by Trustee Berger, the following resolution was presented and opened for discussion:

C. Borough of Manhattan Community College - Purchase of Preventative Maintenance and Operating Services Authorization of Contract with Core Facility Services, LLC:

WHEREAS, The Borough of Manhattan Community College requires preventive maintenance and operating services for its leased space at 70 Murray Street; and

WHEREAS, The College is not permitted to use in-house staff to provide preventive maintenance and operating services in this leased facility; and

WHEREAS, The College is required to seek preventive maintenance services and operating engineer services that follow New York City’s prevailing wages; and

WHEREAS, Pursuant to law and University Relations, the college publicly advertised and issued a sealed solicitation for preventive maintenance and operating services; and

WHEREAS, Core Facility Services, LLC was the responsive and responsible bidder offering the lowest bid price in response to the solicitation; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York authorize a contract on behalf of The Borough of Manhattan Community College with Core Facility Services, LLC to provide preventive maintenance and operating services for its leased space at 70 Murray Street. Such purchase shall not exceed a total estimated cost of $3,900,000 for five years.

EXPLANATION: The Borough of Manhattan Community College will use these services to provide preventive maintenance and operating engineering services at its leased space at 70 Murray Street Building. Core Facility Services LLC., will be using Gilbert International, Inc. as its MWBE subcontractor with a 30% goal for a total estimated value of $1,175,000 for five years. The contract shall be subject to approval as to form by the University Office of General Counsel.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 5.C. was unanimously adopted.
Moved by Trustee Ferrer and seconded by Vice Chairperson Schwartz, the following resolution was presented and opened for discussion:

D. Graduate School and University Center - Building Operating, Engineering, Maintenance and Janitorial Services Authorization of Contract with GCA Services Group:

WHEREAS, The Graduate School and University Center has historically utilized contractual agreements for building operations, engineering, maintenance, and janitorial services at its’ main campus, located at 365 5th Avenue; and

WHEREAS, The current contract for such services is expiring; and

WHEREAS, The Graduate School and University Center has made it a priority that any new contract for these services include a significant MWBE sub-contractor participation; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York authorize a contract on behalf of the Graduate School and University Center to purchase building operating, engineering, maintenance and janitorial services. The contract shall have a five-year term with the right for the University to terminate the contract on each anniversary date of the contract with thirty days’ written notice to contractor. After public advertisement, a public invitation for bids solicitation and evaluation of bid submissions by the College, the contract shall be awarded to GCA Services Group as the responsive and responsible bidder offering the lowest bid price. The estimated contract price is $33,102,801 for the five-year period ending in 2023. The contract shall be subject to approval as to form by the University Office of General Counsel.

EXPLANATION: The contract includes annual estimated escalations, based upon multiple prior agreements for the same services, with actual costs payable based upon annual increases in the New York State Prevailing Wage Rate and Benefit Schedule, and union contract increases, as applicable. This contact also includes an increase in the current labor force with the addition of a mechanic, a porter and two helpers. This contract will include MWBE sub-contractor participation of approximately 36% of the total value of the contract adding up to approximately $11,917,008 for the five-year period.

Chairperson Thompson, Jr. congratulated The Graduate Center for going over and above the Governor’s thirty percent goal for the State of New York on Minority and Women Owned Business Enterprises (MWBE) participation.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 5.D. was unanimously adopted.
Moved by Trustee Ferrer and seconded by USS Chair and Trustee Aderounmu, the following resolution was presented and opened for discussion:

E. **Queensborough Community College - Replacement of the Main Parking Faculty, Staff and Visitors Field Authorization of Contract with New York Asphalt Company:**

WHEREAS, The main Queensborough Community College parking field which provides parking spaces for 475 faculty, staff and visitors has not been repaved in over 20 years; and

WHEREAS, The Queensborough College Auxiliary Enterprises Corporation is the source of funding and has collected annual parking fees to maintain and to replace the parking fields; and

WHEREAS, The replacement of the parking field will reduce maintenance costs and ensure the safety of our college community in accordance with all New York City and University rules and regulations; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York authorize a contract on behalf of Queensborough Community College for the purchase of services to replace and upgrade the main parking field providing daily parking for faculty, staff and visitors of Queensborough Community College. The contract shall be awarded to the lowest responsive and responsible vendor pursuant to all University Regulations including submission of a MWBE and SDVOB utilization plan. After a public advertisement and sealed bidding process conducted by the College, the New York Asphalt Company was selected with a bid of $1,099,400. The contract shall be subject to approval as to form by the University Office of General Counsel.

**EXPLANATION:** Queensborough Community College will use these services to mill, recycle and replace the existing asphalt surface. The parking field renovation can only be executed during the summer months when parking demand is greatly reduced. The new parking field will add additional daily parking capacity starting with the Fall 2019 semester and will ensure a safe facility for the College community.

Chairperson Thompson, Jr. congratulated Queensborough Community College on their thirty-five percent MWBE participation.

*Chairperson Thompson, Jr. asked for a vote. Cal. No. 5.E. was unanimously adopted.*

Trustee Ferrer acknowledged BMCC, The Graduate Center, and Queensborough Community College for keeping with this Board’s commitment for a robust MWBE program. Each of the three resolutions
that were just passed includes significant MWBE spending, and the Board is grateful to those colleges for their good work on these procurements.

Moved by Trustee Ferrer and seconded by Trustee Berger, the following resolution was presented and opened for discussion:

F. The City University of New York - Central Office - Administrative Excellence Initiative Authorization of Contract with Gartner Consulting:

WHEREAS, The City University of New York (CUNY) has committed to meet the goals of increasing student retention and graduation rates, in part by, reallocating savings achieved from its Administrative Excellence Initiative; and

WHEREAS, CUNY launched the Administrative Excellence Initiative in Fiscal Year 2018 committing to saving approximately $75 million over four years, and in April 2018 engaged the CUNY Institute for State and Local Governance (CUNY ISLG) operations management team, at a cost not to exceed $5.7 million, to develop and implement a strategic plan to meet the goals of the Administrative Excellence Initiative; and

WHEREAS, CUNY ISLG has worked closely with CUNY administrative staff to identify initiatives, research best practice, analyze fiscal impact and develop implementation plans for priority initiatives to make administrative functions lean and resourceful in all areas of operations and administration; and

WHEREAS, CUNY ISLG, in partnership with CUNY administrative staff, was engaged to work in four phases with the implementation of initiatives beginning in Fiscal Year 2019 and continuing through Fiscal Year 2021. Overall, the four-year initiative will achieve over $75 million savings for reinvestment in academic priorities identified in the 2016-2017 Master Plan; and

WHEREAS, This engagement acknowledged that it was exclusive of the cost of contractors that CUNY ISLG would engage to provide functional expertise where necessary; and

WHEREAS, The Board of Trustees’ Committee on Fiscal Affairs has required that any additional consulting costs requested for this initiative be presented to the Committee for approval; now therefore be it
RESOLVED, That CUNY seeks to engage Gartner Consulting to work with CUNY ISLG on CUNY’s University-wide efforts to standardize, consolidate and automate processes and systems to integrate best practice and improve efficiency under the Administrative Excellence Initiative, which will achieve over $75 million in savings for reinvestment in academic priorities. This engagement will prioritize initiatives that foster the efficient and effective delivery of systems, services, and technologies that are integral to the university’s function. The cost of this engagement will not exceed $1,524,000 (including contingency) for Fiscal Year 2018 through Fiscal Year 2020.

EXPLANATION: Gartner Consulting is well positioned to provide consulting services for these efforts. Gartner has past experience with CUNY, including quality assurance work on CUNYfirst. CUNY currently uses Gartner Research services, which provides a tremendous database and analysts that will support the AEI projects during and after the engagement. Gartner has unique experience in the IT industry locally, nationally and internationally, including large higher-education institutions and specifically in the AEI priority functional areas of HR, Procurement, Enrollment Management and CIS optimization. Gartner actively tracks hundreds of cost optimization programs identifying both successful techniques and hidden challenges that will inform the implementation of the priority initiatives. Gartner brings industry insights and expertise to tackle IT cost optimization within higher education client’s business context. Gartner also supplies rich depth and context of peer group data, which allows them to properly size the performance gap between average and best in class institutions. Gartner employs the tools and methods to quickly shift spend from lower value “run” functions to high value “innovation” activities where appropriate and brings a unique level of objectivity and independence when evaluating CUNY’s technical solutions and making recommendations because they are not vendors of any hardware, software or services. Clients who work with Gartner outperform the market by 19% (average) on unit cost basis.

Under the scope of the Administrative Excellence Initiative, the Gartner Consulting tasks and activities include:

- Supported development of a high-level plan and business case for FY2019 high-priority initiatives in time for presentation to the Board of Trustees Finance Committee in February 2018.
- Supported refinement and finalization of the FY2019 plan and business case, and development of an initial high-level plan for FY2020 by the end of June of 2018.
- Provide external experience to validate estimates of required IT support for specified initiatives.
• Provide continuing, on-site implementation support by experienced consulting staff, familiar with the issues CUNY will be facing and offering best-practice approaches to analysis and business case development.

• Provide subject-matter expertise and executive perspective through targeted participation in the creation of:
  o Best Practice HR, creating an effective and efficient process that flows from an employee’s entry of time to their receipt of payment,
  o Best Practice Procurement, supporting the efforts of the university to implement an on-line marketplace and a leaner, more customer-friendly procurement process,
  o Best Practice Enrollment Management, redesigning the process to maximize applicant acceptance by minimizing application and response times, and
  o Enhanced CIS, evaluating the organization for its ability to meet the university’s strategic needs now and into the future.

This effort with Gartner will piggyback an existing New York City Department of Citywide Administrative Services (DCAS) contract. The cost of this engagement will not exceed $1,504,000 plus a 10% contingency over the next three fiscal years (fiscal years 2018 through 2020), for a total of $1,524,000. Over that same timeframe, the University’s approved Four-Year Financial Plan calls for the Administrative Excellence Initiative to result in savings of $74.5 million. Any additional consultant costs that may arise during this engagement will be presented for approval to the Board Fiscal Committee as per established Board policies.

<table>
<thead>
<tr>
<th>Phase</th>
<th>FY</th>
<th>Timeline</th>
<th>Board Approved ISLG Cost</th>
<th>Gartner Consulting Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase I</td>
<td>2018</td>
<td>Sept 2017 - Jan 2018</td>
<td>$ 393,486</td>
<td>$ 125,000</td>
</tr>
<tr>
<td>Phase IIA</td>
<td>2018</td>
<td>Feb 2018 - June 2018</td>
<td>$ 657,810</td>
<td>$ 30,000</td>
</tr>
<tr>
<td>Phase IIB</td>
<td>2019</td>
<td>July 2018 - June 2019</td>
<td>$1,643,627</td>
<td>$1,033,000</td>
</tr>
<tr>
<td>Phase III</td>
<td>2020</td>
<td>July 2019 - June 2020</td>
<td>$1,482,500</td>
<td>$ 316,000</td>
</tr>
<tr>
<td>Phase IV</td>
<td>2021</td>
<td>July 2020 - June 2021</td>
<td>$1,482,500</td>
<td>$ 316,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>$5,659,924</td>
<td>+ $150,000 contingency</td>
</tr>
</tbody>
</table>

Senior Vice Chancellor and Chief Financial Officer (SVC&CFO) Matthew Sapienza proposed an amendment to strike the word “piggyback” and replace it with the words “be purchased from,” last paragraph, first sentence in the explanation section as follows:

“This effort with Gartner will be purchased from an existing New York City Department of Citywide Administrative Services (DCAS) contract.”

A discussion about the contractual agreement followed, including the engagement with the Institute for
State and Local Governance, and the $75 million in savings for opportunities and investments under the Administrative Excellence Initiative.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 5.F. as amended was unanimously adopted.

Moved by Trustee Ferrer and seconded by Trustee Kim, the following resolution was presented and opened for discussion:

G. The City University of New York - Adoption of Fiscal Year 2018-2019 Budget:

WHEREAS, In accordance with New York State Education Law and New York State Finance Law, the Board of Trustees has authority to allocate and transfer annual appropriations among the State-Operated and statutory colleges and programs of the City University of New York; and

WHEREAS, The New York State Enacted budget and New York City Executive budget have appropriated $3.6 billion in operating funding for the senior colleges, community colleges, central administration and shared services operations, and academic programs; and $370 million in new State capital appropriations, $2.7 billion in State capital re-appropriations, and $291 million in the City fiscal year 2019 capital budget; and

WHEREAS, The operating budget includes an investment plan funded by a senior college tuition increase, additional State aid at the community colleges, and $18 million in administrative efficiencies; and the capital investment plan is supported by funds generated through bonds sold by the Dormitory Authority of the State of New York with debt service payments appropriated by the State and the City, and through bonds sold by the City and also by State minor repair funding from the State General Fund; and

WHEREAS, The operating allocations to the senior and community colleges include amounts appropriated for tuition revenue; and

WHEREAS, The City provides 50% for the community colleges projects and special projects at senior colleges, and the State provides 100% of the funding for the majority of senior college projects and the 50% matching for the community colleges projects; now therefore be it

RESOLVED, That the Board of Trustees adopt the appropriated operating budget allocations by campus and program set forth in the attached documents for the 2018-
2019 University fiscal year beginning July 1, 2018, in a total amount of $3.6 billion; and be it further

RESOLVED, That the Board of Trustees adopt the capital budget allocations pursuant to Exhibit A, for projects authorized by The City University Construction Fund to address critical maintenance, infrastructure, and programmatic initiatives in support of the University’s mission; and be it further

RESOLVED, That the FY2019 operating budget includes year two of the four year predictable tuition policy, enacted in April 2017 State legislation, and providing for a revised schedule of student tuition consisting of a $200 annual increase over current rates for all full-time undergraduate resident students and proportional increases in graduate, doctoral, nonresident and per credit rates at senior colleges as reflected in the attached schedule; and be it further

RESOLVED, That appropriation levels included herein for the senior colleges and for the community colleges and allocation to the various units of the university thereof reflect, per the authority vested in the Chancellery by the Board of Trustees, all budget adjustments reflected in the FY2018-2019 state enacted and city proposed appropriations for the university; and be it further

RESOLVED, That the Chancellor, or designee, is hereby authorized to modify up to five percent of the allocations provided for herein, within the parameters of the state and city budget legislation. Any modifications above five percent will require Board approval; and be it further

RESOLVED, That the University will provide quarterly reports to the Board of Trustees’ Committee on Fiscal Affairs as to all operating budget modifications. These quarterly reports will also include expenditure and revenue actuals and projections. The University will provide semiannual reports to the Board of Trustees’ Committee on Facilities Planning and Management on planned, active, and completed capital projects.

EXPLANATION: The colleges will begin FY2018-2019 operations on July 1, 2018. With the allocations of operating budgets, funding will distributed according to the attached detailed budget breakout. Colleges will submit spending plans to the University that will be developed in consultation with elected student and faculty representatives. Since the City of New York’s Fiscal Year 2018-2019 budget is not yet adopted, the allocations provided herein are subject to change. The capital plan focuses on completion of existing projects and critical health, safety, code compliance and rehabilitation projects, while addressing the need for expansion and modernization of facilities as called for in campus master plans, where funds are available.
### The City University of New York Tuition Rates (per semester)

<table>
<thead>
<tr>
<th>Level</th>
<th>Tuition Rate Fall 2017</th>
<th>Tuition Rate Fall 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>Resident F/T per semester</td>
<td>$3,265</td>
</tr>
<tr>
<td>Student</td>
<td>Resident P/T per credit</td>
<td>$285</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>$580</td>
<td>$600</td>
</tr>
<tr>
<td>Non-Degree per credit</td>
<td>$415</td>
<td>$430</td>
</tr>
<tr>
<td>Non-Degree per credit</td>
<td>$860</td>
<td>$890</td>
</tr>
<tr>
<td>Masters</td>
<td>Resident F/T per semester</td>
<td>$5,212</td>
</tr>
<tr>
<td>Student</td>
<td>Resident P/T per credit</td>
<td>$440</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>$805</td>
<td>$830</td>
</tr>
<tr>
<td>Maintenance of Matriculation</td>
<td>$215</td>
<td>$220</td>
</tr>
<tr>
<td>Non-resident Maintenance of Matriculation</td>
<td>$350</td>
<td>$360</td>
</tr>
<tr>
<td>Law School</td>
<td>Resident F/T per semester</td>
<td>$7,272</td>
</tr>
<tr>
<td>Student</td>
<td>Resident P/T per credit</td>
<td>$4,985</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>$615</td>
<td>$635</td>
</tr>
<tr>
<td>Non-Degree F/T per semester</td>
<td>$12,080</td>
<td>$12,450</td>
</tr>
<tr>
<td>Non-Degree P/T per semester</td>
<td>$8,305</td>
<td>$8,560</td>
</tr>
<tr>
<td>Non-Degree P/T per credit</td>
<td>$1,025</td>
<td>$1,035</td>
</tr>
<tr>
<td>Medical School</td>
<td>Resident F/T per semester</td>
<td>$19,600</td>
</tr>
<tr>
<td>Non-Degree F/T per semester</td>
<td>$32,830</td>
<td>$33,630</td>
</tr>
<tr>
<td>Master in Business Administration</td>
<td>Resident F/T per semester</td>
<td>$7,682</td>
</tr>
<tr>
<td>Master in Business Administration</td>
<td>Resident P/T per credit</td>
<td>$465</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>$1,050</td>
<td>$1,080</td>
</tr>
<tr>
<td>Master in Architecture</td>
<td>Resident F/T per semester</td>
<td>$6,115</td>
</tr>
<tr>
<td>Master in Architecture</td>
<td>Resident P/T per credit</td>
<td>$520</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>$895</td>
<td>$920</td>
</tr>
<tr>
<td>Master in Engineering</td>
<td>Resident F/T per semester</td>
<td>$6,115</td>
</tr>
<tr>
<td>Master in Engineering</td>
<td>Resident P/T per credit</td>
<td>$520</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>$895</td>
<td>$920</td>
</tr>
<tr>
<td>Master in Physical Therapy</td>
<td>Resident F/T per semester</td>
<td>$5,712</td>
</tr>
<tr>
<td>Master in Physical Therapy</td>
<td>Resident P/T per credit</td>
<td>$440</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>$835</td>
<td>$880</td>
</tr>
<tr>
<td>Master in Social Work</td>
<td>Resident F/T per semester</td>
<td>$6,895</td>
</tr>
<tr>
<td>Master in Social Work</td>
<td>Resident P/T per credit</td>
<td>$580</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>$940</td>
<td>$970</td>
</tr>
<tr>
<td>Master in Public Administration</td>
<td>Resident F/T per semester</td>
<td>$6,000</td>
</tr>
<tr>
<td>Master in Public Administration</td>
<td>Resident P/T per credit</td>
<td>$515</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>$950</td>
<td>$980</td>
</tr>
<tr>
<td>Master of Professional Studies in Branding &amp; Integrated Communications</td>
<td>Resident F/T per semester</td>
<td>$7,080</td>
</tr>
<tr>
<td>Master of Professional Studies in Branding &amp; Integrated Communications</td>
<td>Resident P/T per credit</td>
<td>$815</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>$1,015</td>
<td>$1,045</td>
</tr>
<tr>
<td>Masters of International Affairs</td>
<td>Resident F/T per semester</td>
<td>$6,002</td>
</tr>
<tr>
<td>Masters of International Affairs</td>
<td>Resident P/T per credit</td>
<td>$515</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>$950</td>
<td>$980</td>
</tr>
<tr>
<td>Masters in Public Health</td>
<td>Resident F/T per semester</td>
<td>n/a</td>
</tr>
<tr>
<td>Masters in Public Health</td>
<td>Resident P/T per credit</td>
<td>n/a</td>
</tr>
<tr>
<td>Non-resident per credit</td>
<td>n/a</td>
<td>$255</td>
</tr>
</tbody>
</table>
Trustee Ferrer noted that this is the first time that the Board’s Committee on Fiscal Affairs reviewed and approved both the Operating and Capital Budgets for the University. This change in process provides the Committee on Fiscal Affairs with a more transparent and comprehensive analysis of the University’s entire fiscal condition.

Chairperson Thompson, Jr. thanked SVC&CFO Sapienza and Vice Chancellor Judith Bergtraum for all their work for the purpose of transparency as well as congratulated Trustee Ferrer for his determination on this topic.
Trustee Berger expressed concern about the resources to properly fulfill the University’s mission, including ASAP and adjunct faculty.

USS Chair and Trustee Aderounmu shared a few comments, noting that he opposes the adoption of FY2018-2019 Budget.

Trustee Cortés-Vázquez reiterated Trustee Berger’s position, noting that the University needs to re-evaluate its position on ASAP by extending the program for part-time students at the community college level and the cost of adjunct faculty.

*Chairperson Thompson, Jr. asked for a vote. Cal. No. 5.G. was adopted. USS Chair and Trustee Aderounmu opposed.*

Moved by Trustee Ferrer and seconded by Trustee Jill O’Donnell-Tormey, the following resolution was presented and opened for discussion:

**H. City College of New York, Division of Science - Program Fee for New Certificate Program in Premedical and Pre-Health Studies for Post-Baccalaureate Students:**

RESOLVED, That The Board of Trustees of The City University of New York adopt a schedule of academic program fees for students enrolled in the post-baccalaureate certificate program in premedical and pre-health studies in the Division of Science at City College of New York (CCNY), effective with the Fall 2018 semester, of $235 per credit for resident and non-resident full-time and part-time students.

**EXPLANATION:** The Division of Science at CCNY has a successful premedical and pre-health program that serves undergraduate students for the most part. Post-baccalaureate students have unfortunately been unable to benefit from its services for two reasons: (i) introductory level courses in biology, chemistry, mathematics, and physics are saturated and (ii) post-baccalaureate students have the lowest registration priority. As a result, these students are unable to complete the science courses that are a prerequisite for applying to professional schools or graduate programs in health professions. Alternatives to the current post-baccalaureate program include prohibitively expensive programs offered by local private institutions.

The program at CCNY will provide enrolled students with a guarantee of completion, including all required courses, in 14 months. In order to deliver on this guarantee, CCNY will open an additional section of each required course that is reserved for post-baccalaureate students. In addition, post-baccalaureate students will receive a spectrum of academic services to ensure their progress through the program, preparation for the
MCAT exam, and successful application to medical or physician assistant school. In order to fund this program, we propose to charge a program fee to provide salaries of lecturers, lab techs, teaching assistants and support services, including academic advisement, tutoring and workshops.

The combined cost of completing the CCNY certificate program will remain below that of the least costly local alternative, currently SUNY Stony Brook. Including the proposed academic program fee, the per-credit cost is $520 for in-State students and $815 for out-of-State students (note these costs are for part-time students and are lower for full-time students).

*Chairperson Thompson, Jr. asked for a vote. Cal. No. 5.H. was adopted. USS Chair and Trustee Aderounmu abstained.*

Moved by Trustee Ferrer and seconded by Trustee Cortés-Vázquez, the following resolution was presented and opened for discussion:

I. **The City University of New York - In-State Tuition for Students from Puerto Rico and the U.S. Virgin Islands:**

WHEREAS, Puerto Rico and the U.S. Virgin Islands were devastated by Hurricanes Irma and Maria; and

WHEREAS, Students from these areas have had their college educations disrupted by these events; and

WHEREAS, The Puerto Rican community is one of the most vibrant communities in New York, and more U.S. Virgin Islanders list their place of birth as New York than any other state in the nation; and

WHEREAS, Governor Cuomo called on Boards of Trustees at both the State University of New York and City University of New York to allow students from these U.S. territories to attend New York State public colleges at the in-state tuition rate for academic year 2017-2018; and

WHEREAS, CUNY’s mission is to provide access to opportunities that enable individuals to improve their lives and the lives of their families by reaching their full potential; now therefore be it
RESOLVED, That the Board of Trustees of The City University of New York authorize The City University of New York to provide students from Puerto Rico and the U.S. Virgin Islands impacted by hurricanes Maria and Irma to pay tuition at the in-state/resident rate for academic year 2018-2019; and be it further

RESOLVED, That the Board grants to the CUNY college presidents, or their designees, the authority to determine and provide financial assistance to affected students on a case-by-case basis.

EXPLANATION: Hurricanes Irma and Maria had a devastating impact on Puerto Rico and the U.S. Virgin Islands. While families are trying to rebuild homes and lives, the Board of Trustees wishes to provide every possible support to college students who have been touched by these disasters. In October 2017, the CUNY Board of Trustees authorized that students from Puerto Rico and the U.S. Virgin Islands would pay the in-state/resident tuition rate for academic year 2017-2018. The action herein extends that benefit for academic year 2018-2019.

USS Chair and Trustee Aderounmu made a few comments, thanking the Board for voting on in-state tuition for students from Puerto Rico impacted by hurricanes Maria and Irma.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 5.l. was unanimously adopted.

6. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH: Trustee O’Donnell-Tormey reported that at the June 4, 2018 meeting of the Committee on Academic Policy, Programs, and Research, the Committee approved the following resolutions, and she recommended their approval by the Board.

Moved by Trustee O’Donnell-Tormey and seconded by Trustee Berger, resolutions 6.A. through 6.D. were presented and opened for discussion:

A. College of Staten Island - Establishment of the Department of Engineering and Environmental Science and the Department of Physics and Astronomy and the Closing of the Department of Engineering Science and Physics:

RESOLVED, That the Department of Engineering Science and Physics be closed at the College of Staten Island (CSI) and that both the Department of Engineering and Environmental Science and the Department of Physics and Astronomy be established effective August 1, 2018 subject to financial ability.
EXPLANATION: Pursuant to a thorough review and with the agreement of the concerned faculty, CSI proposes to dissolve the existing Department of Engineering Science and Physics and the instructional staff to be transferred to either 1) the newly created Department of Engineering and Environmental Science or 2) the newly created Department of Physics and Astronomy.

The establishment of the Department of Engineering and Environmental Science and the Department of Physics and Astronomy will facilitate the growth of programs, foster new academic initiatives; facilitate accreditation and curricular development activities that will be more discipline based; and improve chances of obtaining federal grants in support of the programs. The formation of these two new departments with their unique branding and focus will have strong positive implications in their ability to attract top faculty and students to their respective programs.

The creation of these two new departments was reviewed and approved at the College by the appropriate bodies. This proposal will neither impact degree programs nor courses offered by the College nor affect the tenure of any faculty member.

A separate resolution is being submitted to the Board of Trustees via the Chancellor’s University Report to effect the transfer of personnel. Contingent upon approval of the Board of Trustees, designated faculty will be transferred to the newly created Engineering and Environmental Science Department or the Physics and Astronomy Department effective August 1, 2018, with their present rank and status. The resolution regarding these personnel actions is being recommended to the Board of Trustees in the June 2018 University Report.

B. CUNY Graduate School of Public Health and Health Policy - Change in Degree Award from DPH to PHD:

RESOLVED, That the program in Public Health leading to the DPH now lead to a PhD effective June 25, 2018 subject to financial ability.

EXPLANATION: New accreditation criteria were implemented by the School’s professional accrediting body, the Council on Education for Public Health (CEPH) in October 2016, defining the purpose and student learning outcomes of a Doctor in Public Health degree. The curriculum of the DPH program, as it exists currently, was examined in the context of the new accreditation criteria over a nearly two-year long process. Faculty found that the program’s mission and curriculum are better aligned with the CEPH criteria for the Ph.D. Hence we are proposing changing the degree award.
C. **Medgar Evers College – Establishing New Start-Up New York Initiatives:**

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of both Sologistics, LLC and LexSet.ai LLC to participate in the Start-Up NY program (the “Program”) through Medgar Evers College. Sologistics’, and LexSet.ai’s participation in the Program shall be subject to all University and New York State requirements. This action will be effective as of June 25, 2018.

**EXPLANATION:** Sologistics is a project management firm specializing in reengineering businesses for solar adoption in New York State. They will provide Medgar Evers College with student mentors and internship opportunities, support the faculty with curriculum development and applied research opportunities as well as provide the College with potential full-time employment opportunities for graduates.

LexSet.ai has developed a business to business software application for use in the online consumer furniture and home supply industries. They will also provide Medgar Evers College with student mentors and internship opportunities, support the faculty with curriculum development and applied research opportunities as well as provide the College with potential full-time employment opportunities for graduates.

D. **Lehman College – MS in Human Performance and Fitness:**

RESOLVED, That the program in Human Performance and Fitness leading to the Master of Science at Lehman College be approved effective June 25, 2018 subject to financial ability.

**EXPLANATION:** Lehman College proposes to establish an MS in Human Performance and Fitness which aims to equip students with skills and competencies required to function efficiently in the exercise science, physical fitness and wellness, and/or community health education profession. Employment opportunities are in settings such as corporate and community fitness programs, health clubs, and similar fitness-related industries as well as teachers seeking permanent certification. The new program combines the studies of anatomy, kinesiology, physiology, nutrition and exercise – is an excellent way to tap into a plentiful job market whose goal is the promotion of a healthier nation through exercise and wellness programs. In addition, the program will prepare students for doctoral programs in areas related to exercise science.

*Chairperson Thompson, Jr. asked for a vote. Cal. Nos. 6.A. through 6.D. were unanimously adopted.*
7. COMMITTEE ON FACULTY, STAFF AND ADMINISTRATION:
Trustee Cortés-Vázquez reported that at the June 4, 2018 meeting of the Committee on Faculty, Staff and Administration, the Committee approved the following resolutions, and she recommended their approval by the Board.

Moved by Trustee Cortés-Vázquez and seconded by Trustee Berger, resolutions 7.A. through 7.C. were presented and opened for discussion:

A. The City University of New York - Appointment of Lisa Farrington as Distinguished Professor at John Jay College:

WHEREAS, Professor Lisa Farrington is an internationally recognized art historian whose expertise includes the history of African-American women artists and the history of African-American art; and

WHEREAS, In addition to her widely acclaimed books, African-American Art: A Visual and Cultural History (2016) and Creating Their Own Image: The History of African-American Women Artists (2005;2011), Professor Farrington has published 3 additional single-authored books, two co-authored and co-edited volumes and 26 peer reviewed articles and reviews and since 2000, she has curated nine exhibitions and made over 50 invited lectures and conference presentations; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York appoint Lisa Farrington as Distinguished Professor of Art at John Jay College of Criminal Justice effective July 1, 2018, with compensation of $28,594 per annum in addition to her regular academic salary, subject to financial ability.

EXPLANATION: As one of her reviewers notes, Farrington “has written the most scholarly work available on the subject of African American women artists and her writings have helped expand a more inclusive and widely accepted definition of American art in general.” Another reviewer notes, “her work on African American women artists has been pioneering and her brilliant monograph, Creating Their Own Image: The History of African American Women Artists, simply has no equal because of its interdisciplinary reach and its meticulous scholarship.” As another reviewer points out, “Lisa Farrington is a member of a rising generation of art critics and scholars who are making new, significant, innovative ways and means of interpreting and philosophizing about art, culture, gender and history in America. Farrington’s scholarship is too important not to support, champion and celebrate as much as possible.”

Since 2007, Dr. Farrington has served as Professor of Art History at John Jay College. From 1993 to 2007, she was Associate Professor and Curriculum Supervisor for Art History at the Parsons School of Design. Farrington earned her Ph.D. and Master of
Philosophy in Art History at CUNY’s Graduate Center, a Master of Arts in Art History at American University and a Bachelor of Fine Arts in Painting and Art History at Howard University.

John Jay College of Criminal Justice and The City University of New York will be well-served by Professor Farrington’s appointment as Distinguished Professor.

B. The City University of New York - Appointment of Denis Nash as Distinguished Professor at the CUNY Graduate School of Public Health and Health Policy:

WHEREAS, Professor Denis Nash is an internationally recognized epidemiologist whose expertise includes infectious disease epidemiology, epidemiologic methods, public health surveillance, global health implementation science and the epidemiology of HIV/AIDS and the hepatitis C virus; and

WHEREAS, In addition to over 140 peer-reviewed journal articles and over $15 million in external grants from the National Institutes of Health and the Centers for Disease Control, Professor Nash serves as the founding Executive Director of the CUNY Institute of Implementation Science in Population Health, the co-chair of the Surveillance, Data, and Metrics Committee of the New York State Hepatitis C Elimination Steering Committee and the Associate Director of the Einstein, Rockefeller-CUNY Center for AIDS Research and was awarded the Secretary’s Award for Distinguished Service from the U. S. Department of Health and Human Services and the Honor Award from the Center for Disease Control’s National Center for Infectious Diseases for his work on the West Nile outbreak response; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York appoint Denis Nash as Distinguished Professor of Epidemiology at The CUNY Graduate School of Public Health and Health Policy effective July 1, 2018, with compensation of $28,594 per annum in addition to his regular academic salary, subject to financial ability.

EXPLANATION: As one of his reviewers notes, Dr. Nash “has been a pioneer in the use of population-based HIV surveillance data to conduct rigorous evaluations of interventions and programmatic initiatives in New York. This work has served as a model for many other urban jurisdictions with major HIV epidemics.” Another writes that “Dr. Nash is widely recognized as a leader in the field of HIV treatment and prevention both in the US and internationally. His body of work has undoubtedly helped move the field forward in terms of innovative strategies to improve HIV health outcomes and prevent HIV infection.” Yet another reviewer points out, his “manuscripts are erudite and well written, reflecting a well-trained modern epidemiologist at the top of his methodological game, and also someone who understands and emphasizes the social and economic context of disease and prevention. His many contributions to high impact journals and
top subspecialty journals demonstrate his cutting-edge grasp on important public health issues of the day.”

Since 2016, Dr. Nash has served as Professor of Epidemiology at the CUNY Graduate School of Public Health and Health Policy. From 2010 – 2016 he served as Associate Professor and then Professor of Epidemiology and Public Health at Hunter College and the Graduate Center and from 2004 – 2006 he served as Assistant and then Associate Professor of Epidemiology at Columbia University Mailman School of Public Health. Nash earned a Ph.D. in Epidemiology and Preventive Medicine at the University of Maryland, a Master of Public Health at the Johns Hopkins University School of Hygiene and Public Health and a BS in Physics at Drexel University.

The CUNY Graduate School of Public Health and Health Policy and The City University of New York will be well-served by Professor Nash’s appointment as Distinguished Professor.

C. The City University of New York - Appointment of Ida Susser as Distinguished Professor at Hunter College:

WHEREAS, Professor Ida Susser is an internationally recognized anthropologist whose expertise includes social movements related to urban transformation, environmental justice, gender in working class communities and AIDS treatment and prevention; and

WHEREAS, In addition to her widely acclaimed books, Norman Street: Poverty and Politics in an Urban Neighborhood (1982; 2012) and AIDS, Sex and Culture: Global Politics and Survival in Southern Africa (2009), Professor Susser has published five co-edited books and over 25 peer-reviewed articles, is co-founder and Associate Editor for the journal Anthropology Now and was President of the American Ethnological Society and the Founding President of the Society for the Anthropology of North America; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York appoint Ida Susser as Distinguished Professor of Anthropology at Hunter College effective July 1, 2018, with compensation of $28,594 per annum in addition to her regular academic salary, subject to financial ability.

EXPLANATION: As one of her reviewers notes of Professor Susser, “The range of her research is breath-taking. She has written on so many topics in so many different places, and always on the basis of intensive field work.” “But there are common themes connecting her research which make her stand out as both a leading and revered anthropologist…” “Ida Susser is an anthropologist extraordinaire with a powerful moral commitment which she displays in unsparing dissection of the spaces of hope within a
world that is rapidly closing them down. Her work is as inspiring as it is courageous.” Another reviewer notes, “It is in the anthropology of HIV/AIDS in Africa, however, that Susser has made her greatest contributions. In this strand of her research, she has not only produced a brilliant and crucially important body of work, but has consistently and forcefully taken issue with the conventional wisdom of the HIV/AIDS research and policy community in ways that have proved to be prescient.” As another reviewer points out, “In short, her career is distinguished in the conventional sense of deep and broad academic accomplishment, but it is also distinguished by an unwavering but nuanced and theoretically informed commitment to social justice.”

Since 1995, Dr. Susser has served as Professor of Anthropology at Hunter College and the Graduate Center. From 1986 to 1995, she was Associate Professor and then Professor in the Master of Public Health Program at Hunter and from 1982 to 1986, she was Assistant and then Associate Professor of Community Health at SUNY College at Old Westbury. Susser earned her Ph.D. and Master of Philosophy in Anthropology at Columbia University, an M.A. in Anthropology at the University of Chicago and an A.B. in Anthropology at Barnard College.

Hunter College and The City University of New York will be well-served by Professor Susser’s appointment as Distinguished Professor.

Chairperson Thompson, Jr. asked for a vote. Cal. Nos. 7.A. through 7.C. were unanimously adopted.

Moved by Trustee Cortés-Vázquez and seconded by Trustee Ferrer, the following resolution was presented and opened for discussion:

D. The Graduate Center - Reappointment of Kristin Booth Glen as University Professor:

WHEREAS, Kristin Booth Glen served as Dean of the CUNY School of Law and was appointed University Professor effective September 2, 2013; and

WHEREAS, University Professor Glen currently directs the Supported Decision-Making New York (SDMNY) Project, a consortial initiative led by Hunter College of CUNY and supported by a five-year $1.5 million grant from the New York State Developmental Disabilities Planning Council (NYDDPC), awarded in 2016; and
WHEREAS, As University Professor, Dean Emerita Glenn will support the continuation of the NYDDPC grant for the next three years by applying 60 percent of her annual salary to meet the cost-sharing match from CUNY; and

WHEREAS, Under University Professor Glen’s leadership, SDMNY is the first and most extensive disability rights project in the nation, dedicated to upholding the dignity of persons with intellectual and developmental disabilities by finding alternatives to guardianship; and

WHEREAS, The SDMNY Project fosters cross-campus collaboration, involving programs such as the Occupational Therapy Assistant Program at LaGuardia Community College and the Bachelor of Social Work program at Hunter College as well as curricular development within the framework of a Department of Education grant for Transition and Postsecondary Programs for Students with Intellectual Disabilities; and

WHEREAS, University Professor Glen is a renowned advocate of the disability community and an internationally recognized expert in her field who has raised the visibility of CUNY through her innovative work; and

WHEREAS, University Professor Glen has a distinguished record of teaching, scholarship, publication, and service to the CUNY School of Law; now therefore be it

RESOLVED, That the Board of Trustees extends its best wishes for her continued success on her three-year reappointment, September 3, 2018 through September 2, 2021, as University Professor at the CUNY Graduate Center.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 7.D. was unanimously adopted.

Moved by Trustee Cortés-Vázquez and seconded by Trustee Ferrer, the following resolution was presented and opened for discussion:

E. Hunter College - Appointment of Antonio Pérez as University Professor:

WHEREAS, Dr. Antonio Pérez has served with distinction as President of Borough of Manhattan Community College from 1995 to 2018; and

WHEREAS, As President of BMCC, Dr. Pérez led the college’s expansion from 16,300 students in 1995 to 27,000 students in 2017 to become CUNY’s largest college, serving the largest veteran student population in CUNY; and
WHEREAS, In 2017 BMCC had the third highest mobility rate among two-year colleges in the United States with 41 percent of BMCC students moving up two or more (out of five) household income quintiles; and

WHEREAS, Under President Pérez’s leadership, BMCC is now among the most highly ranked colleges nationally in conferring associate degrees to diverse populations, and one of the highest ranked producers of associate degrees in Criminal Justice, Computer and Information Sciences, Business Management and Education; and

WHEREAS, Under President Pérez’s leadership, BMCC has established numerous privately and federally funded research opportunities for underrepresented minorities and women that level the playing field with their peers when they graduate and transfer to four-year schools as well as many student scholarship programs including, MoneyWorks, BMCC Foundation, Out in Two, Pipeline Opportunities for Inter-Collegiate Stem Education Program (POISE), Gallatin Undergraduate Initiative for Discovery in Education (GUIDE) and TheDream.US; and

WHEREAS, Since his appointment as President, the number of associate degree programs at BMCC has grown from 20 to 48, with new majors that reflect changes in the economy and student goals, including Accounting for Forensics, Geographic Information Science, Gerontology, Gender and Women’s Studies, Psychology, Financial Management, Animation and Motion Graphics, and Digital Marketing; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York appoint Antonio Pérez as University Professor at Hunter College, effective September 1, 2018 August 27, 2019 at a compensation to be recommended to the Board, subject to financial ability.

EXPLANATION: Dr. Antonio Pérez is a visionary leader who guided the BMCC community through the aftermath of September 11, 2001, when BMCC became the only college in United States history to have lost a campus building to a terrorist attack. For the next ten years, President Pérez worked to procure funding to raze and rebuild Fiterman Hall, resulting in the opening of the new building in August 2012. President Pérez has spoken and written widely on leadership during a crisis and issues affecting community college students. As a result of his leadership, BMCC has established dynamic high school linkages through programs such as the Science and Technology Entry Program (STEP for High School Students) and the Manhattan Early College School for Advertising (MECA). BMCC is the first CUNY institution to join a partnership with the DOE to create a pathway for graduates of more than 50 Career and Technical Education high schools to enter BMCC’s Associate in Applied Science degree program in Computer Network Technology or Business Management. Dr. Pérez earned a B.A. in
secondary Education/Social Science from the State University of New York, Oneonta and an Ed.D. from SUNY Albany.

**Chairperson Thompson, Jr. asked for a vote. Cal. No. 7.E. as amended was unanimously adopted.**

Moved by Trustee Cortés-Vázquez and seconded by Trustee Kim, the following resolution was presented and opened for discussion:

**F. The City University of New York - Appointment of Jane Bowers as Interim Executive Vice Chancellor for Academic Affairs and University Provost:**

WHEREAS, Dr. Jane Bowers served with distinction as Provost and Senior Vice President for Academic Affairs at John Jay College of Criminal Justice from 2007 – 2017; and

WHEREAS, As Provost of John Jay College, Dr. Bowers oversaw the launch of numerous innovative programs to raise degree completion rates, including Accelerate Complete Engage (ACE) and APPLE Corps; and

WHEREAS, Dr. Jane Bowers envisioned, developed and implemented the CUNY Justice Academy, established John Jay Online, led the creation of the John Jay Honors Program and oversaw the creation of 15 new undergraduate majors and 5 new masters programs at John Jay; and

WHEREAS, Dr. Jane Bowers implemented an ambitious faculty hiring plan, increasing the number of full-time faculty from 319 in 2005 to 412 in 2017 and provided strong support for faculty by establishing the semi-annual Faculty Development Day and the annual Faculty Recognition award and creating the position of Associate to the Provost for Faculty as well as a Faculty Services team; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York appoint Jane Palatini Bowers as Interim Executive Vice Chancellor for Academic Affairs and University Provost of CUNY, effective June 1, 2018, at a compensation to be recommended to the Board, subject to financial ability.

**EXPLANATION:** Dr. Bowers has a distinguished record of academic leadership and service at CUNY that has earned her the respect of CUNY faculty and led to positive outcomes for CUNY students. She has served as the Director of the Women’s Studies Program at Hunter College, the Founding Academic Director of the CUNY Honors
Chairperson Thompson, Jr. asked for a vote. Cal. No. 7.F. was unanimously adopted.

Moved by Trustee Cortés-Vázquez and seconded by Trustee Kim, the following resolution was presented and opened for discussion:

G. The City University of New York - Appointment of Donna Linderman as Associate Vice Chancellor for Academic Affairs:

WHEREAS, Donna Linderman has extensive experience designing and leading some of the University’s most important initiatives, that have improved success rates of CUNY’s students and achieved national recognition; and

WHEREAS, As a member of the Chancellor’s leadership team, Ms. Linderman leads and oversees a broad portfolio of multi-campus programs designed to improve college success and graduation rates of CUNY students; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Donna Linderman as Associate Vice Chancellor for Academic Affairs, effective June 26, 2018.

EXPLANATION: Donna Linderman has served as Interim Associate Vice Chancellor since July 1, 2017, and previously she served as University Dean for Student Success Initiatives. Ms. Linderman is recognized nationally as an effective and innovative higher education leader as a result of her stewardship of several student success programs, in particular the “Accelerated Study in Associate Programs” (ASAP). ASAP has doubled graduation rates among CUNY’s community college students. Ms. Linderman also leads and manages the “CUNY Start” and “Math Start” programs, both of which are models in developmental education. Ms. Linderman has also played a critical role in advancing the CUNY Strategic Framework initiative, successfully co-leading the Access and Completion pillars.

Ms. Linderman holds an M.F.A. from Brooklyn College and a B.F.A. from the University of Southern California, Los Angeles.
The Chancellor strongly recommends her appointment with a waiver of search requirements.

**Chairperson Thompson, Jr. asked for a vote. Cal. No. 7.G. was unanimously adopted.**

Moved by Trustee Cortés-Vázquez and seconded by Trustee Berger, resolutions 7.H. through 7.U. were presented and opened for discussion:

**H. Hunter College - Naming of Helen and Robert Appel Hall:**

WHEREAS, Robert J. and Helen Appel have made a $100,000 gift to the Hunter College Foundation as an initial payment of a $1 million pledge, to be paid in full by December 31, 2018, to fund the design, renovation, and outfitting of a state-of-the-art rehearsal and performance space in the North Building for Hunter's Department of Music programs; and

WHEREAS, The full gift is intended to fund the cost of the renovation including new lighting, furniture, storage, audio-visual equipment and other new classroom technology, and support ongoing operations and maintenance; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approves the naming of a state-of-the-art rehearsal and performance space for Hunter’s Department of Music, the “Helen and Robert Appel Hall.”

**EXPLANATION:** Helen and Robert J. Appel are renowned philanthropists. Helen Appel is a Board member of the Hunter College Foundation and is also a popular instructor in Hunter’s continuing education program. Robert Appel is a member of the Hunter College Foundation Music Advisory Board, Chairman of Jazz @ Lincoln Center, and a Director of Lincoln Center. He also serves on the boards of the Levitt Foundation, the Manhattan Institute for Policy Research, the 92nd Street YMHA, and Weill Cornell Medical College, and is a Trustee Emeritus of Cornell University.

The Appels' gift will make possible a significant improvement in the quality, depth and scale of the music program at Hunter College, providing students with an exceptional rehearsal space to prepare them for public performance, a key element of their course work.
I. Hunter College - Naming of the Rose Katz Classroom in Honor of Rose Katz, Mother and Grandmother of Hunter College Alumni Rosalyn Rossoff Katz ’34, Alice Katz Barsky ’39, Shirley Katz-Cohen ’46, Ruth Walt ’60 and Harold Katz ’69:

WHEREAS, Shirley Katz-Cohen has made a generous gift of $100,000 to the Hunter College Foundation in honor of Rose Katz and her exceptional family of Hunter College alumni, to be used to fund the development of a new, state-of-the-art classroom at Hunter College devoted to teaching undergraduate and graduate students in educational pedagogy; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of a new education classroom in the Bobbie and Lew Frankfort Education Library at Hunter College the “Rose Katz Classroom” for a period of twenty (20) years in honor of Rose Katz, mother and grandmother of Hunter College Alumni Rosalyn Rossoff Katz ’34, Alice Katz Barsky ’39, Shirley Katz-Cohen ’46, Ruth Walt ’60, and Harold Katz ’69.

EXPLANATION: Rose Katz was the mother, mother-in-law, and grandmother of Hunter College alumni Rosalyn Rossoff Katz, Alice Katz Barsky, Shirley Katz-Cohen, Ruth Walt, and Harold Katz.

Shirley Katz-Cohen’s $100,000 gift is the culmination of years of significant involvement with Hunter College. Mrs. Katz-Cohen graduated from Hunter College with a degree in mathematics and became a public school teacher. She taught math at the School of Performing Arts for more than thirty-five years until her retirement in 1984. Mrs. Katz-Cohen’s strongly held belief, which she shared with her late husband Martin Cohen, is that higher education is an investment that pays off many times over.

In recognition of Shirley Katz-Cohen’s generosity and contributions to Hunter College, the College requests the Board’s approval to name the classroom to be funded by her gift the “Rose Katz Classroom” for a period of twenty (20) years.

J. John Jay College Of Criminal Justice - Naming Of The Drs. Duane M. And Lily E. Christ Math And Science Resource Center:

WHEREAS, Dr. Lily E. Christ taught in John Jay College’s Mathematics and Computer Science Department for 36 years; and

WHEREAS, Dr. Lily E. Christ and her husband, Dr. Duane M. Christ, have been long-time supporters of John Jay College for Criminal Justice, with total lifetime giving of more than $244,000; now therefore be it
RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Math and Science Resource Center in New Building Room 1.94 at John Jay College of Criminal Justice as the “Drs. Duane M. and Lily E. Christ Math and Science Resource Center.”

EXPLANATION: Professor Emerita Lily E. Christ taught in the Department of Mathematics and Computer Science at John Jay College for 36 years until her retirement in September 2005. She petitioned to have the original Math and Science Resource Center created in 1973. Dr. Duane M. Christ worked for IBM Corporation as System Engineer for 24 years. They have been long-time supporters of the College and have recently made a gift to The John Jay College Foundation of securities valued at $116,164, bringing their total lifetime giving in support of the College to over $244,000. These funds have principally supported the HI-TECH PREP Mathematics Scholarship, which they established to encourage students to take additional mathematics courses, the Jay Walk, and the Student Emergency Fund. In recognition of their support, legacy and service, John Jay College recommends the naming of the Math and Science Resource Center in their honor.

K. Queens College - Naming of the Dr. Robert Bittman Laboratory:

WHEREAS, In 1966 Dr. Robert Bittman was recruited to the faculty at Queens College at age 25, and would remain at Queens College for the entirety of his long and distinguished academic career; and

WHEREAS, Marlene Bittman, Dr. Bittman’s widow, has contributed $22,000 to the Dr. Robert Bittman Scholarship Fund, established after Dr. Bittman’s death to support research projects by students in the Chemistry Department, and an additional $50,000 to the Dr. Robert Bittman Lab Fund, in further recognition of Dr. Bittman’s legacy at Queens College; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the “Dr. Robert Bittman Laboratory” in the Science Building at Queens College.

EXPLANATION: Robert Bittman, an organic lipid chemist and distinguished professor at Queens College, died on October 1, 2014. A gifted student, in 1962 he earned his undergraduate degree in chemistry from Queens College at age 20. He then earned his Ph.D. in chemistry in 1965 at age 23 at the University of California at Berkeley. One of the world’s leading lipid chemists and experts on membrane structure and function, Dr. Bittman published over 300 studies and edited 57 volumes of the monograph Organic Reactions and a book on subcellular biochemistry about cholesterol’s functions. He received the Avanti Award from the American Society for Biochemistry and Molecular
Biology for outstanding research contributions in the area of lipids, and was supported continuously from 1973 through 2014 by grants totaling more than $8 million from the National Institutes of Health (NIH).

In recognition of Robert Bittman’s noteworthy career, and years of service to Queens College, and in recognition of Mrs. Bittman’s generosity and her wish to honor her late husband and his work, Queens College requests Board approval to name the “Dr. Robert Bittman Laboratory” to be located in Room B-301 of the Science Building. This room was Dr. Bittman’s laboratory at the College, and was renovated and equipped according to the specifications and needs of his research.

L. Queens College - Naming of the Lalita Palekar Conference Room:

WHEREAS, Dr. Lalita Palekar was a consistent donor to the Queens College annual fund during her lifetime; and

WHEREAS, Since Dr. Palekar’s death, her estate has distributed $299,752.47 to the Queens College Foundation to support science research; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the “Lalita Palekar Conference Room” in the Science Building at Queens College.

EXPLANATION: Lalita Palekar graduated from Queens College in 1960 with a degree in biology. She subsequently obtained her masters and doctorate degrees in biology from New York University. Dr. Palekar went on to a long and distinguished career as a research scientist at the National Institutes of Health, where she worked until her retirement.

In the fall of 2016, Dr. Palekar reached out to Queens College through her attorney to express her appreciation for the excellent education she received at Queens College, and to make arrangements for the establishment of a scholarship and research fund with a gift from her estate. Dr. Palekar did not generally seek out public recognition of her giving, but welcomed such recognition if it would inspire others to give back to Queens College as well.

In recognition of Lalita Palekar’s illustrious career and many years of public service through science, and her generosity and support of future generations of scientists, Queens College requests Board approval to name the “Lalita Palekar Conference Room” to be located in Room D-348 of the Science Building.
M. Queens College - Naming of the Andrew Saderman Keyboard Room:

WHEREAS, The Saderman family and the Aaron Copland School of Music established the Andrew Saderman Memorial Scholarship Fund (the “Fund”) to provide scholarship support for talented students at the Aaron Copland School of Music who have financial need; and

WHEREAS, Nadia Hall, Mr. Saderman’s sister, has pledged $45,000 to the Fund, with the full amount to be paid by December 31, 2020, and an additional $7,821 has been contributed to the Fund by Mr. Saderman’s friends and admirers, bringing the total gift to $52,821; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the “Andrew Saderman Keyboard Room” to be located in the Aaron Copland School of Music at Queens College.

EXPLANATION: Andrew Saderman graduated from Queens College in 1978 with a Bachelor’s degree in music. After receiving a master’s degree in collaborative piano from the New England Conservatory and training as a piano technician (working at Steinway), Mr. Saderman became a Registered Piano Technician and a member of the Piano Technicians Guild. Mr. Saderman joined the Aaron Copland School of Music as a full-time piano technician in 1989, eventually attaining the position of Senior College Lab Technician, which he held at the time of his death. During his 28 years as a piano technician, Mr. Saderman continued performing, and was deeply loved by his colleagues and by generations of students whose concerts, both on and off campus, he participated in or observed from his regular seat in LeFrak Concert Hall. His dedication to the School of Music, to music itself, and to his family was unwavering.

Nadia Hall, Mr. Saderman’s sister, has pledged $45,000 to the Fund, with the full amount to be paid by December 31, 2020. To date, Ms. Hall has given $10,000 toward her pledge, with additional payments scheduled as follows: $10,000 by December 31, 2018, $10,000 by December 31, 2019, and the final $15,000 by December 31, 2020. An additional $7,821 has been contributed to the Fund by Mr. Saderman’s friends and admirers, bringing the total gift to $52,821.

In recognition of the tremendous impact Andrew Saderman had on the faculty, staff and students at the Aaron Copland School of Music, and of the generosity of the Saderman Family and the friends of Andrew Saderman in the creation of the Andrew Saderman Memorial Scholarship Fund, Queens College requests the Board’s approval to name the “Andrew Saderman Keyboard Room” located in Room 277 of the Aaron Copland School of Music at Queens College, which is home to many of the specialty keyboard instruments (fortepiano, positive organ, harpsichord and celesta) that Mr. Saderman was
N. Baruch College - Naming of the Walter and Jocelyn Barandiaran Classroom:

WHEREAS, The gift described herein was made to the Baruch College Fund (the “Fund”) and the Fund accepted the gift on September 27, 2013, consistent with The City University of New York guidelines with respect to gifts and namings in effect on the date hereof after giving effect to any updates, amendments, supplements, or other modifications to the guidelines made effective as of the date hereof; and

WHEREAS, Walter and Jocelyn Barandiaran have made a gift of $100,000 to the Baruch College Fund; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of a classroom located in Room 11-145 on the 11th floor of the Newman Vertical Campus at Baruch College as the “Walter and Jocelyn Barandiaran Classroom.”

EXPLANATION: Mr. Barandiaran is a founder and managing partner of The Argentum Group, a New York-based private equity firm. Previously, Mr. Barandiaran was a senior vice president of corporate finance at Steinberg & Lyman (now Healthcare Ventures, LLC). He also attended the New York University School of Business. He previously served as a trustee of the Baruch College Fund.

In recognition of Mr. and Mrs. Barandiaran’s generosity, the College recommends that Room 11-145 of the Newman Vertical Campus be named the “Walter and Jocelyn Barandarian Classroom.”

O. Baruch College - Naming of the Dennis Hickey Classroom:

WHEREAS, The gift described herein was made to the Baruch College Fund (the “Fund”) and the Fund accepted the gift on December 17, 2012, consistent with The City University of New York guidelines with respect to gifts and namings in effect on the date hereof after giving effect to any updates, amendments, supplements, or other modifications to the guidelines made effective as of the date hereof; and

WHEREAS, Mr. Hickey has made a gift of $125,000 to the Fund; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of a classroom located in Room 11-160 on the 11th floor of the Newman Vertical Campus at Baruch College as the “Dennis Hickey Classroom.”
EXPLANATION: Dennis Hickey is the Chief Financial Officer of Colgate-Palmolive Company, having been Colgate’s Vice President and Corporate Controller since 1998. Mr. Hickey has been a Baruch College Fund Trustee since 2015. He also serves on the Dean’s Council for the Zicklin School of Business at Baruch College, and is active in Baruch College’s Executive on Campus Program.

Dennis Hickey has made a gift of $125,000 to the Baruch College Fund. In recognition of his generosity, the College recommends that Room 11-160 of the Newman Vertical Campus be named the “Dennis Hickey Classroom.”

P. Hunter College - Naming of the Richard Gilder and Lois Chiles Parlor:

WHEREAS, The gift described herein was made to the Hunter College Foundation, and the Foundation accepted the gift on October 17, 2017, consistent with The City University of New York guidelines with respect to gifts and namings in effect on the date hereof after giving effect to any updates, amendments, supplements, or other modifications to the guidelines made effective as of the date hereof; and

WHEREAS, Mr. Gilder has made a series of significant gifts to Hunter College and has agreed to contribute an additional $400,000 to support the Roosevelt House Public Policy Institute at Hunter College; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of a room located in the Roosevelt House at Hunter College as the “Richard Gilder and Lois Chiles Parlor” in honor of Richard Gilder.

EXPLANATION: Richard Gilder has agreed to contribute $400,000 to support the Roosevelt House Public Policy Institute at Hunter College. An initial payment of $100,000 has been received, and the remaining payments, each in an equal amount, will be made each year from 2018 through 2020. In honor of Mr. Gilder’s generosity to Hunter and his commitment to its Public Policy Institute, Hunter proposes to name the “Richard Gilder and Lois Chiles Parlor” on the second floor of the Roosevelt House.

Mr. Gilder is a renowned philanthropist in New York City and is particularly known for his interest in and support of American History as the Emeritus Chair of the New York Historical Society. He is the co-creator of the Gilder Lehrman Institute of American History, and the co-founder and sponsor of the Lincoln Prize, the Frederick Douglass Book Prize, and the George Washington Book Prize. Mr. Gilder’s gift to Roosevelt House is part of that continuing tradition. His donation will support public programs, faculty and curriculum development, scholars-in-residence, visiting fellows and guest lecturers at Roosevelt House. The Richard Gilder and Lois Chiles Parlor will be the venue for many of these events, and therefore is a fitting space to name in honor of Mr. Gilder. Mr. Gilder has
made three earlier significant gifts to Hunter College, including a $1 million gift toward the renovation of the Leon and Toby Cooperman Library for the Tirschwell Gilder Information Commons; $500,000 to renovate a classroom in the Hunter West Building; and $500,000 to name a newly renovated dance studio at Hunter College “The Peggy,” in honor of his sister, Peggy Tirschwell, a highly respected, long-time employee of Hunter College in the Provost’s Office.

Hunter College is honored that Mr. Gilder, with this gift, is recognizing the quality of the work at the Roosevelt House Public Policy Institute. In turn, Hunter College wants to recognize Mr. Gilder’s fourth important gift to Hunter College by naming the “Richard Gilder and Lois Chiles Parlor” at Roosevelt House in his honor.

Q. The City University of New York - Naming of the David Rockefeller Cultural Corps Fellowships:

WHEREAS, The gift described herein was made to the Research Foundation of The City University of New York (the “Research Foundation”) on December 7, 2017; and

WHEREAS, The Rockefeller Foundation has made a gift of $666,666.00 in support of CUNY’s initiatives to help diversify the workforce of the cultural sector; and

WHEREAS, The Research Foundation, The City University of New York and The Rockefeller Foundation have agreed that The City University of New York is the appropriate recipient and administrator of the gift; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approves naming of the David Rockefeller Cultural Corps Fellowships, an endowed fund, at The City University of New York, subject to the execution of the gift agreement between The Rockefeller Foundation and The City University of New York.

EXPLANATION: Funded by the Rockefeller Foundation in memory of David Rockefeller, Sr. and his commitment to New York City and its cultural institutions, the David Rockefeller Cultural Corps Fellowships will be established with a gift of $666,666.00 that will support five fellowships annually for students enrolled in the CUNY Cultural Corps. The fellowships, designed to enhance the overall student experience, will create work opportunities for low-income youth in all five boroughs by providing professional training and paid internship opportunities at cultural institutions.

The late David Rockefeller, synonymous with the City of New York, was an American banker, who was chairman and chief executive of Chase Manhattan Corporation. He was the oldest living member of the Rockefeller family and family patriarch from August 2004 - until his death in March 2017. Rockefeller was a son of John D. Rockefeller Jr.
and Abby Aldrich Rockefeller, and a grandson of John D. Rockefeller and Laura Spelman Rockefeller.

R. Hunter College – Naming of the Lewis Burke Frumkes Center for Writing and Culture:

WHEREAS, The gifts described herein were made to the Hunter College Foundation (the “Foundation”) and the Foundation accepted the gifts between 2010 and 2018 in accordance with the then-current City University of New York guidelines with respect to gifts and namings; and

WHEREAS, Lewis Burke Frumkes is the Program Director of the Hunter Writing Center; and

WHEREAS, Mr. Frumkes has spearheaded the Center’s fundraising, which totaled $2.7 million over the past seven years; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approves the renaming of the Hunter Writing Center to the Lewis Burke Frumkes Center for Writing and Culture in honor of the Hunter Writing Center Director and founder Lewis Burke Frumkes.

EXPLANATION: Mr. Frumkes, the Center’s Program Director, successfully moved the Center from another college and has invigorated, expanded and incorporated the Center into the Hunter College continuing education enterprise. The College would like to rename the Center after Mr. Frumkes in appreciation of the distinguished service. The renamed Center will be called the Lewis Burke Frumkes Center for Writing and Culture to reflect the scope of its impact and importance.

The Simons Foundation has been a long term funding participant in Mr. Frumkes’ program and has provided a challenge grant to the Hunter Writing Center resulting in over $1 million being raised for the Center. It should be noted that over the seven years Mr. Frumkes has led the Writing Center, it has raised a total of $2.7 million.

Author, radio host, and director of the Hunter Writing Center, Lewis Burke Frumkes has built a years-long, continuing education, cultural and literary showcase. For the past seven years, Mr. Frumkes has drawn important public figures, cultural icons and highly recognized writers to give lectures to students and the community; many of the lectures are free of charge to the New York community. In addition, Mr. Frumkes offers a series of classes as part of the Hunter College Continuing Education program.
S. **Baruch College – Naming of the Vadim Verkhoglyad Study Room:**

WHEREAS, The gift described herein was made to the Baruch College Fund (the “Fund”) and the Fund accepted the gift on December 7, 2017, in accordance with the then-current City University of New York guidelines with respect to gifts and namings; and

WHEREAS, Vadim Verkhoglyad is Vice President of Tricadia Capital; and

WHEREAS, Mr. Verkhoglyad has made a gift of $40,000 to the Fund; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the naming of the Vadim Verkhoglyad Study Room, located on the 3rd floor of the Annex Building at Baruch College in Room 305.

**EXPLANATION:** Vadim Verkhoglyad has made a gift of $40,000 to the Baruch College Fund.

Mr. Verkhoglyad graduated from Baruch College in 2006. He began his career as an analyst at Fitch Ratings in 2006. His first two published research reports and models helped secure a job at Tricadia Capital in June 2007 where he rose from systems analyst to eventually becoming an investment professional and vice president.

In recognition of Mr. Verkhoglyad’s generosity, the College recommends that Room 305 of the Annex building be named the “Vadim Verkhoglyad Study Room.”

T. **Baruch College – Naming of the Hedwig Schindler Lab:**

WHEREAS, The gift described herein was made to the Baruch College Fund (the “Fund”) and the Fund accepted the gift on March 9, 2017, consistent with the City University of New York guidelines with respect to gifts and namings in effect on the date hereof after giving effect to any updates, amendments, supplements, or other modifications to the guidelines made effective as of the date hereof; and

WHEREAS, Hedwig Schindler Feit is an adjunct lecturer in the department of Modern Languages and Comparative Literature at Baruch College; and

WHEREAS, Hedwig Schindler Feit has made a gift of $250,000 to the Baruch College Fund; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approves the naming of the Hedwig Schindler Lab, a virtual lab located on the 6th floor of the Newman Vertical Campus at Baruch College in Room 6-120.
EXPLANATION: Hedwig Schindler Feit has made a gift of $250,000 to the Baruch College Fund.

Hedwig Schindler Feit is an adjunct lecturer in the department of Modern Languages and Comparative Literature at Baruch College. Her late husband is Charles Feit, a Baruch alumnus of the Class of 1948 and a founding member of the Baruch College Fund. In the 1980’s, Mr. and Mrs. Feit created the Feit Seminar program at the College. Mrs. Feit has also established the Myrna Chase Freshman Seminar Program and the Paul Andre Feit Lecture Series in Latin American Studies in recent years at Baruch. Mrs. Feit received her BA/MA degree from the Universidad de Chile. She has been teaching for 40 years.

In recognition of Mrs. Feit’s generosity, the College recommends that Room 6-120 of the Newman Vertical Campus be named the “Hedwig Schindler Lab.”

U. Baruch College - Naming of the Robert A. Schwartz Center for Trading and Financial Markets Research:

WHEREAS, The gift described herein was made to the Baruch College Fund (the “Fund”) and the Fund accepted the gift on January 31, 2018, in accordance with the then-current City University of New York guidelines with respect to gifts and namings; and

WHEREAS, Robert A. Schwartz is the Marvin M. Speiser Professor of Finance and University Distinguished Professor in the Zicklin School of Business at Baruch College; and

WHEREAS, The Estate of Shirley and Jack Liebowitz made a gift of $5 million to the Fund; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approves the naming of the Robert A. Schwartz Center for Trading and Financial Markets Research, a new center established by Baruch College.

EXPLANATION: The Estate of Shirley and Jack Liebowitz made a gift of $5 million to Baruch College. Mrs. Liebowitz was Prof. Schwartz’s mother and Mr. Liebowitz was his step father.

Dr. Schwartz has been a member of the faculty since 1997 and is currently the Marvin M. Speiser Professor of Finance and University Distinguished Professor in the Zicklin School of Business. In 2009, Schwartz was named the first recipient of the World Federation of Exchanges’ annual Award for Excellence. In 2015, he received the
Distinguished Faculty Award from the Fund at its annual dinner.

In recognition of Dr. Schwartz’s leadership in the field of trading and financial markets research, and in recognition of this gift, the College recommends that its new center for trading and financial markets research be named the “Robert A. Schwartz Center for Trading and Financial Markets Research.”

Chairperson Thompson, Jr. asked for a vote. Cal. Nos. 7.H. through 7.U. were unanimously adopted.

8. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:
Trustee Sandra Wilkin reported that at the June 4, 2018 meeting of the Committee on Facilities Planning and Management, the Committee approved the following resolutions, and she recommended its approval by the Board.

Moved by Trustee Wilkin and seconded by Trustee Linares-Garcia, the following resolution was presented and opened for discussion:

A. The City University of New York - Adoption of Fiscal Year 2018-2019 Capital Budget:

WHEREAS, In accordance with New York State Education Law and New York State Finance Law, the Board of Trustees has authority to allocate and transfer annual appropriations among the State-Operated and statutory colleges and programs of the City University of New York; and

WHEREAS, The New York State Enacted budget and New York City Executive budget have appropriated $370 million in new State capital appropriations, $2.7 billion in State capital re-appropriations, and $291 million in the City fiscal year 2019 capital budget; and

WHEREAS, The capital investment plan is supported by funds generated through bonds sold by the Dormitory Authority of the State of New York with debt service payments appropriated by the State and the City, and through bonds sold by the City and also by State minor repair funding from the State General Fund; and

WHEREAS, The City provides 50% for the community colleges’ capital projects and special projects at senior colleges, and the State provides 100% of the funding for the majority of senior college capital projects and the 50% matching for the community colleges’ capital projects; now therefore be it
RESOLVED, That the Board of Trustees adopt the capital budget allocations pursuant to Exhibit A, for projects authorized by The City University Construction Fund to address critical maintenance, infrastructure, and programmatic initiatives in support of the University’s mission; and be it further

RESOLVED, That the University will provide semi-annual reports to the Board of Trustees’ Committee on Facilities Planning and Management on planned, active, and completed capital projects.

EXPLANATION: The University will begin FY2018-2019 operations on July 1, 2018. The capital plan focuses on completion of existing projects and critical health, safety, code compliance and rehabilitation projects, while addressing the need for expansion and modernization of facilities as called for in campus master plans, where funds are available. Since the City of New York’s Fiscal Year 2018-2019 budget is not yet adopted, the allocations provided herein are subject to change.

CUNY’s Capital Budget Fiscal Year 2018-19
Amounts in $ thousands

FY 18-19 State Enacted Budget Results: $369,688

1) New Senior College Capital Infrastructure and Equipment Funds $284,222

For services and expenses related to alterations and improvements to existing facilities for capital maintenance, including but not limited to capital design, construction, reconstruction, rehabilitation, and equipment; for health and safety, preservation of facilities, program improvement or program change, environmental protection, energy conservation, accreditation, facilities for the physically disabled, preventative maintenance and related projects, including costs incurred prior to April 1, 2018 and subject to a plan developed and submitted annually by The City University of New York and approved by the director of the budget, and which may include, but not be limited to, projects in the following schedule.
A. Senior College-Specific Capital Infrastructure and Equipment $46,350

<table>
<thead>
<tr>
<th>Individual College Allocations</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Baruch</td>
<td>$2,511</td>
</tr>
<tr>
<td>Brooklyn</td>
<td>$5,433</td>
</tr>
<tr>
<td>City College</td>
<td>$8,136</td>
</tr>
<tr>
<td>Graduate School</td>
<td>$25</td>
</tr>
<tr>
<td>Honors College</td>
<td>$25</td>
</tr>
<tr>
<td>Hunter</td>
<td>$5,799</td>
</tr>
<tr>
<td>John Jay</td>
<td>$3,193</td>
</tr>
<tr>
<td>Lehman</td>
<td>$2,438</td>
</tr>
<tr>
<td>Medgar Evers</td>
<td>$3,096</td>
</tr>
<tr>
<td>NYC College of Technology</td>
<td>$3,485</td>
</tr>
<tr>
<td>Queens</td>
<td>$5,433</td>
</tr>
<tr>
<td>College of Staten Island</td>
<td>$2,877</td>
</tr>
<tr>
<td>York</td>
<td>$3,899</td>
</tr>
<tr>
<td><strong>Total Individual Colleges</strong></td>
<td><strong>$46,350</strong></td>
</tr>
</tbody>
</table>

B. CUNY-Wide Appropriations Senior College Capital Infrastructure and Equipment $237,872

i. Matching Senior College Capital Infrastructure and Equipment $46,350

<table>
<thead>
<tr>
<th>College</th>
<th>FY 18-19 appropriation</th>
<th>$46M Supplemental</th>
<th>Revised College Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baruch</td>
<td>$2,511</td>
<td>$2,511</td>
<td>$5,022</td>
</tr>
<tr>
<td>Brooklyn</td>
<td>$5,433</td>
<td>$5,433</td>
<td>$10,866</td>
</tr>
<tr>
<td>City College</td>
<td>$8,136</td>
<td>$8,136</td>
<td>$16,272</td>
</tr>
<tr>
<td>Graduate School</td>
<td>$25</td>
<td>$25</td>
<td>$50</td>
</tr>
<tr>
<td>Honors College</td>
<td>$25</td>
<td>$25</td>
<td>$50</td>
</tr>
<tr>
<td>Hunter</td>
<td>$5,799</td>
<td>$5,799</td>
<td>$11,598</td>
</tr>
<tr>
<td>John Jay</td>
<td>$3,193</td>
<td>$3,193</td>
<td>$6,386</td>
</tr>
<tr>
<td>Lehman</td>
<td>$2,438</td>
<td>$2,438</td>
<td>$4,876</td>
</tr>
<tr>
<td>Medgar Evers</td>
<td>$3,096</td>
<td>$3,096</td>
<td>$6,192</td>
</tr>
<tr>
<td>NYC College of Technology</td>
<td>$3,485</td>
<td>$3,485</td>
<td>$6,970</td>
</tr>
<tr>
<td>Queens</td>
<td>$5,433</td>
<td>$5,433</td>
<td>$10,866</td>
</tr>
<tr>
<td>College of Staten Island</td>
<td>$2,877</td>
<td>$2,877</td>
<td>$5,754</td>
</tr>
<tr>
<td>York</td>
<td>$3,899</td>
<td>$3,899</td>
<td>$7,798</td>
</tr>
<tr>
<td><strong>Total Individual Colleges</strong></td>
<td><strong>$46,350</strong></td>
<td><strong>$46,350</strong></td>
<td><strong>$92,700</strong></td>
</tr>
</tbody>
</table>
ii. Senior College Capital Infrastructure and Equipment Categories $134,000

Summary - University-wide/College-specific Capital Infrastructure and Equipment Categories

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 18-19 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Boiler Replacement/Upgrade</td>
<td>$21,000</td>
</tr>
<tr>
<td>2) Roof Replacements</td>
<td>$30,000</td>
</tr>
<tr>
<td>3) ADA Bathroom Upgrades</td>
<td>$8,000</td>
</tr>
<tr>
<td>4) Oil Tank Replacement</td>
<td>$5,000</td>
</tr>
<tr>
<td>5) Lighting Retrofits</td>
<td>$3,000</td>
</tr>
<tr>
<td>6) Air Distribution System Upgrades</td>
<td>$22,000</td>
</tr>
<tr>
<td>7) Window Replacement</td>
<td>$5,000</td>
</tr>
<tr>
<td>8) Laboratory Upgrades</td>
<td>$2,000</td>
</tr>
<tr>
<td>9) Baruch 17 Lex Renovation - Phase II</td>
<td>$10,000</td>
</tr>
<tr>
<td>10) CUNY-wide IT Investment</td>
<td>$8,000</td>
</tr>
<tr>
<td>11) $20M Annual Capitally-Eligible Equipment reimbursable</td>
<td>$20,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$134,000</strong></td>
</tr>
</tbody>
</table>

iii. University-Wide Alterations and Improvements $56,650

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>The findings of condition surveys for health and safety needs</td>
<td>$9,270</td>
</tr>
<tr>
<td>The findings of condition surveys for preservation of facilities needs</td>
<td>$12,463</td>
</tr>
<tr>
<td>Mechanical and infrastructure needs</td>
<td>$7,210</td>
</tr>
<tr>
<td>ADA needs</td>
<td>$6,180</td>
</tr>
<tr>
<td>Certificate of occupancy/public assembly needs</td>
<td>$2,060</td>
</tr>
<tr>
<td>Energy conservation needs</td>
<td>$4,120</td>
</tr>
<tr>
<td>Science lab upgrade needs</td>
<td>$2,060</td>
</tr>
<tr>
<td>Bathroom facilities upgrade needs</td>
<td>$1,030</td>
</tr>
<tr>
<td>Educational technology initiative needs</td>
<td>$6,695</td>
</tr>
<tr>
<td>Science and technology equipment needs</td>
<td>$5,047</td>
</tr>
<tr>
<td>Broadcasting Equipment</td>
<td>$515</td>
</tr>
<tr>
<td><strong>Total lump sums</strong></td>
<td><strong>$56,650</strong></td>
</tr>
</tbody>
</table>
2) New Capital Program Administrative Costs $36,983

A. Dormitory Authority & City University Construction Funds Administrative Costs $36,983

For payment to the Dormitory Authority of the State of New York, for services and expenses of the authority related to construction activities administered by the authority for the state share of capital projects of the City University of New York which are appropriated by the state and otherwise authorized by law.

For payment to the City University Construction Fund for services and expenses of the City University Construction Fund related to construction activities administered by the City University Construction Fund for the state share of capital projects of the City University of New York which are appropriated by the state and otherwise authorized by law.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DASNY - program admin</td>
<td>$21,000</td>
</tr>
<tr>
<td>CUCF - program admin</td>
<td>$15,983</td>
</tr>
<tr>
<td>Total</td>
<td>$36,983</td>
</tr>
</tbody>
</table>

3) New Community Colleges Matching Appropriations $48,483

A. Community College State Match to City-Funded Projects $48,483

For services and expenses for state financial assistance to community colleges for alterations and improvements to various facilities including services and expenses, capital design, construction, reconstruction, rehabilitation and equipment; for health and safety, preservation of facilities, new facilities program improvement or program change, environmental protection, energy conservation, accreditation, facilities for the physically disabled, and related projects, including costs incurred prior to April 1, 2018 subject to an annual plan developed by The City University and approved by the state director of the budget, and which may include, but not be limited to, projects in the following schedule.
<table>
<thead>
<tr>
<th>College/Project</th>
<th>City &amp; State Funds</th>
<th>State 50% share</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUNY-Wide CC Capital Infrastructure and Equipment</td>
<td>$58,166</td>
<td>$29,083</td>
</tr>
<tr>
<td>CUNY-Wide CC Facilities for ASAP</td>
<td>$3,000</td>
<td>$1,500</td>
</tr>
<tr>
<td>BMCC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Lighting Upgrades</td>
<td>$2,650</td>
<td>$1,325</td>
</tr>
<tr>
<td>- Pedestrian Walkway Upgrades</td>
<td>$1,800</td>
<td>$900</td>
</tr>
<tr>
<td>Bronx CC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Student Center Exterior Envelope Reno</td>
<td>$1,000</td>
<td>$500</td>
</tr>
<tr>
<td>- Gould Memorial Library Dome Restoration</td>
<td>$4,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>- Community Hall Renovation</td>
<td>$1,000</td>
<td>$500</td>
</tr>
<tr>
<td>- Student Center ADA Upgrades</td>
<td>$800</td>
<td>$400</td>
</tr>
<tr>
<td>Hostos CC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Lighting Upgrades</td>
<td>$750</td>
<td>$375</td>
</tr>
<tr>
<td>- Electrical System Upgrades</td>
<td>$500</td>
<td>$250</td>
</tr>
<tr>
<td>Kingsborough CC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Marina Upgrades</td>
<td>$3,000</td>
<td>$1,500</td>
</tr>
<tr>
<td>- Campus Roadways Upgrades</td>
<td>$1,500</td>
<td>$750</td>
</tr>
<tr>
<td>LaGuardia CC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Science Labs Renovation</td>
<td>$10,200</td>
<td>$5,100</td>
</tr>
<tr>
<td>Queensborough CC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Theater Renovation and Upgrades</td>
<td>$2,200</td>
<td>$1,100</td>
</tr>
<tr>
<td>- Central Kitchen and Dining Hall</td>
<td>$6,400</td>
<td>$3,200</td>
</tr>
<tr>
<td><strong>Total Community Colleges</strong></td>
<td><strong>$96,966</strong></td>
<td><strong>$48,483</strong></td>
</tr>
</tbody>
</table>
4) Reappropriations of Existing State Capital Funds $2,676,289

Reappropriation of prior year State capital appropriations that are still available for projects.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Seniors Capital Infrastructure and Equipment</td>
<td>$1,511,209</td>
</tr>
<tr>
<td>b. Seniors Funding for New Facilities</td>
<td>$480,300</td>
</tr>
<tr>
<td>Active Projects</td>
<td></td>
</tr>
<tr>
<td>ASRC/CCNY Science Buildings</td>
<td>$18,500</td>
</tr>
<tr>
<td>Baruch-17 Lexington Avenue</td>
<td>$72,000</td>
</tr>
<tr>
<td>Brooklyn - Performing Arts Ctr</td>
<td>$9,000</td>
</tr>
<tr>
<td>CSI-Center Computational Science</td>
<td>$35,200</td>
</tr>
<tr>
<td>Lehman-Nursing Education Ctr</td>
<td>$53,000</td>
</tr>
<tr>
<td>NYCT-Academic Bldg. 1</td>
<td>$81,300</td>
</tr>
<tr>
<td>Projects on hold</td>
<td></td>
</tr>
<tr>
<td>Brooklyn - Roosevelt Hall</td>
<td>$122,800</td>
</tr>
<tr>
<td>Hunter Science</td>
<td>$52,000</td>
</tr>
<tr>
<td>York - Academic Village/Conference Ctr</td>
<td>$36,500</td>
</tr>
<tr>
<td></td>
<td>$480,300</td>
</tr>
<tr>
<td>c. Community Colleges match to city funds</td>
<td>$420,000</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$2,411,509</td>
</tr>
<tr>
<td>d. CUNY 2020 years 1 - 5</td>
<td>$264,780</td>
</tr>
<tr>
<td>Total State Reappropriations</td>
<td>$2,676,289</td>
</tr>
</tbody>
</table>

5) FY 2019 City Budget $290,735

<table>
<thead>
<tr>
<th>Project Highlights</th>
<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.) FY 2019 Project Highlights</td>
<td>$94,840</td>
</tr>
<tr>
<td>CUNY-Wide -- ASAP Expansion</td>
<td>$7,250</td>
</tr>
<tr>
<td>BMCC -- Cooling Tower Replacement</td>
<td>$1,651</td>
</tr>
<tr>
<td>College of Staten Island -- Reconstruction of Baseball Field</td>
<td>$1,800</td>
</tr>
<tr>
<td>Hostos CC -- 475 Grand Concourse HVAC Upgrade</td>
<td>$1,725</td>
</tr>
<tr>
<td>Hunter College -- Performing Arts Hub</td>
<td>$5,000</td>
</tr>
<tr>
<td>Kingsborough CC -- Marina-related Reconstruction</td>
<td>$1,500</td>
</tr>
<tr>
<td>LaGuardia CC -- Business and Entrepreneurial Training Center</td>
<td>$3,672</td>
</tr>
<tr>
<td>LaGuardia CC -- Center 3 Infrastr. Upgrade, Fitout</td>
<td>$39,414</td>
</tr>
<tr>
<td>Medgar Evers College -- Gym Floor and Bleachers</td>
<td>$2,000</td>
</tr>
<tr>
<td>NYC Tech -- Pearl Street Building Renovation</td>
<td>$2,500</td>
</tr>
<tr>
<td>Queens College -- Renovation of Rathaus Hall Arts Center</td>
<td>$3,200</td>
</tr>
<tr>
<td>Queensborough CC -- Cafeteria and Central Kitchen</td>
<td>$7,454</td>
</tr>
<tr>
<td>Queensborough CC -- Building Automation Controls Upgrade</td>
<td>$4,674</td>
</tr>
<tr>
<td>York College -- Laboratory and Classroom Upgrades</td>
<td>$3,000</td>
</tr>
<tr>
<td>subtotal</td>
<td>$84,840</td>
</tr>
<tr>
<td>2.) CUNY-Wide Community College Capital Infrastructure/Equip. Funding</td>
<td>$38,603</td>
</tr>
<tr>
<td>3.) Other Programmatic Initiatives</td>
<td>$167,282</td>
</tr>
<tr>
<td>4.) Additional FY 2019 Reso-A allocations</td>
<td>TBD</td>
</tr>
<tr>
<td>Total FY 2019 Reappropriations / City Budget</td>
<td>$290,735</td>
</tr>
</tbody>
</table>

Chairperson Thompson, Jr. asked for a vote. Cal. No. 8.A. was unanimously adopted.
Moved by Trustee Wilkin and seconded by Trustee Ferrer, the following resolution was presented and opened for discussion:

B. The City University of New York - Lease for Space at 425 Grand Concourse, Bronx N.Y.:

WHEREAS, Consolidating administrative functions in one location for the convenience of Hostos Community College students is a central component of the College’s strategic plan; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York authorizes the General Counsel and Vice Chancellor of Legal Affairs to execute a lease for a term of not less than fifteen years and up to twenty five years, for approximately 28,640 rentable square feet of space on the ground and second floors at 425 Grand Concourse, Bronx, New York, on behalf of Hostos Community College. The lease shall be subject to approval as to form by the University Office of the General Counsel.

EXPLANATION: The proposed new lease will provide Hostos Community College with approximately 28,640/RSF rentable square feet on the ground and second floors of a new mixed-use and mixed-income development that will create 277 units of affordable housing for low- and moderate-income families. The new development is expected to be ready for occupancy in the first quarter of 2022 and will allow the college to move and consolidate a number of critical administrative functions, including hosting the expanded functions of the Accelerated Study in Associate Programs (ASAP) initiative.

The term of the lease will start upon substantial completion of the landlord’s work. The rent for the new space will start at approximately $1,066,840 ($37.25/RSF) per annum with fixed $5.00/RSF rent increases every fifth anniversary from the start date of the lease.

The Landlord shall be responsible for all repairs, including the HVAC system. The University will be responsible for interior maintenance and security. The space is exempt from real estate taxes.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 8.B. was unanimously adopted.
9. COMMITTEE ON STUDENT AFFAIRS AND SPECIAL PROGRAMS:
Trustee Sunshine reported that at the June 4, 2018 meeting of the Committee on Student Affairs
and Special Programs, the Committee approved the following resolution, and Trustee Una Clarke
recommended its approval by the Board.

Moved by Trustee Sunshine and seconded by Trustee Kim, the following resolution was
presented and opened for discussion:

A. The City University of New York - Revisions to the Policy on Sexual Misconduct:

WHEREAS, The City University of New York is committed to creating and maintaining a
safe environment for all members of the CUNY community - students, faculty,
administrators, staff, and visitors – to learn and work free from sex or gender
harassment and sexual misconduct; and

WHEREAS, the current City University of New York Policy on Sexual Misconduct was
adopted by the Board of Trustees in October of 2015; and

WHEREAS, changes to the current Policy are necessary in order to (1) comply with
federal and state laws and guidance (including New York State’s “Enough is Enough”
statute (“EIE”) (New York Education Law 129-B), New York State Labor Law, the federal
Clery Act, (20 U.S.C. § 1902(f)), and Title IX; and (2) foster awareness, prevention, and
response to campus sexual misconduct and sex or gender harassment; now therefor be
it

RESOLVED, That the revised The City University of New York Policy on Sexual
Misconduct be adopted, effective immediately.

EXPLANATION:
The Policy on Sexual Misconduct has been revised to comply with recent changes in
federal and state law and guidance, and to make additional changes that will strengthen
due process rights, information, and support to members of the CUNY community who
bring complaints of and are accused of sexual misconduct.

The great majority of changes are necessitated by EIE/Article 129-B audit findings and
guidance, changes to the Labor Law §201-G, and revised OCR guidance regarding Title
IX and the Clery Act 20 U.S.C. § 1902(f). The changes required by the Labor Law were
incorporated after information on proposed revisions to the Policy was provided to the
Board in April. Most of the changes serve to conform the Policy’s definitions and wording
more precisely to EIE and the Clery Act, and/or to clarify rights of complainants and
respondents under federal and state law and guidance. They include:
• revised definitions of affirmative consent, supervisor, and manager,
• a revised Student Bill of Rights,
• a listing of possible interim and supportive measures,
• appeals processes for respondents and complainants for pre-investigation interim measures and for conflicts in the investigation or adjudication process,
• inclusion in the Policy of the applicable student disciplinary hearing procedures, set forth in Article XV of the Board of Trustees Bylaws,
• a written policy specifying the factors to be considered when a complainant does not want to participate in an investigation, including determining whether a respondent is a continuing threat to the safety of the campus,
• a statement that supervisors and managers who allow sexual harassment are subject to discipline,
• a statement that retaliation is unlawful as well as against our Policy, and
• a listing of the external agencies where an employee may file a complaint of sexual harassment or sexual misconduct.

The remaining (non-mandatory) changes are:

• adding a clear informal resolution process for cases other than sexual assault, when all parties consent and the campus approves
• extending the time frame for completion of investigation and report of complaints from 60 days to 90 days to align with best practices,
• clarifying that responsible employees must report all sexual misconduct allegations they learn of to the Title IX Coordinator, and
• highlighting information and resources for visitors who wish to make complaints of sexual misconduct.

A draft Policy was shared and comments were solicited from student and faculty governance bodies, the Professional Staff Congress, Presidents, Provosts, Chief Student Affairs Officers, Title IX Coordinators, Directors of Public Safety, Human Resources Directors and Legal Designees. There were discussions with representatives of student and faculty governance bodies, Presidents, Title IX Coordinators, Chief Student Affairs Officers and others.

As in 2015, this revised Policy is being brought for action to the Committee on Student Affairs and Special Programs, and for information to the Committee on Faculty, Staff and Administration.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 9.A. was unanimously adopted.
Moved by Chairperson Thompson, Jr. and seconded by Trustee Kim, the following resolution was presented and opened for discussion:

10. **CUNY School of Labor and Urban Studies - Governance Plan:**

WHEREAS, The Joseph S. Murphy Institute for Worker Education and Labor Studies (“Murphy Institute”) was established on June 27, 2005 as a University Special Initiative in accordance with the Policy Guidelines on Centers, Institutes, Consortia and Special Initiatives set forth by the Board of Trustees in February 1995; and

WHEREAS, The Murphy Institute’s mission has been to serve the educational, policy and research needs of unions and their members, and to increase access to higher education and promote retention and graduation of union members enrolled in CUNY colleges; and

WHEREAS, The Murphy Institute has been housed within CUNY’s School of Professional Studies; and

WHEREAS, The Murphy Institute has expanded since its inception and now includes academic programs in Labor Studies and Urban Studies; and

WHEREAS, The Board recognizes the need to establish the CUNY School of Labor and Urban Studies as a separate School, with its own Governance Plan, to reflect the expansion of the Murphy Institute; now therefore be it

RESOLVED, That the Governance Plan of the CUNY School of Labor and Urban Studies be adopted, effective July 1, 2018.

**EXPLANATION:** The proposed Governance Plan of the new CUNY School of Labor and Urban Studies (“SLU”) is attached. SLU’s three core values are social justice, diversity, and access to higher education. Its goals are to expand opportunities for working adults; develop the next generation of labor and community leaders; and become the pre-eminent intellectual center for learning and research related to workers and poor and working-class communities. SLU maintains a commitment to reduce barriers to admission, provide robust academic support, and facilitate timely graduation for students. SLU will build on its existing academic programs by creating new undergraduate and graduate degree and certificate programs. To accomplish its goals, the School will offer a robust set of programs, services, and activities in Labor Studies, Urban Studies, research, workforce development, and service to the community.

The Governance Plan is designed to reflect SLU’s core values and mission by ensuring transparency in decision-making; collaboration and mutual consultation between faculty and administration, including over issues of personnel and budget; faculty responsibility over academic areas and administrative responsibility over administrative areas; democratically elected representation from faculty, staff, and students; elected departmental chairs; and, where appropriate student, administrative, community and
labor voice in committees. Further, SLU, like other CUNY colleges and schools, and pursuant to this Governance Plan, will have the authority to propose to the CUNY Board of Trustees its curriculum and admissions criteria, award degrees, conduct searches, recommend to the Board of Trustees personnel actions with respect to appointment, reappointment, promotion, and tenure, and engage in internal review and assessment protocols.

**CUNY SCHOOL OF LABOR AND URBAN STUDIES ACADEMIC GOVERNANCE PLAN**

**Preamble**

1. The CUNY School of Labor and Urban Studies (SLU) fosters a unique partnership among the City University of New York, organized labor, worker centers, and community-based organizations for the purpose of expanding higher education opportunities for workers and those interested in studying labor, poverty and inequality, and working-class communities; and further serves as a resource for students, scholars, organized labor, community leaders, and allied organizations seeking a deeper understanding of work, workers, and urban issues.

2. SLU’s three core values are social justice, diversity, and access to higher education. Its goals are to expand opportunities for working adults; develop the next generation of labor and community leaders; and become the pre-eminent intellectual center for learning and research related to workers and poor and working-class communities. SLU maintains a commitment to reduce barriers to admission, provide robust academic support, and facilitate timely graduation for students. SLU will build on its existing academic programs by creating new undergraduate and graduate degree and certificate programs. To accomplish its goals, the School will offer a robust set of programs, services, and activities in Labor Studies, Urban Studies, research, workforce development, and service to the community.

3. This Governance Plan reflects several foundational principles, including transparency in decision-making; collaboration and mutual consultation between faculty and administration, including over issues of personnel and budget; faculty responsibility over academic areas and administrative responsibility over administrative areas; democratically elected representation from faculty, staff, and students; elected departmental chairs; and, where appropriate student, administrative, community and labor voice in committees. SLU, like other CUNY colleges and schools, and pursuant to this Governance Plan, will have the authority to propose to the CUNY Board of Trustees its curriculum and admissions criteria, award degrees, conduct searches, recommend to the Board of Trustees personnel actions with respect to appointment, reappointment, promotion, and tenure, and engage in internal review and assessment protocols.

**A. Administrative Officers**

1. Dean. A Dean of the SLU shall be appointed by the Chancellor, subject to approval of the CUNY Board of Trustees. The Dean shall report to the Chancellor (or the Chancellor’s designee) and shall have responsibilities and authority comparable to that of College Presidents as described in CUNY Board of Trustees Bylaw 11.4.
a. When a vacancy occurs or is expected in the office of the Dean, a Search Committee shall be established under CUNY’s Guidelines for Presidential Searches, except that there may be either two or three SLU faculty representatives selected to serve on the Search Committee. In addition, in light of the specialized nature of the School of Labor and Urban Studies, a member of the School’s Advisory Board will serve on the Presidential Search Committee.

b. A Review Committee constituted under CUNY’s Policy on Presidential Review will be appointed every three to five years to review the Dean’s performance. This Committee will make a report to the Chancellor.

2. Associate Dean of Academic Affairs. The Dean shall create a new Associate Dean position, conducting a search with appropriate elected representation from the faculty to participate in the selection process, and assign academic leadership duties and such other responsibilities as are necessary and appropriate.

3. Search committees for senior staff positions: Search committees for senior administration, full HEO, director and manager titles shall be appointed by the Dean and shall include members with Higher Education Officer series titles and full-time faculty representatives.

B. Administrative/Advisory Bodies

1. Dean’s Cabinet. There shall be a Dean’s Cabinet consisting of the Dean, the Associate Dean of Academic Affairs, the Department Chairpersons, the Chairperson of the Academic Governing Council (AGC) (see section C below), and other such persons designated by the Dean. The Cabinet shall advise the Dean with respect to the policies and operations of the SLU.

2. Advisory Board. There shall be an Advisory Board consisting of members appointed by the Dean who shall be representative of external labor and community organizations. Department Chairs, and other faculty or staff invited by the Dean may serve as ex officio members without vote. The Labor and Community Advisory Board shall meet at least once a semester and as further requested by the Dean and shall advise the Dean with respect to the programs, curricula, research, and workforce development and training to ensure that they meet the needs of the School’s community and labor partners.

C. Academic Governing Council

1. The AGC shall be the governing body of the SLU pursuant to the Bylaws of the Board of Trustees.

2. Meetings. The AGC shall meet at least two times per semester and shall distribute its agenda at least one week prior to its meetings. A majority of the members of the AGC shall constitute a quorum. Meetings shall be conducted in accordance with the latest edition of Roberts Rules of Order, except that no action may be taken by the AGC or any of its Standing Committees unless there is an affirmative vote of a majority of all of its members.

3. Membership. The AGC shall consist of all full-time, jointly-appointed, and consortial faculty. The Dean, the Associate Dean for Academic Affairs, and the two Higher Education Officers (HEOs) who have primary responsibility for administration of the School’s two academic programs shall serve as ex-officio members.
without vote. At least one student from each department shall be elected in accordance to rules established by the student governing body; the ratio of student to faculty representation on the council shall not exceed 1:3. Students shall serve for up to three years; student elections shall be staggered to produce overlap between new and experienced student representatives. One teaching adjunct from each department shall also serve for a term of one year elected by the adjuncts teaching in the program. Elected adjuncts who serve on the AGC shall be compensated for their attendance at AGC meetings. One member of the HEO staff at the school shall be elected by the HEOs to serve on the AGC for a two-year term. Other teaching adjuncts and staff may attend meetings and serve on committees with voice but without vote. The AGC shall elect a tenured member of the faculty as Chairperson to preside over its meetings for a term of three years. In order to conduct official business and to approve resolutions a majority (half plus one) of the voting members of the AGC must be present. The AGC will be assigned administrative assistance from among school administrative staff for keeping minutes, calling meetings, and other administrative functions.

4. Duties. The AGC shall have the duties to:

a. formulate educational policy and develop standards for admissions, academic performance and degree requirements for students, as well as standards for the appointment and reappointment of faculty consistent with and subject to the Bylaws and policies of the Board of Trustees and other University policies and procedures;

b. review and recommend to the Dean and Board of Trustees all new academic programs, centers, and institutes;

c. review and approve all proposed curricular changes in existing departments;

d. recommend to the Dean and the Board of Trustees, based on a vote of the voting faculty members, the granting of graduate degrees, program certificates and honorary degrees to qualified candidates;

e. establish a framework for student government in consultation with interested students;

f. consider any other academic matters and make recommendations to the Dean and the Board of Trustees;

g. establish a Faculty Student Disciplinary Committee. Until such time that such a committee is established, cases will be sent to the Graduate School’s Faculty Student Disciplinary Committee;

h. receive, consider, approve, and forward, as appropriate, reports and recommendations of the Council’s standing committees;

i. recommend revisions to this Governance Plan.

5. Standing Committees. The AGC shall establish such standing and temporary committees as are needed to accomplish its goals, determine the number of members and assign them such duties as it deems appropriate. Faculty members shall be a majority of the members of each committee. The voting faculty
members of the AGC shall elect the faculty and students shall elect their representative members of each standing or ad hoc committee, providing all departments with equitable opportunities to participate in committees. Each standing or temporary committee shall elect its own chairperson. The Dean may also appoint to each such committee one or more administrative staff; such staff shall have voice but no vote. Initially, the AGC shall have the following standing committees:

a. Steering and Elections Committee. The Steering and Elections Committee shall identify major issues for the Council’s consideration and oversee the activities of the other standing committees. It shall also oversee the election of faculty to the AGC and its committees. The Steering Committee may act for the AGC between Council meetings where there is an urgent need for immediate action and the Dean requests such action. The Dean or his/her representative shall be a member of the Steering and Elections Committee.

b. Curriculum Committee. The Curriculum Committee shall review all programs and courses, and amendments and addition thereto within the SLU and report its recommendations to the AGC.

c. Admissions and Awards Committee. The Admissions Committee shall recommend standards for admissions for each program within the SLU. The Committee shall also recommend procedures and standards for awards.

d. Student Academic Appeals Committee. The Academic Appeals Committee shall oversee all student academic appeals, in accordance with rules and practices it develops for approval of the AGC.

D. Faculty

1. Except when otherwise specified, “faculty” refers to those of faculty rank or faculty status, in accordance with the CUNY Bylaws sections 8.1 and 8.2.

2. Full-time faculty members are those whose contractual teaching and administrative loads are at the SLU.

3. Jointly-appointed faculty members are those whose contractual teaching load is officially shared between two or more campuses. At the SLU, full-time faculty members with “joint” appointments have faculty rank and are part of the faculty of the school, with the same rights and privileges as those whose faculty lines lie solely at the School.

4. “Consortial faculty” refers to faculty appointed to the school whose faculty line or primary teaching responsibilities reside within another school within CUNY, including emeriti faculty. Except where otherwise stated, consortial faculty have faculty rank and are part of the faculty of the school, with the same rights and privileges as those whose faculty lines are based solely at the school. Consortial faculty appointments have three-year terms, and are renewable.

E. Academic Departments

1. The SLU shall have academic departments. There currently are two academic departments: the Department of Labor Studies and the Department of Urban Studies. Additional academic departments,
centers, and institutes may be added with the approval of the AGC, the Dean, and the CUNY Board of Trustees.

2. Notwithstanding the provisions of paragraph “3” below, the chairperson of each department shall be elected by all members of the department’s faculty, in accordance with the Bylaws of the Board of Trustees of The City University of New York, Section 9.1(b), from among the full-time and jointly-appointed professors, associate professors, and assistant professors at SLU. The chairperson shall serve as the executive officer of the department, shall carry out the department’s policies, and shall perform the duties of the chairperson in accordance with Bylaw Section 9.3. Each department, subject to the approval of the AGC, shall have control of the educational policies of the department through the vote of all members of the faculty.

3. Until such time as the total number of faculty with full-time and jointly-appointed faculty rank (but not including consortial faculty) of each department exceeds five, all of the department practices and functions enumerated below in section 4 shall be conducted jointly, with the Labor Studies and Urban Studies departments meeting and acting as a single unit.

4. Departmental meetings shall take place at least twice a semester. In all departmental elections, an affirmative vote shall be determined by satisfaction of the following:

   a. There must be an affirmative vote of a majority of those present and eligible to vote at a duly constituted election meeting of the Department, a quorum being present.

   b. A quorum shall be defined as a majority of the “adjusted membership” of the Department.

   c. The “adjusted membership” of the Department shall be defined as the whole membership of the Department eligible to vote, less those on leaves of absence, those in full-time administrative positions outside the Department, and those without assignment within the Department for a continuous period of two years prior to the election.

   d. Eligible voting members are all members of the department with faculty rank or faculty status. Adjunct faculty members shall be invited to department meetings with voice but no vote.

5. Each department shall have its own curriculum committee, with members serving for one-year terms. Each curriculum committee shall consist of at least two faculty members of faculty rank or status (full-time, jointly-appointed, or consortial) from the department and one (1) student pursuing a degree in the department. Committee members shall elect a chair of the committee, who may subsequently appoint adjuncts to the committee. Adjuncts serving on curriculum committees shall be compensated for their time spent at meetings. The curriculum committee shall consider and make recommendations concerning curricular proposals for department action; department action will be transmitted to the Curriculum Committee of the AGC. One or more members of the professional staff in each department shall serve on the department’s committee as ex officio members without vote. Additional faculty or practitioners may be invited to committee meetings by the committee chair. The committees shall keep minutes of their proceedings in conformity with Robert’s Rules of Order, latest revised edition.
F. School-wide Committee on Personnel and Budget

1. The SLU shall have a School-wide Committee on Personnel and Budget. The School-wide Committee on Personnel and Budget shall consist of chairpersons of the departments and three other faculty members of faculty rank (who may be full-time, jointly-appointed, or consortial faculty members) elected by the voting faculty members of the AGC, who shall be voting members of the Committee. The Dean and Associate Dean shall serve on the Committee as non-voting members. The voting faculty members shall also elect at least one alternate faculty member of faculty rank to serve on the Committee if any of the other faculty members are unable to attend a meeting. The Chair of the School-wide Committee on Personnel and Budget shall be elected by the voting members of the Committee. The Committee shall meet twice a semester, or more as necessary.

2. All appointments and reappointments without tenure shall be recommended to the School-wide Committee on Personnel and Budget by the chairperson of the applicable department. The Dean and Associate Dean shall participate in discussion of the candidates, and the Committee shall make its recommendations to the Dean. The Dean will make a final recommendation to the Board of Trustees.

3. Members of this Committee shall not be eligible to vote on their own appointments, promotion or tenure and on those occasions of such conflicts, voting members of the committee shall exclude the candidate. Assistant professors may not vote on decisions of tenure or promotion to Associate Professor or Professor, and Associate Professors may not vote on promotions to Professor.

4. The Dean shall present for review and consultation the all-funds budget to the School-wide Committee on Personnel and Budget at least once a term.

G. Amendments

Amendments to this governance plan may be proposed by a petition or affirmative vote of 20 percent of the members of the AGC. Amendments may be adopted by a two-thirds affirmative vote of the members of the AGC who are present if that number also constitutes a majority of the members of the Council, provided that the text of the proposed amendment has been sent in writing to every member of the AGC at least two weeks before the meeting at which the proposed amendment is to be considered. Amendments adopted by the AGC are subject to the approval of the Board of Trustees before they become effective.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 10 was unanimously adopted.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Linares-Garcia, the following resolution was presented and opened for discussion:

11. Resolution of Appreciation - Diane Call:

WHEREAS, Dr. Diane B. Call was appointed President of Queensborough Community College in January 2013 beginning a 5-year period of transformation for the college; and
WHEREAS, Dr. Call, whose career spans four decades at Queensborough and The City University of New York (CUNY), has held positions that have encompassed virtually all major areas of administration and academics at Queensborough; and

WHEREAS, President Call has exemplified Queensborough Community College’s commitment to academic excellence and rigor and to providing an affordable, high-quality education to pre-college, college, and lifelong learners; and

WHEREAS, Under President Calls’ leadership, Queensborough Community College fostered a student-centered learning environment in collaboration with faculty and Student Affairs colleagues through curriculum and pedagogical innovations, academic enrichment activities such as undergraduate research, as well as instructional support and student service programs; and

WHEREAS, President Call’s many outstanding achievements are programs for the recruitment and retention of faculty and a faculty development program for their engagement in a variety of teaching modalities, high impact activities, e-learning, academic leadership and pedagogical research in community college teaching; and

WHEREAS, Dr. Call instituted the Instructional Support Services Center and Learning Lab and has led admission services, skills assessment testing, academic advisement, the freshman-year program, college discovery and CSTEP. She also helped consolidate tutorial services and the writing center, substantially increasing the number of students served; now therefor be it

RESOLVED, That the members of the Board of Trustees of The City University of New York express their sincere thanks and deepest appreciation to Diane Call for her exemplary leadership, tireless dedication, and outstanding service to The City University of New York as President of Queensborough Community College.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 11 was unanimously adopted.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Cortés-Vázquez, the following resolution was presented and opened for discussion:

12. Resolution of Appreciation - Antonio Pérez:

WHEREAS, Dr. Antonio Pérez has served with distinction as President of Borough of Manhattan Community College from 1995 to 2017; and

WHEREAS, As President of BMCC, Dr. Pérez led the college’s expansion from 16,300 students in 1995 to 27,000 students in 2017 to become CUNY’s largest college, which serves the largest veteran
student population in CUNY; and

WHEREAS, In 2017 BMCC had the third highest mobility rate among two-year colleges in the United States with 41 percent of BMCC student moving up two or more (out of five) household income quintiles; and

WHEREAS, Under President Pérez’s leadership, BMCC is now among the most highly ranked colleges nationally in conferring associate degrees to diverse populations and one of the highest ranked producers of associate degrees in Criminal Justice, Computer and Information Sciences, Business Management and Education; and

WHEREAS, Since his appointment as President, the number of Associate degree programs at BMCC has grown from 20 to 48, with new majors that reflect changes in the economy and student goals, including Accounting for Forensics, Geographic Information Science, Gerontology, Gender and Women’s Studies, Psychology, Financial Management, Animation and Motion Graphics, and Digital Marketing; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York expresses its heartfelt appreciation to Antonio Perez for his exemplary dedication and distinguished leadership as President of Borough of Manhattan Community College.

President Antonio Perez made a few comments, thanking the University for given him the opportunity to serve for 23 years as President of BMCC.

Chairperson Thompson, Jr. shared a few thoughts, noting that on behalf of the students of BMCC and Queensborough Community College, he thanks both presidents for making their institutions better with their service.

*Chairperson Thompson, Jr. asked for a vote. Cal. No. 12 was unanimously adopted.*

Moved by Chairperson Thompson, Jr. and seconded by Trustee Cortés-Vázquez, the reconvened public session was adjourned at 6:46 p.m.
The Board of Trustees of The City University of New York (CUNY) met on October 29, 2018 at Baruch College Vertical Campus, New York, New York, pursuant to a Notice sent by the Office of the Secretary of the Board on October 15, 2018.

Trustees Present: Chairperson William C. Thompson, Jr., Vice Chairperson Barry F. Schwartz, Michael Arvanites, Henry T. Berger, Una S. T-Clarke, Lorraine A. Cortés-Vázquez, Fernando Ferrer, Kevin D. Kim, Mayra Linares-Garcia, Brian D. Obergfell, Jill O'Donnell-Tormey, Charles A. Shorter, Ken Sunshine, Sandra Wilkin, Haris Khan, ex officio, and Martin Burke, ex officio (non-voting)

Trustee Absent: Robert F. Mujica, Jr.

Others present: Interim Chancellor Vita C. Rabinowitz, IEVC and University Provost Jane Bowers, SAC and Board Secretary Gayle M. Horwitz, Interim General Counsel and SVC Pamela Silverblatt, SVC&CFO Matthew Sapienza, Senior Vice Chancellor Judy Bergtraum, Vice Chancellor Brigette A. Bryant, Vice Chancellor Brian Cohen, Interim Vice Chancellor Margaret Egan, Interim Vice Chancellor Christopher Rosa, Associate Vice Chancellor Andrea Shapiro Davis, Associate Vice Chancellor Amy McIntosh; and President Michelle Anderson, President Vincent Boudreau, President José L. Cruz, President William J. Fritz, President David Gómez, President Russell K. Hotzler, President Thomas Isekenegbe, President Marcia V. Keizs, Interim President Timothy G. Lynch, President Karol V. Mason, President Gail O. Mellow, President Jennifer Raab, President Felix V. Matos Rodriguez, President Claudia V. Schrader, President Mitchel Wallerstein, Interim President Karrin E. Wilks, Dean Sarah Bartlett, Dean Mary Lu Bilek, Dean Ayman El-Mohandes, Dean Gregory Mantsios, and University Dean John Mogulescu

CONVENING OF PUBLIC MEETING
Chairperson William C. Thompson, Jr. called the Public meeting to order at 4:35 p.m. and announced that the Public Meeting is being transmitted live on cable Channel 75 and webcast live at www.cuny.edu/livestream. He also announced that the Public Meeting will be available as a podcast within 24 hours and can be accessed through the CUNY website.

Chairperson Thompson, Jr. moved to go into Executive Session at 4:36 p.m. The motion was seconded by Trustee Fernando Ferrer.
CONVENING OF EXECUTIVE SESSION
Chairperson Thompson, Jr. called for an Executive Session pursuant to Section 105, Article 7, of the Public Officers Law, to discuss matters pertaining to personnel, investigations and litigation. The Board met in Executive Session from 4:36 p.m. to 6:43 p.m.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Lorraine Cortés-Vázquez, the public session was reconvened at 6:49 p.m.

CHAIRPERSON'S REPORT
Chairperson Thompson, Jr. stated that on behalf of the Board, he would like to say that we are deeply saddened by the senseless act of violence this past Saturday at the Tree of Life Synagogue in Pittsburgh. Elie Wiesel, the author and Holocaust survivor said it best when he said that “Wherever men and women are persecuted because of their race, religion, or political views, that place must - at that moment - become the center of the universe.” Pittsburgh is that center for us all today and our thoughts and prayers are with their community as well as the family and friends of the victims who were murdered simply because they were Jewish.

Chairperson Thompson, Jr. stated that also on behalf of the Board, he would like to welcome the new President of Kingsborough Community College Claudia V. Schrader, Interim President of Borough of Manhattan Community College (BMCC) Karrin E. Wilks, and Interim President of Queensborough Community College (QCC) Timothy G. Lynch. We wish you the best of luck and look forward to working with you.

Chairperson Thompson, Jr. stated that on Monday, October 22, 2018 the Board held its Manhattan Borough Hearing and Public Hearing. Trustees Michael Arvanites, Lorraine Cortés-Vázquez, Kevin Kim, Robert Mujica, Jr., University Student Senate Chair and Trustee Martin Burke, Manhattan Borough President Gale Brewer, and members of the Chancellery as well as myself attended the meeting. The Presidents/Deans of Baruch College, Borough of Manhattan Community College, City College, The Craig Newmark Graduate School of Journalism, The CUNY Graduate Center, The CUNY School of Labor and Urban Studies, The CUNY School of Professional Studies, The Stella and Charles Guttman Community College, Hunter College, John Jay College of Criminal Justice, and The William E. Macaulay Honors College also attended the hearing. 177 speakers signed up to speak and 101 speakers testified.

Chairperson Thompson, Jr. shared that speakers testified in support of increasing the adjunct professor salary to $7,000 and objected to the CIA’s Signature School Program at Baruch College.

Chairperson Thompson, Jr. further noted that a summary of the October 22 hearing, including testimony, was circulated to the Trustees and the Chancellor’s staff, and transcripts are available in the Office of the Secretary.
Chairperson Thompson, Jr. reported that eight senior colleges of The City University of New York are among the top 50 public colleges in the northern United States in this year’s *U.S. News & World Report Best Colleges Rankings*, with two campuses listed in the top 10. Three CUNY schools also made the list of top regional colleges in the northern part of the country.

Chairperson Thompson, Jr. shared that for the third year in a row, the *U.S. News* list ranked Baruch College the fifth-best public college in the north, with Hunter College right behind at No. 6. City College of New York and Queens College were tied at No. 14; York College was No. 15; Brooklyn College, No. 19; Lehman College, No. 37; and John Jay College of Criminal Justice, No. 46.

Chairperson Thompson, Jr. further shared that in the list of top regional colleges in the North, York was ranked No. 34, New York City College of Technology (NYCCT), No. 36, and Medgar Evers College, No. 46. The list defines regional colleges as those that focus on undergraduate education and grant fewer than 50 percent of their degrees in liberal arts disciplines.

Chairperson Thompson, Jr. noted that in August, The City University of New York, the City University Construction Fund, and CUNY’s public benefit construction corporation hosted a conference to afford businesses owned by minorities and women (MWBE) and service-disabled veterans (SDVOB) access to key contract decision makers and procurement professionals representing all 25 CUNY campuses and selected contractors. The theme, “Opening doors to new opportunities and relationships,” underscores CUNY’s long tradition and commitment to embracing and supporting diversity in all aspects of what we do. Diversity makes us better, stronger and more resilient. When MWBE’s and SDVOB’s do well all of New York does well. And the people that we care so much about, our students, have the opportunity to benefit. Congratulations to Senior Vice Chancellor Judy Bergtraum and Senior Vice Chancellor and Chief Financial Officer (SVC&CFO) Matthew Sapienza on another successful event.

Chairperson Thompson, Jr. stated that you will soon see ads for our Women in Technology and Entrepreneurship in New York program (WiTNY) featured on LinkNYC kiosks in Manhattan. Three of our students are profiled with information about WiTNY’s Winternship program, a three-week internship during winter intersession that has been funded by an anonymous donation of one million dollars.

Finally, on behalf of the Board of Trustees, Chairperson Thompson, Jr. welcomed the new Chair of the University Student Senate and our newest Trustee, Haris Khan from City College. Haris we look forward to working with you. To your predecessor, John Aderounmu, the Board thank you for your year of service. CUNY students have been well served by your representation and we wish you the best of luck in all of your future endeavors.
CHANCELLOR’S REPORT

Vita C. Rabinowitz’ Remarks:

“Thank you, Chairperson Thompson, Jr., Trustees, Presidents and Vice Chancellors, I was planning on beginning my report with good news from CUNY about how we have been moving forward on critical shared priorities around student success, academic excellence, and administrative effectiveness. But after a week in which our nation has been rocked by news of explosive devices sent to more than a dozen national leaders, some found near our colleges, two African-Americans murdered at grocery store in Louisville by white man who could not gain entry to a Black church, and the horrific mass killing of 11 Jews at the Tree of Life Synagogue in Pittsburgh, I would like to begin differently. I want to highlight ongoing work on fostering campus climates that support strong, vibrant, learning communities where there is no room for hate, bigotry, harassment or abuse.

From day one of the time I have been privileged to serve as Interim Chancellor, it has been clear that the good work of our students, faculty, staff and leaders does not take place in a vacuum and that the increasing polarization and provocations in our nation and around the world pose challenges to all institutions of higher learning everywhere.

As Interim Chancellor, a crucial part of my role is to be visible on our campuses, particularly where we have new leadership, important new reforms and initiatives, or special challenges like Middle States reviews. I have spent a lot of time this fall engaging with groups of staff, faculty and students on campuses, listening and learning. I have been made to feel welcome there, had important conversations, and I have learned from all of you.

In September, I formed a Working Group on Campus Climate composed of central office and college leaders, headed by Assistant Vice Chancellor Rachel Stephenson, to implement recommendations from previous task forces led CUNY presidents. We identified interfaith matters and sexual harassment as early priorities.

Faith is a crucial site for this work, because it is often the place where peoples’ identities intersect to inform worldviews and commitments, especially for immigrant and first-generation college students like ours. As part of our work with students on campus climate, we asked CUNY’s Office of Student Affairs, under Interim Vice Chancellor Christopher Rosa’s guidance, to form an external interfaith advisory board and an internal interfaith council to advise and help implement initiatives to foster interfaith engagement on our campuses. I joined the first meeting of the council of campus-based religious leaders and faith counselors just last week, two days before the tragedy in Pittsburgh, and called on them to focus their efforts on helping us develop campus climates that create conditions that foster civility and respect, leverage our diversity to increase cultural understanding and competence, and promote openness to civil dialogue around controversial topics. The council was visibly delighted to be convened for the first time. They spoke frankly of challenges, but also talked about launching
collaborative efforts, including service projects, and visiting each other and participating in each others’
events and programs.

We also have much to learn from each other in this room. We are all moral and community as well as
academic and institutional leaders, and our commitments, words and actions matter. The foundational
work of Presidents Gail Mellow and Felix Matos Rodriguez on campus climate, and Presidents José
Luis Cruz and Michelle Anderson on faculty diversity, are informing our current work. Presidents Scott
Evenbeck and Michelle Anderson now serve on the Interfaith Advisory Board. President Jennifer Raab
recently launched the sophisticated interfaith center at Hunter College that could be a model for such
centers CUNY and nation wide. Many of you have issued inspiring statements and are joining or
hosting vigils and panel discussions this week, others are addressing their Hillel Chapters, more
activities are being planned, and we encourage and support you.

Colleagues, as you know, sexual and gender harassment are pervasive problems in many industries,
institutions and organizations, and pose threats to organizational climate as well as to individuals.
CUNY is not immune from these problems and takes very seriously allegations on its campuses. I am
working with the Board on a comprehensive University-wide response to sexual harassment, with the
major goals of reducing the levels of harassment to the lowest level possible and enabling those who
have experienced sexual or gender harassment to continue their academic and personal journeys with
minimal negative consequences, secure in the knowledge that we are there for them. Our students,
faculty and staff are counting on us to do so, and our resolve is palpable. You will be hearing more
about this work in the coming weeks.

I would now like to say a few words about how the University is moving forward on critical shared
priorities around student success, academic excellence and administrative effectiveness. As the school
year gets underway, nothing says progress like good news on graduation rates, enrollments, facilities
and grant activity, and we have all of these.

Last year we graduated more students than at any time in our history, handing out almost 54,000
degrees, up 4.7 percent from the year before. Data from the 2017-2018 academic year show that three-
year completion rates at the system level for the most recent cohort of associate degree students have
hit 22.3 percent, up significantly from 17.8 percent just two years ago, and we are on track to meet our
target of doubling graduation of associate degree students to 35 percent in four years. Six-year
completion rates for Bachelor's students are now at 58.6 percent, up from 54.8 percent just two years
ago. That is a 3.8 percentage point rise in two years, well-ahead of the point-a-year goal we had set.

Enrollment of new freshmen is up again this year by an impressive 4 percent and you will hear more
about that in a few minutes.

This fall we welcomed students to our gleaming new 356,000-square-foot academic complex for
science and health programs at City Tech, and later this week we will celebrate the opening of the
beautiful new Tow Performing Arts Center at Brooklyn College.
Finally, we are winning grants and contracts, often in partnership with each other and with other institutions and industries, that engage us in cutting edge strategies, technologies and programs.

In one recent example, CUNY will play a major role in the implementation of Cyber NYC, a $30M initiative announced by the NYC Economic Development Corp to transform NYC into a worldwide hub for cybersecurity innovation. As part of this multi-faceted initiative, CUNY joins other New York City universities in developing applied cybersecurity curricula, “stackable” credentials and new technology delivery mechanisms; establishing “Tech in Residency” programs to expose students to industry leaders; launching a new graduate program in Cybersecurity Studies at CCNY’s Grove School of Engineering, and much more. The benefits will be felt at colleges across CUNY, and more of our students will be prepared to enter this booming field.”

Rachel Stephenson, Assistant Vice Chancellor for Strategic Partnerships reported on the success of and next steps for CUNY’s Service Corps Puerto Rico initiative.

***VIDEO PRESENTATION ON CUNY SERVICE CORPS PUERTO RICO 2018***

Laura Bruno, Assistant Vice Chancellor for Enrollment Strategy and Admissions provided an update on CUNY’s 2018 fall enrollment.

***VIDEO PRESENTATION ON CUNY FALL 2018 ENROLLMENT***

**CHANCELLOR’S UNIVERSITY REPORT:** Vice Chairperson Schwartz called for a motion to approve the Chancellor’s University Report for October 29, 2018, including addendum and errata sections, which was seconded by Trustee Henry Berger. He asked if there were any amendments. Upon hearing none, the item was adopted by the Board.

1. **Chancellor’s University Report:**

RESOLVED, That the Chancellor’s University Report for October 29, 2018 (including Addendum and Errata Items) be approved.

**APPROVAL OF MINUTES:** Vice Chairperson Schwartz called for a motion to approve the minutes of the Special Board Meeting and Executive Session of June 4, 2018, and the regular Board Meeting and Executive Session of June 25, 2018, which was seconded by Trustee Berger.
University Student Senate (USS) Chair and Trustee Haris Khan abstained. He asked if there were any amendments. Upon hearing none, the item was adopted by the Board:

2. **Approval of Minutes:**

RESOLVED, That the minutes of the Special Board Meeting and Executive Session of June 4, 2018, and the regular Board Meeting and Executive Session of June 25, 2018 be approved.

Moved by Vice Chairperson Schwartz and seconded by Trustee Berger, the following resolution was presented and opened for discussion:

3. **The City University of New York – Reform of Governance and Administrative Policies and Practices to Enhance Transparency and Accountability:**

WHEREAS, The CUNY Board of Trustees and management of the University are committed to ensuring best practices in financial oversight, internal controls, transparency and accountability; and

WHEREAS, The Board of Trustees established a standing Audit Committee of the Board of Trustees at its January 30, 2017 Board Meeting; and

WHEREAS, The Board of Trustees adopted revised Procurement Guidelines on February 21, 2017; and

WHEREAS, The Board of Trustees, at its June 26, 2017 meeting, adopted revised college foundation guidelines and a model memorandum of agreement, authorized the renegotiation of the agreement between the City University of New York and the City University Research Foundation, adopted a policy on the use and operation of university vehicles, amended the Board of Trustees Policy 3.04 – Guidelines on the Use and reporting of non-tax-levy funds, and adopted reforms of the Executive Compensation Plan; and

WHEREAS, The Board of Trustees, at its December 4, 2017 meeting adopted revised auxiliary corporation guidelines and a model memorandum of agreement, adopted a policy on the use of college facilities, amended the Board of Trustees Policy 3.01 on Cash Accountability, Bank Control and Petty Cash, and further amended the Board of Trustees Policy 3.04 – Guidelines on the Use and Reporting of non-tax-levy funds in order to further ensure best practices in financial oversight, internal controls, transparency and accountability; now therefore be it

RESOLVED, That the Board of Trustees approve the additional, recommended policy changes outlined below, effective October 29, 2018, to further ensure best practices in financial oversight, internal controls, transparency and accountability; and be it further
RESOLVED, That the Board of Trustees authorizes the General Counsel and the Secretary of the Board of Trustees to revise the Board of Trustees Bylaws and Manual of General Policy to reflect the necessary changes to implement these actions.

EXPLANATION: The reforms are divided into sections as follows:

A. ADOPTION OF CITY UNIVERSITY OF NEW YORK GUIDELINES ON THE RE-EMPLOYMENT OF RETIRED PUBLIC EMPLOYEES

B. NOTICE OF AMENDMENT OF THE BOARD BYLAWS - ARTICLE VI, SECTION 6.4, ARTICLE IX, SECTION 9.1, AND ARTICLE XI, SECTION 11.2

A. ADOPTION OF CITY UNIVERSITY OF NEW YORK GUIDELINES ON THE RE-EMPLOYMENT OF RETIRED PUBLIC EMPLOYEES

WHEREAS, Section 150 of the Civil Service Law of New York State provides that retired state or local employees may not be rehired by the state or a political subdivision and receive pension benefits while employed; and

WHEREAS, The clear intent of the law is to restrict the circumstances in which an individual can simultaneously receive both a salary and a pension from New York State or New York City public service; and

WHEREAS, Sections 211 and 212 of the New York State Retirement and Social Security Law set forth the specific circumstances under which retired state and local employees may be re-employed in public service, as well as remuneration they may receive if re-employed; and

WHEREAS, The Board of Trustees of The City University of New York may grant waivers under Section 211 for retired public employees to be employed in positions in the classified or unclassified service; now therefore be it

RESOLVED, That the Board of Trustees of the City University of New York adopt the attached Guidelines on the re-employment of retired public employees, effective October 29, 2018.

EXPLANATION: This document sets forth guidelines to assist the City University of New York (CUNY) units in complying with the New York State laws regarding the re-hiring of retired public employees.

Any retiree who is under the age of 65 and returning to active service will require a 211 waiver unless his/her annual income will be under $30,000. CUNY retirees who return to CUNY – even with a waiver – will have their earnings limited (see Section III(B) and (C), below). Non-CUNY
retirees who join CUNY will not be subject to the earnings limitation but will still require a waiver.

The documentation requirements in this policy help avoid a perception that hiring a CUNY retiree by the CUNY RF or other CUNY related entities (e.g. City University Construction Fund, CUNY related entities including foundations and auxiliary enterprises) is done solely to circumvent the earnings limitation. An example that may cause such a perception is a CUNY employee who retires and is hired by the CUNY RF without a break in service to the exact same position, department, and operating unit and makes more than the salary threshold allowed in the guidelines.

THE CITY UNIVERSITY OF NEW YORK
GUIDELINES ON THE RE-EMPLOYMENT
OF RETIRED PUBLIC EMPLOYEES

Summary

Section 150 of the Civil Service Law of New York State provides that retired state or local employees may not be rehired by the state or a political subdivision and receive pension benefits while employed. Sections 211 and 212 of the Retirement and Social Security Law of New York State provide for exceptions to this rule. This document sets forth guidelines to assist the City University of New York (CUNY) units in complying with the New York State laws regarding the re-hiring of retired public employees.

Any retiree who is under the age of 65 and returning to active service will require a 211 waiver unless his/her annual income will be under $30,000. CUNY retirees who return to CUNY – even with a waiver – will have their earnings limited (see Section III(B) and (C), below). Non-CUNY retirees who join CUNY will not be subject to the earnings limitation but will still require a waiver.

The documentation requirements in this policy help avoid a perception that hiring a CUNY retiree by the CUNY RF or other CUNY related entities (e.g. City University Construction Fund, CUNY related entities including foundations and auxiliary enterprises) is done solely to circumvent the earnings limitation. An example that may cause such a perception is a CUNY employee who retires and is hired by the CUNY RF without a break in service to the exact same position, department, and operating unit and makes more than the salary threshold allowed in the guidelines.

I. Re-employment with Suspension of Pension Benefits

Retired members of the New York City Employees’ Retirement System (NYCERS) or the New York City Teachers’ Retirement System (NYCTRS) who elect to suspend their pension benefits may be reemployed without limitation and may re-join the retirement system. Members of the ORP may elect to suspend their pension benefits by discontinuing any systematic or periodic
withdrawals during the period of re-employment. This will allow them to return to payroll without limitation, but they will not be allowed to re-join a retirement system. ORP members who have annuitized their contracts may not suspend their pension since an annuity cannot be stopped once it has begun.

There are no regulations requiring that a person be off the payroll a certain amount of time before being reemployed. However, the Office of State Comptroller (OSC) will not pay a retiree a lump sum payment for unused vacation unless they are off the payroll for at least one day.

II. Re-employment Pursuant to Section 212

Section 212 allows a retired state or local government employee to earn up to $30,000 on a calendar year basis and continue to receive full pension benefits. If a retiree works for two or more New York State public employers, the combined earnings from those positions cannot exceed the earnings limit. There is no earnings limit for persons age 65 or older. Retirees reemployed under Section 212 do not need advance approval, but must comply with the requirements of the public pension systems to which they belong. NYCTRS requires that a retiree under the age of 65 file a “Certification of Employment Under Section 212” if they return to public employment with New York City, New York State, or any of its political subdivisions under a Section 212 waiver. NYCERS requires all retirees to file a Form 353 even if the employee is over age 65 and not subject to the earnings limitation.

III. Re-employment with a Section 211 Waiver

A. Waiver Requirements

Section 211 provides a process whereby a retiree can be hired with a waiver of the Section 212 earnings limitation of $30,000. Retirees who exceed the earnings limit under Section 212 and have not been approved for a Section 211 waiver will be subject to recoupment for any pension overpayment. The Board of Trustees of The City University of New York may grant waivers under Section 211 for retired public employees to be employed in positions in the classified or unclassified service. Such retired persons may not return to work in the same or similar position for a period of one year following retirement.

Certain criteria must, however, be met in order to grant a waiver under the statute. Those criteria are:

• that the retired person is duly qualified, competent and physically fit for performance of the duties of the position in which he or she is to be employed and is properly certified where such certification is required;
• that he or she will earn more than one thousand dollars in one year, including compensation earned in such position under other provisions of this article;
• that the prospective employer has prepared a detailed recruitment plan to fill such vacancy on a permanent basis;
• that his or her employment is in the best interests of the government service; and
• that there is an urgent need for his or her services in such position as a result of an unplanned, unpredictable and unexpected vacancy where sufficient time is not available to recruit a qualified individual and that such hiring shall be deemed as non-permanent rather than a final filling of such position; or that the prospective employer has undertaken extensive recruitment efforts to fill such vacancy and as a result thereof, has determined that there are no available non-retired persons qualified to perform the duties of such position.

The clear intent of the law is to restrict the circumstances in which an individual can simultaneously receive both a salary and a pension from New York State or New York City public service. Thus, it is incumbent upon all CUNY units to ensure that requests for Section 211 waivers are limited to those cases where no other alternative (such as hiring a new employee or training an existing employee) is available.

In order to comply with the statutory requirements, before resorting to hiring a retiree pursuant to Section 211, the prospective employer must conduct a search to determine whether there are "readily available for recruitment persons qualified to perform the duties" of the position. In addition, the request that is submitted to the Board of Trustees of the City of New York must, at a minimum:

• describe the duties of the position to be filled;
• set forth the qualifications required of any individual to fill that position;
• describe the recruitment efforts that have been undertaken;
• certify that the recruitment efforts failed to locate any qualified non-retired individuals to fill the position;
• certify that the retiree is duly qualified, competent and physically fit to perform the duties of the position; and
• explain why the employment of the retiree is in the best interests of the government service, including why the position cannot be filled through the transfer or training of existing personnel.

Under Section 211, such approvals may be granted for periods not exceeding two years each. As noted above, however, requests for such waivers should be made only rarely and should be sought only for the time period that is absolutely necessary. If a request must be made to renew the employment of any individual after the completion of the two-year period, a new application with the necessary information must be submitted, and the prospective employer must again attest that no qualified persons are available for the position other than the retiree. A new search must be conducted before that attestation is made.
B. Earnings Limitations: Same vs. Different Employer

Under Section 211, retirees re-employed by the same employer from which they retired (i.e., CUNY employees returning to CUNY) are subject to an earnings limitation. This means that the combination of their pension and salary is capped (see below). Retirees re-employed by a different employer are not subject to an earnings limitation (i.e., employees joining CUNY who had previously worked for non-CUNY public employers). For this purpose, The City University of New York is a single employer. All New York State, New York City agencies, and other political entities are different employers from The City University of New York. RF CUNY, City University Construction Fund, each of the Auxiliary Enterprise Corporations, and each of the CUNY Related Foundations are different employers. Notwithstanding that these related entities are separate employers, any hiring action which may create the perception that hiring a CUNY retiree by the CUNY RF or other CUNY related entities is done solely to circumvent the earnings limitation must be avoided. An example that may cause such a perception is a CUNY employee who retires and is hired by the CUNY RF without a break in service to the exact same position, department, and operating unit and makes more than the salary threshold allowed in the guidelines.

If a retiree was primarily employed by another employer but employed on a part-time basis at CUNY, earnings will be limited if the CUNY employment occurred within two years of the employee’s retirement date, and if the employee's pension is based in part on the CUNY service. Some examples:

- A retiree from the New York City Department of Education also taught until the date of retirement at CUNY. Anyone in this situation should have had their University service reported to the New York City Teachers' Retirement System, so earnings are limited.
- An employee of the New York City Department of Education retired. He or she last taught at CUNY two years before retiring and now wants to be re-employed by that campus. Earnings are unlimited.
- A New York City firefighter who taught on an adjunct basis at CUNY wants to be re-employed at CUNY. As the firefighter would have been in the NYC Fire Department Pension Fund and thus could not have participated in the University pension system, the earnings are unlimited.

Questions about whether a given employee’s earnings are limited should be referred to the Office of Human Resources Management.
C. Method for Calculating Earnings Limitation

When an earnings limitation applies, it is calculated as follows:

1. Determine the salary the employee would be making if he or she had not retired. To do this, take the employee's base pay as of the employee's retirement date and add any salary increases that would have been received had the employee not retired. Include across-the-board increases and salary step increases but not discretionary increases.

   Note: If the employee was employed by two or more employers, salaries from all employers should be combined.

2. If the employee was in NYCERS or NYCTRS, ask NYCERS or NYCTRS to provide the final average salary.

3. Subtract the employee's highest possible pension option from either the current salary of the position from which the employee retired (i.e., item #1 above) or from the employee's final average salary (i.e., item #2 above), whichever is greater. In NYCERS and NYCTRS the highest possible pension option is the option that has no reductions for payment options but includes any Cost of Living Adjustments (COLAs) for that year. In the ORP, this option assumes that the employee began annuity income upon retirement and selected a single life annuity with no guaranteed period. In all cases, the pension option figure is provided by the retirement system.

4. Round the result up to the next multiple of $500.

   Note: Sometimes NYCERS and NYCTRS are not able to provide final pension figures at the time requested. They may still be in the process of calculating the employee's pension. In that case, they will give estimated figures. It is important to follow up in several months to request the final figures. Estimated figures will almost always be on the low side, so make sure the employee stays well under the earnings limit until final figures are obtained.

If an employee's service will continue beyond the period specified on the original approval and a new waiver request is to be submitted, it may be necessary to contact the retirement system again to see if there are adjustments to the pension figures. NYCERS and NYCTRS may provide COLAs to retirees. If an employee might be eligible for a COLA, the retirement system should be contacted so that pension figures can be updated at the time a new waiver request is submitted. Pension figures in the ORP are based on a hypothetical annuity starting date and do not need to be updated.
D. Procedures for Section 211 Waivers

Section 211 waivers may be reviewed and approved for up to two years at a time. As the earnings limits are by calendar year, it is preferable that waiver requests be submitted by calendar year rather than academic year.

The campuses should follow these procedures:

1. Determine if a 211 waiver is necessary. If the employee will earn less than the Section 212 limit (currently $30,000), a 211 waiver is not necessary. If the employee will earn less than the Section 212 limit with one employer, but the combined total salary with multiple employers will exceed the Section 212 limit, then a 211 waiver form should be completed.

   If the employee is over age 65 or will turn 65 during the year in question, their earnings are unlimited under Section 212 and a Section 211 waiver is not necessary.

2. Determine if the employee's salary is limited under Section 211. Employees' salaries are limited if they are returning to work for the same employer. See Section III.B. above for an explanation of the “same employer.” If the salary is limited, the employee can only earn in post-retirement employment the difference between the salary the employee would be making had he or she not retired and the employee's highest possible pension option.

3. If the salary is limited, follow the procedures in III.C. to determine the appropriate limitation on salary.

4. When a Section 211 waiver is required, the CUNY unit must undertake an extensive recruitment effort to fill the vacancy. If the unit determines as a result of that recruitment effort that there are no available non-retired persons qualified to perform the duties of the position, it must fill out the attached form and submit it for review to the Office of Human Resources Management (OHRM). If approved by OHRM, the Section 211 waiver request will be submitted to the Board of Trustees for approval.

5. A copy of the fully-executed Section 211 Waiver Form should be sent to NYCERS, NYCTRS or other appropriate pension system. For members of the ORP, a copy should be sent to the Office of Human Resources Management. A copy should also be sent to the employee.
IV. Pension Membership

Employees rehired under Sections 211 and 212 may not rejoin their previous retirement system or elect to participate in a new retirement system. They may, however, participate in a tax-deferred savings program.

Definitions

**Retiree** - a person who is receiving a service retirement from NYCERS, NYCTRS, or other New York City or New York State Public Retirement System. Members of the Optional Retirement Program (ORP) who separated from service at normal retirement age (55, or 50 in an incentive program) or older and have 10 years of service will be considered retirees if they have received a retirement incentive or have begun to withdraw funds from their pension, either through annualization or cash withdrawal.

Special rules apply to persons receiving a disability pension from a retirement system. They are not covered by Sections 211 and 212. Other laws limit how much a person with a disability retirement may earn with the same or different employer. When considering hiring a person who is receiving a disability pension, please contact the system from which the person retired to determine the applicable earnings limit before an offer is made.

**Earnings** - For the purpose of the earnings limit calculation, earnings are amounts actually earned in the year in question. Earnings do not include money earned in a prior year and received in the current year. Example: an employee retires on December 31 and receives a lump sum payment for unused vacation in the succeeding January. That payment does not have to be included in the earnings for the year beginning in January because it was earned in the prior year.

In the year of retirement, earnings refer only to money earned after the date of retirement. Example: if an employee retires on August 31, only earnings for the period from September 1 through December 31 count towards the earnings limit.

Earnings in private employment do not count towards the earnings limit.

Earnings paid on the form entitled, "Miscellaneous Income – Form 1099 Miscellaneous" (Form 1099), count towards the earnings limit.
B. NOTICE OF AMENDMENT OF THE BOARD BYLAWS - ARTICLE VI, SECTION 6.4, ARTICLE IX, SECTION 9.1, AND ARTICLE XI, SECTION 11.2

WHEREAS, The current process for Board of Trustees approval of standard campus resolutions and actions of a non-policy nature includes Board approval of a Chancellor’s University Report, which is a lengthy document that lists thousands of routine and necessary standard non-policy academic and administrative actions taken by the campuses and Central Office; and

WHEREAS, The Board of Trustees has concluded that this process does not provide a meaningful opportunity for the Board to review and provide informed oversight of University actions; and

WHEREAS, The Board of Trustees has concluded that the delegation of its authority to approve these actions to the Chancellor would allow for informed and appropriate review, reduce delay for the campuses, and allow the Board to focus its review and oversight of more significant initiatives and actions; and

WHEREAS, Article V, Section 5.1 of the Bylaws of the Board of Trustees of the City University of New York allows for an amendment of the Bylaws to be adopted at any regular or special meeting of the Board succeeding the regular or special meeting at which it was proposed, unless such provision is waived by the unanimous consent of the Board; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York hereby delegates to the Chancellor the authority to approve changes to existing academic degree programs that do not require approval by the New York State Education Department; the establishment of new courses; the modification of existing courses; the discontinuance of existing courses; a change to the name of an academic department unless a naming opportunity for a donor is involved, in which case the change should be approved by the Board of Trustees of The City University of New York; the creation or discontinuance of a minor; and articulation agreements with another educational institution; and be it further

RESOLVED, That the Board of Trustees of The City University of New York hereby delegates to the Chancellor the authority to approve all actions except for the following:

- appointments in the Executive Compensation Plan, including acting or interim at all levels;
- appointment of faculty with tenure or named chair;
- fellowship leave;
- instructional transfer;
- reappointment with early tenure;
- reappointment tenure on schedule;
- termination of executive staff;
- any appointment or reappointment requiring a waiver of the bylaws;
• 211 waivers for retirees making over $30,000 annually;
• 212 notice for retirees making under $30,000, and be it further

RESOLVED, That the Board of Trustees of The City University of New York hereby authorizes the Chancellor to delegate such authority to Vice Chancellors or other appropriate designees, and directs the Chancellor to develop and disseminate to the campuses and Central Office a written process for submission of non-policy actions for approval by the Chancellor; and be it further

RESOLVED, That the Chancellor will bring all other items directly to the appropriate Board of Trustees Committee for review and approval; and be it further

RESOLVED, That notice is hereby provided of proposed Amendments to Article VI, Section 6.4., ARTICLE IX, Section 9.1, and Article XI, Section 11.2 of the Bylaws, as follows:

NOTE: New material is underlined

EXPLANATION: The University’s practice has been for the Board of Trustees to review and approve all academic and administrative campus actions, including non-policy actions such as a new course being offered in a campus department or the appointment of an employee. Given the size of the University and the enormous volume of routine actions, the existing process requires campuses to submit such actions to the Central Office to be included in a Chancellor’s University Report, which is reviewed and acted upon in its entirety by the Board of Trustees at each of its six regular meetings per academic year. Board members are provided a large document with hundreds of non-policy entries, which does not allow for a meaningful opportunity to for the Board to review and provide informed oversight. Moreover, given the time between Board meetings, and the necessary lead time to enable staff review and the provision of these items to the Board, the delay in implementing actions a campus has taken can be up to several months.

Accordingly, the Board has concluded that the Chancellor’s University Report in its present form does not serve the best interests of the University, and that the University will be better served by the Board’s delegation of its statutory powers to govern and administer the University. To that end, the Board delegates to the Chancellor its authority to approve certain routine academic and personnel actions.

The Chancellor may similarly delegate review and approval to Vice Chancellors or other designees, and is directed by the Board to develop and disseminate to the campuses and Central Office a written process for submission of non-policy actions for approval by the Chancellor or designee. This delegation will allow the Board to dedicate its attention and oversight to more significant initiatives and matters, while providing for compliance with University policies as well as applicable laws and regulations.
Article VI, Section 6.4 - Appointments to the Instructional Staff – Notices - and Article IX, Section 9.1 - Department Organization of the Board Bylaws would be amended as follows:

ARTICLE VI, SECTION 6.4 - APPOINTMENTS TO THE INSTRUCTIONAL STAFF – NOTICES.

a. All full-time appointments to the instructional staff, except as related to tenure or as otherwise provided, shall be made by the board upon the recommendation of the chancellor, or his/her designee.
b. Except for the appointment of persons whose sole educational duties shall be administrative, all original appointments to the instructional staff shall be made to a department. All appointments shall be for one year or less except that the board chancellor, or his/her designee may, in appropriate instances, make appointments for a period not exceeding two years.
c. In the case of the appointment or removal of a chancellor, the affirmative vote of a majority of all members of the board shall be required.
d. Each appointment, other than appointments in the executive compensation plan, shall terminate at the terminal date specified in the appointment. There shall be a university standard letter of appointment. The notice shall state specifically that the appointment is of a temporary nature; that it is subject to financial ability; shall give the terminal date of the appointment, and shall add that services beyond the period indicated in the notice of appointment are possible only if the board (for appointments with tenure or academic permanency) or for other appointments the chancellor or his/her designee, takes affirmative action to that effect.
e. In the position of instructor, there shall be no more than four successive annual reappointments.
f. Appointments and reappointments to a full-time position on the instructional staff, except for those involving granting of tenure or other academic permanency shall be considered final when formally approved by the board chancellor, or his/her designee.
g. All appointments and reappointments, including those with tenure, requiring waivers of the Bylaws will be submitted to the Secretary of the Board of Trustees well in advance of the date on which the action is to take effect and shall be accompanied by up-to-date curricula vitae, which will be distributed with the advance agenda to the members of the Board of Trustees.
h. All academic or non-academic appointments, promotions, reappointments or grants of tenure or administrative permanency requiring a waiver of the Bylaws will be submitted to the Secretary of the Board of Trustees well in advance of the date on which the action is to take effect, and shall be accompanied by up-to-date curricula vitae, which will be distributed with the advance agenda to the members of the Board of Trustees.
i. The chancellor or his/her designee shall issue procedures for appointments to the instructional staff not requiring Board action, and shall update those procedures as necessary.
ARTICLE IX, SECTION 9.1 - DEPARTMENT ORGANIZATION.

a. Each department, subject to the approval of the faculty or faculty council, where existent, and subject to the provisions of other sections of these bylaws, shall have control of the educational policies of the department through the vote of all of its members who have faculty rank or faculty status; and if it may also choose to permit a vote on departmental matters by persons in visiting professorial titles and other members who have been appointed on an annual salary basis for a first or second year of full-time service. The right to vote for the election of department chairpersons and the departmental committee on personnel and budget, referred to in some colleges as the departmental committee on appointments, shall be reserved to those with faculty rank.

b. The executive officer of the department shall be the department chairperson who shall be a professor, associate professor or assistant professor elected by secret ballot for a term of three years, except as provided below, by a majority vote of all the members of the instructional staff of the department who have faculty rank. Proxy or mail voting shall not be permitted. The department chairperson must be tenured or have been approved by the board for tenure at the time of his/her election, except in departments less than seven years old. Such elections shall be subject to the subsequent approval of the president and the board chancellor, or his/her designee. The present system of staggered departmental elections shall be continued. The successors of department chairpersons shall be elected during the first full week in May at the expiration of the respective terms of office to take office as of July first of the year in which they are elected and at the three year intervals thereafter. Vacancies shall be filled by election for the unexpired term. Notwithstanding anything in the foregoing to the contrary, in the library department, the president of the college shall from time to time recommend a member of the department to the board chancellor, or his/her designee for designation as chairperson.

c. In any case where the president does not approve the election of a department chairperson, or at such other time as the interests of the college may require the removal of a chairperson and the appointment of a new one, he/she shall confer with the department and thereafter shall report to the board, through the chancellor any subsequent action by the department with respect thereto, together with his/her own recommendation for a chairperson. The recommendation by the president to the board, through the chancellor, for the designation of the department chairperson should take place only after careful consideration by the president of the qualifications of those selected by the respective departments. The president shall base his/her recommendation on the capacity of the individual selected to act effectively as the departmental administrator and spokesperson and as a participant in the formation, development, and interpretation of college-wide interest and policy.

d. Where there are fewer than three tenured professors, associate professors, and assistant professors in a department, the president may, except where the department has been in existence for less than seven years, after consultation with the departmental faculty, recommend the appointment of a chairperson to the board chancellor from among the members of the department holding professorial rank. Where the department chairperson is recommended by the president pursuant to this subdivision, subdivision “c” of this section, or subdivision “a” of section 9.5, the chairperson need not be tenured.

e. Each department shall operate as follows, unless the governance plan provides otherwise: There
shall be in each department a department committee on personnel and budget, referred to in some colleges as a department committee on appointments, consisting of the department chairperson and where possible, of four other members who must have faculty rank. The number of members of faculty rank shall not affect provision for student membership, if a college governance plan so provides. Four of the faculty members of the committee must be tenured, except if the department has fewer than four tenured faculty members. The department chairperson shall be the chairperson of the committee. The four faculty members shall be elected by a majority vote of those persons in the department having faculty rank. Election shall be held at the same time that the department chairperson is elected. A vacancy in the office of the chairperson prior to expiration of his/her term when such vacancy necessitates an election for a new chairperson shall not affect the term of the committee. A president may remove a member of the personnel and budget committee, for good cause, at the request of a majority of the members of such committee. Such request shall be in writing, and the member whose removal is sought shall have an opportunity to respond. If a member of the personnel and budget committee is removed by the President, an election shall be held to fill the vacancy.

In departments with fewer than four tenured faculty members, the president, after consultation with the departmental faculty, shall appoint an ad hoc committee to make recommendations on appointments with tenure in lieu of a committee on appointments or a departmental committee on personnel and budget.

f. There shall be a committee on personnel and budget for the Hunter College Elementary School and a committee on personnel and budget for the Hunter College High School. The committee in each school shall consist of the principal, as chairperson, a designee of the provost of Hunter College, and three members of the instructional staff of the school who are tenured or will have tenure by the time of service, elected for a term of three years by members of the permanent instructional staff of the school. These committees shall have in each school, insofar as practicable, the same functions as are assigned by these bylaws to a departmental committee on personnel and budget in a college.

g. Each department may name such other committees as it chooses and shall have the fullest measure of autonomy consistent with the maintenance of general educational policy.

ARTICLE XI, SECTION 11.2. - CHANCELLOR.

A. Position Definition:

The chancellor shall be appointed by and report to the board. He/she shall be the chief executive, educational and administrative officer of the city university of New York and the chief educational and administrative officer of the senior and community colleges and other educational units and divisions for which the board acts as trustees. He/she shall be the chief administrative officer for the board and shall implement its policies and be the permanent chairperson of the council of presidents with the right and duty of exercising leadership in the work of the council. The chancellor shall have the following duties and responsibilities

a. To initiate, plan, develop and implement institutional strategy and policy on all educational and administrative issues affecting the university, including to prepare a comprehensive overall academic
plan for the university, subject to the board’s approval; and to supervise a staff to conduct research, coordinate data, and make analyses and reports on a university-wide basis.

b. To unify and coordinate college educational planning, operating systems, business and financial procedures and management.

c. As to each educational unit:

1. To oversee and hold accountable campus leadership, including by setting goals and academic and financial performance standards for each campus.

2. To recommend to the board the appointment of the college president and senior campus staff.

3. To recommend directly to the board the underlying academic appointment of any president, with tenure, notwithstanding any other provisions in these Bylaws.

4. Periodically, but no less than every five years, review the performance of each college.

5. Present to the board all important reports, recommendations, and plans submitted by a college president, faculty or governance body with his/her recommendations, if any.

6. To approve changes to existing academic degree programs that do not require approval by the New York State Education Department; the establishment of new courses; the modification of existing courses; the discontinuance of existing courses; a change to the name of an academic department unless a naming opportunity for a donor is involved, in which case the change should be approved by the board of trustees; the creation or discontinuance of a minor; and articulation agreements with another educational institution.

d. To prepare, with the advice of the council of presidents, the operating budget and the capital budget for consideration by the board and presentation to the state and the city.

e. To act as the representative of the university and its colleges with outside agencies and particularly to promote the interest and welfare of the university and its colleges with city, state and federal officials.

f. To approve all appointments, reappointments and promotions to the instructional staff of the university except for those, including the granting of tenure, that are specifically reserved to the board of trustees.

f. To promote a positive image of the university and to develop and enhance public and private sources of funding for the university.

g. To attend meetings of the board and its committees and to advise on all matters related to his/her duties and responsibilities.

h. To live in a residence provided for him/her by the board.

i. Nothing in this enumeration shall compromise or detract from the powers and duties of the board of trustees as defined in the state education law.

B. Qualifications:

He/she shall have an outstanding reputation as an educational administrator, executive, and scholar, and such personal qualities as will be conducive to success as a leader of scholars and teachers and as the chief executive officer and public representative of the university.

Vice Chairperson Schwartz asked for a vote. Cal. No. 3 was unanimously adopted.
Barbara Bowen, President of the Professional Staff Congress, under Article 2.4(c)(iv) of the University collective bargaining agreement shared her concerns on behalf of membership regarding the report of the Committee on Fiscal Affairs.

4. **COMMITTEE ON FISCAL AFFAIRS:**
Trustee Ferrer reported that at the October 9, 2018 meeting of the Committee on Fiscal Affairs, the Committee approved the following resolutions, and he recommended their approval by the Board.

Moved by Trustee Ferrer and seconded by Vice Chairperson Schwartz, the following resolution was presented and opened for discussion:

A. **The City University of New York - Reduction in Graduate Application Fee:**

WHEREAS, The cost of applying to a master’s or doctoral degree program at CUNY is currently $125, which is the highest among local colleges and universities, and above the average of other major public universities in the United States; and

WHEREAS, As part of the University’s Strategic Framework, CUNY has committed to diversifying its master’s and doctoral programs; and

WHEREAS, Unlike other student fees, the application fee is required at the time of application and cannot be financed through student loans or other forms of financial aid; and

WHEREAS, The current application fee is creating a barrier to entry for students of limited means and is in opposition to CUNY’s mission of providing access to a quality education; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York hereby reduces the graduate application fee from $125 to $75; and be it further

RESOLVED, That the CUNY Tuition and Fee Manual will be revised to include this new rate, as well as language that will state “Campus Directors of Graduate Admissions may waive the application fee in special cases, with the specific criteria for doing so approved by individual college presidents”.

**EXPLANATION:** This graduate application fee reduction will enable the 15 CUNY campuses with master’s or doctoral programs to increase graduate enrollment by providing greater equity and access to all students. The current application fee of $125 is
higher than the average of $74 among local colleges and universities, and is also higher
than the national average of $78. Every application cycle, colleges receive many
requests for waivers of graduate application fees with no mechanism to do so. While
Campus Directors of Graduate Admissions may waive the application fee in special
cases, specific criteria for doing so must be approved by college presidents at each
individual campus.

USS Chair and Trustee Khan stated that reducing the fee is a good step; however, the University needs
to reverse the current trend of imposing excellence fees that hinder access and opportunity for many
low-income New Yorkers seeking graduate schooling at CUNY.

_Vice Chairperson Schwartz asked for a vote. Cal. No. 4.A. was unanimously adopted._

Moved by Trustee Ferrer and seconded by Vice Chairperson Schwartz, the following resolution was
presented and opened for discussion:

**B. City College/CUNY School of Medicine - Establishment of The CUNY School of
Medicine Mission Driven Scholarships:**

WHEREAS, The CUNY School of Medicine (formerly known as the Sophie Davis School
of Biomedical Education) was approved by the Board of Trustees in 2016, for the
purpose of becoming a fully accredited medical school with a mission to provide access
to medical education to talented youth from social, ethnic and racial backgrounds
historically underrepresented in medicine, and to develop physicians committed to
practicing in underserved communities with a special emphasis on primary care; and

WHEREAS, The former Sophie Davis School of Biomedical Education imposed a fee on
graduates who did not complete a primary care residency and/or did not fulfill a primary
care service commitment; and

WHEREAS, The CUNY School of Medicine requests to use a portion of these funds to
create a Mission Driven Scholarship for the graduate medical education years to help
offset the cost of medical school tuition; and

WHEREAS, The criteria for eligibility for the scholarship is based on a commitment on
the part of the scholarship recipient to fulfill the mission of the School by completing a
primary care residency and providing full-time primary care medical services in a primary
care physician shortage area in New York State; and
WHEREAS, Primary care is defined as one who provides comprehensive, continuous, and primarily ambulatory personal healthcare in family practice, general pediatrics, general internal medicine, general geriatrics, or primary care obstetrics and gynecology; and

WHEREAS, The school will require students/graduates who fail to meet the terms and conditions of the Scholarship to return those funds; and

WHEREAS, These returned funds will be reinvested into the Mission Driven Scholarship account to be made available for future scholarship awardees; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York hereby establishes the CUNY School of Medicine Mission Driven Scholarship and authorizes General Counsel to execute the Agreement setting forth terms and conditions of said scholarship; and be it further

RESOLVED, That the Board of Trustees of The City University of New York hereby authorizes the CUNY School of Medicine to award scholarships using these funds in conjunction with said Agreement terms and conditions, and require financial restitution from scholarship recipients for failure of meeting the terms and conditions of said Agreement.

EXPLANATION: Students admitted into the Biomedical Science Program in the former Sophie Davis School of Biomedical Education agreed to complete a primary care residency and to complete two years of full time primary care service in a primary care physician shortage area of New York State, designated by the New York State Board of Regents as listed in the bulletin, *Regents Designated Physician Shortage Areas in New York State*. Students who failed to meet this service obligation were required to pay the school $75,000. The reasoning, in part, behind for this payment was to incentivize graduates of the biomedical education program to practice primary care, thus keeping in line with the school’s mission. Additionally, because graduates paid CUNY undergraduate tuition rates and not that of a traditional medical school tuition rate, the service commitment requirement was justified.

The CUNY School of Medicine now charges medical school tuition for the graduate portion of the BS/MD program, and as such, the school no longer requires a service commitment for graduates. However, the mission of the school has not changed and the shortage of primary care physicians has not decreased, especially in medically underserved communities in New York. Therefore, the school is seeking ways to encourage students to choose a career in primary care and to serve in medically underserved communities in New York.
To offset the cost of medical school tuition, the school is requesting to use a portion of formerly collected “service commitment funds” it has received and continues to receive, to be used as Mission Driven Scholarship for medical students entering the graduate years in the CUNY School of Medicine.

Eligibility criteria for this scholarship are based on a commitment on the part of the student to fulfill the mission of the school by entering a primary care residency and serving the underserved in primary care in New York State. The student must commit to serve full-time for a specified period, or the equivalent of one year for each year of scholarship funding received, in an underserved (federally designated physician shortage) area of New York State in primary care. The commitment will be enforced within six months after the completion of the primary care residency program.

In the event the graduate enters a non-primary care residency program, is dismissed from school for academic or disciplinary reasons or who voluntarily terminates academic training before graduation, or fails to meet other terms and conditions of the Agreement, the student will be considered to have failed to honor the service obligation and will be required to make restitution to the CUNY School of Medicine.

A discussion about the mission driven scholarships followed, including available funds and scholarship levels.

Vice Chairperson Schwartz asked for a vote. Cal. No. 4.B. was unanimously adopted.

Moved by Trustee Ferrer and seconded by Vice Chairperson Schwartz, the following resolution was presented and opened for discussion:

C. The City University of New York - Central Office - Chemical Inventory Management System Authorization of Contract with Research Applications and Financial Tracking (Raft), Inc.:

WHEREAS, CUNY is required by the Resource Conservation and Recovery Act to keep an accurate, up-to-date inventory of chemicals stored on its campus, and in order to meet this requirement, CUNY has had a membership with the ChemTracker Consortium instituted by Stanford University since October 2006; and

WHEREAS, Stanford University recently entered into an agreement with Research Applications and Financial Tracking, Inc. (“RAFT”), assigning their rights to RAFT to the ChemTracker brand and intellectual property. As such, in order to continue the
membership, all ChemTracker Consortium members are required to enter into an agreement with RAFT; and

WHEREAS, CUNY advertised this requirement, and received only one (1) response; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a contract with Research Applications and Financial Tracking, Inc., for Chemical Inventory Management System – ChemTracker, without competitive bidding and pursuant to law and University Regulations. The contract term shall be three (3) years. CUNY’s ChemTracker subscription shall not exceed an aggregate cost of $529,200 over the contract term, chargeable to appropriate funding sources during the applicable fiscal year or years. The contract shall be subject to approval as to form by the Office of General Counsel.

EXPLANATION: ChemTracker includes a detailed chemical reference database of approximately 54,000 pure chemicals, mixtures and synonyms. This database includes physical property, hazard toxicology, fire and building code, IBC (International Building Code), SARA (Superfund Amendments and Reauthorization Act), DOT (Department of Transportation), and many regulatory classifications and other identifiers.

CUNY will receive a 17% discount off RAFT’s Academic Discounted pricing. The total subscription fee for all 20 campuses will be $176,400 annually, which is the same price CUNY is currently paying.

RAFT has agreed to keep the annual price of $176,400 firm for the entire duration of the contract. Additionally, the implementation cost associated with the transition to this new ChemTracker 5 platform will be entirely covered by RAFT.

This single source acquisition has been advertised as required by law.

Trustee Wilkin noted the importance of CUNY’s value in supporting the goal for Minority and Women-owned Business Enterprise (MWBE).

_Vice Chairperson Schwartz asked for a vote. Cal. No. 4.C. was unanimously adopted._
Moved by Trustee Ferrer and seconded by Vice Chairperson Schwartz, the following resolution was presented and opened for discussion:

D. The City University of New York - Central Office - Heating, Ventilation and Air Conditioning Maintenance Services:

WHEREAS, The University requires preventive maintenance and repair services for its heating, ventilation, air conditioning and refrigeration (HVAC) equipment located in eight (8) leased facilities in the Boroughs of Manhattan, Queens and Brooklyn; and

WHEREAS, These services are required to properly maintain equipment purchased by CUNY for these leased facilities, and for services needed for specific space needs such as server and telecommunication rooms; and

WHEREAS, CUNY conducted a competitive solicitation for a vendor to provide HVAC preventive maintenance and repair services and received six bids; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a contract with BP Air Conditioning Corp. (“BP”) to provide HVAC preventive maintenance and repair services for the Central Office locations. This contract is being awarded to the lowest, responsive and responsible bidder after public advertisement and timely submission of sealed bids pursuant to law and University regulations. The contract shall be for two (2) years and shall not exceed $540,784. The contract shall be subject to approval as to form by the Office of General Counsel.

EXPLANATION: The HVAC equipment being maintained under this contract was purchased by CUNY and installed at the various locations to meet specific needs (such as server and telecommunication rooms). Since maintenance of this equipment is not covered under any lease agreement, CUNY is responsible for providing its own maintenance.

Under this contract, BP will provide as needed HVAC preventive maintenance and repair services on a time-and-materials basis for all the locations. In addition, BP has committed to subcontract 33% of the total spend, or $178,460, to NYS-certified MWBE firms.

Vice Chairperson Schwartz asked for a vote. Cal. No. 4.D. was unanimously adopted.
Moved by Trustee Ferrer and seconded by Vice Chairperson Schwartz, the following resolution was presented and opened for discussion:

E. **The City University of New York - Cooperative Purchasing Agreement for Maintenance, Repair and Operating Supplies Authorization of Contract with W.W. Grainger, Inc.:**

WHEREAS, The University currently purchases a significant volume of maintenance, repair and operating supplies against the New York State Office of General Services contract (the “OGS Contract”) with W.W. Grainger, Inc. (“Grainger”); and

WHEREAS, The University is a member of Educational and Institutional Cooperative Services, Inc. (“E&I”), a purchasing consortium; and

WHEREAS, E&I has in place an agreement with Grainger for maintenance, repair and operating supplies that is available for use by E&I members (the “E&I Consortium Contract”); and

WHEREAS, The University has determined that the E&I Consortium Contract offers more advantageous pricing, and more closely meets the University’s form, function, and utility requirements, than the OGS Contract; and

WHEREAS, As part of the University’s deep commitment to the development and growth of New York State-certified minority, women, and service-disabled veteran-owned businesses, Grainger has elected to participate in a business mentor-protégé relationship with a State-certified firm to provide mentorship in key business management functions, and technical trainings to develop and enhance skill sets; and

WHEREAS, for these reasons the University desires to utilize the E&I Consortium Contract in accordance with law and University policy, and a notice has been placed in the New York State Contract Reporter to disclose the University’s intention to enter into an agreement to make purchases under the E&I Consortium Contract; now therefore be it

RESOLVED, That the Board of Trustees authorize the General Counsel to execute all agreements that are necessary or useful in order for the University and the Colleges to make purchases under the E&I Consortium Contract (as its terms may be modified or supplemented by the University), which agreements shall be subject to approval as to form by the University Office of General Counsel. The E&I Consortium Contract term expires on January 31, 2020. It is estimated that over the term of the E&I Consortium Contract the annual aggregate spend will be $3.5-$4.0 million for the University.
EXPLANATION: Colleges need to purchase on an ongoing and as needed basis, maintenance, repair and operating supplies for their day-to-day operations. By utilizing the E&I Consortium Contract, the University anticipates a savings of 8%-10% over the current OGS Contract with Grainger. Based on the University’s current spend against the OGS Contract, it is estimated that savings would amount to between $280,000 and $400,000 a year. In addition to the savings, the E&I Consortium Contract offers growth incentive rebates up to 2% and an ecommerce discount of 0.5%. The E&I Consortium Contract also offers the end users an opportunity to take advantage of Vendor Managed Inventory (VMI) Services, which will reduce overages and inefficiencies in stock room management. The E&I Consortium Contract also offers the opportunity for individual campuses to develop “hot lists” that can be customized to individual campus-specific needs resulting in deeper discounts on high-volume purchases. This strategically sourced contract will have an MWBE participation goal of 30%. The MWBE mentor-protégé relationship that Grainger has agreed to will accelerate the development of the NYS-certified firm; CUNY will be monitoring the progress and development bi-annually with Grainger and the firm.

Vice Chairperson Schwartz asked for a vote. Cal. No. 4.E. was unanimously adopted.

Moved by Vice Chairperson Schwartz and seconded by Trustee Ferrer, the following resolution was presented and opened for discussion:

F. The City University of New York - Interim Asset Allocation:

WHEREAS, As part of the Long-Term Investment Policy Statement Adopted on March 19, 2018, the Board of Trustees committed to enhancing the diversification of assets, and approved a Long-Term Asset Allocation; and

WHEREAS, The Long-Term Asset Allocation includes allocations to private market investments, which take longer to reach their targets; now therefore be it

RESOLVED, That the Board of Trustees approve an Interim Asset Allocation for the CUNY Long-Term Investment Pool; and be it further

RESOLVED, That the Interim Asset Allocation will be reviewed annually alongside the Long-Term Investment Policy Statement adopted by the Board of Trustees relating to investments, until such time that the Subcommittee on Investments is satisfied that the Portfolio is comfortably in range of the Long-Term Target Allocation.
EXPLANATION: The Investment Policy Statement established a new Long-Term Asset Allocation that provides the University the opportunity for enhanced diversification within asset classes. The Long-Term Asset Allocation includes allocations to private market investments. Private market assets are relatively illiquid and it may take several years depending on market conditions for such allocations to reach their targets. As a result, in the interim, assets earmarked for private markets will be invested in a combination of stocks and bonds. To properly account for this dynamic, it is recommended that the Subcommittee on Investments adopt an Interim Asset Allocation.

Vice Chairperson Schwartz asked for a vote. Cal. No. 4.F. was unanimously adopted.

5. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH:
Trustee Jill O'Donnell-Tormey reported that at the October 9, 2018 meeting of the Committee on Academic Policy, Programs, and Research, the Committee approved the following resolutions, and she recommended their approval by the Board.

Moved by Trustee O’Donnell-Tormey and seconded by Vice Chairperson Schwartz, resolutions 5.A. through 5.D. were presented and opened for discussion:

A. CUNY Graduate School and University Center - MA in Biography and Memoir:

WHEREAS, The CUNY Graduate School and University Center is the home of the esteemed Leon Levy Center for Biography, established in 2007 through a generous gift of over $7 million by the Leon Levy Foundation, which has continued to provide significant financial support to related initiatives, including two fellowships annually for doctoral students writing biographies and a wide variety of stimulating public events and programs; and

WHEREAS, Biography and memoir is one of the largest sectors in the current publishing landscape, and this proposal comes with an endorsement from the publishing industry; and

WHEREAS, The Graduate Center faculty includes many award-winning biographers and memoirists and world renowned history and literature faculty who will oversee the development and implementation of this program; now therefore be it

RESOLVED, That the program in Biography and Memoir leading to the Master of Arts offered by the CUNY Graduate School and University Center be approved effective October 29, 2018 subject to financial ability.
EXPLANATION: The CUNY Graduate Center seeks to capitalize on New York City’s standing as the center of the publishing world by offering a program that covers the professional and ethical issues of writing for publication about people’s lives to students seeking to excel in this exciting professional arena. In addition to required core courses, the program will allow students to take electives in a wide range of disciplines to provide inspiration, context, and intellectual stimulation. No additional faculty will be hired to staff this program.

B. Baruch College - MS in Business Analytics:

WHEREAS, Data analytics is one of the fastest growing professions and offers attractive compensation packages; and

WHEREAS, Baruch College has established itself as the flagship business school within CUNY already offering several related programs; and

WHEREAS, This program will attract Baruch undergraduate alumna/e and other working professionals due to its flexible scheduling including on-line, evening, and weekend courses; and

WHEREAS, The program can be launched with existing faculty and will need only two new faculty hires over the first two years of the program; now therefore be it

RESOLVED, That the program in Business Analytics leading to the Master of Science offered by Baruch College be approved effective October 29, 2018 subject to financial ability.

EXPLANATION: Baruch is responding to the national need for individuals well versed in the technical and content issues of big data within the business environment. Coursework in web programming as well as data mining and visualization will complement business electives and a capstone project to provide students with an excellent preparation for this rapidly growing profession.

USS Chair and Trustee Khan made a motion to amend the resolution to include an additional WHEREAS clause that states that the Master of Science program will not occur any excellence fees over the next 10 years. The motion was not seconded, and therefore did not carry.

SVC&CFO Sapienza noted that a new process have been put in place to streamline excellence fees proposal decisions taken by the Committee on Fiscal Affairs.
C. New York City College of Technology - B Arch in Architecture:

WHEREAS, New York City College of Technology has an established associate’s degree in Architectural Technology that will serve as a pipeline to this bachelor’s degree; and

WHEREAS, The creation of this program will serve the city and state of New York as well as the surrounding region by diversifying the licensed professionals in the field of Architecture; and

WHEREAS, The National Architectural Accrediting Board has already determined that the proposed curriculum would be eligible for candidacy status; now therefore be it

RESOLVED, That the program in Architecture leading to the Bachelor of Architecture offered by be approved effective October 29, 2018 subject to financial ability.

EXPLANATION: New York City College of Technology currently offers both an AAS and a B. Tech in Architectural Technology. The College now wishes to offer its stronger students, a Bachelor of Architecture degree, accredited by the National Architectural Accrediting Board, and leading to NYS professional licensure for architects. All students will be required to complete the AAS before being permitted to transfer into the B Arch.

D. Medgar Evers College - Establishing New Start-Up New York Initiative:

WHEREAS, Medgar Evers College has STEM and Business degree programs whose students will benefit from opportunities to work directly alongside an innovative technology company gaining real world experience to complement their studies; and

WHEREAS, Medgar Evers College faculty will have an opportunity to participate in joint research projects related to computer science, physics, and engineering; and

WHEREAS, Nanotronics staff will offer consultation on curricular innovation in the STEM disciplines; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the selection of Nanotronics to participate in the Start-Up NY program (the “Program”) through Medgar Evers College. Nanotronics participation in the Program shall be subject to all University and New York State requirements. This action will be effective October 29, 2018.

EXPLANATION: Nanotronics is a company that produces optical inspection tools for scientists and engineers at an affordable price. They will provide Medgar Evers students...
with mentors and internships, Medgar Evers faculty with assistance in curriculum development and opportunities for research collaboration, and Medgar Evers graduates with potential employment opportunities.

Trustee Kevin Kim inquired about the process and criteria of establishing startup companies at the University.

USS Chair and Trustee Khan suggested that the University puts forth a budget request for the next fiscal year that allows faculty deserved pay raises that also supports CUNY students and ensures that the University continue to be open to low-income students.

*Vice Chairperson Schwartz asked for a vote. Cal. Nos. 5.A. through 5.D. were adopted. Trustee Una Clarke and USS Chair and Trustee Khan abstained.*

**6. COMMITTEE ON FACULTY, STAFF AND ADMINISTRATION:**

Senior Advisor to the Chancellor (SAC) and Secretary of the Board Gayle M. Horwitz reported that at the October 9, 2018 meeting of the Committee on Faculty, Staff and Administration, the Committee approved the following resolutions, and Trustee Cortés-Vázquez recommended their approval by the Board.

Moved by Trustee Berger and seconded by Vice Chairperson Schwartz, the following resolution was presented and opened for discussion:

**A. The City University of New York - Appointment of Dr. Vivian Louie as Professor of Urban Policy and Planning at Hunter College, with Tenure Pursuant to §6.2(B) of the Bylaws:**

WHEREAS, Dr. Vivian Louie was a faculty member at Harvard University from 2000-2013, being promoted from Lecturer to Assistant Professor and then finally to Associate Professor, a title she held for six years. She was the CUNY Thomas Tam Visiting Professor at Hunter for the 2013-2014 academic year; and

WHEREAS, Dr. Louie comes to Hunter College directly from the William T. Grant Foundation where she served as program officer; and

WHEREAS, Dr. Louie has an expertise in Asian American Studies including successful publication and grant writing records warranting an appointment as a full professor with tenure; now therefore be it
RESOLVED, That Dr. Vivian Louie, Professor of Urban Policy and Planning at Hunter College be appointed with tenure through a waiver of University Bylaw 6.2.b effective August 1, 2018.

EXPLANATION: Dr. Louie has never been awarded tenure at a previous institution. As such, a waiver of bylaw 6.2.b is required to appoint her with tenure. This waiver request is used to recruit highly qualified individuals from the non-profit organizations, research institutions, and government agencies to faculty positions at our colleges and schools. Dr. Louie comes to Hunter College directly from the William T. Grant Foundation where she served as a program officer. Prior to her appointment there, she was a faculty member at Harvard University from 2000-2013, being promoted from Lecturer to Assistant Professor and then finally to Associate Professor, a title she held for six years. She was the CUNY Thomas Tam Visiting Professor at Hunter for the 2013-2014 academic year. Dr. Louie has an expertise in Asian American Studies and both successful grant writing and publication records that warrant the appointment as a full professor with tenure.

Vice Chairperson Schwartz asked for a vote. Cal. No. 6.A. was unanimously adopted.

Moved by Trustee Michael Arvanites and seconded by Vice Chairperson Schwartz, resolutions 6.B. through 6.F. were presented and opened for discussion:

B. The City University of New York - Appointment of Luisa Borrell as Distinguished Professor at The CUNY Graduate School of Public Health and Health Policy:

WHEREAS, Professor Luisa Borrell is an internationally recognized leader in the social determinants of health and the role of race/ethnicity, socioeconomic indicators and neighborhood conditions as factors that promote disease and health in populations; and

WHEREAS, In addition to over 100 peer-reviewed journal articles, many in top journals in the fields of epidemiology and public health, and significant recognition by her peers as measured by the thousands of citations her work has received, Professor Borrell has received over $7 million in external grants from the National Institutes of Health and the Robert Wood Johnson and R.W. Kellogg Foundations; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York appoint Luisa Borrell as Distinguished Professor of Epidemiology at the CUNY Graduate School of Public Health and Health Policy effective November 1, 2018, with compensation of $28,594 per annum in addition to her regular academic salary, subject to financial ability.
EXPLANATION: As one of her reviewers notes, “Dr. Borrell’s experience as a dentist, coupled with her training as an epidemiologist, have paved the way for truly novel work in the area of oral health and health disparities. Dr. Borrell was the first scholar to note the Hispanic Paradox in oral health (i.e., better oral health in Mexican Americans compared to other ethnic groups despite more socioeconomic risk factors). Based on that work, Dr. Borrell created a new index of health disparities, the “Symmetrized Theil Index.” Another notes that “Dr. Borrell's work has truly changed the field, as she may actually have been the first to systematically and expertly use oral health variables as endpoints to quantify racial and ethnic disparities.” A third comments that “Two facets of Dr. Borrell’s work have been especially innovative over the years. The first of those is her focus on social disparities in oral health. Simply put, Dr. Borrell is the nation’s leading scholar in this area of study and literally brought populations-based disparities in oral health to the nation’s attention in the early 2000s.” “The second innovative aspect of Dr. Borrell’s work involves her understanding of Hispanic heterogeneity in population health.” “She was the first scholar to clearly demonstrate that race matters for the health of Hispanics.”

Dr. Borrell joined the CUNY Graduate School of Public Health and Health Policy in 2016 as Professor of Epidemiology & Biostatistics. Previously, she served as an Associate Professor, from 2008 to 2011, and then Professor, from 2012 to 2016, in the Department of Health Sciences at Lehman College and the CUNY Graduate Center and Assistant Professor of Epidemiology, from 2001 to 2008, at the Mailman School of Public Health at Columbia University. She received her Ph.D. in Epidemiologic Science from the University of Michigan School of Public Health, a Master in Public Health (M.P.H.) from Columbia University and a Doctor in Dental Surgery (D.D.S.) from Columbia University School of Dental and Oral Surgeons. She is currently the chair of Epidemiology and Biostatistics at the CUNY Graduate School of Public Health and Health Policy, a position she has held since 2016, when she joined the School.

The CUNY Graduate School of Public Health and Health Policy and The City University of New York will be well-served by Professor Borrell’s appointment as Distinguished Professor.

C. The City University of New York - Appointment of Michael Shub as Distinguished Professor at City College:

WHEREAS, Professor Michael Shub is an internationally recognized leader in dynamical systems and computational complexity; and

WHEREAS, In addition to over 95 peer-reviewed journal articles, three authored or co-authored books and one edited book, 5 patents and over 100 invited addresses,
Professor Shub was elected Fellow of the American Mathematical Society in 2016, Fellow of the Fields Institutes in 2010 and Fellow of the American Association for the Advancement of Science in 2000; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York appoint Michael Shub as Distinguished Professor of Mathematics at City College effective November 1, 2018, with compensation of $28,594 per annum in addition to his regular academic salary, subject to financial ability.

EXPLANATION: One of his reviewers notes that Professor Shub “has, over several decades, made invaluable research contributions on well-known hard problems. Moreover, he has played a seminal role in constructing bridges between two foundational scientific areas of great research interest, dynamical systems and computational complexity; and his creative works on these have been very influential both in pure mathematics and in theoretical computer science. They’re also valuable for the study of chaotic phenomena in current physics, with yet further applications.” Another notes that “Mike Shub is very creative and plays the role of pioneer. He has proposed questions and ideas which have opened important new directions and that have been developed by large groups of dynamicists. To my mind, he is among the mathematicians who had the biggest influence on the theory of dynamical systems.” As another reviewer points out, “Mike Shub is one of a small select group of first rate, internationally renowned mathematicians who have made substantial contributions to Dynamical Systems and related areas over the past several decades. This group includes Fields Medal winners and winners of several other distinguished prizes. I mention this relation to prize winners to emphasize that the areas Shub works in are at the center of many of the most significant mathematical developments in the past half century.”

Dr. Shub joined the City College Department of Mathematics in 2016 as Martin and Michele Cohen Professor. He is also Professor of Mathematics at the CUNY Graduate Center. Previously, he served as Principal Investigator at the University de Buenos Aires from 2010 – 2014; Professor and then Distinguished Professor at the University of Toronto from 2004 – 2010; Research Staff Manager and Manager of Special Math Studies at the IBM Thomas J. Watson Research Center from 1985 to 2004; Associate Professor and then Professor at Queens College from 1973 to 1985; and Assistant and then Associate Professor at the University of California at Santa Cruz from 1971 to 1973. He is currently the chair of the Department of Mathematics at City College, a position he has held since he joined the college in 2016. He earned his M.A. and Ph.D. in Mathematics from the University of California, Berkeley and an A.B. from Columbia University.
City College and The City University of New York will be well-served by Professor Shub’s appointment as Distinguished Professor.

D. The City University of New York - Appointment of Eric Lott as Distinguished Professor at The Graduate Center:

WHEREAS, Professor Eric Lott is an internationally recognized leader in cultural studies, American studies, American literature and culture, transnational studies and critical race studies; and

WHEREAS, In addition to three highly acclaimed books, Black Mirror: The Cultural Contradictions of American Racism (2017), The Disappearing Liberal Intellectual (2006) and Love and Theft: Blackface Minstrelsy and the American Working Class (1993 and 2013), over 75 articles, short essays and reviews and over 100 invited lectures; Professor Lott has been awarded a Cornell University Society for the Humanities Fellowship, a University of Virginia Sesquicentennial Fellowship, a Princeton University Council for the Humanities Visiting Fellowship and a National Endowment for the Humanities Fellowship; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York appoint Eric Lott as Distinguished Professor of English at the Graduate Center effective November 1, 2018, with compensation of $28,594 per annum in addition to his regular academic salary, subject to financial ability.

EXPLANATION: One of his reviewers notes “Both nationally and internationally, Eric Lott has earned a reputation as a leading scholar in cultural studies, having left his mark on fields that include American studies, literary studies, history, critical race studies, theatre and performance studies and music. I can think of no other scholar whose work has achieved the preeminence of Lott’s in such a broad range of disciplines.” Another notes that “Eric is, by any measure, a towering figure in the field of American studies; his ground-breaking work, Love and Theft: Blackface Minstrelsy and the American Working Class, has become a touchstone for recent generations of scholars on matters of popular culture, race and class in the nineteenth-century United States, music and performance, and archival methodologies.” and “The Black Mirror: The Cultural Contradictions of American Racism, is a dazzling and timely consideration of race and fantasy in U.S. culture.” It is “meticulously researched, brilliantly conceived and stunningly written.” As another points out, “If distinction means producing field-changing work that garners the admiration of and informs the scholarship of at least two generations of scholars, then Lott is certainly one of the most worthy scholars I know for that honor.”
Dr. Lott joined the Graduate Center in 2014 as Professor of English and American Studies. Previously, he served as Assistant Professor through Professor of English at the University of Virginia from 1990 to 2014. He earned his M.A. and Ph.D. in English from Columbia University and a B.A. in English from the University of Missouri.

The Graduate Center and The City University of New York will be well-served by Professor Lott’s appointment as Distinguished Professor.

E. The City University of New York - Appointment of Nari Ward as Distinguished Professor at Hunter College:

WHEREAS, Professor Nari Ward is an internationally recognized artist; and

WHEREAS, In addition to 27 solo exhibitions and 80 group exhibitions between 1993 and 2017 and pieces in the collections of the Museum of Modern Art; the Brooklyn Museum; the Whitney Museum of American Art; Musee d’Art Moderne Grand-Duc Jean, Luxembourg; and GAM, Galleria Civica di Arte, Torino, Italy, Professor Ward received the 2017 $100,000 Vilcek Prize, recognizing contributions of immigrants to American culture, the 2015 Joyce Foundation Award for a major commission in Detroit, the 2012 Rome Prize from the American Academy of Rome, and was the first recipient, of the American Academy of Arts and Letters Willard L. Metcalf Award in 1998; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York appoint Nari Ward as Distinguished Professor of Art at Hunter College effective November 1, 2018, with compensation of $28,594 per annum in addition to his regular academic salary, subject to financial ability.

EXPLANATION: One of his reviewers notes that Professor Ward “is a deservedly celebrated high profile stellar artist who intelligently tackles deeply complex issues of identity and race, while at the same time engaging in what are substantively inventive material explorations. He does this with a visual beauty that draws one in even as it speaks unashamedly and fearlessly. His contribution to his field is remarkably rich and critically engaged. His work is at once poetic and political.” Another notes that “Ward’s work encompasses extraordinary range both in terms of the abundance of references invoked by the work, which are regional, global, populist and specialized, and also in terms of the craft, skill and genre it embraces: Ward works with sculpture, painting, materials of all kinds, performance and stage design, bringing the same succinct intelligence to all.” “Nari Ward has been tremendously influential and his career has spanned many countries.” As another points out “I cannot recommend strongly enough that he be promoted to Distinguished Professorship. Nari Ward is regarded nationally and internationally as one of the world’s premiere visual artists working today. He has
played a critical role in the development of artistic practice and concepts and has
 garnered the attention of some of the art world’s top experts, all of whom recognize his
 status as one of the best in his field.”

Professor Ward joined Hunter College’s Department of Art and Art History as an
Assistant Professor in 1998, was tenured and promoted to Associate Professor in 2003
and promoted to Professor in 2007. Previously he served as an adjunct Assistant
Professor at Hunter College from 1993 to 1997. He earned his M. F.A. from Brooklyn

Hunter College and The City University of New York will be well-served by Professor
Ward's appointment as Distinguished Professor.

**F. The City University of New York - Appointment of Steven Greenbaum as
Distinguished Professor at Hunter College:**

WHEREAS, Professor Steven Greenbaum is an internationally recognized leader in the
development of new materials for electrical energy storage and in the field of solid state
Nuclear Magnetic Resonance; and

WHEREAS, In addition to over 250 peer-reviewed journal articles and over $4 million in
external grants since 2008, Professor Greenbaum received the 2002 Presidential Award
for Excellence in Science, Mathematics and Engineering Mentoring, was elected Fellow
of the American Physical Society in 2010, served as Jefferson Science Fellow in the
U.S. Department of State in 2014-15 and received the Distinguished Scientist Award
from the Society for the Advancement of Chicanos/Hispanics and Native Americans in
Science in 2016; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York appoint
Steven Greenbaum as Distinguished Professor of Physics at Hunter College effective
November 1, 2018, with compensation of $28,594 per annum in addition to his regular
academic salary, subject to financial ability.

**EXPLANATION:** As one of his reviewers notes, “Professor Greenbaum has proven
himself as a top scientist in his fields of expertise: structural analysis of materials, highly
judicious use of solid-state NMR spectroscopy. Moreover, he also demonstrated that he
can enter quickly and very effectively into new fields, being able very quickly to raise a
valuable and original contribution, demonstrating high impact research.” Another notes
that Dr. Greenbaum “is an expert in the field of solid state ionics” and “is indeed a world
leader in the use of NMR techniques to study the diffusion and conduction of mobile
ions, especially Li+ ions, in liquid, polymer and solid electrolytes.” As another reviewer
points out, “he has developed a truly distinguished reputation, resulting in many invited
talks and visits to other universities. He has been an invited speaker at the Gordon Research Conference, indicating the cutting edge nature and the quality of his work.”

Dr. Greenbaum joined the Hunter College Department of Physics as an Assistant Professor in 1983 and was promoted to Associate Professor in 1988 and Professor in 1991. He is currently the chair of the Department of Physics, a position he also held from 1997 to 2000. He served as the Executive Officer of the Ph.D. Program in Physics at the Graduate Center from 2008 to 2014. He has had Visiting Professorships at Rutgers and Stony Brook Universities, Tel Aviv University, Universite de Paris and the University of Rome. Greenbaum earned a Ph.D. in Solid State Physics from Brown University and a BA in Physics from Clark University. He also served as a NRC Postdoctoral Fellow at the Naval Research Lab.

Hunter College and The City University of New York will be well-served by Professor Greenbaum’s appointment as Distinguished Professor.

*Vice Chairperson Schwartz asked for a vote. Cal. Nos. 6.B. through 6.F. were unanimously adopted.*

Moved by Trustee Arvanites and seconded by Vice Chairperson Schwartz, the following resolution was presented and opened for discussion:

**G. The City University of New York - Appointment of Dr. Naresh Devineni with Early Tenure Pursuant to §6.2(D) of the Bylaws at City College:**

WHEREAS, Dr. Naresh Devineni, Associate Professor of Civil Engineering at City College, focuses his research on advancing the science of risk management, and water resources planning in particular; and

WHEREAS, Dr. Devineni’s research is critical to addressing pressing global challenges as the distribution of water supply across the globe and the impact of climate on these challenges, and WHEREAS, Dr. Devineni has an exceptionally strong scholarly record, and record of receiving grants from prestigious organizations such as the National Science Foundation, the Department of Energy, and the Environmental Protection Agency; now therefore be it

RESOLVED, that Dr. Naresh Devineni, Associate Professor of Civil Engineering at City College, be appointed with early tenure through a waiver of University Bylaw 6.2(d).
EXPLANATION: The focus of Naresh Devineni’s research is advancing the science of risk management with applications to water resources planning. His research is critical to such pressing global challenges as the varying distribution of water supply across the globe and the impact of climate risks on these. In four years, he has been awarded $1,296,894 in funding for 12 projects, from such prestigious organizations as the Department of Energy, the National Science Foundation and the Environmental Protection Agency. His scholarly record is exceptionally strong and includes 33 peer reviewed journal publications. External reviews of Dr. Devineni’s scholarship are exceptionally complimentary. Dr. Devineni is by all accounts an energetic, enthusiastic and dedicated teacher and mentor of students from high school to doctoral levels, and good citizen of his department and school and deserving of being awarded early tenure.

Vice Chairperson Schwartz asked for a vote. Cal. No. 6.G. was unanimously adopted.

7. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:
Trustee Brian Obergfell reported that at the October 9, 2018 meeting of the Committee on Facilities Planning and Management, the Committee approved the following resolutions, and he recommended their approval by the Board.

Moved by Trustee Obergfell and seconded by Vice Chairperson Schwartz, resolutions 7.A. and 7.B. were presented and opened for discussion:

A. Baruch College, College of Staten Island, and Queens College - University-Wide Program to Upgrade Fire Alarm Systems:

WHEREAS, The University has embarked in a University-wide program to upgrade and modernize the fire alarm systems at its facilities; and

WHEREAS, The University intends to review and, if necessary, upgrade certain fire alarm systems, including central monitoring stations, in a total of 22 different buildings on three campuses, specifically, six (6) at Queens College, fifteen (15) at the College of Staten Island and one (1) at Baruch College with the listings of the specific buildings attached (the “Fire Alarm Upgrades”); now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York requests the City University Construction Fund (“Fund”) to execute a Purchase Order for the design, purchase and installation of the Fire Alarm Upgrades under an existing New York State Office of General Services Contract. The Purchase Order shall be subject to approval as to form by the Fund’s General Counsel. The total cost of all Fire Alarm Upgrades shall be chargeable to the State Capital Construction Fund under DASNY Project Number
342809999, for an amount not to exceed thirty million dollars ($30,000,000).

**EXPLANATION:** This project will undertake a comprehensive review of the fire alarm systems in 22 different buildings on these three campuses and upgrade the fire alarm systems in these buildings, as necessary.

The scope of work includes:

1. Preparation of plans and specifications for the installation of the upgraded Fire Alarm Systems and Central Monitoring Stations;
2. Obtaining plan approval from NYC DOB and the Fire Department; and
3. Provision of labor and materials required to update and/or replace the Fire Alarm Systems and Central Monitoring Stations.

**B. Queensborough Community College - Acquisition Of Building:**

WHEREAS, The University’s Accelerated Study in Associate Programs (“ASAP”) assists students in earning associate degrees within three years by providing a range of financial, academic, and personal supports including comprehensive and personalized advisement, career counseling, tutoring, waivers for tuition and mandatory fees, MTA MetroCards, and additional financial assistance to defray the cost of textbooks; and

WHEREAS, The University is committed to expanding the ASAP program but there is very limited space at its community colleges to do so; and

WHEREAS, A 11,330 square foot two-story building located at 50-35 Cloverdale Boulevard, Bayside, New York (Block 7502, Lot 11) (the “Building”), which is located across the street from Queensborough Community College (the “College”), is available for purchase; and

WHEREAS, The University is proposing to acquire the Building to provide classroom and administrative support space for ASAP operations at the College and to support other College initiatives; and

WHEREAS, The University commissioned an appraisal that supports the $4 million being paid for the facility; and

WHEREAS, The Building needs some repairs to be utilized by the College; and

WHEREAS, The University requests that the City University Construction Fund (the “Fund”) acquire the Building and do the required repairs; now therefore be it
RESOLVED, That the Board of Trustees of the City University of New York requests that the Fund (a) acquire the Building, (b) procure design services for preliminary renovations thereto, (c) execute a purchase and sale contract, a design services contract and any other documents related thereto, and (d) pay up to $4.2 million for the acquisition (inclusive of a $200,000 commission) and up to $800,000 for the design services and other related closing costs. Such purchase, design and other costs shall not exceed $5 million. The total cost will be chargeable to the State and City Capital funds under DASNY Project Number 3497409999. All agreements, including the purchase and sale contract and the design services contract, shall be subject to approval as to form by the Fund’s General Counsel.

EXPLANATION: The Fund intends to purchase, on behalf of Queensborough Community College, the existing 2 story building formerly used by the Hollis Hills Bayside Jewish Center. The facility will be used by Queensborough Community College in connection with classrooms and faculty offices to support its ASAP program and other College initiatives.

CUCF will finance the acquisition, design services and related costs from a combination of New York City and New York State funding.

Vice Chairperson Schwartz asked for a vote. Cal. Nos. 7.A. and 7.B. were unanimously adopted.

Moved by Vice Chairperson Schwartz and seconded by Trustee Berger, the following resolution was presented and opened for discussion:

8. Central Office - Appointment of Pamela Silverblatt as Interim Senior Vice Chancellor for Legal Affairs and General Counsel and Senior Vice Chancellor for Labor Relations:

WHEREAS, Pamela Silverblatt brings extensive legal experience to this important position and has demonstrated knowledge in all areas of law affecting higher education; and

WHEREAS, As a member of the Chancellor’s leadership team serves as the Chief Legal Officer of the University representing the University’s interests in providing CUNY’s 25 schools with policy and legal guidance and coordinating the University’s compliance with government mandates. The Interim Senior VC represents University’s interests in approving contracts, defending labor arbitrations and coordinating the defense of the University in legal proceedings and settlement agreements with City and State agencies; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Pamela Silverblatt as Interim Senior Vice Chancellor for Legal Affairs and General Counsel and
Senior Vice Chancellor for Labor Relations effective September 24, 2018.

EXPLANATION: Pamela Silverblatt has been serving as Vice Chancellor for Labor Relations since January 14, 2008 and prior to that she served as First Deputy Commissioner in the Mayor’s Office of Labor Relations, where she assisted in the development and implementation of New York City’s labor policy, represented the Mayor in the conduct of all labor relations matters affecting the City of New York and over 100 labor organizations. She managed the negotiation, implementation and interpretation of collective bargaining agreements covering over 200,000 employees in Mayoral and non-mayoral agencies.

Ms. Silverblatt will continue to serve as Senior Vice Chancellor for Labor Relations in addition to her Interim role as Senior Vice Chancellor for Legal Affairs and General Counsel.

Pamela holds a J.D. from Hofstra University and B.S. from the State University of New York at Binghamton.

The Interim Chancellor strongly recommends her appointment.

_Vice Chairperson Schwartz asked for a vote. Cal. No. 8 was unanimously adopted._

Moved by Vice Chairperson Schwartz and seconded by Trustee Berger, the following resolution was presented and opened for discussion:

9. **The City University of New York – Appointment of Claudia V. Schrader as President of Kingsborough Community College:**

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Claudia V. Schrader as the President of Kingsborough Community College, effective September 15, 2018.

EXPLANATION: The Interim Chancellor is recommending Claudia V. Schrader as President. Ms. Schrader was most recently the Provost and Senior Vice President for Academic and Student Success at Bronx Community College. She previously served as the Associate Provost, Assistant Provost and Deputy Department Chair at Medgar Evers College.

Dr. Schrader is well known as an inspirational leader with a proven record as an innovator in advancing student success at community colleges. At Bronx Community College, Dr. Schrader “established a new communications system for professional and faculty advisors and student services personnel” and “conceptualized and implemented new academic advisement model that has resulted in increased student satisfaction.”
She earned her Bachelor of Arts degree in African Studies/Journalism from Rutgers University, a Master of Arts in Special Education, Master of Educational Instructional Practice in Special Education, and a Doctor of Education in International and Transcultural Studies from Columbia University Teachers College. Dr. Schrader is also a NYS Department of Education certified Special Education Teacher (K-12).

_Vice Chairperson Schwartz asked for a vote. Cal. No. 9 was unanimously adopted._

Moved by Vice Chairperson Schwartz and seconded by Trustee Berger, resolutions 10 and 11 were presented and opened for discussion:

10. **The City University of New York – Appointment of Karrin E. Wilks as Interim President of Borough of Manhattan Community College:**

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Karrin E. Wilks, as the Interim President of Borough of Manhattan Community College, effective September 1, 2018.

_EXPLANATION:_ The Interim Chancellor is recommending Karrin E. Wilks as Interim President. Ms. Wilks was most recently the Provost and Senior Vice President for Academic Affairs, and has served in public higher education administration for more than 30 years. She has extensive experience developing and evaluating policy and programs aimed at improving student success, particularly for underserved populations. Her leadership includes a focus on strategic planning, program design and implementation, college readiness and developmental education, evidence-based retention and success strategies, leadership development, and improving teaching and learning across disciplines. In 2016, Wilks was selected as one of 40 community college leaders nationwide for the inaugural class of the Aspen Presidential Fellowship.

Prior to joining BMCC, Wilks served as the Senior Vice President and Interim Provost for Medgar Evers College, and held the position of University Dean for Undergraduate Studies in the CUNY Central Office of Academic Affairs. Earlier in her career, she served as Senior Vice President for the Vermont State Colleges, taught writing and humanities courses at the Community College of Vermont and served on the faculty of the Vermont Leadership Institute.

Wilks earned an Ed.D. in Policy and Leadership Development, and M.Ed. in Curriculum and Instruction from the University of Vermont. She holds a B.A. in History/Creative Writing from Middlebury College.
11. **The City University of New York – Appointment of Timothy Lynch as Interim President of Queensborough Community College:**

RESOLVED, That the Board of Trustees of The City University of New York approve the appointment of Timothy Lynch as the Interim President of Queensborough Community College, effective September 1, 2018.

**EXPLANATION:** The Interim Chancellor is recommending Timothy Lynch as Interim President. Mr. Lynch was most recently the Provost and Senior Vice President for Academic Affairs and Professor of History at Queensborough Community College.

He has been a faculty member, department chairperson and chief academic officer at state maritime colleges in New York and California. A native New Yorker, Dr. Lynch earned history degrees at Brooklyn College and the CUNY Graduate School Center. As provost, he has worked with campus constituencies to advance student success through a data-driven approach to enrollment management, instructional support and degree completion.

Dr. Timothy Lynch holds degrees from Brooklyn College (BA) and the CUNY Graduate School and University Center (PhD). His research focuses on immigration and ethnicity, as well as on America's relationship with the sea. He is an acknowledged expert on American maritime history, with numerous national presentations and international media appearances to his credit. He has held leadership positions in various professional organizations, and his recent monograph Beyond the Golden Gate: A Maritime History of California, is considered an important contribution to the field.

*Vice Chairperson Schwartz asked for a vote. Cal. Nos. 10 and 11 were unanimously adopted.*
WHEREAS, Since that time, the IG has required and continues to require certain current vice chancellors to submit to a recorded interview under oath; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York hereby authorizes reimbursement to University vice chancellors for reasonable expenses incurred to retain personal counsel for required interviews with the IG. The vice chancellors are valued key employees, whom CUNY expends great effort to recruit and retain.

EXPLANATION: Pursuant to an ongoing investigation, the IG has required and is requiring certain vice chancellors to submit to a recorded interview under oath, and has advised that the vice chancellors may bring personal counsel if they wish. This interview is pursuant to the IG’s statutory authority to “require any officer or employee in a covered agency to answer questions concerning any matter related to the performance of his or her official duties.” Refusal to answer questions in an IG interview under oath subjects an employee to removal from employment.

In the ordinary course of business, when CUNY employees are sued for conduct occurring in the course of their employment, the State (for senior colleges) or City (for community colleges) will represent and indemnify, including representing them at deposition or trial when they are required to testify under oath. CUNY is aware of no evidence of wrongdoing on the part of any current vice chancellors.

Pursuant to its broad authority to “govern and administer all educational units of the city university,” NYS Education Law §6204.1, the Board has the power to authorize reimbursement to the vice chancellors for their reasonable expenses incurred to retain personal counsel of their choice for these interviews and any follow-up by the IG. The Board hereby approves reimbursement of up to $25,000 each for such expenses, and if expenses exceed $25,000, the individual may return to the Board for further consideration. Requests must be submitted to the General Counsel and include appropriate documentation that the services were performed.

If a court finds that a vice chancellor has engaged in wrongdoing with respect to the actions that are the subject of the IG’s examination, the University will seek the return of the reimbursement.

13. The City University of New York - Appointment of Dr. Joy Connolly as Interim President of The CUNY Graduate Center:

WHEREAS, Dr. Joy Connolly’s superb service as Provost of the Graduate Center of the City University of New York since 2016 and before that as Dean for the Humanities at New York University from 2012-2016 has given her administrative and leadership experience; and

WHEREAS, Dr. Connolly’s recent promotion to University Distinguished Professor of Classics, her three books, and more than thirty articles in the field of Roman literature, philosophy, and political thought are evidence of the scholarly achievements and standing we expect of the leader of the
Graduate Center; and

WHEREAS, Dr. Connolly is a well-known advocate for doctoral education and for the important role of the humanities in society and has secured over two million dollars for the Graduate Center from the Mellon Foundation to support her work in transforming doctoral education and linking it to the public good; and

WHEREAS, Dr. Connolly has led the development of the website, Sum, which features the discoveries and creative work of faculty and students at CUNY, has overseen the transfer of the ASRC from City College to the Graduate Center, and has presided over the expansion of the number of master’s degrees offered by the Graduate Center; now therefore be it

RESOLVED, That the Board of Trustees of the City University of New York approve the appointment of Joy Connolly as the Interim President of the CUNY Graduate Center, effective December 10, 2018.

EXPLANATION: Interim Chancellor Rabinowitz is recommending Distinguished Professor Joy Connolly as Interim President of the CUNY Graduate Center. Dr. Connolly earned her AB in Classics from Princeton University and her PhD in Classical Studies from the University of Pennsylvania. She held tenure track positions at the University of Washington, Stanford University, and New York University before joining the Graduate Center. She is currently serving as Provost of the Graduate Center.

_Vice Chairperson Schwartz asked for a vote. Cal. Nos. 12 and 13 were unanimously adopted._

Trustee Arvanites noted that it has been a privilege to work with the CUNY Service Corps in their efforts to assist the University during disastrous storms.

Moved by Vice Chairperson Schwartz and seconded by Trustee O’Donnell-Tormey, the reconvened public session was adjourned at 8:06 p.m.
The Board of Trustees of The City University of New York (CUNY) met on December 10, 2018 at Baruch College Vertical Campus, New York, New York, pursuant to a Notice sent by the Office of the Secretary of the Board on November 26, 2018.

Trustees Present: Chairperson William C. Thompson, Jr., Vice Chairperson Barry F. Schwartz, Michael Arvanites, Henry T. Berger, Una S. T-Clarke, Lorraine A. Cortés-Vázquez, Kevin D. Kim, Mayra Linares-Garcia, Brian D. Obergfell, Jill O’Donnell-Tormey, Charles A. Shorter, Ken Sunshine, Sandra Wilkin, Haris Khan, ex officio, and Martin Burke, ex officio (non-voting)

Trustees Absent: Fernando Ferrer and Robert F. Mujica, Jr.

Others present: Interim Chancellor Vita C. Rabinowitz, IEVC and University Provost Jane Bowers, SAC and Board Secretary Gayle M. Horwitz, Interim General Counsel and SVC Pamela Silverblatt, Interim Chief Operating Officer Marc V. Shaw, Senior Vice Chancellor Judy Bergtraum, SVC&CFO Matthew Sapienza, Vice Chancellor Brigette A. Bryant, Vice Chancellor Brian Cohen, Interim Vice Chancellor Margaret Egan, Interim Vice Chancellor Christopher Rosa, Associate Vice Chancellor Andrea Shapiro Davis, Associate Vice Chancellor Amy McIntosh; and President Michelle Anderson, President Vincent Boudreau, Interim President Joy Connolly, President Rudolph Crew, President José L. Cruz, President Scott E. Evenbeck, President William J. Fritz, President David Gómez, President Russell K. Hotzler, President Thomas Isekenegbe, President Marcia V. Keizs, Interim President Timothy G. Lynch, President Karol V. Mason, President Gail O. Mellow, President Jennifer Raab, President Felix V. Matos Rodriguez, President Claudia V. Schrader, President Mitchel Wallerstein, Interim President Karrin E. Wilks, Dean Sarah Bartlett, Dean Ayman El-Mohandes, Dean Mary Pearl, Dean Gregory Mantsios, and University Dean John Mogulescu

CONVENING OF PUBLIC MEETING
Chairperson William C. Thompson, Jr. called the Public meeting to order at 4:31 p.m. and announced that the Public Meeting is being transmitted live on cable Channel 75 and webcast live at www.cuny.edu/livestream. He also announced that the Public Meeting will be available as a podcast within 24 hours and can be accessed through the CUNY website.

Chairperson Thompson, Jr. moved to go into Executive Session at 4:32 p.m. The motion was seconded by Trustee Lorraine Cortés-Vázquez.
CONVENING OF EXECUTIVE SESSION
Chairperson Thompson, Jr. called for an Executive Session pursuant to Section 105, Article 7, of the Public Officers Law, to discuss matters pertaining to collective negotiations, current investigations, and proposed, pending or current litigation. The Board met in Executive Session from 4:36 p.m. to 5:54 p.m.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Una Clarke, the public session was reconvened at 6:03 p.m.

CHAIRPERSON’S REPORT
Chairperson Thompson, Jr. stated that on Monday, December 3, 2018, the Board held a Public Hearing at LaGuardia Community College. The meeting was chaired by Trustee Henry Berger. Trustee Berger was joined by Trustees Michael Arvanites, Sandra Wilkin, and Una Clarke, University Student Senate (USS) Chair and Trustee Haris Khan, University Faculty Senate (UFS) Chair and Trustee Martin Burke, and LaGuardia Community College President Gail Mellow.

Chairperson Thompson, Jr. shared that at the beginning of the hearing, Trustee Berger reminded attendees that it was a public hearing on the December 10th calendar/agenda. He further clarified that it was not a budget hearing, borough hearing, or a hearing regarding Amazon. Individuals who signed up to speak were instructed that they would be permitted to only directly address items specific to the December 10th calendar/agenda. Individuals who attempted to speak, spoke about subject matters not related to the December 10th calendar/agenda, including Amazon and tuition, were asked to submit their statements for distribution to the Board.

Chairperson Thompson, Jr. further shared that Trustee Berger called for a recess during the hearing when speakers began to speak out of turn and refused to stop. The recess lasted about 10 minutes and the hearing was reconvened to hear the remaining speakers.

Chairperson Thompson, Jr. stated that it is his understanding that students were encouraged by the USS and others, to testify about items not on the agenda, including tuition and Amazon. He reported that students were given the wrong information and encouraged those people providing this information to students about Board activities to be fully informed of the rules and practices of each specific meeting. Testimonies at public hearings can only pertain to items on the specific Board agenda for that cycle. The Board of Trustees will have a Budget Hearing on the University’s Budget Proposal and people will have an opportunity to testify about tuition and other financial matters as well as Amazon in the future.

Chairperson Thompson, Jr. noted that a summary of the December 3rd hearing, including testimony, was circulated to the Trustees and the Chancellor’s staff and transcripts are available in the Office of the Secretary. 33 speakers signed up to speak and 9 speakers testified.
Chairperson Thompson, Jr. shared that on November 30th, Trustees Michael Arvanites, Henry Berger, Una Clarke, Lorraine Cortés-Vázquez, Kevin Kim, Mayra Linares-Garcia, and Charles Shorter, and USS Chair and Trustee Haris Khan visited Kingsborough Community College, and on December 20th, Vice Chairperson Barry Schwartz, and Trustees Kevin Kim and Ken Sunshine will visit Borough of Manhattan Community College. Chairperson Thompson, Jr. thanked Kingsborough Community College President Claudia Schrader, BMCC Interim President Karrin Wilks, and students and professors for welcoming the Trustees to their campuses.

Chairperson Thompson, Jr. reported that on Friday, December 7th, he and the Chancellor joined Congressman Adriano Espaillat, and our colleagues at SUNY, the Dominican Republic Consulate General Carlos Castillo, Minister Alejandrina Guzmán, and Vice Minister Victor Sánchez to sign a (MOU) promoting a bilateral higher education partnership among the educational institutions within the Dominican Republic and New York. Trustees Mayra Linares-Garcia and Lorraine Cortés-Vázquez also attended. The Board would like to thank Rep. Adriano Espaillat for playing a significant role in bringing this collaboration to fruition. The educational program will focus on training and scientific research with a concentration in energy, environment, management and mitigation of disasters, information and communication technologies, language, arts, humanities, social, natural sciences, and agriculture and higher education studies.

Chairperson Thompson, Jr. noted that the Spring 2019 application period for the Excelsior Scholarship is open. In combination with other student financial aid programs, the Excelsior Scholarship makes it possible for students to attend a CUNY college tuition-free. Students have until Monday, January 14th to apply.

CHANCELLOR’S REPORT

Vita C. Rabinowitz’ Remarks:
“Thank you, Chairperson Thompson, Jr., just days after our last Board meeting and days before a mid-term election in which historic numbers of women won races at every level of government across the country, I was proud to address CUNY’s 14th annual Women’s Leadership Conference. The event took place once again at Hunter College, a particularly apt setting given Hunter College’s founding as a women’s college. Thank you President Jennifer Raab for hosting the event and thank you, President Marcia Keizs, for again chairing the event and recruiting a superb line-up of female elected officials and leaders from related scheres across the city and state. I also want to thank Trustee Mayra Linares-Garcia for her inspiring remarks to the students, and all the CUNY leaders who took part in the conference. A highlight of the day was the introduction of the 20 students selected this year for the Women’s Public Service Internship Program. These students all have placements in the offices of female elected officials at the New York City, State and Congressional levels, placements that can change the course of their professional and personal lives.
The potential of CUNY’s leadership programs like this one has become abundantly clear to me as I meet with student groups throughout the system and see first-hand how, whatever their paths to leadership, these opportunities develop skills and connections that change their prospects. I want to thank Trustee Lorraine Cortés-Vázquez for advocating for more attention to leadership opportunities at CUNY.

Colleagues, I have committed a fair amount of my time as Interim Chancellor to visiting a number of our campuses, to being visible during this time of transition at CUNY, to promoting healthy campus climates, and to listening to and learning from our students and faculty. I get to talk candidly with diverse groups, often without administrators present. This has afforded me a window into their concerns, challenges, and satisfactions. I am delighted to report that students I encountered seem to love their colleges—community and senior colleges alike.

Many far-ranging topics have been raised by our students, including the importance of belonging, inclusion, and being valued for who they are. This was evident at Hunter College’s new multi-faith center, a large vibrant suite where Muslim, Sikh, Jewish, and Christian students, among others, meet among themselves to discuss matters of mutual concern like modesty in dress and dietary observances, and collaborate across groups in interfaith activities that range from student-led discussions of textual readings to faculty-led speaker series to the sharing of rich traditions like Shabbat dinner and holiday celebrations. Brava, President Jennifer Raab, for re-imagining the interfaith center that Eleanor Roosevelt intended for Hunter College 75 years ago when she and FDR ensured that Roosevelt House would be in Hunter’s hands.

But more often than anything else, what I heard from our students was how hard it can be to maintain a focus on their studies when they are facing issues that stem from economic hardship. Students who are parents spoke up at several colleges about the special challenges of raising young children while going to school. I learned about one college’s efforts to support students experiencing housing instability and heard directly from a homeless student who wished she had access to a new shelter near her campus. Hunger and food insecurity emerged as another common concern.

A recent University-wide Healthy CUNY survey of CUNY undergraduates suggests that about twelve percent of CUNY students have reported housing instability within the last twelve months alone, and two percent of these students reported being homeless at any given point in time. Thirteen percent are food insecure. These percentages represent over 30,000 students.

What are we doing about this?

It turns out, quite a bit, the robust food pantries that Governor Cuomo has championed are a help, as are food voucher programs that exist on some campuses. Almost all CUNY campuses now offer either food pantries or vouchers. A program with great potential is Single Stop which is now available at all CUNY community colleges and one senior college, John Jay College. Single Stop provides campus-based counselors who can help students apply all at once for a range of non-academic benefits and
services including nutrition benefits, health insurance, legal and financial services and tax preparation assistance. From the program’s inception in 2009 through 2017, Single Stop and its partners have connected over 107,000 CUNY families and individuals with more than $274 million in benefits, tax refunds and supportive services University-wide.

But only a small fraction of CUNY students at colleges with a Single Stop program have used it, and only thirty-five percent of students on campuses with food pantries know about them. Thus, we have asked our communications team to help build awareness among eligible students that Single Stop and food pantries are there for them. We are seeking philanthropic support to better leverage existing peer advocacy groups and to train faculty and staff to identify and refer students in need. I want to cite the generosity of philanthropic partners like the Petrie Foundation for their support of CUNY students in need, and the many CUNY employees who made food insecurity their cause during Giving Tuesday last month.

The one academic issue that was cited most often as negatively affecting the student experience at CUNY has to do with transfer. Several students told me that transferring from one CUNY college to another was difficult and disappointing. At a time when cities across the nation are collaborating across different systems and colleges to facilitate transfer, CUNY can and must do better to deliver on our promise as an integrated university with ladders to degrees.

Our colleges have been wrestling with intractable transfer issues for years, and there are local, borough-specific efforts underway now to address some of them, with efforts in the Bronx leading the way. The University is also dedicating resources to this important work. I have asked Interim Vice Chancellor of Human Resources and Director of Strategic Initiatives Meg Egan to work with campuses and the Office of Academic Affairs on a transfer project that aims to map out the transfer process at CUNY and identify pain points that CUNY can address through system-level solutions.

Meanwhile, there are several hopeful new developments regarding transfer at CUNY that I want to share with you.

For the first time since opening in 2001, the Macaulay Honors College will enroll its first transfer students this coming fall from CUNY community colleges. Schools like Vassar, Wesleyan and Columbia have long accepted our community college students, but Macaulay Honors College had not. But now, under a new pilot program called Macaulay Bridge, 18 carefully selected sophomores—10 from Bronx Community College and eight from Borough of Manhattan Community College—all members of minority groups and all participants in our ASAP program will wrap up their associate’s degrees this spring and then continue in the fall as Macaulay Honors College students at Lehman College. I met some of those outstanding, overjoyed students at BMCC during my visit there. Thank you, Dean Mary Pearl and President José Luis Cruz for taking this exciting step together, and President Thomas Isekenegbe and Interim President Karrin Wilks for readying your students for the rigors of the Macaulay Honors College.
Second, I am pleased to tell you that ACE, the adaptation of ASAP for four year schools, which has proved so successful at John Jay College, will be extended this year to Lehman College. If that is not exciting enough, ACE will also be, for the first time, extended to CUNY community college transfer students, thanks to a generous grant from Robin Hood Foundation. ACE will serve 250 students at Lehman College starting in Fall 2019, all of whom will receive the usual ACE/ASAP resources and services with the goal of earning a timely bachelor’s degree. Half of the students will be first-time/full-time freshman and half will be CUNY associate degree recipient transfers who have 60 credits left to complete at Lehman College. Thank you, again, President José Luis Cruz and thank you, Senior University Dean John Mogulescu and Associate Vice Chancellor Donna Linderman for all you are doing to expand ASAP and ACE, two national models for student success, across CUNY and the nation.

Finally, I want to share my favorite new CUNY transfer story, one I saw up close last week, when I attended the annual Heroes breakfast held by the Robin Hood Foundation. Three organizations were honored, and personified by a single student or client. One of the three Heroes was Guttman Community College, where the graduation rate is more than double the national average for community colleges.

As an example of how Guttman Community College advances its students, the Foundation introduced Bobby Ashley, a young filmmaker. Like many of our students, Bobby had a difficult childhood. He grew up in the Van Dyke Houses in Brownsville, Brooklyn. Although his parents were loving and supportive, his father died of cancer at 32, leaving Bobby’s mother alone to raise five children, under age 11, on a bank teller’s salary.

Bobby’s dream was to become a film maker. A guidance counselor directed him to Brooklyn College’s excellent film program, but Bobby’s GPA didn’t qualify him for admission to Brooklyn. Then his guidance counselor told him about a brand new option, Guttman Community College, and Bobby liked the fact that it was new. He enrolled at Guttman Community College and he literally found his voice there. Bobby had become a stutterer after his father passed and was so shy he could not deliver even low-stakes presentations facing his class. With Guttman Community College’s supportive atmosphere, its relentless focus on student presentations, and constructive feedback and encouragement, he grew more confident, did well, and graduated in two years. He made it into Brooklyn College’s film program, found his tribe as he calls it and hit his stride. He made a web series his first year there about living and thriving in a tough Brownsville neighborhood called The Ave. It started getting views, and was added to Amazon Prime. It now has over 20 million views. His second series, a comedy, was entered into several film festivals this past summer. Bobby graduated from Brooklyn College in two years. Last week, he faced a high-stakes audience of 400 big shots at the Heroes breakfast and spoke like a Hollywood veteran.
Thank you, President Scott Evenbeck for including me as Robin Hood honored Guttman Community College. The story of Bobby Ashley, like that of many other community college students, exemplifies the promise and power of transfer in an integrated university, and thus the promise and power of CUNY."

Senior Vice Chancellor Judy Bergtraum presented a video which highlighted capital projects and improvements made to campuses over the past year. Projects were possible with the support of Governor Cuomo and New York State.

***VIDEO PRESENTATION ON THE EXPANSION AND UPGRADING OF COLLEGE INFRASTRUCTURE***

**CHANCELLOR’S UNIVERSITY REPORT:** Chairperson Thompson, Jr. called for a motion to approve the Chancellor’s University Report for December 10, 2018, including addendum and errata sections, which was seconded by Trustee Cortés-Vázquez. He asked if there were any amendments. Upon hearing none, the item was unanimously adopted by the Board:

1. **Chancellor’s University Report:**

   RESOLVED, That the Chancellor’s University Report for December 10, 2018 (including Addendum and Errata Items) be approved.

**APPROVAL OF MINUTES:** Chairperson Thompson, Jr. called for a motion to approve the minutes of the regular Board Meeting and Executive Session of October 29, 2018, which was seconded by Trustee Clarke. He asked if there were any amendments. Upon hearing none, the item was unanimously adopted by the Board:

2. **Approval of Minutes:**

   RESOLVED, That the minutes of the regular Board Meeting and Executive Session of October 29, 2018 be approved.
3. **COMMITTEE ON AUDIT:**
Trustee Kevin Kim reported that at the October 30, 2018 meeting of the Committee on Audit, the Committee approved the following resolution, and he recommended their approval by the Board.

Moved by Trustee Kim and seconded by Vice Chairperson Barry Schwartz, the following resolution was presented and opened for discussion:

**A. The City University of New York – Approval of the FY 2018 Audited Financial Statements:**

RESOLVED, That the Audit Committee of the Board of Trustees of the City University of New York approves the University’s Fiscal Year 2018 audited Financial Statements.

EXPLANATION: The University is required to provide annual, audited and consolidated financial statements. These financial statements are considered consolidated because they include the University’s separately incorporated, not-for-profit affiliated entities such as auxiliary enterprises, college associations, foundations and child care centers as discretely presented component units. The statements also include the financial activities of the Research Foundation of the City University of New York and the City University Construction Fund. The University’s external auditor, KPMG LLP, independently audits the financial statements. For Fiscal Year 2018, KPMG issued an unmodified, or “clean”, opinion of the University’s financial statements.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 3 was unanimously adopted.

4. **COMMITTEE ON FISCAL AFFAIRS:**
Chairperson Thompson, Jr. reported that at the November 19, 2018 meeting of the Committee on Fiscal Affairs, the Committee approved the following resolutions, and Trustee Fernando Ferrer recommended their approval by the Board.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Clarke, the following resolution was presented and opened for discussion:

**A. Baruch College - Executive and Global Graduate Degree Programs Executive Doctorate in Business – PHBS China Approval of Program Supplement:**

WHEREAS, Baruch College has historically offered many executive and global graduate degree programs, which are structured to meet the needs of working professionals and business leaders; and
WHEREAS, Many of the degree programs offered by Baruch College have been ranked among the nation’s top graduate programs; and

WHEREAS, Students enrolled in Baruch executive and global graduate degree programs pay prevailing graduate student rates for tuition, technology fees, student activity fees and consolidated fees, as well as a separate program supplement; and

WHEREAS, Students enrolled in Baruch executive and global graduate degree programs receive waivers for academic excellence fees, which fund graduate student services and activities designed for students in graduate programs with traditional delivery and services rather than an executive or global format and the more costly services such a format entails; and

WHEREAS, the Board of Trustees approved Baruch College’s Executive Business Doctorate degree program at its meeting on March 21, 2016; and

WHEREAS, Baruch College follows the University’s policies and procedures; including but not limited to those related to procurement, cash accountability and allowable expenditures use; and

WHEREAS, Baruch College must follow the policy and procedures manual for executive and global programs related to the collection, accounting, spending, reporting and internal controls of these funds, and provide any updates annually; and

WHEREAS, Baruch College must provide to the University, an annual accounting of the funds spent for each executive and global graduate degree program in the prior fiscal year and an approved budget for the upcoming fiscal year, which shall include any surpluses from the prior year; and

WHEREAS, Baruch College is seeking approval of a program supplement for a new executive and global graduate degree program that will begin in the fall of 2019; now therefore be it

RESOLVED, That the Board of Trustees approve this new Baruch College Executive Doctorate in Business program in Shenzhen, China, including a program supplement the sum total of which is not to exceed $67,614; and be it further

RESOLVED, That the use of the funds generated by the program supplement shall be used to support the direct costs of the program for which the funds were generated, or to support the Zicklin School in which it is housed.
EXPLANATION: Each executive and global graduate degree program offered by Baruch College charges a single total amount to all students in that program. The use of a single rate for an entire program is the standard pricing approach in comparable executive and global degree programs offered by competing institutions, and is essential to Baruch’s ability to market these programs.

Baruch College is seeking to offer an Executive Doctorate in Business degree in Shenzhen, China with a most prestigious partner university, the Peking University HSBC Business School (PHBS). Peking University has an enormous network of graduates of their Executive MBA program from which to draw qualified students. The degree would be offered by Baruch College, and Baruch would teach 33 of the 60 credits, with 9 Doctoral credits taught by Peking University faculty and 18 Masters credits all accepted by Baruch as transfer credits. PHBS would be tasked with marketing the program to students that meet Baruch’s entrance requirements. Students would pay tuition and fees plus a program supplement not to exceed $67,614 for the entire program. With tuition and fees, the total cost of the program is $85,000. Baruch would pay faculty teaching the 33 credits delivered by Baruch, with the program revenue.

The program supplement portion of the student payments covers additional costs related to delivering services for this program and supports other strategic initiatives at Baruch College. The direct costs associated with delivery of these executive and global graduate degree programs include faculty travel and expenses, course books and materials, class-day meals, weekend staffing and other amenities.

USS Chair and Trustee Khan asked if the funds generated by the program supplement support the direct costs of the program for students based in Shenzhen, China and/or the Executive MBA program at Baruch College. President Mitchel Wallerstein responded that the funds will be directed to support the students based in Shenzhen, China where the program is housed.

That the use of the funds generated by the program supplement shall be used to support the direct costs of the program for which the funds were generated, or to support the Zicklin School in which it is housed.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 4.A. was unanimously adopted.
Moved by Chairperson Thompson, Jr. and seconded by Trustee Berger, the following resolution was presented and opened for discussion:

B. The City University of New York - Simulation Center Partnership with New York University (NYU) School of Medicine Authorization of Expenditure:

WHEREAS, The Board of Trustees of the City University of New York ("CUNY") authorized the General Counsel of CUNY to execute agreements with New York University School of Medicine or its affiliates ("NYU") in connection with a partnership between CUNY and NYU for a state-of-the-art medical simulation education center, the New York Simulation Center for the Health Sciences ("NYSIM") in June 2009; and

WHEREAS, CUNY and NYU executed an operating agreement in February 2010 for the development and operation of NYSIM. The operating agreement states that each party would “contribute up to $20.8 million in cash and services to fund the development, construction, furnishing, equipping, and operation.” The operating agreement further specifies that CUNY’s contribution would be used for “design, construction, furnishing, equipping” of NYSIM and that NYU’s contribution would fund “all of the ongoing costs of operating” NYSIM. According to the agreement, “the date and amount of each Party’s contributions shall be tracked, and the date that NYU’s contributions equal the CUNY Contribution shall be hereafter referred to as the ‘Match Date’. From and after the ‘Match Date’, the Parties shall share equal responsibility for the on-going expenses;” and

WHEREAS, The ‘Match Date’ occurred in July 2018, and according to the operating agreement, both parties must now share the annual operating costs of NYSIM, which currently equal approximately $4 million per year ($2 million per year for CUNY); and

WHEREAS, NYSIM is jointly governed by CUNY and NYU, conducts more than 1,000 simulation education programs in the health sciences for approximately 16,000 learners each year, including programs for 14 different CUNY colleges; now therefore be it

RESOLVED, That the Board of Trustees authorize expenditures, now required pursuant to the operating agreement, to continue the operations of NYSIM, to provide simulation education in the jointly-governed New York Simulation Center for Health Sciences; and be it further

RESOLVED, That the authorization shall be for seven years and shall not exceed an aggregate of $16,000,000 over the seven-year period, chargeable to appropriate funding sources during the applicable fiscal year or years.

EXPLANATION: NYSIM is a joint endeavor of the City University of New York and the NYU School of Medicine. It has been providing innovative healthcare simulation
education and research since it opened its doors in September 2011. NYSIM accommodates about 16,000 learner visits per year from CUNY and NYU health science students as well as other members of the healthcare community. It has quickly become a global leader in simulation education.

NYSIM was born out of the desire to create an emergency preparedness center following the attacks of September 11, 2001. Following the attacks, New York City appropriated $21 million in capital funds to CUNY to create a medical education and training center for all levels of the medical workforce. CUNY and NYU soon reached an agreement to create a joint facility at Bellevue Hospital. They agreed to use CUNY’s capital funds to build and equip the center and that NYU would contribute the same value to pay for the operating costs in the first several years of NYSIM’s existence. Therefore, NYU employs the staff that operate the center. In July, NYU’s contributions equaled those of CUNY. Under the terms of the partnership, the $4 million annual operating costs of the center now will be split by CUNY and NYU.

Simulation education is a form of experiential education that provides a link between classroom learning and real-life clinical experience. In a supervised setting, students provide medical care in a hospital setting (such as an operating room or a critical care unit) to computerized mannequins that perform dozens of human functions. Based on the behavior and symptoms shown by the mannequin, students then react as they would in a real-life situation. This provides students valuable clinical experience without putting actual patients or students at risk. In short, simulation education is an extremely valuable component of the health care education of CUNY students.

Operating a simulation education center is a complex operation that requires expertise in medicine, medical education, and simulation education. The NYSIM staff consists of several medical doctors and faculty, a registered nurse, simulation educators, and systems and information technology professionals. This staff works with the health care faculty from CUNY and NYU to incorporate simulation education into their coursework. Students at all degree levels (future EMTs, nurses, physicians’ assistants, doctors, etc.) use the center as part of their health care education.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 4.B. was unanimously adopted.
5. COMMITTEE ON ACADEMIC POLICY, PROGRAMS, AND RESEARCH:
Trustee Jill O’Donnell-Tormey reported that at the November 19, 2018 meeting of the Committee on Academic Policy, Programs, and Research, the Committee approved the following resolutions, and she recommended their approval by the Board.

Moved by Trustee O’Donnell-Tormey and seconded by Trustee Berger, the following resolution was presented and opened for discussion:

   A. LaGuardia Community College – AS in Music Performance:

   WHEREAS, New York City is a world center for the performing arts; and

   WHEREAS, LaGuardia Community College has seen rapid growth to well over 100 students in the Music Concentration within their Liberal Arts major within two academic years; and

   WHEREAS, No additional full-time faculty will need to be hired to deliver this program; now therefore be it

   RESOLVED, That the program in Music Performance leading to the Associate of Science offered by LaGuardia Community College be approved effective December 10, 2018 subject to financial ability.

   EXPLANATION: The success of the existing concentration in Music in the Liberal Arts major and the low cost of running this program using existing faculty members present an opportunity to market a freestanding Music Performance program that will prosper immediately.

   Chairperson Thompson, Jr. asked for a vote. Cal. No. 5.A. was unanimously adopted.

Moved by Trustee O’Donnell-Tormey and seconded by Trustee Shorter, the following resolution was presented and opened for discussion:

   B. CUNY School of Public Health and Health Policy – MS in Global and Migrant Health Policy:

   WHEREAS, New York is an international city and home to the United Nations and other global organizations involved in public health issues; and

   WHEREAS, This program was developed in consultation with external stakeholders, including UNICEF and UNAIDS, as well as immigrant-serving organizations; and
WHEREAS, This graduate program will blend education in public health theories and
data analysis methodologies within an international context to offer evidence-based
solutions for students seeking employment in a high growth public health sector; and

WHEREAS, Minimal additional expenses are required to deliver this program; now
therefore be it

RESOLVED, That the program in Global and Migrant Health Policy leading to the Master
of Science offered by the CUNY School of Public Health and Health Policy be approved
effective December 10, 2018 subject to financial ability.

EXPLANATION: The proposed 33 credit program will provide graduates with the content
expertise and research methods required to design, develop and evaluate global and
migrant health policies. The proposal is based upon strong student interest and can be
completed in 1.5 years of full-time study. Part-time study is also permissible.

USS Chair and Trustee Khan inquired about any expected excellence fee to sustain the program in the
future. Dean Ayman El-Mohandes responded that there is no anticipated excellence fee.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 5.B. was unanimously adopted.

Moved by Trustee O'Donnell-Tormey and seconded by Trustee Clarke, the following resolution was
presented and opened for discussion:

C. CUNY School of Public Health and Health Policy – MS in Population Health
Informatics:

WHEREAS, There is an ever increasing role for technology in developing evidence-
based solutions that improve public health outcomes; and

WHEREAS, The need for education and training in health informatics has been
supported by the American Medical Informatics Association, the New York City
Department of Mental Health and Hygiene, the Center for Disease Control and
Prevention, as well as the School of Public Health’s accrediting body, the Council on
Education for Public Health; and

WHEREAS, The CUNY School of Public Health and Health Policy has been successful
with non-credit training in Health Informatics and there is a strong demand to combine
the technical training with public policy courses; and
WHEREAS, The program will be taught by existing faculty and will rely heavily on existing courses shared with other degree programs; now therefore be it

RESOLVED, That the program in Population Health Informatics leading to the Master of Science offered by the CUNY School of Public Health and Health Policy be approved effective December 10, 2018 subject to financial ability.

EXPLANATION: This 39 credit graduate degree program combines foundation courses in public health with courses in informatics and will be taught 100% on-line, making it available to interested students anywhere in the world and will lead to employment in a growing public health sector.

USS Chair and Trustee Khan inquired about any expected excellence fee to sustain the program in the future. Dean Ayman El-Mohandes responded that there is no anticipated excellence fee.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 5.C. was adopted.

6. COMMITTEE ON FACULTY, STAFF AND ADMINISTRATION:
Trustee Cortés-Vázquez reported that at the November 19, 2018 meeting of the Committee on Faculty, Staff and Administration, the Committee approved the following resolutions, and she recommended their approval by the Board.

Moved by Trustee Cortés-Vázquez and seconded by Vice Chairperson Schwartz, the following resolution was presented and opened for discussion:

A. The City University of New York - Resolution to Require CUNY Colleges to Use External Peer Review in Considering Promotion and Tenure Cases:

WHEREAS, The standard for demonstrating scholarly and creative impact on the academic community increases as CUNY faculty advance to tenure and higher ranks; and

WHEREAS, The task of making tenure and promotion decisions has become increasingly difficult over the past half century and necessitates the development of ever more nuanced and specialized evaluative tools to ensure quality and fairness in processes and practices of tenure and promotion; and

WHEREAS, Predatory publishing, i.e., substandard, non-peer reviewed publishing outlets, is a growing problem in academia; and

WHEREAS, Faculty are free to publish in any journal they choose, but CUNY has a responsibility to ensure that the tenure and promotion processes at its constituent
colleges are safeguarded against the potential negative impact of predatory publishing; and

WHEREAS, Criteria for tenure and promotion should place special emphasis on peer-reviewed scholarship and creative products in the evaluation of candidates; and

WHEREAS, Rigorous external peer review of academic scholarship is the best tool available to us for judging the quality of a body of work; now therefore be it

RESOLVED That, effective with the 2019-2020 tenure and promotion process, all CUNY colleges shall use a CV format that clearly distinguishes between peer-reviewed and non-peer-reviewed scholarship and creative activity; and be it further

RESOLVED, That in instances were peer-review is not the professional standard (e.g. CUNY Law School), the non-peer-review will be acceptable; and be it further

RESOLVED That, effective with tenure track faculty hired in 2018-2019, all four-year degree-granting colleges in CUNY shall ensure that faculty members pursuing tenure and/or promotion are evaluated by peers who have expertise in their area(s) of study and are external to CUNY.

EXPLANATION: The 1967 Max-Khan Report to the New York State Board of Higher Education requires that all faculty being considered for appointment, promotion, or tenure in the City University of New York be evaluated by "uniform criteria" and judged on a combination of teaching effectiveness, service to the college community, and scholarly and creative activities. As CUNY faculty advance to tenure and higher faculty ranks, the standard for demonstrating scholarly and creative impact on the academic community increases. The task of making promotion and tenure decisions based on uniform criteria has become increasingly difficult with developments over the past half century: the explosion and diversification of scholarship and creative activity; the emergence of new disciplines and increased interdisciplinarity; the increasing importance of applied research; and the advent of new technologies for the dissemination of scholarship and creative activity. These developments require the corresponding development of ever more nuanced and specialized evaluative tools.

Rigorous external peer review of academic scholarship and creativity is not a perfect guarantor of quality and fairness in evaluations across disciplines, but it is the best process available to academics for judging the quality of a body of work. Therefore, faculty must present peer-reviewed scholarship and creative work in their case for tenure and promotion. Further, written affirmation of scholarly and creative accomplishments by experts outside of CUNY who clearly state their relationship with the candidate under review is the best way to ensure that the scholarly and creative efforts of our faculty are
meeting a discipline’s commonly accepted standards for professional advancement and that our faculty are well regarded in their fields.

UFS Chair and Trustee Burke inquired about the consultation progress of peer-review for tenure and promotion at the community colleges. Interim Executive Vice Chancellor and University Provost Jane Bowers responded by reporting on the status of the peer-review for tenure and promotion consultations at the community colleges.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 6.A. was unanimously adopted.

Moved by Trustee Cortés-Vázquez and seconded by Trustee Brian Obergfell, resolutions 6.B. and 6.C. were presented and opened for discussion:

B. Brooklyn College - Appointment of Anne Lopes as Provost & Senior Vice President of Academic Affairs:

WHEREAS, Dr. Anne Lopes is a seasoned professional with a wealth of experience in teaching, research and academic administration. Her professional accomplishments include the oversight and leadership of strategic planning efforts and the design and implementation of a comprehensive faculty diversity hiring plan. She is also recognized for launching numerous academic success and retention initiatives; and

WHEREAS, As a member of the President's leadership team and the College's Chief Academic Officer, Dr. Lopes develops and promotes the academic vision of the College, provides leadership in achieving the goals of the College Strategic Plan and the CUNY-wide Strategic Framework, directs and guides the development of curriculum and of academic programs and services, and supports faculty development and research activity; now therefore be it

RESOLVED, That the Board of Trustees of the City University of New York approve the appointment of Dr. Anne Lopes as Provost & Senior Vice President of Academic Affairs at Brooklyn College, effective December 11, 2018 at an annual salary of $250,000.

EXPLANATION: Dr. Lopes has served at John Jay College of Criminal Justice as Interim Senior Vice President of Academic Affairs since September 2017. Her prior appointments at John Jay include Associate Provost for Strategic Initiatives & Dean of Graduate Studies and Dean of Undergraduate Studies. Prior to John Jay, Dr. Lopes served as the Associate Dean at SUNY Empire State College and chairperson and professor of political science at Metropolitan College of New York. Dr. Lopes holds a B.A. in Political Science from Ramapo College, a M.A. in Political Theory from Goddard
College and a Ph.D. from Freie Universitat in Berlin, Germany.

President Michelle J. Anderson strongly recommends this appointment.

C. LaGuardia Community College - Appointment of Mark Healy as Vice President of Adult and Continuing Education:

WHEREAS, Mr. Mark Healy is a managing member of BGBY Investments LLC which he founded in 2015 as a diversified financial services company, focusing on financial planning and advisory services; and

WHEREAS, He also currently serves as Chair of LaGuardia Community College’s Foundation Board and is a board member for HeartShare Human Services of New York; and

WHEREAS, The appointment of Mr. Healy, as the Vice President of Adult and Continuing Education, will ensure that the College has the leadership and direction necessary for the continued educational services to the large and diverse community currently serviced by the Division of Adult and Continuing Education; and

WHEREAS, As the Chief Executive for the Division of Adult and Continuing Education, Mr. Healy will be responsible for advancing and improving the College’s ability to assist adult learners gain the education and skills needed to build their careers in addition to helping businesses and organizations become more successful and profitable; now therefore be it

RESOLVED, That the Board of Trustees of the City University of New York approve the appointment of Mr. Mark Healy as Vice President of Adult and Continuing Education at LaGuardia Community College, effective December 11, 2018, at an annual salary of $205,000.

EXPLANATION: Mr. Healy has three decades of experience in executive positions in finance and operations. He is currently a managing member of BGBY Investments LLC which he founded in 2015 as a diversified financial services company, focusing on financial planning and advisory services. Also, he currently serves as Chair of LaGuardia Community College’s Foundation Board and is a board member for HeartShare Human Services of New York. His prior work experience includes serving as CEO and President of the American Stock Transfer and Trust Company LLC from 2009 to 2015 where he led the largest independent transfer agent in North America. From 2002 to 2009, he was the Chief Operating Officer and Managing Head of Sales/Relationship Management for Fidelity Investments, National Financial Services, where he led the creation and execution of growth strategy that grew clients from 150 to 350 broker dealers, grew

Mr. Healy holds a Bachelor of Science, Public Accounting, from CW Post – LIU and is licensed in Series 7, 24, 27, 63 and 65.

The President strongly recommends this appointment.

*Chairperson Thompson, Jr. asked for a vote. Cal. Nos. 6.B. and 6.C. were unanimously adopted.*

Moved by Trustee Cortés-Vázquez and seconded by Vice Chairperson Schwartz, the following resolution was presented and opened for discussion:

D. **The City University of New York - Amendment of the Board Bylaws - Article VI, Section 6.4, Article IX, Section 9.1, and Article XI, Section 11.2:**

WHEREAS, The current process for Board of Trustees approval of standard campus resolutions and actions of a non-policy nature includes Board approval of a Chancellor’s University Report, which is a lengthy document that lists thousands of routine and necessary standard non-policy academic and administrative actions taken by the campuses and Central Office; and

WHEREAS, The Board of Trustees has concluded that this process does not provide a meaningful opportunity for the Board to review and provide informed oversight of University actions; and

WHEREAS, The Board of Trustees has concluded that the delegation of its authority to approve these actions to the Chancellor would allow for informed and appropriate review, reduce delay for the campuses, and allow the Board to focus its review and oversight of more significant initiatives and actions; and

WHEREAS, Article V, Section 5.1 of the Bylaws of the Board of Trustees of the City University of New York allows for an amendment of the Bylaws to be adopted at any regular or special meeting of the Board succeeding the regular or special meeting at which it was proposed, unless such provision is waived by the unanimous consent of the Board; now therefore be it
RESOLVED, That the Board of Trustees of The City University of New York hereby delegates to the Chancellor the authority to approve changes to existing academic degree programs that do not require approval by the New York State Education Department; the establishment of new courses; the modification of existing courses; the discontinuance of existing courses; a change to the name of an academic department unless a naming opportunity for a donor is involved, in which case the change should be approved by the Board of Trustees of The City University of New York; the creation or discontinuance of a minor; and articulation agreements with another educational institution; and be it further

RESOLVED, That the Board of Trustees of The City University of New York hereby delegates to the Chancellor the authority to approve all actions except for the following:

- appointments in the Executive Compensation Plan, including acting or interim at all levels;
- appointment of faculty with tenure or named chair;
- fellowship leave;
- instructional transfer;
- reappointment with early tenure;
- reappointment tenure on schedule;
- termination of executive staff;
- any appointment or reappointment requiring a waiver of the bylaws;
- 211 waivers for retirees making over $30,000 annually;
- 212 notice for retirees making under $30,000, and be it further

RESOLVED, That the Board of Trustees of The City University of New York hereby authorizes the Chancellor to delegate such authority to Vice Chancellors or other appropriate designees, and directs the Chancellor to develop and disseminate to the campuses and Central Office a written process for submission of non-policy actions for approval by the Chancellor; and be it further

RESOLVED, That the Chancellor will bring all other items directly to the appropriate Board of Trustees Committee for review and approval; and be it further

RESOLVED, That notice is hereby provided of proposed Amendments to Article VI, Section 6.4., ARTICLE IX, Section 9.1, and Article XI, Section 11.2 of the Bylaws, as follows:
NOTE: New material is underlined

EXPLANATION: The University’s practice has been for the Board of Trustees to review and approve all academic and administrative campus actions, including non-policy actions such as a new course being offered in a campus department or the appointment of an employee. Given the size of the University and the enormous volume of routine actions, the existing process requires campuses to submit such actions to the Central Office to be included in a Chancellor’s University Report, which is reviewed and acted upon in its entirety by the Board of Trustees at each of its six regular meetings per academic year. Board members are provided a large document with hundreds of non-policy entries, which does not allow for a meaningful opportunity to for the Board to review and provide informed oversight. Moreover, given the time between Board meetings, and the necessary lead time to enable staff review and the provision of these items to the Board, the delay in implementing actions a campus has taken can be up to several months.

Accordingly, the Board has concluded that the Chancellor’s University Report in its present form does not serve the best interests of the University, and that the University will be better served by the Board’s delegation of its statutory powers to govern and administer the University. To that end, the Board delegates to the Chancellor its authority to approve certain routine academic and personnel actions.

The Chancellor may similarly delegate review and approval to Vice Chancellors or other designees, and is directed by the Board to develop and disseminate to the campuses and Central Office a written process for submission of non-policy actions for approval by the Chancellor or designee. This delegation will allow the Board to dedicate its attention and oversight to more significant initiatives and matters, while providing for compliance with University policies as well as applicable laws and regulations.

Article VI, Section 6.4 - Appointments to the Instructional Staff – Notices - and Article IX, Section 9.1 - Department Organization of the Board Bylaws would be amended as follows:

ARTICLE VI, SECTION 6.4 - APPOINTMENTS TO THE INSTRUCTIONAL STAFF – NOTICES.

a. All full-time appointments to the instructional staff, except as related to tenure or as otherwise provided, shall be made by the board upon the recommendation of the chancellor, or his/her designee.

b. Except for the appointment of persons whose sole educational duties shall be
administrative, all original appointments to the instructional staff shall be made to a department. All appointments shall be for one year or less except that the board chancellor, or his/her designee may, in appropriate instances, make appointments for a period not exceeding two years.
c. In the case of the appointment or removal of a chancellor, the affirmative vote of a majority of all members of the board shall be required.
d. Each appointment, other than appointments in the executive compensation plan, shall terminate at the terminal date specified in the appointment. There shall be a university standard letter of appointment. The notice shall state specifically that the appointment is of a temporary nature; that it is subject to financial ability; shall give the terminal date of the appointment, and shall add that services beyond the period indicated in the notice of appointment are possible only if the board (for appointments with tenure or academic permanency) or for other appointments the chancellor or his/her designee, takes affirmative action to that effect.
e. In the position of instructor, there shall be no more than four successive annual reappointments.
f. Appointments and reappointments to a full-time position on the instructional staff, except for those involving granting of tenure or other academic permanency shall be considered final when formally approved by the board chancellor, or his/her designee.
g. All appointments and reappointments, including those with tenure, requiring waivers of the Bylaws will be submitted to the Secretary of the Board of Trustees well in advance of the date on which the action is to take effect and shall be accompanied by up-to-date curricula vitae, which will be distributed with the advance agenda to the members of the Board of Trustees.
h. All academic or non-academic appointments, promotions, reappointments or grants of tenure or administrative permanency requiring a waiver of the Bylaws will be submitted to the Secretary of the Board of Trustees well in advance of the date on which the action is to take effect, and shall be accompanied by up-to-date curricula vitae, which will be distributed with the advance agenda to the members of the Board of Trustees.
i. The chancellor or his/her designee shall issue procedures for appointments to the instructional staff not requiring Board action, and shall update those procedures as necessary.

ARTICLE IX, SECTION 9.1 - DEPARTMENT ORGANIZATION.

a. Each department, subject to the approval of the faculty or faculty council, where existent, and subject to the provisions of other sections of these bylaws, shall have control of the educational policies of the department through the vote of all of its members who have faculty rank or faculty status; and if it may also choose to permit a
vote on departmental matters by persons in visiting professorial titles and other members who have been appointed on an annual salary basis for a first or second year of full-time service. The right to vote for the election of department chairpersons and the departmental committee on personnel and budget, referred to in some colleges as the departmental committee on appointments, shall be reserved to those with faculty rank.

b. The executive officer of the department shall be the department chairperson who shall be a professor, associate professor or assistant professor elected by secret ballot for a term of three years, except as provided below, by a majority vote of all the members of the instructional staff of the department who have faculty rank. Proxy or mail voting shall not be permitted. The department chairperson must be tenured or have been approved by the board for tenure at the time of his/her election, except in departments less than seven years old. Such elections shall be subject to the subsequent approval of the president and the board chancellor, or his/her designee. The present system of staggered departmental elections shall be continued. The successors of department chairpersons shall be elected during the first full week in May at the expiration of the respective terms of office to take office as of July first of the year in which they are elected and at the three year intervals thereafter. Vacancies shall be filled by election for the unexpired term. Notwithstanding anything in the foregoing to the contrary, in the library department, the president of the college shall from time to time recommend a member of the department to the board chancellor, or his/her designee for designation as chairperson.

c. In any case where the president does not approve the election of a department chairperson, or at such other time as the interests of the college may require the removal of a chairperson and the appointment of a new one, he/she shall confer with the department and thereafter shall report to the board through the chancellor any subsequent action by the department with respect thereto, together with his/her own recommendation for a chairperson. The recommendation by the president to the board through the chancellor, chancellor for the designation of the department chairperson should take place only after careful consideration by the president of the qualifications of those selected by the respective departments. The president shall base his/her recommendation on the capacity of the individual selected to act effectively as the departmental administrator and spokesperson and as a participant in the formation, development, and interpretation of college-wide interest and policy.

d. Where there are fewer than three tenured professors, associate professors, and assistant professors in a department, the president may, except where the department has been in existence for less than seven years, after consultation with the departmental faculty, recommend the appointment of a chairperson to the board chancellor from among the members of the department holding professorial rank. Where the department chairperson is recommended by the president pursuant to this subdivision, subdivision “c” of this section, or subdivision “a” of section 9.5, the chairperson need not be tenured.
e. Each department shall operate as follows, unless the governance plan provides otherwise: There shall be in each department a department committee on personnel and budget, referred to in some colleges as a department committee on appointments, consisting of the department chairperson and where possible, of four other members who must have faculty rank. The number of members of faculty rank shall not affect provision for student membership, if a college governance plan so provides. Four of the faculty members of the committee must be tenured, except if the department has fewer than four tenured faculty members. The department chairperson shall be the chairperson of the committee. The four faculty members shall be elected by a majority vote of those persons in the department having faculty rank. Election shall be held at the same time that the department chairperson is elected. A vacancy in the office of the chairperson prior to expiration of his/her term when such vacancy necessitates an election for a new chairperson shall not affect the term of the committee. A president may remove a member of the personnel and budget committee, for good cause, at the request of a majority of the members of such committee. Such request shall be in writing, and the member whose removal is sought shall have an opportunity to respond. If a member of the personnel and budget committee is removed by the President, an election shall be held to fill the vacancy.

In departments with fewer than four tenured faculty members, the president, after consultation with the departmental faculty, shall appoint an ad hoc committee to make recommendations on appointments with tenure in lieu of a committee on appointments or a departmental committee on personnel and budget.

f. There shall be a committee on personnel and budget for the Hunter College Elementary School and a committee on personnel and budget for the Hunter College High School. The committee in each school shall consist of the principal, as chairperson, a designee of the provost of Hunter College, and three members of the instructional staff of the school who are tenured or will have tenure by the time of service, elected for a term of three years by members of the permanent instructional staff of the school. These committees shall have in each school, insofar as practicable, the same functions as are assigned by these bylaws to a departmental committee on personnel and budget in a college.

g. Each department may name such other committees as it chooses and shall have the fullest measure of autonomy consistent with the maintenance of general educational policy.
ARTICLE XI, SECTION 11.2. - CHANCELLOR.

A. Position Definition:
The chancellor shall be appointed by and report to the board. He/she shall be the chief executive, educational and administrative officer of the city university of New York and the chief educational and administrative officer of the senior and community colleges and other educational units and divisions for which the board acts as trustees. He/she shall be the chief administrative officer for the board and shall implement its policies and be the permanent chairperson of the council of presidents with the right and duty of exercising leadership in the work of the council. The chancellor shall have the following duties and responsibilities:

a. To initiate, plan, develop and implement institutional strategy and policy on all educational and administrative issues affecting the university, including to prepare a comprehensive overall academic plan for the university, subject to the board’s approval; and to supervise a staff to conduct research, coordinate data, and make analyses and reports on a university-wide basis

b. To unify and coordinate college educational planning, operating systems, business and financial procedures and management

c. As to each educational unit
   1. To oversee and hold accountable campus leadership, including by setting goals and academic and financial performance standards for each campus
   2. To recommend to the board the appointment of the college president and senior campus staff
   3. To recommend directly to the board the underlying academic appointment of any president, with tenure, notwithstanding any other provisions in these Bylaws
   4. Periodically, but no less than every five years, review the performance of each college
   5. Present to the board all important reports, recommendations, and plans submitted by a college president, faculty or governance body with his/her recommendations, if any
   6. To approve changes to existing academic degree programs that do not require approval by the New York State Education Department; the establishment of new courses; the modification of existing courses; the discontinuance of existing courses; a change to the name of an academic department unless a naming opportunity for a donor is involved, in which case the change should be approved by the board of trustees; the creation or discontinuance of a minor; and articulation agreements with another educational institution

d. To prepare, with the advice of the council of presidents, the operating budget and the capital budget for consideration by the board and presentation to the state and the city

e. To act as the representative of the university and its colleges with outside agencies and particularly to promote the interest and welfare of the university and its colleges with
city, state and federal officials
f. To approve all appointments, reappointments and promotions to the instructional staff of the university except for those, including the granting of tenure, that are specifically reserved to the board of trustees
f. g. To promote a positive image of the university and to develop and enhance public and private sources of funding for the university
g. h. To attend meetings of the board and its committees and to advise on all matters related to his/her duties and responsibilities
h. i. To live in a residence provided for him/her by the board
i. j. Nothing in this enumeration shall compromise or detract from the powers and duties of the board of trustees as defined in the state education law.

B. Qualifications:
He/she shall have an outstanding reputation as an educational administrator, executive, and scholar, and such personal qualities as will be conducive to success as a leader of scholars and teachers and as the chief executive officer and public representative of the university.

Vice Chairperson Schwartz thanked all involved for work performed to bring about this change.

*Chairperson Thompson, Jr. asked for a vote. Cal. No. 6.D. was unanimously adopted.*

Moved by Trustee Cortés-Vázquez and seconded by Vice Chairperson Schwartz, the following resolution was presented and opened for discussion:

**E. The City University of New York - Notice of Amendment to the Board Bylaws - Article VI, Section 1:**

WHEREAS, The University does not currently have any titles for employing individuals engaged in postdoctoral research; and

WHEREAS, The University does not currently have tax-levy titles specific to athletics coaches; and

WHEREAS, Creating a new instructional title of Postdoctoral Fellow will allow the University to be comparable to other research-oriented institutions allowing the University to bring qualified individuals to enhance research activities across disciplines, increasing research expertise and productivity, advancing the scholarly and research mission of the University; and
WHEREAS, The University campuses with athletics programs currently employ coaches on a variety of payrolls, including related entity/non-tax levy payrolls and tax-levy payrolls and creating athletic coaches titles will ensure that coaches are properly recognized as CUNY employees and assure greater standardization of employment practices; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York shall amend to Section 6.1 of the Bylaws to establish the titles of Postdoctoral Fellow and Head Athletics Coach (full-time), Head Athletics Coach (part-time), Assistant Athletics Coach (full-time), and Assistant Athletics Coach (part-time), which are titles that will be used for athletics coaches on CUNY campuses.

EXPLANATION: The purpose of this resolution is to create the titles of Postdoctoral Fellow, Head Athletics Coach (full-time), Head Athletics Coach (part-time), Assistant Athletics Coach (full-time), and Assistant Athletics Coach (part-time).

Currently, the University does not have any title for employing individuals engaged in postdoctoral research. The Office of Academic Affairs, in consultation with the CUNY Graduate Center, expressed the need to create this title to allow the University to bring qualified individuals to enhance research activities across disciplines and bring the University’s title structure in line with that of many research-oriented institutions.

The Postdoctoral Fellow will conduct professional research under the mentorship of CUNY faculty after the completion of their doctoral studies, building skills to pursue a career in academia and research. The goal of this position is to increase research expertise and productivity, thereby advancing the scholarly and research mission of the University.

Postdoctoral Fellows will have recently obtained his/her Ph.D. and will be assigned research responsibilities under the direction and mentorship of CUNY faculty. Postdoctoral Fellows will not be assigned regular teaching assignments.

Moreover, the University does not have tax-levy titles specifically for athletics coaches. Although coaches are clearly doing college work, currently, each campus hires and pays coaches differently, such as on related entity payrolls or as independent contractors of a related entity.

For several years, the Office of Human Resources Management has been working closely with campus athletics program executives, Office of General Counsel, and Council of Presidents Committee on Faculty, Staff and Administration. This collaboration included surveying current coach practices and reviewing job duties, compensation, and benefits and determined that creating specific coach titles on tax-levy payroll will benefit
the University. Creating tax-levy coaching titles assures University coaches are recognized as CUNY employees, that they are in compliance with all University policies and practices, and risks associated with related entities/non-tax levy appointments are reduced.

SECTION 6.1. INSTRUCTIONAL STAFF.

The board hereby establishes the following instructional staff titles:

Chancellor
Chancellor emeritus
Executive vice chancellor
Chief operating officer
Senior vice chancellor
Vice chancellor
Associate vice chancellor
University provost
Secretary of the board
University administrator
University associate administrator
University assistant administrator
President
Dean of the City University School of Law
Dean of the Graduate School of Journalism
Dean of the Sophie Davis School of Biomedical Education
Senior vice president
Vice president
Assistant vice president
Senior University dean
University dean
University associate dean
University assistant dean
Dean
Associate dean
Assistant dean
Administrator
Associate administrator
Assistant administrator
Distinguished professor
University professor
Professor
Associate professor
Assistant professor
Research Professor
Research Associate Professor
Research Assistant Professor
Einstein professor
Visiting distinguished professor
Clinical Professor
Distinguished lecturer
Distinguished lecturer – medical series
Distinguished lecturer – law school series
Medical professor (basic sciences)
Associate medical professor (basic sciences)
Assistant medical professor (basic sciences)
Medical lecturer
Adjunct medical professor (basic sciences)
Adjunct associate medical professor (basic sciences)
Adjunct assistant medical professor (basic sciences)
Adjunct medical lecturer
Medical professor (clinical)
Associate medical professor (clinical)
Assistant medical professor (clinical)
Adjunct medical professor (clinical)
Adjunct associate medical professor (clinical)
Adjunct assistant medical professor (clinical)
Law school distinguished professor
Law school University professor
Law school non-teaching adjunct
Law school professor
Law school associate professor
Law school assistant professor
Law school instructor
Law school library professor
Law school library associate professor
Law school library assistant professor
Law school adjunct professor
Law school adjunct associate professor
Law school adjunct assistant professor
Law school adjunct instructor
Law school lecturer
Visiting professor
Visiting associate professor
Visiting assistant professor
Adjunct professor
Adjunct associate professor
Adjunct assistant professor
Adjunct lecturer
Adjunct lecturer (doctoral student)
Lecturer (full-time)
Lecturer (part-time)
Visiting lecturer
Instructor
Instructor (nursing science)
Research associate
Research assistant
Graduate assistant (a-d)
Senior registrar
Associate registrar
Chief college laboratory technician
Adjunct chief college laboratory technician
Senior college laboratory technician
Adjunct senior college laboratory technician
College laboratory technician
Adjunct college laboratory technician
College physician
Higher education officer
Higher education associate
Higher education assistant
Assistant to higher education officer
Continuing education teacher
Non-teaching adjunct (I-V)
Non-teaching adjunct (doctoral student)
Affiliated professional
Professor of Military Science
Affiliated medical professor
Associate affiliated medical professor
Assistant affiliated medical professor
Affiliated medical lecturer
Affiliated medical teacher
Clinical professor—medical series
CLIP instructor
CUNY Start instructor
Postdoctoral fellow
**Head Athletics Coach (full-time)**
**Head Athletics Coach (part-time)**
**Assistant Athletics Coach (full-time)**
**Assistant Athletics Coach (part-time)**

and in the Hunter College Elementary School and Hunter College High School

Principal
Chairperson of department
Assistant principal
Teacher
Assistant Teacher
Temporary teacher
Campus schools college laboratory technician
Campus schools senior college laboratory technician
Guidance counselor
Placement director
Education and vocational counselor
Librarian
Substitute teacher
Occasional per diem substitute teacher

and in the childhood centers

Teacher
Assistant teacher
And in the educational opportunity centers (EOC)
Educational opportunity center adjunct lecturer
Educational opportunity center adjunct college laboratory technician
Educational opportunity center college laboratory technician
Educational opportunity center higher education officer
Educational opportunity center higher education associate
Educational opportunity center higher education assistant
Educational opportunity center assistant to higher education officer
Educational opportunity center lecturer
and in the School of Journalism and in the Executive MBA Programs of the Zicklin School of Business at Baruch College:

Professional programs adjunct professor
Professional programs adjunct associate professor
Professional programs adjunct assistant professor
Professional programs adjunct lecturer
Professional programs professor (H)
Professional programs associate professor (H)
Professional programs assistant professor (H)
Professional programs lecturer (H)
Professional programs Non-Teaching Adjunct 1
Professional programs Non-Teaching Adjunct 2
Professional programs Non-Teaching Adjunct 3

Chairperson Thompson, Jr. asked for a vote. Cal. No. 6.E. was unanimously adopted.

Trustee Lorraine Cortés-Vázquez Committee Chair Remarks:
“The Committee also considered several tenure related actions and voted to table those items in order to receive more detailed, contextual information from the Office of Academic Affairs (OAA). It is important for the Committee to have the opportunity to understand and fully consider the candidate’s qualifications for these extraordinary actions. We have counseled OAA on the information we will require to consider such action in the future and they will communicate those requirements to the colleges.

Finally, the Committee received a report from the Faculty Diversity Working Group on the recommendations that they have made to increase recruitment of diverse faculty. In addition to implementing these important recommendations, I have also asked Interim Vice Chancellor for Human Resources Meg Egan to develop a dashboard to measure our progress in the recruitment and retention of a diverse pool of faculty and staff. This is an important performance measurement tool that we can use in all areas of administration, not just on the issue of diversity.”
7. COMMITTEE ON FACILITIES PLANNING AND MANAGEMENT:
Trustee Obergfell reported that at the November 19, 2018 meeting of the Committee on Facilities Planning and Management, the Committee approved the following resolutions, and he recommended their approval by the Board.

Moved by Trustee Obergfell and seconded by Vice Chairperson Schwartz, resolutions 7.A. through 7.C. were presented and opened for discussion:

A. The City University of New York – Authorization for NYPA Projects up to $10 Million:

WHEREAS, The City University of New York (the “University”) has been working with the Power Authority of the State of New York (“NYPA”) since 1995 on energy-related projects at University facilities pursuant to various inter-agency agreements (the “Prior NYPA Agreements”); and

WHEREAS, Prior to 2014, NYPA lacked authority to directly enter into agreements with the University, so the University relied on NYPA's agreements with the City of New York to enter into energy-related projects; and

WHEREAS, In 2014 the Public Authorities Law was amended to allow NYPA to contract directly with public entities, including the University, to finance and design, develop, construct, implement, provide and administer energy-related projects, including energy efficiency projects; and

WHEREAS, NYPA and the University entered into an Energy Services Program Master Cost Recovery Agreement and other related agreements, all dated as of June 23, 2017 (the “2017 NYPA Agreements”), to develop and implement energy-related projects at University facilities, which supersede the Prior NYPA Agreements; and

WHEREAS, Under the 2017 NYPA Agreements, energy-related projects will be implemented through the execution of work orders known as Customer Project Commitments (“CPCs”); and

WHEREAS, The University seeks authorization to execute CPCs for energy-related projects up to $10 Million; now therefore be it

RESOLVED, That the University’s Board of Trustees authorizes the University’s Vice Chancellor for Facilities Planning, Construction and Management or his/her designee to execute any CPC where the total overall cost for an energy-related project does not exceed $10 Million; and be it further
RESOLVED, That the University’s Board of Trustees requests that the City University Construction Fund either provide funding directly to NYPA or authorize the Dormitory Authority of the State of New York to provide funding to NYPA for CPCs where the total overall cost for an energy-related project does not exceed $10 Million.

EXPLANATION: Pursuant to the 2017 NYPA Agreements, the University and NYPA have collaborated to develop energy efficiency projects to be implemented through CPCs. The 2017 NYPA Agreements, which supersede the Prior NYPA Agreements, are interagency performance contracts where NYPA provides financing, program management and design/build implementation of energy efficiency construction projects, thereby reducing energy consumption and greenhouse gas generation at University facilities.

B. The City College of New York – NYPA CPC for HVAC Upgrades within the North Academic Center (NAC):

WHEREAS, The City University of New York (the “University”) has been working with the Power Authority of the State of New York (“NYPA”) since 1995 on energy-related projects at University facilities pursuant to various inter-agency agreements (the “Prior NYPA Agreements”); and

WHEREAS, Prior to 2014, NYPA lacked authority to directly enter into agreements with the University, so the University relied on NYPA’s agreements with the City of New York to enter into energy-related projects; and

WHEREAS, In 2014 the Public Authorities Law was amended to allow NYPA to contract directly with public entities, including the University, to finance and design, develop, construct, implement, provide and administer energy-related projects, including energy efficiency projects; and

WHEREAS, NYPA and the University entered into an Energy Services Program Master Cost Recovery Agreement and other related agreements, all dated as of June 23, 2017 (the “2017 NYPA Agreements”), to develop and implement energy-related projects at University facilities, which supersede the Prior NYPA Agreements; and

WHEREAS, Under the 2017 NYPA Agreements, energy-related projects will be implemented through the execution of work orders known as Customer Project Commitments (“CPCs”); and

WHEREAS, The University would like to execute a CPC to install energy efficient upgrades for the HVAC system within the North Academic Center (NAC) at the City College of New York (the “NAC HVAC Upgrades”); now therefore be it
RESOLVED, That the University’s Board of Trustees authorizes the University’s Vice Chancellor for Facilities Planning, Construction and Management or his/her designee to execute a CPC for the NAC HVAC Upgrades which shall be chargeable to DASNY Project No. 3423109999, for an amount not to exceed thirty million dollars ($30,000,000); and be it further

RESOLVED, That the University’s Board of Trustees requests that the City University Construction Fund authorize the Dormitory Authority of the State of New York to provide funding to NYPA for the NAC HVAC Upgrades in an amount not to exceed thirty million dollars ($30,000,000).

EXPLANATION: Pursuant to the 2017 NYPA Agreements, the University and NYPA have collaborated to develop energy efficiency projects to be implemented through CPCs. The 2017 NYPA Agreements, which supersede the Prior NYPA Agreements, are interagency performance contracts where NYPA provides financing, program management and design/build implementation of energy efficiency construction projects, thereby reducing energy consumption and greenhouse gas generation at University facilities.

The NAC HVAC Upgrades will greatly enhance the University’s ability to reduce energy consumption and greenhouse gas generation at the City College of New York campus. The scope of the NAC HVAC Upgrades includes the upgrade of air handling units control devices and the rehabilitation of each unit, including the replacement of coils, dampers, and damper actuators. Also included is the replacement of Variable Frequency Drives and the conversion of 100% outside air return air systems.

C. Bronx Community College – Campus Wide Utility Phase 5 Upgrade:

WHEREAS, The City University of New York (the “University”) has been working with the Power Authority of the State of New York (“NYPA”) since 1995 on energy-related projects at University facilities pursuant to various inter-agency agreements (the “Prior NYPA Agreements”); and

WHEREAS, Prior to 2014, NYPA lacked authority to directly enter into agreements with the University, so the University relied on NYPA’s agreements with the City of New York to enter into energy-related projects; and

WHEREAS, The University, under the Prior NYPA Agreements, has undertaken campus wide, multi-phased utility infrastructure upgrades at Bronx Community College (the “BCC Utility Upgrades”); and
WHEREAS, Phases 1 and 2 of the BCC Utility Upgrades, both of which were completed in 2012 at a cost of $50.5 million, provided for the installation of two new chillers in the Selective Energy Plan, distribution piping for hot and chilled water to 8 buildings in the central and north campus, domestic hot water heaters for 11 campus buildings and heat exchangers/steam generators for 19 buildings; and

WHEREAS, Phase 3 of the BCC Utility Upgrades, which was completed in 2013 at a cost of $22 million, completed the installation of high temp hot water piping, chilled water piping, electric conduit, and telecommunications conduit to the west side of campus; and

WHEREAS, Phase 4, which is currently underway, at a cost of $27 million, completed the installation of high temp hot water piping, chilled water piping, electric conduit, and telecommunications conduit to the east side of campus, and is nearing completion of the construction of the new electric service building on the south-east side of campus where the new Con Ed service connection will enter campus; Phase 4 is scheduled for completion on or about April 2019; and

WHEREAS, In 2014 the Public Authorities Law was amended to allow NYPA to contract directly with public entities, including the University, to finance and design, develop, construct, implement, provide and administer energy-related projects, including energy efficiency projects; and

WHEREAS, NYPA and the University entered into an Energy Services Program Master Cost Recovery Agreement and other related agreements, all dated as of June 23, 2017 (the “2017 NYPA Agreements”), to develop and implement energy-related projects at University facilities, which supersede the Prior NYPA Agreements; and

WHEREAS, Under the 2017 NYPA Agreements, energy-related projects will be implemented through the execution of work orders known as Customer Project Commitments (“CPCs”); and

WHEREAS, The University would like to execute a CPC for Phase 5 of the BCC Utility Upgrades which will install a new Con Edison Vault on 180th Street, bring electrical power distribution (wiring) to 22 campus buildings and new transformers and switchgear for all main campus buildings (the “Phase 5 BCC Utility Upgrades”); now therefore be it

RESOLVED, That the University’s Board of Trustees authorizes the University’s Vice Chancellor for Facilities Planning, Construction and Management or his/her designee to execute a CPC for the Phase 5 BCC Utility Upgrades which shall be chargeable to DASNY Project No. 3033409999, for an amount not to exceed seventy million dollars ($70,000,000); and be it further
RESOLVED, That the University’s Board of Trustees requests that the City University Construction Fund authorize the Dormitory Authority of the State of New York to provide funding to NYPA for the Phase 5 BCC Utility Upgrades in an amount not to exceed seventy million dollars ($70,000,000).

EXPLANATION: Pursuant to the 2017 NYPA Agreements, the University and NYPA have collaborated to develop energy efficient projects to be implemented through CPCs. The 2017 NYPA Agreements, which supersede the Prior NYPA Agreements, are interagency performance contracts where NYPA provides financing, program management and design/build implementation of energy efficiency construction projects, thereby reducing energy consumption and greenhouse gas generation at University facilities.

Bronx Community College occupies a relatively old and historic campus. The first buildings were built at the beginning of the 20th century and the most recently constructed building (prior to current construction) was built in the 1950’s. The BCC Utility Upgrades are required because the existing service and distribution was installed by the previous owner, New York University, as its campus was being developed. Requirements for electric power in the days prior to the universal use of computers, and an expectation to provide air conditioning, was much less than it is today. Currently, the amount of electric power available to most buildings on campus is inadequate to provide for current needs, and does not allow at all for growth. The BCC Utility Upgrades will supply adequate power to each building on campus to address current deficiencies and will allow for future electric expansion.

Phases 1-4 of the BCC Utility Upgrades included the installation of two new chillers in the Selective Energy Plan, distribution piping for hot and chilled water to 8 buildings in the central and north campus, domestic hot water heaters for 11 campus buildings and heat exchangers/steam generators for 19 buildings, the installation of high temp hot water piping, chilled water piping, electric conduit, and telecommunications conduit to the west side of campus, the installation of high temp hot water piping, chilled water piping, electric conduit, and telecommunications conduit to the east side of campus, and the construction of the new electric service building on the south-east side of campus where the new Con Ed service connection will enter campus.

Phase 5 of the BCC Utility Upgrades will install new electrical wiring and cabling, transformers, and switchgear that will allow the College to bring high tension power from Con Edison and transform it into usable electricity for the campus.

Chairperson Thompson, Jr. asked for a vote. Cal. Nos. 7.A. through 7.C. were unanimously adopted.
Moved by Chairperson Thompson, Jr. and seconded by Trustee Obergfell, the following resolution was presented and opened for discussion:

8. The Central Office - Women in Technology and Entrepreneurship in New York (WiTNY) CUNY Gift Program (J.P. Morgan Chase):

WHEREAS, The Women in Technology and Entrepreneurship in New York (WiTNY) program is a collaboration between the City University of New York (CUNY) and Cornell Tech funded by industry collaborators that include but are not limited to IBM, Accenture, Verizon, Xerox, Bloomberg, and the CITI Foundation; and

WHEREAS, These collaborators are dedicated to closing the gender gap and providing opportunities in technology for CUNY students and the WiTNY program has had a positive impact on number of CUNY women majoring and minoring in computer science and related fields at the City University of New York (CUNY); and

WHEREAS, Corporate, non-profit and other donors wish to provide support for the WiTNY program and its participants; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a contract with J.P. Morgan Chase, and thereby accept a total of $75,000 over a period of three years from J.P. Morgan Chase for use by the WiTNY program.

EXPLANATION: Women in Technology and Entrepreneurship in New York (WiTNY) is a collaborative initiative with CUNY, Cornell Tech and industry collaborators that focuses on increasing the number of CUNY women who major or minor in computer science and related fields. Over the past two years and with support from corporations, we have created many new programs and opportunities for our students including a program for entering freshmen to participate in a paid one-week on-ramp program, a three-week paid internship during winter intersession called a Winternship, paid summer internships, faculty grants, student scholarships and more.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 8 was unanimously adopted.
Moved by Chairperson Thompson, Jr. and seconded by Trustee Obergfell, the following resolution was presented and opened for discussion:

9. The Central Office - Women in Technology and Entrepreneurship in New York (WiTNY) CUNY Gift Program (Credit Suisse):

WHEREAS, The Women in Technology and Entrepreneurship in New York (WiTNY) program is a collaboration between the City University of New York (CUNY) and Cornell Tech funded by industry collaborators that include but are not limited to IBM, Accenture, Verizon, Xerox, Bloomberg, and the CITI Foundation; and

WHEREAS, These collaborators are dedicated to closing the gender gap and providing opportunities in technology for CUNY students and the WiTNY program has had a positive impact on number of CUNY women majoring and minoring in computer science and related fields at the City University of New York (CUNY); and

WHEREAS, Corporate, non-profit and other donors wish to provide support for the WiTNY program and its participants; now therefore be it

RESOLVED, That the Board of Trustees of The City University of New York authorize the General Counsel to execute a contract with Credit Suisse, and thereby accept a total of $75,000 over a period of three years from Credit Suisse for use by the WiTNY program.

EXPLANATION: Women in Technology and Entrepreneurship in New York (WiTNY) is a collaborative initiative with CUNY, Cornell Tech and industry collaborators that focuses on increasing the number of CUNY women who major or minor in computer science and related fields. Over the past two years and with support from corporations, we have created many new programs and opportunities for our students including a program for entering freshmen to participate in a paid one-week on-ramp program, a three-week paid internship during winter intersession called a Winternship, paid summer internships, faculty grants, student scholarships and more.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 9 was unanimously adopted.
Moved by Chairperson Thompson, Jr. and seconded by Trustee Berger, item No. 10 was considered in Executive Session and presented for the Board’s approval.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Clarke. The added resolution was presented and opened for discussion:

10. The City University of New York – Approval of the CUNY/Classified Staff Collective Bargaining Agreements 2016-2021/2017-2021/2017-2022:

WHEREAS, The City University of New York and District Council 37 (“DC 37”), AFSCME, AFL-CIO are parties to a collective bargaining agreement that expired on January 31, 2017; and

WHEREAS, The City University and the Service Employees International Union, Local 300 (“SEIU, Local 300”) are parties to a collective bargaining agreement that expired on October 31, 2016; and

WHEREAS, The City University and the Motion Picture Projectionist, Video Technicians, and Allied Crafts, International Alliance of Theatrical Stage Employees (“IATSE”), Local 306 are parties to a collective bargaining agreement that expired on October 31, 2016; and

WHEREAS, The City University and the New York State Nurses Association (“NYSNA”) are parties to a collective bargaining agreement that expired on December 15, 2017; and

WHEREAS, The City University of New York and DC 37 and The City University of New York and SEIU, Local 300, and The City University of New York and IATSE, Local 306, and The City University of New York and NYSNA have negotiated successor collective bargaining agreements, each covering a fifty-two month period and providing for four 2% wage increases and certain other benefits; now therefore be it

RESOLVED, That the collective bargaining agreement between The City University of New York and District Council 37, AFSCME, AFL-CIO, and its affiliated locals, for the period February 1, 2017, through May 31, 2021, is hereby approved subject to the union’s ratification; and be it further

RESOLVED, That the collective bargaining agreement between The City University of New York and the Service Employees International Union, Local 300, for the period November 1, 2016, through February 28, 2021, is hereby approved. Local 300’s rank and file ratified the contract on November 30, 2018; and be it further

RESOLVED, That the collective bargaining agreement between The City University of New York and Motion Picture Projectionist, Video Technicians, and Allied Crafts, International Alliance of Theatrical Stage Employees, Local 306, for the period November 1, 2016, through February 28, 2021, is hereby approved subject to the union’s ratification; and be it further
RESOLVED, That the collective bargaining agreement between The City University of New York and the New York State Nurses Association, for the period December 16, 2017, through April 15, 2022, is hereby approved subject to the union’s ratification; and be it further

RESOLVED, That the Chancellor is hereby authorized to execute these agreements.

EXPLANATION: The prior collective bargaining agreement between The City University of New York and District Council 37 expired on January 31, 2017. At CUNY, DC 37 consists of eight (8) affiliated locals and is comprised of approximately 13,100 represented employees (3,600 full-time and 9,500 part-time). The DC 37 white collar unit consists primarily of the University Architect, University Engineering, Information Technology, Accounting and Gittleson Office Assistant series titles, and the College Assistant title. The DC 37 blue collar unit consists of the Custodial Supervisor title series and the Custodial Assistant title.

The prior agreement between The City University of New York and the Service Employees International Union, Local 300, expired on October 31, 2016. Local 300 is comprised of approximately 66 represented full-time employees. The Local 300 white collar unit consists of the Purchasing Agent series title. The blue collar unit consist of the Elevator Starter title.

The prior agreement between The City University of New York and the Motion Picture Projectionist, Video Technicians, and Allied Crafts, International Alliance of Theatrical Stage Employees, Local 306, expired on October 31, 2016. Local 306 is comprised of approximately 22 represented full-time employees. The Local 306 white collar unit consists of the Media Service Technicians series title.

The prior agreement between The City University of New York and the New York State Nurses Association, expired on December 15, 2017. NYSNA is comprised of approximately 24 represented employees (8 full-time and 16 part-time). The NYSNA white collar unit consists of the Staff Nurse and Nurse Practitioner titles.

This resolution approves the respective successor 2016-2021, 2017-2021 and 2017-2022 collective bargaining agreements negotiated between The City University of New York and its blue and white collar classified staff unions identified above. The agreements cover a fifty-two month period and provide four 2% wage increases, as well as increases in welfare fund contributions, education fund contributions, and funds to deal with unit-or title-specific needs.

Chairperson Thompson, Jr. asked for a vote. Cal. No. 10 was unanimously adopted.

Moved by Chairperson Thompson, Jr. and seconded by Trustee Cortés-Vázquez, the reconvened public session was adjourned at 7:01 p.m.